

COUNTY OF MONTEREY

HOUSING AND COMMUNITY DEVELOPMENT

Planning – Building - Housing
 1441 Schilling Place, South 2nd Floor
 Salinas, California 93901-4527
 (831) 755-5025



Extension Request for Construction Applications and Permits

Please submit this form by:

- **Email to:** permitextensions@countyofmonterey.gov
- **In person or Mail to the address listed above**

Permit # _____ Assessor's Parcel Number (APN): _____

Street Address: _____ Suite/ Unit #: _____ City: _____

Please use the space below to provide an explanation for your request for permit extension.

Property Owner / Applicant Name: _____

Phone Number: _____ Email Address: _____

Extension must be paid within 14 days of notification of approval. Payments not made within this time frame will have to resubmit a new extension request form and will be subject to an additional fee.

Signature: _____ Print Name: _____ Date: _____

For Office Use Only

Staff accepting request:	Current Expiration Date:	YES	NO
Are there any other expired applications or permits on the property?			
Has the application or permit had a previous extension?			

Code Compliance Case No: _____

Extension: Allowable Until: _____ Denied

Reviewed By: _____ Signature: _____ Date: _____

Extension Fee: \$ _____ Inspection Fee: \$ _____ Total Fee: \$ _____

Approved	Denied	An Approved Final Building Inspection must be completed within from the receipt of payment or a new extension fee will be required.
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Signature of Approving Staff _____ **Print Name** _____ **Date** _____

Notes:
