

Equal Opportunity and Civil Rights Advisory Commission
Action Minutes of
May 19, 2021

1. Roll Call and Greeting of Visitors

The meeting was called to order at 3:34 pm by Chairperson Ybarra.

Commissioners Present: Dionne Ybarra, Anita Crawley, Lee Ann Magoski, Justin Matthews, Andrea Monroe, and Mary Claypool

Commissioners Absent: Valerie Bigham, Christopher Barrera, and Henry Gonzales

Staff Present: Juan P. Rodriguez, Civil Rights Officer; Naudia Velarde, Associate Equal Opportunity Analyst; Leeset Torres, Associate Equal Opportunity Analyst; Ruby Jacinto, Administrative Secretary; and Ellen Lyons, Deputy County Counsel

2. Public Comment:

None

3. Action Item: Review and Approve Minutes of April 21, 2021

Commissioner Crawley made a motion to approve the Minutes of April 21, 2021; seconded by Commissioner Monroe; motion passed by the following vote:

AYES: Crawley, Matthews, Monroe, Claypool, Ybarra, and Magoski

NOES: None

ABSENT: Bigham, Gonzales, and Barrera

ABSTAIN: None

4. Military and Veteran Affairs Equal Opportunity Plan Presentation – Jason Cameron, Military and Veteran Affairs Officer

Jason Cameron, MVA Officer, presented the department's Equal Opportunity Plan.

5. Receive the Contracts/Purchasing Local/Small/WBE/MBE/DVBE Vendor Update Annual Report – Debra Wilson, Contracts/Purchasing Management Analyst III

Mike Derr, C/P Officer, and Debra Wilson, C/P Management Analyst III, presented the Contracts/Purchasing Local/Small/WBE/MBE/DVBE Vendor Update Annual Report.

6. Receive a Report on Civil Rights Office Training – Leeset Torres, Associate Equal Opportunity Analyst

Leeset Torres, Associate Equal Opportunity Analyst, reported on Civil Rights Office training.

7. Receive a Report on the Status of Department Equal Opportunity Plans – Naudia Velarde, Associate Equal Opportunity Analyst

Naudia Velarde, Associate Equal Opportunity Analyst, presented on the status of Department Equal Opportunity Plans.

8. Announcements

None

9. Future Agenda Items
 - a. EOCRAC Annual Report
 - b. HR Presentation on Hiring Processes
 - c. District Attorney EO Plan Presentation (June)
 - d. Assessor Clerk Recorder EO Plan Presentation (June)

10. Date of time of Next Meeting
Wednesday, June 16, 2021 at 3:30 pm

11. Adjournment
The meeting adjourned at 5:00 pm.