

# **MONTEREY COUNTY HISTORIC RESOURCES REVIEW BOARD**

**Thursday, January 6, 2022 11:30 a.m.**  
**Monterey County Government Center**  
**1441 Schilling Place, Salinas, CA 93901**  
**Via Teleconference/Zoom**

## **AGENDA**

### **IMPORTANT NOTICE REGARDING COVID-19 AND PARTICIPATION IN THE HISTORIC RESOURCES REVIEW BOARD MEETING**

**NOTICE IS HEREBY GIVEN** that the Historic Resource Review Board of the County of Monterey, State of California will hold a public hearing to consider the items described below. The hearing will be held on Wednesday, January 6, 2022 at the hour of **11:30 a.m.** This meeting will be held by teleconference to minimize the spread of the COVID-19 virus, in accordance with the State of Emergency proclaimed by Governor Newsom on March 4, 2020, Government Code section 54953 as amended by AB 361, and the Monterey County Health Officer recommendation of social distancing measures for meetings of legislative bodies.

Participate via Zoom Meeting Link:

<https://montereycty.zoom.us/j/99251584111?pwd=eEdzQ0V5aWh1ZHNwZ3g3UGhySVFSZz9>

Participate via Phone: 1-669-900-6833

Meeting ID Access Code: 99251584111

Password (if required): 823003

#### **Public Participation Instructions:**

The meeting will be conducted via teleconference using the Zoom program, and Board Members will attend electronically or telephonically. The meeting will have no physical location to physically attend. The public may observe the Zoom meeting via computer by clicking on the meeting link listed above, or the public may listen via phone by dialing the phone number listed above and then when prompted, entering the Meeting ID Access Code listed above as well. You will be asked for a "Participant ID". You do not need a Participant ID to join the meeting, press the pound key (#) again and you will be automatically connected.

Members of the public may wish to comment on a specific agenda item while the matter is being heard.

When the Chair calls for public comment on an agenda item, they will then call on speakers and unmute their device one at a time. Public speakers may be broadcast in audio form only.

Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to [HernandezE7@co.monterey.ca.us](mailto:HernandezE7@co.monterey.ca.us) .

Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to support staff at [HernandezE7@co.monterey.ca.us](mailto:HernandezE7@co.monterey.ca.us) . The request should be made no later than 2:00 p.m. on the Wednesday prior to the meeting date in order to provide time for the County to address the request.

### **CALL TO ORDER**

Chair John Scourkes

### **ROLL CALL**

Chair John Scourkes

Kellie Morgantini

Salvador Muñoz

Judy MacClelland

Michael Bilich

Sheila Lee Prader

Belinda Taluban

### **APPROVAL OF MINUTES**

1. Approve the HRRB Minutes for November 4, 2021.
2. Approve the HRRB Minutes for December 2, 2021.
3. Approve the HRRB Minutes for December 16, 2021.

### **PUBLIC COMMENT**

*The Historic Resources Review Board (HRRB) will receive public comment on non-agenda items within the purview of the HRRB. The Chair may limit the length of individual presentations.*

### **PROJECT REVIEW**

None

### **OTHER MATTERS**

1. Consider finding, pursuant to AB 361 and in order for the Historic Resources Review Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Historic Resources Review Board has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.
2. Review and finalize the CLG Report. The Board and staff reviewed and discussed the draft report during the December 2, 2021 meeting. Final updated report will be submitted after the January 6, 2022 meeting.

3. Nomination of Officers.
4. Consider re-convening the Historic Resource Preservation Ordinance Update Sub Committee.

### **HRRB COMMENTS**

*Members of the HRRB and/or staff may have comments on non-agenda items, which are within the purview of the Board. At this time, members may also request that an item be added to a future HRRB agenda.*

### **ADJOURNMENT**

For additional information, or if you are unable to attend the meeting, please contact Craig Spencer at (831) 755-5233. Should you have any questions regarding a specific project please contact the staff person or planner assigned to the project at (831) 755-4800.

