



# County of Monterey RECOMMENDED BUDGET 2023

*Fiscal Year Ending June 30th*

County of Monterey



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# RECOMMENDED BUDGET

COUNTY OF MONTEREY  
INCLUDING  
SPECIAL DISTRICTS GOVERNED  
BY THE  
BOARD OF SUPERVISORS

FISCAL YEAR ENDING  
JUNE 30, 2023

LUIS A. ALEJO (VICE CHAIR)  
JOHN M. PHILLIPS  
CHRIS LOPEZ  
WENDY R. ASKEW  
MARY L. ADAMS (CHAIR)

1<sup>ST</sup> DISTRICT  
2<sup>ND</sup> DISTRICT  
3<sup>RD</sup> DISTRICT  
4<sup>TH</sup> DISTRICT  
5<sup>TH</sup> DISTRICT

CHARLES J. MCKEE  
COUNTY ADMINISTRATIVE OFFICER

# Distinguished Budget Presentation Award

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to County of Monterey, California for the annual budget for the fiscal year beginning July 1, 2021. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operational guide, as a financial plan and as a communication device.

The award is valid for a period of one year. We believe that our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**County of Monterey**

**California**

For the Triennium Beginning

**July 1, 2021**

*Christopher P. Morill*

Executive Director

# County of Monterey Board of Supervisors

## *Mission Statement*

*The Mission of Monterey County is to Excel at providing Quality Services for the benefit of all Monterey County residents while developing, maintaining, and enhancing the resources of the region.*



### **Luis A. Alejo - District 1**

168 W Alisal St  
Salinas, CA 93901  
(831) 755-5011

[District1@co.monterey.ca.us](mailto:District1@co.monterey.ca.us)

### **John M. Phillips - District 2**

11140 Speegle St  
Castroville, CA 95012  
(831) 755-5022

[District2@co.monterey.ca.us](mailto:District2@co.monterey.ca.us)



### **Chris Lopez - District 3**

599 El Camino Real  
Greenfield, CA 93927  
(831) 755-5033

[District3@co.monterey.ca.us](mailto:District3@co.monterey.ca.us)

### **Wendy Root Askew - District 4**

2616 First Ave  
Marina, CA 93933  
(831) 755-5044

[District4@co.monterey.ca.us](mailto:District4@co.monterey.ca.us)



### **Mary L. Adams - District 5**

1200 Aguajito Rd, Suite 1  
Monterey, CA 93940  
(831) 755-5055

[District5@co.monterey.ca.us](mailto:District5@co.monterey.ca.us)



## ABOUT THE COVER



This year's Recommended Budget Book features images taken by 1st Supervisorial District Monterey County Supervisor Luis A. Alejo.

1. **Cesar Chavez Park** - Alisal Union School District drum corps playing at Cesar Chavez Park.
2. **East Salinas Parade** - Charro Adan Gomez riding his horse during the 16th of September Parade in East Salinas.
3. **Salinas Regional Soccer Complex** - Grand Opening of the renovated Salinas Regional Soccer Complex.
4. **Salinas Rotary Arch** - Unveiling ceremony of the Salinas Rotary Arch in Old Town on May 20, 2021.
5. **Ribbon Cutting** - The SHARE Center finally opens in May 2021 to serve local homeless residents after years of effort.
6. **SHARE Center** - Children enjoying new play structure assembled at the SHARE Center in Salinas in January 2022 with the help of the Building Trades Council.
7. **Rotary Gazebo** - Alisal Union School District student musicians playing at new Rotary Gazebo at Closter Park in East Salinas.

# Fiscal Year 2022-23 Recommended Budget

Submitted by  
Charles McKee, County Administrative Officer



Prepared by  
County Administrative Office  
Budget and Analysis Division

Dewayne Woods, Assistant County Administrative Officer  
Ezequiel Vega, County Budget Director

**Juan Pablo Lopez**  
**Administrative Analyst**  
Natividad Medical Center  
Water Resources Agency  
Public Works, Facilities and Parks  
Capital Asset ISF Management  
Human Resources  
System Lead  
Training Lead  
Debt Issuance  
Fund Balance Reconciliation  
Budget Book Production

**Raquel Escorcía**  
**Administrative Analyst**  
Emergency Communications  
Agricultural Commissioner Office  
Cooperative Extension Department  
Elections Department  
Child Support Services  
Library  
Prop 172 Forecast

**Veronica Fernandez**  
**Administrative Analyst**  
Auditor-Controller  
Treasurer-Tax Collector  
Board of Supervisors  
County Counsel/Risk Management  
Health Department  
Assessor/Clerk-Recorder  
Clerk of the Board

**Bella Lesik**  
**Administrative Analyst**  
Probation  
Public Defender  
Sheriff-Coroner  
District Attorney  
Civil Rights Office

**Ezequiel Vega**  
**County Budget Director**  
Countywide Budget & Fiscal Oversight  
County Policy Review and Analysis  
Staff to Budget Committee  
County Administrative Office

**Lucila Sanchez**  
**Administrative Analyst**  
Department of Social Services  
Military & Veterans' Affairs Office  
Housing and Community Development  
Information Technology  
Labor Fiscal Analysis

**Rocio Quezada**  
Executive Support Staff  
Budget Committee Support Staff  
Capital Improvement Committee  
Support Staff  
Budget Workshops Coordinator  
Budget Hearings Coordinator

**Cover Design by:**  
Supervisorial District 1  
Layout Design by: Bella Lesik

**Budget Committee:**  
Chair, Supervisor Wendy Root Askew  
Vice-Chair, Supervisor Luis A. Alejo

**Special Thanks to:**  
County Department Heads  
Department Finance Managers/Staff

## About Monterey County



Monterey County is located on the breathtaking Pacific Coast of California, south of San Francisco and north of Los Angeles. The County is comprised of 3,771 square miles and includes 12 incorporated cities and 16 unincorporated areas; of which Salinas, the County seat, is the largest municipality.

Established in 1850, Monterey County was one of the original counties of California at the time of statehood. The County derived its name from the Monterey Bay, which was named by Sebastian Vizcaino in 1602, in honor of Gaspar de Zuniga y Acevedo, Conde de Monterrey, the Viceroy of New Spain. The word itself is composed of the Spanish word's "monte" and "rey", which literally means "king of the mountain."

Monterey County is known to the world for its majestic coastlines including Big Sur, California State Route 1, and 17-Mile Drive on the Monterey Peninsula, as well as the agriculturally rich Salinas Valley, also known as the "salad bowl of the world." Monterey is also home to Pinnacles National Park near the City of Soledad, the Monterey Bay Aquarium and

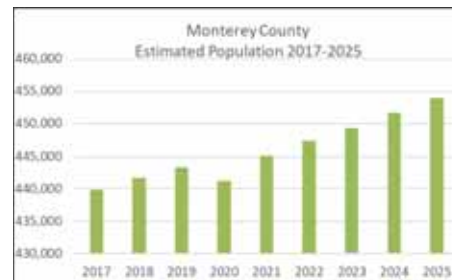
the site of a Monarch butterfly preserve in the City of Pacific Grove.

Monterey County Quick Facts	
Square Miles	3,771
Coastline Miles	99
Number of cities	12
Number of road miles maintained	1,261.67
Number of bridges maintained	175
Number of County library branches	17
Number of hospitals	4
Number of County Parks	9
Number of State Parks/Beaches	18

Sources: Monterey County Economic Development Department, Public Works, Facilities & Parks, Library, seemonterey.com, and MTYCounty.com

### Population

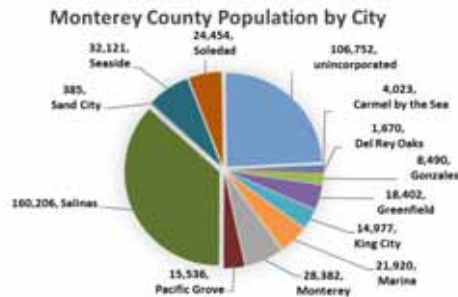
Monterey County is one of 58 counties in the State of California and part of the Salinas, CA Metropolitan Statistical Area. The California Department of Finance projects the County's population at 447,300 in 2022.



Source: State of California, Department of Finance, Report P-2A: State & County Population, March 2021

Monterey County's projected population growth exceeds growth in comparable counties of San Luis Obispo and Santa Barbara for the year 2022. The projected change in total population from 2021 to 2022 is 0.5% for Monterey County (445,181 to 447,300) whereas San Luis Obispo and Santa Barbara's projected change in population are 0.2% and 0.4% respectively.

Salinas is the largest city in Monterey County with over 160,206 residents. The cities of Marina, Soledad, Monterey, and Seaside form the second largest group in population ranging from 21,920 to 32,121 residents each. The smallest cities include Sand City, Del Rey Oaks Carmel-by-the-Sea and Gonzales with populations ranging from 385 to 8,490. The population for the unincorporated areas of Monterey County is 106,752.



Source: State of California, Department of Finance E-1 Report, May 2021

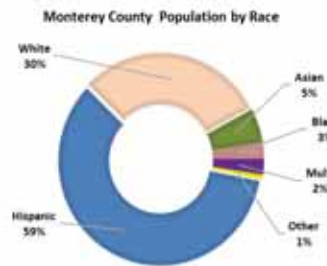
Monterey County’s population is relatively young with 42.2% of residents under the age of 30. The next largest age group consists of adults between the ages of 30-59 comprising 36.7% of the population. Older adults ages 60 to 100+ make up the County’s smallest age group at 21.1%. The median age for Monterey County’s population is 34 years.



Source: State of California, Department of Finance, Report P-2B: State & County Population, July 2021

Monterey County’s population reflects its diverse community. The population is 59% Hispanic, 30% White, 5% Asian, 3%

Black, 2% Multi-racial and 1% made up of other.



Source: State of California, Department of Finance P-2D Population Projections Report, March 2021

**Income**

Per capita income in Monterey County continues to be at the low end of the spectrum in comparison to the statewide average and that of nearby counties. In 2020, Monterey County had a per capita personal income of \$32,122 which is lower than the per capita income for California as a whole and neighboring counties of San Luis Obispo, Santa Clara, and Santa Barbara.

The Median Household Income in Monterey County is \$76,943 which is 2% below the statewide average and the lowest compared to neighboring counties.

Monterey County’s poverty level of 11.6% is higher than the statewide average of 11.5%, while San Luis Obispo County has the next highest at 10.6% and Santa Clara County has the lowest of neighboring counties at 6.6%.

Per Capita Income and Median household income Selected Counties and California			
	Per Capita Income	Median Household Income	Persons in Poverty
Monterey County	32,122	76,943	11.6%
San Luis Obispo County	38,686	77,948	10.6%
Santa Barbara County	38,141	78,925	10.5%
Santa Clara County	59,297	130,890	6.6%
California	38,576	78,672	11.5%

Source: U.S. Census Bureau, QuickFacts 2021

## Employment and Industry

Monterey County's economy is primarily based on tourism in the coastal regions and agriculture in the Salinas Valley. An extensive array of education and research institutions located in the County also contribute greatly to the economy. The non-profit sector is also one of the largest business sectors in the County.

The chart that follows lists the major employers in Monterey County.

Employer Name	Industry
Al Pak Labor	Labor Contractors
Azcona Harvesting	Harvesting-Contract
Bud of California	Fruits & Vegetables-Growers & Shippers
Carol Hatton Breast Care Ctr.	Diagnostic Imaging Centers
County- Monterey Behavioral	Health Services
Fort Hunter Liggett Military	Military Bases
Growers Co.	Fruits & Vegetables & Produce-Retail
Hilltown Packing Co.	Harvesting-Contract
Mann Packing Co.	Fruits & Vegetables-Growers & Shippers
Mee Memorial Hospital	Hospitals
Middlebury Institute-Intl.	Schools-Universities & Colleges Academic
Misionero Vegetables	Fruits & Vegetables-Growers & Shippers
Monterey County Social Services Dept.	Government Offices-County
Monterey Peninsula College	Junior-Community College-Tech Institutes
Natividad Medical Center	Hospitals & Medical Centers
Pebble Beach	Resorts
Premier Raspberry LLC	Grocers-Wholesale
Premium Harvesting & Packing	Labor Contractors
Quality Farm Labor	Labor Contractors
RC Packing	Packing & Crating Service
Salinas Valley Memorial Healthcare	Health Care Management
US Defense Department	Government Offices-Federal
Valley Harvesting	Crop Harvesting-Primarily By Machine

Source: America's Labor Market Information System (ALMIS) Employer Database, 2022 1<sup>st</sup> Edition. Note: Not ranked in order of employment size

## Labor Force and Unemployment

Labor Force 2021 Annual Averages	
Labor Force	211,867
Employment	194,325
Unemployment	17,550
Unemployment Rate	8.4%

Source: California Employment Development Department Labor Market Information Division, Unemployment Rate and Labor Force Data March 2022

Monterey County's annual unemployment rate in 2021 was 8.4%. This compares with an annual unemployment rate of 7.3% for California during a period in which the world continued to experience the Covid-19 Pandemic. Monterey County's jobless

rate remains higher than both the State and the nation.

Occupational Share of Employment for Monterey County		
Occupation	May 2020 Employment Estimates	1st Qtr. 2021 Mean Hourly Wage
Farming, Fishing, and Forestry	20.6%	\$16.25
Office and Administrative Support	9.8%	\$23.11
Food Preparation and Serving-Related	9.0%	\$17.25
Sales and Related	8.0%	\$22.70
Education Instruction and Library Occupations	7.9%	\$36.38
Transportation and Material Moving	7.1%	\$19.56
Management	3.8%	\$58.26
Healthcare Practitioners and Technical	4.6%	\$59.87
Production	3.2%	\$22.84
Healthcare Support	4.4%	\$18.84
Installation, Maintenance, and Repair	3.0%	\$29.83
Building & Grounds Cleaning & Maintenance	3.1%	\$18.40
Business and Financial Operations	3.0%	\$40.01
Protective Service	3.1%	\$38.57
Construction and Extraction	3.0%	\$32.59
Personal Care and Service	1.4%	\$18.59
Community and Social Services	1.5%	\$27.71
Computer and Mathematical	1.1%	\$49.29
Arts, Design, Entertainment, Sports, & Media	0.7%	\$29.69
Life, Physical, and Social Science	0.9%	\$41.59
Architecture and Engineering	0.6%	\$48.25
Legal	0.4%	N/A

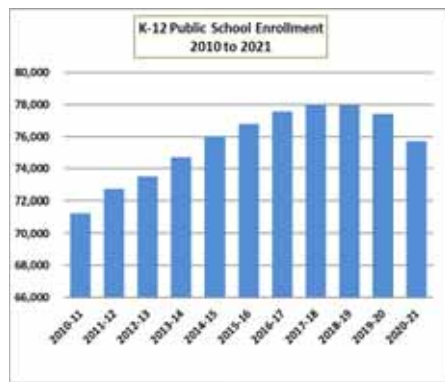
Source: State of California Employment Development Department, Labor Market Division, June 2021

According to the State of California Employment Development Department's Labor Market Division, Monterey County's local economic strength lies in occupations that generally pay lower wages, explaining why the per capita income levels are relatively low compared to nearby counties. In Monterey County, 20.6% of the labor force consists of occupations in Farming, Fishing, and Forestry. In the first quarter of 2021, the mean hourly wage was \$16.25 per hour. The second highest occupational category is Office and Administrative Support, accounting for 9.8% of the workforce with a mean wage of \$23.11 per hour. Food Preparation and Serving-Related occupations represent the third largest share of Monterey County's employment, with 9.0% and a mean wage of \$17.25 per hour. The top three occupations in Monterey County represent 39% of all employment. Monterey County continues its efforts to attract more highly skilled jobs to the local economy by encouraging its residents to seek higher educational

opportunities that will in turn create a more highly skilled labor force.

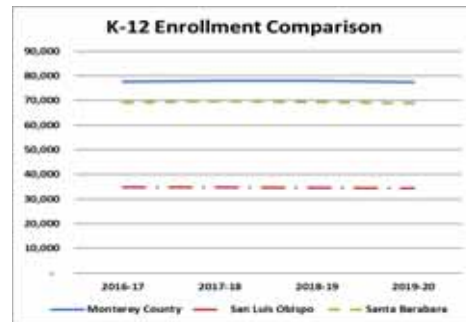
**Education**

The education system in Monterey County tasked with developing a skilled labor force primarily consists of a public school system headed by the Monterey County Office of Education (MCOE). MCOE was established more than 150 years ago by California’s Constitution and supports 24 school districts, two community colleges, and a state university.



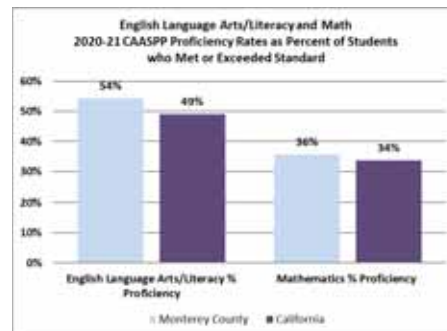
Source: California Department of Education

Enrollment in K-12 Public Schools in 2020-21 was 75,668 in Monterey County. After experiencing continuous declines in enrollment growth, Monterey County’s K-12 enrollment began growing steadily in 2009. Since 2009, enrollment in Monterey County has grown by 4.2% despite declines in the last two years. In 2021 enrollment declined by 2.2% from the previous year.



Source: California Department of Education

California schools saw an increase in revenues due to the passage of certain legislation including Proposition 30 and Proposition 55 which is alleviating the financial challenges of years past. The State’s implementation of a local control funding formula provides school district boards the flexibility on the use of funds. This funding formula increases the local responsibility for student achievement.



Source: California Department of Education. Due to factors surrounding novel coronavirus (COVID-19) pandemic, testing participation in 2020-21 varied.

Historically, educational attainment in Monterey County, along with other measures of educational performance, has lagged California and other Central Coast counties. In recent years, Monterey County began to close the gap with respect to English Language Arts/Literacy and Math proficiencies. A comparison of Monterey County and the State shows Monterey County lagging behind comparable county rates when comparing

the California Assessment of Student Performance and Progress (CAASPP) test. Compared to the State, Monterey County exceeded rates.

High School Graduation Rates 2018 to 2021				
County	2018	2019	2020	2021
Monterey	84.7%	83.5%	84.5%	85.0%
San Luis Obispo	91.5%	91.0%	90.3%	89.5%
Santa Barbara	87.4%	86.8%	86.3%	89.5%
California	83.0%	84.5%	84.3%	83.6%

Source: California Department of Education, Dataquest.

Although Monterey County has had lower graduation rates compared to neighboring counties, it has shown improvement over time. Since 2020, Monterey County's high school graduation rate steadily increased from 83.5% to 84.5%, and again in 2021 to 85.0%. The high school graduation rate for Monterey County was above the State rate of 83.6%.

Monterey County continues to make strides towards preparing its students for higher education. In 2017-18, the college going rate was 60.7% compared to the State's rate of 64.4% according to the California Department of Education. Preparing students for higher education will allow them to take advantage of the vast educational opportunities available in the area.

**Higher Education and Research Institutions**

Monterey County is home to a range of institutions of higher learning, both public and private, large, and small, general, and highly focused institutions, particularly related to marine research. The higher education and research institutions located within Monterey County contribute to the local economy, including research and grant funding. Employing more than 15,000 faculty, staff and researchers directly employed by these institutions.

Institutions include:

- Brandman University
- Cabrillo College
- California Department of Fish & Wildlife (CDFW) Marine Region
- California State University, Monterey Bay
- Central Coast College
- Defense Language Institute, Foreign Language Center
- Defense Manpower Data Center
- Elkhorn Slough National Estuarine Research Reserve
- Fleet Numerical Meteorology & Oceanography Center, US Navy
- Golden Gate University
- Hartnell College
- Hopkins Marine Station
- Stanford University
- Monterey Bay Aquarium
- Monterey Bay Aquarium Research Institute (MBARI)
- Monterey College of Law
- Monterey Bay National Marine Sanctuary
- Monterey Institute of International Studies
- Monterey Peninsula College
- Moss Landing Marine Laboratories
- Pacific Fisheries Environmental Laboratory (National Oceanic & Atmospheric Administration (NOAA))
- Panetta Institute for Public Policy
- National Weather Service (NOAA)
- Naval Postgraduate School
- Naval Research Laboratory
- U.S. Geological Survey (USGS), Pacific Science Center
- University of California, Santa Cruz (UCSC)

**Social Services**

The need for government assistance has continued to grow in Monterey County, even while nearby regions have shown signs of decreased need. This trend has persisted for the past decade. Monterey County via its Social Services Department provides temporary public assistance benefits and services to assist eligible residents in meeting their basic needs.

One of the programs available to assist families is CalWORKS (California Work Opportunities and Responsibility for Kids) which is designed to assist families toward

a path of work and self-sufficiency. It provides financial assistance to economically disadvantaged families. Monterey County has the highest yearly enrollment when compared to its neighboring counties.

CalWorks FY 2018-19		
Annual Applications Approved vs Denied		
County	Approved	Denied
Monterey	1,915	4,053
San Luis Obispo	581	*
Santa Barbara	1,740	2,241

Source: California Department of Social Services, CalWORKS Annual Summary March 2019

\* Cells that could identify an individual with a value of less than 11 have been replaced with a (\*) to comply with the CDSS Data De-identification Guidelines.

Another program the County administers is CalFresh (Formerly named Food Stamps). CalFresh supplements the food budget of low-income households to meet their nutritional needs. The amount of help is based on household size, family income and resources. The available data shows that Monterey County has the second highest average number of participating households compared to San Luis Obispo County and Santa Barbara County.

CalFresh 2021	
County	Household Average Participation
Monterey	20,047
San Luis Obispo	11,448
Santa Barbara	25,874
California	2,481,627

Source: CalFresh Participation & Benefit Issuance Report (DFA 256)

The table that follows contains information regarding health care, social and economic factors, and physical environment for Monterey County.

Monterey County Snap Shot		
	Monterey	California
<b>Health Care</b>		
Uninsured adults	16%	10%
Uninsured children	4%	3%
Life expectancy	82.7	81.7
<b>Social &amp; Economic Factors</b>		
Children in poverty	18%	16%
Homicides (per 100,000 population)	9	5
<b>Physical Environment</b>		
Air pollution-particulate matter	6.7	8.1

Source: County Health Rankings 2021

### Agriculture



Monterey County is one of the nation's top agricultural producers of the State. Agriculture is the County's largest sector in terms of economic output and employment. As such, it represents a vital link to both the County's cultural past and competitive future. Agriculture touches nearly every facet of life in Monterey County. From lettuce in the Salinas Valley, artichokes in Castroville, berries in north Monterey County, or vineyards in Carmel Valley, agriculture shapes our lives. Unlike most agriculture across the United States that is machine harvested, the crops grown in Monterey County are dependent upon a highly skilled labor force to produce the fresh fruits and vegetables that feed the nation and keep us healthy. Most agricultural companies based in Monterey County are family-owned and operated. The 2020 Crop and Livestock report produced by Monterey County reported a production value of over \$3.9 billion in crop farming, which



was 11.3% below the previous year. The report notes production was impacted due to the COVID-19 pandemic and 2020 wildfires.

Gross Production Value		
Categories	2020 Total Value	2019 Total Value
Vegetable Crops	\$ 2,524,608,000	\$ 3,099,088,000
Fruit & Nuts	\$ 1,124,737,000	\$ 1,028,146,000
Nursery Crops	\$ 119,836,000	\$ 143,979,000
Livestock & Poultry	\$ 110,891,000	\$ 110,580,000
Field Crops	\$ 25,481,000	\$ 24,554,000
Seed Crops & Apiary	\$ 4,582,000	\$ 3,645,000
<b>TOTAL:</b>	<b>\$ 3,910,135,000</b>	<b>\$ 4,409,992,000</b>

Source: Monterey County Crop Report 2020

Monterey County is known as “The Salad Bowl of the World” due to its high production of lettuce and other produce. In 2020, Vegetable Crops placed above other crops for production with a gross value of \$2.5 billion.

The Economic Contributions of Monterey County Agriculture report published June 2020 showed that in 2018 local agriculture accounted for more than 63,921 jobs in Monterey County with 57,503 being direct employees and 6,417 additional jobs made possible through expenditures by agricultural companies and their employees. The report also noted one in five jobs in Monterey County was directly attributable to the agricultural industry.

Monterey’s agriculture contributes a total of \$11.7 billion in economic output. The \$11.7 billion in economic output consists of \$7.4 billion (19.7% of the county’s total 2018 economic output) in direct economic output and \$4.3 billion in additional economic output in the form of multiplier effects, over \$31.0 million dollars per day.

Monterey County farmers are among the most productive and efficient in the world growing more than 150 crops. The table that follows shows that the top two crops in 2020 were strawberries and leaf lettuce as in the prior year.

Monterey County's Top Crops			
Crops	2020 Crop Value	2020 Crop Ranking	2019 Crop Ranking
Strawberry	\$ 922,683,000	1	2
Leaf Lettuce	\$ 712,681,000	2	1
Head Lettuce	\$ 428,580,000	3	3
Broccoli	\$ 341,495,000	4	4
Cauliflower	\$ 192,790,000	5	5
Spinach	\$ 141,284,000	6	10
Nursery & Flowers	\$ 119,836,000	7	9
Brussels Sprout	\$ 116,250,000	8	7
Celery	\$ 114,920,000	9	12
Livestock & Poultry	\$ 110,891,000	10	11
Misc. Vegetables	\$ 108,587,000	11	6
Wine Grape	\$ 105,991,000	12	8
Mushroom	\$ 75,841,000	13	13
Cabbage	\$ 51,872,000	14	14
Peas	\$ 47,470,000	15	16
Lemon	\$ 36,720,000	16	17
Raspberry	\$ 36,641,000	17	18
Onion, Dry	\$ 35,964,000	18	19
Artichoke	\$ 34,952,000	19	15
Carrot	\$ 27,492,000	20	20
Rangeland	\$ 20,112,000	21	23
Blackberry	\$ 15,692,000	22	24
Spring Mix	\$ 15,049,000	23	22
Kale	\$ 13,932,000	24	21
Garlic	\$ 13,736,000	25	26
Chard	\$ 9,634,000	26	25

Source: Monterey County Crop Report 2020

Cannabis Production value totaled \$484.1 million in 2020, an increase of \$34.4 million over the prior year.

Cannabis Production Value	
Year	Total Value
2020	\$ 484,102,000
2019	\$ 449,688,000

Source: Monterey County Crop Report 2020

Cannabis production includes nursery products, flower (mixed light), flower (indoor), trim and seed.

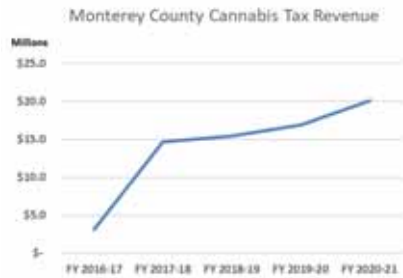
### Cannabis

In 2015, the Board of Supervisors adopted an ordinance allowing cannabis cultivators to utilize greenhouse space for cultivation. Soon several cities throughout the County followed with their own ordinances

limiting cultivation to indoor facilities and greenhouse including regulations and tax structures. The vast majority the cultivation takes place in the unincorporated area of the County.

including AT&T Pebble Beach Pro-Am Golf Tournament, Monterey Jazz Festival, races at WeatherTech Raceway Laguna Seca, Concours d'Elegance, Big Sur Marathon and other food, wine, cultural and family festivals.

Since FY 2017-18 annual tax revenue to the County has increased from \$14.6 million to \$20.1 million in FY 2020-21.



**Hospitality**

Monterey County has long been a tourist destination attracting nearly 4.8 million visitors annually. The 2019-20 Monterey County Convention & Visitors Bureau (MCCVB) annual report noted tourism spending was \$3.2 billion supporting 27,120 jobs in the County and generating \$153 million in local tax revenue. The County has a worldwide reputation with widely recognized destinations such as Big Sur, Pebble Beach, Carmel-by-the-Sea, and Monterey – and attractions such as Monterey Bay Aquarium, National Steinbeck Center, 17-Mile Drive, Cannery Row, Fisherman’s Wharf, Pinnacles National Park, and the Monterey Wine Country.

Visitors enjoy a wide variety of recreational activities including: golf, beaches, scuba diving, sailing, kayaking, whale watching, fishing, camping, horseback riding, skydiving, hiking, biking, art galleries, exhibits, music, and theatre. Nearly 300 special events take place in Monterey County annually,

## COUNTY DEPARTMENT SPOTLIGHT

### DEPARTMENT OF CHILD SUPPORT SERVICES



The main office of the Department of Child Support Services is located at 752 La Guardia Street; Salinas, CA 93905. The office is open Monday – Friday from 7:00 a.m. to 5:00 p.m. Additional co-located offices can be found at the Social Services Building in King City, CA, located at 116 Broadway Street and the Social Services Building in Seaside, CA, located at 1281 Broadway Ave. Further information and online applications for services can be found at [www.mcdcss.org](http://www.mcdcss.org). Customers may also contact our call center at (866) 901-3212

Executive staff are Darrell McGowan, Director; Rene Pulido, Deputy Director; Lisa Ortiz, Chief Attorney; and Anne Chang, Finance Manager.

The Department has 80 dedicated staff members to provide service to 13,669 children currently in its caseload. The Department also coordinates with many other states and countries (Australia, Brazil, Germany, France, Mexico) to ensure that children receive court-ordered child support.

New staff hired to the Department can expect to receive robust in-class and on-the-job training for eight weeks. They are then introduced and welcomed to the Department’s culture of collaboration and teamwork.

The child support program and child support payments resulting from work performed by our staff are a crucial safety net for California's children. Child Support payments fight poverty by providing food, shelter, health care, clothing, and other basic needs children depend on to thrive.

The child support process is a judicial and administrative process. It is essential to convey that our staff act in the public interest and do not represent the parents or the child of a child support case.

#### Mission Statement

The Monterey County Department of Child Support Services' mission is to enhance the well-being of children and the self-sufficiency of families by providing professional services to locate parents, establish parentage, and establish and enforce orders for financial and medical support.



#### History of Program

In December 1974, The United States Congress amended Title IV of the Social Security Act by adding Part D – Child Support and Establishment of Paternity. This amendment mandated all States to establish a program to; locate non-custodial parents; establish paternity; establish and enforce child support orders; and collect, distribute, and disburse support payments. Title IV-D required each state to designate an organization to administer a plan for enforcing child support. In California, these duties were assumed by the local county District Attorney. Services provided under this law are called "IV-D" cases. The State Child Support Reform Act of 1999 in California created a new California Department of Child Support Services (DCSS) and moved local administration of child support programs from the District Attorney's Office to newly created Local Child Support Agencies (LCSAs).

### Services

Either parent or legal guardian can open a child support case, whether or not there is an existing child support order. A case is automatically opened when a child receives public assistance from the County to reimburse the County for aid paid.

Child Support Services provides eight essential services on behalf of children: (1) parent locator, (2) parentage establishment, (3) facilitating genetic testing, (4) establishment of child support orders, (5) review and modification of child support orders, (6) collection of child support payments, (7) distribution of child support payments, and (8) establishment and enforcement of medical support.

#### Parent Locator

Before a child support order can be established, both parents of the child or children must be located. Staff use a

variety of sources from the California Employment Development Department, the Federal Parent Locator Service, DMV, military records, credit reporting agency records, United States Postal Services, law enforcement agencies, and social media to try to locate parents. Once that parent is located, court documents are filed via a summons and complaint, and the parent is served by one of our process servers.



#### Establishment of paternity and child support

Once a parent is served with the summons and complaint and a proposed judgment, they will have the option to agree to parentage and a stipulated amount of support, file an answer and seek a court hearing, or do nothing and allow the proposed judgment to become a final judgment.

If the parent disputes paternity, they may ask for genetic testing, which we administer through our office. Staff will work with both parents to see if they can agree on a child support amount and avoid court by filing a Stipulated Agreement that becomes a court order. If our staff cannot work out the amount with both parents, a court hearing will be set, and a judicial officer will review all the information and decide on a child support amount.

#### Enforcement of child support and medical support

The Department has a vast array of enforcement methods at its disposal for parents who refuse to pay or delay paying their child support. Most child support payments are collected from persons paying support through income withholdings. Other methods of enforcement include: intercepting federal and state income tax refunds; unemployment and state disability compensation; lottery winnings and insurance settlements; filing liens against property, worker's compensation rewards and personal injury law suits; seizing debtor parent assets held by private retirement funds; levying money placed in financial institutions; withholding, suspending, or restricting driver's, professional/occupational, and recreational/sporting licenses; denying, revoking or restricting passports.

#### Distribution of Child Support

Once child support payments are received, staff monitor the accounts to ensure that payments are electronically sent out within 24-48 hours.

#### **Collaboration/Outreach/Education**

Our Outreach Team develops and strengthens our collaborative partnerships with other community organizations throughout the year to provide valuable information on the child support program. Our Outreach team can be found delivering parentage presentations and program services to all the Monterey County High Schools, Monterey County Youth Center, Ciclovía Soledad and Salinas, Salinas Valley Fair, Monterey County Fair, Rancho Cielo, Women Infants and Children Nutrition Program (WIC), Veteran's Transition Center, Binational Health Fair, and many more.



#### **Recent Accomplishments**

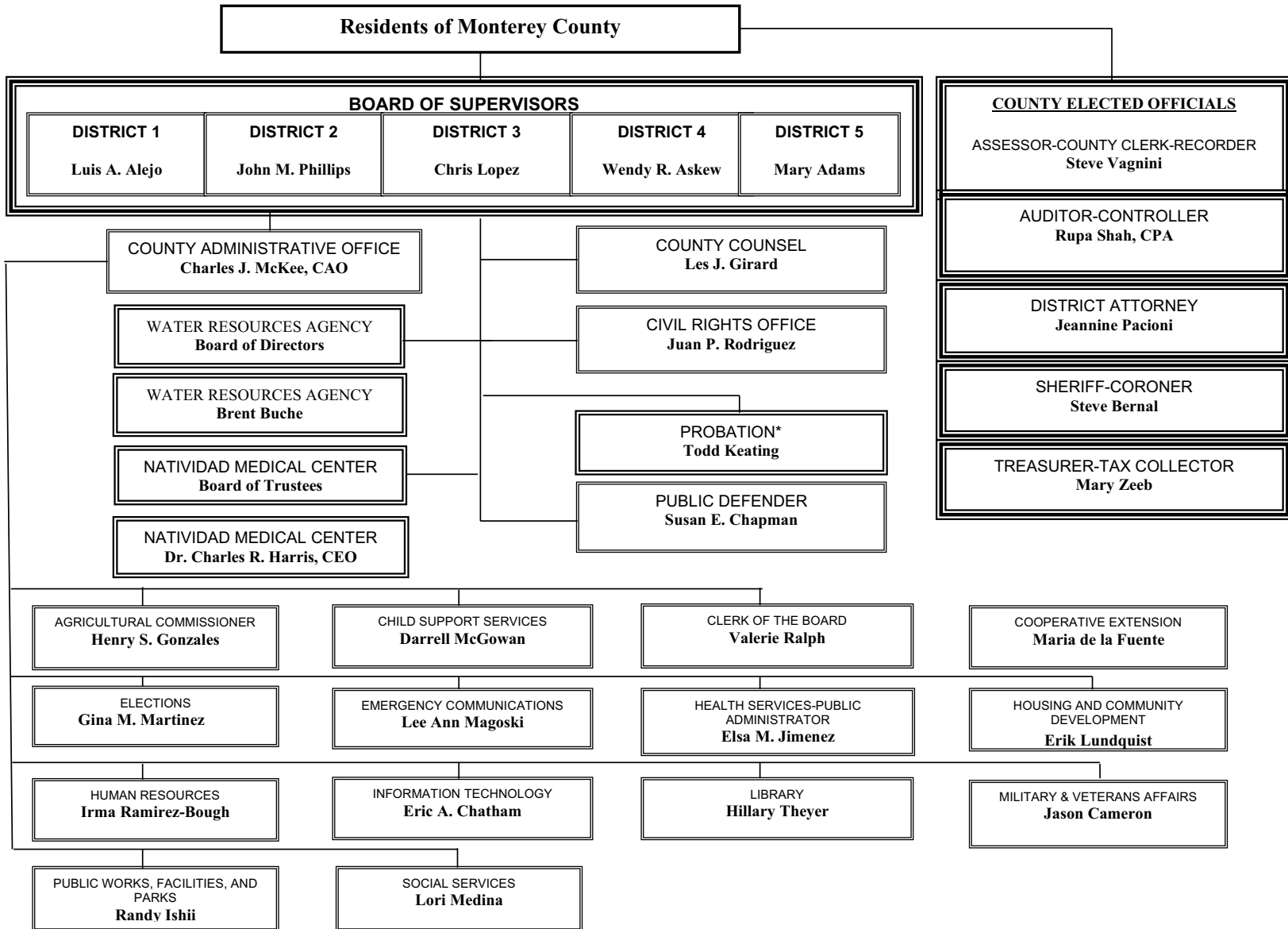
The Department distributed \$48.4 million (2020) and \$46.1 million (2021) in child support collections to the families and children of Monterey County. This continues to be the highest collection in the program's history.

Placing high on the State rankings, 12th (2020) and 8th (2021) for the federally mandated collection-to-cost performance measure, collecting \$4.08 (2020) and \$4.39 (2021) for every dollar spent. The statewide average was \$2.68

In the Federal fiscal year 2021, the Department met or exceeded all Five Federal Performance Measures Goals. In the IV-D Paternity Establishment goal, we scored 103.2% (Statewide goal 100.8%). In Cases with Support Orders Established goal, we achieved 96.2% (Statewide average 92.8%). In Collections on Current support goal, we scored 66.6% (Statewide average 66.5%). In Cases with Collections on Arrears goal, we achieved 74.1% (statewide average 74.5%). In the Cost-Effectiveness goal, we scored \$4.39 (Statewide average \$2.68).

The Department leveraged technology that allowed 60% of staff to telework.

# COUNTY OF MONTEREY



\*appointed by Superior Court



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# Executive Summary

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## County Administrative Officer's Message

The County Administrative Office is pleased to present the *Fiscal Year (FY) 2022-23 Recommended Budget*. The recommended spending plan for the County of Monterey allocates resources aligned with your Board's priorities and policies. The budget maintains service levels across the County, expands critical programs and services, and continues pandemic response to address lingering effects.

The Recommended Budget proposes a balanced \$1.8 billion spending plan, an increase of \$168.9 million (1.0%) over the current year adopted budget and supports a workforce of 5,716.2 employees. The Recommended Budget anticipates fund balance use of \$57.1 million to fund one time needs and cover financing gaps to continue current service level and / or expand operations in the general fund, the behavioral health fund, capital project funds, and health and public safety realignment funds. Primary cost drivers affecting the budget include employee pay raises, higher pension costs, and health insurance premiums.

As the County emerges from the COVID-19 pandemic, programs and costs directly related to pandemic response begin to decline. However, the County still faces significant cost pressures that outpace growth in resources. The Recommended Budget incorporates positive discretionary revenue growth, ARPA funds to replace revenue and cover core government services, and fund balance to cover operational and one-time needs. In the general fund, unassigned fund balance was utilized to cover ongoing operations that resulted from a change in policy related to lower cannabis revenue. Although not ideal, the use of fund balance and one-time funds such as ARPA, are necessary to maintain current service levels that are critical to provide core services including administration of public safety, health, social service, public works, housing, and recreation programs that continue to serve all residents.

The Recommended Budget includes key investments in infrastructure including construction of a new behavioral health center in East Salinas to serve needs of the community, broadband projects to expand connectivity to rural areas, solid waste and water projects to replace systems throughout the County's parks, County Service Areas and Sanitation Districts, and Laguna Seca, as well as remodel projects at NMC. The Recommended Budget also addresses the growing concern of unfunded pension obligations by setting aside funds to pay for future liabilities and implementing an annual charge to departments to begin saving for future obligations.

Although the Recommended Budget assumes a positive economic outlook due to less restrictions related to the pandemic and a strong real estate market, the County must be judicious in adding new programs that commit future revenue given that unsustainable funding sources are being utilized to carry out current service levels. The County received \$84.3 million in federal aid under the American Rescue Plan Act (ARPA), with funds being used over multiple years, and concluding by December 31, 2024. ARPA has been instrumental in carrying the County's core operations and expanding programs related to pandemic response, economic recovery, and infrastructure investments. However, with an uncertain future economy and the expiration of ARPA funds, along with rising cost pressures, the County has difficult years ahead.

I want to thank your Board for its leadership and responsible financial oversight through the pandemic years, with the foresight to align critical needs with available resources. Because of your Board's leadership, the County has shored up reserves and is well prepared to respond to emergencies. I also thank Department Heads for their leadership during these challenging times and our employees who continue providing exceptional services to our community. The following budget overview provides your Board and the public a summary of the County's spending plan for next fiscal year.



Charles J. McKee

County Administrative Officer



## Budget Overview

### Current Financial Outlook

As the County moves forward from the COVID-19 pandemic, industries are operating with less restrictions, and revenue sources such as sales tax, Transient Occupancy Tax (TOT), and property tax have shown significant improvement over conservative budget estimates. Additionally, the County is utilizing much needed ARPA funds to continue government services, as revenue growth alone is not sufficient to cover cost pressures. Despite these positives, many unmet needs remain next fiscal year. Rising wages resulting from completed bargaining agreements and wage studies for various classifications, higher pension contributions, health insurance premiums, and continued costs to respond to the pandemic, continue to outpace revenue growth. Furthermore, the economy is being tested with inflationary cost pressures and with recent developments in interest rate hikes, future economic impacts are unknown. The Recommended Budget continues positive economic assumptions experienced in the last years. If there is a negative change in the economy, County programs and services will be negatively impacted. Next fiscal year, the County utilizes one-time funding sources that will not be available in future years. The County will have difficult years ahead with the expiration of one-time funds such as ARPA and reserves such as unassigned fund balance that are utilized as a one-time solution to ongoing needs. These two sources alone account for \$17.3 million next fiscal year, that cover ongoing expenditures such as employee compensation.

Over the last years, the County has strategically placed surpluses into its Strategic Reserve, which sits at \$75.5 million for the general fund and \$25.0 million for NMC. Because of the reserve, the County is well prepared to respond to the next emergency. However, operationally, the County must align ongoing revenues to cover ongoing expenditures to remain structurally sound in future years.

The Three-Year Forecast estimated a deficit of \$18.2 million in the general fund next fiscal year, projected to grow to \$26.4 million by FY 2024-25, based on current service levels. Since the Forecast presentation, staff continued to refine projections for next fiscal year and work with departments to find budgetary solutions. Per the Board's budget workshop direction, the Recommended Budget seeks to maintain filled positions at risk of elimination, and provide funding for key Board priorities, incorporating ARPA funds where appropriate. The Recommended Budget is a balanced budget, however, there are significant uses of one-time funds, and without new or increased revenues and / or cost reductions, the general fund will not be able to meet obligations in the future, particularly, once ARPA revenues are exhausted.

### Recommended Budget – All Funds

**The Recommended Budget for all departments and funds totals \$1.8 billion next fiscal year.** The Recommended Budget includes 5,716.2 authorized positions. Significant changes since adoption of the FY 2021-22 budget include:

- **Appropriations increase \$168.9 million.** The general fund appropriations increase \$75.6 million to support rising labor costs and expand programs and services. Other notable increases include \$26.3 million increase for Natividad Medical Center (NMC) to support growing labor costs and medical services; \$27.0 million in capital project funds to support new infrastructure, sewer, and water projects; the Resource Planning internal service fund appropriations increase \$21.2 million to transfer out funds for capital projects; and the public safety realignment fund increases \$14.5 million in support of realigned public safety programs.

- Revenue increases \$109.3 million.** Revenue increases \$31.2 million in the general fund primarily due to increased federal and State revenues related to health programs, improvement in non-program revenue, and public safety sales tax. NMC’s revenue also increases by \$20.5 million primarily from health fees and increase in government funding. Capital projects revenue increases \$30.7 million as funds get transferred in to complete projects. The Local Revenue Fund (realignment) revenue increases \$14.6 million from state realignment funds that support public safety, health, and social services programs. Road fund revenue also improves \$10.9 million due to increased federal grants for road projects.

All Funds	2020-21	2021-22	2022-23
	Actual	Adopted	Recommended
<b>Expenditures</b>			
Salaries & Benefits	\$ 726.5	\$ 789.9	\$ 885.5
Services & Supplies	460.1	434.7	447.0
Other Charges	173.7	122.7	113.0
Fixed Assets	56.9	87.7	118.4
Op. Transfers Out / Other Financing	347.6	233.4	268.1
Contingencies	0.1	2.4	7.8
<b>Total Expenditures</b>	<b>\$ 1,764.9</b>	<b>\$ 1,670.8</b>	<b>\$ 1,839.8</b>
<b>Revenues</b>			
Taxes	\$ 267.5	\$ 256.4	\$ 270.2
Licenses, Permits & Franchises	23.6	22.3	23.1
Fines, Forfeitures & Penalties	11.8	10.6	13.8
State & Federal Aid	798.9	668.7	730.7
Charges for Current Services	413.6	425.5	443.3
Other Revenues	400.6	289.9	301.5
<b>Total Revenues</b>	<b>\$ 1,916.1</b>	<b>\$ 1,673.3</b>	<b>\$ 1,782.7</b>
<b>Use of Fund Balance</b>	<b>\$ (151.2)</b>	<b>\$ (2.5)</b>	<b>\$ 57.1</b>
<b>FTE Positions</b>	<b>5,407.6</b>	<b>5,516.6</b>	<b>5,716.2</b>

\*Numbers may not add up due to rounding.

- Rising labor costs.** Next fiscal year, salary and benefit costs for the County’s workforce totals \$885.5 million, a \$95.6 million or 12.1% increase over the adopted budget. Most bargaining units completed labor agreements resulting in wage increases, in addition to wage studies that were finalized for various classifications; wages account for \$40.1 million of the increase. Other major cost drivers within the salary and benefits category include pension contributions and health insurance premiums increasing a combined \$41.8 million over the current year adopted budget (all funds). NMC and the general fund account for the largest increases as these funds have the greatest number of employees. Next fiscal year, the County adds 199.6 positions, accounting for the bulk of \$40.1 million increase in employee compensation, with wage increases and step advances also contributing to the increase. Most of the added positions are at NMC, Health, and Public Works Facilities & Parks, and are supported with program revenue.
- Recommended use of fund balance.** The general fund uses fund balance to support department programs with restricted fund balance and to fund one-time expenses (\$52.7 million). Other funds utilizing fund balance include capital project funds (\$16.9 million), Behavioral Health (\$7.1 million) for expanded programs and new positions under the Whole Person Care program transition, internal service funds (\$5.5 million), and realignment funds (\$3.8 million) to meet State-County Realignment commitments for public safety, health, and social services programs. The pension trust fund adds \$15.4 million in reserves, while NMC expects to improve their fund balance by adding \$18.4 million.
- Infrastructure replacement.** The Recommended Budget provides \$75.6 million in appropriations for capital projects such as new construction of a 18,000 sq. ft. behavioral health center in East Salinas, the Carmel River and Carmel Lagoon floodplain projects, nursecall system at NMC as well as pharmacy and lab remodels, and solid waste and water projects throughout the County’s park system; County Service Areas and County Sanitation Districts; and at LSRA, funded with ARPA. Other significant projects include repairs and/ or replacements throughout County buildings occupied by the Health Department, the Sheriff’s Office (including the jail), and the Ag Commissioner.

## Recommended Budget – General Fund

The general fund supports 3,490 authorized positions in 22 departments which encompass most County services and basic governmental functions including public safety and criminal justice, health, social services, land use, recreation, environment, administration and finance. Following is an overview of the general fund budget:

- General fund appropriations total \$838.7 million next fiscal year, an increase of \$75.6 million over the current year adopted budget.** Major cost drivers include employee salaries due to approved wage increases, completed wage studies, and 122.5 additional positions over the adopted budget, some which were added in the current year. Other major cost drivers include pension contributions, health insurance premiums, as well as program growth in Health. Salary and benefit costs account for \$67.2 million of the increase.

General Fund	2020-21 Actual	2021-22 Adopted	2022-23 Recommended
<b>Expenditures</b>			
Salaries & Benefits	\$ 426.1	\$ 465.5	\$ 532.7
Services & Supplies	176.8	193.1	182.1
Other Charges	35.9	55.3	54.4
Fixed Assets	3.7	7.4	7.8
Op. Transfers Out	75.8	39.4	53.9
Contingencies	0.1	2.4	7.8
<b>Total Expenditures</b>	<b>\$ 718.3</b>	<b>\$ 763.1</b>	<b>\$ 838.7</b>
<b>Revenues</b>			
Taxes	\$ 246.9	\$ 236.3	\$ 249.5
Licenses, Permits & Franchises	23.2	21.8	22.9
Fines, Forfeitures & Penalties	11.1	9.8	11.2
State & Federal Aid	286.1	281.4	289.4
Charges for Current Services	70.3	77.3	77.2
Other Revenues	105.7	128.2	135.7
<b>Total Revenues</b>	<b>\$ 743.3</b>	<b>\$ 754.8</b>	<b>\$ 786.0</b>
<b>Use of Fund Balance</b>	<b>\$ (25.0)</b>	<b>\$ 8.3</b>	<b>\$ 52.7</b>
<b>FTE Positions</b>	<b>3,357.0</b>	<b>3,367.7</b>	<b>3,490.2</b>

\*Numbers may not add up due to rounding.

- Revenue increases \$31.2 million over the current year adopted budget.** Most revenue growth can be attributed to Health Department revenues increasing \$19.9 million to support expanded services in clinic services and public health. Discretionary revenue is projected to increase by \$26.4 million. This category includes the two major revenue sources; property tax and transient occupancy tax (TOT) which are projected to improve by \$14.4 million and \$10.1 million, respectively. However, the increase is offset with \$12.4 million reduction in cannabis revenue from the adopted budget, and \$13.9 million lower ARPA use. Other program revenue increases including Public Safety Sales Tax (\$6.0 million) and transfers in from realignment funds (\$4.1 million) to support public safety.
- Fund balance use totals \$52.7 million to support department programs and one-time funding needs.** The largest portion of fund balance use is \$30.6 million previously set aside for a contribution to the 115 pension trust. Other major uses include \$6.4 million of unassigned fund balance, including \$5.8 million to cover baseline budget requests resulting from a reduction of cannabis revenue in baseline budgets; restricted fund balance in the Health Department (\$6.1 million) to cover a liability payment to the State related to the true-up of payments received and services rendered in health clinics and for expenditures in environmental health programs. Departments use \$1.6 million in departmental restricted fund balance to fund appropriate expenses in Social Services, the District Attorney, the Public Defender, and the Sheriff's Office. The cannabis assignment funds \$5.6 million including \$4.5 million for augmentations (discussed in detail in the following sections); \$754,600 for the loan to the Water Resources Agency for a well destruction project; and \$291,500 for the Pajaro River design agreement. Several projects to replace equipment and improve information technology infrastructure are funded with the capital assignment (\$1.1 million); other assignments including the revenue stabilization assignment (\$488,974) and compensated absences assignment (\$726,959) are utilized for appropriate one-time needs.
- Utilizes \$18.8 million in American Rescue Plan Act (ARPA) funds to backfill revenue loss due to the pandemic, to continue COVID response effort, promote economic development, and invest in infrastructure.** The ARPA legislation has a provision to back fill revenue reductions affected by the pandemic. The County is utilizing \$11.5 million in qualified revenue loss for provision of government services, mostly to restore filled and vacant positions that were at risk. Economic recovery programs utilize \$4.3 million in ARPA funding, while \$1.1 million is utilized for pandemic response including jail food service

increase and expanded cleaning and disinfecting throughout County work locations. An additional \$12.9 million is included in other funds for solid waste and water system projects throughout the County’s park system, County service areas and sanitation districts, and Laguna Seca.

- **Provides funding to the road fund to support road maintenance.** \$5.8 million is contributed to the Road Fund to meet the voter approved Measure X maintenance of effort requirement.
- **Includes funding for external agencies that support public safety and promote tourism, arts, and economic development.** The Recommended Budget for next fiscal year includes contributions to Development Set Aside (DSA) Agencies, fire agencies, and 911 user agencies per current policy and formula. Contributions to the DSA’s and the Monterey County Business Council total \$2.1 million next fiscal year and are capped at the FY 2019-20 level based on recent Board action. Additionally, \$4.0 million in ARPA funds are set aside for the MCCVB (\$2.5 million) and the Business Council (\$1.5 million) in support of multi-year agreements for tourism and hospitality recovery programs and economic development assistance to small businesses. Discretionary contributions of Proposition 172 funds (Public Safety Sales Tax) to the fire agencies and 9-1-1 dispatch center user agencies total \$3.5 million and \$1.9 million respectively.

### Fiscal Pressures Shaping the General Fund Budget

The following section outlines major cost drivers that are affecting the budget:

**Employee compensation and growing workforce.** The general fund Recommended Budget for salaries and benefits is \$532.7 million, a \$67.2 million increase or 14.4% increase over the current year adopted budget. The increase is primarily reflective of wage increases resulting from finalized labor agreements and wage studies in the current fiscal year, rise in pension contributions, health insurance, and workers compensation program costs. These cost drivers are described in further detail below.

In July 2021 and October 2021, the Board of Supervisors approved wage increases for FY 2021-22 through FY 2023-24. Most labor groups received a wage increase of 2.0% in the current year and in the subsequent two years, while SEIU represented units received 2.0% in the current year and 2.5% in the subsequent two years. Additionally, the County implemented positive wage adjustments for various classifications throughout the County resulting from compensation studies conducted by Human Resources. Independent of position growth, wage increases and wage associated benefits had an estimated impact of \$10.5 million in cost to the general fund in the current year. Next fiscal year, wages increase \$28.0 million over the current year adopted budget. This large increase is due to the compounded impact associated with labor agreements which were not included in the current year budget, scheduled step increases and added positions (122.5 positions added in the general fund).

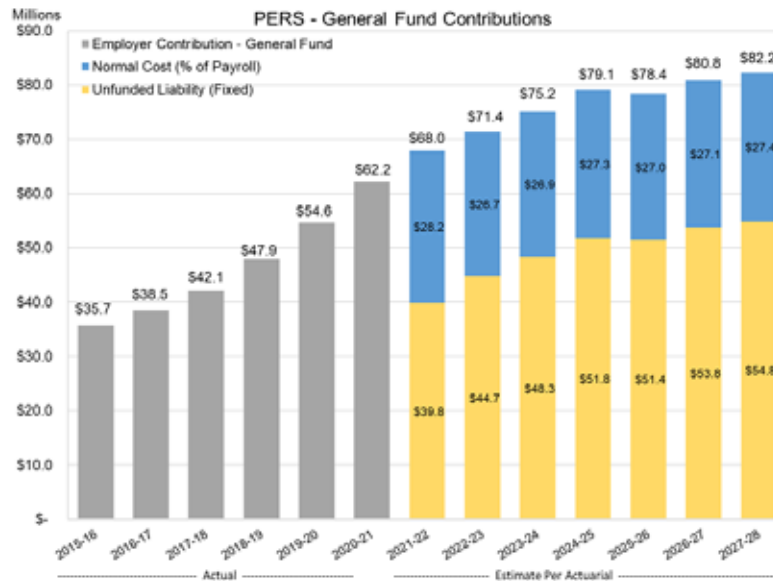
The impact of wages and benefits continues to magnify over the years, as prior year wage increases, rising pension costs, and health insurance premium increases accumulate. Additionally, over time the County has added staff to its workforce which also contributes to the growth in salaries and benefits. Employee salaries and benefits are the County’s largest cost, representing 63.5% of the general fund budget. The cost has grown from \$319.4 million in FY 2013-14 to \$532.7 million in FY 2022-23, an increase of \$213.3 million over the last nine fiscal years. Over the same period, authorized positions in the general fund grew by 289.7.



**Overtime.** Overtime costs have also continued to impact departmental budgets. The Recommended Budget includes \$9.2 million allocated for overtime next fiscal year, with the largest amount budgeted in the Sheriff's Office (\$7.0 million), accounting for 76% of the Recommended Budget, followed by Social Services (\$1.4 million), accounting for 15%, and Probation (\$358,789), accounting for 4%. Typically, departments that have vacant positions or employees on leave must still provide services to the community and manage that by filling shifts with overtime. Historically, the Sheriff's Office exceeds its overtime budget, but is largely offset with savings from vacant positions. It is important to note that labor agreement pay raises will also impact overtime costs.



**Pension contributions continue to increase.** Pension contributions are a primary cost driver for most local government agencies in California. Contributions to the CalPERS pension fund have increased significantly since FY 2017-18 due to changes in CalPERS' actuarial methodology and funding policies. Significant changes include lowering the discount rate to reflect CalPERS' expected return on investments, updating demographic assumptions that show retirees live longer and require higher lifetime payout of benefits, and accelerating payment of unfunded liabilities by changing amortization policies. Part of the pension contributions go toward paying down unfunded liabilities; since FY 2017-18, this portion of the payment is fixed and not based on payroll, protecting the pension fund in situations where employers have declining payroll.



The projections in the chart are based on CalPERS actuarial valuations, which are built on actual payroll data obtained by CalPERS, therefore, based on existing staffing levels and does not account for new positions. These estimates are based on current pension plans and assumptions and assume no gains or losses to the current portfolio. Changes in any of the preceding matters will impact required contributions. The chart above reflects the projected fixed contributions (general fund) going toward unfunded liabilities, which are about 62% of the total contributions. The Recommended Budget includes funding for required employer contributions for normal

cost and unfunded liability. An estimated \$44.7 million in the General Fund and \$66.1 million including all funds goes toward paying down the County’s unfunded pension liability.

Pension cost does not only impact the County but employees also. Over the years, because of ongoing fiscal pressures and pension reform, employees also contribute to the CalPERS pension fund. Next year, based on actuarial information, employees contribute an estimated \$32.5 million for all funds into the miscellaneous and safety pension plans.

**Unfunded pension liabilities.** Despite rising employee and employer contributions toward pension, the unfunded liability continues to grow and is at \$818.8 million for both the Safety and Miscellaneous plans as of the latest valuation report. Unfunded pension liability has been a growing concern, and last fiscal year, the Board of Supervisors adopted a pension liability policy and the County established an IRS Section 115 pension trust. The trust will serve as an investment vehicle outside of the County’s Treasury Pool to generate investment proceeds to address future pension liability obligations. The County has set aside funds from FY 2020-21 surplus to be placed into the pension trust. Additionally, next fiscal year departments are charged a supplemental pension

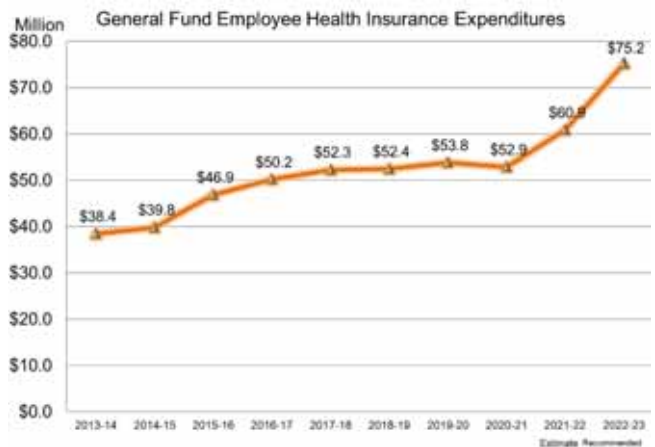


contribution to continue the progress toward setting aside funds for pension liability on a recurring annual basis allowing for continuous investments as opposed to only contributing surpluses or one-time funds. The Recommended Budget includes \$10.5 million in the general fund (\$15.4 million all funds) for this supplemental pension charge. It is anticipated that some departments will recover a portion of these costs from non-County funding sources to share in the growing UAL costs created in prior years.

The benefit of this strategy is to reduce future employer cash flow requirements for pension cost, which can be beneficial during hard economic times, and can mitigate reductions of critical programs. This investment reduces the reliance on discretionary and program revenues to meet this obligation and prepares the County to address unfunded liabilities in the future.

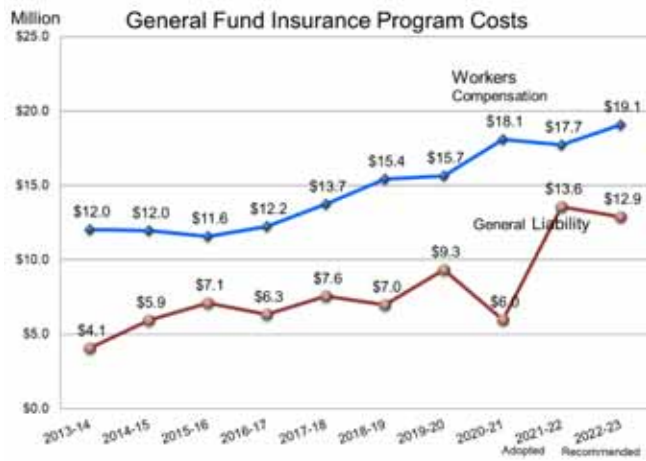
**Health insurance premiums continue to rise.**

Estimates for the current year reflect an increase of \$8.0 million from the prior year. Next fiscal year, health insurance cost increases an additional \$14.3 million. The increase in premiums has historically been absorbed by the County, making it a significant cost pressure every year. The increases in the current year and next fiscal year combined is unprecedented at \$22.3 million and is in part, a direct result of the terms of the latest negotiated labor contracts which include higher County contributions for premiums and higher costs of flex cash credits provided to more bargaining groups. Another factor impacting the increase is the additional position growth of 122.5 next fiscal year.



**Higher insurance program costs.** General liability and workers compensation program costs have generally increased each year and now cost the County \$16.6 million more than in FY 2013-14. Although next fiscal year there is a slight decrease in general liability costs, both programs are forecasted to increase 10-15% in the following two years.

The chart reflects the historical trend for workers' compensation and general liability costs. The dip in FY 2020-21 for general liability costs, is reflective of the suspension of approximately \$8.5 million in charges of GL non-recoverable costs to general fund departments due to budgetary constraints. That was a one-time funding solution, and in FY 2021-22, the costs resumed. Both workers' compensation and the general liability insurance programs are based on a 70% confidence level.



### General Fund Revenue

Overall, general fund revenue increases next fiscal year by \$31.2 million attributed to improvement in non-program revenue, federal aid for health programs, and increase in state realignment funding revenue coming into the general fund for public safety and health programs. The Recommended Budget also includes \$18.8 million in ARPA funds for qualified expenditures and investments. The general fund revenue is composed of about two-thirds of program revenue generated by departments for their specific programs, and about one-third discretionary revenue.

Overall, discretionary revenue increases only slightly from the adopted budget, however, property tax and TOT, the two major sources of discretionary revenue increase considerably next fiscal year, offset by other decreases in revenue. For example, property tax continues to improve and is projected to increase 6.25% given the strong real estate market, resulting in a \$14.4 million increase next fiscal year. TOT projections improve by \$10.1 million next fiscal year as the current year collections significantly beat the conservative estimates used to develop the adopted budget. Next fiscal year assumes continued improvement in pandemic and economic conditions. Although property tax and TOT increase considerably next fiscal year, the increase is offset by a decrease in cannabis revenue, which declines by \$12.4 million from the current year adopted budget. Additionally, any negative developments in the pandemic and / or tightening economy and real estate market may result in negative impacts to the two major discretionary revenue sources.



Revenue	2020-21 Actual	2021-22 Adopted	2022-23 Recommended	Change from Rec. to Adopt.
Property Tax	189,952,662	188,543,007	202,992,531	14,449,524
Transient Occupancy Tax	23,528,858	17,700,009	27,823,878	10,123,869
Cannabis Tax	20,092,809	18,824,097	6,451,601	(12,372,496)
Vehicle License Fees	270,725	222,154	177,745	(44,409)
Sales & Use Tax	13,308,910	11,264,238	12,276,400	1,012,162
Franchise Fees	6,808,402	5,195,888	5,715,477	519,589
Tobacco Settlement	4,607,887	4,082,238	4,316,018	233,780
Federal Aid	51,068,958	32,746,359	18,808,368	(13,937,991)
Other	10,487,650	7,185,750	7,319,736	133,986
<b>Total</b>	<b>320,126,861</b>	<b>285,763,740</b>	<b>285,881,754</b>	<b>118,014</b>

## Cannabis Revenue and Assignment

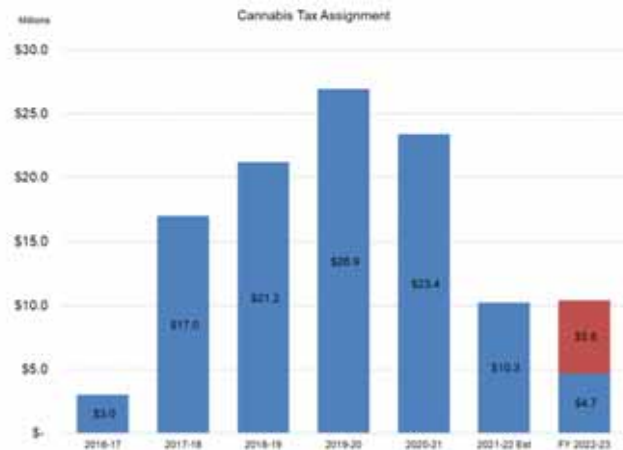
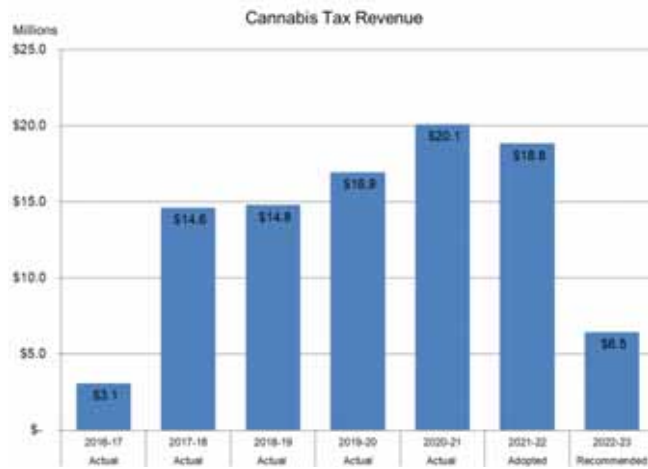
Previously cannabis revenues were utilized for the cannabis regulation program only with excesses reserved in assignment for Board directed purposes. Beginning FY 2020-21, the Board approved all ongoing cannabis revenue as discretionary revenue providing departments funds to continue programs that were at risk due to insufficient funding. The current year adopted budgeted included \$18.8 million to address critical needs.

In the current year, the Board approved reductions to cannabis tax rates resulting in estimated cannabis revenues of \$12.2 million next fiscal year. Per direction at the Board of Supervisor’s Budget Workshop, the Board prioritized adding funds to the cannabis assignment. The Recommended Budget does not include the full year estimate of \$12.2 million since this would not leave any funds to be added to the assignment. The Recommended Budget includes \$6.5 million and reflects the approved cannabis program costs plus ongoing costs for positions previously funded by cannabis funds. FY 2022-23 budgeted cannabis revenue is \$12.4 million lower than the FY 2021-22 adopted budget. This approach is consistent with Board direction provided during the budget workshop as it ensures funds are added to the cannabis assignment, which has historically been utilized to fund Board directed programs.

The current estimated cannabis assignment is \$14.7 million in the current year; however, recent Board action also approved the use of \$4.4 million in cannabis assignment to fund Laguna Seca track repairs with \$3.0 million to be repaid, leaving a balance of \$10.3 million. The Recommended Budget incorporates \$5.6 million in use of cannabis reserve, leaving an estimated balance of \$4.7 million next year. The difference between budgeted and estimated cannabis revenue is \$5.8 million and will be added to the assignment at the end of the year.

## Pandemic related Federal Aid - ARPA

The County is eligible to receive \$84.3 million (in two equal annual payments) under the American Rescue Plan Act (ARPA). Funds could be spent over multiple years but no later than December 31, 2024. Given its magnitude, ARPA funds have been instrumental in carrying the County’s core operations and expanding programs related to pandemic response, economic recovery, and infrastructure investments. As such, the Recommended Budget includes \$18.8 million of these funds in the general fund and an additional \$12.9 million in capital project funds to support solid waste and water system projects throughout the County’s park system and Laguna Seca, and are roll-over funds from previously approved projects. Staff initially prepared a plan for utilizing the funds by category and by year, which the Board approved. This Recommended Budget includes an updated plan incorporating changes including but not limited to changes in allocation to re-allocate amounts not spent in prior years and updates to Board priorities. See Attachment A for further details on ARPA amounts previously spent, estimated spending in the current year, and future allocations.



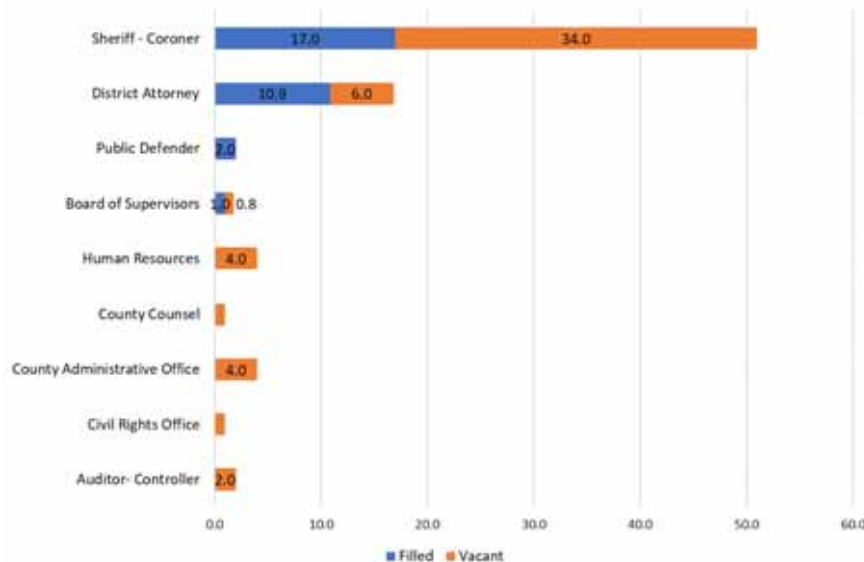


## Baseline Budgets and Requested Augmentations

In February, staff forecasted a budget deficit of \$18.2 million due to inflationary cost pressures, anticipated revenue shortfalls, and other fiscal issues. In March, departments submitted initial “baseline budgets” which communicate what level of operations can be afforded with preliminary General Fund Contributions (GFC). General fund departments start out with a base level GFC which was adjusted for increased workers compensation and general liability payments, swings in cost-plan charges so that it remained budget neutral, and for the newly implemented supplemental pension charge.

At the April 5 budget workshop, the Board also expressed their desire to continue adding to the cannabis assignment, which resulted in a change in baseline budgets. Therefore, the amount of budgeted cannabis revenue was reduced from \$12.2 million to \$6.5 million. The estimated excess revenue of \$5.8 million will be placed in the assignment at year end. To minimize impacts to departments, the \$5.8 million that was pulled out of baseline budgets was replaced with unassigned fund balance, and although it is considered one-time funding, it was necessary to mitigate impacts on budgets.

Departments initially identified funding gaps for 30.9 filled positions and 52.8 vacant positions next fiscal year. In some cases, departments also reduced non-personnel operating budgets to balance to current funding levels. The following table reflects position related impacts by department:



The Sheriff’s Office was the most impacted due to cost drivers experienced countywide, particularly employee compensation is a significant cost pressure due to approved wage increases and the large number of employees; and the safety pension plan which is significantly more expensive than the miscellaneous plan. In addition, the department’s reliance on GFC (66.3% of their budget) means the department is dependent on county funding to weather cost increases. Other departments with significant gaps included the District Attorney, the Public Defender, Human Resources, the County Administrative Office, as well as other departments to a lesser extent.

Departments requested augmentations to continue existing staffing levels and operations. There are no layoffs in the Recommended Budget. Departments also submitted augmentation requests to expand programs or to complete capital improvements. Augmentation requests totaled \$36.8 million for all funds. General fund requests totaled \$32.3 million.

Category	FTE	Expenditures	Revenues	Net Augmentation
Capital Improvements	-	\$ 7,447,850	\$ 3,830,347	\$ 3,617,503
Contribution to Other Funds	-	\$ 4,433,830	\$ -	\$ 4,433,830
New Mandated Program/Service w/ General Fund Funding	1.50	\$ 1,340,220		\$ 1,340,220
New Mandated Program/Service w/ Outside Funding	9.00	\$ 1,099,284	\$ 1,099,284	\$ -
New Program/Service w/ General Fund Funding	-	\$ 3,476,950	\$ 318,195	\$ 3,158,755
New Program/Service w/ Outside Funding	-	\$ 5,221,195	\$ 4,000,000	\$ 1,221,195
Request New Position	138.50	\$ 14,895,785	\$ 10,286,048	\$ 4,609,737
Status Quo Filled Position	30.88	\$ 3,906,637	\$ -	\$ 3,906,637
Status Quo Other	-	\$ 8,415,185	\$ 370,186	\$ 8,044,999
Status Quo Vacant Position	52.80	\$ 6,449,953		\$ 6,449,953
<b>Grand Total</b>	<b>232.68</b>	<b>\$ 56,686,889</b>	<b>\$ 19,904,060</b>	<b>\$ 36,782,829</b>

- \$3.9 million to keep 30.9 filled positions, primarily in the Sheriff’s Office and District Attorney.
- \$6.4 million to keep 52.8 vacant positions primarily in the Sheriff’s Office, District Attorney, Human Resources, and County Administrative Office.
- \$4.6 million to add 138.5 new positions including 47 positions in other funds with their own revenue sources (primarily in the Health Department and the Road Fund). General fund departments requested 91.5 positions, including 62 positions in Health, funded with revenue. Other new positions were requested by Public Works, Facilities & Parks, Social Services, CAO, the District Attorney, Information Technology, and Public Defender.
- \$8.0 million to maintain non-personnel “status-quo” operations, such as contracted services, Sheriff’s Office overtime for the jail and patrol operations as well as contracted food service for the jail, In Home Supportive Services wage increase, custodial services to County-owned buildings, computer software, cannabis contingency, housing trust fund, on-call plan check in order to avoid growing backlog, and agricultural education programs.
- \$3.6 million for capital improvements, including broadband projects previously approved with ARPA funds (\$1.9 million), replacement of Information Technology infrastructure, playground repair and replacement, replacing aging portable radios at Laguna Seca, security fence around the 911 / OES building, and other improvements and reconfigurations to the OES building.
- \$4.4 million in contributions to other funds including \$1.8 million to the Library to contribute to the City of Gonzales’ construction of a new community center, where the Library would have a branch, and \$2.4 million to fund the sanitation system in the Pajaro CSD.
- \$5.7 million for new or expanded services such as the expanded tourism and hospitality recovery programs through the MCCVB and economic development support to small businesses through the Monterey County Business Council, both funded through ARPA. Other requests include funding the sustainability program and climate action plan, funding for violence prevention initiative, internal audit funding, new positions fully funded by grants or state funding, unscheduled maintenance projects, development of a county parks master plan, parks firepits and tables, repair of water intrusion at the Health Department building, contracted services related to the Sexual Assault Response Team, homeless outreach programs, workplace expenses to mitigate COVID-19 transmission, mobile spay and neuter clinics, and contributions to community based organizations in support of early childhood development, among others.

### Recommended Augmentations

During the April budget workshop, the Board gave direction to maintain filled positions and supported new or expanded programs, particularly those with outside funding streams. All discretionary revenue has been allocated to departments in baseline budget, thus discretionary revenue was not available for augmentations. Staff identified funding sources including: ARPA funding; cannabis assignment; departmental funding from state, federal, and

other sources; and other one-time funds from other assignments. The funding sources for recommended augmentations include:

- **ARPA funds.** As part of the plan to utilize ARPA funds, staff identified augmentations that qualified for ARPA funding and is recommending \$18.2 million to be utilized for augmentations, including \$10.8 million under the revenue loss category for provision of government services, funding 65 positions mostly to restore filled and vacant positions as well as other status quo requests. It should be noted that while ARPA is considered one-time revenue, under revenue loss replacement use, it is funding ongoing expenses. If revenue growth is not sufficient to cover these commitments in future years, reductions will be necessary. Other ARPA funds include \$4.3 million in Economic Recovery, \$1.9 million in Infrastructure, and \$1.2 million in Pandemic Response.
- **Utilization of one-time assignment funds.** Next fiscal year, the budget includes use of \$4.5 million from the cannabis assignment to fund one-time needs such as repairs to Health Department building, security fencing for the 911 / OES county building, housing trust, general plan update, facility maintenance costs, funding for Salinas Valley Promise, legislative contracts, mobile spay and neuter clinics, and SART. The capital assignment (\$1.1 million) funds equipment replacement and network upgrades.
- **Departmental funding.** Departments such as Health, Social Services, and Probation are able to leverage state and federal funds for new positions and programs.
- **Public Safety Sales Tax.** The half-percent Public Safety Sales Tax or Proposition 172 revenues distributed to public safety departments was revised due to positive performance. This revenue source, like sales tax and TOT, was impacted in FY 2019-20 as a result of the pandemic, resulting in a conservative budget estimate for the current year. Current year collections are outperforming budget, and thus next fiscal year expected to increase significantly over current year budget. Public Safety departments including Sheriff, Probation, and the District Attorney received augmentations funded by this positive adjustment of \$3.1 million combined that funded filled and vacant positions and other status quo requests.

In reviewing requests for augmentation, staff prioritized recommendations based on feedback received at the budget workshop. Staff prioritized augmentation requests that could qualify under ARPA funds, leverage sustainable revenue from other agencies, and meet critical infrastructure needs. In total, staff recommend \$21.8 million (net of offsetting revenues) in augmentations in the general fund as summarized in the following table and discussed below.

Category	FTE	Expenditures	Revenues	Net Augmentation
Auditor-Controller	2	356,590		356,590
Board of Supervisors	1.83	234,506		234,506
Civil Rights Office	1	186,855		186,855
County Administrative Office	6	6,463,314	4,370,186	2,093,128
County Counsel	1	517,710		517,710
District Attorney	17.85	2,639,559	276,578	2,362,981
Health	55	7,314,264	5,441,405	1,872,859
Housing and Community Development	0	1,408,000		1,408,000
Human Resources	4	652,659		652,659
Information Technology	1	3,978,897	2,129,827	1,849,070
Probation	8.5	1,367,194	822,708	544,486
Public Defender	3.5	836,125	276,576	559,549
Public Works, Facilities & Parks	4	2,317,394		2,317,394
Sheriff-Coroner	51	5,805,865	-	5,805,865
Social Services	2	1,264,672	242,984	1,021,688
Treasurer-Tax Collector	0	31,775		31,775
<b>001</b>	<b>158.68</b>	<b>35,375,379</b>	<b>13,560,264</b>	<b>21,815,115</b>

Recommended augmentations provide funding for all 30.9 filled positions at a cost of \$3.9 million, 51.8 vacant positions at a cost of \$6.4 million, and 76 new positions, all funded by program revenue, except \$588,000 is

general fund contribution for five new positions. Total position related augmentations are \$11.2 million. Other augmentations for capital improvements, new programs, and other operational costs are recommended at \$10.6 million, bringing the total recommended augmentations to \$21.8 million. Recommended augmentations include:

- \$5.8 million to the Sheriff's Office to restore 17 filled positions including nine jail deputies and eight support positions (\$1.6 million) and 34 vacant positions including 21 sworn positions and 13 support positions (\$3.6 million). Additionally, \$600,000 was provided to augment jail food service due to COVID to suspend inmate kitchen workers and utilize disposable utensils.
- \$2.4 million to the District Attorney to restore 10.9 filled positions including seven attorneys, two investigators, and two support positions in King City (\$1.7 million), restore six vacant positions including four attorneys and two support positions (\$696,460), and a new attorney for cases under Racial Justice Act, funded through AB 109.
- \$2.3 million for Public Works, Facilities & Parks to fund custodial and decontamination services related to COVID-19, PPE, barrier installation and signage; custodial services and unscheduled maintenance throughout the County buildings; parking citation processing; and four new positions including a water hydrologist to assist with stormwater compliance funded by general fund contribution, and three new positions (Accountant III, Accountant I, and Accounting Technician) fully funded by department reimbursements for additional workload related to Laguna Seca, Rifle Range, fleet, mail, courier, vehicle replacement, and records retention which were transferred from CAO to Public Works, Facilities & Parks. The Recommended Budget also includes 13 new positions for the Road Fund, funded with program revenue, to continue road repair and maintenance progress.
- \$2.1 million to the County Administrative Office to restore two vacant management analyst positions in OES and an accountant in finance, add three new support positions in administration (two secretaries and an account clerk), funds to restore legislative contracts, media communications operational expense, homelessness services and supplies, memberships, the Salinas Valley Promise, and security fencing for the 911 / OES building. Other augmentations that are fully funded by ARPA include Monterey County Convention Visitor Bureau tourism and hospitality program, the Monterey Business Council small business development program, the funeral assistance program, and a temporary emergency service planner in OES.
- \$1.9 million to Health including \$1.2 million for the water intrusion repair to Health Department headquarter building, contracted services related to SART, violence prevention program, and mobile spay / neuter clinics. The department also added 87 new positions (55 in the general fund) funded with program revenue with most of the positions added for public health and behavioral health for the transition of Whole Person Care to Enhanced Care Management program, as well as other positions added for administration, clinic services, and animal services.
- \$1.8 million to the Information Technology Department including \$1.1 million from the capital assignment for equipment replacement, network upgrades, and video conferencing and phone systems. The broadband projects will continue next fiscal year, with \$1.9 million previously funded by ARPA. Additionally, funding for software licenses was approved, as well as a new project manager position that will be reimbursed by the Enterprise Resource internal service fund.
- \$1.4 million to the Housing and Community Development Department for the general plan update, on-call planning consultants, the Housing Trust fund, the administrator of the HUD housing program, fire fuel mitigation, and completion of the Salinas Valley Ground Basin investigation.
- \$1.0 million to Social Services for increased wage and health benefits for IHSS care providers. Additionally, two new positions funded with program revenue were added including an emergency response social worker for Family & Children Services and an office maintenance worker.
- \$652,659 to restore three vacant personnel analysts and a vacant management analyst in the Human Resources Department.

- \$559,549 to restore two filled trial court attorneys in the Public Defender, add a new 0.50 account clerk, and add a new attorney in support of the Racial Justice Act, funded by AB 109.
- \$544,486 to Probation to fund building maintenance at the new Juvenile Hall, increased medical care of juvenile wards, increased leave buyback to bargaining units, and COVID response and testing expenses. Additionally, 8.5 new positions are added, of which eight are funded with program revenue, including four new positions for the pre-trial services program (one probation officer and three support staff); three new positions for a newly implemented state realignment for juveniles (one probation officer and two support staff); and 1.50 new cook positions for the Youth Center.
- \$517,710 to restore one vacant attorney position in County Counsel and to restore funding to allow for promotions of attorneys to higher classifications.
- \$809,726 to four departments including restoring two vacant positions in the Auditor-Controller (accountant auditor and departmental information system manager); funding to the Board of Supervisors to restore partial reduction of filled and vacant FTE across all districts (1.8 FTE combined); restore a vacant analyst position in Civil Rights and fund expenses related to internships; and funding to the Treasurer-Tax Collector to offset increasing costs for cannabis tax collection.

As this executive summary was being prepared, one safety bargaining unit in the Sheriff’s Office had not finalized a labor agreement, and the pending increase is estimated at \$500,000. Although this request was not submitted as an augmentation due to timing, this need will be included as part of the Recommendations included in this Recommended Budget. The wage increase will be incorporated into the Adopted Budget and will be funded from the revenue stabilization assignment, which considered one-time funding as all ongoing revenue has been allocated.

## Remaining Unfunded Needs

The Recommended Budget seeks to continue filled positions, expand critical programs and services that leverage outside funding sources, and continue to invest in key infrastructure. However, resources are limited and \$13.2 million in requested augmentations, of which \$10.2 million are in the general fund, are not addressed in the Recommended Budget. These remaining unfunded requests are described below, and Attachment B includes further detail.

Category	FTE	Expenditures	Revenues	Net Augmentation
<b>001</b>	<b>26.00</b>	<b>\$ 10,432,658</b>	<b>\$ 211,697</b>	<b>\$ 10,220,961</b>
Capital Improvements	-	1,514,172		1,514,172
Contribution to Other Funds	-	1,800,000		1,800,000
New Mandated Program/Service w/ General Fund Funding	1.00	193,650		193,650
New Program/Service w/ General Fund Funding	-	1,660,000		1,660,000
Request New Position	25.00	2,492,695	211,697	2,280,998
Status Quo Other	-	2,772,141		2,772,141
<b>003</b>	-	<b>\$ 1,800,000</b>	<b>\$ 1,800,000</b>	<b>\$ -</b>
Capital Improvements	-	1,800,000	1,800,000	-
<b>023</b>	<b>1.00</b>	<b>\$ 122,320</b>	<b>\$ 122,320</b>	<b>\$ -</b>
Request New Position	1.00	122,320	122,320	-
<b>057</b>	-	<b>\$ 22,600</b>		<b>\$ 22,600</b>
Contribution to Other Funds	-	22,600		22,600
<b>151</b>	-	<b>\$ 2,416,403</b>		<b>\$ 2,416,403</b>
Contribution to Other Funds	-	2,416,403		2,416,403
<b>453</b>	-	<b>\$ 552,465</b>		<b>\$ 552,465</b>
Capital Improvements	-	552,465		552,465
<b>Grand Total</b>	<b>27.00</b>	<b>\$ 15,346,446</b>	<b>\$ 2,134,017</b>	<b>\$ 13,212,429</b>

**New position requests.** A total of 27 new positions were not recommended including: eight positions in the Health Department (\$96,570) including four human resources related positions, two management analysts, an office assistant in the Public Guardian unit, and a deputy director in Behavioral Health; nine positions in Public Works, Facilities, and Parks (\$1.1 million) including four positions related to increased maintenance work

resulting from the former Ford Ord properties that were transferred to the County, four parks positions for North County and Jacks Peak park, and an Administrative Operations Manager for oversight to mail operations and records retention; and 10 social worker positions for family and children services in Social Services (\$1.3 million).

**Contribution to Gonzales Community Center.** The Recommended Budget does not include a contribution of \$1.8 million to the City of Gonzales in support of the construction of the community center that would house a library branch.

**Contribution to Pajaro CSD.** A request for \$2.4 million to cover increased utility of the City of Watsonville Wastewater Treatment Plant is not included.

**Unfunded Capital Projects.** The Recommended Budget does not include funding for OES building reconfiguration and soundproofing (\$239,172); generator upgrade at the Government Center on Alisal St (\$150,000); network redundancy connectivity (\$475,000), roof replacement in various park locations (\$400,000); parks playground inspections and repairs (\$250,000); and radio replacements for Laguna Seca (\$552,465).

**Sheriff overtime requests and wage increase.** The Sheriff's request for overtime of \$1.6 million for the jail and patrol is not included.

**Agricultural programs.** The \$331,879 request for agricultural education programs and wildlife abatement are not included in the Recommended Budget.

**Other unfunded needs.** \$2.5 million in requests are not included in the Recommended Budget for items related to operational expenses and expanded programs including: \$350,000 to develop a parks master plan; \$250,000 for firepits, BBQ, and tables at parks locations; \$250,000 for contracted security at the Laurel service yard; \$150,000 for fire fuel abatement; \$75,000 for homeless outreach; a request for \$225,000 for early childhood programs which was withdrawn for consideration by the department; \$265,000 for the cannabis contingency; \$200,000 to fund audits by third parties; \$432,500 for the sustainability program; \$120,000 for an emergency plan; and \$150,000 for defibrillators in the Sheriff's Office. Detail of unfunded augmentations can be found in Attachment B.

## Next Steps

The Recommended Budget will be presented at the Budget Hearings commencing on June 1<sup>st</sup>, where staff will present an overview of the spending plan and the Board will hear presentations from Department Heads and receive input from individuals and organizations within the community. During the hearing, the Board may make additions, reductions or modifications to the recommended spending plan. Financing sources for potential modifications are discussed below.

- **Cannabis Revenue.** The recommended budget includes \$6.5 million in cannabis revenue. There is an estimated \$5.8 million in additional cannabis revenue that will be placed into an assignment. The Board can direct to fund additional items with cannabis revenue or the cannabis assignment for one-time needs. The estimated cannabis assignment balance available after planned use in the Recommended Budget and recent Board action is \$4.7 million.
- **ARPA Funds.** Staff is presenting an updated plan to utilize ARPA funds for eligible expenditures under various categories within ARPA. The Board may direct staff to modify the spending under ARPA.
- **Contingencies appropriation.** In accordance with Board policy, the budget includes 1% of estimated general fund revenues (\$7.8 million for FY 2022-23) set aside for operational contingencies that arise next year. Contingencies is considered one-time funding; therefore, to the extent these funds are utilized to fund ongoing operations, funding gaps will be magnified in the subsequent budget cycle.
- **Redirection of resources.** The Board can direct staff to delete or modify County programs or contributions to other agencies that are funded in the Recommended Budget and redirect those resources to fund other requests.

## Other Funds

This section summarizes the Recommended Budget and anticipated fund balance for other major funds.

### Natividad Medical Center

The Recommended Budget for the Natividad Medical Center's enterprise fund totals \$366.2 million in expenditures, financed by \$384.7 million in revenue, adding an estimated \$18.4 million to fund balance.

Personnel costs and medical operating costs are the largest cost driver. Personnel costs are budgeted at \$247.1 million, an increase of \$16.1 million from the FY 2021-22 Adopted Budget. The increase includes an additional 30.5 full-time equivalent (FTE) positions compared to the

Natividad Medical Center	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$ 125,829,218	\$ 197,605,847	\$197,605,847	\$ 211,798,177
B. Revenue	440,420,157	364,177,253	368,822,767	384,650,960
C. Use of Fund Balance	-	-	-	-
D. Total Financing, A+B+C	566,249,375	561,783,100	566,428,614	596,449,137
E. Expenditures	368,643,528	339,889,694	354,630,437	366,221,605
F. Assignments to Fund Balance	-	-	-	-
G. Total Financing Uses, E+F	368,643,528	339,889,694	354,630,437	596,449,137
H. Ending Fund Balance, D- G	\$ 197,605,847	\$ 221,893,406	\$211,798,177	\$ 230,227,532

FY 2021-22 Adopted Budget where the growth is primarily in nursing and volume-driven departments such as Medical/Surgical and Emergency. Employee step advances, higher employee benefit costs, and pay raises also contribute to the increase in personnel costs. Service and supplies are budgeted at \$89.1 million, an increase of \$11.5 million over the FY 2021-22 Adopted Budget, primarily due to an anticipated increase in temporary help, medical supplies and professional services usage.

The \$20.5 million increase in revenue over the FY 2021-22 Adopted Budget is principally attributed to higher revenues from patients and other services due to an increase in patient volume and a change in payor mix resulting in a more favorable collection rate.

The California Department of Health Care Services (DHCS) announced the approval of California Advancing and Innovating Medi-Cal (CalAIM) by the Centers for Medicare and Medicaid Services (CMS) in December 2021. This is the new Waiver for California's public safety net providers effective January 1, 2022 through December 31, 2026. The funding levels and regulations for Medicaid funding continues to be evaluated by the Centers for Medicaid and Medicare (CMS). Natividad will monitor the CalAIM initiative (California Advancing and Innovating Medi-Cal) that may impact utilization of inpatient/outpatient hospital services and reimbursement. CalAIM may become the proposed model for a new five year Medicaid waiver through the federal CMS with different reporting requirements and new payment methodology.

Natividad has a capital project sub-fund to provide funding for Board approved capital projects exceeding \$100,000 in cost. Natividad transfers funding as needed from the enterprise fund to the capital project fund and draws from the fund to pay for the projects. The Recommended Budget includes a net transfer in from the capital project fund to the enterprise fund of \$15.0 million to cover expenditures for projects like the Nursecall System Replacement, Pharmacy Remodel, and Laboratory Remodel.

### Road Fund

The Recommended Budget for the Road Fund includes \$77.1 million in expenditures: \$44.9 million in road fund projects, \$10.7 million in non-road projects, \$16.9 million in road and bridge maintenance, and \$4.5 million for general engineering, administration, and support to other funds. These expenditures are supported by an estimated \$79.6 million in revenues, resulting in an estimated \$2.5 million increase to fund balance.

Road Fund	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommended 2022-23
A. Beginning Fund Balance	\$24,679,273	\$22,915,802	\$22,915,802	\$ 22,689,889
B. Revenue	46,961,964	68,742,515	56,606,808	79,607,646
C. Total Financing, A+B	71,641,237	91,658,317	79,522,610	102,297,535
D. Expenditures	48,725,435	66,712,136	56,832,721	77,068,999
E. Ending Fund Balance, C- D	\$22,915,802	\$24,946,181	\$22,689,889	\$ 25,228,536

The Road Fund has multiple funding sources, which include Highway User Tax Account (HUTA); Road Maintenance and Rehabilitation Account (RMRA)/Senate Bill 1 (SB 1); local sales tax Measure X; and funding through grants and programs like the Federal Highway Administration (FHWA) and State/Regional

Transportation Improvement Program (STIP). HUTA, SB 1, and Measure X are allocated based on various factors but generally remain consistent; however, grant funding varies depending on project activity.

The Road Fund also receives a contribution from Transient Occupancy Tax (TOT), which is used to meet HUTA, SB 1 and Measure X Maintenance of Effort (MOE) requirements, which stipulate the County provide General Fund resources for street and highway purposes so that state/local funds are used to supplement, not supplant transportation expenditures. The MOE calculation for Measure X was modified in FY 2019-20 to be the greater of the SB 1 and HUTA MOE calculation, which is the average annual expenditures from FY 2009-10, FY 2010-11 and FY 2011-12 (\$2.3 million), or the amount expended in FY 2016-17 when Measure X passed (\$4.9 million). The \$4.9 million is greater and thus is the baseline for MOE, which is then indexed annually to the Engineering News Record construction index, per ordinance. The Recommended Budget includes a contribution of \$5.8 million in TOT. Road maintenance expenditures include the annual Pavement Management Seal Coat for \$2.0 million and \$14.9 million in road and bridge maintenance in Road Districts 1-4 (San Miguel, Monterey, Greenfield, and San Ardo). The Road Fund also includes \$1.5 million in planned storm repair projects funded by disaster assistance grants for emergency repair and replacement of storm-damaged infrastructure, including Emergency Repair funding from the Federal Highway Administration (FHWA), Federal Emergency Management Agency (FEMA) funding, and State Office of Emergency Services (CalOES) funding.

Notable infrastructure projects include the construction of Nacimiento Lake Drive Bridge (\$3.3 million); complete design and initiate construction of Davis Road Bridge and Road Widening (\$6.5 million); construction of Bradley Road Bridge Scour Repair (\$4.9 million); and design of Palo Colorado MP 4.0 to 7.8 Emergency (\$6.0 million); construction of Cooper Road Overlay (\$3.8 million); and G-12 Pajaro to Prunedale Corridor Study Segment 1 (\$3.4 million). Non-road projects include the design and construction of Monterey Bay Sanctuary Scenic Trail (\$2.6 million); construction of Las Lomas Drainage (\$2.0 million); construction of Measure X Community Street Repairs in various locations (\$1.4 million); and construction of the Community Road Maintenance Program (\$1.4 million).

Overall, the estimated beginning fund balance of \$22.7 million is projected to increase to \$25.2 million as revenue streams, Measure X and SB 1, continue to outpace project expenditures. However, with this Recommended Budget, additional Public Works Engineering staff is recommended at strategic levels to deliver more projects, and better align expenditures with revenues. Maintaining a strong fund balance allows the Road Fund to respond to emergency and unknown conditions and weather economic cycles.

### County Library Fund

The Monterey County Free Libraries (MCFL) was established in 1911 to provide library services to communities. Library operations are primarily funded through its own share of property tax.

The Recommended Budget includes \$11.3 million in expenditures financed by \$11.2 million in anticipated revenues and \$135,308 use of fund balance. Expenses increased by \$882,390 due to pay raises and anticipated hiring of previously frozen vacant positions, pension, and health insurance cost. These costs were offset with a decrease in cost plan charges of \$375,842 and lower capital expenditures.

Most of the Library's revenues are derived from property taxes which account for \$10.3 million or 92% of the total estimated \$11.2 million in revenues. This revenue increased \$458,044 due to positive trends in property taxes; however, the increase was offset with lower state revenues and contributions for library programs. Overall, revenue increased a net of \$29,201 over the current year adopted budget.

Monterey County Free Library	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$ 3,480,485	\$ 5,378,914	\$ 5,378,914	\$ 5,574,518
B. Revenue	11,427,034	11,141,524	10,911,524	11,170,725
C. Total Financing, A+B	14,907,519	16,520,438	16,290,438	16,745,243
D. Expenditures	9,528,605	11,173,474	10,715,920	11,306,033
E. Ending Fund Balance, C-D	\$ 5,378,914	\$ 5,346,964	\$ 5,574,518	\$ 5,439,210



## Local Revenue Fund 2011

The local revenue fund supports public safety, behavioral health, and social services programs. Next fiscal year, revenue increases to \$83.7 million, while expenditures (operating transfers out for the various public safety, health and social services programs) total \$86.7 million, exceeding revenues by \$3.0 million. The use of fund balance is primarily to cover authorized uses in probation programs.

Local Revenue Fund 2011	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$31,788,336	\$33,648,630	\$33,648,630	\$50,466,845
B. Revenue	69,700,073	69,064,327	77,587,677	83,670,169
C. Total Financing, A+B	101,488,409	102,712,957	111,236,307	134,137,014
D. Expenditures	67,839,779	72,161,188	60,769,462	86,679,486
E. Ending Fund Balance, C-D	\$33,648,630	\$30,551,769	\$50,466,845	\$47,457,528

## Behavioral Health Fund

The Recommended Budget for the Behavioral Health Fund includes expenditures and revenues of \$157.3 million and \$150.2 million, respectively, resulting in a decrease in expenditures of \$5.4 million and a decrease in revenue of \$7.5 million from the FY 2021-22 Adopted Budget. The decreases in revenue and expenditures are attributable to the phasing out of the Whole Person Care pilot project, which has transitioned to the Central California Alliance for Health (local Managed Care Plan), for implementation and administration as part of the California Advancing and Innovating Medi-Cal (CalAIM) initiative. The Recommended Budget provides for a sustained level of programmatic expenditures. The recommended use of fund balance of \$7.1 million supports modest program expansion in Behavioral Health (\$2.8 million) and provides Whole Person Care fund balance of (\$4.3 million) to support staff augmentations in Public Health for implementation of the Enhanced Care Management (ECM) program. Overall, revenue in the fund helps support the provision of a comprehensive array of behavioral health and substance use disorder services both in-house and through contracts with community-based and culturally competent providers.

Behavioral Health	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$40,345,625	\$50,260,485	\$50,260,485	\$42,817,100
B. Revenue	141,801,949	157,694,582	142,359,263	150,156,786
C. Total Financing, A+B	182,147,574	207,955,067	192,619,748	192,973,886
D. Expenditures	131,887,089	162,718,740	149,802,648	157,276,384
E. Ending Fund Balance, C-D	\$50,260,485	\$45,236,327	\$42,817,100	\$35,697,502

## Health and Welfare Realignment Fund

The health and welfare realignment fund supports social services and health programs, through sales tax and Vehicle License Fees (VLF) apportioned by the State. The Recommended Budget includes expenditures of \$66.7 million and revenues of \$65.8 million, anticipating a \$861,694 reduction to fund balance in FY 2022-23. Overall expenditures and revenues decrease \$2.0 million and \$1.6 million respectively largely due to Social Services projected realigned assistance program funding.

Health & Welfare Realignment	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$29,716,208	\$45,112,575	\$45,112,575	\$44,950,407
B. Revenue	67,206,351	67,488,576	66,768,435	65,847,489
C. Total Financing, A+B	96,922,559	112,601,151	111,881,010	110,797,896
D. Expenditures	51,809,984	68,737,670	66,930,603	66,709,183
E. Ending Fund Balance, C-D	\$45,112,575	\$43,863,481	\$44,950,407	\$44,088,713

## Emergency Communications Fund

The Emergency Communications Department operates from a Special Revenue Fund to provide emergency and non-emergency call answering and dispatch services to law enforcement, fire and emergency medical response agencies across the County. Costs are shared pursuant to the cost sharing formula in the 9-1-1 Service Agreement which allocates costs based on an equally weighted three-factor ratio of Population, Assessed Value, and Workload for each user agency. For every dollar of cost, approximately 70 percent is collected as revenue from non-County users and

Emergency Communications	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$ 1,034,510	\$ 1,653,257	\$ 1,653,257	\$ 1,942,103
B. Revenue	13,009,810	12,897,147	12,924,723	13,238,353
C. Total Financing, A+B	14,044,320	14,550,404	14,577,980	15,180,456
D. Expenditures	12,391,063	12,544,055	12,635,877	12,909,353
E. Ending Fund Balance, C-D	\$ 1,653,257	\$ 2,006,349	\$ 1,942,103	\$ 2,271,103

30 percent is paid by the County for service provided to the County Sheriff and Probation Department and to subsidize the Fire Districts costs.

The Recommended Budget includes \$12.9 million in expenditures, financed by \$13.2 million in revenue, resulting in fund balance increase of \$329,000. The estimated ending fund balance is \$2.3 million. Overall expenditures increase \$365,298 primarily due to \$632,995 increase in higher salary and benefit costs due to approved wage increases, rising pension costs, health insurance, and workers compensation costs, partially offset by lower cost plan charges. Additionally, the Recommended Budget includes funding for perimeter security fence for the building. Revenue also increases in accordance with the cost sharing formula.

### Parks Lake & Resort Operations

Parks Lake and Resort Operations Fund is a County enterprise fund that accounts for the operations of Nacimiento Resort & Recreation Area (Lake Nacimiento). Lake Nacimiento is a self-supporting entity, providing goods and services to the public for a fee. It is managed under an agreement with an external operator, Basecamp. The agreement allows for reimbursement of the operator's expenditures, a monthly management fee, and an annual incentive fee. The County is responsible for capital expenses such as repairs to infrastructure.

Parks Lake & Resort Operations	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$ (470,279)	\$ 1,903,567	\$ 1,903,567	\$ 1,913,912
B. Revenue	5,542,632	4,345,157	3,362,025	4,603,639
C. Total Financing, A+B	5,072,353	6,248,724	5,265,592	6,517,551
D. Expenditures	3,168,786	3,892,651	3,351,680	4,193,603
E. Ending Fund Balance, C-D	\$ 1,903,567	\$ 2,356,073	\$ 1,913,912	\$ 2,323,948

Fiscal Year (FY) 2020-21 ended the year with a positive net position of \$1.9 million. This is attributable to a General Fund contribution of \$1.9 million. The contribution includes \$0.5 million for the annual Waterworld settlement payment, \$0.5 million for FY 2019-20 negative net position, and \$963,633 to restore restricted funds for Zebra/Quagga Mussel Inspection Program and fire insurance proceeds for trailer repair. In addition to this General Fund contribution, FY 2020-21 closed with a net income before capital contributions of \$0.4 million.

