

#### May 12<sup>th</sup>, 2021

### Topic

This memo announces two new enrollment requirements from the Department of Health Care Services (DHCS) that must be met by all prescribers and most licensed practitioners working within Monterey County Behavioral Health and contracted providers. All Specialty Mental Health Services (SMHS) practitioners within specific licensed disciplines must enroll in the DHCS Provider Application and Validation for Enrollment (PAVE) portal. In addition, once enrolled in PAVE, prescribers must register in the Medi-Cal Rx Provider Web Portal.

## Provider Application and Validation for Enrollment (PAVE)

The Federal Cures Act (42 CFR 438.602(b)) requires states to screen, enroll and periodically re-validate all network providers of managed care organizations, including County Mental Health Plans. To meet this requirement, DHCS is requiring all County Mental Health Plans to utilize PAVE, a web-based application designed to simplify and accelerate enrollment processes, to enroll practitioners. Practitioners should utilize the portal to complete and submit applications, report changes to existing enrollments, and respond to DHCS initiated requests for continued enrollment or revalidation.

## The following eligible practitioners must enroll into the PAVE System prior to July 1, 2021:.

- Licensed Clinical Social Workers
- Licensed Marriage and Family Therapists
- Licensed Professional Clinical Counselors
- Licensed Psychologists
- Nurse Practitioners
- Occupational Therapists
- Medical Doctors and Osteopaths (DO)
- Physician Assistants
- Registered pharmacists, pharmacists
- Speech Therapists

Note: Any discipline not listed above does not need to enroll in PAVE. This includes but is not limited to Psychiatric Technicians, Clinical Nurse Specialists, and Registered Nurses. Students and trainees do not need to enroll in the PAVE System.

## **PAVE Enrollment Process**

Each eligible practitioner must enroll themselves through the DHCS PAVE Portal (<u>https://pave.dhcs.ca.gov/sso/login.do</u>).

Prior to enrollment, gather the following:

- a copy of their current driver's license or state-issued identification card
- a copy of their current professional license: An attachment from the applicant's licensing board website, or California Breeze, is not an acceptable form of verification.
- Your license/certification number (including issuance and expiration dates)
- Your Type- 1 (Individual) NPI Number
  - Not sure what your NPI number is? Your Type 1 (Individual) NPI is a 10-digit numeric

identifier assigned to each provider which is used for claiming in the Short-Doyle/Medi-Cal System. You can look up you individual Type 1 NPI information at: <u>https://nppes.cms.hhs.gov/#/</u>

- Staff should make sure their NPPES information is up to date and that their practice locations match where they are currently providing services. This is particularly important for prescribing practitioners. Staff are able to update their own NPI information in NPPES (https://nppes.cms.hhs.gov/#/).
- Your provider location's 9-digit zip code (you can use the United States Postal Service Zip+4 Code Lookup: https://tools.usps.com/go/ZipLookup)

Both documents must be uploaded and attached to the application. Directions for enrollment in PAVE can be found on **Attachment A**.

## Medi-Cal Rx Provider Web Portal

On a separate but related requirement, Governor Newsom issued <u>Executive Order N-01-2019</u> which states the Medi-Cal pharmacy benefits will now be administered through the fee-for-service delivery system for all Medi- Cal beneficiaries (generally referred to as "Medi-Cal Rx"). DHCS has partnered with Magellan Medicaid Administration, Inc. (Magellan) to provide a wide-variety of administrative services and supports for Medi-Cal Rx. and will utilize the Medi-Cal Rx Provider Web Portal. All prescribers must be enrolled in the Medi-Cal Rx Provider Web Portal to submit prior authorization treatment requests and view prescription history.