### **NEXT MEETING**

Date: February 3, 2022  
Time: 11:30 a.m.  
Location: Teleconference/Zoom

\*Note: Digital Recordings of meeting minutes available at:  
[http://www.in.co.monterey.ca.us/planning/cca/HRRB/hrrb\\_main.htm](http://www.in.co.monterey.ca.us/planning/cca/HRRB/hrrb_main.htm)

**DOCUMENT DISTRIBUTION: Documents relating to agenda items that are distributed to the Board Members less than 72 hours prior to the meeting are available by request by sending an email to [HernandezE7@co.monterey.ca.us](mailto:HernandezE7@co.monterey.ca.us). Documents distributed by County staff at the meeting of the Board Members will be available upon request by sending an email to [HernandezE7@co.monterey.ca.us](mailto:HernandezE7@co.monterey.ca.us).**

**If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132) and the federal rules and regulations adopted in implementation thereof. For information regarding how, to whom and when a person with a disability who requires a modification or accommodation in order to participate in the public meeting may make a request for disability-related modification or accommodation including auxiliary aids or services or if you have any questions about any of the items listed on this agenda, please call the Monterey County Housing and Community Development at (831)755-4800.**

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# **MONTEREY COUNTY HISTORIC RESOURCES REVIEW BOARD**

**Thursday, November 4, 2021 11:30 a.m.**  
**Monterey County Government Center**  
**1441 Schilling Place, Salinas, CA 93901**  
**Via Teleconference/Zoom**

## **Minutes**

### **CALL TO ORDER**

Chair John Scourkes called the meeting to order at 11:32 a.m.

### **ROLL CALL**

Present: John Scourkes, Judy MacClelland, Belinda Taluban, Shelia Lee Prader, Michael Bilich, Salvador Munoz

Absent: Kellie Morgantini

Staff: Craig Spencer, Philip Angelo, Melissa McDougal, Elizbeth Hernandez and Norma Villa, Cynthia Bettencourt, Joanne Leon

Secretary, Philip Angelo, went over the Zoom meeting protocols.

Secretary, Philip Angelo, informed the members there is no report for the finding AB361, it was suggested to the board members to adopt the finding that it is in their best interest for health and safety given the status of COVID-19 to continue today's meeting electronically. Consider a motion and take consensus of meeting remotely for this meeting and therefore every 30 days this finding will need to be adopted.

It was moved by Judy MacClelland and seconded by Salvador Munoz to hold the November 4, 2021 electronically due to the health and safety given the status of COVID-19.

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Belinda Taluban, Michael Bilich

NOES: None

ABSENT: Kellie Morgantini

ABSTAIN: None

### **APPROVAL OF MINUTES**

Approval of the October 7, 2021, Historic Resources Review Board meeting minutes.

Motion: It was moved by Judy MacClelland, seconded by Salvador Munoz, and passed by the following vote to approve the October 7, 2021, Historic Resources Review Board meeting minute:

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Belinda Taluban, Michael Bilich

NOES: None

ABSENT: Kellie Morgantini

ABSTAIN: None

## **PUBLIC COMMENT**

No Public Comment.

HRRB Clerk Elizabeth Hernandez informed the Board of additional correspondence received from Staff for Agenda Item No. 1 DA210132 – LIND and Agenda Item No. 2 DA210172 - DAMSCHEN, which was distributed by email on November 3, 2021.

## **PROJECT REVIEW**

### **1. Project: DA210132 - LIND**

**Project Location:** 60 Third St., Spreckels

**Assessor's Parcel No.:** 177-053-007-000

**Planning Area:** Greater Salinas Area Plan

**Project Description:** Design Approval to allow the demolition of existing detached 324 square foot garage & shed, and rebuild a 247 square foot garage. The colors and materials to consist of board and batt siding and asphalt roof to match existing single family dwelling.

Joanne Leon, Permit Technician, presented the project.

