



Monterey County Special Events Task Force

MINUTES

Thursday, February 17, 2022

Monterey County Government Center – Via Zoom
1441 Schilling Place – 1st Floor Salinas, CA 93901
9:00 AM

The overview of the Special Events Task Force is to form a partnership between event planners and regulatory agency staff to provide support addressing life, health, and safety issues. The purpose of this meeting is to guide event organizers through the County permit process and to familiarize them with agency staff who will be their points of contact, and to have an open discussion with stakeholders on any concerns regarding an event.

Welcome and Introductions

Events Discussed:

1. **Event Name: NorCal High School Cycling League (APN:)**

Date: 03/19/2022-03/20/2022

Permits: 21SE00065

- **Organizer Robert Ramirez was present and provided the following information:**
 - This is a race series for high school student athletes.
 - There will about 300-500 participants.
 - The racecourse is about 6 miles.
 - Event will take place at 15301 Watkins Gate Road (East Garrison)
 - Set up will begin on Friday 03/18/2022.
 - Event organizers to do a walk to through to check for fallen trees or erosion.
 - Will bring own EMS service.
 - Will have a parking crew to assist with parking.
 - There will be only one food vender.
 - Vendor is familiar with permit process.
 - There will be 29 portable restrooms along with several sinks that will be available.
 - 4 portable restrooms will be allocated to ADA.
- **Regulatory agencies comments related to this event.**
- ❖ **Elizabeth Gonzales (HCD)- Provided the following comments.**

- Maps were submitted with the application, and they are available to the regulatory agencies.

- **Public comments pertaining this event - NONE**

2. Event Name: Sea Otter Classic (APN:173-011-023-000)

Date: 03/28/2022-04/11/2022

Permits: 21SE00058

- **Organizer Skip Latham was present and provided the following comment:**

- This will be the 32nd year of this event being held.
- Event will be held from 04/07/2022 to 04/10/2022.
- Event will take place at WeatherTech Raceway Laguna Seca.
- Expecting higher number of spectators and participants compared to previous event held in October 2021.
- Approximately there will be about 900 brands exhibiting at the event.
- This event will offer camping.
- Building and electrical permit applications have been submitted.
- Health permit has been submitted.
- Encroachment and Caltrans permits have been submitted.
- Has Reimbursable Services Agreement with CHP.
- Working with Sergeant Mendoza at the Sheriff's Department, and the proposal provided is currently under review.
- AMR will be the ambulance used for all 4 days of the event.
- Monterey Spine and Joint will be assisting in medical tent 1 and tent 2.
- Working with Dona Luna to get their course map finalized.

- **Regulatory Agencies comments related to this event.**

- ❖ **Marni Flagg (Environmental Health)- Provided the following comments.**

- Requested the vendors be reminded that they need to go through event organizers to submit all their paperwork before Environmental Health can comment on their proposals.

- **Public Comments Pertaining this Event - NONE**

3. Event Name: Big Sur Marathon

Date: 04/22/2022-04/25/2022

Permits: 21SE00064

- **Event organizer Kevin Pool was present and provided the following comments:**
 - This will be the 35th year of the Big Sur Marathon.
 - Approximately 9500 participants have signed up.
 - Event takes place from Big Sur to Carmel (along Highway 1).
 - Finish line is by the Crossroads Shopping Center (Rio Rd and Hwy 1).
 - Received Caltrans approval earlier this week.
 - Approximately 190 buses will be used to transport runners to various start points.
 - Encroachment permit application has been submitted.
 - Working with AMR for medical service.
 - Will be using Cal Fire Medical Resource for the last portion of the race.
 - There will be 12 on course water and aid stations.
 - These stations will have CHOMP medical personnel.
 - No tents over 400sft or electrical will be used within the county area.
 - Environmental Health applications have not been submitted due to final determination as to what the food services will look like.
 - Blue Strike Environmental will aid the sustainability of the event.
 - There will be two tents in the state park that will be 20x20.
- **Regulatory agencies comments related to this event.**
 - ❖ **Art Black (MC Fire Marshall)- Provided the following comments.**
 - Requested clarification regarding the tents size and location.
 - Art advised the organizer that although the event will only require 20X20 tents, permits are still required despite being within the state park.
 - ❖ **Elizabeth Gonzales (HCD)- Provided the following comments.**
 - Advised event organizer that the 20x20 tents within the state park would require tents.

- Elizabeth offered to send organizer information regarding permit application process for the tents

- **Public comments pertaining this event – NONE**

4. Event Name: Trans Am SpeedFest (APN: 073-011-023-000)

Date: 04/21/2022-04/24/2022

Permits: 21SE00002

- **Event organizer Roberta Cristi was present and provided the following comments:**

- Unlike the 2021 event, this year the event will be open to spectators.
- Ticket sales are at 350.
- Over all attendees and spectators to be 1000 people.
- Encroachment application has been submitted.
- There will be 2 tents that are 400 square feet.
 - Will be submitting permit application shortly.
- South Boundary Rd will be used for load in.

- **Regulatory agencies comments related to this event – NONE**

- **Public comments pertaining this event – NONE**

Old Items: *This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.*

➤ **None**

New Items: *This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.*

1. Event Name: Aromas Days

Date: August 28, 2022

- **Event organizer Jay Merz was present and provided the following comments:**
 - This will be a one-day event.
 - This event has been around for over 30 years.
 - Aromas Time square is going to be utilized.
- **Elizabeth Gonzales (HCD)- Provided the following comments**
 - Elizabeth will connect with Jay after meeting and will provided him a special events questionnaire.

- **Dona Luna (MC Parks)**- Provided the following comments
 - Wanted to clarify if Aromas Time square was going to be utilized.
 - Dona will send the facility use application.

2. Special Events Calendar

- **Dina L. Northcutt (HCD)**- **Provided the following comments**
 - Calendar will be getting new features along with maintaining some of the features utilized in the 2021 Special Events Calendar.
 - Some of the features the calendar will have:
 - Traffic Advisory
 - Road Closures
 - Traffic Cameras
 - Will offer alternative routes.
 - Will display traffic feed.

If you have any questions about any of the items listed on this agenda, please contact:

Freda Escobar, HCD Permit Center Manager

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Meeting Adjourned