

Committee for an agenda item, they are encouraged to submit such documents via email to the assigned planner at their email address. Email addresses can be found on the Monterey County HCD Planning website at the following link:

<https://www.co.monterey.ca.us/government/departments-a-h/housing-community-development/planning-services/about-us> . Documents should be submitted by 2:00 p.m. to the

assigned planner on the business day prior to the committee meeting date. To assist staff in identifying the agenda item to which the comment relates, the public is requested to include the file number in the subject line.

- c. If applicants or members of the public want to present documents/Power Point presentations while speaking, they should submit the document electronically by 2:00 p.m. on business day prior to the committee meeting date to the assigned planner at their email address. Email addresses can be found on the Monterey County HCD Planning website at the following link:
<https://www.co.monterey.ca.us/government/departments-a-h/housing-community-development/planning-services/about-us> (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present during the meeting.)
- d. While the matter is being heard, a member of the public may submit a comment via email, preferably limited to 250 words or less, to the Land Use Advisory Committee liaison listed on the agenda. To assist staff in identifying the agenda item to which the comment relates, the public is requested to include the file number in the subject line. If the comment is received prior to close of public comment on an agenda item, every effort will be made to read the comment into the record, but some comments may not be read out loud due to time limitations or length of the comment (if the comment exceeds 250 words).

Comments received prior to the close of the public comment period on an agenda item will be made part of the record for that item.

3. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to the Land Use Advisory Committee liaison listed on the agenda. The Land Use Advisory Committee name & meeting date and "general comment" should be indicated in the subject line. The comment will be placed in the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.
4. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to the planning clerical support staff at friedrichm@co.monterey.ca.us . The request should be made no later than noon two (2) business days prior to the Land Use Advisory Committee meeting date in order to provide time for the County to address the request.
5. The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

Site Visits and Staking/Flagging:

In accordance with the State Brown Act exception, HCD will schedule LUAC meetings to be held remotely to help prevent the spread of COVID. Construction activities have resumed, so staking and flagging can now be installed on project sites, and site visits will resume on a modified/limited basis. In an effort to promote physical distancing, site visits with the entire LUAC will not be scheduled while the County Health order remains in place. However, individual LUAC member site visits may be coordinated with the project planner and applicant, pursuant to the following guidelines:

- Site visits will not be scheduled for more than one (1) LUAC member to be on site at a time.
- When on site, LUAC members and County staff should adhere to the current County Health Order regarding physical distancing and protective equipment (i.e.: face masks, etc.)
- LUAC members visiting a site cannot enter private property without permission, so visits should be coordinated with the project planner and property owner/agent.
- Site visits by LUAC members are not open to the public
- Permission/coordination is not needed by LUAC members or the public to view a property from a public road.
- In accordance with the Brown Act, LUAC members should not share any thoughts/comments with other LUAC members regarding their site visit except during the scheduled public LUAC meeting.

Note: To view documents related to project(s) listed on the Land Use Advisory Committee agenda, please visit <https://aca-prod.accela.com/MONTEREY/Default.aspx> . Enter the file number in the “Quick Search” box; click on “Record Info” tab; click on “Attachments” in the drop-down menu; finally click on the document you wish to view

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

PUBLIC COMMENT

The Committee will receive public comment on non-agenda items that are within the purview of the Committee at this time. The length of individual presentations may be limited by the Chair. The **Planning staff liaison** is Fiona Jensen at jensenf1@co.monterey.ca.us .

SCHEDULED ITEM(S)

- 1. Project Name:** HIBBS RICHARD N & MELANIE TRS
File Number: PLN210005
Project Location: 244 HWY 1 CARMEL
Assessor's Parcel Number(s): 241-182-006-000
Project Planner: SANDRA VILLATORO
Area Plan: CARMEL LAND USE PLAN
Project Description: Combined Development Permit consisting of: 1) Coastal Administrative Permit and Design Approval to demolish an existing 787 square foot cabin and construct a 1,643 square feet three-story single family residence with an attached garage; 2) Coastal Development Permit to allow the removal of two (2) Monterey Pine trees; and 3) Coastal Development Permit for development within 750 feet of an archaeological resource.

OTHER ITEMS

- A) Preliminary Courtesy Presentation by Applicants Regarding Potential Projects
- B) Announcements

ADJOURNMENT