Owner: Lind Richard J & Marsha K

Applicant: Jeff Crockett

Public Comment: None

Motion: It was moved by Belinda Taluban, seconded by Salvador Munoz and passed by the following vote to recommend approval to the Monterey County Chief of Planning of the Design Approval as submitted with modifications to the Draft Resolution's first paragraph to add "rebuild a 247 square foot garage" not partially rebuild. The fifth whereas on the Draft Resolution take out the word "historic" and remove the word "partially".

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Belinda Taluban, Michael Bilich

NOES: None

ABSENT: Kellie Morgantini

ABSTAIN: None

### **2. Project: DA210172 – DAMSCHEN DIANE G & RONALD M**

**Project Location:** 37 Railroad Ave., Spreckels

**Assessor's Parcel No.:** 177-033-007-000

**Planning Area:** Greater Salinas Area Plan

**Project Description:** Design Approval to allow the removal of the front and rear porches; a new 96 square foot addition, new front and rear doors, a 53 square foot front porch and stairs, an 87 square foot rear porch and ramp, a 936 square foot reroof, new exterior paint colors and a 936 square foot interior remodel to an existing single family dwelling. Materials and colors: CertainTeed black pearl asphalt composition roof, teton blue exterior walls, white trim and railings and red doors.

Cynthia Bettencourt, Permit Technician, presented the project.

Owner/Applicant: Damschen Diane G & Ronald M

Applicant's Representative: Norris Mark

Public Comment: Jim-Ross Riley

Motion: It was moved by Belinda Taluban, seconded by Salvador Munoz and passed by the following vote to recommend approval of the Design Approval permit (DA210172) to the Monterey County Chief of Planning as presented by Staff with the modification to adding the re-roof in the description under the Resolution along with adding repairing lap siding as part of the description of the project. Also, adding the re-roof phrase to the fourth Whereas.

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Belinda Taluban, Michael Bilich

NOES: None

ABSENT: Kellie Morgantini

ABSTAIN: None

**3. Project: PLN200177 – PELTIER JASON & PELTIER JEAN-MARI**

**Project Location:** 2852 Forest Lodge Rd, Pebble Beach

**Assessor's Parcel No.:** 007-192-009-000

**Planning Area:** Greater Monterey Peninsula Area Plan

**Project Description:** Mills Act Contract Application for property owned by Peltier Jason & Peltier Jean-Mari.

Craig Spencer, Chief of Planning, informed the Board members that no action is need on the item.

Owner/Applicant: Peltier Jason & Peltier Jean-Mari

Public Comment: None

**4. Project: PLN210296 – RANCHO EL ROBLEDO**

**Project Location:** 8 Rancho El Robledo, Carmel Valley

**Assessor's Parcel No.:** 197-151-011-000

**Planning Area:** Carmel Valley Master Plan

**Project Description:** Request for a Mills Act contract between property owners Jeffery Webster and Kimberly Clemson and the County of Monterey on property and structures located at 8 Rancho El Robledo, Carmel Valley.

Craig Spencer, Chief of Planning, presented the project.

Owner/Applicant: Webster Jeffrey & Clemson Kimberly

Public Comment: Kent Seevy

Motion: It was moved by Belinda Taluban, seconded by Salvador Munoz and passed by the following vote to recommend approval of the draft resolution to the Board of Supervisors:

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Belinda Taluban, Michael Bilich

NOES: None

ABSENT: Kellie Morgantini

ABSTAIN: None

**OTHER MATTERS**

1. Secretary Craig Spencer gave update on Garapata bridge rail replacement. There are currently 6 or 7 in need of replacement. Only one is scheduled at this time.
2. Salvador Munoz asked for the requirements for CLG training.

**HRRB COMMENTS**

Craig Spencer gave update to the Metapour project. No hearing date is scheduled for it yet.

**ADJOURNMENT**

Meeting was adjourned by Chair Scourkes at 12:39 p.m.