The FY 2021-22 adopted budget anticipated revenues of \$4.4 million and \$3.9 million in expenditures with the expected net income of \$0.5 million. However, the current year estimate projects reductions in revenues and expenditures compared to the budget of \$1.0 million and \$0.5 million, respectively. The lower estimates for this fiscal year are due to COVID-19, which has led to sporadic park closures and limited services since March 2020. With the anticipated loss of revenue, the resort operator responded quickly with aggressive reductions in discretionary spending and labor costs, which helped mitigate losses. The current year estimate still anticipates a net income of \$0.01 million, leaving the net position at \$1.9 million.

The Recommended Budget for FY 2022-23 anticipates a better year ahead for Lake Nacimiento. Next fiscal year's projected revenue is \$4.6 million, or a \$1.2 million increase when compared to the current year estimate. More patrons are visiting the Lake as COVID vaccinations have increased and restrictions lifted. The revenue increase also reflects Basecamp's Board-approved proposal to purchase ten new boats to add to the County's rental fleet, which will increase boat rental, day use, lodging, camping, and fuel sales revenues. The County will receive 15% of gross revenues from boat rentals but will not be responsible for any costs related to the new boats. Expenditures are projected to be higher by \$0.8 million at a total amount of \$4.2 million as they are deemed necessary for increased services. Net position is estimated to increase by \$0.4 million for an ending balance of \$2.3 million.

Overall, the Parks Lake and Resort Operations Fund performed better than in prior years under the new model, which excluded Lake San Antonio operations from the enterprise fund as it was deemed unprofitable for a business-type activity.

### Laguna Seca Recreation Area

In FY 2020-21, Laguna Seca Recreation Area (LSRA) was converted from a General Fund operation to its enterprise fund operation, Fund 453. Since then, LSRA operates as a fee-for-service enterprise. On November 1, 2021, operational and financial oversight of LSRA

Laguna Seca Recreation Area	Actuals 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Recommend 2022-23
A. Beginning Fund Balance	\$ -	\$11,545,616	\$ 11,545,616	\$ 10,997,523
B. Revenue	21,431,324	22,092,402	19,205,580	18,044,645
C. Total Financing, A+B	21,431,324	33,638,018	30,751,196	29,042,168
D. Expenditures	9,885,708	20,805,898	19,753,673	18,560,643
E. Ending Fund Balance, C-D	\$11,545,616	\$12,832,120	\$ 10,997,523	\$ 10,481,525

was transferred from the County Administrative Office (CAO) to Public Works, Facilities & Parks Department (PWFP). LSRA provides services which include camping, daily track rentals, venue rentals, corporate team-building packages, and ticket sales to various special events. Special events range from small local gatherings to world-renown international events. The earnings of LSRA are intended to sustain its operations, including financing all costs associated with capital improvement projects, depreciation, and County cost allocations. Operations have been managed by an external operator, A&D Narigi Consulting, LLC (A&D), since January 1, 2020. During the first year as an enterprise fund, COVID-19 severely impacted operations, causing event cancellations and eliminating revenue streams related to social gatherings. An operating transfer for prior year profits of \$1.8 million and fixed asset capital contribution of \$10.3 million, both from the General Fund, improved the bottom line, leading to a positive net position of \$11.5 million. Of the \$11.5 million in net position, \$2.2 million is unrestricted and available for operations, while the remaining \$9.3 million represents LSRA investment in capital assets.

The FY 2021-22 adopted budget anticipated a \$1.3 million net increase in net position, while the current year estimate anticipates a reduction in net position of \$0.5 million. This reduction is attributable to a lower revenue projection of \$2.9 million due to the negative impact of the lingering pandemic on event attendance and sponsorships. Expenses were reduced by \$1.0 million, but this is not enough to cover the revenue loss. LSRA is anticipated to end FY 2021-22 with a net ending position of \$11.0 million because of the projected net loss.

The Recommended Budget estimates an FY 2022-23 beginning net position of \$11.0 million. With revenue budgeted at \$18.0 million and a higher expense budget of \$18.6 million. The net position is forecasted to decline by \$0.6 million. A lower revenue budget is anticipated with the scheduled five-month closure of the track to complete the Start/Finish Bridge and Track Resurfacing projects. Expenses are also budgeted significantly lower due to the track closure. PWFP will manage the projects. When projects are completed, LSRA looks forward to going back to a pre-pandemic level of operations, expecting increases in raceway patron attendance. Management strives for the next two years to be the turnaround years for LSRA.

## Budget Hearings

Budget hearings to consider the FY 2022-23 Recommended Budget are scheduled to begin on Wednesday, June 1, 2022. The budget hearing schedule will be available online at the Monterey County Clerk of the Board's website on or around Friday, May 20, 2022.

## Appropriation Limits

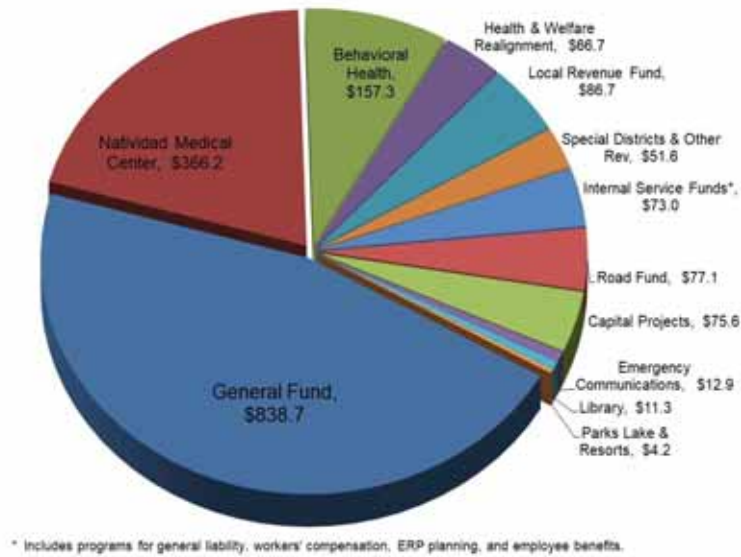
Article XIII B of the California State Constitution, Proposition 4, or the Gann Limitation, requires local agencies to calculate an appropriations limit, compile revenues that are subject to this limit, and make a comparison between the two. If the local agency's revenues (tax proceeds) exceed the limit, the law allows the voters to approve the increase, or the political entity must return the excess revenues to the taxpayers within two years.

The calculations for the County's general fund and library fund appropriations limit are prepared by the Auditor-Controller's Office with assistance from the County Administrative Office. All districts are within their limits.

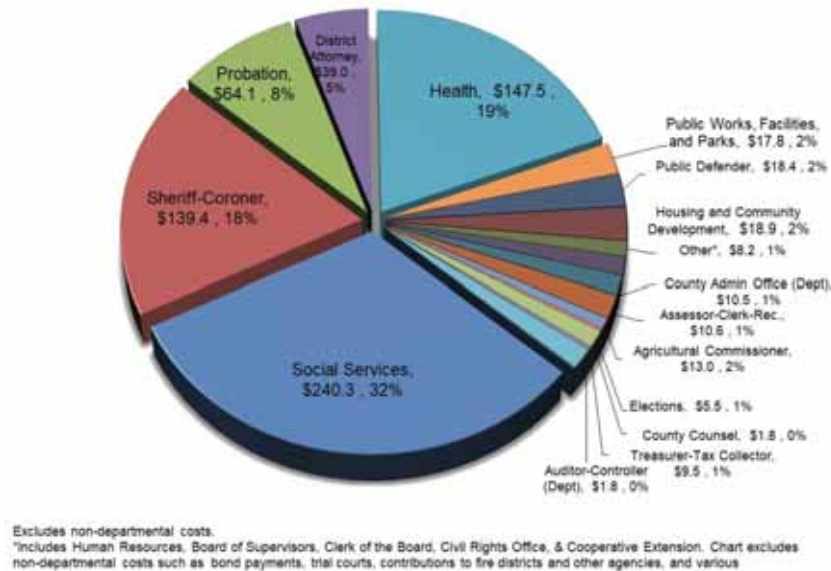
## Supplemental Charts

This section provides supplemental information on the Recommended Budget including recommended appropriations by fund and department, general fund expenditures and revenue, general fund contributions, information on the County’s strategic reserve, and countywide positions.

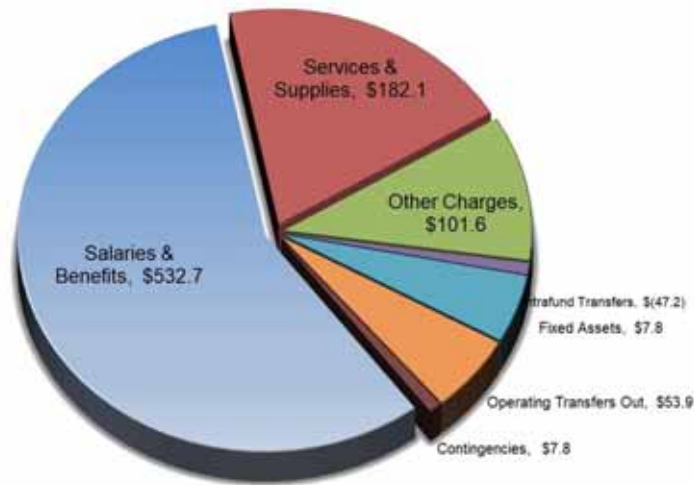
**Chart 1. Recommended Appropriations by Fund, All Funds (Millions)**



**Chart 2. General Fund Appropriations by Department (Millions)**

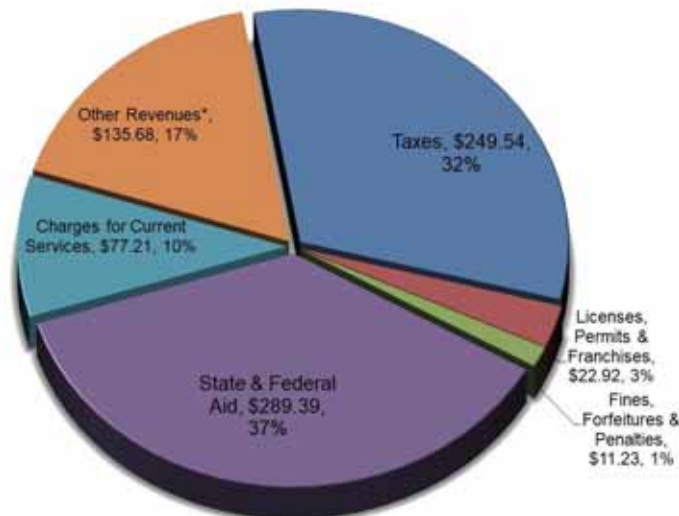


**Chart 3. General Fund Expenditures by Category (Millions)**



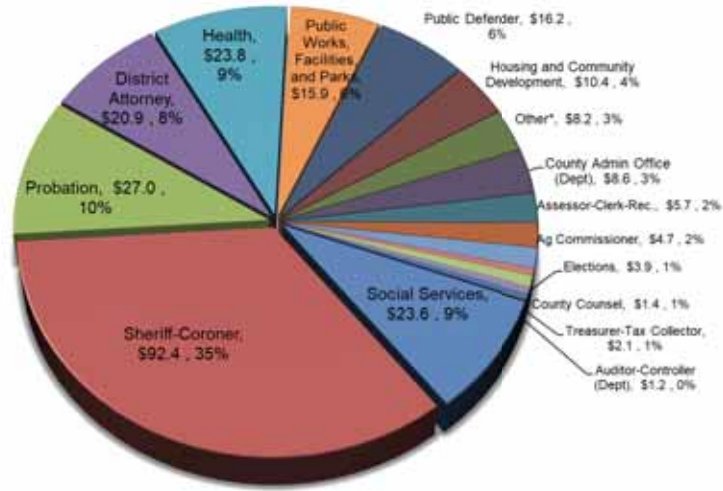
\* Other Charges include \$71.5 million for public assistance & out of home care payments. Intrafund Transfers of \$47.2 million are reflected as negative expenditures and represent transfers to County departments for support of various programs/projects from other funds for reimbursement for services provided to non-general fund departments.

**Chart 4. General Fund Sources of Revenue (Millions)**



\* Includes operating transfers into the general fund from other funds (\$121.7 million), tobacco settlement monies (\$4.3 million), investment income (\$2.3 million), and various miscellaneous revenues.

**Chart 5. General Fund Contributions by Department (Millions)**



\*Includes Human Resources, Board of Supervisors, Clerk of the Board, Civil Rights Office, & Cooperative Extension. Chart excludes non-departmental costs such as bond payments, trial courts, contributions to fire districts and other agencies, and various miscellaneous countywide expenditures.

*Strategic Reserve*

The chart below reflects funds set aside in the strategic reserve. The general fund portion of \$75.5 million represents 9.6% of estimated revenues in the FY 2022-23 Recommended Budget, just below the 10% policy target. NMC has a designated reserve of \$25.0 million.

**Chart 6. Strategic Reserve (Millions)**



*County Employees*

The table below summarizes the authorized positions in all funds by department and recommended changes from the FY 2021-22 Adopted Budget.

**Table 1. Position Summary**

Department	2021-22	2022-23	Change
	Adopted	Recommended	
Natividad Medical Center	1,435.4	1,465.9	30.5
Health	1,104.7	1,209.3	104.6
Social Services	882.0	912.0	30.0
Sheriff-Coroner	468.0	464.0	(4.0)
Probation	288.0	296.0	8.0
Housing & Community Development	99.0	103.0	4.0
Public Works, Facilities, & Parks	197.0	259.5	62.5
District Attorney	157.0	158.0	1.0
Child Support Services	83.0	82.0	(1.0)
Information Technology	109.0	110.0	1.0
Ag Commissioner	74.5	75.0	0.5
Emergency Communications	75.0	75.0	-
Library	66.0	65.5	(0.5)
Assessor	69.0	69.0	-
CAO	119.5	80.0	(39.5)
Public Defender	57.5	59.0	1.5
Treas-Tax Collector	49.0	49.0	-
Auditor-Controller	43.0	44.0	1.0
County Counsel	54.0	54.0	-
Human Resources	41.0	41.0	-
Board of Supervisors	20.0	20.0	-
Clerk of the Board	5.0	5.0	-
Cooperative Extension Service	3.0	3.0	-
Civil Rights Office	5.0	5.0	-
Elections	12.0	12.0	-
<b>Total</b>	<b>5,516.6</b>	<b>5,716.2</b>	<b>199.6</b>

## Attachment A

FY/Department	Pandemic	Economic	Revenue		Grand Total
	Response	Recovery	Loss	Infrastructure	
2020-21	10,568,850	2,894,351	1,814,761	-	15,277,962
2021-22	5,704,359	6,529,860	12,308,507	12,212,709	36,755,435
2022-23	3,232,416	4,305,000	11,488,481	5,414,374	24,440,271
2023-24	2,068,194	-	5,418,628	375,524	7,862,346
2024-25	77,973.00				77,973
<b>Grand Total</b>	<b>21,651,792</b>	<b>13,729,211</b>	<b>31,030,377</b>	<b>18,002,607</b>	<b>84,413,987</b>



## Attachment B

### Unfunded Augmentations – General Fund

Ranking Type Name	Budget Request Name	FTE	Expenditures	Revenues	Net Augmentation	
Capital Improvements	AUG - CIP: NET REDUNDANCY	-	\$ 475,000		\$ 475,000	
	County Parks Playground Inspections and Repair/Replacement	-	\$ 250,000		\$ 250,000	
	EOC Reconfiguration	-	\$ 180,000		\$ 180,000	
	Generator Upgrade 168 W Alisal	-	\$ 150,000		\$ 150,000	
	OES Soundproofing	-	\$ 59,172		\$ 59,172	
	Parks Roof Replacements- various locations	-	\$ 400,000		\$ 400,000	
Contribution to Other Funds	Op Transfer to Library Fund for Gonzales Community Center	-	\$ 1,800,000		\$ 1,800,000	
New Mandated Program/Service	Admin Ops Manager	1.00	\$ 193,650		\$ 193,650	
New Program/Service w/ General	AUG2-Internal Audit Funding	-	\$ 200,000		\$ 200,000	
	Bright Beginnings - Mamas de Salinas Abogan - PHB	-	\$ 225,000		\$ 225,000	
	Develop Parks Master Plan	-	\$ 350,000		\$ 350,000	
	Evacuation Football	-	\$ 120,000		\$ 120,000	
	Homeless Outreach	-	\$ 75,000		\$ 75,000	
	Parks Firepits, BBQ and Picnic Tables	-	\$ 250,000		\$ 250,000	
	Radio Cache	-	\$ 7,500		\$ 7,500	
	Sustainability Program	-	\$ 432,500		\$ 432,500	
	Request New Position	Associate HR Analyst (Health ADMN)	2.00	\$ -		\$ -
		County Parks Ranger II (North County)	2.00	\$ 276,416		\$ 276,416
ER Social Worker V		9.00	\$ 1,365,354	\$ 151,708	\$ 1,213,646	
Management Analyst II (Health ADMN)		1.00	\$ -		\$ -	
Management Analyst III (Health ADMN)		1.00	\$ -		\$ -	
Office Assistant II (Public Guardian)		1.00	\$ 96,570		\$ 96,570	
Park Services Aide II (Ft Ord)		1.00	\$ 91,450		\$ 91,450	
Park Services Aide II (Ft Ord)		1.00	\$ 91,450		\$ 91,450	
Parks Buildings & Grounds Worker II (Ft Ord)		2.00	\$ 208,024		\$ 208,024	
Parks Buildings & Grounds Worker II (Jacks Peak Park)		1.00	\$ 104,012		\$ 104,012	
Parks Services Aide II (Jacks Peak Park)		1.00	\$ 91,450		\$ 91,450	
Personnel Technician-Confidential (Health ADMN)		1.00	\$ -		\$ -	
Senior HR Analyst (Health ADMN)		1.00	\$ -		\$ -	
Social Worker Supervisor II		1.00	\$ 167,969	\$ 59,989	\$ 107,980	
Status Quo Other	AED-Automatic External Defibrillators	-	\$ 150,000		\$ 150,000	
	Cannabis Contingency	-	\$ 265,280		\$ 265,280	
	District 3 Rent Expense	-	\$ 19,500		\$ 19,500	
	Fire Fuel Abatement - Tree Work	-	\$ 150,000		\$ 150,000	
	OVERTIME FOR INVESTIGATION/CORONER' UNIT	-	\$ 800,000		\$ 800,000	
	OVERTIME-JAIL	-	\$ 505,482		\$ 505,482	
	OVERTIME-PATROL	-	\$ 300,000		\$ 300,000	
	Security Service at Laurel Yard	-	\$ 250,000		\$ 250,000	
	Status Quo Agricultural Education support	-	\$ 55,000		\$ 55,000	
	Status quo operational expenses	-	\$ 66,300		\$ 66,300	
	Status quo USDA wildlife program	-	\$ 210,579		\$ 210,579	
Status Quo Vacant Position	Restore Position- OA	1.00	\$ 94,020		\$ 94,020	
		<b>27.00</b>	<b>\$ 10,526,678</b>	<b>\$ 211,697</b>	<b>\$ 10,314,981</b>	

### Unfunded Augmentations – Other Funds

Ranking Type Name	Budget Request Name	FTE	Expenditures	Revenues	Net Augmentation
Capital Improvements	Laguna Seca Recreation Area Portable Radio Replacement	-	\$ 552,465		\$ 552,465
	Referral \$1.8 mil fr Cannabis - New GO Library construction	-	\$ 1,800,000	\$ 1,800,000	\$ -
Contribution to Other Funds	County Service Area 17 - Tierra Grande (CSA 17)- Open space	-	\$ 22,600		\$ 22,600
	Pajaro CSD-Funding for sanitation system operations & mainte	-	\$ 2,416,403		\$ 2,416,403
Request New Position	Deputy Director of Behavior Health	1.00	\$ 122,320	\$ 122,320	\$ -
		<b>1.00</b>	<b>\$ 4,913,788</b>	<b>\$ 1,922,320</b>	<b>\$ 2,991,468</b>

# Appropriation Limits

**COUNTY OF MONTEREY**  
**APPROPRIATION LIMITS FOR THE 2022 - 23 FISCAL YEAR**  
 Pursuant to Article XIII B of the California Constitution

<u>FUND</u>	<u>1978-79</u> <u>Base Year</u>	<u>Appropriation</u> <u>Limit</u>	<u>Estimated</u> <u>Tax proceeds</u>
County General and Library Funds	\$ 33,688,425	\$ 827,693,802	\$ 270,347,779
<u>Special Districts</u>			
052 CSA # 9 Oak Park	42,702	471,466	46,228
053 CSA # 10 Laguna Seca Ranch	9,658	106,632	-
055 CSA # 14 Castroville	530,743	5,859,852	-
056 CSA # 15 Serra Village, Toro Park	87,250	963,314	168,215
059 CSA # 20 Royal Estates	4,977	54,950	2,369
062 CSA # 25 Carmel Valley Country Club	9,339	103,110	44,459
063 CSA # 26 New Moss Landing Heights	1,026	11,328	3,257
066 CSA # 32 Green Valley Acres	1,836	20,271	4,057
069 CSA # 35 Paradise Park	5,283	58,329	6,427
072 CSA # 41 Gabilan Acres	2,727	30,108	10,233
076 CSA # 47 Carmel Views	5,013	55,348	21,113
077 CSA # 50 Rioway Track	944	10,423	1,398
079 CSA # 52 Cerro Del Oso	2,055	22,689	5,136
081 CSA # 54 Manzanita	219	2,418	1,268
085 CSA # 58 Vista Corado	1,406	15,523	2,482
086 CSA # 62 Rancho Del Monte	5,363	59,212	10,265
151 Pajaro County Sanitation District	254,092	2,805,391	281,162

Appropriation Limits



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# Recommendations

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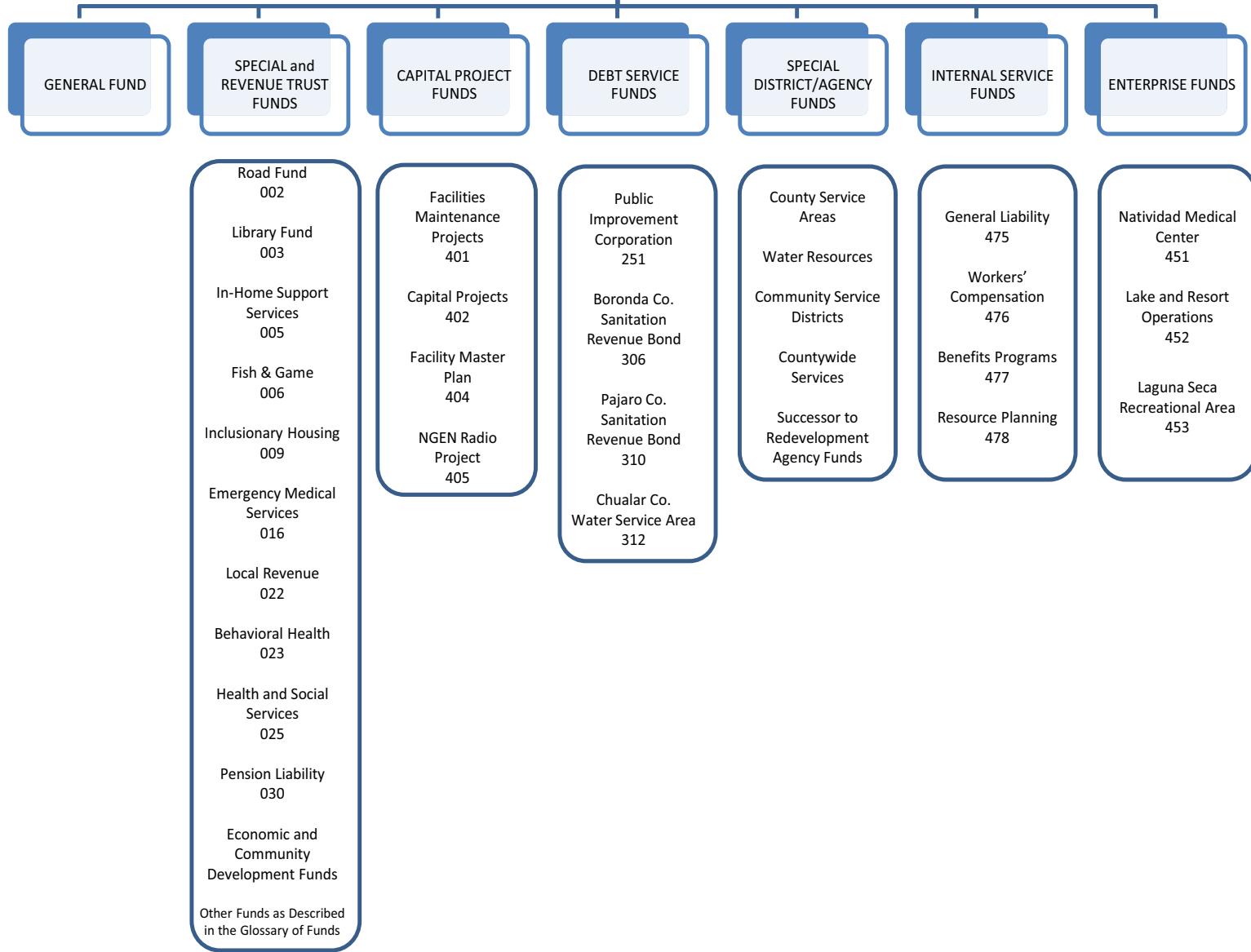
It is recommended that the Board of Supervisors:

1. Hold a Public Hearing on June 1, 2022, at 9:00 a.m. to adopt the Fiscal Year (FY) 2022-23 Appropriation Limits pursuant to Article XIII B of the California State Constitution.
2. Commence Budget Hearings with the County Administrative Office summary presentation of the FY 2022-23 Recommended Budget on June 1, 2022, at 9:00 a.m. and continue Budget Hearings on June 2, 2022 beginning at 9:00 a.m. if necessary.
3. Authorize and direct the County Administrative Office to prepare the FY 2022-23 Adopted Budget Resolution reflecting changes made by the Board during budget hearings, to make any changes in budget units to reflect any position and/or account adjustments approved by the Board during or prior to budget hearings.
4. Authorize and direct the County Administrative Office to adjust, if needed, position counts, appropriations, revenues, fund balances, etc. to correct clerical and inadvertent errors due to erroneous entries in the County's budget system.
5. Authorize the County Administrative Office to amend the General Financial Policies by adjusting the contribution of TOT revenue to the Road Fund from the current rate of 25.0% of County TOT revenue based on prior year audited actuals to \$5,809,574, the FY 2022-23 maintenance of effort (MOE) requirement, effective July 1, 2022. Authorize and direct the County Administrative Office to incorporate in the FY 2022-23 Adopted Budget the updated TOT contribution to the Road Fund.
6. Authorize the County Administrative Office, in the event that any unbudgeted/unassigned fund balance is available at year-end FY 2021-22, to allocate in the following order of priority:
  - a. For support of the *Strategic Reserve* (3111), not to exceed established Board policy of 10% of estimated FY 2021-22 General Fund revenues (excluding NMC Strategic Reserve) as prescribed in the County of Monterey General Financial Policy.
  - b. For the General Fund Contingency Assignment (3113) to help cover unanticipated events or emergencies as prescribed in the County General Financial Policy.
  - c. 115 Pension Trust - funds to be placed in General Fund (3135) and then transferred to Fund 030.
7. Authorize the County Administrative Office to transfer or release to/from assignments associated with the following self-funded programs in the event they require additional funds or have excess funds at the end of FY 2021-22:
  - a. Information Technology Charges Mitigation Assignment (3124).
  - b. Cannabis Tax Assignment (3132)
8. Authorize the County Administrative Office to adjust the FY 2022-23 Adopted Budgets for the other funds under the authority of the Board of Supervisors to reflect the FY 2021-22 year-end final available fund balance.
9. Authorize the County Administrative Office to adjust the FY 2022-23 Adopted Budget under the authority of the Board of Supervisors to account for labor negotiation cost increases related to bargaining agreements ratified after the production of the Recommended Budget, including transfer or release to/from assignments needed to provide funding for these increased costs.
10. Consider approval and adoption of the *Public Works, Facilities, and Parks-Public Works Annual Work Program* for the Road Fund for Fiscal Year 2022-23. California Code of Regulations Section 994 - Road Construction & Maintenance Activity, and Streets & Highways Code Division 3, Chapter 1, Section 2007 require that a Road Fund budget be submitted to the Board of Supervisors at the same time as other County departments submit their recommended budgets. The RMA - Public Works Annual Work Program outlines planned expenditures within the recommended Work Program (Road Fund) budget by project and activity. It details anticipated administrative, engineering, and reimbursable expenditures along with planned capital project expenses and maintenance activities.



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COUNTY OF MONTEREY  
FUND STRUCTURE CHART  
FY 2022-23





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# Three Year Forecast

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## Introduction

The County Administrative Office is pleased to present the financial forecast for the County of Monterey. The forecast is the first step of the annual budget development cycle, which concludes with the adoption of a balanced budget by July 1 of each year. To meet this timeline, staff conducts a comprehensive mid-year review of planned spending and anticipated revenues for the current fiscal year (FY 2021-22), budget year (FY 2022-23), and two additional years. The result of this review is an assessment of the County's financial condition, emerging needs, and expected fiscal capacity to meet those needs.

## Approach and Assumptions

The forecast is an analysis of estimated revenues and costs for existing levels of staffing and services within the context of current statutes and policies. A forecast is different than a budget. In forecasting, departments estimate "normal" cost of operations, which generally include the filling of vacancies and current level of discretionary spending. Developing a three-year forecast provides a window of opportunity to identify potential actions necessary to balance revenues and expenditures over the long-term to ensure financial sustainability of the County. Similarly, the forecast also serves as a tool for the upcoming budget to assess the impact that decisions made in the present, such as considering a new revenue source or the funding of a new program, will have on future fiscal condition of the County.

The forecast includes employee salary and benefits changes as authorized under existing memorandums of understanding (MOUs) and scheduled employee step advances. The forecast also takes into consideration known increases in PERS retirement rates and health insurance premiums. Revenue estimates are based on the most recent financial data and available information about federal and State funding levels. The forecast compares expenditures required to carry out existing operations related to estimated financing sources. This analysis is a key financial management tool to guide the upcoming budget process and help preserve long-term financial stability.

## General Fund Results Prior Fiscal Year

The general fund supports core governmental functions related to public safety, land use and environment, public assistance, health and sanitation, recreation and education, and finance and administration. The FY 2020-21 final modified budget included \$786.3 million in appropriations, matched by an equivalent amount of financing, \$706.5 million in revenue and \$79.8 million in fund balance.

The County ended the fiscal year with a favorable performance compared to the final budget. The general fund ended with revenues of \$743.5 million and expenditures of \$719.4 million which resulted in an initial operating surplus of \$24.1 million, allowing the County to set aside funds in its Strategic Reserve meeting the Board's policy of 10% of estimated general fund revenue, placing funds in a pension trust to meet future pension obligations, and adding to other assigned fund balances for use in future. After releases and additions from and to various assignments, the general fund ended the prior year with a preliminary surplus of \$6.4 million. Since the FY 2020-21 Audited Comprehensive Financial Report (ACFR) is not available as of the date of this publication, results are preliminary until the ACFR is published. Investments in the County's reserves are a strong indicator of the County's commitment to weathering future unforeseen events and meet emerging needs.

General Fund Outlook through 2024-25



	2020-21	FY 2021-22			2022-23	2023-24	2024-25
	Actual	Adopted	Modified	Year-End Estimate	Forecast		
<b>Available Financing:</b>							
Beg. Unassigned Fund Balance	\$0.3	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Release of Fund Balance	78.5	8.3	9.0	8.8	0.0	0.0	0.0
Revenues	<u>743.5</u>	<u>754.8</u>	<u>754.9</u>	<u>770.3</u>	<u>730.3</u>	<u>735.4</u>	<u>747.0</u>
Total Financing Sources	\$822.3	\$763.1	\$763.9	\$779.1	\$730.3	\$735.4	\$747.0
<b>Financing Uses:</b>							
Assignments/Restrictions	96.5	0.0	0.0	0.0	0.0	0.0	0.0
Expenditures	719.4	760.7	763.0	775.9	750.7	759.6	776.1
<i>Salary Adjustmnet</i>					(9.4)	(10.1)	(9.9)
Appropriation for Contingencies	<u>0.0</u>	<u>2.4</u>	<u>0.9</u>	<u>0.5</u>	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>
Total Financing Uses	\$815.9	\$763.1	\$763.9	\$776.4	\$748.5	\$756.7	\$773.4
Ending Unassigned Fund Balance	\$6.4	\$0.0	\$0.0	\$2.7	(\$18.2)	(\$21.3)	(\$26.4)

## General Fund Current Fiscal Year Estimated Results

The Board's vision and support along with responsible stewardship of County departments is evident in the current year, with the County estimating to add \$2.7 million to fund balance at the end of FY 2021-22. This positive result could not have been achieved without continuous management of operational budgets by Departments. Although results are positive for the entire fund, negative results in some departments provide early warning to potential fiscal challenges the County will have to face as it prepares for the FY 2022-23 budget process.

Overall, 13 general fund departments are estimating ending the year within their budget and estimating a \$3.8 million surplus. However, nine departments estimate they will end the year over their allocated GFC, resulting in a deficit of \$8.9 million. Significant deficits are estimated for the Health Department (\$3.3 million), the Sheriff (\$2.2 million), the District Attorney (\$1.7 million), and Social Services (\$0.8 million). Details for departmental forecasts are provided toward the end of this report.

Although expenditures are \$12.9 million higher than the modified budget, revenues are \$15.4 million higher, and therefore contribute to a positive bottom line. The increase in expenditures is primarily due to the Emergency Rental Assistance Program within Social Services which was not initially included in the budget; this program accounts for a \$20.7 million increase in revenue and expenses. The department has amended their budget to include the higher revenue and expense, however, due to timing, this budget modification is not reflected in the modified budget figures included with this forecast.

Other major variances in expenses include lower program expenditures of \$11.0 million in the Health Department due to lower services to the public than planned. Typically, departments have salary savings from vacant positions. However, in the current year, departments utilized salary savings to offset wage increases resulting from classification and compensation studies and finalization of labor agreements.

Current year non-program revenue is estimated \$7.8 million higher than budget due to improvement in property taxes of \$4.4 million and \$5.8 million higher-than-budgeted TOT revenue, offset with a reduction to cannabis tax revenue of \$2.9 million due to recent Board action which reduced the cannabis tax rates, and \$1.1 million lower than budgeted ARPA revenue. The lower ARPA revenue results from underutilization of approved revenue from a few departments. Other major revenue reductions include \$14.3 million lower revenue in the Health Department due to lower than planned services and redirection of staff to pandemic response.

## Forecast

The forecast reveals a deficit of \$18.2 million next fiscal year, growing to \$26.4 million by FY 2024-25. Although the County is projecting moderate growth in non-program revenue next fiscal year, the County will face the impact of major cost drivers exceeding available funding. The forecast includes preliminary GFC allocations that include \$12.2 million in cannabis revenue, which is a decrease of \$6.6 million from the adopted budget due to lower tax rates resulting from recent Board action. No growth is anticipated to the cannabis assignment since all the ongoing revenue is fully allocated to departments. The forecast does not include ARPA funds, as the CAO plans to bring an updated plan to the Board of Supervisors during the budget process to receive direction on priorities and funding level for FY 2022-23. Furthermore, there are still a couple of safety bargaining units that have to finalize wage negotiations and there are pending classification and compensation studies being performed by the Human Resources Department that have not been included in the forecast since impacts of these events are unknown as of the date of this report.

The three-year forecast reflects a drop in expenditures and revenue primarily due to exclusion of one-time expenses and pandemic response expenses anticipated to conclude in the current year. Furthermore, ARPA revenue utilized in the current year to backfill revenue loss is also excluded from the forecast. The forecast reflects deficits primarily due to rising wages resulting from approved labor agreements, higher contributions going towards paying down CalPERS' large unfunded pension liabilities and increases in the general liability insurance program and Worker's Compensation.

Departments estimate program revenues based on the programs they deliver and known federal and State funding sources as well as grants for the forecast period. Non-program revenue, which is the County's discretionary revenue, is projected to improve through the forecast period. County staff are typically conservative when estimating revenues and expenditures with actual performance generally favorable compared to forecasts. These hypothetical deficits are based on current operations and policy and do not include future service enhancements, wage increases for expiring labor agreements after FY 2023-24, changes in federal or State financial commitments, or revenue declines in an economic downturn, or inflationary changes which have developed over the last few months.

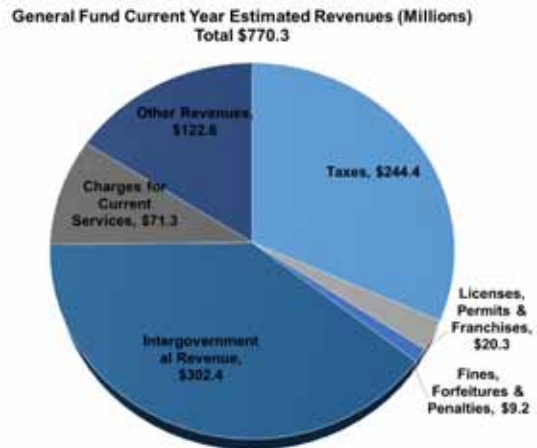
Looking into the future, the County, like the State and other local governments, must continue to plan for a stable and sustainable future for coming generations by maintaining its Strategic Reserve, addressing infrastructure needs, and paying down unfunded liabilities. The financial forecast assumes that the economy continues to grow through the forecast period and does not include potential impacts that may result from possible federal or State policy changes or impacts of a recession or current year discretionary revenue declines.

While some growth is assumed in forecasted years, it is not enough to cover increases in costs for current levels of staffing and services. Furthermore, planning for service delivery in unprecedented times created by the global pandemic continues to be an issue of concern for the State as well as local governments considering the U.S. has seen the largest number of infections in the world. Any new budget commitments will increase the severity of reductions the County would have to make in an economic downturn. Given these uncertainties and events, prudent financial management practices, including limiting new on-going commitments or expansion of programs, is paramount for the current environment.

## General Fund Revenues

General fund revenue is composed of program and non-program revenue. Program revenue is specifically designated and/or statutorily required for programs. Sources of program revenue are derived from State and federal aid for various mandated programs primarily in Health and Social Services, charges for services are primarily fees collected by health clinics and other revenues include primarily reimbursement from realignment funds for health, social services, and public safety programs.

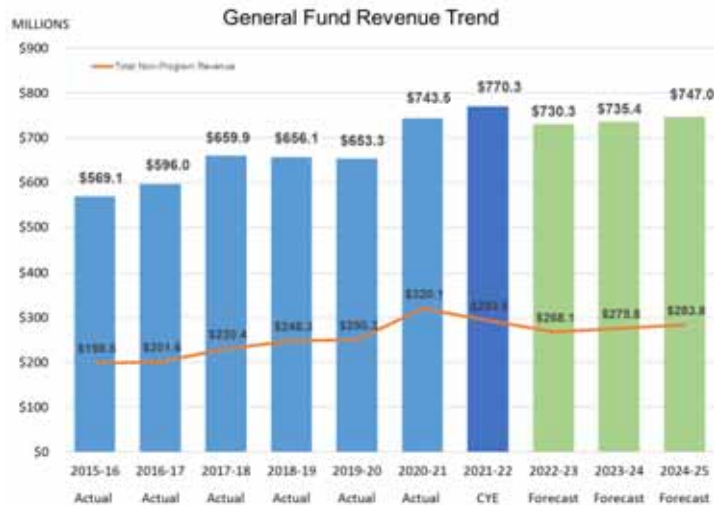
Non-program or “discretionary” revenues are mostly derived from taxes and are utilized to address local priorities and to provide funds to leverage federal and State monies, including maintenance of effort requirements.



**Current year revenues are \$15.4 million above budget expectations.** The major variances compared to budgeted revenue in the current year include:

- **Revenue in Social Services is \$20.4 million above budget.** Social Services is estimating revenue above budget primarily due to the Emergency Rental Assistance Program. The Department has already amended their budget to include \$20.7 million of additional expenditures and revenues for the program, however, due to timing issues it was not included in the modified budget at the time of the forecast development.
- **Revenue in the Health Department is \$14.3 million below budget.** The Health Department is estimating a decrease in health fees and lowered reimbursements due to a lower than anticipated level of service due to vacancies in revenue generating operations and redirection of staff to pandemic response.
- **Non-program revenue is projected to be \$7.8 million higher than budget.** In the current year, the increase in discretionary revenue is largely driven by TOT tax which is \$5.8 million above budget. Initially, the budget included assumptions that the pandemic would continue to impact TOT, but as the economy remains open, and current year revenues support a higher projection, the TOT was revised upward. Additionally, property taxes are expected to be better than budget due to continued higher property values and sales of properties, and sales tax is projected to be higher than initial budgeted estimates.

**Forecasted years exclude one-time revenue sources and ARPA revenue, but overall, assume modest growth in program and discretionary revenues.** Departments balance their budgeted expenditures based on a combination of revenues earned directly by the program (State reimbursement, permit fees, clinic charges, etc.) and County contributions of discretionary “non-program” revenue.



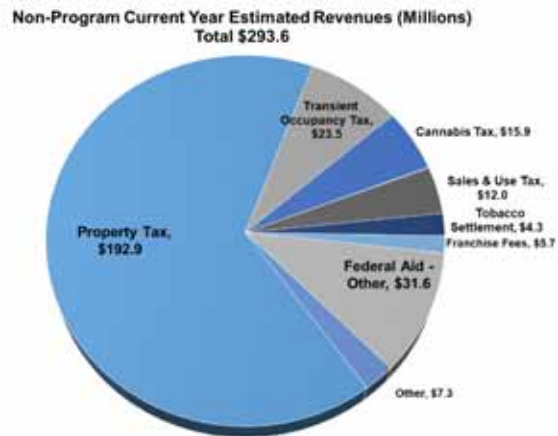
Since FY 2013-14 the County’s program revenues have mostly grown under state-county realignment and the Affordable Care Act to support increased responsibilities and associated costs, including mandated public assistance and health and public safety programs. For FY 2021-22, general fund revenues are estimated to increase over the prior year, primarily due to \$31.6 million of estimated ARPA funds for pandemic response, economic recovery, infrastructure projects, and provision for government services. The forecast period beginning with FY 2022-23 excludes any ARPA funds as the plan to use those funds is evolving in line with Board of Supervisors’ direction and funds are prioritized and approved during the annual budget process. Additionally, the forecast excludes revenue for other departmental programs that are ending such as the Emergency Rental Assistance Program and Whole Person Care program in Social Services. Beginning with FY 2022-23, general fund revenue increases in the forecast years due to State and federal reimbursements, and an increase in non-program revenue, specifically continued growth in property taxes and TOT. The chart above reflects the overall general fund revenue trend and the non-program revenue trend, which accounts for slightly over one-third of general fund revenues.

## Discretionary Revenues

Discretionary revenues provide the Board flexibility to address local priorities and to provide matching funds to leverage federal and State monies and to meet maintenance of effort requirements.

**Property tax revenue account for majority of local discretionary monies.** Sources of non-program revenue are displayed in the chart to the right. Total non-program revenue in the current year is estimated at \$293.6 million.

Property tax revenue is the largest source of non-program revenue, projected at \$192.9 million (66%) of total current year estimated non-program revenue. Other significant sources of discretionary revenue include: \$31.6 million in ARPA revenue; \$23.5 million in TOT; \$15.9 million in Cannabis revenue; \$12.0 million in sales and use tax revenue; franchise fees of \$5.7 million and tobacco settlement monies of \$4.3 million.



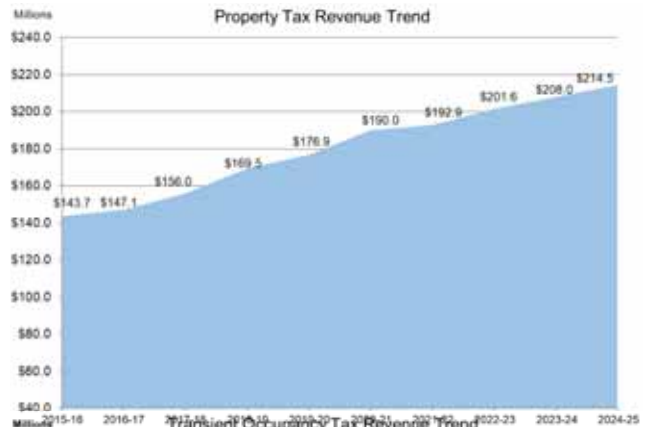
**Discretionary revenue continues to grow in coming years.** The chart to the right reflects the projected non-program revenue in the current year, upcoming budget year (FY 2022-23) and two out years. Projected current year non-program revenue is above budget mostly due to improvement in property taxes and TOT as current year performance has fared better than initial more conservative estimates included in the budget. The chart also breaks out CARES and ARPA revenue from the prior year and current year, to reflect a more accurate trend in discretionary revenues. Adjusting out the ARPA revenues from the current year, we see that discretionary revenue grows \$6.2 million in FY 2022-23 and an additional \$7.7 million and \$8.0 million in the subsequent two years, respectively.



The improvement in projected revenue is primarily due to positive trends in property tax collections resulting from higher assessments and increases in TOT and sales tax as the economy continues to recover from the pandemic. These improvements in revenue are partially offset by an estimated decrease in cannabis revenue of \$2.9 million in the current year, and an additional \$3.7 million next fiscal year.

**Increases in property assessments result in discretionary revenue growth.** While the forecast assumes moderate growth in property tax assessment, the impact of a recession on property tax revenue should be noted. During the economic recession beginning FY 2008-09, property taxes sustained steep reductions, declining \$15.6 million from peak to trough. This impacted County services and was the driving factor behind four years of budget reductions following the onset of the recession. Assessed values have steadily recovered and since exceeded pre-recession levels.

As seen on the chart, property taxes continue to grow due to positive trends in property values and an increase in assessments. Next year, the forecast assumes a 5% growth resulting in \$8.6 million improvement in property tax revenue. The two out years include a more conservative growth assumption of 3.5% each, yielding additional revenue of \$6.4 and \$6.5 million each year. However, it is important to note that the pandemic may have long term effects in the economy, and along with inflation and rising interest rates, could impact property values and thus property taxes in the coming years.

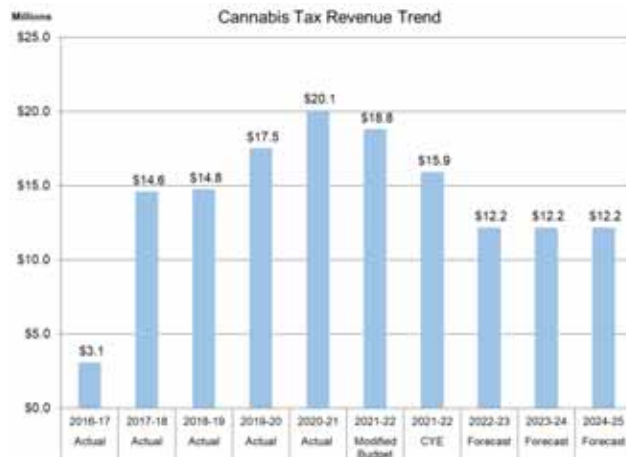


**Transient Occupancy Tax is improving as pandemic restrictions ease.** TOT is the County’s second largest source of discretionary revenue. Often referred to as the “hotel tax,” TOT is the tax applied on hotel/motel accommodations. Various tourist attractions contribute to the County’s TOT. The tax rate for Monterey County is 10.5%. Peak TOT revenue in FY 2018-19 included revenue attributable to the U.S. Open, a one-time event, as well as continued efforts by the Treasurer-Tax Collector in recuperating one-time collections for non-complaint Short Term Rental operators. The pandemic and corresponding stay at home orders negatively impacted revenue collected in the second half of the FY 2019-20. In FY 2020-21, the County conservatively budgeted \$16.4 million assuming continued negative impacts due to the pandemic, but actual revenues came in at \$23.5 million as travel restrictions eased and the County saw a rebound in tourism. Revenues collected in the first six months of the current year support similar performance to last fiscal year. Again, change in restrictions to travel due to the pandemic may change this estimate for the current year. The forecast assumes a 4.5% growth assuming no pandemic-related restrictions or economic downturn occur in the forecast period.



Revenues collected in the first six months of the current year support similar performance to last fiscal year. Again, change in restrictions to travel due to the pandemic may change this estimate for the current year. The forecast assumes a 4.5% growth assuming no pandemic-related restrictions or economic downturn occur in the forecast period.

**Cannabis revenue is anticipated to decrease based on recently approved tax changes.** The adopted budget included \$18.8 million, with an estimated \$5.5 million attributed to the cannabis program to support 26.48 FTEs. The remaining \$13.3 million was allocated as discretionary revenue supporting all County departments. In the current year, the Board approved reductions to cannabis tax rates resulting in estimated current year revenue of \$15.9 million, or \$2.9 million below budget. For FY 2022-23, the full year impact will be greater with cannabis revenues estimated at \$12.2 million, a decrease of \$6.6 million from the current year adopted budget.

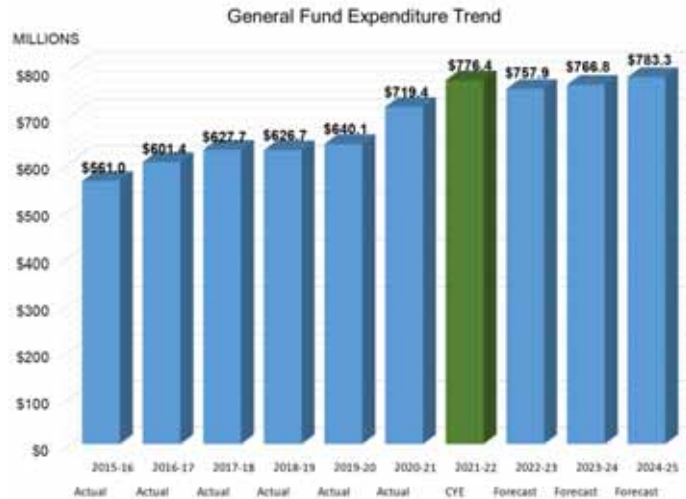


As of the date of this report, the cannabis assignment has an estimated uncommitted balance of \$16.1 million. The assignment is not expected to grow at the end of the current or future years since cannabis revenue is allocated entirely as part of the GFC next fiscal year. Assignment utilization in FY 2021-22 totals \$7.3 million as shown in the table below. These figures do not include the additional \$9 million requested for two major capital projects for Laguna Seca (Racetrack resurfacing and start/finish bridge). If these totals were included, the estimated uncommitted cannabis balance would be \$7.1 million.

Cannabis Approved Assignment Uses FY 2021-22		FY
Description		2021-22
<b>Assignment Use</b>		<b>\$ 7,273,871</b>
2nd half of cost in FY 2021-22 Sheriff Radios (Sheriff Office)		\$ 1,250,000
Additional funding for Emergency Operations Center (OES)		\$ 435,000
Book mobile (Library)		\$ 125,000
Laguna Seca Projects		\$ 750,000
Pajaro River Flood Risk Management Project (WRA)		\$ 658,500
Prop 1 Implementation Grant Project Protection of Domestic Water (WRA)		\$ 1,509,201
Resolve parking issues at the Marina Coastal Office (DSS)		\$ 300,000
Ongoing COVID-19 Operations (EOC)		\$ 996,170
Farmworker Resource Center		\$ 250,000
Watsonville Hospital		\$ 1,000,000
<b>Grand Total</b>		<b>\$ 7,273,871</b>

## General Fund Expenditures

The FY 2021-22 adopted budget included appropriations of \$763.1 million. The modified budget is \$763.9 million. Changes primarily include an amendment of \$435,000 to the Office of Emergency Services budget to address the Emergency Operations Center costs and other smaller modifications such as \$169,351 for Contracts / Purchasing and \$79,387 for the Sheriff. Most of the modifications were funded with fund balance. There are modifications to budgets which occurred after this report was compiled and were not included in the modified budget figures due to timing. Departments continue to amend their budget throughout the year as the need arises and the final modified budget will be different.