The secure Medi-Cal Rx Provider Web Portal includes key functions for providers and prescribers such as:

- Prior Authorization Information and Submittal Instructions
- Beneficiary Eligibility Look Up
- Prescription History
- Web Claims Submission, Activities, and Inquiries

# All prescribers must register in the Portal before July 1, 2021.

# Medi-Cal Rx Provider Web Portal Registration Process

In order to obtain access to the portal, prescribers must first enroll in PAVE. Please note that it will take some time for PAVE to process and approve enrollment so enrollment should be completed as soon as possible. Once a prescriber is enrolled in PAVE, they may proceed with registering for the Medi-Cal Rx Provider Web Portal. Step by step instructions for registering can be found on **Attachment B**.

Additional information will be communicated via a QI Memo if additional guidance is published.

Thank you,

Lindsey O' Leary Program Manager II, Quality Improvement

### **Provider Application and Validation for Enrollment (PAVE) Registration Process**

Required for Certified Nurse Practitioners, Licensed Clinical Social Workers, Licensed Marriage and Family Therapists, Licensed Professional Clinical Counselors, Physicians (MD and DO), Psychologists and Registered Pharmacists

The PAVE portal is the Department of Health Care Services (DHCS) web-based application designed to simplify and accelerate enrollment processes. Providers can utilize the portal to:

- Complete and submit applications
- Report changes to existing enrollments
- Respond to Provider Enrollment Division (PED) initiated requests for continued enrollment or revalidation
- For additional detailed registration instructions, view the PAVE 101 Training Slides at <u>https://www.dhcs.ca.gov/provgovpart/Pages/PAVE-101-Training-Slides.aspx</u> or access the PAVE Training Videos and other tutorials at <u>https://www.dhcs.ca.gov/provgovpart/Pages/PAVE.aspx</u>

#### Instructions:

Step 1. Go to the PAVE Portal online enrollment system: <u>https://pave.dhcs.ca.gov/sso/login.do</u> and create a User ID and profile.

A User Profile is created by a single user during the initial sign up process. When a User Profile is created, there is only one unique username and password used to access PAVE.

NOTE: Need Help Creating an ID? Call the PAVE Help Desk at (866) 252-1949. The Help Desk is available Monday - Friday, 08:00 am - 06:00 pm Pacific time, excluding state holidays.

	My name is Lucy. I'm here to help you create your PAVE User Profile. This profile allows you to securely login to the PAVE Portal at any time (24/7) from an up-to-date web browser: Chrome, Firefox, Safari, IE Explorer. Let's get started!				
irst name			Last name		
irst name Jsername			Last name		



Step 2. Once your User Profile has been created, your PAVE Portal will look like the image below. Click on "Applications.

Step 3. Within the PAVE Application Page, select "New Application."



Step 4. Within the application, select the option "I'm new to Medi-Cal and I want to create a new application."



Step 5. Next, select "I'm an individual licensed/certified healthcare practitioner" from the drop down and the click on "Continue"

		COVID-19 Special Announcement
00	) I'm enrolled in Medi-Cal, and I want to create an application	Individual Application
4.	C I'm enrolled in Medi-Cal, and I want to affiliate with another pro	I'm one of the following:
0 .	I'm new to Medi-Cal, and I want to create a new application	Individual Billing provider     Rendering provider
v	What type of provider are you?	Non-Provision Medical Practitioner (NMP)     Ordering/Referring/Prescribing provider (ORP)
<b>.</b>	Tm an individual licensed/certified healthcare practitioner	or Crossover-only individual provider
	I'm a group of licensed/certified healthcare practitioner	and one of these applies to me: • 1 don't employ of the health care professionals in
B	🖞 🔿 I'm a healthcare business 🚦	my practice • I'm an individual physician with NMP's under my employment
C C	) Treed to report Supplemental changes	<ul> <li>I am a rendering provider affiliated with a billing provider</li> </ul>
If you wan	t help with any of these options, select The Questionnaire's in-con	text tuitorial provides an overview on how to create a new application. 🗄
Once you !	have made your choice, select Continue	

Step 6a. Under "Other type of provider," select "I'm an Ordering/Referring/Prescribing (ORP) provider" and then click on "Continue."

