



Housing Advisory
Committee

Tyller Williamson, Chair
District 5

Jennifer Daquisto
District 5

Karen Araujo, Vice Chair
District 4

Jon Wizard
District 4

Raul Calvo
District 3

Vacant
District 3

Wes White
District 1

Virginia Mendoza
District 1

Vacant
District 2

Vacant
District 2

**Monterey County
Housing Advisory Committee
ZOOM MEETING
Wednesday, November 10, 2021
5:00 PM
Agenda**

Participate via Zoom Meeting Link:

<https://montereycty.zoom.us/j/91510034759?pwd=Nmp2MnNnVDQvYnBHTWRTWHB1YUVmQT09>

Participate via Phone: 1-669-900-6833

Meeting ID Access Code: 91510034759

Password (if required): 635101

1) Call to Order

2) Roll Call

3) Public Comment

The Housing Advisory Committee will receive public comment on items not listed on the agenda within the purview of the Housing Advisory Committee. The Chair may limit the length of individual presentations.

4) Approval of Meeting Minutes for March 10 2021 and May 13, 2021

5) Scheduled Matters:

5a. Discuss the Proposed Meeting Dates and Times and Set the 2022 HAC Meeting Schedule

5b. Discuss AB 361 (enable the Commission to hold its meetings via teleconference)

Presenter: Erik Lundquist, AICP, Director

5c. Receive a status update on the Affordable/Inclusionary Housing Ordinance update and process

Presenter: Darby Marshall, Redevelopment/Housing Project Analyst II

6) Committee Member Reports

Committee members will report on matters, events and activities related to HAC goals and housing advocacy matters. Committee members may give direction regarding future agenda items.

7) Updates from Staff

7a. Housing Advisory Committee Pending Issues/Requests Calendar Year 2021

7b – Housing Advisory Committee Future Agenda Items

8) Schedule of Upcoming Regular Meetings

Proposed Meetings dates for 2022 is being discussed.

9) Adjournment

The Chair will adjourn the meeting.

Zoom Link:

<https://montereycty.zoom.us/j/91510034759?pwd=Nmp2MnNnVDQvYnBHTWRTWHB1YUVmQT09>

If you do not have access to a computer, you may still call into the meeting and participate by calling the following number: 1 669 900 6833, and entering the following passcode 91510034759. Password: 635101

IMPORTANT NOTICE REGARDING COVID 19

Pursuant to Governor Newsom's Executive Order No. N-25-20, any or all Supervisors may participate in the meeting by telephone or video conference.

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, the Housing Advisory Committee (HAC) meetings shall meet entirely by telephonic conference. There will be no physical location for these meetings. Committee Members shall participate in the meeting by telephone conference. To participate in this Committee meeting, members of the public are invited to observe and address the Committee telephonically.

1. You are strongly encouraged to observe the live stream of the Housing Advisory Committee meeting at <https://montereycty.zoom.us/j/91510034759?pwd=Nmp2MnNnVDQvYnBHTWRTWHB1YUVmQT09>

If you do not have access to a computer, you may still call into the meeting and participate by calling the following number: 1 669 900 6833, and entering the following passcode 91510034759. Password: 635101

2. If you choose not to attend the Housing Advisory Committee meeting but wish to make a comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email by 5:00 p.m. on Tuesday, February 16, 2021. Please submit your comment to Anita Nachor at HACHearingComments@co.monterey.ca.us.

To assist Ms. Nachor in identifying the agenda item relating to your public comment, please indicate in the Subject Line the meeting body and item number (e.g., Housing Advisory Committee Item No. 3). Your comment will be placed into the record at the Committee meeting.

3. If you are watching the live stream of the Housing Advisory Committee and wish to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the "reactions" icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

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AVISO IMPORTANTE RESPECTO A COVID 19

En conformidad con la Orden Ejecutiva No. N-25-20 del Gobernador Newsom, cualquiera o todos los Supervisores pueden participar en la reunión por teléfono o videoconferencia.

Basado en la orientación del Departamento de Salud Pública de California y la Oficina del Gobernador de California, con el fin de minimizar la propagación del virus COVID 19, las reuniones del Comité Consultivo de Vivienda se reunirán íntegramente por conferencia telefónica. No habrá lugar físico para estas reuniones. Los miembros del Comité participarán en la reunión por conferencia telefónica. Para participar en esta reunión del Comité, se invita al público a observar y dirigirse al Comité telefónicamente.