**Current year expenditures are estimated at \$776.4 million, or \$12.5 million above budgeted expenditures.**

Again, the primary factor for above-budget expenditures in the current year is \$20.7 million for the Emergency Rental Assistance program in Social Services, offset with salary and benefit savings of \$5.2 million resulting from vacancies across the County, and other lower expenditures in health and social services programs. At the writing of this report, the County had an overall 11.5% vacancy rate in the general fund. Typically, this level of vacancy would provide a savings greater than the \$5.2 million reported in the current year, however, departments were impacted with unbudgeted wage increases in the current year, which eroded salary and benefit savings in many departments. For perspective, the 2% increase that most units in the County received and the wage adjustments had an estimated cost \$10.5 million in the current year, based on currently filled positions. At the time the forecast was developed there were an estimated 386 vacancies in the general fund, with an estimated annualized value of \$34.7 million next fiscal year. Of these vacancies, approximately 53% reside within two departments: Health and Social Services. To the extent these departments fill vacant positions, it is likely they would qualify for some level of reimbursements from State and federal agencies. Therefore, vacancies in these departments do not translate into County savings to the extent departments cannot seek reimbursement from State and federal agencies for costs not incurred. The same holds true for departments with grant-funded vacancies or departments that share cost with other payors.

For next year’s forecast, one-time expenditures such as infrastructure projects and pandemic related programs such as the rental assistance program are excluded. In the forecast, departments generally assume that all vacancies are filled and at top step. This conservative estimate illustrates potential increases in expenditure levels; however, expenditures are curtailed to available funding. As responsible fiscal managers, Departments make operational changes if funding levels are constrained, including delaying hiring of vacant positions. An adjustment for salary savings is made in the forecast years. This adjustment is discussed later in the report.

**One-time expenditures in the current year are financed with fund balance.** The FY 2021-22 adopted budget included \$8.3 million use of fund balance to cover one-time expenditures including \$3.5 million in Health to cover a liability payment to the state, \$2.8 million from the cannabis assignment for the purchase of Sheriff’s radios and for a loan to the Water Resources Agency for a well destruction project, and \$1.6 million for IT related capital projects. Remaining fund balance use includes departmental restricted fund balance use for social services and public safety programs.



## Major Cost Drivers

County programs and services continue to be impacted by higher labor costs resulting from negotiated salary increases, increased employer pension contributions, increased healthcare costs, higher workers' compensation and general liability costs.

### Prior and current fiscal year wage increases add to salary cost.

In July 2021 and October 2021, the Board of Supervisors approved wage increases for FY 2021-22 through FY 2023-24. The Board approved wage increases for most labor groups of 2.0% in the current year and in the subsequent two years, while SEIU represented units received 2.0% in the current year and 2.5% in the subsequent two years. Additionally, the County implemented positive wage adjustments for various classifications throughout the County resulting from compensation studies conducted by Human Resources. Independent of position growth, wage increases approved for the three fiscal years had an estimated impact of \$10.5 million in cost (wages and impact to payroll taxes and higher pension contributions) to the general fund in the current year, compounded to \$22.5 million by the end of the third year annually. The forecast assumes approved wage increases through FY 2023-24, excluding a couple of safety bargaining units that have yet to finalize negotiations.



Along with increases in staffing levels, salary increases continue to constrain department's budgetary flexibility. Between FY 2012-13 and FY 2017-18, general fund positions increased year-over-year, with a total of 427.1 general fund positions added. However, FY 2018-19 was the first-year general fund positions experienced an overall drop. Although it appears FY 2019-20 positions decreased, this was due to the move of Emergency Communications out of general fund (75 positions). In FY 2020-21 and FY 2021-22 additional positions were added.

Departments estimate salary expenditures increase \$14.1 million, from \$263.1 million in the prior year to \$277.2 million in the current year. The estimate includes higher wages based on labor agreements, plans to fill additional positions through the current year, and step advances. As mentioned earlier in the report, departments generally forecast all vacancies are filled and at top step. Departments manage their budgets to anticipated funding levels, and thereby make changes to their operations – including delaying hiring. Additionally, savings in salaries have consistently occurred due to attrition and turnover. Some Departments such as Health and Social Services build in a vacancy rate into the forecast. However, it is important to note that most departments experience turnover and attrition, and actual performance is historically better than the projections. As such, the forecast added a salary savings

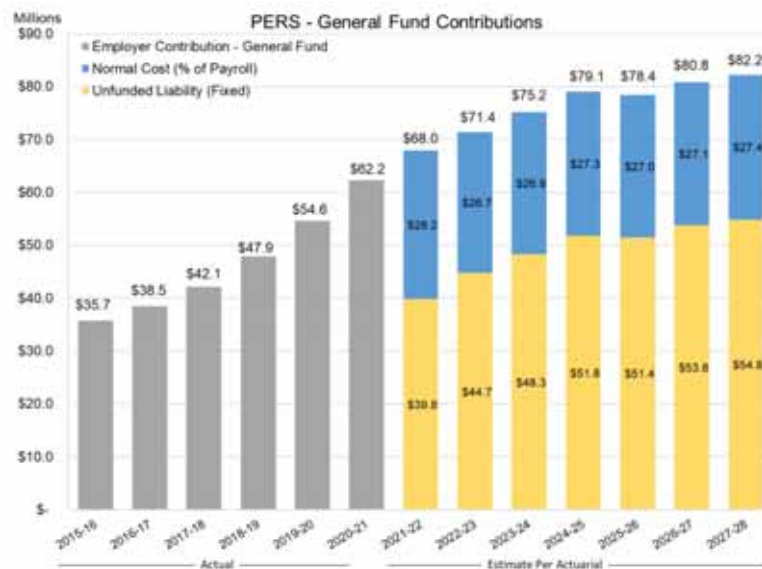


adjustment to illustrate prior years' experience more closely in salary expenditures. Taking the salary adjustment into consideration, salary expenditures increase to \$296.1 million by FY 2024-25. The forecast includes future wage increases for labor agreements through FY 2023-24; the last year of the forecast period does not include wage increases as labor agreements are set to expire by FY 2023-24.

**Employer contributions continue to increase.** The County continues to see its contributions towards employee pensions increase. Driving the increases are changes to CalPERS' actuarial methodology, including the following actions:

- Changes in amortization and rate smoothing policies to accelerate paying down large unfunded liabilities.
- Change to fixed dollar contribution for the unfunded liability portion, rather than as a percentage of payroll, to prevent potential funding issues that could arise from a declining payroll.
- Adoption of new demographic assumptions that show retirees living longer, and thus requiring higher lifetime payout of benefits.
- Approval of a new funding risk mitigation policy to incrementally lower the discount rate.

Projected results assume no plan changes, no changes in assumptions, and no liability gains or losses. Additionally, projected results are based on investment returns not falling below the assumed rate of return, which will increase contributions. Projections are also based on payroll reported to CalPERS and assume an inflation factor; however, projections do not consider adding new positions. Any changes to those elements will have a direct impact on required contributions.



General fund contributions continue to increase in the forecast years with an increase of \$3.4 million next fiscal year bringing the total contribution to \$71.4 million, which is double the FY 2015-16 contribution, and grow an additional \$10.8 million by FY 2027-28. The most significant change impacting contributions is the reduction in the "Discount Rate," which reduced the assumed rate of return by CalPERS from 7.50% to 7.0% over three years, beginning with the June 30, 2016 valuation, which set FY 2018-19 contributions. Additionally, there was a shift to charge unfunded accrued liability (UAL) payment as a fixed dollar amount rather than a percent of payroll to prevent funding issues. With these changes, there was a five-year ramp up period where contributions were accelerated to pay down liabilities; however, the full impact of increases to UAL payments was anticipated to be

seven years, through FY 2024-25, due to the phase in period of the discount rate and then UAL payments were anticipated to level off. The projections reflect lower increases after FY 2024-25. However, CalPERS has announced that as part of their Funding Mitigation Policy, the discount rate will be further reduced to 6.8% effective with the June 30, 2021 valuation. Their policy seeks to reduce funding risk over time and establishes a mechanism that prompts adjustments if the investment performance significantly outperforms the discount rate, expected investment returns, and strategic asset allocation targets. This was the case for FY 2020-21, where performance yielded a 21.3% return on investment, and therefore, a 20-basis point adjustment was triggered by the funding policy. This change is not reflected in the forecast, and impacts are unknown at this time.

The changes to CalPERS funding policy have resulted in increasing contributions for the County, consuming a larger share of revenue every year. The contributions for FY 2021-22 and through the forecast years are based on a 7.0% discount rate. The projections in the chart above are based on CalPERS actuarial valuations, which are built on actual payroll data obtained by CalPERS, and therefore, based on existing levels of filled staffing. The chart breaks out the portion of the contribution that goes toward paying unfunded liabilities. While the “normal” cost has stabilized at about \$27 million for the next seven fiscal years, the unfunded liabilities payment is what drives the increases, increasing \$10.1 million over the next seven years. The County’s current unfunded liabilities of \$818.8 million (all funds) and represents more than next year’s forecasted general fund budget.

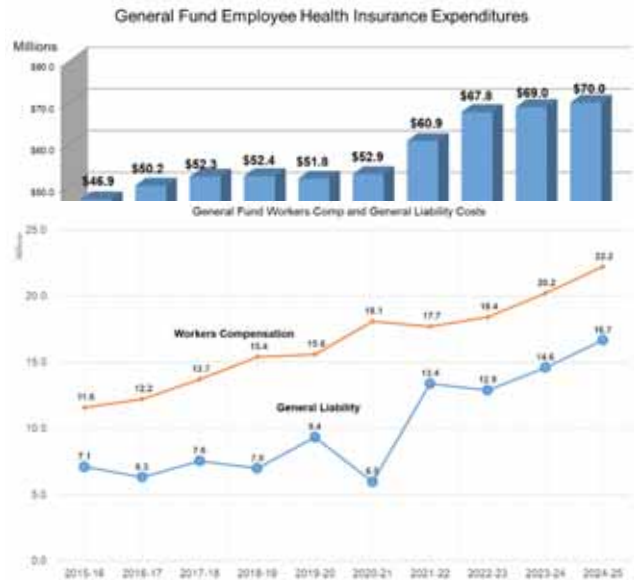
The Board of Supervisors adopted a pension liability policy during FY 2020-21 and the County established an IRS Section 115 pension trust. The trust will serve as an investment vehicle outside of the County’s Treasury Pool to generate investment proceeds to address future pension liability obligations. This is important progress toward planning for the future and managing growing unfunded liabilities. Trust assets may be used for contributions and / or supplemental payments to unfunded liabilities. In the long term, this reduces reliance on discretionary revenues to meet this obligation and prepares the County for hard economic times potentially averting reductions of critical programs. The County has set aside funds from FY 2020-21 surplus as well as funds from the compensated absences assignment to go into the pension trust. Natividad is also in the process of contributing \$3.5 million to pension trust.

Additionally, the County will be implementing a charge to departments for supplemental pension contribution to continue the progress toward paying down future unfunded liabilities. Starting next fiscal year, departments will be allocated a supplemental pension charge, which will allow the County to invest funds in the pension trust on a recurring annual basis allowing for continuous investments as opposed to only contributing surpluses or one-time funds. Next fiscal year, departments will see allocated charges of \$10.5 million in the general fund (\$15.4 million all funds). It is anticipated that some departments will recover a portion of these costs from non-County sources. This is not reflected in the forecast. This pension charge intends to capture County and non-County funding sources to share in the growing UAL costs created in prior years.

**Increases in health insurance premiums continue to add to Countywide fiscal pressures.** Health care costs for the current year are estimated at \$60.9 million, an increase of \$8.0 million from the prior year. This increase is significant and unprecedented and is a direct result of the terms of the latest negotiated labor contracts which include higher County contributions for premiums and higher costs of flex cash credits provided to more bargaining groups. As comparison, costs increased \$6.0 million from FY 2015-16 to FY 2020-21. Additionally, costs are estimated to grow by \$6.9 million in FY 2022-23; however, much of the increase is tied to assumptions that vacancies are filled. After that, costs are expected to remain fairly stable in the last two years of the forecast

(FY 2023-24 and FY 2024-25) as health care contributions were negotiated in labor agreements to remain at the FY 2021-22 levels. The small increases in the last two FY years of the forecast are tied to assumptions of higher filled positions in the Health Department and Sheriff's Office.

**Costs to run internal service fund programs continue to increase.** The workers' compensation program continues its trend of increasing projected allocated costs. FY 2022-23 costs are estimated at \$18.4 million or \$705,819 higher than the current year and projected to grow 10% annually in the following two years, to \$22.2 million by FY 2024-25. This growth represents a \$10.6 million increase from FY 2015-16 costs. Next fiscal year, the general liability (GL) program's allocated costs to departments also are estimated slightly lower than the current year at \$12.9 million (recoverable and non-recoverable combined) and then grow 15% in the subsequent two years to \$16.7 million by FY 2024-25. Costs for this program were \$7.1 million in FY 2015-16, resulting in a growth of \$9.6 million by the end of the forecast period.

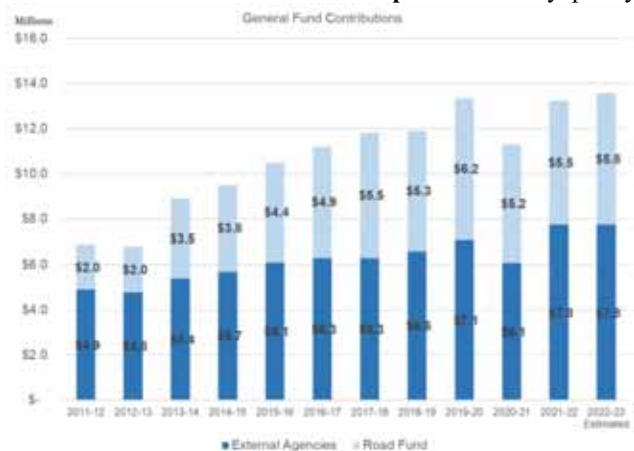


The chart above, shows the trend of historical and projected workers' compensation and general liability costs. The chart reflects a dip in FY 2020-21 for general liability costs, which reflects the suspension of approximately \$8.5 million in charges of GL recoverable costs to general fund departments due to budgetary constraints. In FY 2021-22, the GL recoverable costs resumed.

## Funding Commitments

In addition to operational cost drivers, County policy provides for funding towards external agencies and to the Road Fund. Funding agreements are based on percentage formulas, which have generally resulted in increased annual contributions in recent years. These commitments total \$13.2 million in FY 2021-22 and result from the following:

- Funding to external agencies in support of their mission to economic development.** County policy provides funding for agencies that promote economic development, tourism and cultural arts. Contributions to these endeavors has varied over time as the County's contribution adapts to the economic conditions facing the community. For example, during FY's 2016-17 and 2017-18, contribution amounts were capped at FY 2015-16 levels, or \$1.9 million, due to fiscal constraints. In FY 2018-19, contributions returned to formula based; however, in FY 2019-20 contributions were again capped and include \$2.1 million from TOT. In FY 2020-21, the contribution was based on a formula driven approach amount but with a cap reflecting the anticipated decline of



Three Year Forecast

TOT revenue resulting in a contribution of \$1.2 million. In FY 2021-22, the amount was based on a formula using FY 2018-19 (pre pandemic) revenue, resulting in a contribution of \$2.5 million. The forecast assumes static amounts from the current year. Contributions to these agencies have grown \$1.2 million annually over the last nine fiscal years. During the budget development, the Board decides the level of contributions and can modify distribution percentages for this funding based on current economic conditions.

- **Proposition 172 revenues (Half-Cent Public Safety Tax).** The County distributes Proposition 172 revenues based on funding agreements to user agencies of the 911 dispatch center and to fire districts to promote public safety. These contributions are at the discretion of the Board. The FY 2021-22 contributions to user agencies of the 911 center total \$1.8 million and the allocation to the fire districts is \$3.3 million and were based on the existing formula using FY 2018-19 (pre pandemic) revenue as the base. The forecast assumes static amounts from the current year. Contributions to user agencies and fire districts have grown \$580,024 and \$1.1 million annually over the last nine fiscal years.
- **TOT to the Road Fund.** In FY 2013-14, the Board adopted a policy to contribute a percentage of TOT revenue to the Road Fund, recognizing that well maintained roads are vital to the local economy. In FY 2019-20, the Board approved adjusting the contribution to the Road Fund at a level necessary to meet maintenance of effort (MOE) with the difference directed to Board approved road projects. In FY 2020-21 the amount was kept at the minimum MOE required. Based on current formulas, next fiscal year, the estimated contribution to the Road Fund to meet MOE is \$5.8 million.

## Emerging Countywide Needs

The following table summarizes emerging needs including departmental cost pressures that will require budget solutions beginning in the current year and next fiscal year. The main cost pressure in the current year is the impact of approved labor agreements, as department budgets did not include assumptions of increased wages when they developed their FY 2021-22 budgets because labor negotiations were ongoing. Although most departments are anticipating absorbing the additional cost, some departments may require budgetary solutions in the current year.

Emerging Needs - General Fund	FY 2021-22	FY 2022-23	FY 2023-24
Wage study adjustments	\$ 4,992,578	\$ -	\$ -
Salary Increases, Labor Agreements	\$ 5,505,755	\$ 6,861,179	\$ 5,151,244
Supplemental pension charge		\$ 10,541,128	\$ 10,541,128
PERS Contribution Increase		\$ 3,441,249	\$ 3,801,011
Pandemic Response Costs	TBD	TBD	TBD
<b>Total</b>	<b>\$ 10,498,333</b>	<b>\$ 20,843,556</b>	<b>\$ 19,493,383</b>

*Salary increases.* Most bargaining units finalized labor agreements with the County in the current year, resulting in additional costs of \$5.5 million. Additionally, a number of wage studies for various classifications occurred in the current year, with an estimated cost of \$5.0 million for the current year. The figures reflected for FY 2022-23 and FY 2023-24, do not include additional wage studies in progress, or the wage increases for two safety units that are still finalizing negotiations. Since these costs were not built into the current year budget, next year's cost will result in a compounded amount of \$17.4 million. While non-program revenue is increasing, it is not sufficient to keep pace with increasing costs, resulting in some unfunded needs next fiscal year.

*Supplemental pension charge.* The County will implement a charge to departments to save for supplemental pension contributions in an effort to invest funds for future pension obligations. It is essential to establish a diligent plan to address growing unfunded pension liabilities to safeguard the County's operations in future years, as these unfunded liabilities pose a significant risk to operations if not addressed. The current UAL balance as of the writing of this report is \$818.8 million.

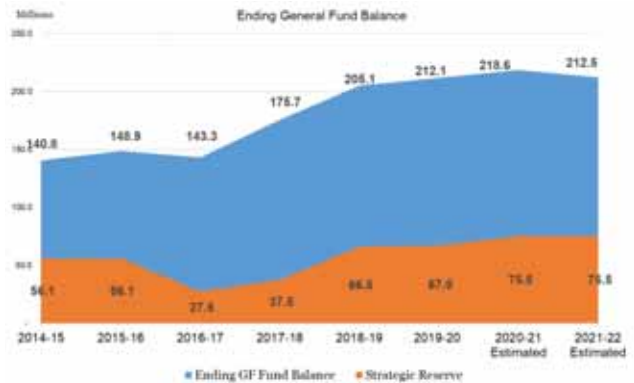
*PERS contribution.* As mentioned earlier in the report, pension contributions continue to increase. An increase of \$3.4 million and \$3.8 million is anticipated in the next two fiscal years. This is independent of position growth or salary increases.

*Pandemic Response.* Impact to County operations will likely continue into FY 2022-23. Specific impacts will be estimated during the budget preparation cycle. Additionally, the County will allocate ARPA funds which can be utilized to offset the costs related to pandemic response. The evolution of the pandemic will continue to be monitored so that early action could be taken once specific impacts are identified.

## Financial Reserves

Since the recession, the Board has strengthened financial policies to restore balance between ongoing revenues and expenditures, ending the practice of using one-time gains in fund balance to finance ongoing operations. Historically, the County has invested year-end surpluses and one-time gains in its strategic reserve and other key investments, resulting in improvement to the County’s ending fund balance each year.

The FY 2021-22 modified budget includes \$9.0 million in use of fund balance including funds authorized from restricted fund balance and other assignments. The current year estimate reflects an improvement of \$2.7 million to fund balance, primarily due to positive non-program revenue results. Based on the current year estimated results, the estimated general fund balance is projected at \$212.5 million at year-end. At the time this report was written, the Annual Comprehensive Financial Report (ACFR) was not available; therefore, fund balance figures for FY 2021-22 are estimated.



The County has previously built up the general fund strategic reserve which allowed the County to be able to respond to natural disasters and extraordinary legal costs during FY 2016-17 by redirecting \$30.9 million towards these unforeseen costs. Because of favorable results in the last four years, the County was able to keep investing in the Strategic Reserve reaching 10% of estimated annual general fund revenues, thereby meeting the Board’ strategic reserve policy ceiling.

As illustrated in the above graph, unforeseen costs can easily reduce reserve levels. Without the prior investments, the County may not have been able to respond to the magnitude of costs due to unforeseen events or the recession during FY 2008-09. Potential uses of the strategic reserve will help the County mitigate impacts during an economic recession or other extraordinary events. It is important to continue to preserve the County’s finances, and align expenditures to available ongoing revenues, to be better prepared for future events including an economic downturn.

## General Fund Departmental Forecasts

This section provides individual departmental forecasts, which compare forecasted needs (i.e., expenditures) based on current staffing and services to available financing including estimated program revenue plus authorized general fund contributions adopted by the Board. The resulting forecast summaries help identify potential areas where service capacity may be impacted as a result of projected changes in expenditures and revenues. Departmental summaries offer a tool to assist the Board of Supervisors in prioritizing the distribution of discretionary general fund contributions in the upcoming budget process.

Per County policy, Departments forecasting current year deficits are required to prepare and submit a Budget Committee report outlining the cause of the problem, the alternatives available to mitigate the projected deficit, and the Department’s recommended action. In the current year, Departments estimating a deficit include Agricultural Commissioner, Civil Rights Office, County Counsel, District Attorney, Health, Information Technology, Social Services, Treasurer Tax Collector, and the Sheriff’s Office.

### General Fund Contributions

Departments are provided preliminary estimates of general fund contributions for purposes of building their initial “baseline” budgets. The initial GFC estimates represent preliminary allocations of discretionary general fund monies to be used for planning purposes. Departments use these monies to supplement program-specific revenues to finance operations. All non-program revenue, including growth, was allocated as GFC to departments.

Preliminary GFC planning estimates for the budget year and forecast years were based on current year GFC allocations with the following adjustments:

- Worker’s Compensation & General Liability Increase Adjustments
- Cost Plan Adjustment – preliminary GFC planning estimates did not include an adjustment to departments GFC for anticipated cost plan charges or credits. Departments assumed static cost plan charges and credits for the forecast. Since the preliminary GFC estimates were distributed, the Auditor-Controller’s Office has published updated countywide cost plan allocation (COWCAP) amounts to be applied next fiscal year. An updated GFC estimate was distributed to departments to include an adjustment for COWCAP. Per the Board’s prior direction, updated GFC estimates redistributed preliminary GFC allocations across general fund departments to make the updated COWCAP a budget-neutral event (to the extent of available resources) and minimize the COWCAP’s impact to general fund departments.

### Departmental Forecasts

Departmental forecasts assume budget year 2022-23 includes preliminary GFC figures as approved by the Board for adopted levels of staffing and services and assumes growth in discretionary revenue is distributed using the same priorities in the forecast years. GFC for forecast years is assumed to be static from FY 2022-23.

Agriculture Commissioner	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 11,112,838	\$ 11,268,371	\$ 12,195,159	\$ 12,647,372	\$ 13,092,539
B. COWCAP	1,193,533	1,193,533	1,193,533	1,193,533	1,193,533
C. Total Expenditures	12,306,371	12,461,904	13,388,692	13,840,905	14,286,072
D. Revenue	7,711,957	7,662,678	7,662,678	7,662,678	7,662,678
E. Financing Need, C-D	4,594,414	4,799,226	5,726,014	6,178,227	6,623,394
F. Preliminary GFC	4,594,414	4,594,414	4,655,463	4,655,463	4,655,463
G. Surplus/(Deficit), F-E	\$ -	\$ (204,812)	\$ (1,070,551)	\$ (1,522,764)	\$ (1,967,931)

**Agricultural Commissioner** – The Agricultural Commissioner’s Office expects to end the current year with \$12.46 million in expenditures, \$7.66 million in revenues and a general fund contribution of \$4.80 million resulting in a deficit of \$204,812. The deficit is primarily due to increased operational costs coming from the restart of operations after COVID-19 restrictions were lifted. The department plans to monitor expenses to non-salary and benefit items to mitigate the potential shortfall. In the forecast years, the projected expenses increase due to higher salary and benefit costs, an increase in non-recoverable liability insurance and scheduled equipment replacement. Additionally, revenues are anticipated to decrease in the forecast due to lower unclaimed gas tax revenue resulting from the end of a deferred payment which was paid over 3 years and ended in FY 2020-21.

Auditor-Controller	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 7,016,387	\$ 6,237,388	\$ 7,314,930	\$ 7,549,571	\$ 7,652,344
B. COWCAP	(5,397,519)	(5,397,519)	(5,397,519)	(5,397,519)	(5,397,519)
C. Total Expenditures	1,618,868	839,869	1,917,411	2,152,052	2,254,825
D. Revenue	514,653	529,082	588,201	588,201	588,201
E. Financing Need, C-D	1,104,215	310,787	1,329,210	1,563,851	1,666,624
F. Preliminary GFC	1,104,215	1,104,215	1,228,357	1,228,357	1,228,357
G. Surplus/(Deficit), F-E	\$ -	\$ 793,428	\$ (100,853)	\$ (335,494)	\$ (438,267)

**Auditor-Controller** – The table summarizes the finances for departmental operations. The Auditor- Controller estimates ending the fiscal year with expenditures of \$6.24 million, COWCAP credits of \$5.40 million and revenues of \$529,082, resulting in a surplus of \$793,428. The surplus is a result of salary and benefits savings due to vacancies. The deficits emerging in forecast years are driven by increases PERS retirement, health insurance costs and negotiated salary increases.

Assessor-County Clerk-Recorder	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 8,713,268	\$ 8,671,202	\$ 9,329,657	\$ 9,682,300	\$ 9,856,927
B. COWCAP	1,487,430	1,487,430	1,487,430	1,487,430	1,487,430
C. Total Expenditures	10,200,698	10,158,632	10,817,087	11,169,730	11,344,357
D. Revenue	4,454,541	4,837,550	4,689,968	4,714,968	4,739,968
E. Financing Need, C-D	5,746,157	5,321,082	6,127,119	6,454,762	6,604,389
F. Preliminary GFC	5,746,157	5,746,157	5,933,839	5,933,839	5,933,839
G. Surplus/(Deficit), F-E	\$ -	\$ 425,075	\$ (193,280)	\$ (520,923)	\$ (670,550)

**Assessor-County Clerk/Recorder** – The Assessor-County Clerk/Recorder estimates year-end expenditures of \$10.16 million, and revenues of \$4.84 million. Projected year-end revenues are higher than anticipated due to the increase in real estate transactions in the Recorder’s office, resulting in a surplus of \$425,075. Forecasted deficits are due to estimated step advances, negotiated salary increases, and employee benefit costs.

Board of Supervisors	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 3,652,880	\$ 3,601,043	\$ 3,867,834	\$ 3,980,121	\$ 4,039,117
B. COWCAP	758,105	758,105	758,105	758,105	758,105
C. Total Expenditures	4,410,985	4,359,148	4,625,939	4,738,226	4,797,222
D. Revenue	-	-	-	-	-
E. Financing Need, C-D	4,410,985	4,359,148	4,625,939	4,738,226	4,797,222
F. Preliminary GFC	4,410,985	4,410,985	4,529,478	4,529,478	4,529,478
G. Surplus/(Deficit), F-E	\$ -	\$ 51,837	\$ (96,461)	\$ (208,748)	\$ (267,744)

**Board of Supervisors** – The budget for the Board of Supervisors includes six general fund units, providing for each of the five districts, and a general pool that covers shared expenses not specific to any district. The Department projects year-end expenditures of \$4.36 million, resulting in a year-end surplus GFC of \$51,837. The estimated surplus is primarily due to salary savings from vacancies and decreases in various services and supplies such as travel, mileage, and miscellaneous supplies. The deficits emerging in forecast years are driven by cost increases related to higher salaries and PERS.



Child Support Services	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 10,221,648	\$ 9,919,709	\$ 10,681,153	\$ 11,034,609	\$ 11,121,676
B. COWCAP	1,193,298	1,193,298	1,193,298	1,193,298	1,193,298
C. Total Expenditures	11,414,946	11,113,007	11,874,451	12,227,907	12,314,974
D. Revenue	11,228,289	11,011,596	11,062,809	11,062,809	11,062,809
E. Financing Need, C-D	186,657	101,411	811,642	1,165,098	1,252,165
F. Preliminary GFC	186,657	186,657	-	-	-
G. Surplus/(Deficit), F-E	\$ -	\$ 85,246	\$ (811,642)	\$ (1,165,098)	\$ (1,252,165)

**Child Support Services** - Child Support Services is funded entirely through federal and state subventions for mandated services. The Department's expenses are \$301,940 lower than budget mostly due to salary savings resulting from turnover and retirements during the year. As a result, the Department anticipates ending with an estimated surplus of \$85,246. The portion of GFC in the current year of \$101,411 is to cover non recoverable costs such as non-recoverable general liability and Enterprise Resource Planning costs that are not reimbursable by the State.

Expenditures forecasted to increase through FY 2024-25 are primarily due to salary and benefit increases from negotiated bargaining agreements, higher retirement costs, and increased workers compensation and general liability insurance. As a result of the rising cost pressures, the Department was projecting deficits in the forecast period. However, after the forecast was submitted, the Department received its FY 2022-23 initial allocation letter from the State and is expecting to receive \$12.3 million in State and federal funding, which is \$1.2 million more than what was initially forecasted. As such, the Department expects to absorb the deficit in FY 2022-23. The department is able to roll over any unused funds to future years, further mitigating requests for GFC.

Civil Rights Office	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 967,524	\$ 982,456	\$ 1,067,793	\$ 1,109,350	\$ 1,130,233
B. COWCAP	(889,746)	(889,746)	(889,746)	(889,746)	(889,746)
C. Total Expenditures	77,778	92,710	178,047	219,604	240,487
D. Revenue	-	-	-	-	-
E. Financing Need, C-D	77,778	92,710	178,047	219,604	240,487
F. Preliminary GFC	77,778	77,778	9,372	9,372	9,372
G. Surplus/(Deficit), F-E	\$ -	\$ (14,932)	\$ (168,675)	\$ (210,232)	\$ (231,115)

**Civil Rights** – The Civil Rights Office estimates expenditures of \$982,456 and a deficit of approximately \$15,000 from additional commitments made to software and training services while the department had a vacancy. Since the reallocation of an Associate Analyst position to a Senior Analyst position, the department will continue to closely track these expenditures and salary savings to bring results within budget by the end of the year. As salary and healthcare costs continue to increase, and civil rights training and investigation services expand to meet organizational needs and state and federal requirements, the department anticipates deficits at current-level funding for forecasted years.

Clerk of the Board	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 735,927	\$ 724,385	\$ 869,284	\$ 905,677	\$ 939,639
B. COWCAP	205,893	205,893	205,893	205,893	205,893
C. Total Expenditures	941,820	930,278	1,075,177	1,111,570	1,145,532
D. Revenue	20,000	20,000	20,000	20,000	20,000
E. Financing Need, C-D	921,820	910,278	1,055,177	1,091,570	1,125,532
F. Preliminary GFC	921,820	921,820	948,150	948,150	948,150
G. Surplus/(Deficit), F-E	\$ -	\$ 11,542	\$ (107,027)	\$ (143,420)	\$ (177,382)

**Clerk of the Board** – The Clerk of the Board estimates year-end expenditures of \$930,278 and revenue of \$20,000 and ending the year with a surplus of \$11,542. The surplus is mainly due to a decrease in the publication of legal notices. In forecasted years, revenues from assessment appeal applications filings are projected to remain static while expenditures are expected to continue rising due to step advances and employee benefit costs resulting in projected deficits.

Cooperative Extension	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 433,610	\$ 431,107	\$ 438,084	\$ 452,013	\$ 455,857
B. COWCAP	75,928	75,928	75,928	75,928	75,928
C. Total Expenditures	509,538	507,035	514,012	527,941	531,785
D. Revenue	27,292	27,292	26,782	26,922	27,078
E. Financing Need, C-D	482,246	479,743	487,230	501,019	504,707
F. Preliminary GFC	482,246	482,246	496,406	496,406	496,406
G. Surplus/(Deficit), F-E	\$ -	\$ 2,503	\$ 9,176	\$ (4,613)	\$ (8,301)

**Cooperative Extension** - The Cooperative Extension estimates ending the current year with \$507,035 in expenditures, \$27,292 in revenue and a general fund contribution of \$479,743, resulting in a surplus of \$2,503 due to savings from one vacancy. The Department projects a surplus in FY 2022-23, due to pro-rated GFC growth adjustment. In FY 2023-24 and FY 2024-25 a deficit is projected due to increases in salary and benefits driven by approved bargaining agreements and PERS increases.

County Administrative Office	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 14,636,149	\$14,581,099	\$12,727,748	\$13,140,831	\$13,235,336
B. COWCAP	(5,239,555)	(5,239,555)	(5,239,555)	(5,239,555)	(5,239,555)
C. Total Expenditures	9,396,594	9,341,544	7,488,193	7,901,276	7,995,781
D. Revenue	1,024,586	1,029,627	1,021,251	1,021,251	1,021,251
E. Financing Need, C-D	8,372,008	8,311,917	6,466,942	6,880,025	6,974,530
F. Preliminary GFC	8,372,008	8,372,008	5,990,694	5,990,694	5,990,694
G. Surplus/(Deficit), F-E	\$ -	\$ 60,091	\$ (476,248)	\$ (889,331)	\$ (983,836)

**County Administrative Office** - The table above summarizes the finances for the County’s Administration “departmental” operations, including Administration and Finance, Budget and Analysis, Contracts/Purchasing, Intergovernmental and Legislative Affairs (IGLA), Emergency Services, Community Engagement & Strategic Advocacy, Fleet Administration, and Mail & Courier.

The Department projects year-end expenditures of \$14.59 million, COWCAP credit of \$5.24 million, revenues of \$1.03 million, and a county contribution of \$8.31 million. These projections result in a year-end estimated surplus of \$60,091. The estimate does not include a budget modification which added \$996,170 in appropriations and was approved in January 2022 due to timing. It also assumes the ongoing response to the pandemic continues at the same level as the first six months of the fiscal year. Any drastic changes to this response will require further review of financing needs in the Emergency Operations Center.

The Department is projecting deficits in the forecast years driven by cost increases related to higher salaries, health insurance premiums, PERS, and general liability insurance.

County Counsel	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 5,408,559	\$ 5,811,700	\$ 5,948,055	\$ 6,206,124	\$ 6,285,797
B. COWCAP	(2,602,821)	(2,602,821)	(2,602,821)	(2,602,821)	(2,602,821)
C. Total Expenditures	2,805,738	3,208,879	3,345,234	3,603,303	3,682,976
D. Revenue	370,000	442,739	400,000	400,000	400,000
E. Financing Need, C-D	2,435,738	2,766,140	2,945,234	3,203,303	3,282,976
F. Preliminary GFC	2,435,738	2,435,738	2,479,662	2,479,662	2,479,662
G. Surplus/(Deficit), F-E	\$ -	\$ (330,402)	\$ (465,572)	\$ (723,641)	\$ (803,314)

**County Counsel** – County Counsel estimates it will end the current fiscal year with \$5.81 million in expenditures, COWCAP credit of \$2.60 million, revenue of \$442,739, a GFC of \$2.76 million, and a resulting deficit of \$330,402. The deficit is due to unanticipated salary increases of \$484,585 in the current year offset by \$315,411 in salary and benefits savings due to vacancies and a \$298,559 decrease in Interfund reimbursements impacted by staff vacancies as well as lower litigation charges to special funds. The department will also need to request an appropriation increase to accommodate the estimated cost increases. The deficits emerging in forecast years are driven mainly by cost increases related to salaries at full staff levels, step increases, PERS retirement contribution rates, and Workers’ Compensation allocations.

District Attorney	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 28,264,947	\$ 29,820,041	\$ 33,977,750	\$ 35,116,382	\$ 35,571,454
B. COWCAP	8,192,483	8,192,483	8,192,483	8,192,483	8,192,483
C. Total Expenditures	36,457,430	38,012,524	42,170,233	43,308,865	43,763,937
D. Revenue	15,930,018	15,764,656	16,515,782	17,467,415	18,508,887
E. Financing Need, C-D	20,527,412	22,247,868	25,654,451	25,841,450	25,255,050
F. Preliminary GFC	20,527,412	20,527,412	21,076,313	21,076,313	21,076,313
G. Surplus/(Deficit), F-E	\$ -	\$ (1,720,456)	\$ (4,578,138)	\$ (4,765,137)	\$ (4,178,737)

**District Attorney** – The Office of the District Attorney (DA) anticipates year-end expenditures of \$38.01 million, revenues of \$15.76 million and \$22.24 million in County contribution, resulting in a year-end deficit of \$1.72 million, due to salary increases after vacancies were considered. Expenditures are also higher than budgeted as a result of several large forfeiture cases that were settled and new civil cases, large one-time trial expenditures that were unanticipated, and higher costs for criminal investigations, as well as pandemic measures. The Department will work with the CAO to identify potential savings and request additional appropriations closer to the end of the year as required. The Department projects deficits in the forecast years primarily due to forecasted salary increases, increasing PERS retirement costs, health insurance premiums and allocated costs such as workers’ compensation insurance and general liability, without a commensurate increase in revenues.

Elections Department	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 4,268,359	\$ 5,624,949	\$ 4,546,508	\$ 4,736,995	\$ 6,013,106
B. COWCAP	1,128,395	1,128,395	1,128,395	1,128,395	1,128,395
C. Total Expenditures	5,396,754	6,753,344	5,674,903	5,865,390	7,141,501
D. Revenue	1,180,229	3,544,630	1,313,939	911,500	1,212,500
E. Financing Need, C-D	4,216,525	3,208,714	4,360,964	4,953,890	5,929,001
F. Preliminary GFC	4,216,525	4,216,525	4,360,964	4,360,964	4,360,964
G. Surplus/(Deficit), F-E	\$ -	\$ 1,007,811	\$ -	\$ (592,926)	\$ (1,568,037)

**Elections** - The Elections Department administers all federal, state, county, and local public elections. Departmental expenditures and revenues vary based on the number and size of scheduled and unscheduled special elections each year. The Department expects to end the current year with expenditures of \$6.75 million, revenues of \$ 3.54 million, and a General Fund Contribution of \$3.20 million. Compared to budget, the Department will end the year with a \$1.01 million surplus. Expenditures are anticipated to be \$1.36 million higher than the adopted budget due to the execution of the unscheduled Gubernatorial Recall Election which was not included in the budget. Current year revenue is \$2.36 million higher than budget, due to reimbursement from the State to cover the special election. The Department received funds in the original estimate for the special election; however, the actual cost to carry out the election was \$1.01 million lower. The Department is allowed to use the amount over the actual cost toward the Primary Election in the current year, thus resulting in a surplus. The Department plans to go to Budget Committee to request an increase in appropriations required by the additional unbudgeted expenses resulting from the special recall election.

Projected expenditures and revenues in forecast years reflect estimated charges for one scheduled election per fiscal year: a statewide general in FY 2022-23, a Presidential Primary in FY 2023-24, and a Presidential General in FY 2024-25. Forecasted expenditures and revenues are expected to be lower since they exclude costs and reimbursements of a statewide primary election and the special recall election, which occurred in the current year. The funds necessary to conduct mandated county, state and federal elections must be provided by the General Fund. Revenues from local districts reimburse the cost of their portion of the election. Deficits in forecast years arise from static GFC combined with increases in salary and benefit costs.

Health	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$116,984,814	\$106,013,582	\$ 107,764,194	\$ 108,078,863	\$ 109,990,931
B. COWCAP	10,470,380	10,470,380	10,470,380	10,470,380	10,470,380
C. Total Expenditures	127,455,194	116,483,962	118,234,574	118,549,243	120,461,311
D. Revenue	103,839,470	89,576,530	97,603,728	97,136,935	98,302,870
E. Financing Need, C-D	23,615,724	26,907,432	20,630,846	21,412,308	22,158,441
F. Preliminary GFC	23,615,724	23,615,724	16,203,652	16,203,652	16,203,652
H. Surplus/(Deficit), F-E-G	\$ -	\$ (3,291,708)	\$ (4,427,194)	\$ (5,208,656)	\$ (5,954,789)

**Health Department** – The Health Department provides a wide array of services including but not limited to animal services, public health, clinic services, public guardian/conservator/administrator, emergency medical services, and environmental health. The Department estimates year-end expenditures of \$116.48 million, revenues of \$89.58 million, and a financing need of \$26.91 million, resulting in a \$3.30 million deficit.

Year-end expenditures are estimated at \$10.97 million lower than budgeted primarily due to salary savings of \$6.20 million resulting from a vacancy rate of 19% as the Department experiences challenges finding qualified staff, particularly in the Primary Care Clinics, and savings of \$4.7 million in services and supplies and fixed assets

attributable to lower levels of services to the public than planned. The total estimated expenditures include a \$3.0 million liability payment to the State funded by budgeted restricted fund balance. This payment is a result of the implementation of a capitation payment system. As of March 2015, some Central California Alliance for Health members were moved from fee-for-service to capitation with the State performing yearly reconciliations. Any over payment for services rendered by the County found by the State must be returned.

Revenue is projected to end the year \$14.26 million below budget. The high vacancy rate coupled with redirection of staff to the COVID-19 emergency response impacted the level of services provided, therefore decreasing revenue. The estimated impact to revenue from staff redirection to COVID-19 response activities is \$3.3 million.

The projected \$3.30 million deficit is primarily due to estimated expenditures incurred for the Department’s direct response to the COVID-19 pandemic which are not recoverable from grants. The Department will seek approval to offset these expenditures with unspent FY 2020-21 ARPA funding allocated to the Department. If approved, a balanced year-end can be achieved. The deficits in the forecast years are due to projected salary step increases, health insurance costs, and increased pension costs. The revenue forecast also includes the complete phase out of the Whole Person Care grant which ended in December of 2021.

Housing and Community Development	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 15,964,378	\$ 15,093,400	\$ 17,866,595	\$ 17,766,761	\$ 18,074,291
B. COWCAP	1,128,148	1,128,148	1,128,148	1,128,148	1,128,148
C. Total Expenditures	17,092,526	16,221,548	18,994,743	18,894,909	19,202,439
D. Revenue	8,796,820	8,071,428	8,398,995	8,360,739	8,638,524
E. Financing Need, C-D	8,295,706	8,150,120	10,595,748	10,534,170	10,563,915
F. Preliminary GFC	8,295,706	8,295,706	8,103,255	8,103,255	8,103,255
G. Surplus/(Deficit), F-E	\$ -	\$ 145,586	\$ (2,492,493)	\$ (2,430,915)	\$ (2,460,660)

**Housing and Community Development** - The FY 2021-22 year-end estimate for Housing & Community Development consists of \$16.22 million in expenditures, revenues of \$8.07 million and a general fund contribution of \$8.15 million, for a net estimated surplus of \$145,586 attributed to salary savings due to vacant positions. Current year expenditures are \$870,978 below budget primarily due to savings from vacancies. Revenues continue to recover from COVID-19 related downturn, but the year-end estimate reflects lower revenues versus budget of \$725,392 due to lower permit fees. HCD is heavily reliant on customer support through fees for Planning projects and Building Permits, which experienced a decrease due to fewer construction permits.

Salary and Benefits savings may be used to offset recently approved staff positions and additional consultant costs. The forecasted deficits in outlying years are directly related to non-discretionary cost increases such as pension contributions, salary increases approved by the Board of Supervisors, general liability and property insurance premiums. The deficit is also impacted by conservative revenue estimates for permits and fees as the state of the economy is unclear.

Human Resources	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 6,360,823	\$ 6,296,360	\$ 6,705,481	\$ 6,932,627	\$ 7,015,507
B. COWCAP	(5,417,376)	(5,417,376)	(5,417,376)	(5,417,376)	(5,417,376)
C. Total Expenditures	943,447	878,984	1,288,105	1,515,251	1,598,131
D. Revenue	-	-	-	-	-
E. Financing Need, C-D	943,447	878,984	1,288,105	1,515,251	1,598,131
F. Preliminary GFC	943,447	943,447	1,037,682	1,037,682	1,037,682
G. Surplus/(Deficit), F-E	\$ -	\$ 64,463	\$ (250,423)	\$ (477,569)	\$ (560,449)

**Human Resources** – The Human Resources Department projects a \$64,463 surplus for the current fiscal year with total expenditures of \$6.29 million for FY 2021-22. The surplus results from position vacancies. Deficits ranging from \$250,423 to \$560,449 are projected for the forecasted years, primarily due to rising salary and benefit costs, such as wage increases, position step advances, and pension contributions.

Information Technology	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$23,354,830	\$23,650,351	\$20,395,883	\$20,665,447	\$20,795,960
B. COWCAP	(27,565,689)	(27,565,689)	(27,565,689)	(27,565,689)	(27,565,689)
C. Total Expenditures	(4,210,859)	(3,915,338)	(7,169,806)	(6,900,242)	(6,769,729)
D. Revenue	550,000	550,000	550,000	550,000	550,000
E. Financing Need, C-D	(4,760,859)	(4,465,338)	(7,719,806)	(7,450,242)	(7,319,729)
F. Preliminary GFC	(4,760,859)	(4,760,859)	(7,729,061)	(7,729,061)	(7,729,061)
G. Surplus/(Deficit), F-E	\$ -	\$ (295,521)	\$ (9,255)	\$ (278,819)	\$ (409,332)

**Information Technology** – The Information Technology Department estimates year-end operational expenditures of \$23.65 million and revenue of \$550,000. The Department recovers its operational expenditures mostly through the cost plan and in the current year this results in a credit to the general fund. The year-end estimated credit is \$3.91 million, resulting in a deficit of \$295,521 due to MOU salary increases. The above noted forecast figures do not include the recently approved ITD Class & Comp Study, which is estimated to increase salary and benefit costs by \$1.20 million annually in forecast years.

Probation	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 52,327,898	\$ 52,310,365	\$ 55,832,905	\$ 57,545,086	\$ 58,353,555
B. COWCAP	4,225,174	4,225,174	4,225,174	4,225,174	4,225,174
C. Total Expenditures	56,553,072	56,535,539	60,058,079	61,770,260	62,578,729
D. Revenue	31,280,571	31,280,571	31,448,778	31,600,025	31,768,729
E. Financing Need, C-D	25,272,501	25,254,968	28,609,301	30,170,235	30,810,000
F. Preliminary GFC	25,272,501	25,272,501	25,881,977	25,881,977	25,881,977
G. Surplus/(Deficit), F-E	\$ -	\$ 17,533	\$ (2,727,324)	\$ (4,288,258)	\$ (4,928,023)

**Probation** – The Department’s FY 2021-22 year-end estimate reflects expenditures of \$56.54 million, revenue of \$31.28 million and a general fund contribution of \$25.25 million. The projected underutilization of GFC of \$17,533 is primarily due to anticipated savings in institutional supplies. In addition, the Department continues to monitor and mitigate increases in current fiscal year overtime costs and other services related to the ongoing pandemic response. The forecast for FY 2022-23 through FY 2024-25 indicates deficits ranging from \$2.73 to \$4.93 million.

\$4.93 million. The deficits are attributable to salary and benefit increases from negotiated bargaining agreements, higher PERS contributions and cost increases for workers compensation and general liability insurance.

Public Defender	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 14,677,030	\$ 14,872,422	\$ 16,183,047	\$ 16,131,669	\$ 16,341,127
B. COWCAP	1,758,741	1,758,841	1,758,841	1,758,841	1,758,841
C. Total Expenditures	16,435,771	16,631,263	17,941,888	17,890,510	18,099,968
D. Revenue	1,784,356	2,358,028	2,116,063	1,647,288	1,647,288
E. Financing Need, C-D	14,651,415	14,273,235	15,825,825	16,243,222	16,452,680
F. Preliminary GFC	14,651,415	14,651,415	15,065,627	15,065,627	15,065,627
G. Surplus/(Deficit), F-E	\$ -	\$ 378,180	\$ (760,198)	\$ (1,177,595)	\$ (1,387,053)

**Public Defender** - The FY 2021-22 year-end estimate for the Public Defender consists of \$16.63 million in expenditures, \$2.36 million in revenue, and a General Fund Contribution (GFC) of \$14.27 million. The Department received a grant for indigent defense in the amount of \$637,000. Acceptance of this grant will require to add appropriations, so the Department will come before the Board to add appropriations and revenues associated with this grant. The Department projects a surplus of \$378,180 attributed to the unused portion of this multiyear State grant that offsets costs associated with staffing, training, case management enhancements, and other attorney support. The estimate includes unbudgeted negotiated MOU bargaining unit salary and benefit increases partially offset by salary savings from vacancies.

The Department projects a shortfall in forecasted years driven by estimated cost increases related to wage increases resulting from union negotiations, health insurance premiums, and PERS. The forecasted revenues include a reduction due to a one-time State funded grant that will end in FY 2023. The Public Defender will continue to seek new grant funding opportunities to offset increased costs. The revenue and expenditures will continue to fluctuate depending on trial related costs, unanticipated pandemic related expenses and service agreements that maintain the operations of the Department.

Public Works, Facilities and Parks	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 22,802,487	\$ 21,584,784	\$ 22,819,388	\$ 23,339,746	\$ 23,819,088
B. COWCAP	(3,391,853)	(3,391,853)	(3,391,853)	(3,391,853)	(3,391,853)
C. Total Expenditures	19,410,634	18,192,931	19,427,535	19,947,893	20,427,235
D. Revenue	2,514,351	2,067,465	1,811,553	1,694,041	1,702,304
E. Financing Need, C-D	16,896,283	16,125,466	17,615,982	18,253,852	18,724,931
F. Preliminary GFC	16,896,283	16,896,283	11,022,583	11,022,583	11,022,583
G. Surplus/(Deficit), F-E	\$ -	\$ 770,817	\$ (6,593,399)	\$ (7,231,269)	\$ (7,702,348)

**Public Works, Facilities, and Parks** - The FY 2021-22 current year estimate projects expenditures of \$18.19 million, revenues of \$2.07 million and general fund contribution of \$16.12 million, for a net estimated surplus of \$770,817. The estimate reflects a decrease in budgeted revenues and expenditures of \$0.45 million and \$1.22 million, respectively. The decline in revenues is largely attributed to reduced visitor levels at Lake San Antonio due to low water levels. Salary and benefit savings from position vacancies and lower-than-expected operating expenses contribute to the lower expenditures. The general fund contribution includes \$3.4 million of ARPA funds for specific departmental needs, including critical infrastructure projects at County parks; of which department anticipates using \$2.8 million. The forecasted deficits in outlying years are directly related to non-discretionary cost increases, such as salaries, pension contributions, general liability, property insurance premiums. Status quo operational estimates for revenue are stagnant due to conservative estimates.