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	C I'm an Individual Sole Proprietor				
	C I'm an Incorporated Individual				
Γ'	ndividual who renders services (to a Group billir	ng practice or Physician Surgeon (	ar a DMC clinic)		
	C I'm an Allied Rendering provider, a Physician/Surgeon	Rendering provider, or NMP			
	O Pm a Substance Use Disorder Medical Director (SUDM)	tD) or a Licenset Substance Use Disorder			
<b></b>	Other type of provider	Ordering, Referring and Prescr	ibing ORP		
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	C Fm a Medicare Crossaver-Only Individual	items or services for Medi-Ca • I'm not currently enrolled as a	I beneficiaries. Medi-Cal provider.		
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Once you!	have made your choice, select Continue				_
Once you !	nave made your choice, select <b>Continue</b>				Cont

Step 6b. You will be asked to verify information on your NPI. Once verified, click on "Continue."



Step 7. Select your provider type from the drop-down and click on "Continue."

•			0		(
Start Application	Business Structure	NPI	Provider Type	Language	Last step
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	select your provider type from the an	op-down below, then selec	Continue to move on.		
Licensed Clinical Social Worker	s (LCSW)-Individual 🗸 🗸				
If you can not find the provide	r type in this list, please review the bu	isiness structure page to m	nake sure you have selected the corre	ect option. It could also be that t	he provider type you are looking.
for is not supported by PAVE Po	rtal. To see a complete list of provider	types by business structur	re, click here		
Once you have made your choic	e, select Continue				
← Previous					Continue 🗲

Step 8. Select any languages you use as a provider. Then click on "Continue."



Step 9. A summary of your application will be displayed for you to preview. If any changes need to be made, click on "Previous." If no changes are needed, click on "Continue."

Before you can continue, please review the summary below. It contains all your previous selections to create this application. You can select the Previous button to go to the previous sections and make any changes you need.	
he summary below contains all the information PAVE Portal requires to create your application. Please review and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and select Continue to create your application or selected services and serv	ct Previous to make any
Start Application	
I'm new to Medi-Cal, and I want to create a new application	
I'm an individual licensed/certified healthcare practitioner	
ausiness Structure	
Other type of provider	
I'm an Ordering/Referring/Prescribing (ORP) provider	
NPI of the application	
2700040813 @ View Details	
Provider Type	
Icensed Clinical Social Workers (LCSW)-Individual	
anguage	
	Continue 🗲

Step 10. Within the Ordering Referring, Prescribing Application (ORP) Application, enter the following required information in the Profile Information Section:

- Your legal name
- Your professional title
- Your date of birth and gender
- Your residential address (This cannot be a P.O. Box. You will be required to enter a 9-digit

zip/postal code)

- Your social security number
- Your driver's license number or state-issued identification card number (*a copy must be attached to the application*)

My Home	Applications	Accounts	My Tools+	Help		
	Provider Name V Provider Type ( Application ID 2 Creation Date ( Package Type ( p	WOODROW MYERS Orthodist 207FURBG 37/22/2020 Ordering, Referring, Prescribing	12% Complete	0% Documents	Application Owner. Wo	3 New Message Submet Seesa outrain Myers
Content GettingStarted	O Expand All	Personal Inf	ormation Resid	Jential Address		O Summary
Profile Info	emation	• 💿 👴	Please take a few	ninutes to fill out some pe	rsonal information so we can o	patinue.

Step 11. Within the ORP Application, enter the following information in the Business Information Section:

- Addresses of all practices and/or clinics where you provide services to Medi-Cal beneficiaries (including the Provider site name and 9-digit zip/postal code)
- Mailing address where you wish to receive correspondence
- Your Professional License/Certificate Number (a copy of the document must be attached to the application)

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Step 12. Within the ORP Application Disclosure Information Section, complete information regarding ownership in other healthcare entities, past/current program participation, adverse actions, license history, and fines/debts.