1. Se le recomienda fuertemente que observe la transmisión en vivo de la reunión del Comité Consultivo de Vivienda (HAC, por sus siglas en inglés) en

<https://montereycty.zoom.us/j/91510034759?pwd=Nmp2MnNnVDQvYnBHTWRTWHB1YUVmQT09>

Si no tiene acceso a una computadora, puede llamar a la reunión y participar llamando al siguiente número: 1 669 900 6833 e introduciendo el siguiente código de acceso: 91510034759. Password: 635101

2. Si decide no asistir a la reunión del Comité Consultivo de Vivienda (HAC, por sus siglas en inglés) pero desea hacer un comentario sobre un punto específico del orden del día, envíe su comentario, limitado a 250 palabras o menos, por correo electrónico antes de las 5:00 p.m. del martes, 16 de febrero del 2021. Por favor, envíe su comentario a Anita Nachor en HAChearingComments@co.monterey.ca.us . Para ayudar a la Srta. Nachor a identificar el punto del orden del día relativo a su comentario público, por favor de indicar en la línea de asunto el comité de la reunión y el número de punto (por ejemplo, Comité Consultivo de Vivienda, tema No 3). Su comentario se pondrá en el expediente en la reunión del Comité.

3. Si está viendo la transmisión en vivo de la reunión del Comité Consultivo de Vivienda y desea hacer un comentario público general para los elementos que no están en el orden del día o comentar un punto específico del orden mientras se escucha, seleccione la opción "levantar la mano" en la pantalla Zoom, y su micrófono no estará silenciado para que pueda hablar. Para seleccionar la opción "levantar la mano", haga clic en el icono "participantes" en la parte inferior de la pantalla de Zoom y, después, haga clic en el icono "levantar la mano" junto a su nombre.

HOUSING ADVISORY COMMITTEE MINUTES

ZOOM MEETING Wednesday, March 10, 2021 5:00 PM

1) **Call to Order:**

Chair Williamson called the meeting to order at 5:02 p.m.

2) **Roll Call**

Members Present: Karen Araujo, Virginia Mendoza, Tyler Williamson

Raul Calvo, and Wes White

Members Absent: Virginia Mendoza

Staff Present: Darby Marshall, Melissa McDougal, Anastacia Wyatt, Melanie Beretti,

Others Present: Supervisor Root-Askew, Jane Barr, Katy Castagna, President and CEO, UWMC; Josh Madfis, VP of Community Investments, UWMC; Kelly DeWolfe, Impact Manager, Affordable Housing, UWMC; Lauren Suwansupa, Community Affiliation Manager, MCDSS

3) **Public Comment:**

Supervisor Root-Askew

4) **Approval of Meeting Minutes for February 17, 2021**

It was moved by Karen Araujo, seconded by Wes White and passed by the following vote to approve the February 17, 2021 minutes.

AYES: Araujo, Calvo, White, Williamson

NAYS: None

ABSENT: Mendoza

ABSTAINED: None

5) **Scheduled Matters**

5a. Receive a presentation on the County's Emergency Rental Assistance Program (ERAP) with Department of Treasury and State SB 91 funds. The Department of Social Services will be the administrator of the funds and contracted with the United Way.

Anastacia Wyatt introduced the following presenters: Katy Castagna, President and CEO, United Way Monterey County, Kelly DeWolfe, Impact Manager – Affordable Housing and Lauren C. Suwansupa, MSW, LCSW, Community Affiliation Manager, County Department of Social Services, Josh Madfis, Vice President, Community Investments.

Public Comment: Johnathan Bohorquez

HOUSING ADVISORY COMMITTEE MINUTES

ZOOM MEETING Wednesday, March 10, 2021 5:00 PM

No motion required. The presentation was received by the Committee.

5b. Receive an oral report regarding the status of farmworker housing projects and permit application review process in Monterey County and provide direction to staff.

Melanie Beretti, Housing and Special Programs Service Manager presented the item.

Public Comment: Jane Barr

No motion required. The presentation was received by the Committee.

Chair Williamson appointed Karen Araujo as the Chair.

6) Committee Member Reports

Chair Williamson asked Staff to look in whether or not the Board of Supervisors has any authority on the effect that SB330 may have on the cap and if necessary, the Committee many want to have a special meeting to allow the Committee to provide their recommendations to the Board of Supervisors.