# **MONTEREY COUNTY HISTORIC RESOURCES REVIEW BOARD**

**Thursday, December 2, 2021 11:30 a.m.**  
**Monterey County Government Center**  
**1441 Schilling Place, Salinas, CA 93901**  
**Via Teleconference/Zoom**

## **Minutes**

### **CALL TO ORDER**

Chair John Scourkes called the meeting to order at 11:31 a.m.

### **ROLL CALL**

Present: John Scourkes, Judy MacClelland, Shelia Lee Prader, Michael Bilich, Salvador Munoz (Joined at 11:36 a.m.)

Absent: Kellie Morgantini, Belinda Taluban

Staff: Phil Angelo (Secretary), Melissa McDougal, Elizabeth Hernandez

Secretary Angelo, went over the Zoom meeting protocols.

### **APPROVAL OF MINUTES**

Approval of the November 4, 2021, Historic Resources Review Board meeting minutes. Continued to next regular meeting agenda due to not being included in the agenda packet for today's meeting.

### **PUBLIC COMMENT**

No Public Comment.

### **SCHEDULED ITEMS**

1. Consider finding, pursuant to AB 361 and in order for the Historic Resources Review Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Historic Resources Review Board has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

The Board adopted a finding that meetings should continue to be held remotely for reasons of health and safety due to the ongoing COVID-19 pandemic and state of emergency.

RESULT: Passed (Unanimous)

MOVER: Salvador Munoz

SECONDER: Judy MacClelland

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Michael Bilich

ABSENT: Kellie Morgantini, Belinda Taluban

### **OTHER MATTERS**

1. Approval of 2022 Meeting dates.

The Board passed a motion to approve the 2022 Meeting dates.

RESULT: Passed (Unanimous)

MOVER: Judy MacClelland

SECONDER: Salvador Munoz

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Michael Bilich

ABSENT: Kellie Morgantini, Belinda Taluban

2. Schedule a Special Meeting to consider the AB 361 finding before the next regular meeting on January 6, 2022.

The Board passed a motion to schedule a Special Meeting to consider an AB 361 finding on December 16, 2021 at 11:30 a.m.

RESULT: Passed (Unanimous)

MOVER: Salvador Munoz

SECONDER: Judy MacClelland

AYES: Judy MacClelland, John Scourkes, Sheila Lee Prader, Salvador Munoz, Michael Bilich

ABSENT: Kellie Morgantini, Belinda Taluban

3. Review and discuss the CLG Report.

The Board and staff reviewed and discussed the draft report. Melissa McDougal requested that the Board members prove their training materials and terms for inclusion in the report. Staff would return with a revised report at the next regular meeting for the Board.

### **HRRB COMMENTS**

Chair Scourkes indicated that meetings regarding the Garrapata bridge rail project are ongoing.

Chair Scourkes would like the nomination of Officers agendaized for the January 6, 2022 meeting.

Secretary Angelo asked if the Board would like to consider re-convening the Historic Resource Preservation Ordinance Update Sub Committee. This will be agendaized for consideration at the January 6, 2022 ordinance.

### **ADJOURNMENT**

Meeting was adjourned by Chair Scourkes at 12:09 p.m.

# **MONTEREY COUNTY HISTORIC RESOURCES REVIEW BOARD**

**Thursday, December 16, 2021  
11:30 a.m. Monterey County  
Government Center 1441 Schilling  
Place, Salinas, CA 93901 Via  
Teleconference/Zoom**

## **Minutes – Special Meeting**

### **CALL TO ORDER**

Chair John Scourkes called the meeting to order at 11:37 a.m.

### **ROLL CALL**

Present: John Scourkes, Judy MacClelland, Michael Bilich, Salvador Munoz

Absent: Shelia Lee Prader, Kellie Morgantini, Belinda Taluban

Staff: Phil Angelo (Secretary), Elizabeth Hernandez (Clerk)

Secretary Angelo, went over the Zoom meeting protocols.