\*Failure to disclose this information is a cause for denial of the application

Step 13. Sign the application by attesting to the accuracy of the information in the application and e-sign the application using your email address. Make sure the following documents are uploaded and attached:

- A copy of the provider's driver's license or state-issued identification card
- A copy of the provider's professional license

Document	Form/SubForm/Section	Mandatory	Attached	Actions
Driver's License	Profile Information/Individual Profile/Identification	Yes	×	00
Professional License or Certifi cate	Practice Information/Prof. Licenses/ Certificates $\&L$ ab Services	Yes	×	84

Step 14a: If your application is incomplete, the PED will return your application for corrections. Providers will be notified via email to log into PAVE to fix any deficiencies in the application. Resubmission of the application must be done within 60 days. If the application is not submitted within 60 days, the application will be denied automatically and your will need to start a new application.

Step 14b: If your application is approved, you will be notified via email to log into PAVE to receive your Approval Letter.

## Please download a copy of your Approval Letter and submit a copy to <u>415-QA@co.monterey.ca.us</u>.

Step 14c: If your application is denied, you will be notified via email to log into PAVE to receive your Denial Letter with Appeal Rights.

For more guidance on the registration process, please contact the PAVE Technical Support Help Desk at 1-866-252-1949.

# Medi-Cal Rx Provider Web Portal Registration Process

## Required for Prescribers Only

Medi-Cal will transition pharmacy benefits services from Medi-Cal managed care to fee-for-service which will be administered by Magellan Medicaid Administration, Inc. (MMA) as the Medi-Cal Rx vendor. Among other things, the following will be an enhancement for prescribers and patients with this transition:

- Standardize the Medi-Cal pharmacy benefit statewide, under one delivery system
- Improve access to pharmacy services with a pharmacy network that includes the vast majority of the state's pharmacies and is generally more expansive than individual Medi-Cal managed care plan pharmacy networks.
- Apply statewide utilization management protocols to all outpatient drugs, as appropriate.
- Strengthen California's ability to negotiate state supplemental drug rebates with drug manufacturers as the largest Medicaid program in the country with over 13 million beneficiaries.

The secure Medi-Cal Rx Provider Web Portal includes key functions for providers and prescribers such as:

- Prior Authorization Information and Submittal Instructions
- o Beneficiary Eligibility Look Up
- Web Claims Submission, Activities, and Inquiries

Registration is the first step in the process toward full utilization of the secure Medi-Cal Rx Provider Web Portal and the included tools for delivery and management of client services.

Instructions:

The following steps should only be taken once a prescriber has enrolled in PAVE.

Note: If you have not yet enrolled in PAVE or are waiting for approval, you may still want to proceed with the steps below if you have registered with a Managed Care Plan. This may allow you to continue while waiting for your PAVE approval.

Step 1. Go to the Medi-Cal Rx Portal Website (<u>www.medi-calrx.dhcs.ca.gov</u>) using <u>GOOGLE CHROME</u> browser.



Step 2. Click "Provider Portal".

### Step 3. Click "Register" on right upper corner.



Step 4. When the box as shown below pops up, click "Register". You can also click on the "UAC Quick Start Guide" and follow the instructions on how to register for the portal.

SDHC.	Medi-Cal Rx	Education & Outmach	Tools & Resources ~	TAQ Register	-→] Logi×
Provider Bulletins	Welcome to Medi-Cal Rx				
Helper Utilities	This vessible will after sociality evaluates content with general Met-Con Re-essances and information for provides to be aske to accessfully conduct pharmacy business. Due the next two months leading up to January 1 2021; the she will expand to include access to provide manual.	ermecy tools such as Drug Lo	okua, Elgipility Lookua, ele	tronic prior authority	tion submission, and
Ramagness	Instructions for Registration Preserved to the list layer that and dates for step-by-step instructions in the visit register for the source points and asponses applications MCC Council bank Source CCORT				