Chair Williamson left the meeting at 5:58 p.m.

5c. Receive a report regarding Affordable and Farmworker Housing Mapping within Monterey County.

Darby Marshall presented the item.

Public Comment: None

No motion required. The presentation was received by the Committee.

5d. Receive a progress report on how Monterey County is meeting its 5th Cycle Regional Housing Needs Assessment housing goals.

It was moved by Raul Calvo seconded by Wes White and passed by the following vote to continue both item 5d and 5e to the regular scheduled meeting on May 12, 2021.

AYES: Araujo, Calvo, White

NAYS: None

ABSENT: Mendoza, Williamson

ABSTAINED: None

HOUSING ADVISORY COMMITTEE MINUTES

ZOOM MEETING Wednesday, March 10, 2021 5:00 PM

5e. Receive a summary report regarding the 6th Cycle Regional Housing Needs Assessment (RHNA) process and timelines.

It was moved by Raul Calvo seconded by Wes White and passed by the following vote to continue both item 5d and 5e to the regular scheduled meeting on May 12, 2021.

***AYES:** Araujo, Calvo, White*

***NAYS:** None*

***ABSENT:** Mendoza, Williamson*

***ABSTAINED:** None*

6) Updates from Staff:

Melanie Beretti informed the Committee of the new Housing Finance Manager, Eden Braganza.

Melanie Beretti and Melissa McDougal informed the Committee that the meeting minutes will be changed to action minutes and that the agendas, minutes and audio will be available online.

7) Schedule of Upcoming Meetings

May 12, 2021

July 14, 2021

September 8, 2021

November 10, 2021

9) Adjournment:

Karen Araujo moved to adjourn. The meeting was adjourned at 6:18 PM.

HOUSING ADVISORY COMMITTEE MINUTES

ZOOM MEETING Wednesday, May 13, 2021 5:00 PM

1) **Call to Order:**

Chair Williamson called the meeting to order at 5:02 p.m.

2) **Roll Call**

Members Present: Karen Araujo, Wes White, Tyler Williamson, and Jon Wizard

Members Absent: Raul Calvo and Virginia Mendoza

Staff Present: Melanie Beretti, Darby Marshall, Anita Nachor

Others Present: Supervisor Root-Askew, Jane Barr, Katy Castagna, President and CEO, UWMC; Josh Madfis, VP of Community Investments, UWMC; Kelly DeWolfe, Impact Manager, Affordable Housing, UWMC; Lauren Suwansupa, Community Affiliation Manager, MCDSS

3) **Public Comment:**

Supervisor Root-Askew

4) **Approval of Meeting Minutes for March 10, 2021**

The minutes from March 10, 2021 were not included in Agenda. Continued to July 14, 2021 meeting.

It was moved by Karen Araujo, seconded by Jon Wizard and passed by the following vote to continue the March 10, 2021 minutes to the July 14, 2021 meeting.

AYES: Araujo, Calvo, White, Williamson, Wizard

NAYS: None

ABSENT: Calvo and Mendoza

ABSTAINED: None

5) **Scheduled Matters**

5a. Receive an oral presentation on the coordination between the City of Salinas and County regarding responsibilities related to the operation of the SHARE Center and development of affordable housing at 845 East Laurel Drive in Salinas, California; and provide input to staff.

Melanie Beretti, Housing and Special Programs Service Manager presented the item.

Public Comment: None

No motion required. The presentation was received by the Committee.

HOUSING ADVISORY COMMITTEE MINUTES

ZOOM MEETING

Wednesday, May 13, 2021 5:00 PM

5b. Receive an oral presentation on upcoming grant applications to address affordable housing or homelessness including Local Housing Trust Fund, Permanent Local Housing Allocation, and Project Homekey; and provide input to staff:

Melanie Beretti, Housing and Special Programs Service Manager presented the item.

Public Comment: None

No motion required. The presentation was received by the Committee.

5c. Receive a status update and proposed template for tracking items requested from Advisory Committee members and future agenda items; and provide input to staff.

Darby Marshall, Redevelopment & Housing Project Analyst II presented the item.

No motion required. The presentation was received by the Committee.

6) **Committee Member Reports**

Chair Williams stated that if Committee Members want to request that an item be put on the Agenda, the item will be proposed under “Committee Member Reports” and inserted on the tracking sheet for the next HAC meeting. If an agenda item is considered time-sensitive and needs to be on put on the current agenda, the Chair will put in a formal request with staff for consideration.