Sheriff-Coroner	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 121,203,797	\$ 123,541,428	\$ 124,658,579	\$ 128,342,749	\$ 132,478,172
B. COWCAP	7,327,482	7,327,482	7,327,482	7,327,482	7,327,482
C. Total Expenditures	128,531,279	130,868,910	131,986,061	135,670,231	139,805,654
D. Revenue	44,353,568	44,497,036	45,914,987	46,455,505	47,080,369
E. Financing Need, C-D	84,177,711	86,371,874	86,071,074	89,214,726	92,725,285
F. Preliminary GFC	84,177,711	84,177,711	85,197,533	85,197,533	85,197,533
G. Surplus/(Deficit), F-E	\$-	\$ (2,194,163)	\$ (873,541)	\$ (4,017,193)	\$ (7,527,752)

**Sheriff-Coroner** – The Sheriff’s Office projects ending the current fiscal year with a deficit estimated at \$2.19 million. Expenditures are estimated at \$130.87 million or \$2.34 million higher than budget, while revenues are estimated at \$44.50 million. The General Fund Contribution is estimated to be \$86.37 million. Some additional revenues are estimated for the hold of state inmates due to the pandemic and higher Proposition 172 revenues; however, these are mostly offset by a revenue decrease from special events and the elimination of criminal fees. The increase in expenditures is due to overtime, unbudgeted salary increases for employee bargaining units, and pandemic response, including additional staffing and safety measures in the jail. The Department will work with the CAO to identify potential sources of funding and request additional appropriations closer to the end of the year as required. The Sheriff’s Office projects growing deficits in forecast years increasing to \$7.53 million by FY 2024-25 due to significant increases in salary and benefits from negotiated bargaining agreements, higher PERS contributions, fleet, general liability and workers compensation insurance in the next three years.

Social Services	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 228,133,842	\$ 249,258,093	\$ 226,121,913	\$ 224,367,262	\$ 229,653,518
B. COWCAP	12,695,114	12,681,773	12,681,773	12,681,773	12,681,773
C. Total Expenditures	240,828,956	261,939,866	238,803,686	237,049,035	242,335,291
D. Revenue	220,310,178	240,660,641	218,298,676	215,182,508	215,007,753
E. Financing Need, C-D	20,518,778	21,279,225	20,505,010	21,866,527	27,327,538
F. Preliminary GFC	20,518,778	20,518,778	20,114,442	20,114,442	20,114,442
G. Surplus/(Deficit), F-E	\$ -	\$ (760,447)	\$ (390,568)	\$ (1,752,085)	\$ (7,213,096)

**Social Services** – The Department of Social Services (DSS) estimates year-end expenditure of \$261.94 million, revenue of \$240.66 million and General Fund Contribution of \$21.28 million, resulting in a deficit of \$0.76 million. The estimated deficit is a direct result of a delay in receipt of revenue related to staffing cost for ongoing alternate housing projects for Covid response.

Year-end expenditures are estimated to increase by \$21.11 million from the modified budget due to increased program expenditures in community programs such as Emergency Rental Assistance Program (ERAP) and Project Roomkey, increased program expenditures in aging programs, increase in the preliminary In-Home Supportive Services Maintenance of Effort (IHSS MOE), and wage increases as a result of cost-of-living adjustments, employee union negotiations and salary compensation studies. Due to timing, the increase in appropriations was not included in the table above for the Modified Budget figures. In correlation to the expenditure increases, year-end revenues are also estimated to be \$20.35 million higher than the modified budget due to increased program revenue for community programs such as ERAP and Project Roomkey. Covid related disaster recovery revenue is not factored to come in this fiscal year. It should be noted that the year-end estimate was completed at a time when only one quarter of fiscal data was available to estimate earned revenues, where these estimates may change before year-end closing.



Expenditures and revenues in the forecast years are estimated to decrease due to the ending of some grant funded projects such as Whole Person Care (\$0.6 million) that ended December 2021 and the Emergency Rental Assistance Program (\$31.4 million) where funds are estimated to be exhausted by December 2022 unless another round of funding is issued. Deficits are forecasted in the future years and they are directly related to increases in the IHSS MOE (4% increase annually), wages, PERS, health insurance, general liability as well as a decrease in the department's projected vacancy rate. The estimated \$7.21 million deficit in the third forecast year is mainly attributed to the assumption that the realignment funding remains "flat" without growth for the forecast while costs continue to rise, and all realignment fund balances were used FY 2023-24. The Department does budget growth of realignment revenues in future budget requests which rolls into the base funding based upon the Governor's Proposed Budget which was not released at the time this estimate was developed, which now indicates a positive growth. The department fully expects the deficit will be eliminated by increased realignment growth that rolls into the baseline revenues for each of the forecast years.

Treasurer-Tax Collector	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Operational Expenditures	\$ 9,017,072	\$ 8,288,189	\$ 8,873,004	\$ 9,195,534	\$ 9,340,080
B. COWCAP	(545,087)	(545,087)	(545,087)	(545,087)	(545,087)
C. Total Expenditures	8,471,985	7,743,102	8,327,917	8,650,447	8,794,993
D. Revenue	7,076,486	6,298,266	6,502,645	6,675,835	6,766,093
E. Financing Need, C-D	1,395,499	1,444,836	1,825,272	1,974,612	2,028,900
F. Preliminary GFC	1,395,499	1,395,499	1,359,738	1,359,738	1,359,738
G. Surplus/(Deficit), F-E	\$ -	\$ (49,337)	\$ (465,534)	\$ (614,874)	\$ (669,162)

**Treasurer- Tax Collector** - The Treasurer-Tax Collector (TTC) projects year-end expenditures of \$8.28 million, COWCAP credit of \$545,087, revenue of \$6.30 million, and a general fund contribution (GFC) of \$1.44 million, resulting in a deficit of \$49,337. Overall expenditures are expected to be under budget by \$729,000, primarily due to lower salaries and benefits expenditures of \$867,324 due to vacancies and delayed recruitments, partially offset by higher than budget costs of \$79,797 resulting from increased costs in the Treasury for armored car services and investment advisory services. Revenue is projected to be \$778,000 below budget due to lower levels of reimbursable expenditures and reduced collections due to financial impacts of the COVID-19 Pandemic. Additionally, the passing of Assembly Bills 177 and 1869 in addition to statutory changes in the FY 2022-23 Governor's Budget repeal County authority to collect various administrative and probation fees, negatively impacting TTC current year-end revenue by an estimated \$243,337 and resulting in a future year revenue loss of \$596,873.

Estimated expenditures in the forecast years include negotiated cost of living increases, earned step increases, increases in service agreement expenditures, and countywide increases for healthcare insurance, PERS Retirement, Property Insurance, and other internal service charges. Forecasted revenue assumes allowable cost recovery based on estimated expenditures for Revenue Division and Treasury services, and conservative increases based on recent and current year experience.

## OTHER MAJOR FUNDS

**Road Fund** – The Road Fund is a special revenue fund established by State law to account for legally restricted revenues for County road and bridge construction and related maintenance projects. The Road Fund's primary funding sources for road and bridge projects and maintenance are State Highway User Tax Allocation (HUTA or Gas Tax), the Transportation Agency for Monterey County (TAMC) retail transaction and use tax ordinance (Measure X), the Road Repair and Accountability Act of 2017 (Senate Bill 1 [SB1]), and Transient Occupancy Tax (TOT). Measure X and SB1 are newer revenue streams that produce annual revenues of \$7.7 and \$8.7 million, respectively.

Fund 002 Road Fund	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Beginning Fund Balance	\$ 22,915,367	\$ 22,915,367	\$ 22,689,454	\$ 22,091,350	\$12,548,173
B. Revenue	68,742,515	56,606,808	64,345,012	69,474,812	35,852,126
C. Cancellation of Assignments	-	-	-	-	-
D. Total Financing, A+B+C	91,657,882	79,522,175	87,034,466	91,566,162	48,400,299
E. Expenditures	66,712,136	56,832,721	64,943,116	79,017,989	51,115,109
F. Provisions for Assignments	-	-	-	-	-
G. Total Financing Uses, E+F	66,712,136	56,832,721	64,943,116	79,017,989	51,115,109
H. Ending Fund Balance, D-G	\$ 24,945,746	\$ 22,689,454	\$ 22,091,350	\$ 12,548,173	\$ (2,714,810)

**Revenues** - The FY 2021-22 revenue estimate is \$12.13 million less than budget due to delayed construction of federally funded projects. These projects will shift into the next two fiscal years and include the Hartnell Road Bridge Replacement, Las Lomas Drive Bicycle and Pedestrian Lane, and Davis Road Bridge. Accordingly, revenues for FY 2022-23 and FY 2023-24 are projected to increase by \$7.74 million and \$5.13 million, respectively. However, revenues are expected to decrease by \$33.62 million in FY 2024-25 as federally funded projects are anticipated to be completed.

**Expenditures** - Estimated expenditures are \$9.87 million under budget as several large project's construction phases were deferred until FY 2023-24. Variances between the current year budget and three-year estimates are primarily due to changes in project timelines and/or scope of work due to the COVID-19 pandemic, 2020 Fires, weather, permitting, and staffing constraints. Expenditures in FY 2023-24 are projected to increase by \$14.07 million due to scheduled major projects, including Davis Road Bridge, Old Stage Road Rehabilitation, Monterey Bay Sanctuary Scenic Trail, and Hunter Lane Reconstruction. Expenditures in FY 2024-25 are projected to decrease by \$27.90 million as federally funded projects are anticipated to be completed in the prior year.

**Fund Balance** - Expenditures have not increased at the same pace as revenues over the last several fiscal years, resulting in a growing fund balance. Revenue growth is due to the new funding streams, Measure X and SB 1. The Department plans to gradually increase staffing and consultant support to increase the annual projects. As more projects are completed, the fund balance will decline. In the three-year forecast, fund balance is a primary financing source for projects such as the Old Stage Road Rehabilitation, Elkhorn Road Rehabilitation, Jolon Road, Alisal Road Rehabilitation, Community Street Repair, Community Pavement Asset Program, and Cooper Road Overlay.

**Monterey County Free Libraries** – For the current fiscal year end, the Library Department is projecting addition of \$195,604 to existing Fund Balance.

Fund 003 Monterey County Free Libraries	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Beginning Fund Balance	\$ 5,378,914	\$ 5,378,914	\$ 5,574,518	\$ 5,121,487	\$ 4,675,759
B. Revenue	11,141,524	10,911,524	11,007,134	11,377,241	11,753,613
C. Cancellation of Assignments	-	-	-	-	-
D. Total Financing, A+B+C	16,520,438	16,290,438	16,581,652	16,498,728	16,429,372
E. Expenditures	11,173,474	10,715,920	11,460,165	11,822,969	12,023,612
F. Provisions for Assignments	-	-	-	-	-
G. Total Financing Uses, E+F	11,173,474	10,715,920	11,460,165	11,822,969	12,023,612
H. Ending Fund Balance, D-G	\$ 5,346,964	\$ 5,574,518	\$ 5,121,487	\$ 4,675,759	\$ 4,405,760

Overall, expenditures are estimated to be \$457,554 below budget primarily due to salary savings for vacant positions and unfunded (frozen) that were pending a staffing assessment of all Library positions. The assessment is complete, and the Department plans to fill all allocated permanent positions in the coming months. Operational expenditures are in line with the adopted budget. The Library continues facilitating distance learning and remote library use through Library By Mail, added content and expenses for online resources such as e-books, downloadable audio, and other online resources. Current year revenue is \$230,000 below budget, primarily due to lower anticipated operating transfers in for capital projects and lower library service revenue due to removal of fines approved by the Board of Supervisors.

The Library projects a decrease in fund balance due to rising costs including higher wages resulting from approved labor agreements, increasing pension costs, and general liability and workers compensation costs. Revenue is also projected to increase, but not sufficient to cover expenditures. Property tax revenue is the biggest revenue source for the Department and is projected to increase 3.75% in FY 2022-23 and a more conservative 2% increase in the two following years.

**Behavioral Health** – Pursuant to Welfare and Institutions Code Section 5600, the Health Department’s Behavioral Health Bureau provides a continuum of County operated and community-based substance use disorder and mental health services. The program provides community prevention programs, crisis intervention, inpatient psychiatric services, social rehabilitation, supportive housing, and outpatient services primarily to Monterey County Medi-Cal beneficiaries who meet the State Department of Health Care Services, Mental Health Division’s medical necessity criteria. In addition, the program also serves many non-Medi-Cal eligible residents who have behavioral health disorders.

Fund 023 Behavioral Health	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Beginning Fund Balance	\$ 50,406,932	\$ 50,406,932	\$ 42,963,547	\$ 41,205,958	\$ 39,395,642
B. Revenue	157,694,582	142,359,263	138,364,961	139,373,520	139,963,246
C. Cancellation of Assignments	-	-	-	-	-
D. Total Financing, A+B+C	208,101,514	192,766,195	181,328,508	180,579,478	179,358,888
E. Expenditures	162,718,740	149,802,648	140,122,550	141,183,836	141,827,871
F. Provisions for Assignments	-	-	-	-	-
G. Total Financing Uses, E+F	162,718,740	149,802,648	140,122,550	141,183,836	141,827,871
H. Ending Fund Balance, D-G	\$ 45,382,774	\$ 42,963,547	\$ 41,205,958	\$ 39,395,642	\$ 37,531,017

For the current fiscal year, MCHB estimates year-end expenditures of \$149.80 million, which is approximately \$12.92 million below the modified budget of \$162.72 million. The lower expenditures are attributable to a higher than budgeted vacancy rate generating \$1.80 million in salary and benefit savings, lower than anticipated operating transfer in the Whole Person Care program in the amount of \$8.9 million and lower than anticipated services and supplies costs of approximately \$2.2 million. Current year-end revenue is estimated at \$142.36 million, which is approximately \$15.33 million below the modified budget of \$157.69 million. The decrease in revenues is attributable to lower Whole Person Care program revenues of approximately \$7.8 million and lower than anticipated Federal Financial Participation reimbursements of \$7.5 million.

The forecast years depict a decrease in expenditures and revenues due to the phase out of the Whole Person Care program, which was previously estimated to end December 2020, but was extended an additional year to December 2021. The program accounted for approximately \$10.0 to \$11.0 million per year. Excluding this significant change, increases in salary and benefits, operating cost increases such as insurance costs and contracted services are projected to increase. This combined with anticipated impacts to revenue streams in realignment and Mental Health Services Act (MHSA) project a significant decrease in fund balance. MCHB will monitor these

of patients with the virus was 10, in the second quarter it averaged 15, and at the start of the third quarter, there were around 50 patients per day. Absent from a potential surge during the last quarter of the fiscal year, the trend of patients with the virus requiring hospitalization should be on a decline. The increased net revenues resulted from the increased census and government assistance for revenue losses from the coronavirus. Cancellation of elective surgeries and appointments to specialty and primary physicians following the State and County’s Shelter in Place directive impacted normal business. The vaccination efforts should significantly ease the demand for hospital beds to treat patients with the virus over the following months. The 1115 Waiver has received initial federal approval of a five-year extension. Details of the waiver continue to be ironed out at the federal and state level.

Expenditures in the current year are estimated at \$14.74 million above budget. Labor and supplies expenses are major contributors to increases in expenditures. The high demand for nurses to treat coronavirus patients increased the use of contracted or travel nurses. Overtime and extra shifts added to the higher costs. Similarly, special supplies or personal protective equipment (PPE) for coronavirus patients also contributed to the increase in expenditures. Additional costs continue with programs for testing and vaccinations available to the community. As a result of these cost pressures estimates add \$14.19 million in fund balanced compared to the \$24.29 million budgeted. Expenditures for operations in the forecast years are projected to decrease as the coronavirus pandemic is fully controlled.

The current year and the forecasted years include costs for capital projects. Natividad forecasts to spend on average \$30.0 million annually on capital projects. Major projects include expansion to the rehabilitation service line, expansion to cardiology services, expansion of a primary care community clinic, replacement of nurse calling system for all services, expansion of the pharmacy department, replacement of chemical analyzer, replacement of medical equipment, construction of a parking structure for employees and visitors, replacement or upgrade of the main hospital system and exterior upgrades of the hospital ground and buildings. Natividad projects to continue with a positive fund balance over the forecasted years.

**Lake & Resort Operations** – The Lake & Resort Operations Fund is a County enterprise fund accounting for Lake Nacimiento operations. It is a self-supporting entity, providing goods and services to the public for a fee. The Resort at Lake Nacimiento is managed under an agreement with an external operator, Basecamp. The agreement allows for reimbursement of the operator’s expenditures and monthly management and annual incentive fees. The County is responsible for capital expenses such as repairs to infrastructure.

Fund 452 Lake & Resort Operations	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Beginning Fund Balance	\$ 1,904,164	\$ 1,904,164	\$ 1,914,509	\$ 2,389,483	\$ 2,973,270
B. Revenue	4,345,157	3,362,025	4,319,363	4,509,345	4,189,623
C. Cancellation of Assignments	-	-	-	-	-
D. Total Financing, A+B+C	6,249,321	5,266,189	6,233,872	6,898,828	7,162,893
E. Expenditures	3,892,651	3,351,680	3,844,389	3,925,558	4,024,160
F. Provisions for Assignments	-	-	-	-	-
G. Total Financing Uses, E+F	3,892,651	3,351,680	3,844,389	3,925,558	4,024,160
H. Ending Fund Balance, D-G	\$ 2,356,670	\$ 1,914,509	\$ 2,389,483	\$ 2,973,270	\$ 3,138,733

Lake Nacimiento began FY 2021-22 with a \$1.90 million fund balance, including \$0.9 million in restricted funds for Zebra/Quagga Mussel Program and 2018 Trailer Fire Insurance Proceeds. The current year estimate projects revenues and expenditures of \$3.36 million and \$3.35 million, respectively, for a positive change in fund balance of \$10,344. Although COVID-19 has led to sporadic park closures and limited services since March 2020, the resort operator responded quickly with aggressive reductions to discretionary spending and labor costs, which

Three Year Forecast

helped mitigate losses. The fund also performed better than prior years under the new model, which excludes Lake San Antonio from the fund as it was deemed unprofitable for a business-type activity.

Revenue forecast for FY 2022-23 increase by \$0.97 million. The forecast reflects Basecamp’s Board-approved proposal to add ten new boats to the County’s rental fleet, a move estimated to increase boat rental, day use, lodging, camping, and fuel sales revenues. The Waterworld settlement note payable will be liquidated in June 2024, eliminating the need for a General Fund subsidy for the annual loan payment in FY 2024-25. The elimination of the subsidy decreases estimated revenues in FY 2024-25. Expenditures are forecasted to increase incrementally through the forecasted years, anticipating increased visitorship and inflation. Revenues are forecasted to outpace expenditures, resulting in a growing fund balance.

**Laguna Seca Recreation Area (Laguna Seca)** – Laguna Seca is owned by the County and functions as a fee-for-service enterprise. Operations are managed by A&D Narigi Consulting, LLC (A&D). LSRA operations include camping, track rentals, venue rentals, corporate team-building packages, and special events, including local and international gatherings. As an enterprise fund, the fees collected from its operations are its sole financing source to fully cover its operating costs and asset improvement and replacement needs.

Fund 453 Laguna Seca Recreation Area	Modified Budget 2021-22	Year-End Estimate 2021-22	Forecast		
			2022-23	2023-24	2024-25
A. Beginning Fund Balance	\$ 965,703	\$ 965,703	\$ 417,610	\$ (191,848)	\$ 616,853
B. Revenue	22,092,402	19,205,580	18,038,590	20,976,035	21,736,183
C. Cancellation of Assignments					
D. Total Financing, A+B+C	23,058,105	20,171,283	18,456,200	20,784,187	22,353,036
E. Expenditures	20,805,898	19,753,673	18,648,048	20,167,334	20,798,209
F. Provisions for Assignments					
G. Total Financing Uses, E+F	20,805,898	19,753,673	18,648,048	20,167,334	20,798,209
H. Ending Fund Balance, D-G	\$ 2,252,207	\$ 417,610	\$ (191,848)	\$ 616,853	\$ 1,554,827

The current year adopted budget estimated revenues and expenditures of \$22.09 million and \$20.81 million, respectively, increasing the fund balance by \$1.29 million to end the year with a fund balance of \$2.25 million. On November 1, 2021, the oversight of Laguna Seca was transferred from the County Administrative Office to the Public Works, Facilities, & Parks Department (PWFP). PWFP estimates reductions in revenues of \$2.89 million in FY 2021-22 due to estimated revenue loss from lower event attendance and sponsorships resulting from the pandemic. Expenses were reduced by \$1.05 million but not on pace with revenue losses. Accordingly, the current year estimate anticipates a net operating loss of \$0.55 million to end the year with an ending fund balance of \$0.42 million.

The forecast for FY 2022-23 further reduces the fund balance to a deficit of \$0.19 million due to a reduction in track rental revenues, as the track will be closed for almost half of the year for the track resurfacing project. The track resurfacing project also affects other anticipated revenues like store sales. Fiscal years 2023-24 and 2024-25 are anticipated to be turnaround years, with growing annual operating revenue. A&D is optimistic that these out years will be similar to pre-pandemic operations. These higher revenue forecasts are expected to yield \$0.81 million and \$0.94 million of net income for FY 2023-24 and 2024-25, respectively. Expenditures are forecasted to increase gradually mostly from hiring of vacant County positions. This will result in a positive fund balance of \$0.62 million and \$1.56 million, respectively.

**Expenditure/Revenue History by Department for All Funds**

Department		FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Recommended
Board of Supervisors 1000	Expenditures	\$ 3,866,229	\$ 3,760,068	\$ 3,927,926	\$ 3,860,835	\$ 3,775,231	\$ 4,359,148	\$ 4,775,831
	Revenue	\$ -	\$ -	\$ -	\$ 10	\$ 6,691	\$ -	\$ -
	GF Contribution	\$ 3,866,229	\$ 3,760,068	\$ 3,927,926	\$ 3,860,825	\$ 3,768,540	\$ 4,359,148	\$ 4,775,831
County Administrative Office 1050	Expenditures	\$ 55,762,872	\$ 78,537,390	\$ 70,217,348	\$ 79,333,628	\$ 147,170,894	\$ 105,645,424	\$ 110,273,309
	Revenue	\$ 208,646,864	\$ 279,314,659	\$ 288,471,074	\$ 290,974,629	\$ 404,593,759	\$ 339,166,175	\$ 324,984,531
	GF Contribution/Fund Balance	\$ (152,883,992)	\$ (200,777,269)	\$ (218,253,726)	\$ (211,641,001)	\$ (257,422,865)	\$ (233,520,751)	\$ (214,711,222)
County Administrative Office Departmental 1050_CAO_BR	Expenditures	\$ 2,883,992	\$ 7,910,710	\$ 7,701,514	\$ 14,590,950	\$ 46,344,913	\$ 37,977,621	\$ 19,118,388
	Revenue	\$ 551,140	\$ 6,783,914	\$ 8,009,962	\$ 8,363,075	\$ 21,654,439	\$ 29,117,611	\$ 10,472,492
	GF Contribution	\$ 2,332,852	\$ 1,126,796	\$ (308,448)	\$ 6,227,875	\$ 24,690,474	\$ 8,860,010	\$ 8,645,896
County Administrative Office Nondepartmental 1050_CAON_BR	Expenditures	\$ 52,878,880	\$ 70,626,680	\$ 62,515,834	\$ 64,742,678	\$ 100,825,981	\$ 67,667,803	\$ 91,154,921
	Revenue	\$ 208,095,724	\$ 272,530,746	\$ 280,461,112	\$ 282,611,555	\$ 382,939,320	\$ 310,048,564	\$ 314,512,039
	GF Contribution/Fund Balance	\$ (155,216,844)	\$ (201,904,066)	\$ (217,945,278)	\$ (217,868,877)	\$ (282,113,339)	\$ (242,380,761)	\$ (223,357,118)
Human Resources 1060	Expenditures	\$ 10,190,178	\$ 12,817,763	\$ 11,704,919	\$ 11,548,066	\$ 15,430,656	\$ 13,752,559	\$ 15,957,843
	Revenue	\$ 9,547,901	\$ 11,309,682	\$ 11,821,329	\$ 12,270,471	\$ 11,569,020	\$ 11,465,310	\$ 11,668,230
	GF Contribution/Fund Balance	\$ 642,277	\$ 1,508,081	\$ (116,410)	\$ (722,405)	\$ 3,861,636	\$ 2,287,249	\$ 4,289,613
Human Resources Departmental 1060_HRB_BR	Expenditures	\$ 909,328	\$ 909,328	\$ (851,332)	\$ (919,550)	\$ 102,819	\$ 878,984	\$ 1,470,406
	Revenue	\$ 172	\$ 172	\$ -	\$ -	\$ 8,913	\$ -	\$ -
	GF Contribution	\$ 909,156	\$ 909,156	\$ (851,332)	\$ (919,550)	\$ 93,906	\$ 878,984	\$ 1,470,406
Human Resources Nondepartmental 1060_HRN_BR	Expenditures	\$ 9,280,850	\$ 9,280,850	\$ 12,556,251	\$ 12,467,616	\$ 15,327,837	\$ 12,873,575	\$ 14,487,437
	Revenue	\$ 9,547,729	\$ 9,547,729	\$ 11,821,329	\$ 12,270,471	\$ 11,560,107	\$ 11,465,310	\$ 11,668,230
	Fund Balance	\$ (266,879)	\$ (266,879)	\$ 734,922	\$ 197,145	\$ 3,767,730	\$ 1,408,265	\$ 2,819,207
Economic Development* 1070	Expenditures	\$ 14,823,637	\$ 10,761,686	\$ 7,813,551	\$ (904)			\$ 1,905
	Revenue	\$ 13,387,750	\$ 7,894,518	\$ 5,087,666	\$ 18,233			
	GF Contribution/Fund Balance	\$ 1,435,887	\$ 2,867,168	\$ 2,725,885	\$ (19,137)			\$ 1,905
Civil Rights Office 1080	Expenditures	\$ (8,499)	\$ (206,384)	\$ 43,642	\$ (178,221)	\$ (400,639)	\$ 92,710	\$ 381,261
	Revenue	\$ -	\$ -	\$ -	\$ -	\$ 1,356	\$ -	\$ -
	GF Contribution	\$ (8,499)	\$ (206,384)	\$ 43,642	\$ (178,221)	\$ (401,995)	\$ 92,710	\$ 381,261
Auditor-Controller 1110	Expenditures	\$ 23,060,616	\$ 128,845,450	\$ 16,976,937	\$ 51,358,067	\$ 16,301,489	\$ 16,894,453	\$ 17,886,194
	Revenue	\$ 22,169,172	\$ 124,484,043	\$ 22,098,301	\$ 50,550,903	\$ 16,502,494	\$ 16,530,982	\$ 16,571,896
	GF Contribution/Fund Balance	\$ 891,444	\$ 4,361,407	\$ (5,121,364)	\$ 807,164	\$ (201,005)	\$ 363,471	\$ 1,314,298
Auditor-Controller Departmental 1110_AUDC_DV	Expenditures	\$ 1,499,620	\$ (9,112)	\$ 458,040	\$ 1,195,336	\$ 404,239	\$ 892,553	\$ 1,907,669
	Revenue	\$ 493,538	\$ 499,290	\$ 497,350	\$ 535,564	\$ 614,595	\$ 529,082	\$ 593,371
	GF Contribution	\$ 1,006,082	\$ (508,402)	\$ (39,310)	\$ 659,772	\$ (210,356)	\$ 363,471	\$ 1,314,298
Auditor-Controller Nondepartmental 1110_ACNO_DV	Expenditures	\$ 21,560,995	\$ 128,854,562	\$ 16,518,896	\$ 50,162,731	\$ 15,897,250	\$ 16,001,900	\$ 15,978,525
	Revenue	\$ 21,675,634	\$ 123,984,754	\$ 21,600,951	\$ 50,015,339	\$ 15,887,900	\$ 16,001,900	\$ 15,978,525
	GF Contribution/Fund Balance	\$ (114,639)	\$ 4,869,808	\$ (5,082,055)	\$ 147,392	\$ 9,350	\$ -	\$ -
Treasurer-Tax Collector 1170	Expenditures	\$ 6,418,547	\$ 6,997,213	\$ 7,081,120	\$ 6,140,429	\$ 5,699,263	\$ 7,743,102	\$ 9,514,514
	Revenue	\$ 5,638,955	\$ 5,455,113	\$ 6,109,579	\$ 5,501,902	\$ 5,913,956	\$ 6,298,266	\$ 7,451,566
	GF Contribution	\$ 779,592	\$ 1,542,100	\$ 971,541	\$ 638,527	\$ (214,693)	\$ 1,444,836	\$ 2,062,948
Assessor-County Clerk-Recorder 1180	Expenditures	\$ 8,628,783	\$ 8,477,647	\$ 8,420,070	\$ 8,846,844	\$ 9,218,095	\$ 10,508,632	\$ 11,030,862
	Revenue	\$ 4,258,377	\$ 6,182,701	\$ 3,774,007	\$ 4,464,344	\$ 6,079,409	\$ 5,187,550	\$ 5,358,351
	GF Contribution	\$ 4,370,406	\$ 2,294,946	\$ 4,646,063	\$ 4,382,500	\$ 3,138,687	\$ 5,321,082	\$ 5,672,511

Three Year Forecast

Department		FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Recommended
County Counsel 1210	Expenditures	\$ 29,698,578	\$ 33,454,057	\$ 44,260,706	\$ 49,699,262	\$ 36,429,310	\$ 45,139,842	\$ 49,610,731
	Revenue	\$ 29,540,327	\$ 34,306,977	\$ 40,652,689	\$ 47,038,552	\$ 44,346,589	\$ 49,171,280	\$ 48,251,611
	GF Contribution/Fund Balance	\$ 158,251	\$ (852,920)	\$ 3,608,017	\$ 2,660,710	\$ (7,917,279)	\$ (4,031,438)	\$ 1,359,120
County Counsel Departmental 1210_COUN_BR	Expenditures	\$ (743,607)	\$ (873,768)	\$ 213,602	\$ 578,165	\$ 2,098,022	\$ 2,612,523	\$ 1,209,263
	Revenue	\$ 262,005	\$ 357,308	\$ 458,330	\$ 541,615	\$ 570,722	\$ 442,739	\$ 400,000
	GF Contribution	\$ (1,005,612)	\$ (1,231,076)	\$ (244,728)	\$ 36,550	\$ 1,527,300	\$ 2,169,784	\$ 809,263
County Counsel Nondepartmental 1210_CCND_BR	Expenditures	\$ 30,442,185	\$ 34,327,825	\$ 44,047,104	\$ 49,121,097	\$ 34,331,288	\$ 42,527,319	\$ 48,401,468
	Revenue	\$ 29,278,322	\$ 33,949,668	\$ 40,194,360	\$ 46,496,938	\$ 43,775,868	\$ 48,728,541	\$ 47,851,611
	GF Contribution/Fund Balance	\$ 1,163,863	\$ 378,157	\$ 3,852,744	\$ 2,624,159	\$ (9,444,580)	\$ (6,201,222)	\$ 549,857
Clerk of the Board 1300	Expenditures	\$ 865,040	\$ 916,390	\$ 783,508	\$ 754,012	\$ 840,624	\$ 930,278	\$ 1,053,027
	Revenue	\$ 21,984	\$ 23,431	\$ 19,365	\$ 21,944	\$ 14,101	\$ 20,000	\$ 20,000
	GF Contribution	\$ 843,056	\$ 892,959	\$ 764,143	\$ 732,068	\$ 826,523	\$ 910,278	\$ 1,033,027
Elections 1410	Expenditures	\$ 5,163,795	\$ 4,473,705	\$ 3,662,061	\$ 5,203,287	\$ 7,828,304	\$ 6,753,344	\$ 5,523,076
	Revenue	\$ 2,505,786	\$ 914,004	\$ 1,929,851	\$ 1,053,587	\$ 3,673,609	\$ 3,544,630	\$ 1,579,168
	GF Contribution	\$ 2,658,009	\$ 3,559,701	\$ 1,732,210	\$ 4,149,700	\$ 4,154,695	\$ 3,208,714	\$ 3,943,908
Emergency Communications 1520	Expenditures	\$ 15,226,574	\$ 12,498,468	\$ 13,391,864	\$ 12,505,357	\$ 13,160,438	\$ 14,091,878	\$ 16,051,469
	Revenue	\$ 11,574,868	\$ 12,131,358	\$ 11,993,511	\$ 13,965,878	\$ 14,079,889	\$ 14,536,224	\$ 14,844,469
	GF Contribution/Fund Balance	\$ 3,651,706	\$ 367,110	\$ 1,398,353	\$ (1,460,521)	\$ (919,452)	\$ (444,346)	\$ 1,207,000
Information Technology 1930	Expenditures	\$ 734,610	\$ 14,301,817	\$ 14,259,950	\$ 4,827,175	\$ (2,034,691)	\$ (3,915,338)	\$ (680,701)
	Revenue	\$ 1,127,690	\$ 1,259,139	\$ 1,554,389	\$ 1,310,338	\$ 1,519,534	\$ 550,000	\$ 550,000
	GF Contribution	\$ (393,080)	\$ 13,042,678	\$ 12,705,561	\$ 3,516,837	\$ (3,554,225)	\$ (4,465,338)	\$ (1,230,701)
District Attorney 2240	Expenditures	\$ 24,783,159	\$ 25,038,490	\$ 26,322,084	\$ 28,315,528	\$ 35,332,700	\$ 38,687,524	\$ 39,875,781
	Revenue	\$ 12,913,326	\$ 16,351,414	\$ 13,170,749	\$ 14,414,844	\$ 14,793,095	\$ 16,439,656	\$ 18,989,388
	GF Contribution/Fund Balance	\$ 11,869,833	\$ 8,687,076	\$ 13,151,335	\$ 13,900,684	\$ 20,539,605	\$ 22,247,868	\$ 20,886,393
Child Support Services 2250	Expenditures	\$ 10,733,175	\$ 10,429,115	\$ 10,590,050	\$ 10,482,528	\$ 11,020,082	\$ 11,113,007	\$ 11,646,776
	Revenue	\$ 10,759,248	\$ 10,641,081	\$ 10,169,044	\$ 10,178,573	\$ 11,165,477	\$ 11,011,596	\$ 11,562,560
	GF Contribution	\$ (26,073)	\$ (211,966)	\$ 421,006	\$ 303,955	\$ (145,395)	\$ 101,411	\$ 84,216
Public Defender 2270	Expenditures	\$ 11,775,230	\$ 12,926,204	\$ 12,135,080	\$ 14,977,196	\$ 15,425,659	\$ 16,998,293	\$ 19,146,126
	Revenue	\$ 863,693	\$ 1,121,086	\$ 1,883,390	\$ 1,289,427	\$ 1,450,569	\$ 2,645,943	\$ 2,597,981
	GF Contribution/Fund Balance	\$ 10,911,537	\$ 11,805,118	\$ 10,251,690	\$ 13,687,769	\$ 13,975,090	\$ 14,352,350	\$ 16,548,145
Sheriff-Coroner 2300	Expenditures	\$ 103,201,919	\$ 109,831,647	\$ 111,811,340	\$ 119,965,917	\$ 129,273,175	\$ 137,444,510	\$ 146,073,748
	Revenue	\$ 39,877,323	\$ 42,847,951	\$ 42,829,522	\$ 44,748,600	\$ 49,624,283	\$ 51,072,636	\$ 53,723,683
	GF Contribution/Fund Balance	\$ 63,324,596	\$ 66,983,696	\$ 68,981,818	\$ 75,217,317	\$ 79,648,893	\$ 86,371,874	\$ 92,350,065
Probation 2550	Expenditures	\$ 56,579,717	\$ 62,193,935	\$ 66,242,489	\$ 72,883,428	\$ 75,346,850	\$ 81,773,632	\$ 96,387,828
	Revenue	\$ 39,699,096	\$ 41,361,485	\$ 44,695,603	\$ 47,310,369	\$ 48,374,940	\$ 58,311,675	\$ 66,804,362
	GF Contribution/Fund Balance	\$ 16,880,621	\$ 20,832,450	\$ 21,546,886	\$ 25,573,059	\$ 26,971,911	\$ 23,461,957	\$ 29,583,466
Agricultural Commissioner 2810	Expenditures	\$ 11,276,398	\$ 10,380,040	\$ 11,191,545	\$ 11,807,673	\$ 11,837,918	\$ 12,461,904	\$ 13,028,300
	Revenue	\$ 7,528,033	\$ 6,907,235	\$ 7,403,708	\$ 7,728,947	\$ 8,527,160	\$ 7,662,678	\$ 8,322,600
	GF Contribution	\$ 3,748,365	\$ 3,472,805	\$ 3,787,837	\$ 4,078,726	\$ 3,310,757	\$ 4,799,226	\$ 4,705,700
Resource Management Agency 3000	Expenditures	\$ 82,955,686	\$ 145,285,045	\$ 129,022,787	\$ 113,464,494	\$ 106,083,025		
	Revenue	\$ 52,464,493	\$ 99,120,117	\$ 119,068,982	\$ 148,745,009	\$ 77,563,327		
	GF Contribution/Fund Balance	\$ 30,491,193	\$ 46,164,928	\$ 9,953,805	\$ (35,280,515)	\$ 28,519,698		
Housing & Community Development 3100	Expenditures						\$ 20,878,460	\$ 29,348,657
	Revenue						\$ 11,436,078	\$ 16,670,212
	GF Contribution/Fund Balance						\$ 9,442,382	\$ 12,678,445

Department		FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Estimated	FY 2022-23 Recommended
Public Works, Facilities, & Parks 3200	Expenditures						\$ 121,547,843	\$ 177,512,358
	Revenue						\$ 102,209,924	\$ 159,927,516
	GF Contribution/Fund Balance						\$ 19,337,919	\$ 17,584,842
Health 4000	Expenditures	\$ 215,715,616	\$ 226,943,008	\$ 250,118,036	\$ 259,802,463	\$ 270,764,675	\$ 297,399,789	\$ 352,194,144
	Revenue	\$ 238,744,032	\$ 251,039,616	\$ 241,460,912	\$ 246,239,510	\$ 278,371,387	\$ 275,449,599	\$ 320,437,161
	GF Contribution/Fund Balance	\$ (23,028,416)	\$ (24,096,608)	\$ 8,657,124	\$ 13,562,953	\$ (7,606,712)	\$ 21,950,190	\$ 31,756,983
Social Services 5010	Expenditures	\$ 249,145,517	\$ 256,966,277	\$ 260,516,702	\$ 262,561,621	\$ 265,397,449	\$ 330,151,402	\$ 310,071,324
	Revenue	\$ 241,602,438	\$ 246,843,815	\$ 245,491,881	\$ 248,404,753	\$ 262,279,189	\$ 311,608,956	\$ 286,482,112
	GF Contribution/Fund Balance	\$ 7,543,079	\$ 10,122,462	\$ 15,024,821	\$ 14,156,868	\$ 3,118,260	\$ 18,542,446	\$ 23,589,212
Library 6110	Expenditures	\$ 9,450,293	\$ 8,407,297	\$ 9,159,522	\$ 9,396,171	\$ 9,528,605	\$ 10,715,920	\$ 11,306,033
	Revenue	\$ 9,228,450	\$ 9,269,292	\$ 10,021,707	\$ 11,002,106	\$ 11,427,034	\$ 10,911,524	\$ 11,170,725
	Fund Balance	\$ 221,843	\$ (861,995)	\$ (862,185)	\$ (1,605,935)	\$ (1,898,429)	\$ (195,604)	\$ 135,308
Cooperative Extension Service 6210	Expenditures	\$ 437,439	\$ 388,261	\$ 317,288	\$ 421,662	\$ 465,109	\$ 507,035	\$ 551,347
	Revenue	\$ 25,073	\$ 5,249	\$ 16,471	\$ 9,078	\$ 1,292	\$ 27,292	\$ 27,575
	GF Contribution	\$ 412,366	\$ 383,012	\$ 300,817	\$ 412,584	\$ 463,817	\$ 479,743	\$ 523,772
Parks 7500	Expenditures	\$ 16,718,726	\$ -	\$ 12,350				
	Revenue	\$ 15,577,958	\$ 649,409					
	GF Contribution/Fund Balance	\$ 1,140,768	\$ (649,409)	\$ 12,350				
Natividad Medical Center 9600	Expenditures	\$ 345,559,834	\$ 406,003,584	\$ 419,041,137	\$ 574,278,014	\$ 581,044,407	\$ 354,630,437	\$ 391,221,605
	Revenue	\$ 428,383,838	\$ 509,836,533	\$ 589,880,809	\$ 597,516,658	\$ 644,230,812	\$ 375,822,767	\$ 394,650,960
	Net Position	\$ (82,824,004)	\$ (103,832,949)	\$ (170,839,672)	\$ (23,238,644)	\$ (63,186,405)	\$ (21,192,330)	\$ (3,429,355)
Countywide Totals	Expenditures	\$1,312,763,669	\$1,590,428,173	\$1,509,024,013	\$1,712,254,532	\$1,764,938,629	\$1,656,305,788	\$ 1,839,743,348
	Revenue	\$1,406,086,675	\$1,719,269,908	\$1,719,604,539	\$1,804,758,665	\$1,916,108,974	\$1,681,080,741	\$ 1,782,646,657
	GF Contribution/Fund Balance	\$ (93,323,006)	\$ (128,841,735)	\$ (210,580,526)	\$ (92,504,133)	\$ (151,170,345)	\$ (24,774,953)	\$ 57,096,691

Effective FY 2016-17, Resource Management Agency (RMA) reorganized its reporting structure. Expenditures & Revenues are now reported at the division level.

Effective FY 2017-18, Parks falls under the Resource Management Agency (RMA).

Effective FY 2017-18, the Equal Opportunity Office was renamed Civil Rights Office.

Effective FY 2019-20, Economic Development was reorganized and now falls under the County Administrative Office (CAO) and RMA.

Effective FY 2021-22, the Resource Management Agency (RMA) was dissolved and the Public, Works, Facilities & Parks Department and the Housing & Community Development Department were formed.





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# Strategic Initiatives

## Monterey County Strategic Initiatives

### Overview

Monterey County's strategic initiatives are one element of an integrated management system focused on understanding how well programs and services are meeting defined goals with the resources provided by County, State and Federal funds. This system links together four previously separate efforts by the County to understand and evaluate programmatic performance.

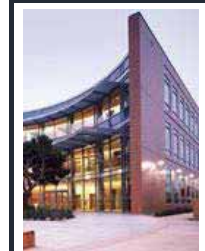


Each element of this integrated management system provides critical information for County officials, staff and the public.

- **Strategic initiatives** are set by the Board of Supervisors. They establish overarching priorities for the County and provide direction to departments during the budget development process.
- **Department Operational Goals** are developed at the department level as part of the annual budget development process. They align with the Board of Supervisors' strategic initiatives.
- **Programs and services** are delivered by County staff. They are designed and budgeted in accordance with established budget goals.
- **Performance measures** provide a framework to assess County programs and services in relation to the Board's strategic initiatives. Department directors, managers and supervisors use performance data on an ongoing basis to manage for results and improve programs.



ECONOMIC DEVELOPMENT



ADMINISTRATION



HEALTH AND HUMAN SERVICES



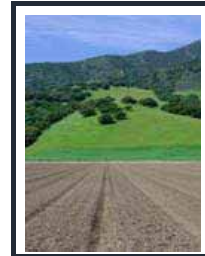
INFRASTRUCTURE



PUBLIC SAFETY

## Strategic Initiatives

Policy Area	Strategic Initiative
<b>Economic Development</b> <i>“Enhancing the well-being and prosperity of Monterey County Residents”</i>	Through collaboration, strengthen economic development to ensure a diversified and healthy economy.
<b>Administration</b> <i>“Efficient and Effective Government Operations”</i>	Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.
<b>Health and Human Services</b> <i>“Health and Wellness for Monterey County Residents”</i>	Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.
<b>Infrastructure</b> <i>“Meeting our Facilities, Water, Technology and Transportation Needs”</i>	Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.
<b>Public Safety</b> <i>“Creating Safe Communities”</i>	Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow while reducing violent crimes.



**ECONOMIC DEVELOPMENT**



**ADMINISTRATION**



**HEALTH AND HUMAN SERVICES**



**INFRASTRUCTURE**



**PUBLIC SAFETY**

## Key Objectives for Strategic Initiatives

### Economic Development

- Create better paying jobs, reduce poverty and increase the revenue base through business expansion while adding to the economic vitality of the County.

### Administration

- Achieve a balanced budget each year that sustains core services and efficiently allocates resources.
- Recruit and retain a diverse, talented workforce that supports the mission of Monterey County.
- Foster innovation in order to improve efficiency and effectiveness of County services.

### Health and Human Services

- Reduce regional, socio-economic inequities in health outcomes.
- Improve health outcomes through healthy and wellness promotion and access to top quality healthcare.
- Advocate for a sufficient allocation of funds from the state and federal governments that will enable the County to carry out its authorized health care programs.

### Infrastructure

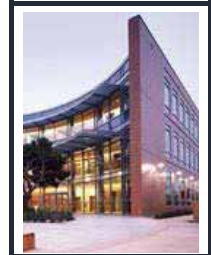
- Improve the conditions of County roads and bridges.
- Promote the use of best environmental practices for County facilities and operations.
- Provide for adequate County facilities and infrastructure.
- Protect water quality and provide for adequate water supply.

### Public Safety

- Create and sustain a comprehensive approach to reducing violence.
- Attain safe and appropriate facilities to house adult and juvenile offenders that prepare them for successful re-entry to society.
- Engage public safety stakeholders, partners, and whole community in resiliency building activities including emergency reporting, disaster preparedness, mitigation response and recovery.



ECONOMIC DEVELOPMENT



ADMINISTRATION



HEALTH AND HUMAN SERVICES



INFRASTRUCTURE



PUBLIC SAFETY



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# General Financial Policies

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## 1. PURPOSE AND BACKGROUND

The stewardship of public funds is one of the most significant responsibilities given to the officials and managers of the County of Monterey (County). The development and maintenance of prudent financial policies enable County officials to protect public interests, ensure transparency, and build trust. Financial policies define a shared understanding of how the County develops its financial practices and manages its resources to provide the best value to the community.

This document centralizes the County's financial policies to establish a framework for overall fiscal planning, management, and guidance. These policies are reviewed, updated, and brought before the Board of Supervisors (Board) as needed but at least annually for adoption. This continued review and adoption promotes sound financial management and helps maintain the County's stability, efficiency, and effectiveness by ensuring the Board's financial guidance is provided before all County actions. The policies also offer guidelines for evaluating both current activities and proposals for future programs and direct the County's financial resources toward meeting its objectives and strategic initiatives.

The policies provide general financial guidance in the management of the County's financial affairs and are to be used by all County departments to meet their obligation to operate in a financially prudent manner. The Recommended Budget adheres to these policies.

## 2. GENERAL FINANCIAL PHILOSOPHY

The financial policies provide a sufficient financial base and the resources necessary to support and sustain an adequate and responsible community service level to ensure public safety, enhance the physical infrastructure and environment, and improve and maintain the quality of life within our community.

The cornerstone and highest priority of the County's financial policies is fiscal integrity. It shall be the goal of the County to achieve a strong financial condition with the ability to:

- a. Sustain adequate financial liquidity to meet normal operating and contingent obligations;
- b. Provide an acceptable level of medical, social, law enforcement, and other protective services to assure public health and safety;
- c. Ensure a sufficient financial base is maintained to withstand local and regional economic impacts;
- d. Prudently plan, coordinate, review, and implement responsible community development and growth;
- e. Foster the ability to adjust efficiently to the community's changing service requirements;
- f. Maintain and improve infrastructure and capital assets;
- g. Regularly review programs and operational methods to improve processes that result in higher productivity, eliminate repetitive and duplicative functions.
- h. Encourage collaboration with other government entities, the private sector, and public-private partnerships where cost and risk are minimized in the delivery of services within the community;
- i. Promote equitable sharing of costs by service users.
- j. Support sound financial management by providing accurate and timely information on the County's financial condition;
- k. Ensure the legal use of financial resources through effective systems of internal controls;
- l. Provide a framework for the wise and prudent use of debt financing and maintain a good credit rating in the financial community; and

### 2.1 The Annual Budget

- a. The County Administrative Office will recommend a balanced budget that aligns annual expenditures with conservative revenue estimates to minimize the use of fund balance or other one-time financing sources for ongoing operating expenditures ;
- b. The County Administrative Office will consult with Department Heads and seek their input in developing the Recommended Budget through cooperative discussions and budget workshops;

- c. The County Administrative Office will keep the Board apprised on the condition of the County's finances and emerging fiscal issues; and
- d. Through the Board's Legislative Committee, the County will work with the California State Association of Counties (CSAC), state representatives, legislative advocates in the State Capitol, and other local government organizations to assure any state programs administered by the County are adequately funded and any realignment of state and county responsibilities are fiscally neutral.

### 3. ROLES AND FUNCTIONS

#### 3.1 Role of County Administrative Office

The County Administrative Office serves as the chief policy advisor to the County Administrative Officer and the Board. The County Administrative Office promotes responsible resource allocation, strives to protect the County's financial position and integrity, and provides independent analysis on policy issues. The County Administrative Officer is the fund manager for the General Fund and all other funds, and on behalf of the Board, the County Administrative Officer makes independent recommendations regarding all additional funds under their jurisdiction.

#### 3.2 Principal Functions of the County Administrative Office

Principal functions of the County Administrative Office include:

- a. Promoting continuous improvement of the structures, systems, processes, and effectiveness of programs;
- b. Recommending effective fiscal policies to carry out programs;
- c. Verifying Board policies are consistently applied;
- d. Preparing the annual financial plan (Recommended Budget);
- e. Developing financial forecasts;
- f. Working with departments to evaluate potential federal, state, and local budget impacts;

- g. Monitoring revenues and expenditures for conformance with the annual budget; and
- h. Ensuring that items brought before the Board are accurate, complete, fully justified, and reviewed by appropriate stakeholders.

#### 3.3 Principal Functions of County Departments

Departments are considered the content experts for the functions they perform. They are responsible for:

- a. Carrying out operations efficiently and cost-effectively while adhering to all county, state, and federal laws, regulations, and policies;
- b. Preparing budgets and financial estimates with attention to accuracy based on their operational expertise, county, state, and federal funding changes, and economic indicators affecting revenues, expenditures, and service levels;
- c. Reviewing, evaluating, and assessing potential federal and state budget issues that may impact local budgets;
- d. Monitoring monthly revenue and expenditure performance and conformance with the annual budget;
- e. Developing and performing financial forecasts;
- f. Meeting the Board's strategic initiatives and its policies; and
- g. Ensuring items brought before the Board are transparent, accurate, complete, fully justified, and reviewed by all appropriate stakeholders.

#### 3.4 Principal Functions of the Budget Committee

The Budget Committee's principal functions include receiving staff updates on financial issues affecting the County and providing oversight and direction to staff in developing and modifying the budget.

#### 3.5 Principal Functions of the Capital Improvement Committee

The Capital Improvement Committee's principal functions are to review the status of projects and establish a priority between competing needs.

## 4. SERVICES AND FUND STRUCTURE

### 4.1 General Fund

The County provides a broad range of mandated and non-mandated government services. The cost of these services is accounted for in the General Fund, the County's largest single fund. The General Fund is used to account for revenues and expenditures unless another fund has been created to account for a specific item, activity, or program.

### 4.2 Other Funds

Other governmental and proprietary funds that account for activities not provided by the General Fund are described below *Other Governmental Funds*

- a. Special revenue funds are used to account for proceeds and expenditures from specific revenue sources to finance designated activities required by statute, regulation, ordinance, resolution, or board order.
- b. Debt service funds are used to provide repayment of debt, such as Certificates of Participation (COPs), short-term borrowing, and other obligations.
- c. Capital project funds are used for capital improvements and specified capital projects.

