

# HISTORICAL ADVISORY COMMISSION

## MEETING AGENDA MONDAY, OCTOBER 11, 2021 ZOOM TELECONFERENCE MEETING 10:00 A.M.

### IMPORTANT NOTICE REGARDING COVID-19 AND PARTICIPATION IN THE HISTORICAL ADVISORY COMMISSION MEETING

The Historical Advisory Commission meeting will be held via teleconference in order to help minimize the spread of the COVID-19 virus, in accordance with the State of Emergency proclaimed by Governor Newsom on March 4, 2020, Executive Order N-29-20 issued by Governor Newsom on March 17, 2020, and the Shelter in Place Order issued by the Monterey County Health Officer on March 17, 2020, as may be periodically amended. To participate in this meeting, members of the public are invited to observe and address the Commission telephonically or electronically. Instructions for public participation are below:

Participate via Zoom Meeting Link:

<https://montereycty.zoom.us/j/97961984480?pwd=VUJqU0ZRK3JDc25vaXJudFJWbmdpQT09&from=addon>

Participate via Phone: 1-669-900-6833

Meeting ID Access Code: 979 619 844 80

Password (if required): 811842

Public Participation Instructions:

The meeting will be conducted via teleconference using the Zoom program, and the Commission will also attend electronically or telephonically. The public may observe the Zoom meeting via computer by clicking on the meeting link listed above, or the public may listen via phone by dialing the phone number listed above and then when prompted, entering the Meeting ID Access Code listed above as well. You will be asked for a "Participant ID". You do not need a Participant ID to join the meeting, press the pound key (#) again and you will be automatically connected.

Members of the public may wish to comment on a specific agenda item while the matter is being heard.

When the Chair calls for public comment on an agenda item, they will then call on speakers and unmute their device one at a time. Public speakers may be broadcast in audio form only.

Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to the following staff members: [LundquistE@co.monterey.ca.us](mailto:LundquistE@co.monterey.ca.us) and

[Mcdougalm@co.monterey.ca.us](mailto:Mcdougalm@co.monterey.ca.us). Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to support staff [LundquistE@co.monterey.ca.us](mailto:LundquistE@co.monterey.ca.us) and [Mcdougalm@co.monterey.ca.us](mailto:Mcdougalm@co.monterey.ca.us). The request should be made no later than 2:00 p.m. on the Thursday prior to the meeting date in order to provide time for the County to address the request.

**10:00 AM – CALL TO ORDER**

**ROLL CALL**

<b>District 1:</b> Mary Ann Worden	<b>District 1:</b> VACANT
<b>District 2: Chair</b> James Perry	<b>District 2:</b> Regan Huerta
<b>District 3:</b> Ann K. Beckett	<b>District 3:</b> Graig R. Stephens
<b>District 4: Vice-Chair</b> Michael Wildgoose	<b>District 4:</b> VACANT
<b>District 5:</b> Elizabeth Barratt	<b>District 5:</b> VACANT

**PUBLIC COMMENT** - Public comments are limited to issues within the purview of the Historic Advisory Commission and which do not pertain to matters on the agenda. Time limitations are at the discretion of the Chair.

**COMMISSIONER COMMENTS, REQUESTS REFERRALS**

This is a time set aside for the Commissioners to comment, request, or refer a matter that is on or not on the agenda.

**APPROVAL OF MINUTES**

1. Approve the HAC Minutes for April 12, 2021.

**10:00 AM – SCHEDULED MATTERS**

2. Discussion regarding AB 361 (enable the Commission to hold its meetings via teleconference).
3. Discussion regarding conducting Commission meetings at various historical locations within the County.
4. Discussion regarding functions and activities by Supervisorial Districts.
5. Update and discussion on Commission archives stored at 1441 Schilling Place, Salinas.
6. HCD Department report

**ADJOURNMENT**

The Recommended Action indicates the staff recommendation at the time the agenda was prepared. That recommendation does not limit the Historical Advisory Commission’s alternative actions on any matter before it.