Chair Williamson introduced and welcomed Committee Member Wizard.

Committee Member Karen Araujo stated that members of the public have contacted her and let her know when they google “Housing Advisory Committee” the old HAC information comes up. When you search through the County’s website the HAC information is current and correct.

Committee Member Karen Araujo also stated she would like to have In-Lieu fees annual report added to the tracking document for discussion. The Board of Supervisors should receive an annual report on In-Lieu fees.

7) **Updates from Staff:**

Melanie Beretti introduced Jennifer Daquisto appointed from District 5. Ms. Daquisto will sit as a participating as a Committee Member at the next meeting on July 14, 2021.

Melanie Beretti gave an update on the budget process for the fiscal year and the HCD Housing website.

HOUSING ADVISORY COMMITTEE MINUTES

ZOOM MEETING
Wednesday, May 13, 2021 5:00 PM

8) **Schedule of Upcoming Meetings**

July 14, 2021

September 8, 2021

November 10, 2021

9) **Adjournment:**

Chair Williamson moved to adjourn. The meeting was adjourned at 6:07 PM.

DRAFT

MONTEREY COUNTY HOUSING ADVISORY COMMITTEE

MEETING:	November 10, 2021	AGENDA NO.:	5a
SUBJECT:	It is recommended the Housing Advisory Committee discuss the proposed meeting dates and times and set the 2021 Housing Advisory Commission meeting schedule.		
DEPARTMENT:	Housing and Community Development		

RECOMMENDATION:

It is recommended the Housing Advisory Committee discuss the proposed meeting dates and times and set the 2022 Housing Advisory Commission meeting schedule.

Prepared by: Anita Nachor Senior Secretary, (831) 755-5381

Approved by: Erik V. Lundquist, AICP, Director

Attachment 1 – Proposed 2022 Meeting Schedule

Housing Advisory Committee
Meeting
Dates

Meeting dates: Second WEDNESDAY of the month at 5:00 pm, unless otherwise posted.

Meeting location: Via Zoom Until Further Notice

Chairman: Tyller Williamson

Vice-Chair: Karen Araujo

Meeting Date	Location/Time	Agenda
Wednesday, January 12, 2022	Via Zoom/5:00-7:00 pm	
Wednesday, March 9, 2022	Via Zoom/5:00-7:00 pm	
Wednesday, May 11, 2022	Via Zoom/5:00-7:00 pm	
Wednesday, July 13, 2022	Via Zoom/5:00-7:00 pm	
Wednesday, September 14, 2022	Via Zoom/5:00-7:00 pm	
Wednesday, November 9, 2022	Via Zoom/5:00-7:00 pm	

MONTEREY COUNTY HOUSING ADVISORY COMMITTEE

MEETING:	November 10, 2021	AGENDA NO.:	5b
SUBJECT:	It is recommended the Housing Advisory Committee discuss AB361 (enable the Commission to hold its meetings via teleconference)		
DEPARTMENT:	Housing and Community Development		

RECOMMENDATION:

It is recommended the Housing Advisory Committee discuss AB361 (enable the Commission to hold its meetings via teleconference).

Prepared by: Anita Nachor Senior Secretary, (831) 755-5381

Approved by: Erik V. Lundquist, AICP, Director

MONTEREY COUNTY HOUSING ADVISORY COMMITTEE

MEETING:	November 10, 2021	AGENDA NO.:	5c
SUBJECT:	Receive a status update on the Affordable/Inclusionary Housing Ordinance update and process.		
DEPARTMENT:	Housing and Community Development		

RECOMMENDATION:

It is recommended that the Housing Advisory Committee receive a progress report on potential revisions to the County's Inclusionary Housing Ordinance (Chapter 18.40 of the Monterey County Code) and provide input on the Community Outreach Plan.

SUMMARY/DISCUSSION:

On September 14, 2021, staff provided the Board of Supervisors with a progress report on potential revisions to the County's Inclusionary Housing Ordinance (Chapter 18.40 of the Monterey County Code), sought input regarding existing affordable housing policies in the 2010 General Plan, received direction on the level of stakeholder involvement on potential revisions to County affordable housing policies and regulations, and received direction on a Jobs-Housing Nexus Analysis.

