

EMERGENCY COMMUNICATIONS EXECUTIVE BOARD

January 31, 2021
10:00 – 11:00 a.m.

Dial In: (669) 900-6833 Meeting ID: 270 604 8975	Meeting Location: https://montereycty.zoom.us/j/2706048975 NOTE: Pursuant to Governor Newsom’s Executive Order No. N-25-20, all Board Members and participants will attend this meeting remotely.
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Voting Members for Quorum*	Agency	Representing	Present
David Sargenti - Chair	Monterey County Regional Fire	Fire Districts	
Steve Adams - Vice Chair	City of King	South County Cities	
Charles McKee	County of Monterey	County of Monterey CAO	
John Mineau (<i>Representative</i>)	Monterey County Sheriff	Monterey County Sheriff	
Ben Harvey	City of Pacific Grove	South Peninsula Cities	
Vacant	Vacant	North Peninsula Cities	
Steve Carrigan	City of Salinas	City of Salinas	
Required Non-Voting Advisors**	Agency	Representing	Present
Lee Ann Magoski or Designee	Emergency Communications Dept.	Director of Emergency Communications	
Gaudenz Panholzer or Vice Chair	City of Monterey – Fire Dept.	Emergency Communications Operations Board	

*A quorum shall be four of the voting members present who represent greater than 50% of the Center dispatch funding as delineated in the most recent dispatch billing statement.

**All recommendations and other actions taken by the Executive Board pursuant to this agreement require a unanimous vote of a quorum at a duly noticed and conducted meeting, that includes the following nonvoting advisors: Operations Board Chairperson or Vice Chair and Monterey County Emergency Communications Department Director or their designee.

	CALL TO ORDER AND INTRODUCTIONS	David Sargenti
	ADDITIONS AND CORRECTIONS TO THE AGENDA	David Sargenti
	AGENDA ITEMS:	
1.	Approval of Minutes for January 5, 2022 - Action Item - Attachment 1	David Sargenti
2.	AB 361 Remote Meeting Approval - Action Item - It is recommended that the Emergency Communications Executive Board find, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Emergency Communications Executive Board has reconsidered the circumstances of the state of emergency; and, the state of emergency continues to directly impact the ability of the members to meet in person.	Katherine Hansen
3.	FY2022/23 Budget/Billing a. CY2021 Dispatch Workload for FY23 Budget/Billing – Attachment 2 b. Preliminary Dispatch Budget Overview – Attachment 3 c. Inform Mobile Billing Update d. Everbridge Billing Update	John Vaught/ Lee Ann Magoski

3.	<p>NGEN</p> <ul style="list-style-type: none"> • Preliminary NGEN O&M Budget Overview – Attachment 4 • O&M Labor & Labor Surplus by Year & Fee Compare – Attachment 4 • NGEN Projects – Attachment 4 • NGEN True-Up for FY2022/23 Update – Data collection in progress • NGEN Agreement Update – DRAFT Agreement shared on MS Teams • NGEN Debt Service Billing 	Steve Paxton/ John Vaught
4.	<p>Director’s Report</p> <ul style="list-style-type: none"> • CueHit Software – December Results – Attachment 5 • Wage Study Update • Strategic Planning 	Lee Ann Magoski
5.	<p>ECD Operations Report– December 2021 – Attachment 6</p> <ul style="list-style-type: none"> • Staffing/Hiring Update 	Olivia Madrigal
6.	Operations Board	Gaudenz Panholzer
7.	North Peninsula Cities Rep Representative	Steve Adams/ Ben Harvey
8.	<p>Future Meeting Schedule</p> <ul style="list-style-type: none"> • Final Budget Approval – February 22, 2022 11am 	John Vaught
9.	Future Board Items	All
ADJOURNMENT		
<p>Attachments:</p> <ul style="list-style-type: none"> • Attachment 1 – January 5, 2021 Meeting Minutes • Attachment 2 – CY2021 Dispatch Workload • Attachment 3 – Preliminary Dispatch Budget Overview 		<ul style="list-style-type: none"> • Attachment 4 – NGEN Budget/Labor/Projects Update • Attachment 5 – CueHit December Results • Attachment 6 – December ECD Operations Report
<p>NEXT SCHEDULED MEETING: <u>February 22nd, 2022 11:00-12:00pm</u> Meeting Location: https://montereycty.zoom.us/j/2706048975</p>		