#### *Proprietary Funds*

- a. Enterprise funds are financed and operated like private business enterprises whose services are primarily funded through user charges.
- b. Internal service funds are used to account for any activity that provides goods or services to other funds, departments, or agencies of the County.

### 4.3 Major Funds

The County Administrative Officer or designee shall have the authority to determine funds that will be considered major funds for financial planning purposes. In addition to significant appropriations, factors that may be considered when designating major funds include, political/social sensitivity of the activities financed from that fund, impact or potential impact of that fund on other programs or services, the significance of that fund on financing activities which are of high interest to the County and the

public, and, the existence of known uses or users of that information (e.g., bond rating companies, investors).

Major funds are as follows, but not limited to: 1) General Fund; 2) Natividad; 3) Facility Master Plan Projects; 4) Road Fund; 5) Library Fund; 6) Behavioral Health Fund; 7) Health and Welfare Realignment Fund; 8) Local Revenue Fund, and 9) Laguna Seca Recreation Area Fund.

## 5. OPERATING BUDGET

### 5.1 The County Budget

The Recommended Budget is the central financial planning document that embodies all County departments' goals, objectives, priorities, levels of service, and the associated operating revenue and expenditures. Appropriation authority is granted on the relationship between expected expenditures and revenue; therefore, appropriation authority is granted contingent on this relationship meeting the Recommended Budget. If revenues fall below expected amounts, the department must take all actions available to reestablish a revenue and expenditure relationship that conforms to the Recommended Budget.

The Recommended Budget shall be presented to the Board for adoption in June of each year and presented clearly for a general audience of the public. The Recommended Budget may be modified as approved by the Board during the fiscal year.

### 5.2 Balanced Budget

The County must adopt a *statutorily* balanced budget. A budget is *statutorily* balanced when the total estimated financing sources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). At no time shall spending in a given year exceed total current revenues plus any fund balance carryover from the prior year.

In addition to adopting a *statutorily* balanced budget, the County ensures the ongoing sustainability of its services by producing a *structurally* balanced budget. A *structurally* balanced budget matches total



ongoing expenditures to the annual estimated revenues. In a *structurally* balanced budget, beginning fund balance may not be used as a financing source for ongoing expenditures. Departments have a fiscal objective to avoid using fund balance for operating purposes by aligning annual operating expenditures with annual operating revenues.

### 5.3 Ongoing Maintenance and Operations Needs

The County will adequately fund ongoing maintenance and operational needs with ongoing annual revenue. Without prior direction and approval by the Board and its Budget Committee, the use of one-time revenues or short-term borrowing is not allowed as a resource to finance ongoing maintenance and operational needs.

### 5.4 Adequate Maintenance of Capital Facilities and Equipment

The County shall establish as a primary fiscal responsibility the preservation, maintenance, future improvement and, when applicable, orderly replacement of the County's capital facilities and equipment.

### 5.5 CalPERS

The annual budget will provide adequate funding for all retirement systems. The County contracts with the California Public Employees' Retirement System (CalPERS) to provide retirement benefits under their defined benefit program. As a participant, the County is required to annually fund at a minimum the cost for retiree health benefits, otherwise known as Other Post-Employment Benefits (OPEB). To provide long-term funding for this benefit, the Board authorized joining CalPERS' California Employers' Retiree Benefit Trust (CERBT) and the pre-funding of the County's OPEB liabilities.

Due to its length, the Pension Liability Policy is separate from these policies and available online: <https://www.co.monterey.ca.us/government/departments-a-h/administrative-office/budget-analysis/county-policies/budget-policies>

### 5.6 Budget Deficits

Departments estimating a budget deficit shall prepare and submit a report to the Budget Committee that outlines the cause of the problem, the alternatives available to mitigate the projected budget deficit, and the department's recommended action. All additions to appropriations, transfers between funds, major plans to reduce service levels, or plans to request funding from the contingencies appropriation require approval by at least four Board members (4/5ths vote).

### 5.7 Appropriations and Transfers

The following policy establishes appropriation control at the appropriation unit level, per Section 29120 of the California Government Code. The County Administrative Officer, per Section 29092 of the California Government Code, is the designated administrator over appropriation control, which includes transfers and revisions of appropriations that do not result in an overall increase in appropriations for an appropriation unit.

Post budget adoption, a department may request a transfer between major expense categories within the same appropriation unit. The County Administrative Officer has designated authority to approve moves between major expense categories. Examples of major expense categories include salary and employee benefits, services and supplies, and other financing uses. Departments can only request a transfer between major expense categories within the same appropriation unit. The County Administrative Office must approve the request to transfer between major expense categories.

Transfers of appropriations between appropriation units must be approved by Board resolution. Per Section 29125 (a) of the California Government Code, operating transfers in and out between funds are not a transfer of appropriations, as, per Section 29089 of the County Budget Act, transfers out by fund are specified in the budget and are adopted by resolution.

### 5.8 Responsibility for Budget Management and Budgetary Control

The County shall maintain a budgetary control system to help it adhere to the budget. The County Administrative Office has budgetary control and authority over appropriations. The Auditor-Controller shall administer and maintain the system utilized for budgetary control. As the administrator of the budgetary control system, the Auditor-Controller shall notify the County Administrative Office when a department is reaching an appropriation limit. The Auditor-Controller shall seek guidance from the County Administrative Office on all issues relating to appropriation limits and controls.

County Officers and Department Heads have primary responsibility for managing departmental budgets by:

- a. Providing accurate and timely budget estimates;
- b. Monitoring revenues to ensure timely receipt in the amounts anticipated;
- c. Ensuring that expenditures comply with the law, adopted resolutions, policies, and align appropriations relative to revenues;
- d. Providing prompt notification to the County Administrative Office when either revenues or expenditures are not as anticipated; and
- e. Preparing and justifying budget revisions when necessary.

### 5.9 Preparation of Financial Reports

The County Administrative Office annually prepares:

- a. A Budget End-of-Year Report (BEYR) to retrospectively report on actual financial performance at a detail and summary level;
- b. A current year estimate and three-year forecast to provide current year performance and forward-looking perspective to advise the Board on future challenges and provide a base for building the following year's Recommended Budget; and
- c. Additional reports, as appropriate, to keep the Board informed on current financial performance and developments.

The Auditor-Controller's Office annually prepares:

- a. An Annual Comprehensive Annual Financial Report (ACFR), as required by the state, that reports on the County's financial position and activities beyond Generally Accepted Accounting Principles (GAAP) or state law requirements to provide readers with a broader understanding of financial operations;
- b. A Single Audit that reports federally funded County activities in compliance with the U.S. Office of Management and Budget Circular A-133 Compliance Supplement to assure the County's adherence to laws, regulations, contracts, and grants applicable to its major federal programs;
- c. A Cost Allocation Plan (COWCAP), a schedule required by the Federal Management Circular A-87, "Cost Principles for State and Local Governments" that confirms and allocates the indirect costs of the County to operating and non-general county departments; and
- d. The countywide annual Tax Rate Book.

The County Administrative Office has oversight and contract management over the external auditors reviewing the ACFR. External auditors shall report to the County Administrative Office on audit findings. The County Administrative Office will take audit findings thereafter to the Board.

### 5.10 Publication of Budget

The County Administrative Office shall publish annually a Recommended Budget document that satisfies nationally-recognized standards for effective budget presentation. The Auditor-Controller shall annually publish an adopted budget document to meet State Controller's Office requirements.

### 5.11 County Budget Development

Budget development is an annual process incorporating the Board's priorities and weighing competing requests for County resources within expected fiscal constraints. The process begins with departments preparing "baseline" budgets proposing

levels of service and staffing that can be carried out within expected resources (e.g., program revenues and general fund contributions). To the extent there are increased costs or reduced revenue, baseline budgets may indicate potential reductions in staffing or services to maintain budgetary balance if additional resources are not provided. Departments may submit "augmentation requests" for additional resources to mitigate potential impacts, increase staffing/services, or invest in infrastructure. The County Administrative Office evaluates baseline budgets and augmentation requests within the constraints of a balanced budget and builds the annual Recommended Budget. Staff considers the following criteria in formulating recommendations for the annual budget and subsequent mid-year budget modifications:

- a. Mandated by current law or Board policy;
- b. Alignment with the County's strategic initiatives and priorities;
- c. Consistent with community priorities expressed in forums, surveys, and other community engagement initiatives;
- d. Necessary to maintain the current level of mission-critical services/operations;
- e. Substantiation of compelling public need (e.g., health, safety, economic vitality, quality of life) that cannot be met within existing resources;
- f. Likelihood of success based on prior performance, degree of planning/specificity, requested resources, and assumed timeline;
- g. Leverages sustainable financial support from non-County sources;
- h. Appropriate placement of responsibility (federal, state, or local);
- i. Degree of urgency; and
- j. Critical infrastructure investment to ensure productivity and continuity of operations.

Criteria in the listing are not exhaustive or in any particular order, nor are they mutually-exclusive; funding recommendations may align with more than one criteria.

#### 5.12 Establish Countywide Priorities

The Board has a continuous process of establishing countywide priorities for ensuing years. The Board

implements these priorities in the Recommended Budget within the framework of the law. Understanding that elected officials and Department Heads are charged with the actual provision of services to the community, the Board shall set broad priorities to ensure flexibility for departments to concentrate on these priorities.

#### 5.13 Authorization of Elected Officials

In determining service levels, the Board and County Administrative Office recognize that countywide elected officials have constitutional and/or statutorily created mandates and are accountable to the electorate. Although the Board adopts a budget for each department, elected officials will determine the services they will provide within the adopted budgetary constraints. These policies recognize that elected officials have independent constitutional and/or statutory powers to direct service levels and priorities within their departments. These powers are independent of the Board in part because these officials (like the Board) serve at the pleasure of the electorate. However, the Board is responsible for allocating appropriations to all departments.

#### 5.14 Budget Adoption Level

Under the County Budget Act (California Government Code, Sections 29000 through 29144), the Board enacts the annual financial plan (the Adopted Budget) through the passage of a resolution. The resolution mandates the maximum authorized expenditures for the fiscal year and sets appropriation control at the appropriation unit level. An appropriation unit represents one or more budget units and defines the budgetary limits of those budget units. A budget unit represents a program or group of programs providing a similar service. The assignment of an appropriation unit is guided by State Controller financial reporting requirements and/or County requirements. Pursuant to Section 29092 of the County Budget Act, the County Administrative Office is charged by the Board to monitor and make administrative decisions related to appropriation control.

### 5.15 Amendments to the Adopted Budget

Modifications to the Adopted Budget require approval by at least four Board members (4/5ths vote). Amendments to the Adopted Budget will be made in compliance with Board policies.

### 5.16 Budgetary Basis

The County uses the modified accrual basis of accounting following Generally Accepted Accounting Principles (GAAP). The budgetary basis is substantially the same as the modified accrual method of accounting that is used for financial reporting for all governmental funds except enterprise funds. The County currently has three enterprise funds which are budgeted based on a full accrual basis of accounting.

### 5.17 Capital Asset Definition

The County defines capital assets as assets with initial, individual costs of \$5,000 or more and an estimated useful life above one year except for infrastructure for which the threshold is set at \$100,000. Capital assets include both tangible and intangible assets categorized by asset type for reporting purposes.

## **6. STRATEGIC PLANNING**

### 6.1 Three-Year Forecast

The County uses a Three-Year Forecast strategic model to develop, initiate, and modify policies and budgets. The Three-Year Forecast demonstrates the County's ability to accomplish long-term goals by determining the potential budgetary impacts of current budget decisions. This approach allows the Board to be aware of the probable long-term outcomes of alternative decisions and to select the one that effectively serves the interests of the community within the financial resources of the County.

The Three-Year Forecast identifies fund balances, revenue patterns, expenditure trends, and cash requirements. It is neither a future budget nor does it recommend services or programs. The Forecast is a guide to assist in making recommendations and

building future budgets. The Forecast is designed to facilitate decision-making based on two fundamental questions: "What is the County's financial future without change?" and "What path does the County wish to take for the future?"

The annual Three-Year Forecast is prepared in February by the County Administrative Office, with the subject matter expert assistance of departments. The timeframe allows departments to obtain prior-year audited results and six-months of actual financial data in the current fiscal year. The Forecast serves as a current year estimate and three-year financial outlook for building next year's Recommended Budget.

## **7. REVENUE AND EXPENDITURE POLICIES**

### 7.1 Revenue Diversification

A diversified and stable revenue system will be maintained to shelter community services from short and long-term fluctuations to the extent possible.

### 7.2 Revenue Estimates

Annual revenues are conservatively estimated as a basis for preparing the Recommended Budget. Estimates shall not be based on optimistically hoped-for events but accepted analytical techniques that use historical data, economic trends and indicators, information available from the state and other governmental agencies, and other accepted standards. In general, revenue estimates shall not assume any growth rate that is not well documented. Real growth that occurs beyond budgeted revenue will be recognized through budgetary adjustments. Significant revenues will be estimated by the department that manages the program and then reviewed first by the County Administrative Office and subsequently by the Board's Budget Committee before the adoption of the Recommended Budget.

### 7.3 Current Revenues

Annual expenditures shall be balanced to ongoing annual revenues without the use of one-time financing. Deficit financing and borrowing will not be used to support ongoing County services and

operations without explicit Board direction and approval. The Board shall be advised that interfund loans are required, or the use of non-appropriated funds is requested.

#### 7.4 User Fees

The County charges user fees for various services when it is appropriate and permitted by law. Unless set by policy, regulation, or statute, user fees are established and maintained at the Board's discretion. Fees will generally be set at a level sufficient to cover both direct and indirect costs of the services provided. The service may be subsidized by the County as deemed necessary by the Board. Factors for subsidy consideration include whether a subsidy causes an inappropriate burden on taxpayers, the degree to which the service benefits a segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

All fees for services are reviewed as necessary and adjusted where appropriate. The full cost of providing a service is calculated to provide a basis for setting the charge or fee and incorporates direct and indirect costs, including operations and maintenance, overhead, charges for the use of capital facilities, as well as depreciation. Other factors for fee or charge adjustments may include the impact of inflation, other cost increases, the adequacy of the coverage of costs, current competitive rates, and contractual or statutory restrictions. Part of the decision-making process in establishing new services or increasing service levels should include an analysis of fees and user charges and a desired cost-recovery threshold. Increases may be justified based on outside variables not considered during the baseline budget submissions (e.g., water levels, gas prices, economy).

#### 7.5 One-Time Revenues

The use of one-time revenues for ongoing expenditures is discouraged. Unpredictable revenues are budgeted conservatively, and any amount collected over the budget is generally carried forward in the fund balance.

#### 7.6 Revenues of a Limited or Indefinite Term

Revenues of a limited or indefinite term will generally be used for those limited or unlimited term functions associated with the revenue. If it cannot be done, the revenue is to be considered discretionary revenue. It may be used for one-time expenditures to ensure no ongoing service programs are lost when such revenues are reduced or discontinued.

#### 7.7 Use of Discretionary General Fund Revenue

Departments shall maximize the use of non-General Fund discretionary revenue and minimize the need to use discretionary General Fund revenue to fund programs. The Board will prioritize the use of discretionary General Fund revenue through the annual budget process.

#### 7.8 Maintaining Revenue and Expenditure Categories

The County will maintain revenue and expenditure categories per state statute and administrative regulation and operational needs.

#### 7.9 Outside Organization Contributions

##### **Public Safety Sales Tax (Proposition 172)**

Government Code Section 30052 requires Proposition 172 funds be placed into a special revenue fund and expended on such public safety services as sheriffs, fire, county district attorneys, and corrections.

The County has historically shared its Proposition 172 revenues with other agencies to help fund fire districts and offset costs to cities for emergency dispatch services. In the event of fiscal constraints, the Board retains the authority to reduce allocations to other agencies upon findings that internal public safety programs would otherwise require program reductions. The County Administrative Office is charged with determining when a reduction to other agencies would be appropriate and obtaining authorization from the Board to begin those discussions.

##### *Emergency Communications Users' Offset*

The Emergency Communications Department receives five percent (5%) of Proposition 172 revenues. The current agreement with user agencies fixed their funding at five percent (5%) of the County's total Proposition 172 revenues for the most recently audited fiscal year (e.g., the FY 2022-23 allocation will be five percent (5%) of FY 2020-21 audited actuals). Overall, ten percent (10%) of Proposition 172 revenues are distributed for emergency communication operations.

*Fire Agencies' Distribution*

The County shares with the Association of Firefighters and Volunteer Fire Companies 9.13% of the County's Proposition 172 revenue of the most recently audited fiscal year. The various fire agencies allocate the Proposition 172 revenue amongst themselves via their own allocation formula.

*Distributions to Sheriff, Probation, and District Attorney*

After allocation to local fire agencies and Emergency Communications, 80.87% percent of Proposition 172 revenues are distributed to the Sheriff, Probation, and District Attorney departments as approved by the Board in the base year of FY 1995-96, with growth revenues distributed using the percentages listed below:

<u>Department</u>	<u>% of Growth</u>
Sheriff	61.2%
District Attorney	21.7%
Probation	17.1%

*County Agency Distribution*

The State Board of Equalization apportions Proposition 172 revenues to each county based on its proportionate share of statewide taxable sales. Due to the disbursement cycle of Proposition 172 revenues from the State Controller, each fiscal year's actual Proposition 172 revenues are not known until August of the following fiscal year.

*Proposition 172 Distribution Formula*

<u>Agency</u>	<u>Prop. 172 Distribution</u>
Local Fire Agencies	9.13%
Emergency Communications	10.0%
Other Public Safety County Departments	80.87%

**Contributions from Transient Occupancy Tax (TOT)**

*Contributions to Economic Development Set Aside*

The County has agreed to annual contributions to the Monterey County Convention and Visitors Bureau, Film Commission, and Arts Council, respecting the value these organizations add to the community and their role related to the County Transient Occupancy Tax (TOT) revenues. This contribution is based on a shared percentage of total TOT revenues from the previously audited fiscal year. The Convention and Visitors Bureau receives a contribution equal to 6.00%, the Film Commission receives a contribution equal to 0.95%, and the Arts Council receives a contribution equal to 1.98%, totaling a combined 8.93% contribution from the County's TOT revenues. In the event of fiscal constraints, the Board retains the authority to reduce its allocation to these outside agencies upon findings that internal countywide priority programs would otherwise require program reductions. The County Administrative Office is charged with determining when a reduction to outside agencies would be appropriate and obtaining authorization from the Board to begin those discussions.

*Contributions to the Road Fund*

In FY 2013-14, the TOT contribution percentage for the Road Fund was established by the Board at twenty percent (20%) of total TOT revenue. Per annum, the contribution shall increase by one percent (1%) until it reaches a twenty-five percent cap (25%). This contribution replaces, and is not in addition to, the \$2.0 million the County previously provided per annum to the Road Fund from the General Fund.

### *Annual Contributions*

Organizations that are not part of the County, but receive contributions from the County, shall not have their appropriation carried forward from budget-cycle to budget-cycle unless authorized and directed by the Board. At the will of the Board, organizations receiving County contributions may be subject to annual review and presentation to the Board on the value and services provided to the community as a result of County funds.

#### 7.10 Appropriations for Contingencies

The County annually adopts an appropriation for contingencies to provide sufficient working capital and a margin of safety for unplanned operational needs. The contingency appropriation may be used at the discretion of and by the action of the Board. The contingency appropriation is utilized only after all other budget resources have been examined. The appropriation for operational contingencies shall be equal to one percent (1%) of estimated General Fund revenues unless expressly modified by the Board as part of the annual budget adoption.

#### 7.11 Performance Measures

Departments shall develop key performance measures that address best practices, desired outcomes, Board strategic initiatives, annual goals, and measurable key indicators to ensure resource optimization and maximize results. Departments will pursue the most cost-effective means to achieve their performance measures. Performance measures provide the criteria that the Board and management uses to evaluate departmental requests for funding.

#### 7.12 Payment for Goods from Prior Year

Goods and services ordered but not received prior to the end of the fiscal year will be paid from the current year's budgeted appropriations. The department's payment for goods and services to be received or used in the next year are not authorized for payment from current year funds, unless the items are dues or maintenance agreements where recurring invoices for the next year are generally due before year-end.

## **8. FUND BALANCE AND RESERVE POLICIES**

### 8.1 Use of Year-End Fund Balance

The fund balance is a measurement of available financial resources. It is the difference between total assets and total liabilities in each fund. The Board recognizes that the maintenance of fund balance is essential to preserving the County's financial integrity. The County's goal is to use fund balance as a source to finance one-time investments, reserves, and/or commitments. As a one-time financing source, any unbudgeted year-end fund balance will be used for non-recurring expenditures and only after the yearly audit and confirmation of the General Fund's *fund balance*.

Governmental Accounting Standards Board (GASB) Statement 54 distinguishes fund balance based on the relative strength of the constraints that control the purposes for which specified amounts can be spent. Beginning with the most restrictive constraints, fund balance amounts are reported in the following categories:

- a. **Nonspendable fund balance** – amounts that are not in a spendable form (e.g., inventory) or are legally or contractually required to be maintained intact (e.g., permanent fund principal).
- b. **Restricted fund balance** – amounts that can be spent only for the specific purposes stipulated by external parties, either constitutionally or through enabling legislation (e.g., grants or donations).
- c. **Committed fund balance** – amounts that can only be used for the specific purposes determined by a formal action (resolution) of the Board. Commitments may be changed or lifted only by referring to the formal action that imposed the constraint originally (e.g., the Board's commitment in connection with future capital projects).
- d. **Assigned fund balance** – amounts intended to be used for specific purposes. Intent can be expressed by the Board, or the County Administrative Officer, or designee.

- e. **Unassigned fund balance** – includes all amounts not contained in other classifications and is the residual classification of the General Fund only. Unassigned amounts are available for any legal purpose.

### 8.2 Fund and Reserve Levels

Sufficient fund balance and reserve levels are a critical component of the County's overall financial management strategy. They are key factors in the ability to sustain service delivery and obtain external financing. Rating agencies analyze fund balance when considering the County's overall financial strength and creditworthiness. Adequate reserves enable flexible financial planning in developing future capital projects, dealing with unforeseen emergencies and changes in fiscal conditions. Each fund shall maintain a level of reserves, providing a positive fund balance throughout the fiscal year. In the event a fund anticipates going in a negative cash position, the fund manager shall immediately bring to the Budget Committee a report outlining the reason(s) along with a financial plan to ensure the fund regains a positive cash balance.

The County uses a strategic reserve policy to provide adequate fund balance throughout the year. All major County funds shall develop a reserve policy and fund a reserve in conformance with their industry's best practices. In the event such best practices are non-existent, the fund shall adopt the percentages as follows: an appropriation for operational contingencies equal to one percent (1%) of estimated annual revenue and a strategic reserve equal to ten percent (10%) of estimated annual revenue

### 8.3 Committed Fund Balance – Strategic Reserve Fund

The County will commit a portion of the *fund balance* in the General Fund as a strategic reserve to provide the County with sufficient working capital and be used to fund settlement of legal judgments against the County in excess of reserves normally designated for litigation, for short-term revenue reductions due to economic downturns, for natural disasters as determined by the County Administrative Officer or Board, and for one-time-only state budget reductions that could not be

addressed through the annual appropriations for contingencies in the General Fund. The County's goal is to maintain a strategic reserve equal to ten percent (10%) of the General Fund estimated revenues. The Natividad Medical Center (NMC) strategic reserve designation, established in 2011, is a sub-designation of the General Fund strategic reserve.

If the strategic reserve is utilized to provide temporary funding of unforeseen needs, the County shall take measures necessary to prevent its use in the following fiscal year by increasing General Fund revenues and/or decreasing expenditures to regain structural balance. The County shall also restore the strategic reserve to the minimum level of ten percent (10%) of General Fund estimated revenues within five fiscal years following the fiscal year in which the event occurred. The plan to restore the strategic reserve shall be included and highlighted in the County's Three-Year Forecast. Funds in excess of ten percent (10%) of the annual requirements may be retained in the strategic reserve or may be considered for other purposes, such as supplementing capital project funds or prepaying existing debt.

### 8.4 Order of Expenditure of Fund Balance

When multiple categories of fund balance are available for expenditure (e.g., a project is being funded partly by a grant, funds set aside by the Board, and unassigned fund balance), the County will start with the most restricted category and spend those funds first before moving down to the next fund balance category with available funds.

## **9. INTERFUND LOANS**

Interfund loans are the lending of cash from one County fund to another for a specific purpose and with a requirement for repayment. Interfund loans are typically short-term in nature and constitute the allocation of cash between individual funds for working capital purposes.

Interfund loans may be made for the following reasons:

- a. To offset timing differences in cash flow;



- b. To offset timing differences between expenditures and reimbursements, typically associated with grant funding;
- c. To provide funds for interim financing in conjunction with obtaining long-term financing; and/or
- d. For short-term borrowing in place of external financing.

Interfund loans are not to be used to solve ongoing structural budget issues or hindering the accomplishment of any function or project for which the lending fund was established. Interfund loans are not to be used from fiscal year to fiscal year as a financing strategy. If a fund has a negative cash balance, the department must present the County Administrative Office with a plan for reaching a positive cash balance. A negative cash balance must be addressed in the fiscal year that the fund reaches negative cash.

Interfund loan monies may only be used for the purpose identified in the authorizing resolution. Appropriate accounting records will be maintained to reflect the balances of loans in every fund affected by such transactions. A summary of all outstanding interfund loans will be included in the Comprehensive Annual Financial Report (CAFR).

9.1 Interfund Loan Terms

- a. Repayment of an interfund loan shall be within the same fiscal year unless otherwise stated in a Board resolution.
- b. When required by the lending fund's restrictions or regulations, interest will be paid by the borrowing fund to the lending fund during the time the loan is outstanding.
- c. The Board must approve interfund loans by resolution. The resolution will include a planned schedule of repayment of the loan principal and set a reasonable interest rate to be paid to the lending fund if required by the lending fund.
- d. The County Administrative Office shall have authority for issuing temporary interfund loans for end-of-year purposes and report out these temporary interfund loans to the Board via memorandum.

9.2 Interfund Loan Interest

The following guidelines should be used in establishing the rate of interest:

- a. Not lower than the "opportunity cost" if the funds were otherwise invested, such as the County Treasury Pooled Interest Rate.
- b. Treasury yields or short-term bond yields for a similar term.
- c. Not higher than the external rate available to the County.

Interest is not required in the following circumstances:

- a. The borrowing fund has no independent source of revenue other than the lending fund; or
- b. The borrowing fund is generally funded by the lending fund; or
- c. The lending fund is the General Fund, which, being unrestricted, can loan interest-free, except to a proprietary fund (e.g., enterprise funds such as Natividad).

**10. ENTERPRISE FUNDS**

The County will establish enterprise funds for County services when:

- a. The fund's operations are financed and operated like private business enterprises, where services provided are primarily funded through user charges.
- b. The Board determines that it is appropriate to conduct a periodic review of net income for capital maintenance, accountability, or other public policy purposes.

The CAO is the chief advisor to the Board in the creation of an enterprise fund. The County currently has three enterprise funds: 1) Natividad (fund 451); 2) Lake Resort (fund 452); 3) Laguna Seca Recreational Area (fund 453).

10.1 Expenses

Enterprise fund expenses and revenues will be established at sufficient levels to properly maintain the fund's infrastructure and provide significant

capital development without requiring County fiscal intervention.

### 10.2 Rate Structure and Net Position

Each enterprise fund will maintain an adequate rate structure to cover the costs of all operations, including maintenance, capital, and debt service requirements where applicable, reserves (as established by financial policy or bond covenant), and any other cost deemed necessary, including depreciation. Rates may be offset from the available net position after requirements are met for cash flow, capital replacement, operational costs, debt service if applicable, contingency funding, and scheduled reserve contributions.

### 10.3 Services

Enterprise fund services will establish and maintain reserves for general contingency and capital purposes consistent with those maintained for general governmental services.

### 10.4 Net Operating Revenues

The County will ensure that net operating revenues of the enterprise are sufficient to pay operating expenses, capital costs, and any debt service requirements where applicable, in compliance with the County's fiscal and debt policies.

### 10.5 Interest from Funds

Unless otherwise directed by statute, regulation, or resolution, interest will be allocated as discretionary financing for an enterprise fund.

### 10.6 Financial Monitoring and Reporting

The County Administrative Office and departments shall monitor revenues and expenses throughout the year to ensure conformity to adopted budgets. Enterprise funds shall provide the Budget Committee financial status reports on a semi-annual or quarterly basis. Financial reports shall contain a year-to-date summary of expenses, revenues, and cash positions, significant variances, comparisons to previous fiscal years' activity, trends for the current fiscal year, and financial impacts to the General Fund, if any.

## **11. INTERNAL SERVICE FUNDS**

An internal service fund (ISF) is a centralized governmental service that provides services or products on a cost-reimbursement basis to other governmental units or external users with a break-even motive. To qualify as an ISF, the predominant users of the services or products must be the government itself.

### 11.1 Use of Internal Service Funds

#### *Risk Management*

The Office of the County Counsel is responsible for managing the County's general liability (fund 475) and workers' compensation (fund 476) ISF funds. These ISFs shall function as funds for paying all judgments, settlements, and claims against the County. The General Liability ISF will reserve adequate funds to cover both excess insured events and events not covered by excess insurance coverage and provide for "recoverable" and "non-recoverable" losses. Both ISFs are currently funded at a seventy percent (70%) confidence level.

#### *Human Resources – Benefits*

The Human Resources Department is responsible for managing the County's Benefits ISF (fund 477). The ISF supports various benefit programs supported by contributions from the County, active employees, and retired employees. Programs include dental and vision benefits for employees and dependents, Employee Assistance Program, Long-Term Disability, Retiree Sick Leave Conversion, and other miscellaneous benefit programs.

#### *Resource Planning*

The County Administrative Office has administrative authority over all aspects of the Resource Planning ISF (fund 478). The Resources Planning ISF provides funds for capital projects that require replacement, maintenance, or upgrades during the asset's life. The fund serves to establish a capital funding process, generating funds over an asset's life, thereby minimizing fiscal impacts to operations.

The Resource Planning Fund's respective sub-funds are the: 1) VAMP-Vehicle Asset Management Program; 2) ERP-Enterprise Resource Planning for Upgrades/Replacement; 3) BIR-Building Improvement and Replacement; and 4) EIR-Equipment Improvement and Replacement.

### 11.3 General Fund Transfers

In the event there is a large settlement that cannot be funded within the existing ISF reserve, the Office of the County Counsel may submit a request to the County Administrative Office for a transfer from the General Fund or such other fund as may be available and appropriate. Such a request will include, at a minimum, an analysis of the impact of the settlement on the reserve, alternatives for addressing the implications, and the advantages and disadvantages of each alternative.

### 11.4 Actuarial Studies

The County Counsel-managed ISFs and the Benefits ISF shall complete two annual actuarial studies. The first study will be completed using data through June 30th, and a second ("true-up") actuarial study will be completed with data through December 31st. The June 30th study will be used to set department allocations for the upcoming fiscal year, while the December 31st study will be used for meeting its operational needs (e.g., purchasing excess insurance coverage). County Counsel will work throughout the year to obtain information on potential settlements that could impact reserve levels and provide this information to the actuary as part of the semi-annual actuarial valuation process.

### 11.5 Internal Service Funds Reporting

Departments that manage ISFs shall provide to the Board and its Budget Committee an annual report outlining funding levels, operational costs, and outcomes of operations.

## **12. CAPITAL FACILITIES AND IMPROVEMENT POLICIES**

### 12.1 Capital Investments

The County is responsible for investing in the preservation, maintenance, and improvement of buildings, parks, roads, sewers, equipment, and other capital infrastructure. Strategic capital improvement plans, policies, and programs assess future needs and prevent emergencies to avoid major costs. Thus, the Board established the Capital Improvement Program, Five-Year Plan (CIP), which incorporates into the operating budget the fiscal impact of projects including design, construction, equipment, land purchases, and administration. The CIP is prepared and updated annually by the Public Works, Facilities, and Parks Department with review by the County Administrative Office.

Projects in excess of \$100,000 that have an estimated useful life of at least five years and are non-recurring should be included in the CIP for consideration and countywide prioritization. Updates will regularly be made to all projects in various stages of implementation within the CIP and annual reviews of priorities, needs and staffing levels will be conducted. The CIP shall be consistent with the County's overall goals and objectives and coordinated with economic development infrastructure investments.

### 12.3 Financial Analysis of Funding Sources

Financial analysis of funding sources is conducted for all proposed major capital improvement projects. Operating and maintenance costs should be identified separately, to ensure that adequate funds will be available for ongoing expenses necessary to maximize useful life. The Budget Committee determines available funding sources and provides input toward scope changes to meet any fiscal constraints. Project scope and budget must be defined and submitted to the Board for approval before project funds can be expended.

### 12.4 Annual Capital Improvement Budget

The Board includes capital project funding during the annual budget process. In general, capital projects that have secured funding to progress in the first year of the CIP will be included in the Recommended Budget. The Board shall determine

annual ongoing funding levels for each of the major project categories within the CIP. When considering the priority and funding of each capital project, the County shall consider the operating impacts (e.g., increased staff, facilities maintenance, and outside rentals) of the project.

### 12.5 Capital Project Reports

Capital projects shall provide the following reports:

- a. Monthly update of the drawdown schedule for debt-financed projects.
- b. Quarterly updates to the Capital Improvement and Budget committees on implemented capital projects, which include, the initial approved and modified budgets, expenditures to date, remaining budget and expenditures, original completion date and if applicable, revised completion date and the phase (in a percentage) the project is toward completion.
- c. Quarterly updates to the Budget Committee on capital funds interest accumulation.
- d. Quarterly report to the County Administrative Office detailing quarterly forecasts of expenditures for the life of debt-financed projects.
- e. Semi-annual update to the Capital Improvement and Budget committees on scheduled and unscheduled maintenance projects.

The County Administrative Office shall provide a quarterly report to the Capital Improvement and Budget committees regarding drawdown schedules for debt-financed projects.

## **13. DEBT MANAGEMENT**

Due to its length and complexity, the Debt Management Policy is reviewed by the Board separately from these policies. The Debt Management Policies are published online: [www.co.monterey.ca.us/government/departments-a-h/administrative-office/debt-management](http://www.co.monterey.ca.us/government/departments-a-h/administrative-office/debt-management).

## **14. GRANT MANAGEMENT**

The County recognizes that grant funding provides significant resources to enhance the ability to provide services and activities not otherwise available. Consideration will be given to whether grant activities further the County's mission, are part of the core functions of the department, benefit the community, and whether locally generated revenues will be required to support grant activities when grant funding is no longer available. Grants that do not meet these criteria shall be declined.

Departments are responsible for the continuous monitoring of the financial status of grants and compliance with all applicable federal, state, and local regulations, including procurement policies and procedures.

Any position changes related to grant funding must be approved by the Board and adequately classified by Human Resources. Departments are to promptly notify payroll of coding changes needed for those positions being charged to grants since grant codes may change each year.

Departments are responsible for all aspects of the grant process, including planning for grant acquisition, preparing and submitting grant proposals, developing grant implementation plans, managing grant programs, preparing and providing reports to grantors, and adequately closing out grant projects. Department staff and the County Administrative Office will maintain a close working relationship concerning any grant activity to ensure a clear understanding of the project status.

The County manages a variety of programs, which depend on outside grants for partial or full funding. In the event of reductions in such external funding amounts, the program service levels will be reduced, and additional County support shall not be provided to compensate for the decrease in outside funding unless approved and directed by the Board.

## **15. STATE AND FEDERAL PROGRAMS**

The County shall operate state and federal programs based on the level of state funding provided and shall not backfill any state cuts with General Fund resources except when mandated or local priorities dictate a need for a continuance.



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# Schedules

## Schedule 1

County of Monterey  
All Funds Summary  
Fiscal Year 2022-23

Fund Name	Fund Balance Available	Decreases to Obligated Fund Balance	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balance	Total Financing Uses	Ending Available Fund Balance
<b>Governmental Funds</b>								
General Fund	6,509,935	52,727,130	785,979,624	845,216,689	838,706,754	-	838,706,754	6,509,935
Special Revenue Funds	203,605,108	-	441,302,094	644,907,202	437,177,047	-	437,177,047	207,822,836
Capital Project Funds	71,975,046	-	57,661,910	129,636,956	75,588,709	-	75,588,709	54,048,247
<b>Total Governmental Funds</b>	<b>\$ 282,090,090</b>	<b>\$ 52,727,130</b>	<b>\$ 1,284,943,628</b>	<b>\$ 1,619,760,848</b>	<b>\$ 1,351,472,510</b>	<b>\$ -</b>	<b>\$ 1,351,472,510</b>	<b>\$ 268,381,019</b>
<b>Other Funds</b>								
Internal Service Fund	63,849,212	-	67,463,577	131,312,789	72,959,851	-	72,959,851	58,382,937
Enterprise	224,664,929	-	407,299,244	631,964,173	388,975,851	-	388,975,851	242,988,322
Special District & Other Agencies								
CSA	12,296,843	-	3,426,754	15,723,597	5,862,176	-	5,862,176	9,861,422
CSD	532,068	-	1,208,831	1,740,899	1,513,823	-	1,513,823	227,076
Successor	3,713,549	-	2,340,517	6,054,066	2,995,030	-	2,995,030	3,059,036
Debt Service Funds	12	-	15,978,525	15,978,537	15,978,525	-	15,978,525	12
<b>Total Other Funds</b>	<b>\$ 305,056,612</b>	<b>\$ -</b>	<b>\$ 497,717,448</b>	<b>\$ 802,774,060</b>	<b>\$ 488,285,256</b>	<b>\$ -</b>	<b>\$ 488,285,256</b>	<b>\$ 314,518,804</b>
<b>Total All Funds</b>	<b>\$ 587,146,702</b>	<b>\$ 52,727,130</b>	<b>\$ 1,782,661,076</b>	<b>\$ 2,422,534,908</b>	<b>\$ 1,839,757,766</b>	<b>\$ -</b>	<b>\$ 1,839,757,766</b>	<b>\$ 582,899,823</b>

# Schedule 2

## County of Monterey Governmental Funds Summary Fiscal Year 2022-23

Fund Code	Fund Name	Fund Balance Available	Decreases to Obligated Fund Balance	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balance	Total Financing Uses	Ending Available Fund Balance
001	<b>General Fund</b>	6,509,935	52,727,130	785,979,624	845,216,689	838,706,754	-	838,706,754	6,509,935
	<b>Total General Fund</b>	<b>\$ 6,509,935</b>	<b>\$ 52,727,130</b>	<b>\$ 785,979,624</b>	<b>\$ 845,216,689</b>	<b>\$ 838,706,754</b>	<b>\$ -</b>	<b>\$ 838,706,754</b>	<b>\$ 6,509,935</b>
<b>Special Revenue Funds:</b>									
002	Road Fund	22,689,454	-	79,607,646	102,297,100	77,068,999	-	77,068,999	25,228,101
003	Library Fund	5,574,041	-	11,170,725	16,744,766	11,306,033	-	11,306,033	5,438,733
005	In-Home Support Services	238,280	-	1,018,734	1,257,014	1,018,734	-	1,018,734	238,279
006	Fish & Game Propagation Fund	77,939	-	49,021	126,960	52,147	-	52,147	74,813
008	Community Action Partnership	253,884	-	519,881	773,765	519,881	-	519,881	253,884
009	Inclusionary Housing	236,357	-	102,869	339,226	120,119	-	120,119	219,107
011	Economic Development Program	1,618,236	-	150,400	1,768,636	1,150,500	-	1,150,500	618,136
013	Community Development Fund	2,323,079	-	7,459,745	9,782,824	8,883,604	-	8,883,604	899,220
016	Emergency Medical Service Fund	1,872,353	-	935,000	2,807,353	603,000	-	603,000	2,204,353
021	Workforce Development Board	416,160	-	8,681,924	9,098,084	8,681,924	-	8,681,924	416,160
022	Local Revenue Fund 2011	43,603,807	-	83,670,169	127,273,976	86,679,486	-	86,679,486	40,594,490
023	Behavioral Health	42,817,102	-	150,156,786	192,973,888	157,276,384	-	157,276,384	35,697,504
024	Homeland Security	903,947	-	1,645,959	2,549,906	1,645,959	-	1,645,959	903,947
025	H&W Realignment	45,797,914	-	65,847,489	111,645,403	66,709,183	-	66,709,183	44,936,220
026	NGEN Operations & Maintenance	704,387	-	1,067,849	1,772,236	1,606,116	-	1,606,116	166,120
027	County Clerk Recorder	1,048,917	-	400,000	1,448,917	400,000	-	400,000	1,329,397
028	Emergency Communications	1,942,103	-	13,238,353	15,180,456	12,909,353	-	12,909,353	2,083,305
029	Habitat Management Program	13,462,196	-	177,006	13,639,202	545,625	-	545,625	13,093,577
030	Pension Liability	18,024,953	-	15,402,538	33,427,491	-	-	-	33,427,491
	<b>Total Special Revenue Funds</b>	<b>\$ 203,605,108</b>	<b>\$ -</b>	<b>\$ 441,302,094</b>	<b>\$ 644,907,202</b>	<b>\$ 437,177,047</b>	<b>\$ -</b>	<b>\$ 437,177,047</b>	<b>\$ 207,730,155</b>
<b>Capital Projects Funds:</b>									
401	Facilities Project Fund	10,403	-	-	10,403	-	-	-	10,403
404	Facility Master Plan Implement	70,977,312	-	57,123,643	128,100,955	74,052,709	-	74,052,709	54,048,246
405	NGEN Radio Project	997,734	-	538,267	1,536,001	1,536,000	-	1,536,000	1
	<b>Total Capital Projects Funds</b>	<b>\$ 71,985,449</b>	<b>\$ -</b>	<b>\$ 57,661,910</b>	<b>\$ 129,647,359</b>	<b>\$ 75,588,709</b>	<b>\$ -</b>	<b>\$ 75,588,709</b>	<b>\$ 54,058,650</b>
<b>Total Governmental Funds</b>		<b>\$ 282,100,492</b>	<b>\$ -</b>	<b>\$ 1,284,943,628</b>	<b>\$ 1,619,771,250</b>	<b>\$ 1,351,472,510</b>	<b>\$ -</b>	<b>\$ 1,351,472,510</b>	<b>\$ 268,298,740</b>

# Schedule 3

**County of Monterey**  
**Fund Balance - Governmental Funds**  
**Fiscal Year 2022-23**

Fund Name	Total Fund Balance June 30, 2022	Less: Obligated Fund Balances			Fund Balance Available June 30, 2023
		Encumbrances	Nonspendable, Restricted, and Committed	Assigned	
1	2	3	4	5	6

**General Fund**

001- General Fund	202,861,669	-	-	-	202,861,669
<b>Total General Fund</b>	<b>\$ 202,861,669</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 202,861,669</b>

**Special Revenue Funds:**

002- Road Fund	22,689,454	-	-	-	22,689,454
003- County Library Fund	5,574,041	-	-	-	5,574,041
005 - In-Home Support Services	238,280	-	-	-	238,280
006 - Fish and Game Propagation	77,939	-	-	-	77,939
008 - Community Action Partnership	253,884	-	-	-	253,884
009 - Inclusionary Housing	236,357	-	-	-	236,357
011 - Economic Development Program	1,618,236	-	-	-	1,618,236
013 - Community Development	2,323,079	-	-	-	2,323,079
016 - Emergency Medical Service	1,872,353	-	-	-	1,872,353
021 - Workforce Development Board	416,160	-	-	-	416,160
022 - Local Revenue Fund 2011	43,603,807	-	-	-	43,603,807
023 - Behavioral Health	42,817,102	-	-	-	42,817,102
024 - Homeland Security	903,947	-	-	-	903,947
025 - H&W Realignment	45,797,914	-	-	-	45,797,914
026 - NGEN Operatins & Maintenance	704,387	-	-	-	704,387
027 - County Clerk Recorder	1,048,917	-	-	-	1,048,917
028 - Emergency Communications	1,942,103	-	-	-	1,942,103
029 - Habitat Management Program	13,462,196	-	-	-	13,462,196
030 - Pension Liability	18,024,953	15,402,538	-	-	2,622,415
<b>Total Special Revenue Funds</b>	<b>\$ 203,605,108</b>	<b>\$ 15,402,538</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 188,202,570</b>

**Capital Project Funds:**

401 - Facilities Project Fund	10,403	-	-	-	10,403
404 - Facility Master Plan Implementation	70,977,312	-	-	-	70,977,312
405 - NGEN Radio Project	997,734	-	-	-	997,734
<b>Total Capital Projects Funds</b>	<b>\$ 71,985,449</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,985,449</b>

<b>Total Governmental Funds</b>	<b>\$ 478,452,226</b>	<b>\$ 15,402,538</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 463,049,688</b>
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# Schedule 4

**County of Monterey**  
**Obligated Fund Balances - By Government Funds**  
**Fiscal Year 2022-23**

Fund Name and Fund Balance Descriptions	Obligated Fund Balances June 30, 2022	Decreases or Cancellations		Increases or New		Total Obligated Fund Balances for the Budget Year
		Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors	
1	2	3	4	5	6	7
<b>General Fund</b>						
<b>Nonspendable:</b>						
001 - 3026 - Reserve For Inventories	-	-	-	-	-	-
001 - 3028 - Prepaid Nonspendable	585,331	-	-	-	-	585,331
<b>Restricted:</b>						
001 - 3041 - Public Protection	6,275,906	940,799	-	-	-	5,335,107
001 - 3042 - General	5,969,611	-	-	-	-	5,969,611
001 - 3043 - Health and Sanitation	16,543,366	6,185,920	-	-	-	10,357,446
001 - 3045 - Recreation and Culture	153,733	-	-	-	-	153,733
001 - 3046 - Public Assistance	649,323	471,972	-	-	-	177,351
<b>Committed:</b>						
001 - 3111 - Strategic Reserve	100,483,218	-	-	-	-	100,483,218
<b>Assigned:</b>						
001 - 3012 - Assigned for Encumbrances	-	-	-	-	-	-
001 - 3065 - General Capital	1,399,301	1,072,894	-	-	-	326,407
001 - 3113 - General Fund Contingency	7,548,322	-	-	-	-	7,548,322
001 - 3115 - Compensated Absences	9,527,138	726,959	-	-	-	8,800,179
001 - 3120 - Health Clinics	1,520,000	-	-	-	-	1,520,000
001 - 3121 - Social Services	9,743	-	-	-	-	9,743
001 - 3123 - Capital Project	1,072,894	-	-	-	-	1,072,894
001 - 3124 - IT Charges Mitigation	1,173,030	62,106	-	-	-	1,110,924
001 - 3125 - Productivity Investment Program	169,351	-	-	-	-	169,351
001 - 3128 - Revenue Stabilization	2,376,910	488,974	-	-	-	1,887,936
001 - 3132 - Cannabis	10,252,948	5,561,241	-	-	-	4,691,707
001 - 3135 - Pension Trust Fund	30,641,609	30,641,609	-	-	-	-
<b>Unassigned:</b>						
001 - 3101 - Unassigned Fund Balance	6,509,935	6,574,656	-	-	-	(64,721)
<b>Total General Fund</b>	<b>\$ 202,861,669</b>	<b>\$ 52,727,130</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,134,539</b>
<b>Special Revenue Funds</b>						
002 - Road Fund	22,689,454	2,538,647	-	-	-	25,228,101
003 - County Library Fund	5,574,041	(135,308)	-	-	-	5,438,733
005 - In-Home Support Services	238,280	-	-	-	-	238,280
006 - Fish and Game Propagation Fund	77,939	(3,126)	-	-	-	74,813
008 - Community Action Partnership	253,884	-	-	-	-	253,884
009 - Inclusionary Housing	236,357	(17,250)	-	-	-	219,107
011 - Economic Development Program	1,618,236	(1,000,100)	-	-	-	618,136
013 - Community Development Fund	2,323,079	(1,423,859)	-	-	-	899,220
016 - Emergency Medical Service Fund	1,872,353	332,000	-	-	-	2,204,353
021 - Workforce Development Board	416,160	-	-	-	-	416,160
022 - Local Revenue Fund 2011	43,603,807	(3,009,317)	-	-	-	40,594,490
023 - Behavioral Health	42,817,102	(7,119,598)	-	-	-	35,697,504
024 - Homeland Security	903,947	-	-	-	-	903,947
025 - H&W Realignment	45,797,914	(861,694)	-	-	-	44,936,220
026 - NGEN Operations & Maintenance	704,387	(538,267)	-	-	-	166,120
027 - County Clerk Recorder	1,048,917	-	-	-	-	1,048,917
028 - Emergency Communications	1,942,103	329,000	-	-	-	2,271,103
029 - Habitat Management Program	13,462,196	(368,619)	-	-	-	13,093,577
030 - Pension Liability	18,024,953	15,402,538	-	-	-	33,427,491
<b>Total Special Revenue Funds</b>	<b>\$ 203,605,108</b>	<b>\$ (10,908,872)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 161,209,086</b>
<b>Capital Projects Funds</b>						
401 - Facilities Project Fund	10,403	-	-	-	-	10,403
404 - Facility Master Plan Implementation	70,977,312	(16,929,066)	-	-	-	54,048,246
405 - NGEN Radio Project	997,734	(997,733)	-	-	-	1
<b>Total Capital Projects Funds</b>	<b>\$ 71,985,449</b>	<b>\$ (17,926,799)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 54,058,650</b>
<b>Total Governmental Funds</b>	<b>\$ 478,452,226</b>	<b>\$ 23,891,459</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 365,402,275</b>

# Schedule 5

**County of Monterey  
Summary of Additional Financing Sources by Source and Fund  
Governmental Funds  
Fiscal Year 2022-23**

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Summarization by Source</b>						
Current Secured Property Tax	112,188,370	117,520,083	117,520,083	123,971,676	123,971,676	6,451,593
Current Unsecured Property Tax	4,929,030	4,914,530	4,914,530	4,989,017	4,989,017	74,487
Taxes Other than Current Property	147,745,492	131,389,693	139,503,397	144,287,250	138,534,716	7,145,023
<b>Total Taxes:</b>	<b>\$264,862,892</b>	<b>\$253,824,306</b>	<b>\$261,938,010</b>	<b>\$273,247,943</b>	<b>\$267,495,409</b>	<b>\$13,671,103</b>
Licenses, Permits, and Franchises	23,635,067	22,280,810	20,801,632	23,097,050	23,097,050	816,240
Fines, Forfeitures, and Penalties	11,445,365	10,572,227	10,277,279	12,259,936	12,259,936	1,687,709
Revenue from Use of Money & Property	5,286,256	4,427,015	4,307,428	3,987,354	3,987,354	(439,661)
Intergovernmental Revenues	580,829,436	606,926,273	617,218,575	647,159,462	662,630,780	55,704,507
Charges for Services	82,548,669	90,412,346	83,901,499	87,909,760	87,909,760	(2,502,586)
Miscellaneous Revenues	12,425,331	11,782,721	10,825,734	13,624,833	13,624,833	1,842,112
Other Financing Sources	167,258,070	191,878,012	188,649,793	225,133,499	213,938,506	22,060,494
<b>Grand Total</b>	<b>\$1,148,291,085</b>	<b>\$1,192,103,710</b>	<b>\$1,197,919,950</b>	<b>\$1,286,419,837</b>	<b>\$1,284,943,628</b>	<b>\$ 92,839,918</b>