As result of this Board direction, staff will be involving stakeholders in series of public meetings that including meetings with the Housing Advisory Committee and Planning Commission. Staff will also involve those in the development community, including designers, builders and non-profit housing organizations, as well as members of the public, community organizations and environmental preservation groups. Before engaging the community in theses detailed discussions, staff is providing the Committee with a progress report and seeks the Committee's input on the Community Outreach Plan. Staff is looking to the Housing Advisory Committee to provide guidance on:

- Who are the local stakeholder agencies and individuals that should be included in group and one-on-one sessions?
- What housing gap does the community think the inclusionary ordinance should address?
 - The state has funding to create housing for the homeless, but these units typically require local funding to provide ongoing supportive services to help residents integrate back into society.
 - State and federal funding for housing targeted to persons and households earning 35% to 80% AMI.
 - The state's Regional Housing Needs Allocation requires the County to plan for housing for housing earning up to 120% of AMI but there are no subsidies to help finance construction of these units.
 - Market rate developers will usually build units that the local market will support, but these are typically aimed at meeting the needs of higher income households.

The process of updating the Inclusionary Housing Ordinance began in October 2018 with the Board of Supervisors approving an agreement with LeSar Development Consultants. In addition to LeSar, the consulting team includes Keyser Marston Associates (KMA) to prepare financial

feasibility studies and recommended in-lieu fee structure; and Goldfarb Lipman as outside counsel specializing in affordable housing. On February 5, 2019, the first deliverables, KMA's Financial Evaluation and Goldfarb's analysis of changes required to comply with new state laws, was presented to the Board of Supervisors. Documents prepared for, and in response to, the February 2019 Board meeting may be found at <https://www.co.monterey.ca.us/government/departments-a-h/housing-community-development/housing> under Housing Assistance Programs, Inclusionary Housing Ordinance Update.

Work progress was slowed due to the transition of housing-related functions to the newly formed Housing and Community Development Department, the global COVID-19 pandemic, and limited staff resources. Due to these reasons, work was delayed on the Ordinance, and input of the stakeholders has not been sought to date. However, the departmental transitions have been completed, and workloads within the Department have shifted, freeing up staff resources to further the work.

After receiving the Committee's input on the Community Outreach Plan, staff would proceed with the formal outreach and engage the community in detailed discussion regarding the revisions to the County's Inclusionary Housing Ordinance, including related the General Plan policies and the nexus fee studies. Staff anticipates that the Ordinance will be ready for the Board of Supervisor's consideration in the fall of 2022.

Prepared by: Darby Marshall, Redevelopment & Housing Analyst II, (831) 755-5391

Approved by: Erik V. Lundquist, Director

Attachments:

Monterey Co IHO Outreach Plan

State update on Inclusionary Housing Ordinance Stakeholder Working List

Community Outreach Plan for Monterey County Inclusionary Housing Ordinance Update

October 2021

LeSar Development Consultants (LDC) is pleased to provide this overview of our proposed approach for engaging and receiving feedback from the Monterey County community on the County's proposed updates to its Inclusionary Housing Ordinance (IHO).

Outreach Goals

To engage the Monterey County community effectively as possible on proposed changes to the IHO, which applies in unincorporated areas only, LDC is leading a primarily online engagement process. The goal of the outreach will be to engage community members on the current IHO and proposed changes to it. The Board of Supervisors selected the "Involve" level of community engagement, in which the County's Community Engagement Guide explains invites the public into the process, often from the beginning, and is provided multiple opportunities for input. The community is not the ultimate decision maker and "there is no expectation of building consensus or providing the public with any sort of high-level influence over the decision."¹

To reach a broad population, LDC is recommending a series of outreach activities, including meetings with individual stakeholder groups, video and written material explaining the current IHO and proposed changes to it, an online survey to receive community feedback, online community meetings held at different times of day, and one in-person outreach meeting.