**DOCUMENT DISTRIBUTION:** Documents relating to agenda items that are distributed to the Historical Advisory Commission less than 72 hours prior to the meeting are available for public inspection upon request by contacting Housing and Community Development staff listed in this agenda.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132) and the federal rules and regulations adopted in implementation thereof. For information regarding how, to whom and when a person with a disability who requires a modification or accommodation in order to participate in the public meeting may make a request for disability-related modification or accommodation including auxiliary aids or services or if you have any questions about any of the items listed on this agenda, please call the Monterey County Housing and Community Development Department at (831) 755-5025.

The Historical Advisory Commission Clerk must receive all materials for the agenda packet by noon on the Monday one week prior to the Monday Historical Advisory Commission meeting in order for the materials to be included in the agenda packet distributed in advance to the Commission.

*Commissioners are reminded to call Melissa McDougal at (831) 755-5146 or email at [Mcdougalm@co.monterey.ca.us](mailto:Mcdougalm@co.monterey.ca.us) , prior to the Historical Advisory Commission meeting to be excused.*

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Item #1

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**MONTEREY COUNTY  
HISTORICAL ADVISORY COMMISSION MEETING**

April 12, 2021

**MINUTES**

*This meeting was conducted via teleconference using the Microsoft Zoom program*

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Chair James Perry at 10:00 a.m.

Roll Call:

<b>Commissioners Present</b>	<b>Commissioners Absent</b>	<b>Staff</b>
James Perry, Chair Michael Wildgoose, Vice Chair Craig R. Stephens Ann K. Beckett	Mary Ann Worden Regan Huerta Elizabeth Barratt	Erik Lundquist, Housing & Community Development – Chief of Planning, HAC Secretary John Akeman, Public Works, Facilities & Parks Planning Manager Susan Rosales-Nava, Public Works, Facilities & Parks Secretary: HAC Clerk

**PUBLIC COMMENT**

None

**COMMISSIONER COMMENTS, REQUESTS AND REFERRALS**

Chair Perry inquired on the absence of an item request made in December for the February HAC meeting that was cancelled “on short notice and without cause.” The item mentioned to be agenzized for February was a Partnership between the Historical Advisory Commission and the Monterey County Office of Education for the purpose of the development of an educational travelling exhibit focused on Monterey County Schools. Commissioner Stephens explained this item is of some consequence in creating a collection of the early schools and the possibility of it disappearing. He informed the Chair and staff of his scheduled meeting with the Superintendent on April 23, 2021.

Erik Lundquist, Housing and Community Development Chief of Planning suggested it be added to the June HAC Meeting along with the follow up from the meeting with the Superintendent.

Vice-Chair Michael Wildgoose suggested a Zoom Special Meeting that staff need not be present in another week to remedy any mistakes from administration. Mr. Lundquist informed the Commission if there is to an official meeting it would need to be a formally noticed meeting , which could be accommodated.

Chair Perry made mentioned an additional item missing from this agenda, an update by county staff on locating the HAC past minutes and documents. Vice-Chair Michael Wildgoose suggested a motion be made to formally schedule this item for consideration.

Chair Perry mentioned that it has been three years since the request of the minutes in addition to all deliverables, forty years of publications, books, pamphlets, guides, and a collection of historical materials. John Akeman, Parks Planning Manager suggested another opportunity be extended to locate former County staff Meg Clovis' records in storage or in another facility.

Chair Perry mentioned Don Coors, Librarian at Stanford University of Hopkins Marine Institutes, who placed two phone calls in reference to these records and none of his phone calls were returned.

Ms. Rosales-Nava informed the Commission of two separate requests made to obtain information from HAC to the Clerk of the Board, nothing was found.

Commissioner Stephens suggested staff get together with Mr. Lundquist and get a definitive answer at the next meeting. Mr. Akeman informed the Commission two months may not be needed. He also informed the Commission of the closure of the Schilling office due to an electrical fire. Mr. Akeman informed the Commission if Meg's boxes were not in long term storage it could be on a trailer at Laurel yard as some items were stored there.

Chair Perry asked staff if another option would be to have staff research the last two years of minute and order books of the Monterey County Board of Supervisors to ascertain and reconstruct the activities and projects of the Monterey County Historical Advisory Commission, which were presented and included at the end of the year as the HAC's annual report.

