

**Article XIX – Building Services  
Housing & Community Development Department  
(Per Resolution No. 23-145, adopted August 22, 2023, by the Monterey County  
Board of Supervisors)**

<b><u>Permit Fees - MCC 18.01.070</u></b>		
<b>Building Permit</b>		
\$0 to \$5,000	\$390	Base Fee
\$5,001 and Up	Local Multiplier <sup>5</sup> x ICC Valuation <sup>6</sup> = Total Building Permit Fee (0.0380) x (ICC Valuation) = Total Building Permit Fee	
<b>Grading Permit</b>		
Grading Estimate provided by qualified Licensed Professional (e.g., PE, Geotechnical Engineer, Contractor)	Local Multiplier <sup>5</sup> x ICC Valuation <sup>6</sup> + Grading Estimate provided by qualified Licensed Professional = Total Building Permit Fee (0.0380) x (ICC Valuation) = Total Building Permit Fee	
<b>Remodeling Building Permit (Based on Extent of Alteration as percentage of ICC Valuation)</b>		
<b>Extent of Remodeling &amp; Corresponding % of ICC Valuation = Permit Fee</b>	<b>Definition</b>	
20%	Minor - Cosmetic work, refinishing walls, ceilings, floors; minor mechanical, electrical, plumbing; no structural work.	
40%	Medium - Addition or removal of some walls or extensive construction of partitions; projects with more involved mechanical, electrical, plumbing work, such as residential additions or renovations of bathrooms and kitchens, commercial replacement of major HVAC components or of ceiling grids; refinishing of many existing walls, ceilings, floors; replacement of substantial portions of the glazing systems if a major portion of the project; moderate projects may include minor changes to the exterior envelope or structural systems.	
60%	Major - Addition or demolition of many walls; installation of new glazing systems in conjunction with major remodeling; upgrade of structural systems in some portions to receive increased loads in limited areas or structural repair of significant elements in limited area. Significant upgrades to mechanical, electrical, and plumbing systems in conjunction with significant refinishing of surfaces.	
80%	Extensive - Demolition of all non-structural portions leaving a structural shell; installation of new or substantial replacement of electrical, mechanical systems in conjunction with significant changes in room configuration; significant structural upgrading to meet seismic requirements, or other substantial structural renovation, extensive structural repair.	

95%	Full - Demolition of all interior partition walls (structural and non-structural); Demolition of a majority of exterior walls and entire roof structure; Installation of new electrical, mechanical systems in conjunction with significant changes in room configuration.
<b>PhotoVoltaic Solar Permit</b>	
Residential Roof Mounted solar system	\$390 + \$15/kW over 15kW
Residential Ground Mounted solar system	\$780 + \$15/kW over 15kW
Commercial Roof Mounted solar system	\$1170 + \$7/kW over 50 kW
Commercial Ground Mounted solar system	\$2340 + \$7/kW over 250 kW
<b>Mechanical, Plumbing, Electrical - Simple Permits</b>	
Simple Permit - Demolition	Based on Minimum # of inspections for project
Simple Permit - Re-Roof	Based on Minimum # of inspections for project
Simple Permit - Sub Trade	Based on Minimum # of inspections for project
<b>Special Events</b>	
Special Event Construction and/or Encroachment Permit Submitted < 30 Days Prior to Event <sup>4</sup>	Double Plan Review or base Fee
Special Event Construction and/or Encroachment Permit Submitted < 60 Days Prior to Event <sup>4</sup>	1.5 x Plan Review or base Fee
<b>Encroachment Permits per MCC 14.04</b>	
<b>Additional fees may be required if scope of project includes services provided by Public Works. See Article X.</b>	
General Encroachment Permit - Minor	\$390 base fee + necessary number of inspections/reinspections
	-Minor Driveway (residential or commercial)
	-Tree removal/trimming/landscaping (tree removal may require arborist report)
	-Fences (fences may require separate design approval and/or construction permit)
	-Utility cabinet & power supply (may require separate construction permit)
	-Directional signage/traffic controls
	-Underground Utility Trenching (50-750 feet = + \$2.00 per linear foot, over 750 feet=+\$1.50 per linear foot)
	-Utility Poles (1-6 Poles, additional poles = + \$50 per pole)