Desired Outcomes

- Reach a broad and representative population of Monterey County residents interested in providing feedback on proposed updates to the County's IHO
- Build on collaborative relationships with community stakeholders interested in the County's IHO
- Engagement on County housing needs and the role of the IHO in meeting those needs
- Educating and informing the Monterey County community on IHO and other housing issues

Approach Summary

LDC is proposing a multi-faceted outreach strategy that exceeds the minimum outreach requirements with innovative tools and technology, key stakeholder briefings, and partnership with Board of Supervisor offices. This approach ensures a wide range of available public meetings to provide feedback, but also opportunities for those who are not able to attend such meetings to give feedback. By providing access to an online survey, recorded presentation about the proposed changes to the IHO, and other materials, this outreach approach ensures community members can provide their input without the need to attend a scheduled meeting. Online and in-person public meetings will include opportunities for residents from each Supervisorial district to meet in breakout sessions and provide feedback. Key stakeholders, moreover, will be engaged in one-on-one meetings. This plan also leverages the community

¹ County Community Engagement Guide, <http://monterey.legistar.com/gateway.aspx?M=F&ID=66bdeb6a-cd52-4178-9e0c-8bdd7caa77f0.pdf>

connections of Board offices by inviting those elected officials to share invitations to public meetings and the survey.

October – December 2021: Develop survey, video, content for presentation, reach out to stakeholders to schedule one-on-one meetings

December 2021 - February 2022: Hold one on one meetings with stakeholders, county/board offices post survey, schedule for outreach meetings, etc.

February 2022 – April 2022: Hold 5 community outreach meetings

May 2022: Summarize and deliver outreach feedback

Approach Detail

1. Develop outreach materials

LDC will develop different outreach materials for County staff to make publicly available. This will include the following materials:

- 5- to 10-minute presentation on key community information and the proposed changes to the IHO, encouraging viewers to provide feedback through the survey
- Survey soliciting input on the proposed changes to IHO
- Flyer with overview of IHO and proposed changes and dates for community meetings to give feedback

The presentation will be recorded as a video in both English and Spanish. It can be posted on the County website and other online channels, with a link to the survey included. The flyer will also direct people to the video presentation and survey. These materials will be developed in the early stages of this scope of work to ensure their wide availability well before community meetings are conducted in the following calendar year.

2. Reach out to key stakeholders

LDC will reach out to County-identified stakeholders to provide an overview of proposed changes to the IHO, answer questions, and accept feedback. In these targeted conversations, stakeholders will also be able to provide feedback and support for the outreach process, so it is appropriately responsive to their constituents. LDC will also provide outreach materials to Board of Supervisors offices and invite those elected officials to reach out to their constituents. Supervisors will have close connections to each of their districts and can provide a key avenue to reaching community members, for example through newsletters or other mailings provided to constituents.

3. Conduct community outreach meetings

LDC will schedule five community outreach meetings from February to April 2022. The dates will include one in-person event, one event on a Saturday, two events on weeknights, and two events on weekdays during business hours. These availabilities will be spread out throughout the two-month period to ensure a wide range of possible times community members may attend such meetings. Moreover, by having had access to a video presentation and online survey, many community members will likely already have provided their valuable feedback. The community meetings will include plenary sessions with a presentation on key community information and proposed changes to the IHO. The meetings may include breakout sessions to allow for smaller group discussion and feedback, including by Supervisorial district.

4. Summarize outreach feedback

LDC will review input from the stakeholder meetings, online survey, and five community meetings and provide a summary of key input. The survey will remain available throughout the outreach process, from December to March. Detailed survey results and notes from stakeholder interviews and community meetings will be provided as well.

Implementation Work Plan

#	Deliverables/Tasks	Responsible Parties	Due Date	Dependencies	Notes
1	Develop outreach materials				
	a. Draft survey questions	LDC	11/15/21		Survey will be delivered primarily online but will be able available in a printable format as well
	b. Draft 5- to 10-minute presentation about proposed IHO changes and record video	LDC	Presentation draft: 11/15/21 Presentation finalized: 11/29/21 Presentation recorded: 12/10/21		Presentation and video will be available in English and Spanish
	c. Schedule five outreach meetings, including at least one in person, one on a Saturday, two on weeknights, and two on weekdays during business hours.	LDC/County staff	12/1/21		LDC will work with County staff to identify need and capacity for Spanish interpretation
	d. Draft outreach flyer	LDC	12/29/21	Flyer content dependent on approved presentation content	Material will be available in English and Spanish
	e. Post outreach meeting information, video presentation, and online survey on county websites	County staff	12/11/21		
2	Reach out to key stakeholders				