Ms. Rosales-Nava informed the Commission a formal request may be made through the Clerk of the Board through a public records request. Vice-Chair Wildgoose mentioned a request was already made by Don Coors. Ms. Rosales-Nava informed the Commission this formal request was completed and was made in person to view the boxes provided by the Clerk of the Board and anything that was found was given to the HAC Secretary, Shelley Glennon. Ms. Rosales-Nava also mentioned the Chair is welcomed to make a public records request through the Clerk of the Board.

Commissioner Stephens requested that staff provide an update at the next meeting. He also inquired whether it would be appropriate if other staff members would have to the records. Mr. Akeman deferred to Mr. Lundquist who offered to help.



Ms. Rosales-Nava suggested a motion be made to agenize the items mentioned earlier for the June meeting with a vote so it may be documented.

Commissioner Stephens moved to receive an update from staff on what is available from previous commission meetings and a scheduled discussion regarding the display of early schools of Monterey County, seconded by Commissioner Wildgoose and passed by the following vote

AYES: Perry, Stephens, Wildgoose, and Beckett

NOES: None

ABSENT: Huerta, Barratt, and Worden

ABSTAIN: None

Vice-Chair Wildgoose inquired whether Ms. Rosales-Nava had seen the request from Don Coors. Ms. Rosales-Nava responded she would not have seen the request as it would have been given to the Director or Assistant Director at the time and not her directly. Chair Perry mentioned it was directed to Mr. Holm.

Commissioner Stephens mentioned he may have inquired on the history of the schools but did not see it in the minutes. Mr. Lundquist informed the Commission that verbiage was in the minutes.

### **APPROVAL OF MINUTES**

#### **1. Approval of the December 14, 2020 Historical Advisory Commission Meeting Minutes.**

Commissioner Stephens moved to approve the minutes.

Chair Perry motioned to approve the minutes with the following changes: (1) include the exploring of an educational project in partnership with MCOE and the county, (2) the request for staff to locate any HAC deliverables left behind from Meg Clovis such as the minutes, publications and handbooks, seconded by Commissioner Stephens and passed by the following vote to approve the December 14, 2021 Historical Advisory Commission Meeting Minutes.

AYES: Perry, Stephens, Wildgoose, and Beckett

NOES: None

ABSENT: Huerta, Barratt, and Worden

ABSTAIN: None

### **10:00 AM - SCHEDULED MATTERS**

#### **2. Elect 2021 Chair and Vice Chair for the Historical Advisory Commission**

Commissioner Stephens nominated Commissioner Perry to serve as Chair for 2021, seconded by Commissioner Wildgoose, passed by the following vote to approve the election of Commissioner Perry for 2021 Chair to the Historical Advisory Commission.

AYES: Perry, Stephens, Wildgoose, and Beckett  
NOES: None  
ABSENT: Huerta, Barratt, and Worden  
ABSTAIN: None

Commissioner Stephens nominated Vice Chair Wildgoose to serve as Vice-Chair for 2021. Vice-Chair Wildgoose removed himself from the nomination due to health conditions.

Commissioner Beckett nominated Commissioner Stephens to serve as Vice-Chair for 2021, seconded by Vice Chair Wildgoose, passed by the following vote to approve the election of Commissioner Stephens for 2021 Vice-Chair to the Historical Advisory Commission.

AYES: Perry, Stephens, Wildgoose, and Beckett  
NOES: None  
ABSENT: Huerta, Barratt, and Worden  
ABSTAIN: None

## **DEPARTMENT REPORT**

### **3. HCD Department Report**

Mr. Lundquist introduced himself to the Commission mentioned having completed his second month with the County during the dissolution of RMA. He was not familiar with this Commission and is appreciative for the Board Resolution he was able to obtain from Ms. Rosales-Nava. He informed the Commission he would reach out to each commissioner individually to get to know them, the history of this commission, their insight and understand their concerns. He appreciates all that Mr. Akeman and Ms. Rosales-Nava mentioned and understood they are doing their best and would also like to get this ship righted. He noticed a report that is given to the board in July and would like to start to review on the fulfilling of obligations for the Commission under that Resolution. He also reported on vacancies in the department and budget hearings in the near future. He had nothing further to report and welcomed any questions.

Chair Perry welcomed Mr. Lundquist on behalf of the HAC Commission.

## **ADJOURNMENT**

The meeting was adjourned by Chair Perry at 10:38 a.m.  
Minutes Prepared By: Susan Rosales-Nava, Clerk