# Schedule 6

## County of Monterey Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2022-23

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>001 - General</b>						
<b>Taxes</b>						
4010 - Property Tax - Current Secured	103,864,438	108,733,337	108,733,337	114,780,740	114,780,740	6,047,403
4015 - Property Tax - Current Unsecured	4,620,237	4,616,195	4,616,195	4,671,589	4,671,589	55,394
4020 - Property Tax In-Lieu of VLF	60,581,365	59,579,110	62,701,713	66,620,570	66,620,570	7,041,460
4025 - Property Tax - Prior Secured	1,267,042	910,196	1,064,536	1,064,536	1,064,536	154,340
4030 - Property Tax - Prior Unsecured	54,678	23,936	23,936	35,691	35,691	11,755
4035 - Property Tax - Current Supplemental	2,405,454	1,994,529	2,189,640	2,189,640	2,189,640	195,111
4040 - Property Tax - Prior Supplemental	158,055	114,450	114,450	142,293	142,293	27,843
4050 - Sales and Use Taxes	13,308,910	11,264,238	12,035,686	12,276,400	12,276,400	1,012,162
4090 - Other Property Taxes	11,387,978	9,453,197	9,453,197	9,453,197	9,453,197	-
4100 - Transient Occupancy Tax	23,528,858	17,700,009	23,528,858	27,823,878	27,823,878	10,123,869
4110 - Real Property Transfer Tax	5,613,415	3,118,057	4,034,275	4,034,275	4,034,275	916,218
4120 - Other Taxes	121	-	-	-	-	-
4130 - Cannabis Tax	20,092,809	18,824,097	15,949,232	12,204,135	6,451,601	(12,372,496)
<b>Total Taxes</b>	<b>\$ 246,883,360</b>	<b>\$ 236,331,351</b>	<b>\$ 244,445,055</b>	<b>\$ 255,296,944</b>	<b>\$ 249,544,410</b>	<b>\$ 13,213,059</b>
<b>Licenses, Permits, and Franchises</b>						
4200 - Animal Licenses	130,824	152,000	136,000	152,000	152,000	-
4220 - Business Licenses	4,960,613	5,137,847	3,745,506	5,587,439	5,587,439	449,592
4230 - Construction Permits	6,878,591	7,664,844	6,711,650	7,563,280	7,563,280	(101,564)
4250 - Road Privileges and Permits	5,584	125,357	125,357	-	-	(125,357)
4260 - Zoning Permits	2,125,318	1,688,819	2,044,324	2,094,132	2,094,132	405,313
4270 - Franchises	7,815,613	6,111,122	6,630,711	6,630,711	6,630,711	519,589
4275 - PEG Fees Received	447,144	-	-	-	-	-
4300 - Other Licenses and Permits	862,153	893,307	903,553	896,356	896,356	3,049
<b>Total Licenses, Permits, and Franchises</b>	<b>\$ 23,225,838</b>	<b>\$ 21,773,296</b>	<b>\$ 20,297,101</b>	<b>\$ 22,923,918</b>	<b>\$ 22,923,918</b>	<b>\$ 1,150,622</b>
<b>Fines, Forfeitures, and Penalties</b>						
4400 - Vehicle Code Fines	871,021	825,682	860,221	902,633	902,633	76,951
4450 - Other Court Fines	646,160	453,475	570,791	693,224	693,224	239,749
4500 - Forfeitures and Penalties	5,300,683	6,036,288	5,311,691	7,138,577	7,138,577	1,102,289
4550 - Penalties and Costs on Delinquent Taxes	3,924,662	2,492,298	2,492,518	2,499,198	2,499,198	6,900
<b>Total Fines, Forfeitures, and Penalties</b>	<b>\$ 10,742,526</b>	<b>\$ 9,807,743</b>	<b>\$ 9,235,221</b>	<b>\$ 11,233,632</b>	<b>\$ 11,233,632</b>	<b>\$ 1,425,889</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	3,275,890	2,346,618	2,348,535	2,337,383	2,337,383	(9,235)
4675 - Rents and Concessions	681,484	667,210	907,760	793,263	793,263	126,053
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 3,957,374</b>	<b>\$ 3,013,828</b>	<b>\$ 3,256,295</b>	<b>\$ 3,130,646</b>	<b>\$ 3,130,646</b>	<b>\$ 116,818</b>
<b>Intergovernmental Revenues</b>						
4820 - Vehicle License Fee	270,725	222,154	177,745	177,745	177,745	(44,409)
4900 - State Aid - Public Assistance Administration	42,949,004	20,508,447	51,357,923	44,064,995	44,040,999	23,532,552
4910 - State Aid - Public Assistance Programs	5,270,969	5,494,948	5,671,061	8,241,114	8,241,114	2,746,166
4975 - State Aid - Health Programs	1,410,853	12,798,797	3,968,848	4,303,885	4,303,885	(8,494,912)
4985 - Tobacco Program (Prop 99)	543,045	361,370	343,302	307,165	307,165	(54,205)
5000 - State Aid - Agriculture	7,046,114	6,297,149	6,297,149	6,927,575	6,927,575	630,426
5020 - State Disaster Relief	99,000	-	-	-	-	-
5025 - State Veterans' Affairs	167,794	156,148	173,373	195,577	195,577	39,429
5030 - Homeowners Property Tax Relief	435,663	441,980	435,663	435,663	435,663	(6,317)
5035 - Public Safety - Sales Tax	34,794,696	32,623,065	34,275,415	35,531,082	38,641,759	6,018,694
5050 - Other State Aid	18,447,809	14,744,875	13,375,557	18,511,863	18,511,863	3,766,988
5075 - SB 90 Reimbursements	97,302	-	-	-	-	-
5095 - Peace Officer Training (Post)	9,928	90,000	48,038	140,250	140,250	50,250
5100 - Federal - In-Lieu Taxes	985,290	1,001,955	1,001,955	975,096	975,096	(26,859)
5200 - Federal Aid - Public Assistance Administration	52,342,676	89,727,261	61,418,950	76,462,206	76,274,505	(13,452,756)
5225 - Federal Aid - Public Assistance Programs	22,871,561	24,343,700	26,319,091	25,623,986	25,623,986	1,280,286
5240 - Federal Aid - Health Administration	2,731,360	1,183,435	1,131,982	3,342,887	3,342,887	2,159,452
5260 - Federal Aid - Disaster Relief	-	-	-	65,186	65,186	65,186
5290 - Federal Aid Other	91,593,956	70,142,307	96,269,023	47,601,613	59,851,786	(10,290,521)
5350 - Aid - Other Governmental Agencies	1,491,201	1,128,096	1,012,745	1,167,570	1,167,570	39,474
5355 - Aid from City/County	164,000	164,000	225,731	164,000	164,000	-
<b>Total Intergovernmental Revenues</b>	<b>\$ 283,722,946</b>	<b>\$ 281,429,687</b>	<b>\$ 303,503,551</b>	<b>\$ 274,239,458</b>	<b>\$ 289,388,611</b>	<b>\$ 7,958,924</b>
<b>Charges for Services</b>						
5400 - Assessment and Tax Collection Fees	3,984,284	3,620,133	3,767,789	3,995,453	3,995,453	375,320
5430 - Auditing and Accounting Fees	1,362,661	1,473,292	1,469,045	1,669,868	1,669,868	196,576
5445 - Communication Services	-	100,000	100,000	100,000	100,000	-
5460 - Election Services	2,763,833	900,000	3,244,401	1,000,000	1,000,000	100,000
5475 - Legal Services	492,122	431,400	504,239	461,400	461,400	30,000
5505 - Planning and Engineering Services	1,300,993	1,138,745	1,120,206	1,198,575	1,198,575	59,830
5520 - Agricultural Services	835,806	945,000	883,221	900,000	900,000	(45,000)
5535 - Civil Process Services	3,123,447	4,357,957	3,776,308	4,765,242	4,765,242	407,285

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
5550 - Estate Fees	22,650	53,900	62,000	53,900	53,900	-
5560 - Humane Services	6,750	6,000	8,000	7,000	7,000	1,000
5570 - Law Enforcement Services	3,251,859	4,911,436	4,118,655	4,441,112	4,441,112	(470,324)
5580 - Recording Fees	3,649,443	3,129,566	3,455,225	3,434,056	3,434,056	304,490
5600 - Health Fees	43,817,559	50,472,453	43,422,455	50,285,154	50,285,154	(187,299)
5640 - Mental Health Fees	680	4,579	4,738	4,626	4,626	47
5660 - Children's Services	515	450	475	400	400	(50)
5685 - Adoption Fees	80,556	70,000	65,000	65,000	65,000	(5,000)
5690 - Institutional Care and Services	567,542	915,700	436,700	311,998	311,998	(603,702)
5730 - Park and Recreation Services	934,589	957,939	484,183	483,524	483,524	(474,415)
5750 - Other Services	4,412,348	3,835,944	4,425,152	4,031,270	4,031,270	195,326
<b>Total Charges for Services</b>	<b>\$ 70,607,639</b>	<b>\$ 77,324,494</b>	<b>\$ 71,347,792</b>	<b>\$ 77,208,578</b>	<b>\$ 77,208,578</b>	<b>\$ (115,916)</b>
<b>Miscellaneous Revenues</b>						
5800 - Other Taxable Sales	31,500	40,000	30,000	40,000	40,000	-
5855 - Other Reimbursement	3,160,478	2,869,497	2,990,208	4,999,860	4,999,860	2,130,363
5860 - Tobacco Settlement	4,607,887	4,082,238	4,316,018	4,316,018	4,316,018	233,780
5870 - Miscellaneous Revenues	656,350	2,895,976	588,790	1,187,304	1,187,304	(1,708,672)
5980 - Contributions	574,296	220,000	235,942	229,400	229,400	9,400
<b>Total Miscellaneous Revenues</b>	<b>\$ 9,030,512</b>	<b>\$ 10,107,711</b>	<b>\$ 8,160,958</b>	<b>\$ 10,772,582</b>	<b>\$ 10,772,582</b>	<b>\$ 664,871</b>
<b>Other Financing Sources</b>						
5900 - Sale of Capital Assets	102,533	35,000	58,288	40,000	40,000	5,000
5940 - Operating Transfers In	92,977,073	115,009,066	111,124,613	121,737,247	121,737,247	6,728,181
<b>Total Other Financing Sources</b>	<b>\$ 93,079,605</b>	<b>\$ 115,044,066</b>	<b>\$ 111,182,901</b>	<b>\$ 121,777,247</b>	<b>\$ 121,777,247</b>	<b>\$ 6,733,181</b>
<b>Total 001 - General</b>	<b>\$ 741,249,801</b>	<b>\$ 754,832,176</b>	<b>\$ 771,428,874</b>	<b>\$ 776,583,005</b>	<b>\$ 785,979,624</b>	<b>\$ 31,147,448</b>
<b>002 - Road Fund</b>						
<b>Taxes</b>						
4050 - Sales and Use Taxes	8,149,671	7,652,168	7,652,168	7,652,168	7,652,168	-
<b>Total Taxes</b>	<b>\$ 8,149,671</b>	<b>\$ 7,652,168</b>	<b>\$ 7,652,168</b>	<b>\$ 7,652,168</b>	<b>\$ 7,652,168</b>	<b>\$ -</b>
<b>Licenses, Permits, and Franchises</b>						
4230 - Construction Permits	896	672	672	448	448	(224)
4250 - Road Privileges and Permits	273,332	506,842	503,859	172,684	172,684	(334,158)
<b>Total Licenses, Permits, and Franchises</b>	<b>\$ 274,228</b>	<b>\$ 507,514</b>	<b>\$ 504,531</b>	<b>\$ 173,132</b>	<b>\$ 173,132</b>	<b>\$ (334,382)</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	186,151	361,005	90,232	77,762	77,762	(283,243)
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 186,151</b>	<b>\$ 361,005</b>	<b>\$ 90,232</b>	<b>\$ 77,762</b>	<b>\$ 77,762</b>	<b>\$ (283,243)</b>
<b>Intergovernmental Revenues</b>						
4800 - State Highway Users Tax	17,818,858	20,261,870	19,452,573	23,014,628	23,014,628	2,752,758
5010 - State Aid - Construction Capital Grants	231,282	2,044,240	1,322,840	488,729	488,729	(1,555,511)
5011 - State Aid - Construction Operating Grants	725,486	725,486	725,486	725,486	725,486	-
5020 - State Disaster Relief	1,267,915	1,088,171	1,451,144	-	-	(1,088,171)
5050 - Other State Aid	6,755	-	-	-	-	-
5250 - Federal Aid - Construction Capital Grants	1,445,797	26,708,991	15,583,819	30,055,138	30,055,138	3,346,147
5260 - Federal Aid - Disaster Relief	8,668,681	1,110,938	2,045,638	8,119,850	8,119,850	7,008,912
5270 - Federal Aid - Forest Reserve Revenue	5,205	19,000	6,220	6,220	6,220	(12,780)
5290 - Federal Aid Other	58,537	-	-	-	-	-
5350 - Aid - Other Governmental Agencies	-	-	-	350,000	350,000	350,000
<b>Total Intergovernmental Revenues</b>	<b>\$ 30,228,516</b>	<b>\$ 51,958,696</b>	<b>\$ 40,587,720</b>	<b>\$ 62,760,051</b>	<b>\$ 62,760,051</b>	<b>\$ 10,801,355</b>
<b>Charges for Services</b>						
5750 - Other Services	663,595	1,371,256	939,635	604,181	604,181	(767,075)
<b>Total Charges for Services</b>	<b>\$ 663,595</b>	<b>\$ 1,371,256</b>	<b>\$ 939,635</b>	<b>\$ 604,181</b>	<b>\$ 604,181</b>	<b>\$ (767,075)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	2,272,812	1,281,810	1,193,665	483,736	483,736	(798,074)
5870 - Miscellaneous Revenues	13,759	4,200	5,618	1,858,847	1,858,847	1,854,647
<b>Total Miscellaneous Revenues</b>	<b>\$ 2,286,571</b>	<b>\$ 1,286,010</b>	<b>\$ 1,199,283</b>	<b>\$ 2,342,583</b>	<b>\$ 2,342,583</b>	<b>\$ 1,056,573</b>
<b>Other Financing Sources</b>						
5900 - Sale of Capital Assets	22,391	9,100	9,691	13,195	13,195	4,095
5940 - Operating Transfers In	5,262,992	5,596,766	5,623,548	5,984,574	5,984,574	387,808
<b>Total Other Financing Sources</b>	<b>\$ 5,285,383</b>	<b>\$ 5,605,866</b>	<b>\$ 5,633,239</b>	<b>\$ 5,997,769</b>	<b>\$ 5,997,769</b>	<b>\$ 391,903</b>
<b>Total 002 - Road Fund</b>	<b>\$ 47,074,116</b>	<b>\$ 68,742,515</b>	<b>\$ 56,606,808</b>	<b>\$ 79,607,646</b>	<b>\$ 79,607,646</b>	<b>\$ 10,865,131</b>
<b>003 - Library Fund</b>						
<b>Taxes</b>						
4010 - Property Tax - Current Secured	8,323,932	8,786,746	8,786,746	9,190,936	9,190,936	404,190
4015 - Property Tax - Current Unsecured	308,793	298,335	298,335	317,428	317,428	19,093
4025 - Property Tax - Prior Secured	101,878	72,379	72,379	75,708	75,708	3,329
4030 - Property Tax - Prior Unsecured	4,388	1,673	1,673	1,750	1,750	77
4035 - Property Tax - Current Supplemental	189,986	126,568	126,568	132,390	132,390	5,822

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
4040 - Property Tax - Prior Supplemental	12,557	9,910	9,910	10,365	10,365	455
4090 - Other Property Taxes	888,328	545,176	545,176	570,254	570,254	25,078
<b>Total Taxes</b>	<b>\$ 9,829,862</b>	<b>\$ 9,840,787</b>	<b>\$ 9,840,787</b>	<b>\$ 10,298,831</b>	<b>\$ 10,298,831</b>	<b>\$ 458,044</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	36,792	7,561	7,561	7,908	7,908	347
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 36,792</b>	<b>\$ 7,561</b>	<b>\$ 7,561</b>	<b>\$ 7,908</b>	<b>\$ 7,908</b>	<b>\$ 347</b>
<b>Intergovernmental Revenues</b>						
5030 - Homeowners Property Tax Relief	34,702	35,668	35,668	37,308	37,308	1,640
5050 - Other State Aid	190,539	340,483	340,483	190,539	190,539	(149,944)
5290 - Federal Aid Other	645,540	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>\$ 870,781</b>	<b>\$ 376,151</b>	<b>\$ 376,151</b>	<b>\$ 227,847</b>	<b>\$ 227,847</b>	<b>\$ (148,304)</b>
<b>Charges for Services</b>						
5725 - Library Services	3,564	120,000	30,000	120,000	120,000	-
<b>Total Charges for Services</b>	<b>\$ 3,564</b>	<b>\$ 120,000</b>	<b>\$ 30,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	28,588	-	-	-	-	-
5870 - Miscellaneous Revenues	244	-	-	-	-	-
5980 - Contributions	412,505	235,000	235,000	240,783	240,783	5,783
<b>Total Miscellaneous Revenues</b>	<b>\$ 441,337</b>	<b>\$ 235,000</b>	<b>\$ 235,000</b>	<b>\$ 240,783</b>	<b>\$ 240,783</b>	<b>\$ 5,783</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	244,698	562,025	422,025	2,075,356	275,356	(286,669)
<b>Total Other Financing Sources</b>	<b>\$ 244,698</b>	<b>\$ 562,025</b>	<b>\$ 422,025</b>	<b>\$ 2,075,356</b>	<b>\$ 275,356</b>	<b>\$ (286,669)</b>
<b>Total 003 - Library Fund</b>	<b>\$ 11,427,034</b>	<b>\$ 11,141,524</b>	<b>\$ 10,911,524</b>	<b>\$ 12,970,725</b>	<b>\$ 11,170,725</b>	<b>\$ 29,201</b>
<b>005 - In-Home Support Services</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	701	-	(200)	-	-	-
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 701</b>	<b>\$ -</b>	<b>\$ (200)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intergovernmental Revenues</b>						
4910 - State Aid - Public Assistance Programs	294,091	413,007	400,977	347,513	347,513	(65,494)
5290 - Federal Aid Other	332,244	476,106	465,877	501,146	501,146	25,040
<b>Total Intergovernmental Revenues</b>	<b>\$ 626,336</b>	<b>\$ 889,113</b>	<b>\$ 866,854</b>	<b>\$ 848,659</b>	<b>\$ 848,659</b>	<b>\$ (40,454)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	1,227	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$ 1,227</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	44,839	80,627	90,820	170,075	170,075	89,448
<b>Total Other Financing Sources</b>	<b>\$ 44,839</b>	<b>\$ 80,627</b>	<b>\$ 90,820</b>	<b>\$ 170,075</b>	<b>\$ 170,075</b>	<b>\$ 89,448</b>
<b>Total 005 - In-Home Support Services</b>	<b>\$ 673,103</b>	<b>\$ 969,740</b>	<b>\$ 957,474</b>	<b>\$ 1,018,734</b>	<b>\$ 1,018,734</b>	<b>\$ 48,994</b>
<b>006 - Fish &amp; Game Propagation Fund</b>						
<b>Fines, Forfeitures, and Penalties</b>						
4450 - Other Court Fines	37,211	36,394	53,968	38,214	38,214	1,820
<b>Total Fines, Forfeitures, and Penalties</b>	<b>\$ 37,211</b>	<b>\$ 36,394</b>	<b>\$ 53,968</b>	<b>\$ 38,214</b>	<b>\$ 38,214</b>	<b>\$ 1,820</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	394	623	292	307	307	(316)
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 394</b>	<b>\$ 623</b>	<b>\$ 292</b>	<b>\$ 307</b>	<b>\$ 307</b>	<b>\$ (316)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	1,717	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>\$ 1,717</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	10,500	10,500	10,500	10,500	10,500	-
<b>Total Other Financing Sources</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ 10,500</b>	<b>\$ -</b>
<b>Total 006 - Fish &amp; Game Propagation Fund</b>	<b>\$ 49,822</b>	<b>\$ 47,517</b>	<b>\$ 64,760</b>	<b>\$ 49,021</b>	<b>\$ 49,021</b>	<b>\$ 1,504</b>
<b>008 - Community Action Partnership</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	(471)	500	435	434	434	(66)
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ (471)</b>	<b>\$ 500</b>	<b>\$ 435</b>	<b>\$ 434</b>	<b>\$ 434</b>	<b>\$ (66)</b>
<b>Intergovernmental Revenues</b>						
5290 - Federal Aid Other	859,827	983,026	931,765	518,692	518,692	(464,334)

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Total Intergovernmental Revenues</b>	\$ 859,827	\$ 983,026	\$ 931,765	\$ 518,692	\$ 518,692	\$ (464,334)
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	323	-	-	-	-	-
<b>Total Other Financing Sources</b>	\$ 323	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	1,103	954	954	755	755	(199)
<b>Total Other Financing Sources</b>	\$ 1,103	\$ 954	\$ 954	\$ 755	\$ 755	\$ (199)
<b>Total 008 - Community Action Partnership</b>	\$ 860,782	\$ 984,480	\$ 933,154	\$ 519,881	\$ 519,881	\$ (464,599)
<b>009 - Inclusionary Housing</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	7,910	12,000	12,000	6,500	6,500	(5,500)
4650 - Interest on Notes Receivable	45,245	6,000	8,295	7,030	7,030	1,030
<b>Total Revenue from Use of Money &amp; Property</b>	\$ 53,154	\$ 18,000	\$ 20,295	\$ 13,530	\$ 13,530	\$ (4,470)
<b>Charges for Services</b>						
5750 - Other Services	50,206	6,000	6,000	5,000	5,000	(1,000)
<b>Total Charges for Services</b>	\$ 50,206	\$ 6,000	\$ 6,000	\$ 5,000	\$ 5,000	\$ (1,000)
<b>Miscellaneous Revenues</b>						
5960 - Loan Repayment	-	-	32,044	21,375	21,375	21,375
<b>Total Miscellaneous Revenues</b>	\$ -	\$ -	\$ 32,044	\$ 21,375	\$ 21,375	\$ 21,375
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	-	-	-	62,964	62,964	62,964
<b>Total Other Financing Sources</b>	\$ -	\$ -	\$ -	\$ 62,964	\$ 62,964	\$ 62,964
<b>Total 009 - Inclusionary Housing</b>	\$ 103,360	\$ 24,000	\$ 58,339	\$ 102,869	\$ 102,869	\$ 78,869
<b>011 - Revolving Loan Fund</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	146	400	400	400	400	-
4650 - Interest on Notes Receivable	40,692	100,000	100,000	100,000	100,000	-
<b>Total Revenue from Use of Money &amp; Property</b>	\$ 40,838	\$ 100,400	\$ 100,400	\$ 100,400	\$ 100,400	\$ -
<b>Intergovernmental Revenues</b>						
5290 - Federal Aid Other	23,700	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
5750 - Other Services	-	50,000	50,000	50,000	50,000	-
<b>Total Charges for Services</b>	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
<b>Miscellaneous Revenues</b>						
5870 - Miscellaneous Revenues	258	-	-	-	-	-
<b>Total Miscellaneous Revenues</b>	\$ 258	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total 011 - Revolving Loan Fund</b>	\$ 64,796	\$ 150,400	\$ 150,400	\$ 150,400	\$ 150,400	\$ -
<b>013 - Community Development Fund</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	26,022	35,000	20,000	19,455	19,455	(15,545)
4650 - Interest on Notes Receivable	234,535	17,000	32,000	25,501	25,501	8,501
<b>Total Revenue from Use of Money &amp; Property</b>	\$ 260,557	\$ 52,000	\$ 52,000	\$ 44,956	\$ 44,956	\$ (7,044)
<b>Intergovernmental Revenues</b>						
5050 - Other State Aid	-	-	-	2,745,541	2,745,541	2,745,541
5290 - Federal Aid Other	1,903,902	1,589,288	2,664,114	3,817,129	3,817,129	2,227,841
5350 - Aid - Other Governmental Agencies	-	-	-	750,464	750,464	750,464
<b>Total Intergovernmental Revenues</b>	\$ 1,903,902	\$ 1,589,288	\$ 2,664,114	\$ 7,313,134	\$ 7,313,134	\$ 5,723,846
<b>Charges for Services</b>						
5750 - Other Services	-	-	-	71,145	71,145	71,145
<b>Total Charges for Services</b>	\$ -	\$ -	\$ -	\$ 71,145	\$ 71,145	\$ 71,145
<b>Miscellaneous Revenues</b>						
5870 - Miscellaneous Revenues	1,691	-	-	-	-	-
5960 - Loan Repayment	-	-	17,449	30,510	30,510	30,510
<b>Total Miscellaneous Revenues</b>	\$ 1,691	\$ -	\$ 17,449	\$ 30,510	\$ 30,510	\$ 30,510
<b>Total 013 - Community Development Fund</b>	\$ 2,166,150	\$ 1,641,288	\$ 2,733,563	\$ 7,459,745	\$ 7,459,745	\$ 5,818,457
<b>016 - Emergency Medical Service Fund</b>						

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Fines, Forfeitures, and Penalties</b>						
4450 - Other Court Fines	568,481	650,000	910,000	910,000	910,000	260,000
<b>Total Fines, Forfeitures, and Penalties</b>	<b>\$ 568,481</b>	<b>\$ 650,000</b>	<b>\$ 910,000</b>	<b>\$ 910,000</b>	<b>\$ 910,000</b>	<b>\$ 260,000</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	19,413	10,000	15,000	15,000	15,000	5,000
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 19,413</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 5,000</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	11,792	10,000	10,000	10,000	10,000	-
5870 - Miscellaneous Revenues	8	-	-	-	-	-
<b>Total Miscellaneous Revenues</b>	<b>\$ 11,800</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>
<b>Total 016 - Emergency Medical Service Fund</b>	<b>\$ 599,694</b>	<b>\$ 670,000</b>	<b>\$ 935,000</b>	<b>\$ 935,000</b>	<b>\$ 935,000</b>	<b>\$ 265,000</b>
<b>021 - Workforce Development Board</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	(319)	-	-	-	-	-
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ (319)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intergovernmental Revenues</b>						
5050 - Other State Aid	391,314	1,280,000	1,860,000	1,293,000	1,293,000	13,000
5290 - Federal Aid Other	6,429,065	6,825,880	6,164,154	6,677,380	6,677,380	(148,500)
<b>Total Intergovernmental Revenues</b>	<b>\$ 6,820,379</b>	<b>\$ 8,105,880</b>	<b>\$ 8,024,154</b>	<b>\$ 7,970,380</b>	<b>\$ 7,970,380</b>	<b>\$ (135,500)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	2,519	-	-	-	-	-
5870 - Miscellaneous Revenues	71,585	-	154,000	-	-	-
<b>Total Miscellaneous Revenues</b>	<b>\$ 74,104</b>	<b>\$ -</b>	<b>\$ 154,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	2,260,345	704,250	704,250	711,544	711,544	7,294
<b>Total Miscellaneous Revenues</b>	<b>\$ 2,260,345</b>	<b>\$ 704,250</b>	<b>\$ 704,250</b>	<b>\$ 711,544</b>	<b>\$ 711,544</b>	<b>\$ 7,294</b>
<b>Total 021 - Workforce Development Board</b>	<b>\$ 9,154,509</b>	<b>\$ 8,810,130</b>	<b>\$ 8,882,404</b>	<b>\$ 8,681,924</b>	<b>\$ 8,681,924</b>	<b>\$ (128,206)</b>
<b>022 - Local Revenue Fund</b>						
<b>Intergovernmental Revenues</b>						
4920 - Realignment - Social Services	20,556,263	21,207,565	23,918,093	24,596,357	24,596,357	3,388,792
4960 - Realignment - Mental Health	20,145,095	17,660,926	19,264,941	21,764,942	21,764,942	4,104,016
5035 - Public Safety - Sales Tax	28,998,715	24,990,836	29,199,643	31,893,870	31,893,870	6,903,034
5050 - Other State Aid	-	5,205,000	5,205,000	5,415,000	5,415,000	210,000
<b>Total Intergovernmental Revenues</b>	<b>\$ 69,700,073</b>	<b>\$ 69,064,327</b>	<b>\$ 77,587,677</b>	<b>\$ 83,670,169</b>	<b>\$ 83,670,169</b>	<b>\$ 14,605,842</b>
<b>Total 022 - Local Revenue Fund</b>	<b>\$ 69,700,073</b>	<b>\$ 69,064,327</b>	<b>\$ 77,587,677</b>	<b>\$ 83,670,169</b>	<b>\$ 83,670,169</b>	<b>\$ 14,605,842</b>
<b>023 - Behavioral Health</b>						
<b>Fines, Forfeitures, and Penalties</b>						
4400 - Vehicle Code Fines	97,147	78,090	78,090	78,090	78,090	-
<b>Total Fines, Forfeitures, and Penalties</b>	<b>\$ 97,147</b>	<b>\$ 78,090</b>	<b>\$ 78,090</b>	<b>\$ 78,090</b>	<b>\$ 78,090</b>	<b>\$ -</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	293,012	376,334	376,334	195,000	195,000	(181,334)
4675 - Rents and Concessions	18,074	43,900	43,900	43,900	43,900	-
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 311,086</b>	<b>\$ 420,234</b>	<b>\$ 420,234</b>	<b>\$ 238,900</b>	<b>\$ 238,900</b>	<b>\$ (181,334)</b>
<b>Intergovernmental Revenues</b>						
4820 - Vehicle License Fee	162,007	879,960	162,007	162,007	162,007	(717,953)
4950 - State Aid - Mental Health	33,542,573	29,639,776	34,328,479	39,363,786	39,363,786	9,724,010
4975 - State Aid - Health Programs	3,944,185	10,003,745	10,014,712	10,111,211	10,111,211	107,466
5240 - Federal Aid - Health Administration	8,053,727	3,874,334	5,437,455	5,591,582	5,591,582	1,717,248
5290 - Federal Aid Other	61,841,012	72,559,223	59,004,277	51,976,482	51,976,482	(20,582,741)
5350 - Aid - Other Governmental Agencies	5,820,883	6,069,058	6,069,058	7,481,693	7,481,693	(1,412,635)
<b>Total Intergovernmental Revenues</b>	<b>\$ 113,364,387</b>	<b>\$ 123,026,096</b>	<b>\$ 115,015,988</b>	<b>\$ 114,686,761</b>	<b>\$ 114,686,761</b>	<b>\$ (9,751,970)</b>
<b>Charges for Services</b>						
5600 - Health Fees	136,899	108,649	108,649	108,649	108,649	-
5640 - Mental Health Fees	2,230,691	2,428,433	2,428,433	1,349,592	1,349,592	(1,078,841)
5750 - Other Services	10,970	10,720	10,720	11,000	11,000	280
<b>Total Charges for Services</b>	<b>\$ 2,378,560</b>	<b>\$ 2,547,802</b>	<b>\$ 2,547,802</b>	<b>\$ 1,469,241</b>	<b>\$ 1,469,241</b>	<b>\$ (1,078,561)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	390,982	144,000	1,002,000	200,000	200,000	56,000
5870 - Miscellaneous Revenues	11,183	-	-	-	-	-
<b>Total Miscellaneous Revenues</b>	<b>\$ 402,165</b>	<b>\$ 144,000</b>	<b>\$ 1,002,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
5900 - Sale of Capital Assets	6,100	-	-	-	-	-
5940 - Operating Transfers In	30,250,243	31,478,360	23,295,149	33,606,114	33,483,794	2,005,434
<b>Total Other Financing Sources</b>	<b>\$ 30,256,343</b>	<b>\$ 31,478,360</b>	<b>\$ 23,295,149</b>	<b>\$ 33,606,114</b>	<b>\$ 33,483,794</b>	<b>\$ 2,005,434</b>
<b>Total 023 - Behavioral Health</b>	<b>\$ 146,809,687</b>	<b>\$ 157,694,582</b>	<b>\$ 142,359,263</b>	<b>\$ 150,279,106</b>	<b>\$ 150,156,786</b>	<b>\$ (9,006,431)</b>
<b>024 - Homeland Security Grant</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	7,655	2,000	2,341	3,818	3,818	1,818
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 7,655</b>	<b>\$ 2,000</b>	<b>\$ 2,341</b>	<b>\$ 3,818</b>	<b>\$ 3,818</b>	<b>\$ 1,818</b>
<b>Intergovernmental Revenues</b>						
5050 - Other State Aid	-	-	9,431	-	-	-
5290 - Federal Aid Other	1,240,533	1,665,194	694,591	1,642,141	1,642,141	(23,053)
<b>Total Intergovernmental Revenues</b>	<b>\$ 1,240,533</b>	<b>\$ 1,665,194</b>	<b>\$ 704,022</b>	<b>\$ 1,642,141</b>	<b>\$ 1,642,141</b>	<b>\$ (23,053)</b>
<b>Total 024 - Homeland Security Grant</b>	<b>\$ 1,248,188</b>	<b>\$ 1,667,194</b>	<b>\$ 706,363</b>	<b>\$ 1,645,959</b>	<b>\$ 1,645,959</b>	<b>\$ (21,235)</b>
<b>025 - H&amp;W Realignment</b>						
<b>Intergovernmental Revenues</b>						
4820 - Vehicle License Fee	10,186,056	7,591,382	6,642,297	7,026,195	7,026,195	(565,187)
4920 - Realignment - Social Services	40,253,984	43,836,797	43,568,848	42,095,903	42,095,903	(1,740,894)
4960 - Realignment - Mental Health	10,228,110	10,301,172	10,301,721	10,301,721	10,301,721	549
4990 - Realignment - Health	3,170,231	422,937	919,281	1,087,382	1,087,382	664,445
<b>Total Intergovernmental Revenues</b>	<b>\$ 63,838,380</b>	<b>\$ 62,152,288</b>	<b>\$ 61,432,147</b>	<b>\$ 60,511,201</b>	<b>\$ 60,511,201</b>	<b>\$ (1,641,087)</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	5,239,014	5,336,288	5,336,288	5,336,288	5,336,288	-
<b>Total Other Financing Sources</b>	<b>\$ 5,239,014</b>	<b>\$ 5,336,288</b>	<b>\$ 5,336,288</b>	<b>\$ 5,336,288</b>	<b>\$ 5,336,288</b>	<b>\$ -</b>
<b>Total 025 - H&amp;W Realignment</b>	<b>\$ 69,077,394</b>	<b>\$ 67,488,576</b>	<b>\$ 66,768,435</b>	<b>\$ 65,847,489</b>	<b>\$ 65,847,489</b>	<b>\$ (1,641,087)</b>
<b>026 - NGEN Operations &amp; Maintenance</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	6,663	-	5,500	-	-	-
4675 - Rents and Concessions	27,562	27,800	27,800	28,800	28,800	1,000
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 34,225</b>	<b>\$ 27,800</b>	<b>\$ 33,300</b>	<b>\$ 28,800</b>	<b>\$ 28,800</b>	<b>\$ 1,000</b>
<b>Charges for Services</b>						
5750 - Other Services	1,025,612	1,578,201	1,578,201	1,039,049	1,039,049	(539,152)
<b>Total Other Financing Sources</b>	<b>\$ 1,025,612</b>	<b>\$ 1,578,201</b>	<b>\$ 1,578,201</b>	<b>\$ 1,039,049</b>	<b>\$ 1,039,049</b>	<b>\$ (539,152)</b>
<b>Total 026 - NGEN Operations &amp; Maintenance</b>	<b>\$ 1,059,837</b>	<b>\$ 1,606,001</b>	<b>\$ 1,611,501</b>	<b>\$ 1,067,849</b>	<b>\$ 1,067,849</b>	<b>\$ (538,152)</b>
<b>027 - County Clerk/Recorder</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	5,755	-	-	-	-	-
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 5,755</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Charges for Services</b>						
5580 - Recording Fees	857,966	350,000	350,000	400,000	400,000	50,000
<b>Total Charges for Services</b>	<b>\$ 857,966</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 50,000</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	89,425	-	-	-	-	-
<b>Total Charges for Services</b>	<b>\$ 89,425</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total 027 - County Clerk/Recorder</b>	<b>\$ 953,145</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 50,000</b>
<b>028 - Emergency Communications</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	18,228	-	10,000	7,200	7,200	7,200
4675 - Rents and Concessions	131,364	139,246	139,246	140,687	140,687	1,441
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 149,592</b>	<b>\$ 139,246</b>	<b>\$ 149,246</b>	<b>\$ 147,887</b>	<b>\$ 147,887</b>	<b>\$ 8,641</b>
<b>Intergovernmental Revenues</b>						
5035 - Public Safety - Sales Tax	3,866,077	3,631,177	3,835,499	4,019,622	4,341,787	710,610
5050 - Other State Aid	29,311	-	-	9,000	9,000	9,000
5095 - Peace Officer Training (Post)	18,699	-	-	15,000	15,000	15,000
5290 - Federal Aid Other	32,648	-	-	-	-	-
<b>Total Intergovernmental Revenues</b>	<b>\$ 3,946,735</b>	<b>\$ 3,631,177</b>	<b>\$ 3,835,499</b>	<b>\$ 4,043,622</b>	<b>\$ 4,365,787</b>	<b>\$ 734,610</b>
<b>Charges for Services</b>						
5445 - Communication Services	6,762,649	6,803,580	6,791,056	6,764,594	6,764,594	(38,986)



Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
5750 - Other Services	197,605	261,013	261,013	177,972	177,972	(83,041)
<b>Total Charges for Services</b>	<b>\$ 6,960,254</b>	<b>\$ 7,064,593</b>	<b>\$ 7,052,069</b>	<b>\$ 6,942,566</b>	<b>\$ 6,942,566</b>	<b>\$ (122,027)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	13,502	-	15,000	7,000	7,000	7,000
<b>Total Miscellaneous Revenues</b>	<b>\$ 13,502</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	1,939,728	2,062,127	1,872,909	2,097,278	1,775,113	(287,014)
<b>Total Other Financing Sources</b>	<b>\$ 1,939,728</b>	<b>\$ 2,062,127</b>	<b>\$ 1,872,909</b>	<b>\$ 2,097,278</b>	<b>\$ 1,775,113</b>	<b>\$ (287,014)</b>
<b>Total 028 - Emergency Communications</b>	<b>\$ 13,009,810</b>	<b>\$ 12,897,143</b>	<b>\$ 12,924,723</b>	<b>\$ 13,238,353</b>	<b>\$ 13,238,353</b>	<b>\$ 341,210</b>
<b>029 - Habitat Management Program</b>						
<b>Licenses, Permits, and Franchises</b>						
4230 - Construction Permits	135,000	-	-	-	-	-
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 135,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	144,613	219,763	173,535	177,006	177,006	(42,757)
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 144,613</b>	<b>\$ 219,763</b>	<b>\$ 173,535</b>	<b>\$ 177,006</b>	<b>\$ 177,006</b>	<b>\$ (42,757)</b>
<b>Intergovernmental Revenues</b>						
5350 - Aid - Other Governmental Agencies	-	905,223	-	-	-	(905,223)
<b>Total Intergovernmental Revenues</b>	<b>\$ -</b>	<b>\$ 905,223</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (905,223)</b>
<b>Total 029 - Habitat Management Program</b>	<b>\$ 279,613</b>	<b>\$ 1,124,986</b>	<b>\$ 173,535</b>	<b>\$ 177,006</b>	<b>\$ 177,006</b>	<b>\$ (947,980)</b>
<b>030 - Pension Liability</b>						
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	8,038,138	-	-	15,402,538	15,402,538	15,402,538
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 8,038,138</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,402,538</b>	<b>\$ 15,402,538</b>	<b>\$ 15,402,538</b>
<b>Total 030 - Pension Liability</b>	<b>\$ 8,038,138</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,402,538</b>	<b>\$ 15,402,538</b>	<b>\$ 15,402,538</b>
<b>401 - Facilities Project Fund</b>						
<b>Charges for Services</b>						
5750 - Other Services	1,275	-	-	-	-	-
<b>Total Charges for Services</b>	<b>\$ 1,275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total 401 - Facilities Project Fund</b>	<b>\$ 1,275</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>402 - Capital Projects Fund</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	47,244	49,055	23,664	-	-	(49,055)
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 47,244</b>	<b>\$ 49,055</b>	<b>\$ 23,664</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (49,055)</b>
<b>Intergovernmental Revenues</b>						
5050 - Other State Aid	-	631,430	631,430	-	-	(631,430)
<b>Total Intergovernmental Revenues</b>	<b>\$ -</b>	<b>\$ 631,430</b>	<b>\$ 631,430</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (631,430)</b>
<b>Miscellaneous Revenues</b>						
5855 - Other Reimbursement	160,105	-	-	-	-	-
<b>Total Miscellaneous Revenues</b>	<b>\$ 160,105</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	3,142,158	5,056,840	3,560,538	-	-	(5,056,840)
<b>Total Other Financing Sources</b>	<b>\$ 3,142,158</b>	<b>\$ 5,056,840</b>	<b>\$ 3,560,538</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,056,840)</b>
<b>Total 402 - Capital Projects Fund</b>	<b>\$ 3,349,508</b>	<b>\$ 5,737,325</b>	<b>\$ 4,215,632</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,737,325)</b>
<b>404 - Facility Master Plan Projects</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	21,261	5,000	(37,202)	-	-	(5,000)
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 21,261</b>	<b>\$ 5,000</b>	<b>\$ (37,202)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,000)</b>
<b>Intergovernmental Revenues</b>						
4910 - State Aid - Public Assistance Programs	3,633,250	-	-	-	-	-
5010 - State Aid - Construction Capital Grants	49,689	518,697	1,057,503	15,612,894	15,612,894	15,094,197
5290 - Federal Aid Other	-	-	-	13,114,453	13,114,453	-
<b>Total Intergovernmental Revenues</b>	<b>\$ 3,682,939</b>	<b>\$ 518,697</b>	<b>\$ 1,057,503</b>	<b>\$ 28,727,347</b>	<b>\$ 28,727,347</b>	<b>\$ 15,094,197</b>
<b>Miscellaneous Revenues</b>						

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
5870 - Miscellaneous Revenues	20	-	-	-	-	-
<b>Total Miscellaneous Revenues</b>	<b>\$ 20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	17,626,790	25,936,109	36,540,220	37,346,804	28,396,296	2,460,187
<b>Total Other Financing Sources</b>	<b>\$ 17,626,790</b>	<b>\$ 25,936,109</b>	<b>\$ 36,540,220</b>	<b>\$ 37,346,804</b>	<b>\$ 28,396,296</b>	<b>\$ 2,460,187</b>
<b>Total 404 - Facility Master Plan Projects</b>	<b>\$ 21,331,010</b>	<b>\$ 26,459,806</b>	<b>\$ 37,560,521</b>	<b>\$ 66,074,151</b>	<b>\$ 57,123,643</b>	<b>\$ 17,549,384</b>
<b>405 - NGEN Radio Project</b>						
<b>Revenue from Use of Money &amp; Property</b>						
4600 - Investment Income	10,242	-	-	-	-	-
<b>Total Revenue from Use of Money &amp; Property</b>	<b>\$ 10,242</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
5940 - Operating Transfers In	-	-	-	538,267	538,267	538,267
<b>Total Other Financing Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 538,267</b>	<b>\$ 538,267</b>	<b>\$ 538,267</b>
<b>Total 405 - NGEN Radio Project</b>	<b>\$ 10,242</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 538,267</b>	<b>\$ 538,267</b>	<b>\$ 538,267</b>
<b>Grand Total</b>	<b>\$ 1,148,291,085</b>	<b>\$ 1,192,103,710</b>	<b>\$ 1,197,919,950</b>	<b>\$ 1,286,419,837</b>	<b>\$ 1,284,943,628</b>	<b>\$ 78,256,830</b>

# Schedule 7

**County of Monterey  
Summary of Financing Uses by Function and Fund  
Governmental Funds  
Fiscal Year 2022-23**

Description	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Summarization by Function</b>						
GE01 - General	134,013,385	122,561,585	136,624,976	193,726,717	180,182,189	57,620,604
PP02 - Public Protection	337,876,983	338,593,036	341,509,195	376,962,549	374,763,259	36,170,223
PW03 - Public Ways & Facilities	48,725,435	66,712,136	56,832,721	77,068,999	77,068,999	10,356,863
HS04 - Health & Sanitation	280,199,023	358,849,616	293,561,116	371,563,924	371,216,604	12,366,988
PA05 - Public Assistance	277,796,330	323,542,403	342,960,420	330,395,674	328,787,351	5,244,948
ED06 - Education	9,993,714	11,683,012	11,184,313	13,651,611	11,851,611	168,599
RC07 - Recreation & Culture	5,990,202	8,403,610	7,517,507	9,661,869	7,549,067	(854,543)
<b>Sub-Total</b>	<b>\$ 1,094,595,071</b>	<b>\$ 1,230,345,398</b>	<b>\$ 1,190,190,248</b>	<b>\$ 1,373,031,343</b>	<b>\$ 1,351,419,080</b>	<b>\$ 121,073,682</b>
<b>Total Financing Requirements</b>	<b>\$ 1,094,595,071</b>	<b>\$ 1,230,345,398</b>	<b>\$ 1,190,190,248</b>	<b>\$ 1,373,031,343</b>	<b>\$ 1,351,419,080</b>	<b>\$ 121,073,682</b>

# Schedule 7

## County of Monterey Summary of Financing Uses by Function and Fund Governmental Funds Fiscal Year 2022-23

Description	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Summarization by Fund</b>						
001 - General	719,307,660	763,103,896	776,401,511	849,398,528	838,659,093	75,555,197
002 - Road Fund	48,725,435	66,712,136	56,832,721	77,068,999	77,068,999	10,356,863
003 - Library Fund	9,528,605	11,173,474	10,677,278	13,100,264	11,300,264	126,790
005 - In-Home Support Services	756,558	969,740	957,474	1,018,734	1,018,734	48,994
006 - Fish & Game Propagation Fund	20,282	42,192	42,174	52,147	52,147	9,955
008 - Community Action Partnership	936,219	984,480	933,154	519,881	519,881	(464,599)
009 - Inclusionary Housing	219,338	496,036	496,792	120,119	120,119	(375,917)
011 - Revolving Loan Fund	81,222	1,150,500	1,150,500	1,150,500	1,150,500	-
013 - Community Development Fund	2,476,782	3,038,343	2,776,114	8,883,604	8,883,604	5,845,261
016 - Emergency Medical Service Fund	437,072	640,000	602,653	603,000	603,000	(37,000)
021 - Workforce Development Board	9,840,877	8,810,130	8,882,404	8,681,924	8,681,924	(128,206)
022 - Local Revenue Fund	67,839,779	72,161,188	60,769,462	86,679,486	86,679,486	14,518,298
023 - Behavioral Health	133,970,210	162,718,740	149,802,648	157,398,704	157,276,384	(5,442,356)
024 - Homeland Security Grant	810,703	1,675,361	706,363	1,645,959	1,645,959	(29,402)
025 - H&W Realignment	53,681,028	68,737,670	66,930,603	66,709,183	66,709,183	(2,028,487)
026 - NGEN Operations & Maintenance	768,634	1,606,001	1,456,001	1,606,116	1,606,116	115
027 - County Clerk/Recorder	387,218	350,000	350,000	400,000	400,000	50,000
028 - Emergency Communications	12,391,063	12,544,055	12,635,877	12,909,353	12,909,353	365,298
029 - Habitat Management Program	-	498,883	463,756	545,625	545,625	46,742
402 - Capital Projects Fund	3,823,876	5,852,432	5,935,201	-	-	(5,852,432)
404 - Facility Master Plan Projects	28,591,771	47,080,141	31,387,562	83,003,217	74,052,709	26,972,568
405 - NGEN Radio Project	740	-	-	1,536,000	1,536,000	1,536,000
<b>Total Financing Requirements</b>	<b>\$ 1,094,595,071</b>	<b>\$ 1,230,345,398</b>	<b>\$ 1,190,190,248</b>	<b>\$ 1,373,031,343</b>	<b>\$ 1,351,419,080</b>	<b>\$ 121,073,682</b>

# Schedule 8

## County of Monterey Detail of Financing Uses by Function, Activity and Budget Unit Governmental Funds Fiscal Year 2022-23

Function and Activity	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>General</b>						
<b>Administration</b>						
Housing and Community Development	-	2,944,502	2,545,768	3,393,238	3,393,238	448,736
Public Works, Facilities & Parks	-	4,280,294	3,954,106	4,095,869	4,095,869	(184,425)
<b>Total Administration</b>	<b>\$ -</b>	<b>\$ 7,224,796</b>	<b>\$ 6,499,874</b>	<b>\$ 7,489,107</b>	<b>\$ 7,489,107</b>	<b>\$ 264,311</b>
<b>Contingencies</b>						
County Administrative Office	1,600,000	1,945,703	-	7,548,322	7,548,322	5,602,619
<b>Total Contingencies</b>	<b>\$ 1,600,000</b>	<b>\$ 1,945,703</b>	<b>\$ -</b>	<b>\$ 7,548,322</b>	<b>\$ 7,548,322</b>	<b>\$ 5,602,619</b>
<b>Legislative &amp; Administrative</b>						
Auditor-Controller	300	52,684	52,684	118,885	118,885	66,201
Board of Supervisors	3,775,231	4,410,985	4,359,148	4,748,420	4,728,920	317,935
Clerk of the Board	840,624	941,820	930,278	1,053,027	1,053,027	111,207
County Administrative Office	8,246,798	6,588,452	6,209,591	8,092,371	7,300,571	712,119
<b>Total Legislative &amp; Administrative</b>	<b>\$ 12,862,953</b>	<b>\$ 11,993,941</b>	<b>\$ 11,551,701</b>	<b>\$ 14,012,703</b>	<b>\$ 13,201,403</b>	<b>\$ 1,207,462</b>
<b>Other Financing Uses</b>						
County Administrative Office	58,124,999	35,020,993	37,163,758	51,381,916	49,581,916	14,560,923
<b>Total Other Financing Uses</b>	<b>\$ 58,124,999</b>	<b>\$ 35,020,993</b>	<b>\$ 37,163,758</b>	<b>\$ 51,381,916</b>	<b>\$ 49,581,916</b>	<b>\$ 14,560,923</b>
<b>Finance</b>						
Assessor-County Clerk-Recorder	6,191,206	7,424,551	7,442,551	7,731,268	7,731,268	306,717
Auditor-Controller	403,939	1,618,868	839,869	1,988,784	1,788,784	169,916
County Administrative Office	(1,038,512)	(1,499,376)	(1,348,909)	(740,870)	(740,870)	758,506
Treasurer-Tax Collector	5,699,263	8,471,985	7,743,102	9,514,514	9,514,514	1,042,529
<b>Total Finance</b>	<b>\$ 11,255,895</b>	<b>\$ 16,016,028</b>	<b>\$ 14,676,613</b>	<b>\$ 18,493,696</b>	<b>\$ 18,293,696</b>	<b>\$ 2,277,668</b>
<b>Counsel</b>						
County Counsel	2,095,890	2,134,148	2,612,523	1,209,263	1,209,263	(924,885)
<b>Total Counsel</b>	<b>\$ 2,095,890</b>	<b>\$ 2,134,148</b>	<b>\$ 2,612,523</b>	<b>\$ 1,209,263</b>	<b>\$ 1,209,263</b>	<b>\$ (924,885)</b>
<b>Housing Successor Agencies</b>						
County Administrative Office	219,338	-	-	-	-	-
Housing and Community Development	-	496,036	496,792	120,119	120,119	(375,917)
<b>Total Housing Successor Agencies</b>	<b>\$ 219,338</b>	<b>\$ 496,036</b>	<b>\$ 496,792</b>	<b>\$ 120,119</b>	<b>\$ 120,119</b>	<b>\$ (375,917)</b>
<b>Personnel</b>						
Civil Rights Office	(400,639)	77,778	92,710	381,261	381,261	303,483
Human Resources	102,819	943,447	878,984	1,470,406	1,470,406	526,959
<b>Total Personnel</b>	<b>\$ (297,820)</b>	<b>\$ 1,021,225</b>	<b>\$ 971,694</b>	<b>\$ 1,851,667</b>	<b>\$ 1,851,667</b>	<b>\$ 830,442</b>
<b>Elections</b>						
Elections	7,828,304	5,396,754	6,753,344	5,523,076	5,523,076	126,322
<b>Total Elections</b>	<b>\$ 7,828,304</b>	<b>\$ 5,396,754</b>	<b>\$ 6,753,344</b>	<b>\$ 5,523,076</b>	<b>\$ 5,523,076</b>	<b>\$ 126,322</b>
<b>Communications</b>						
Emergency Communications	12,391,063	12,544,055	12,635,877	12,909,353	12,909,353	365,298
<b>Total Communications</b>	<b>\$ 12,391,063</b>	<b>\$ 12,544,055</b>	<b>\$ 12,635,877</b>	<b>\$ 12,909,353</b>	<b>\$ 12,909,353</b>	<b>\$ 365,298</b>
<b>Property Management</b>						
Public Works, Facilities & Parks	-	5,092,260	5,476,662	4,915,259	4,321,609	(770,651)
Resource Management Agency	7,071,898	-	-	-	-	-
<b>Total Property Management</b>	<b>\$ 7,071,898</b>	<b>\$ 5,092,260</b>	<b>\$ 5,476,662</b>	<b>\$ 4,915,259</b>	<b>\$ 4,321,609</b>	<b>\$ (770,651)</b>
<b>Plant Acquisition</b>						
Emergency Communications	768,634	1,606,001	1,456,001	1,606,116	1,606,116	115
Public Works, Facilities & Parks	-	22,932,573	37,322,763	58,003,217	49,052,709	26,120,136
Resource Management Agency	20,260,653	-	-	-	-	-
<b>Total Plant Acquisition</b>	<b>\$ 21,029,287</b>	<b>\$ 24,538,574</b>	<b>\$ 38,778,764</b>	<b>\$ 59,609,333</b>	<b>\$ 50,658,825</b>	<b>\$ 26,120,251</b>
<b>Promotion</b>						
County Administrative Office	1,216,249	2,654,684	2,654,684	6,201,129	6,201,129	3,546,445
<b>Total Promotion</b>	<b>\$ 1,216,249</b>	<b>\$ 2,654,684</b>	<b>\$ 2,654,684</b>	<b>\$ 6,201,129</b>	<b>\$ 6,201,129</b>	<b>\$ 3,546,445</b>
<b>Other Agencies</b>						
Emergency Communications	740	-	-	1,536,000	1,536,000	1,536,000
<b>Total Other Agencies</b>	<b>\$ 740</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,536,000</b>	<b>\$ 1,536,000</b>	<b>\$ 1,536,000</b>