### **APPROVAL OF MINUTES**

Approval of the November 4, 2021, Historic Resources Review Board meeting minutes.

Approval of the December 2, 2021, Historic Resources Review Board meeting minutes.

Both approval meeting minutes have been postponed to the next regular meeting on January 6, 2022. As the minutes were not included in the Agenda packet.

### **PUBLIC COMMENT**

No Public Comment.

### **SCHEDULED ITEMS**

1. Consider finding, pursuant to AB 361 and in order for the Historic Resources Review Board to continue meeting remotely, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Historic Resources Review Board has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

The Board adopted a finding that meetings should continue to be held remotely for reasons of health and safety due to the ongoing COVID-19 pandemic and state of emergency.

RESULT: Passed (Unanimous)

MOVER: Salvador Munoz

SECONDER: Judy MacClelland

AYES: Judy MacClelland, John Scourkes, Salvador Munoz, Michael Bilich

ABSENT: Kellie Morgantini, Belinda Taluban, Sheila Lee Prader

## **OTHER MATTERS**

1. Review and finalize the CLG Report.

The Board agreed to postpone this item to the next meeting on January 6, 2022. As the December 16, 2021 special meeting is solely to adopt finding AB 361.

## **HRRB COMMENTS**

Agendize a motion to reconvene the historic preservation of ordinances.

Agendize the nomination of officers.

## **ADJOURNMENT**

Meeting was adjourned by Chair Scourkes at 11:44 a.m.

# MONTEREY COUNTY

## HOUSING AND COMMUNITY DEVELOPMENT

Erik Lundquist, AICP, Director



HOUSING, PLANNING, BUILDING, DEVELOPMENT, ENVIRONMENTAL SERVICES

1441 Schilling Place, South 2nd Floor  
Salinas, California 93901-4527

(831)755-4800  
www.co.monterey.ca.us

### MEMORANDUM

**Date:** December 23, 2021  
**To:** Monterey County Historic Resources Review Board (HRRB)  
**From:** Phil Angelo, Secretary  
**Subject:** Updated Certified Local Government (CLG) Report  
**cc:**

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**For Meeting Date: January 6, 2022**

#### Recommendation

Staff recommends that the Monterey County Historic Resources Review Board (HRRB) approve the updated Certified Local Government Program 2020 to 2021 report.

#### Discussion

At the regular Historic Resources Review Board (HRRB) meeting on December 2, 2021, the HRRB reviewed a draft of the Certified Local Government Program 2020 to 2021 report. Minor changes were discussed at the meeting, which are included in the attached revised draft as follows:

- The date of the board review has been added. (pg. 1)
- Links to both the historic preservation sections for both 1982 and 2010 General Plan have been included. (Pg. 3)
- The appointment terms have been updated. (Pg. 5)
- The goals for the updated 2021 – 2022 year to revise the year and to include a goal that the HRRB provide training to design review advisory bodies on historic preservation. (Pg. 12)

#### Attachments

1. Draft 2020 to 2021 Certified Local Government Program Report

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# Certified Local Government Program - 2020-2021 Annual Report

(Reporting period is from October 1, 2020 through September 30, 2021)

**INSTRUCTIONS:** This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov). You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

*County of Monterey*

Report Prepared by: *Craig Spencer (edited by Phil Angelo)*

Date of commission/board review: *1/6/2022*

## MINIMUM REQUIREMENTS FOR CERTIFICATION

### I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

#### A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.  
**REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.  
**The County is in the process of updating the certified ordinance.**
2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code  
**The certified local ordinance is found within multiple sections of the Monterey County Code.**

# Certified Local Government Program - 2020-2021 Annual Report

(Reporting period is from October 1, 2020 through September 30, 2021)

**Chapter 2.56 – Historic Resources Review Board:**

[https://library.municode.com/ca/monterey\\_county/codes/code\\_of\\_ordinances?nodeId=TIT2AD\\_CH2.56HIREREBO](https://library.municode.com/ca/monterey_county/codes/code_of_ordinances?nodeId=TIT2AD_CH2.56HIREREBO)