### Step 5. Select "Register" as shown below.

S Me	di-Cal Rx   Homepage X   🔯 Medi-Cal Providers   Home X	M User Administration Console - M 🗙 🚱 2020.09_EOT_Medi-Cal Rx_UAC 1	×   +		- 0 ×
$\leftrightarrow \rightarrow$	C 🏠 🔒 uac.magellanrx.com				☆ <b>0</b> :
н Арр	🔹 🚯 Default 🔞 USC Rotation Syllab 🔯 DHCS   Medi-Cal Rx				
M	agellan		5	User Administration Console (UAC)	Q
			Register	Complete Registration	
	I am a Delegated Administrator and need to perform user administration work.	I have a User ID and need to be upgraded to a Delegated Administrator.	I do NOT have a User ID and need to initiate registration to become a Delegated Administrator.	I have received my PIN and need to complete registrati become a Delegated Administrator.	ion to

Step 6. Enter the following information:

- First Name: Enter your first name as registered in PAVE
- o Last Name: Enter your last name as registered in PAVE
- Work Phone: Enter your work phone number
- o Organization Type: Select "Provider"
- o State: Select "Medi-Cal"
- o Org ID Type: Select "Medi-Cal"
- Org ID: Enter your NPI number

				Attachm	nent B
Magellan HEALTH			User Adm Console (	inistration UAC)	
	Please fill out the fields below to register Indicates required field *				
New User Information			-		
First Name *	Last Name *	Work Phone *	С		- 1
Organization Validation					
Organization Type*	State* e	Org ID Type *	0		-
Org ID * g	VALIDATE ORG				

Step 7. After entering all information in Step 6, click " (MIDATEONE)". At this point, it is important to check if the displayed address is your current mailing address where you are able to receive mail.

Step 8a. If you are already a registered Medi-Cal Provider in PAVE or a registered provider with one of the managed care organizations, the screen will display the address where your PIN number will be mailed. You will need this PIN number to complete the second portion of registration. If the address is <u>NOT</u> <u>CURRENT</u>, please check the "Alt address info" box. By checking this box, Medi-Cal Portal will suppress the automated mailing of your PIN to the address displayed and will wait for you to submit a signed letter which notifies Medi-Cal Rx Portal administrator of an alternative address that you need the PIN to be mailed to. This feature allows you to receive the PIN even if your address on PAVE or with managed care organization is not current.

New User In	formation								
irst Name *			Last Name *			Work P	hone *		
)rganizatio	n Validation								
rganization Type*			State *			Org ID	Гуре *		
rovider			- Medi-Cal			✓ NPI			
rg ID *			VALIDATE ORG	*					
Org Id ↑	Context(s)	Org Name	Address	City	State	Zip	Phone	Alt. Address	Discard
NPI :	California Prescriber Context			LOS ANGELES	СА	900257082		Alt address info	•
						Rows	per page: 5	• 1-1 of 1	< >

After you have completed entering your Organization information, you will need to select the VALIDATE ORG button to retrieve the information for the application, If you have multiple Organizations, you should enter each separately and ensure to validate each before submitting in order to avoid having to complete multiple registrations. PIN letters will be mailed to the address of record on the NCPDP registration. If the address is not correct, click the "Alt Address Info" link for further instructions. If you do not wish to request a PIN for an Organization in your list of retrieved data, use the trash can icon to discard that line. Once you have completed the application with all of the Organizations listed, select the SUBMIT button. If you wish to discard the application, select CANCEL.

#### Attachment B

If you check the "Alt address info" box, follow the instructions below to provide your updated address information after you click "\_\_\_\_\_\_":

Step a). Within 30 days, fax a letter on your organization's letterhead to Magellan Health Web Support Call Center at (888) 656-0376. The letter needs to contain the following information:

The purpose - to request your Medi-Cal Rx Provider Portal registration PIN number to be mailed to an alternative address

Your name and phone number

Your NPI number used during the registration process

Your new address and phone number

Your signature



Step b) Update your address in PAVE so your address information can be corrected in the Medi-Cal Provider database permanently

If the displayed address is correct, click.". You will then receive the below confirmation message.

