Leadership Learning Exchange: Search and Enroll for Online Courses

Step 1:

To access the NEOGOV LEARN, click on the **LEARNING MANAGEMENT SYSTEM (LMS)** link on the **ONLINE TRAINING** page.
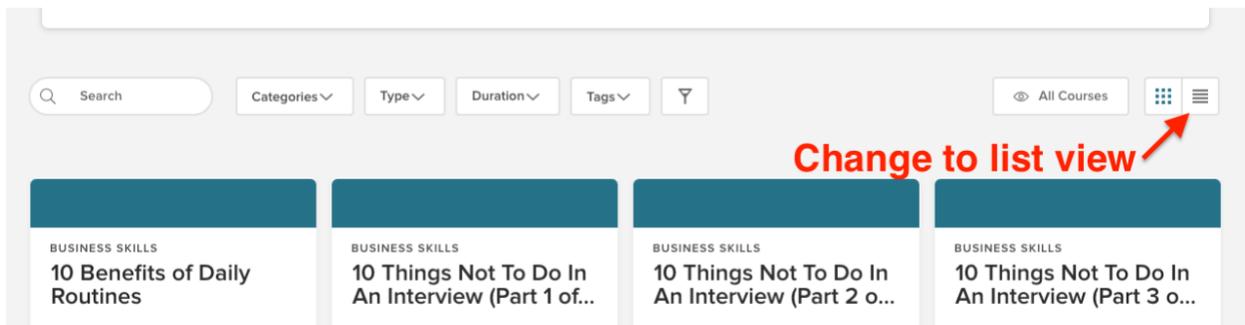

Step 2:

On the **LEARNING MANAGEMENT SYSTEM (LMS)/NEOGOV LEARN** landing page, click on **COURSE CATALOG**, located on the top navigation tool bar.
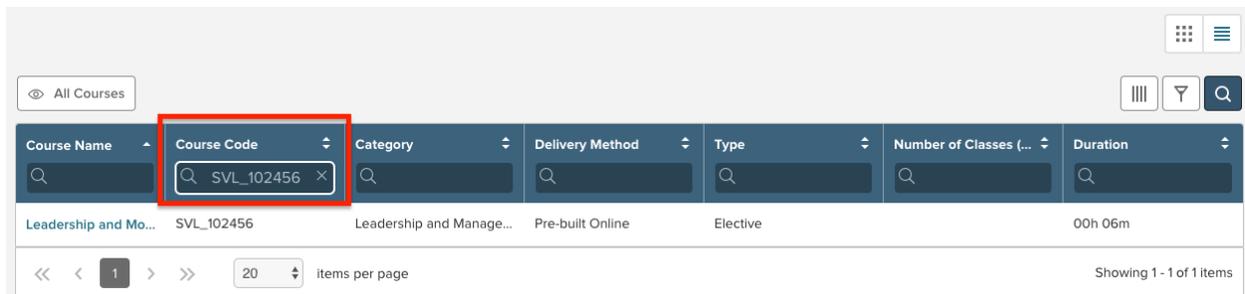

Step 3:

On the **COURSE CATALOG** page, change the view settings from grid view to list view, to search by course code.

Step 4:

Under **COURSE CODE**, input the course code to search for the desired online course. Hit **ENTER** on your keyboard to view the online course.

<u>Step 5:</u>
Click on the course title to direct you to the online course. Click **ENROLL** to begin course.