**Chapter 18.25 – Preservation of Historic Resources:**

[https://library.municode.com/ca/monterey\\_county/codes/code\\_of\\_ordinances?nodeId=TIT18BUCO\\_CH18.25PRHIRE](https://library.municode.com/ca/monterey_county/codes/code_of_ordinances?nodeId=TIT18BUCO_CH18.25PRHIRE)

**Chapter 21.64.270 – Preservation of Historic Resources:**

[https://library.municode.com/ca/monterey\\_county/codes/code\\_of\\_ordinances?nodeId=TIT21ZO\\_CH21.64SPRE\\_21.64.270REHIRE](https://library.municode.com/ca/monterey_county/codes/code_of_ordinances?nodeId=TIT21ZO_CH21.64SPRE_21.64.270REHIRE)

**Chapter 21.54 – Regulations for Historic Resource Zoning or “HR” Districts:**

[https://library.municode.com/ca/monterey\\_county/codes/code\\_of\\_ordinances?nodeId=TIT21ZO\\_CH21.54REHIREZODIHRDI](https://library.municode.com/ca/monterey_county/codes/code_of_ordinances?nodeId=TIT21ZO_CH21.54REHIREZODIHRDI)

**B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)**

1. During the reporting period, October 1, 2020 – September 30, 2021, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Ferrigno Property “Roland W. White House” 978 Pioneer Road, Pebble Beach (APN 007-302-025-000)	December 9, 2020 (By the Board of Supervisors)	N/A	December 23, 2020
Haddaway Property “Shaw House” 9260 Pias Ranch Road, Big Sur (APN 419-251-018-000)	December 9, 2020 (By the Board of Supervisors)	N/A	December 23, 2020

**REMINDER:** Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”



# Certified Local Government Program - 2020-2021 Annual Report

(Reporting period is from October 1, 2020 through September 30, 2021)

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
None		

## C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan?     No  
 Yes, in a separate historic preservation element.     Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

**2010 General Plan Public Services Element (applies in inland areas of County):**

<https://www.co.monterey.ca.us/home/showdocument?id=45810>

**1982 General Plan Public Services & Facilities Element (applies in coastal areas of County):**

<https://www.co.monterey.ca.us/home/showpublisheddocument/37963/636371079943570000>

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan?     Yes     No    If you have, provide an electronic link. Type here.

3. When will your next General Plan update occur?

**To be determined, approximately 2030. Monterey County has two General Plans, the 1982 General Plan which applies in the Coastal Zone areas of the County, and the 2010 General Plan which applies in the Inland areas of the County.**

## D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

All projects subject to design review go the commission.

# Certified Local Government Program - 2020-2021 Annual Report

(Reporting period is from October 1, 2020 through September 30, 2021)

Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review?

**Some roof replacement projects, foundation work and rear lot line fence replacement or repair within the Spreckels Historic District are reviewed at the staff level and not required to be referred to the HRRB, consistent with the adopted Spreckles Design Guidelines.**

## 2. California Environmental Quality Act

- What is the role of the staff and commission in providing input to CEQA documents prepared for or by the local government?

**Staff and the HRRB provides input (recommendations) on historic resource projects which are then incorporated in the CEQA documents being prepared for the historic resources project. The HRRB provides additional comments necessary after reviewing the CEQA documents prepared by County staff or County consultants.**

- What is the role of the staff and commission in reviewing CEQA documents for projects that are proposed within the jurisdiction of the local government?

**County Staff and HRRB reviews CEQA documents prepared by County staff or consultants for historic resource projects proposed within the jurisdiction of the Monterey County.**

## 3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in providing input to Section 106 documents prepared for or by; the local government?

**Staff provides input on Section 106 documents. The HRRB provides input on large Section 106 projects.**

- What is the role of the staff and commission in reviewing Section 106 documents for projects that are proposed within the jurisdiction of the local government?