	-Boring (1-2 bell holes, additional bell holes = + \$100 each bell hole)	
	-New Sidewalk, curb or gutter = + \$2.00 per linear foot	
	Minor special event up to one-hundred-ninety-nine (199) daily participants	
	Minor road usage or road closure less than one (1) day (includes filming-photography)	
<b>General Encroachment Permit - Major</b>		
	\$1,072.50 base fee + necessary number of inspections/reinspections	
	-Gates/walls (e.g., concrete or masonry wall/column) (may require separate design approval and/or construction permit)	
	-Traffic striping, marking or signal improvements	
	-Street Improvements (additional \$0.05 per square foot)	
	Major special event two hundred (200) or more daily participants	
	Major road usage or road closure more than one (1) day (includes filming-photography)	
<b>Encroachment - Administrative Fee</b>		
	\$355	
<b>Encroachment – Late Issuance Fee</b>		
	Double Permit Fee	
<b>Blanket Encroachment Permit for Utility Companies</b>		
	\$3,005/year	
<b>Encroachment Maintenance Agreement</b>		
	Hourly (2 hour minimum)	
<b>Transportation Permits (fees set by State of California and adopted per Resolution 96-395)</b>		
Subject to change based on California Department of Transportation Fee Schedule		
Single Trip	\$16.00	
Annual Trip	\$90.00	
<b>Fees not otherwise specified</b>		
Plan Review for projects not Otherwise Specified	\$195	Hourly <sup>1</sup>
Additional Technical Review or Specialty Review <sup>7</sup>	Cost + Admin Fee	Calculated at time of Service
Inspection Fee for projects not Otherwise Specified	\$195	Hourly (One Hour Minimum)
Inspection - After Working Hours (Based on Time 1/2)	\$293	Hourly (4 Hour Minimum)
Inspection - Holidays (Based on Double Time)	\$390	Hourly (4 Hour Minimum)

Re-Inspection	\$195	Hourly (One Hour Minimum)
Environmental Services ASBS Inspection	\$164	Hourly (1/2 Hour Minimum)
Environmental Services Plan Review	\$164	Hourly (One Hour Minimum)
Alternate Methods of Construction / Code Modification Request	\$195	Hourly (One Hour Minimum)
Temporary Certificate of Occupancy	\$500	Flat Fee
Appeal	\$195	Hourly (4-Hour Minimum)
Permit Extension (includes Permit Card Replacement for Simple Permits)	\$195	Flat Fee
Permit Renewal Investigation	\$195	Hourly (One Hour Minimum)
Deed Restriction	\$195	Flat Fee
Inspection Card Replacement	\$90	Flat Fee
Change of Record on Permit	\$195	Flat Fee
Processing - Permit Front Counter Hourly Rate	\$90	Hourly <sup>1</sup>
Document Management - Escrow Report / Filing / Etc.	\$90	Hourly <sup>1</sup>
Extraordinary Development Applications <sup>2</sup>	\$22,000	Deposit (Billed based on Actual Costs)
<b>Code Enforcement</b>		
Code Enforcement Investigations and Compliance Support	\$180	Hourly <sup>1</sup>
Work without a Permit		Double the Permit Fee
<b>Surcharges</b>		
1. California Building Standards Commission		calculated/state regs
2. Strong Motion Instrumentation Program		calculated/state regs
3. Accessibility (CASP) - Applicable for Commercial Projects		calculated/state regs
4. Credit Card Surcharge	2.25%	(Current County Rate)
5. Storage & Electronic Conversion of Files	1.93%	
6. General Plan Update	10%	
7. Technology	7.49%	

8. Clerk Recorder Fee		(Current County Rate)
<b>Bonds</b>		
Bonds		Determined by ICC valuation, Approved by Building Official

<b>NOTES</b>		
1. Hourly fees are charged in 0.25 hour increments		
2. "Extraordinary development applications" are those applications which will require staff time well beyond the typical application, as determined by the Chief of Planning or Building Official. These applications may include, by way of example and without limitation, applications for large scale development involving multiple discretionary entitlements, significant technical review by other land use agencies, and/or an anticipated lengthy time frame for processing because of their scope and complexity. Consistent with these criteria, any project requiring the preparation of an EIR shall qualify as an extraordinary development application. The amount paid to the County is for staff costs. The County may utilize a consultant, whose expenses shall be fully funded by the project applicant.		
3. All applications require diagram of project attached to permit.		
4. Applicable to Special Events with temporary construction of tents over 400 sq ft or tents of any size with utilities.		
5. ICC Standard Calculation of Local Multiplier = (Budget x Cost Recovery %) / Total Valuation (from previous Fiscal year)		
6. Construction valuation is determined from the current International Code Council Building Valuation Data to be updated annually with the first published valuation table of the calendar year.		
7. Technical Expertise services required for projects including, but not limited to Water Resources Agency, shall be billed based on Cost Plus administrative fees for costs incurred to process such requests and shall be calculated at the time of service.		