#	Deliverables/Tasks	Responsible Parties	Due Date	Dependencies	Notes
	a. Invite Board offices to share information with constituents through regular newsletters, mailers, etc.	LDC/Board offices	12/18/21	Outreach dependent on Board office action	Make materials, including survey, available as printable PDFs so Board offices may choose whether or not to mail printed materials.
	b. Invite selected stakeholder groups, identified by County staff, to one-on-one meetings with LDC/County staff to discuss proposed IHO changes	LDC/County staff	12/10/21		Organizations identified include Monterey Bay Economic Partnership, LandWatch, and others
	c. Meet with selected stakeholder groups for 30-minute one-on-one sessions	LDC/County staff	1/31/22		
3	Conduct community outreach meetings				
	a. Develop outreach meeting content	LDC	1/31/22		Content will be based on video presentation
	b. Hold 5 outreach meetings	LDC/County staff	4/30/22		Include breakout sessions for each Supervisorial district
4	Summarize outreach feedback				
	a. Summarize feedback from the stakeholder interviews	LDC	2/28/22		
	b. Summarize feedback from survey responses	LDC	5/13/22		
	c. Summarize feedback from community meetings	LDC	5/13/22		

Inclusionary Housing Ordinance Stakeholder Working List

Agency

Action Council
Ausonio Construction
Avila Construction
Carmel Valley Association
Center for Community Action
Central Coast Builders Association
Central Coast Center for Independent Living
CHISPA
EAH Housing
Eden Housing
Grower-Shipper Association
Interim, Inc.

Jaine Haines
Landwatch
Mid-Peninsula Housing
Monterey Bay Economic Partnership
Monterey County Farm Bureau
Monterey County Housing Authority Development Corporation
Woodman Development

Constituency

General Contractor
General Contractor

Housing Advocate for People with Disabilities
Non-Profit Affordable Housing Developer
Non-Profit Affordable Housing Developer
Non-Profit Affordable Housing Developer

Housing Developer & Operator for Psychiatrically Disabled

Non-Profit Affordable Housing Developer

Public Housing Developer & Manages HUD Rent Subsidy Vouchers
Housing Developer

Housing Advisory Committee Pending Issues/Requests Calendar Year 2021

	Date Requested	Subject	Dept.	Status	Date Completed
1	7/24/2018	Inclusionary Housing Ordinance & General Plan alignment (staff added)	HCD	Staff has obtained additional grant funding for this project and is beginning the process of drafting an Ordinance for public review and comment.	TBD
2	3/10/2021	Chair Williamson asked staff to look into whether or not the Board of Supervisors has any authority with SB 330 adoption to increase/modify the Carmel Valley residential unit cap.	HCD	Staff and County Counsel are researching and tentatively will have a response in June, prior to Rancho Canada Village coming before the Board of Supervisors.	TBD
3	7/14/2021	Report on clarifying if and how SB 330 may on the Carmel Valley residential unit "cap".	HCD	County Counsel has informally opined that the Carmel Valley "cap" is still in effect and that SB 330 does not appear to apply to Carmel Valley.	TBD
4	7/14/2021	Report on Monterey County Affordable Housing Bond Measure Research from 2017 and 2018.	HCD	On hold pending hiring of new Housing Program Manager.	TBD
5	7/14/2021	South County Homelessness Response - request by 4H Committee re: status, what are cities doing.	HCD	On hold pending hiring of new Housing Program Manager.	TBD
6	7/14/2021	Strategy for developing Permanent Supportive Housing on County Owned Property	HCD	On hold pending hiring of new Housing Program Manager and/or the Board of Supervisors creating a new County Homeless Services Coordinator position.	TBD
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Housing Advisory Committee
Future Agenda Items

**Housing Advisory Committee Future Agenda Items
Calendar Year 2021**

<u>Subject</u>	<u>Contact</u>	<u>Anticipated Date</u>	<u>Status / Notes</u>
November 2021 - Regular Meeting			
Approval of Minutes - September 2021	HCD Staff	Nov-21	Semi-Monthly
Review Pending Issues and Future Agenda Items	HCD Staff	Nov-21	Semi-Monthly
Approve meeting calendar for 2022	HCD Staff	Nov-21	Annual
January 2022 - Regular Meeting			
Approval of Minutes - November 2021	HCD Staff	Jan-22	Semi-Monthly
Review Pending Issues and Future Agenda Items	HCD Staff	Jan-22	Semi-Monthly
Report on Annual Inclusionary Housing Fund Income and Uses	HCD Staff	Jan-22	Annual
Election of Chair and Vice-Chair	HCD Staff	Jan-22	Annual