**Staff reviews Section 106 documents and the HRRB reviews documents involving large projects.**

## II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

# Certified Local Government Program - 2020-2021 Annual Report

(Reporting period is from October 1, 2020 through September 30, 2021)

## A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Salvador Munoz	Architect	2/2000	1/12/2021	<a href="mailto:munfris@hotmail.com">munfris@hotmail.com</a>
Kellie Morgantini	Attorney/Planner	9/14/2010	12/31/2021	<a href="mailto:kellie@lassmc.net">kellie@lassmc.net</a>
Judy MacClelland	Planner	8/26/2008	12/31/2023	<a href="mailto:judymacc@sbcglobal.net">judymacc@sbcglobal.net</a>
Shelia Lee Prader	Genealogist/Historian	02/2010	12/31/2023	<a href="mailto:cccoastresearch@gmail.com">cccoastresearch@gmail.com</a>
John Scourkes	Architect	03/1995	12/31/2022	<a href="mailto:john@scourkesarchitecture.com">john@scourkesarchitecture.com</a>
Belinda Taluban	Engineer	9/23/16	12/31/2021	<a href="mailto:taluban@sbcglobal.net">taluban@sbcglobal.net</a>
Michael E. Bilich		12/10/19	12/31/2022	<a href="mailto:m.bilich909@gmail.com">m.bilich909@gmail.com</a>

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. **N/A**
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **No vacancy**

## B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator?  Yes  No If not, who serves as staff?
2. If the position(s) is not currently filled, why is there a vacancy? **No vacancy**

Name/Title	Discipline	Dept. Affiliation	Email Address
Phil Angelo, Associate Planner	Planning	Housing and Community Development	<a href="mailto:angelop@co.monterey.ca.us">angelop@co.monterey.ca.us</a>

Attach resumes and Statement of Qualifications forms for staff.

# Certified Local Government Program - 2020-2021 Annual Report

(Reporting period is from October 1, 2020 through September 30, 2021)

## C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Salvador Munoz	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheila Lee Prader	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kellie Morgantini	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
John Scourkes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judy MacClelland	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belinda Taluban	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Bilich	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Judy MacClelland	Schindler Webinar F L Wright webinar	2	CPF	March 16, 2021 and March 23, 2021
Belinda Taluban	Commission Assistance & Mentoring Program: Legal Basics (1 hr)	6 hours	National Alliance of Preservation Commissions	October 22, 2021

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	Standards and Guidelines for Design Review (1 hr) Mid-Century Resources (1 hr) Meeting Procedures and the Role of the Commissioner (1 hr) Public Outreach and Community Engagement (1 hr) Design Review Exercise (1 hr)			
Kellie Morgantini				
Salvador Munoz	Save the Capitol (1 hr) Endangered Sites Diversity (1 hr) Post-War Public Plazas (1 hr) The Architecture of Music (1 hr) Effective Main St Programs (1 hr) Saving the 70's (1 hr) Capturing Modernism (1 hr) People's Guide to the Bay Area (1 hr) Jolly St. Bricks, Heritage series (1 hr)	9 hours.	CPF, CPF Darren Bradley, and CPF R. Brahinsky	January 7, 2021, January 19, 2021, April 27, 2021, April 13, 2021, May 27, 2020, August 26, 2020, July 30, 2020, November 11, 2020, and December 2, 2020
John Scourkes				
Sheila Lee Prader				

### **III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act**

#### **A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)**

**NOTE:** California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

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Context Name	Description	How it is Being Used	Date Submitted to OHP
None			

## B. New Surveys or Survey Updates (excluding those funded by OHP)

**NOTE:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
None	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

How are you using the survey data? **N/A**

## C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From _ To_	Reason	Date of Change
None	Type here.	Type here.	Type here.	Type here.

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## **IV. Provide for Adequate Public Participation in the Local Historic Preservation Program**

### **A. Public Education**

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
None	Type here.	Type here.

