

COUNTY OF MONTEREY

HOUSING AND COMMUNITY DEVELOPMENT



PLANNING - BUILDING - HOUSING
 1441 Schilling Place, South 2nd Floor
 Salinas, California 93901-4527
 (831)755-5025

FEE WAIVER REQUEST FORM

Permit Number:	Assessor's Parcel No.			
Job Address:				
Requestor:	<input type="checkbox"/> Owner/Applicant <input type="checkbox"/> Agent			
Requestor's Address:				
Phone:	Email:			
Description of Project:				
Fee Waiver Justification:	(Fee Waiver Policy) (Attach additional information if needed)			
DEPARTMENT USE ONLY (Attach Invoice/Receipt's along with the request form)				
Employee Reviewed/Received:			Date:	
Received by Secretary:			Date:	
Review by the following:	Fee Amount:	Amount Waived:	Approver Initials	Date
<input type="checkbox"/> Building Services				
<input type="checkbox"/> Engineering				
<input type="checkbox"/> Environmental Services				
<input type="checkbox"/> Planning				
<input type="checkbox"/> County Counsel				
<input type="checkbox"/> Environmental Health Bureau (EHB)				
<input type="checkbox"/> Other: _____				
County Justification:				
Total Approved Waiver Amount: \$				
Signature of HCD Director		Print Name		Date

Entered into Tracking Spreadsheet by Secretary Given to Cashier