Igelian	User Administration
Health	Console (UAC)
PIN Request	Confirmation
Thank you for requesting a registration PIN number. The PIN	number will be mailed to the address of record for the
requested Organization(s) unless you checked the Use Alte	rnate Address box to have the PIN letter held until we
receive documentation indicating a new address. The PIN n	number will allow you to complete the registration process.
When you receive your PIN, return to this site and select Cor	mpelete Registration Widget—" I have received my PIN and

Step 8b. If you are NOT already a registered Medi-Cal Provider in PAVE or a registered provider with one of the managed care organizations, the screen will display an error message as shown below. You will need to register in the <u>PAVE portal</u> prior to going forward. Once you receive confirmation regarding your registration in PAVE as a Medi- Cal provider, then begin with Step 1 of this document.

Org ID *			VALIDATE ORG	
INVALID ORG ID, ORG ID I	DOES NOT MATCH ORG ID TYPE SELECT	TED, OR NO VALID CONTEXTS FOR THIS ORG ID		
OrgId↑	Context(s)	Org Name	Address	1

<u>Note: The following steps can only be completed after you receive the PIN number by mail.</u> Step 9. Return to the below screen by following Step 1 to 4 of this document. Select "Complete Registration"

→ C 🏠 🔒 uac.magellanrx.com			\$
Apps 🏮 Default 🕑 USC Rotation Syllab 🤯 DHCS   Medi-Cal Rx			
Aagellan			9 User Administration Console (UAC)
		Register	Complete Registration
I am a Delegated Administrator and need to perform user administration work.	I have a User ID and need to be upgraded to a Delegated Administrator.	I do NOT have a User ID and need to initiate registration to become a Delegated Administrator.	I have received my PIN and need to complete registration to become a Delegated Administrator.

Step 10. Enter the following information as it is registered in or used for PAVE:

- First Name
- Last Name
- User UD (Email): Enter email address used for PAVE registration
- Password
- Re-enter Password
- Address Line 1
- Address Line 2
- City
- State
- Zip/Postal Code
- Phone number
- Organization Type: Select "Provider"
- State: Select "Medi-Cal"
- Org ID Type: Select "NPI"
- Org ID: Enter your NPI number
- Pin: Enter PIN provided to you by mail
- Click "VALIDATE ORG "

Magellan			User Administration Console (UAC)	
	Please fill out the fields below to co Indicates required field	omplete registration		
New User Information				
First Name*	Last Name *			
User ID (Email) *	Password *	Re-enter Password*	е	2
Address Line 1*	Address Line 2	City* h		
State*	Zip / Postal Code *	Phone*	I	_
Fax				
Organization Validation				
Organization Type *	✓ State*	← Org ID Type *		•
Org ID*	Pin* P	VALIDATE ORG		

#### Attachment B

Step 11. A successful validation will populate your registration information as shown below. Click "

ganization Type* ovider		*	State* Medi-Cal		•	Org ID Type* NPI			
g ID *			Pin *			VALIDATE ORG			
OrgId∧	Context(s)	Org Name	Address	City	State	Zip	Phone	Alt Address	Discard
NPI	Catifornia Prescriber Context	-			CA	-			
							Rows per page:	5 💌 1-1 of 1	<

Step 12. A "PIN Registration Confirmation" will appear. An activation link will also be sent to the email account registered with PAVE.