## **ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS**

**NOTE: OHP will forward this information to NPS on your behalf. Please read “Guidance for completing the Annual Products Report for CLGs” located at <https://www.nps.gov/subjects/clg/index.htm> .**

### **A. CLG Inventory Program**

During the reporting period (October 1, 2020-September 30, 2021) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Monterey County (Local) Historic Resources Registry	Three (3)

### **B. Local Register (i.e., Local Landmarks and Historic Districts) Program**

- During the reporting period (October 1, 2020-September 30, 2021) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law?  Yes  No

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2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2020 to September 30, 2021?

### C. Local Tax Incentives Program

1. During the reporting period (October 1, 2020-September 30, 2021) did you have a Local Tax Incentives Program, such as the Mills Act?  Yes  No
  
2. If the answer is yes, how many properties have been added to this program from October 1, 2020 to September 30, 2021

Name of Program	Number of Properties Added During 2020-2021	Total Number of Properties Benefiting From Program
Mills Act	Two  PLN200155 – Ferrigno Property “Roland W. White House” 978 Pioneer Road, Pebble Beach (APN 007-302-025-000) & PLN200215 – Haddaway Property “Shaw House” 9260 Pias Ranch Road, Big Sur (APN 419-251-018-000)	Eight

### D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2020-September 30, 2021) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties?  Yes  No
  
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2020 to September 30, 2021? Type here.



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Name of Program	Number of Properties that have Benefited
N/A	Type here.

## E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2020-September 30, 2021) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties?     Yes     No
  
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2020 to September 30, 2021?  
**Twelve (12) Historic Properties have been reviewed by the Monterey County HRRB from Oct. 1 2020 to Sept. 30, 2021 in accordance with historic preservation regulatory laws.**

## F. Local Property Acquisition Program

1. During the reporting period (October 1, 2020 -September 30, 2021) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means?     Yes     No
  
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2020 to September 30, 2021? Type here.

Name of Program	Number of Properties that have Benefited
N/A	Type here.

**IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS**

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- A. What are your most critical preservation planning issues?
- 1) **Preservation of 20<sup>th</sup> Century Historic Resources;**
  - 2) **Lack of context statements for each planning area to assist in the evaluation of resources;**
  - 3) **Ensuring all projects that potentially impact historic resources are referred to the HRRB for review and recommendation;**
  - 4) **Loss/damage of historic resources due to demolitions, vandalism and insensitive remodels; and**
  - 5) **Contentious preservation projects.**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community?
- Added two (2) historic property onto the Monterey County Local Registry for Historic Resources, and approved Mills Act contracts for said properties. By adding structures onto the local historic resources registry and approving Mills Act Contracts for these properties, future preservation of these historic structures are now required and more economically feasible for the property owners.**
- C. What recognition are you providing for successful preservation projects or programs?
- None**
- D. How did you meet or not meet the goals identified in your annual report for last year?
- The HRRB is carrying over the goal of updating the Historic Preservation Ordinance to the next annual year.**
- E. What are your local historic preservation goals for 2021-2022?
- 1) **HRRB to provide additional staff training for projects being referred to HRRB;**
  - 2) **HRRB to provide training to design review advisory bodies on historic preservation; and**
  - 3) **For the HRRB to work with County staff in an effort to update the Local Historic Preservation Ordinance.**
- F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP?
- Targeted training on loss or damage of historic resources through unpermitted demolition and demolition by neglect.**

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G. In what subject areas would you like to see training provided by the OHP? How would you like to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
Design Review Interpretation of the Secretary of Interior Standards Cultural Landscapes, Rural and Designed Coordination with CALBO Discussion of Historic Building Code Training on loss or damage of historic resources through unpermitted demolition and demolition by neglect	Workshop, webinar, technical assistance bulletin

H. Would you be willing to host a training working workshop in cooperation with OHP?  Yes  No

G. Is there anything else you would like to share with OHP?

## XII Attachments

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov)

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