	PIN Registration
An email containing an active our directory. The confirmati Users, Roles and Organizatio	ntion link will be sent to After you click on the activation link, a confirmation screen will appear in your browser window letting you know that you have been successfully added to on screen will also contain a link which will direct you to the full featured application, requiring you to enter your User ID and password. After successfully logging in, you will be able to manage all facets of the ns associated with the Organization ID(s) you registered
	HOME

Step 13. In the email from Magellan Rx, click on the activation link as shown below:

>> registration	Magelian Rx UAC new Delegated Administrator account activation is required - Congratulations! The userid has been successfully registered as a delegat		
	Magellan Rx UAC new Delegated Administrator account activation is required D Inter x	•	Ľ
	registration@magellanhealth.com 529 PM (1 minute ago) 🚖 to me =	*	:
_	Congratulations! The userid has been successfully registered as a delegated administrator for Magellan Rx Web-based user management services. Please click on the URL below to activate your account. If the link doesn' copy and paste the following into your browser's address bar.	't work,	
	https://uac.mageilanrx.com/activation-confirmation/activate?key=130932840e92/538userid=tran.antoinette%40gmail.com		
	Magellan Rx		
	***Confidentiality Notice*** This electronic message transmission contains information belonging to Magelian Health, its subsidiaries or affiliates, that is solely for the recipient named above and which may be confidential or privileged. MAGELIAN HEALTH, its subsidiaries or affiliates, EXPRESSIV ADD ASSERTS ALL PRIVILEGES AND IMMUNITIES APPLICABLE TO THIS TRANSMISSION. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of this communication is STRICTLY PROHIBITED. If you have received this electronic transmission in error, please no Thank you.	PRESERVI Itify us at	ES.
	Reply IN Forward		

After your account is activated, an "Email Activation Confirmation" will display in the Medi-Cal Rx Provider Portal site as shown below:

#### Attachment B

Your User ID has been successfully added to our directory.	
Privacy and Security Statements for web Applications	
By activating this account, you agree to the following privacy and security statement. The information transmitted, received, and accessed through this website may include confidencial information whose disclosure is governed by federal and/or state law. Wrongfully accessing or disclosing such information violator to constituted, received, and accessed through this website may include confidencial information whose disclosure is governed by federal and/or state law. Wrongfully accessing or disclosing such information violator to constituted, received, and accessed through this website may include confidencial information or have logged one this site erroneously, immediately exit this application and dispose of an materials ensneously obtained herein. By activating this account, you confirm that you have read and understand Magellan Medical Administration Corporation's privacy and security statements. To accept, click on the link you will be directed to the login page for the full-fattemed User Administration Console application. Upon successful login, you will be able to manage all facets of the Users, Roles and Organizations associated with the Organizations associated with the Organization and organizations associated with the Organization and the state of the users. The future of the rest of the Users, Roles and Organizations associated with the Organization and the state of the Users.	iay subject the y and all relow, where ization ID(s) you
http://uac.magellanx.com	
HOME	

Step 14. Follow the prompts to complete multifactor authentication. You can set-up either Okta Verity, Google Authenticator, SMS Authentication, Voice Call Authentication, or Email Authentication. Please setup SMS, Voice Call, and Email for the minimum requirements. Okta Verity is the third-party vendor that Medi-Cal Rx contracts with to provide training for Medi-Cal Provider on how to navigate the Medi-Cal Rx Portal. Once you have completed multifactor authentication, please click "Finish."

Se	et up multifactor authenticati	on
You	can configure any additional op factor or click finish	tional
Enrolle	d factors	
0	SMS Authentication	0
٩	Voice Call Authentication	0
	Email Authentication	0
Additic	onal optional factors	
C	Okta Verify Use a push notification sent t mobile app. Setup	o the
	Coogle Authenticator Enter single-use code from th mobile app. Setup	10

You are now successfully registered with Medi-Cal Rx Portal.

← → C ☆ 🕯 uac.magellanrx.c	com/users				् 🖈 🕒 :
III Apps 📴 DMH					
					User Administration Console (UAC)
User ID: Role: UAC Delegated Administrator					
»User Management	Organization Management				
					ADD NEW USER
User ID	Last Name 🛧	First Name	Roles Assigned	Active	Details
			No data available		
					Rowsperpage: 10 - < >

For more guidance on registration process and training session registration, please refer to this <u>Medi-Cal</u> <u>Rx Web</u> Portal and Training Registration document