Function and Activity	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Other General</b>						
County Administrative Office	535,362	479,445	118,028	314,818	314,818	(164,627)
County Counsel	115,339	213,802	150,000	206,905	206,905	(6,897)
Information Technology	(2,034,691)	(4,210,859)	(3,915,338)	508,369	(680,701)	3,530,158
Public Works, Facilities & Parks	-	-	-	(104,318)	(104,318)	(104,318)
Resource Management Agency	(1,422)	-	-	-	-	-
<b>Total Other General</b>	<b>\$ (1,385,412)</b>	<b>\$ (3,517,612)</b>	<b>\$ (3,647,310)</b>	<b>\$ 925,774</b>	<b>\$ (263,296)</b>	<b>\$ 3,254,316</b>
<b>Total General</b>	<b>\$ 134,013,385</b>	<b>\$ 122,561,585</b>	<b>\$ 136,624,976</b>	<b>\$ 193,726,717</b>	<b>\$ 180,182,189</b>	<b>\$ 57,620,604</b>
<b>Public Protection</b>						
<b>Judicial</b>						
Child Support Services	11,020,082	11,414,946	11,113,007	11,646,776	11,646,776	231,830
County Administrative Office	8,171,535	8,018,761	8,018,759	8,937,113	8,937,113	918,352
County Counsel	398,365	446,769	446,356	342,952	342,952	(103,817)
District Attorney	35,332,700	37,167,430	38,687,524	39,875,781	39,875,781	2,708,351
Public Defender	15,425,659	16,802,801	16,998,293	19,146,126	19,146,126	2,343,325
<b>Total Judicial</b>	<b>\$ 70,348,341</b>	<b>\$ 73,850,707</b>	<b>\$ 75,263,939</b>	<b>\$ 79,948,748</b>	<b>\$ 79,948,748</b>	<b>\$ 6,098,041</b>
<b>Police Protection</b>						
Sheriff-Coroner	54,859,393	56,196,387	56,882,707	61,783,441	61,034,754	4,838,367
<b>Total Police Protection</b>	<b>\$ 54,859,393</b>	<b>\$ 56,196,387</b>	<b>\$ 56,882,707</b>	<b>\$ 61,783,441</b>	<b>\$ 61,034,754</b>	<b>\$ 4,838,367</b>
<b>Detention &amp; Correction</b>						
Probation	75,346,850	81,791,165	81,773,632	96,387,828	96,387,828	14,596,663
Sheriff-Coroner	74,413,782	78,831,105	80,561,803	85,544,476	85,038,994	6,207,889
<b>Total Detention &amp; Correction</b>	<b>\$ 149,760,632</b>	<b>\$ 160,622,270</b>	<b>\$ 162,335,435</b>	<b>\$ 181,932,304</b>	<b>\$ 181,426,822</b>	<b>\$ 20,804,552</b>
<b>Protection Inspection</b>						
Agricultural Commissioner	11,837,918	12,306,371	12,461,904	13,360,179	13,028,300	721,929
Resource Management Agency	4,481,421	-	-	-	-	-
<b>Total Protection Inspection</b>	<b>\$ 16,319,338</b>	<b>\$ 12,306,371</b>	<b>\$ 12,461,904</b>	<b>\$ 13,360,179</b>	<b>\$ 13,028,300</b>	<b>\$ 721,929</b>
<b>Other Protection</b>						
Assessor-County Clerk-Recorder	3,026,889	3,126,147	3,066,081	3,299,594	3,299,594	173,447
County Administrative Office	25,794,523	9,844,317	10,121,631	10,853,321	10,336,649	492,332
Health	5,246,084	6,301,180	5,933,514	7,926,065	7,829,495	1,528,315
Housing and Community Development	-	14,646,907	14,139,536	16,012,753	16,012,753	1,365,846
Public Works, Facilities & Parks	-	1,698,750	1,304,448	1,846,144	1,846,144	147,394
Resource Management Agency	12,521,781	-	-	-	-	-
<b>Total Other Protection</b>	<b>\$ 46,589,278</b>	<b>\$ 35,617,301</b>	<b>\$ 34,565,210</b>	<b>\$ 39,937,877</b>	<b>\$ 39,324,635</b>	<b>\$ 3,707,334</b>
<b>Total Public Protection</b>	<b>\$ 337,876,983</b>	<b>\$ 338,593,036</b>	<b>\$ 341,509,195</b>	<b>\$ 376,962,549</b>	<b>\$ 374,763,259</b>	<b>\$ 36,170,223</b>
<b>Public Ways &amp; Facilities</b>						
<b>Public Ways</b>						
Public Works, Facilities & Parks	-	66,712,136	56,832,721	77,068,999	77,068,999	10,356,863
Resource Management Agency	48,725,435	-	-	-	-	-
<b>Total Public Ways</b>	<b>\$ 48,725,435</b>	<b>\$ 66,712,136</b>	<b>\$ 56,832,721</b>	<b>\$ 77,068,999</b>	<b>\$ 77,068,999</b>	<b>\$ 10,356,863</b>
<b>Total Public Ways &amp; Facilities</b>	<b>\$ 48,725,435</b>	<b>\$ 66,712,136</b>	<b>\$ 56,832,721</b>	<b>\$ 77,068,999</b>	<b>\$ 77,068,999</b>	<b>\$ 10,356,863</b>
<b>Health &amp; Sanitation</b>						
<b>Health</b>						
Health	258,213,649	318,627,996	283,790,805	336,414,759	336,067,439	17,439,443
<b>Total Health</b>	<b>\$ 258,213,649</b>	<b>\$ 318,627,996</b>	<b>\$ 283,790,805</b>	<b>\$ 336,414,759</b>	<b>\$ 336,067,439</b>	<b>\$ 17,439,443</b>
<b>Hospital Care</b>						
County Administrative Office	3,900,648	3,900,648	3,900,648	3,900,648	3,900,648	-
Health	1,085,169	1,231,102	1,017,754	922,694	922,694	(308,408)
<b>Total Hospital Care</b>	<b>\$ 4,985,817</b>	<b>\$ 5,131,750</b>	<b>\$ 4,918,402</b>	<b>\$ 4,823,342</b>	<b>\$ 4,823,342</b>	<b>\$ (308,408)</b>
<b>California Childrens Services</b>						
Health	4,636,668	4,895,040	4,670,624	5,176,413	5,176,413	281,373
<b>Total California Childrens Services</b>	<b>\$ 4,636,668</b>	<b>\$ 4,895,040</b>	<b>\$ 4,670,624</b>	<b>\$ 5,176,413</b>	<b>\$ 5,176,413</b>	<b>\$ 281,373</b>
<b>Enterprise Fund</b>						
Natividad Medical Center	12,154,993	30,000,000	-	25,000,000	25,000,000	(5,000,000)
<b>Total Enterprise Fund</b>	<b>\$ 12,154,993</b>	<b>\$ 30,000,000</b>	<b>\$ -</b>	<b>\$ 25,000,000</b>	<b>\$ 25,000,000</b>	<b>\$ (5,000,000)</b>
<b>Sanitation</b>						
Public Works, Facilities & Parks	-	194,830	181,285	149,410	149,410	(45,420)

Function and Activity	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
Resource Management Agency	207,896	-	-	-	-	-
<b>Total Sanitation</b>	<b>\$ 207,896</b>	<b>\$ 194,830</b>	<b>\$ 181,285</b>	<b>\$ 149,410</b>	<b>\$ 149,410</b>	<b>\$ (45,420)</b>
<b>Total Health &amp; Sanitation</b>	<b>\$ 280,199,023</b>	<b>\$ 358,849,616</b>	<b>\$ 293,561,116</b>	<b>\$ 371,563,924</b>	<b>\$ 371,216,604</b>	<b>\$ 12,366,988</b>
<b>Public Assistance</b>						
<b>Administration</b>						
Social Services	158,019,777	182,695,912	183,468,309	198,554,124	197,020,801	14,324,889
<b>Total Administration</b>	<b>\$ 158,019,777</b>	<b>\$ 182,695,912</b>	<b>\$ 183,468,309</b>	<b>\$ 198,554,124</b>	<b>\$ 197,020,801</b>	<b>\$ 14,324,889</b>
<b>Aid Programs</b>						
Social Services	73,729,789	77,583,637	72,694,963	77,918,964	77,918,964	335,327
<b>Total Aid Programs</b>	<b>\$ 73,729,789</b>	<b>\$ 77,583,637</b>	<b>\$ 72,694,963</b>	<b>\$ 77,918,964</b>	<b>\$ 77,918,964</b>	<b>\$ 335,327</b>
<b>General Relief</b>						
Social Services	1,026,491	1,170,703	815,565	1,064,495	1,064,495	(106,208)
<b>Total General Relief</b>	<b>\$ 1,026,491</b>	<b>\$ 1,170,703</b>	<b>\$ 815,565</b>	<b>\$ 1,064,495</b>	<b>\$ 1,064,495</b>	<b>\$ (106,208)</b>
<b>Veteran's Services</b>						
Social Services	1,458,363	2,948,786	2,627,137	2,175,989	2,175,989	(772,797)
<b>Total Veteran's Services</b>	<b>\$ 1,458,363</b>	<b>\$ 2,948,786</b>	<b>\$ 2,627,137</b>	<b>\$ 2,175,989</b>	<b>\$ 2,175,989</b>	<b>\$ (772,797)</b>
<b>Other Assistance</b>						
County Administrative Office	12,398,881	9,960,630	10,032,904	9,832,424	9,832,424	(128,206)
Housing and Community Development	-	3,038,343	2,776,114	8,883,604	8,883,604	5,845,261
Social Services	31,163,029	46,144,392	70,545,428	31,966,074	31,891,074	(14,253,318)
<b>Total Other Assistance</b>	<b>\$ 43,561,910</b>	<b>\$ 59,143,365</b>	<b>\$ 83,354,446</b>	<b>\$ 50,682,102</b>	<b>\$ 50,607,102</b>	<b>\$ (8,536,263)</b>
<b>Total Public Assistance</b>	<b>\$ 277,796,330</b>	<b>\$ 323,542,403</b>	<b>\$ 342,960,420</b>	<b>\$ 330,395,674</b>	<b>\$ 328,787,351</b>	<b>\$ 5,244,948</b>
<b>Education</b>						
<b>Library Services</b>						
Library	9,528,605	11,173,474	10,677,278	13,100,264	11,300,264	126,790
<b>Total Library Services</b>	<b>\$ 9,528,605</b>	<b>\$ 11,173,474</b>	<b>\$ 10,677,278</b>	<b>\$ 13,100,264</b>	<b>\$ 11,300,264</b>	<b>\$ 126,790</b>
<b>Agriculture Education</b>						
Cooperative Extension Service	465,109	509,538	507,035	551,347	551,347	41,809
<b>Total Agriculture Education</b>	<b>\$ 465,109</b>	<b>\$ 509,538</b>	<b>\$ 507,035</b>	<b>\$ 551,347</b>	<b>\$ 551,347</b>	<b>\$ 41,809</b>
<b>Total Education</b>	<b>\$ 9,993,714</b>	<b>\$ 11,683,012</b>	<b>\$ 11,184,313</b>	<b>\$ 13,651,611</b>	<b>\$ 11,851,611</b>	<b>\$ 168,599</b>
<b>Recreation &amp; Culture</b>						
<b>Recreation Facilities</b>						
County Administrative Office	194,513	216,918	198,903	-	-	(216,918)
Public Works, Facilities & Parks	-	8,186,692	7,318,604	9,661,869	7,549,067	(637,625)
Resource Management Agency	5,795,689	-	-	-	-	-
<b>Total Recreation Facilities</b>	<b>\$ 5,990,202</b>	<b>\$ 8,403,610</b>	<b>\$ 7,517,507</b>	<b>\$ 9,661,869</b>	<b>\$ 7,549,067</b>	<b>\$ (854,543)</b>
<b>Total Recreation &amp; Culture</b>	<b>\$ 5,990,202</b>	<b>\$ 8,403,610</b>	<b>\$ 7,517,507</b>	<b>\$ 9,661,869</b>	<b>\$ 7,549,067</b>	<b>\$ (854,543)</b>
<b>Grand Total</b>	<b>\$1,094,595,071</b>	<b>\$1,230,345,398</b>	<b>\$1,190,190,248</b>	<b>\$1,373,031,343</b>	<b>\$1,351,419,080</b>	<b>\$ 121,073,682</b>

# Schedule 12

## County of Monterey Special Districts and Other Agencies Summary Fiscal Year 2022-23

Fund Name	Fund Balance Available	Decreases to Obligated Fund Balance	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balance	Total Financing Uses	Ending Available Fund balance
<b>County Services Areas</b>								
051 CSA #1 Carmel Point	209,722	-	42,120	251,842	67,205	-	67,205	184,637
052 CSA #9 Oak Park	420,382	-	57,548	477,930	201,221	-	201,221	276,709
053 CSA #10 Laguna Seca Ranch	169,026	-	850	169,876	33,639	-	33,639	136,237
054 CSA #14 Moro Cojo	(51)	-	-	(51)	-	-	-	(51)
055 CSA #14 Castroville	12,847	-	-	12,847	-	-	-	12,847
056 CSA #15 Serra Village, Toro Park	219,583	-	197,093	416,676	272,345	-	272,345	144,331
057 CSA #17 Rancho Terra Grande	(954)	-	15,098	14,144	17,447	-	17,447	(3,303)
058 CSA #19 Carmel Meadows	17,255	-	861	18,116	6,650	-	6,650	11,466
059 CSA #20 Royal Estates	77,424	-	7,407	84,831	23,017	-	23,017	61,814
060 CSA #23 Carmel Rancho	257,348	-	15,513	272,861	65,382	-	65,382	207,479
061 CSA #24 Pedrazzi Subdivision	164,865	-	6,548	171,413	8,052	-	8,052	163,361
062 CSA #25 Carmel V Country Club	158,047	-	45,084	203,131	66,664	-	66,664	136,467
063 CSA #26 New Moss Landing Hgts	77,828	-	5,462	83,290	20,825	-	20,825	62,465
064 CSA #30 Rancho Mar Monte	25,257	-	1,659	26,916	8,976	-	8,976	17,940
065 CSA #31 Aromas Hills	39,733	-	1,671	41,404	11,822	-	11,822	29,582
066 CSA #32 Green Valley Acres	51,434	-	9,546	60,980	19,684	-	19,684	41,296
067 CSA #33 Coast Ridge Subdivisin	24,206	-	3,256	27,462	15,719	-	15,719	11,743
068 CSA #34 Rancho Rio Vista	5,049	-	2,447	7,496	2,622	-	2,622	4,874
069 CSA #35 Paradise Park	77,325	-	11,972	89,297	26,770	-	26,770	62,527
070 CSA #37 Colonial Oak Estates	15,789	-	948	16,737	8,342	-	8,342	8,395
071 CSA #38 Paradise Lake Estates	64,194	-	2,740	66,934	17,266	-	17,266	49,668
072 CSA #41 Gabilan Acres	203,907	-	21,664	225,571	62,334	-	62,334	163,237
073 CSA #44 Corral De Tierra	55,236	-	7,114	62,350	23,259	-	23,259	39,091
074 CSA #45 Oak Hills	119,949	-	33,137	153,086	121,293	-	121,293	31,793
075 CSA #45-Oak Hills - Open Space	35,448	-	19,929	55,377	44,963	-	44,963	10,414
076 CSA #47 Carmel Views	14,846	-	27,119	41,965	34,632	-	34,632	7,333
077 CSA #50 Rioway Track	1,052,580	-	610,379	1,662,959	1,093,571	-	1,093,571	569,388
078 CSA #51 High Meadow	145,482	-	20,347	165,829	63,756	-	63,756	102,073
079 CSA #52 Cerro Del Oso	195,219	-	8,024	203,243	70,415	-	70,415	132,828
080 CSA #53 Arroyo Seco	9,164	-	10,943	20,107	13,166	-	13,166	6,941
081 CSA #54 Manzanita	27,108	-	1,684	28,792	11,898	-	11,898	16,894
082 CSA #55 Buena Vista Del Sol	176,738	-	10,296	187,034	67,205	-	67,205	119,829
083 CSA #56 Del Mesa Carmel	244,842	-	11,141	255,983	56,829	-	56,829	199,154
084 CSA #57 Los Tulares	30,488	-	2,124	32,612	9,524	-	9,524	23,088
085 CSA #58 Vista Corado	64,223	-	4,234	68,457	18,025	-	18,025	50,432
086 CSA #62 Rancho Del Monte	291,777	-	14,427	306,204	63,622	-	63,622	242,582
087 CSA #66 Oak Tree Views	25,991	-	26,441	52,432	43,708	-	43,708	8,724
088 CSA #67 Corral De Tierra Oaks	3,315,446	-	131,512	3,446,958	689,788	-	689,788	2,757,170
089 CSA #68 Vierra Canyon	81,577	-	2,554	84,131	19,833	-	19,833	64,298
090 CSA #69 Ralph Lane	1,452	-	10	1,462	288	-	288	1,174
091 CSA #72 Las Palmas Ranch	110,358	-	5,410	115,768	41,816	-	41,816	73,952
092 CSA #74 Ambulance	3,760,764	-	1,850,000	5,610,764	2,198,103	-	2,198,103	3,412,662
093 CSA #75 Chualar Consolidated	247,940	-	180,442	428,382	220,500	-	220,500	207,882
<b>Total County Service Areas</b>	<b>\$ 12,296,843</b>	<b>\$ -</b>	<b>\$ 3,426,754</b>	<b>\$ 15,723,597</b>	<b>\$ 5,862,176</b>	<b>\$ -</b>	<b>\$ 5,862,176</b>	<b>\$ 9,861,422</b>
<b>County Sanitation Districts</b>								
151 Pajaro Co Sanitation District	35,038	-	911,462	946,500	912,574	-	912,574	33,926
154 Carmel Valley San Zone # 2 Dst	17,587	-	300	17,887	-	-	-	17,887
156 Boronda Co Sanitation Dist	(14,020)	-	160,096	146,076	205,602	-	205,602	(59,526)
157 Boronda Csd-Zone 2-San Jerardo	409,930	-	82,751	492,681	341,548	-	341,548	151,133
305 Boronda Co Sanitation Sewer	652	-	-	652	-	-	-	652
306 Boronda Co. San Sewer	8,298	-	38,705	47,003	38,250	-	38,250	8,753
310 Pajaro Co San Sewer	57,943	-	-	57,943	-	-	-	57,943
312 Chualar Co Water Ser	16,639	-	15,517	32,156	15,849	-	15,849	16,307
<b>Total County Sanitation Districts</b>	<b>\$ 532,068</b>	<b>\$ -</b>	<b>\$ 1,208,831</b>	<b>\$ 1,740,899</b>	<b>\$ 1,513,823</b>	<b>\$ -</b>	<b>\$ 1,513,823</b>	<b>\$ 227,076</b>
<b>Redevelopment Agencies</b>								

Schedules



**Schedule 12**  
**County of Monterey**  
**Special Districts and Other Agencies Summary**  
**Fiscal Year 2022-23**

Fund Name	Fund Balance Available	Decreases to Obligated Fund Balance	Additional Financing Sources	Total Financing Sources	Financing Uses	Increases to Obligated Fund Balance	Total Financing Uses	Ending Available Fund balance
175 Castroville-Pajaro Housing Successor	943,744	-	302,200	1,245,944	809,943	-	809,943	436,001
176 Boronda Housing Successor	13,230	-	-	13,230	-	-	-	13,230
177 Fort Ord Housing Successor	1,811	-	-	1,811	1,811	-	1,811	-
178 East Garrison Housing Successor	94	-	-	94	94	-	94	-
<b>Total Redevelopment Agencies</b>	<b>\$ 958,879</b>	<b>\$ -</b>	<b>\$ 302,200</b>	<b>\$ 1,261,079</b>	<b>\$ 811,848</b>	<b>\$ -</b>	<b>\$ 811,848</b>	<b>\$ 449,231</b>
<b>Other Agencies</b>								
180 E. Garrison Public Financing Authority	142,620	-	40,750	183,370	43,925	-	43,925	139,445
181 E. Garrison Community Facility District	2,601,966	-	1,867,567	4,469,533	2,010,257	-	2,010,257	2,459,276
182 E. Garrison Developer Reimbursements	10,083	-	130,000	140,083	129,000	-	129,000	11,083
251 Public Improvement Corp Debt Service	12	-	15,978,525	15,978,537	15,978,525	-	15,978,525	12
<b>Total Other Agencies</b>	<b>\$ 2,754,682</b>	<b>\$ -</b>	<b>\$ 18,016,842</b>	<b>\$ 20,771,524</b>	<b>\$ 18,161,707</b>	<b>\$ -</b>	<b>\$ 18,161,707</b>	<b>\$ 2,609,817</b>
<b>Total Special Districts and Other Agencies</b>	<b>\$ 16,542,472</b>	<b>\$ -</b>	<b>\$ 22,954,627</b>	<b>\$ 39,497,099</b>	<b>\$ 26,349,554</b>	<b>\$ -</b>	<b>\$ 26,349,554</b>	<b>\$ 13,147,546</b>

**County of Monterey**  
**Analysis of Revenue by Fund**  
**All Funds**  
**Fiscal Year 2022-23**

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Summarization by Fund</b>						
001 - General	741,249,801	754,832,176	771,428,874	776,583,005	785,979,624	31,147,448
002 - Road Fund	47,074,116	68,742,515	56,606,808	79,607,646	79,607,646	10,865,131
003 - Library Fund	11,427,034	11,141,524	10,911,524	12,970,725	11,170,725	29,201
005 - In-Home Support Services	673,103	969,740	957,474	1,018,734	1,018,734	48,994
006 - Fish & Game Propagation Fund	49,822	47,517	64,760	49,021	49,021	1,504
008 - Community Action Partnership	860,782	984,480	933,154	519,881	519,881	(464,599)
009 - Inclusionary Housing	103,360	24,000	58,339	102,869	102,869	78,869
011 - Revolving Loan Fund	64,796	150,400	150,400	150,400	150,400	-
013 - Community Development Fund	2,166,150	1,641,288	2,733,563	7,459,745	7,459,745	5,818,457
016 - Emergency Medical Service Fund	599,694	670,000	935,000	935,000	935,000	265,000
021 - Workforce Development Board	9,154,509	8,810,130	8,882,404	8,681,924	8,681,924	(128,206)
022 - Local Revenue Fund	69,700,073	69,064,327	77,587,677	83,670,169	83,670,169	14,605,842
023 - Behavioral Health	146,809,687	157,694,582	142,359,263	150,279,106	150,156,786	(7,537,796)
024 - Homeland Security Grant	1,248,188	1,667,194	706,363	1,645,959	1,645,959	(21,235)
025 - H&W Realignment	69,077,394	67,488,576	66,768,435	65,847,489	65,847,489	(1,641,087)
026 - NGEN Operations & Maintenance	1,059,837	1,606,001	1,611,501	1,067,849	1,067,849	(538,152)
027 - County Clerk/Recorder	953,145	350,000	350,000	400,000	400,000	50,000
028 - Emergency Communications	13,009,810	12,897,143	12,924,723	13,238,353	13,238,353	341,210
029 - Habitat Management Program	279,613	1,124,986	173,535	177,006	177,006	(947,980)
030 - Pension Liability	8,038,138	-	-	15,402,538	15,402,538	15,402,538
051 - CSA #1 Carmel Point	43,099	43,820	44,039	42,120	42,120	(1,700)
052 - CSA #9 Oak Park	56,001	60,861	61,173	57,548	57,548	(3,313)
053 - CSA #10 Laguna Seca Ranch	1,716	2,500	2,500	850	850	(1,650)
056 - CSA #15 Serra Village, Toro Park	194,721	192,551	193,966	197,093	197,093	4,542
057 - CSA #17 Rancho Tierra Grande	15,428	14,834	14,958	15,098	15,098	264
058 - CSA #19 Carmel Meadows	936	1,015	1,019	861	861	(154)
059 - CSA #20 Royal Estates	8,108	8,017	8,041	7,407	7,407	(610)
060 - CSA #23 Carmel Rancho	16,671	17,823	17,848	15,513	15,513	(2,310)
061 - CSA #24 Pedrazzi Subdivision/Indian Springs	7,206	7,820	7,826	6,548	6,548	(1,272)
062 - CSA#25 Carmel Valley Golf & County Club	51,667	44,813	45,151	45,084	45,084	271
063 - CSA #26 New Moss Landing Heights	6,037	6,040	6,071	5,462	5,462	(578)
064 - CSA #30 Rancho Mar Monte	1,806	1,890	1,896	1,659	1,659	(231)
065 - CSA #31 Aromas Hills Subdivision	1,910	2,154	2,158	1,671	1,671	(483)
066 - CSA #32 Green Valley Acres/Moon Subdivision	10,013	9,947	9,983	9,546	9,546	(401)
067 - CSA #33 Coast Ridge/Carmel Sur	3,435	3,481	3,500	3,256	3,256	(225)
068 - CSA #34 Rancho Rio Vista/Carmel Knolls	2,662	2,405	2,430	2,447	2,447	42
069 - CSA #35 Paradise Park	12,233	12,643	12,693	11,972	11,972	(671)
070 - CSA #37 Colonial Oak Estates	987	1,198	1,198	948	948	(250)
071 - CSA #38 Paradise Lake Estates	3,047	3,545	3,557	2,740	2,740	(805)
072 - CSA #41 Gabilan Acres/Boronda	22,795	23,603	23,694	21,664	21,664	(1,939)
073 - CSA #44 Corral De Tierra Oaks 1/2/3	7,315	7,659	7,695	7,114	7,114	(545)
074 - CSA #45 Oak Hills	34,150	33,385	33,527	33,137	33,137	(248)
075 - CSA #45-Oak Hills - Open Space	20,264	31,484	31,484	19,929	19,929	(11,555)
076 - CSA #47 Carmel Views/Mar Vista	28,012	27,732	27,932	27,119	27,119	(613)
077 - CSA #50 Roway Tract No. 2	130,154	536,828	136,841	610,379	610,379	73,551
078 - CSA #51 High Meadow	20,468	21,572	21,688	20,347	20,347	(1,225)
079 - CSA #52 Carmel Valley Village	8,881	10,326	10,381	8,024	8,024	(2,302)
080 - CSA #53 Arroyo Seco	10,942	10,904	10,960	10,943	10,943	39
081 - CSA #54 Manzanita/Sarsi Subdivisions	1,941	2,054	2,064	1,684	1,684	(370)
082 - CSA #55 Robles Del Rio	11,440	12,374	12,436	10,296	10,296	(2,078)
083 - CSA #56 Del Mesa Carmel	12,382	14,066	14,083	11,141	11,141	(2,925)
084 - CSA #57 Los Tulares Subdivision	2,475	2,400	2,420	2,124	2,124	(276)
085 - CSA #58 Vista Dorado	4,380	5,093	5,115	4,234	4,234	(859)
086 - CSA #62 Rancho Del Monte 14	16,249	17,737	17,841	14,427	14,427	(3,310)
087 - CSA #66 Oak Tree Views	25,667	26,545	26,545	26,441	26,441	(104)
088 - CSA #67 Corral De Tierra Oaks 4	135,980	171,826	172,493	131,512	131,512	(40,314)
089 - CSA #68 Vierra Canyon Knolls	3,001	3,823	3,823	2,554	2,554	(1,269)
090 - CSA #69 Ralph Lane	15	30	30	10	10	(20)
091 - CSA #72 Las Palmas Ranch	6,208	8,024	8,024	5,410	5,410	(2,614)
092 - CSA #74 Ambulance	1,857,430	1,780,000	1,850,000	1,850,000	1,850,000	70,000
093 - CSA #75 Chualar Consolidated	251,766	276,017	276,269	180,442	180,442	(95,575)
151 - Pajaro Co Sanitation District	907,801	1,297,397	1,297,620	911,462	911,462	(385,935)
154 - Carmel Valley San Zone # 2 Dst	179	300	300	300	300	-
156 - Boronda Co Sanitation Dist	158,719	199,193	199,893	160,096	160,096	(39,097)
157 - San Jerardo CSD	79,935	348,906	348,981	82,751	82,751	(266,155)

Schedules

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
175 - Castroville-Pajaro Housing Successor	285,587	217,800	269,063	302,200	302,200	84,400
176 - Boronda Housing Successor	939	150	150	-	-	(150)
180 - East Garrison Community Facility District	5,956	79,335	14,000	40,750	40,750	(38,585)
181 - East Garrison Community Services District	1,793,108	2,126,453	2,131,473	1,867,567	1,867,567	(258,886)
182 - East Garrison Developer Reimbursements	139,817	301,000	130,000	130,000	130,000	(171,000)
251 - Public Improvement Corp Debt Service	15,887,900	16,001,900	16,001,900	15,978,525	15,978,525	(23,375)
306 - Boronda Co San Revenue Bonds	38,651	-	39,305	38,705	38,705	38,705
310 - Pajaro Co San Sewer Revenue	598	-	-	-	-	-
312 - Chualar Co Water Ser A	14,647	-	15,789	15,517	15,517	15,517
401 - Facilities Project Fund	1,275	-	-	-	-	-
402 - Capital Projects Fund	3,349,508	5,737,325	4,215,632	-	-	(5,737,325)
404 - Facility Master Plan Projects	21,331,010	26,459,806	37,560,521	66,074,151	57,123,643	30,663,837
405 - NGEN Radio Project	10,242	-	-	538,267	538,267	538,267
451 - Natividad Medical Center	629,230,812	364,177,253	368,822,767	384,650,960	384,650,960	20,473,707
452 - Parks Lake & Resort Operations	5,542,634	4,345,157	3,362,025	4,603,639	4,603,639	258,482
453 - Laguna Seca Recreational Area	11,098,851	22,092,402	19,205,580	18,044,645	18,044,645	(4,047,757)
475 - General Liability Fund	17,931,838	22,221,395	21,618,092	21,666,611	21,666,611	(554,784)
476 - Worker's Comp Fund	25,844,029	24,558,401	27,110,449	26,185,000	26,185,000	1,626,599
477 - Benefit Programs Fund	11,560,107	12,039,448	11,465,310	11,668,230	11,668,230	(371,218)
478 - Resource Planning	44,246,183	7,746,916	7,992,742	7,943,736	7,943,736	196,820
<b>Grand Total</b>	<b>\$ 1,916,108,974</b>	<b>\$ 1,673,317,955</b>	<b>\$ 1,681,080,741</b>	<b>\$ 1,784,137,285</b>	<b>\$ 1,782,661,076</b>	<b>\$ 109,343,121</b>

**County of Monterey**  
**Analysis of Expenditures by Fund**  
**All Funds**  
**Fiscal Year 2022-23**

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Summarization by Fund</b>						
001 - General	719,307,660	763,103,896	776,401,511	849,446,189	838,706,754	75,602,858
002 - Road Fund	48,725,435	66,712,136	56,832,721	77,068,999	77,068,999	10,356,863
003 - Library Fund	9,528,605	11,173,474	10,715,920	13,106,033	11,306,033	132,559
005 - In-Home Support Services	756,558	969,740	957,474	1,018,734	1,018,734	48,994
006 - Fish & Game Propagation Fund	20,282	42,192	42,174	52,147	52,147	9,955
008 - Community Action Partnership	936,219	984,480	933,154	519,881	519,881	(464,599)
009 - Inclusionary Housing	219,338	496,036	496,792	120,119	120,119	(375,917)
011 - Revolving Loan Fund	81,222	1,150,500	1,150,500	1,150,500	1,150,500	-
013 - Community Development Fund	2,476,782	3,038,343	2,776,114	8,883,604	8,883,604	5,845,261
016 - Emergency Medical Service Fund	437,072	640,000	602,653	603,000	603,000	(37,000)
021 - Workforce Development Board	9,840,877	8,810,130	8,882,404	8,681,924	8,681,924	(128,206)
022 - Local Revenue Fund	67,839,779	72,161,188	60,769,462	86,679,486	86,679,486	14,518,298
023 - Behavioral Health	133,970,210	162,718,740	149,802,648	157,398,704	157,276,384	(5,442,356)
024 - Homeland Security Grant	810,703	1,675,361	706,363	1,645,959	1,645,959	(29,402)
025 - H&W Realignment	53,681,028	68,737,670	66,930,603	66,709,183	66,709,183	(2,028,487)
026 - NGEN Operations & Maintenance	768,634	1,606,001	1,456,001	1,606,116	1,606,116	115
027 - County Clerk/Recorder	387,218	350,000	350,000	400,000	400,000	50,000
028 - Emergency Communications	12,391,063	12,544,055	12,635,877	12,909,353	12,909,353	365,298
029 - Habitat Management Program	303,586	498,883	463,756	545,625	545,625	46,742
051 - CSA #1 Carmel Point	116,611	21,686	16,146	67,205	67,205	45,519
052 - CSA #9 Oak Park	18,501	125,041	35,163	201,221	201,221	76,180
053 - CSA #10 Laguna Seca Ranch	133	708	124	33,639	33,639	32,931
056 - CSA #15 Serra Village, Toro Park	137,970	239,718	201,587	272,345	272,345	32,627
057 - CSA #17 Rancho Tierra Grande	21,924	25,706	33,367	40,047	17,447	(8,259)
058 - CSA #19 Carmel Meadows	923	2,026	1,562	6,650	6,650	4,624
059 - CSA #20 Royal Estates	4,253	7,166	6,439	23,017	23,017	15,851
060 - CSA #23 Carmel Rancho	7,501	28,761	23,661	65,382	65,382	36,621
061 - CSA #24 Pedrazzi Subdivision/Indian Springs	973	22,008	3,566	8,052	8,052	(13,956)
062 - CSA#25 Carmel Valley Golf & County Club	40,246	37,940	37,033	66,664	66,664	28,724
063 - CSA #26 New Moss Landing Heights	2,191	8,799	6,444	20,825	20,825	12,026
064 - CSA #30 Rancho Mar Monte	889	8,500	5,913	8,976	8,976	476
065 - CSA #31 Aromas Hills Subdivision	953	8,924	4,918	11,822	11,822	2,898
066 - CSA #32 Green Valley Acres/Moon Subdivision	6,079	11,630	10,043	19,684	19,684	8,054
067 - CSA #33 Coast Ridge/Carmel Sur	2,583	21,454	6,153	15,719	15,719	(5,735)
068 - CSA #34 Rancho Rio Vista/Carmel Knolls	102	7,234	6,332	2,622	2,622	(4,612)
069 - CSA #35 Paradise Park	6,558	27,108	11,768	26,770	26,770	(338)
070 - CSA #37 Colonial Oak Estates	858	7,734	4,828	8,342	8,342	608
071 - CSA #38 Paradise Lake Estates	1,043	4,878	3,945	17,266	17,266	12,388
072 - CSA #41 Gabilan Acres/Boronda	15,879	21,107	19,812	62,334	62,334	41,227
073 - CSA #44 Corral De Tierra Oaks 1/2/3	3,583	59,139	10,689	23,259	23,259	(35,880)
074 - CSA #45 Oak Hills	19,224	133,964	51,565	121,293	121,293	(12,671)
075 - CSA #45-Oak Hills - Open Space	30,199	79,996	47,058	44,963	44,963	(35,033)
076 - CSA #47 Carmel Views/Mar Vista	22,880	100,560	119,610	34,632	34,632	(65,928)
077 - CSA #50 Rioway Tract No. 2	36,360	542,953	147,232	1,093,571	1,093,571	550,618
078 - CSA #51 High Meadow	6,761	41,199	16,369	63,756	63,756	22,557
079 - CSA #52 Carmel Valley Village	787	36,123	10,128	70,415	70,415	34,292
080 - CSA #53 Arroyo Seco	7,598	53,234	126,779	13,166	13,166	(40,068)
081 - CSA #54 Manzanita/Sarsi Subdivisions	667	11,588	8,093	11,898	11,898	310
082 - CSA #55 Robles Del Rio	766	36,168	10,173	67,205	67,205	31,037
083 - CSA #56 Del Mesa Carmel	565	9,096	6,601	56,829	56,829	47,733
084 - CSA #57 Los Tulares Subdivision	3	4,018	3,557	9,524	9,524	5,506
085 - CSA #58 Vista Dorado	2,198	10,820	7,816	18,025	18,025	7,205
086 - CSA #62 Rancho Del Monte 14	446	13,600	6,139	63,622	63,622	50,022
087 - CSA #66 Oak Tree Views	9,673	18,659	36,347	43,708	43,708	25,049
088 - CSA #67 Corral De Tierra Oaks 4	5,029	44,594	25,661	689,788	689,788	645,194
089 - CSA #68 Vierra Canyon Knolls	517	18,722	10,672	19,833	19,833	1,111
090 - CSA #69 Ralph Lane	-	-	-	288	288	288
091 - CSA #72 Las Palmas Ranch	24,118	35,000	31,991	41,816	41,816	6,816
092 - CSA #74 Ambulance	1,583,105	2,158,909	1,987,092	2,198,103	2,198,103	39,194
093 - CSA #75 Chualar Consolidated	172,093	185,926	206,588	220,500	220,500	34,574
151 - Pajaro Co Sanitation District	1,126,747	1,352,481	1,519,628	3,328,977	912,574	(439,907)
156 - Boronda Co Sanitation Dist	203,628	199,193	217,667	205,602	205,602	6,409
157 - San Jerardo CSD	113,139	277,217	292,861	341,548	341,548	64,331
175 - Castroville-Pajaro Housing Successor	201,322	777,950	777,950	809,943	809,943	31,993
176 - Boronda Housing Successor	-	13,300	13,300	-	-	(13,300)
177 - Fort Ord Housing Successor	-	-	-	1,811	1,811	1,811
178 - East Garrison Housing Successor	-	-	-	94	94	94
180 - East Garrison Community Facility District	28,768	74,290	56,950	43,925	43,925	(30,365)

Schedules

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
181 - East Garrison Community Services District	1,442,687	2,556,885	2,342,037	2,010,257	2,010,257	(546,628)
182 - East Garrison Developer Reimbursements	41,940	301,000	129,000	129,000	129,000	(172,000)
251 - Public Improvement Corp Debt Service	15,897,250	16,001,900	16,001,900	15,978,525	15,978,525	(23,375)
306 - Boronda Co San Revenue Bonds	38,350	-	38,850	38,250	38,250	38,250
312 - Chualar Co Water Ser A	15,496	-	15,709	15,849	15,849	15,849
402 - Capital Projects Fund	3,823,876	5,852,432	5,935,201	-	-	(5,852,432)
404 - Facility Master Plan Projects	28,591,771	47,080,141	31,387,562	83,003,217	74,052,709	26,972,568
405 - NGEN Radio Project	740	-	-	1,536,000	1,536,000	1,536,000
451 - Natividad Medical Center	568,889,414	339,889,694	354,630,437	366,221,605	366,221,605	26,331,911
452 - Parks Lake & Resort Operations	2,975,700	3,892,651	3,351,680	4,193,603	4,193,603	300,952
453 - Laguna Seca Recreational Area	8,666,934	20,805,898	19,753,673	28,838,108	18,560,643	(2,245,255)
475 - General Liability Fund	13,386,236	22,221,395	16,753,010	21,666,611	21,666,611	(554,784)
476 - Worker's Comp Fund	20,433,480	24,558,401	25,177,953	26,185,000	26,185,000	1,626,599
477 - Benefit Programs Fund	15,327,837	13,884,466	12,873,575	14,487,437	14,487,437	602,971
478 - Resource Planning	18,938,306	(10,552,491)	8,821,754	10,087,976	10,620,803	21,173,294
<b>Grand Total</b>	<b>\$ 1,764,938,629</b>	<b>\$ 1,670,832,024</b>	<b>\$ 1,656,305,788</b>	<b>\$ 1,873,553,670</b>	<b>\$ 1,839,757,766</b>	<b>\$ 168,925,742</b>

**County of Monterey**  
**Analysis of Expenditures by Object and Subobject**  
**All Funds**  
**Fiscal Year 2022-23**

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>COUNTY</b>						
<b>Salaries and Employee Benefits</b>						
6111BL - Bilingual Pay	-	1,164	-	17,712	17,712	16,548
6111PD - Pay Differential	-	764,088	-	1,331,572	1,331,572	567,484
6111 - Regular Employees	450,448,804	499,547,935	484,211,580	546,863,808	543,094,246	43,546,311
6111SP - Standby Pay	-	959,299	45,253	1,060,511	1,060,511	101,212
6111SS - Salary Savings	-	(26,009,652)	(462,689)	(30,086,752)	(29,964,431)	(3,954,779)
6111VB - Vacation Buy Back	-	2,637,214	195,180	3,494,784	3,494,784	857,570
6111XX - Forecasted Supplemental Pays	-	8,844,488	229,805	7,716,260	7,855,213	(989,275)
6112 - Temporary Employees	10,813,226	3,606,967	3,053,433	10,386,908	10,386,908	6,779,941
6113 - Overtime	15,646,900	9,690,138	11,572,930	10,554,676	10,554,676	864,538
6121 - PERS	94,205,115	108,378,849	105,416,389	122,560,336	122,027,620	13,648,771
6121PS - PERS	-	-	-	15,402,537	15,402,537	15,402,537
6122 - Other Post-Employment Benefits	10,377,163	9,437,295	9,283,646	9,790,415	9,790,415	353,120
6131 - FICA	23,613,218	26,292,221	26,344,663	29,007,271	28,859,705	2,567,484
6132 - Medicare	6,884,440	7,353,345	6,253,435	8,046,279	8,009,535	656,190
6141 - Flex Co Paid Insurance-Pretax	7,785,511	8,977,764	8,320,038	10,709,775	10,652,169	1,674,405
6142 - Life Insurance	337,322	402,720	324,291	423,081	420,645	17,925
6143 - Long-Term Disability Insurance	357,045	211,452	378,158	238,740	236,640	25,188
6144 - Short-Term Disability Insurance	386,003	220,680	441,152	278,472	276,024	55,344
6145 - Dental Insurance	2,525,390	3,118,338	2,870,229	3,434,625	3,414,561	296,223
6146 - Medical Insurance	7,446	-	-	-	-	-
6147 - Vision Insurance	831,346	929,088	789,997	976,359	970,635	41,547
6148 - Unemployment Insurance	-	616,104	612,252	607,961	607,961	(8,143)
6161 - Workers Compensation Insurance	23,648,191	23,449,511	23,527,505	25,538,452	25,538,452	2,088,941
6171 - Employee Assistance Program	106,611	126,048	136,277	132,006	131,310	5,262
6173 - Flex-Benefit Plan Contribution	76,225,740	98,914,722	87,079,714	110,605,722	109,947,966	11,033,244
6174NF - Special Benefits Not Forecasted	-	169,191	-	61,400	61,400	(107,791)
6174 - Special Benefits	2,217,231	1,075,042	1,233,977	1,186,084	1,177,939	102,897
6175 - Wellness Plan	130,243	167,891	168,338	167,871	167,871	(20)
<b>Total Salaries and Employee Benefits</b>	<b>\$ 726,546,945</b>	<b>\$ 789,881,902</b>	<b>\$ 772,025,553</b>	<b>\$ 890,506,865</b>	<b>\$ 885,524,576</b>	<b>\$ 95,642,674</b>
<b>Services and Supplies</b>						
6211 - Agricultural Service & Supply	223,981	283,664	288,384	415,394	204,815	(78,849)
6221 - Clothing and Personal Supplies	291,399	303,605	463,764	517,729	514,029	210,424
6222 - Uniforms and Safety Equipment	1,434,437	1,841,041	782,004	1,642,709	1,641,709	(199,332)
6231 - Communication Charges - External	2,166,358	1,912,652	2,061,078	1,842,915	1,842,915	(69,737)
6232 - Communication Charges - Internal	132,425	70,100	151,736	86,387	86,387	16,287
6241 - Food	10,512,786	3,189,486	3,580,676	3,715,265	3,715,265	525,779
6251 - Cleaning and Janitorial	4,126,870	3,650,394	3,855,967	3,991,555	3,991,555	341,161
6252 - Household Expenses	688,781	149,269	140,672	147,416	147,416	(1,853)
6261 - Insurance - General Liability (Non-recoverable)	2,153,879	9,875,604	9,846,211	7,957,437	7,957,437	(1,918,167)
6262 - Insurance - General Liability (Recoverable)	8,655,691	8,991,100	9,022,059	10,105,981	10,105,981	1,114,881
6263 - Insurance - Loss Contingency	-	-	201,000	180,280	180,280	180,280
6264 - Insurance - Malpractice	1,727,992	1,750,915	1,438,132	1,795,839	1,795,839	44,924
6266 - Insurance - Property	2,774,984	4,281,086	3,893,957	5,092,115	5,092,115	811,029
6267 - Insurance - Stop Loss	6,675,900	8,523,473	8,224,930	10,214,075	10,214,075	1,690,602
6268 - Insurance - Other	768,537	1,212,042	1,162,752	1,091,047	1,091,047	(120,995)
6301 - Grand Jury Related Expense	32,514	45,000	45,000	45,000	45,000	-
6302 - Trial Related Expense	692,694	771,529	1,190,806	1,068,600	1,068,600	297,071
6311 - Buildings & Improvements Maintenance - External	10,717,046	5,800,146	7,761,508	10,431,756	8,481,756	2,681,610
6312 - Buildings & Improvements Maintenance - Internal	668,435	119,243	29,988	329,894	90,722	(28,521)
6321 - Equipment Maintenance	3,965,760	10,372,479	11,310,821	12,914,253	12,906,753	2,534,274
6331 - Dental Supplies	22	75	65	65	65	(10)
6332 - Laboratory Supplies	3,024,214	5,801,590	4,755,447	5,038,168	5,038,168	(763,422)
6333 - Medical Supplies	31,954,512	18,937,006	28,444,205	20,102,729	20,102,729	1,165,723
6351 - Membership Fees	1,563,351	1,904,484	1,783,373	1,914,086	1,914,026	9,542
6361 - Noncapital Equipment	942,195	1,127,335	906,301	890,813	890,813	(306,522)
6381 - Advertising	1,158,756	1,170,189	1,493,378	1,546,544	1,546,544	376,355
6382 - Audio-Visual Service & Supply	103,661	257,595	164,792	145,050	145,050	(112,545)
6383 - Miscellaneous Services	2,213,210	1,794,031	1,678,579	1,351,965	1,351,965	(442,066)
6384 - Miscellaneous Supplies	851,918	2,645,711	2,152,783	2,367,505	2,367,505	(278,206)
6401 - Books/Periodicals and Other Subscriptions	1,273,264	968,572	977,402	925,660	924,160	(44,412)
6402 - Bottled Water	65,980	45,324	77,336	85,498	85,498	40,174
6403 - Office Machine Supply	4,124	1,950	2,994	5,670	5,670	3,720
6404 - Courier Services - External	181,400	38,379	41,976	43,692	43,692	5,313
6405 - Courier Services - Internal	443,889	462,214	456,827	625,109	625,109	162,895

Schedules

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
6406 - Mail Handling Charges	214,303	199,707	203,982	387,190	387,190	187,483
6407 - Minor Computer Hardware	3,901,475	1,713,117	1,777,977	2,080,278	2,078,278	365,161
6408 - Minor Computer Software	15,959,030	9,161,002	9,585,293	10,844,530	10,111,460	950,458
6409 - Minor Equipment and Furnishings	5,716,375	2,776,491	2,914,747	2,622,647	1,652,182	(1,124,309)
6410 - Office Supplies	1,401,456	2,096,897	1,813,771	1,871,542	1,871,542	(225,355)
6411 - Postage and Shipping	1,262,693	932,569	1,017,227	1,092,834	1,092,834	160,265
6412 - Printing, Graphics and Binding Charge - External	2,296,426	2,412,124	2,371,843	1,857,568	1,852,968	(559,156)
6413 - Printing, Graphics and Binding Charge - Internal	1,604	-	1,147	500	500	500
6414 - Other Office Expense	146,849	398,845	98,149	61,591	61,591	(337,254)
6415 - Records Retention Charges	832,556	773,265	815,187	679,216	679,216	(94,049)
6601 - Accounting & Auditing Charges	406,980	792,391	881,484	995,967	790,967	(1,424)
6602 - Data Processing Services - External	2,798,797	3,140,505	2,756,149	2,872,084	2,872,084	(268,421)
6603 - Data Processing Services - Internal	11,339,428	11,840,901	11,550,799	11,869,767	11,869,045	28,144
6604 - Hospital Charges	8,662,388	9,418,419	9,503,275	8,161,617	8,161,617	(1,256,802)
6605 - Laboratory Services	2,684,729	762,934	1,614,563	1,110,134	1,110,134	347,200
6606 - Legal Service - External	2,650,872	4,449,217	4,535,251	4,464,858	4,464,858	15,641
6607 - Legal Service - Internal	2,474,863	2,179,000	1,600,391	2,176,000	2,176,000	(3,000)
6608 - Other Medical Services	79,441,085	80,734,370	88,986,873	92,501,090	92,501,090	11,766,720
6609 - Other Personnel Services	25,004,687	21,839,564	21,379,882	23,605,710	23,605,710	1,766,146
6610 - Outpatient Services	11,999,217	12,448,306	12,394,188	12,668,232	12,668,232	219,926
6611 - Staff Training Services	816,926	1,059,516	813,286	1,169,043	1,160,043	100,527
6612 - Temporary Help Services	3,407,631	3,748,748	13,721,925	5,644,578	5,644,578	1,895,830
6613 - Other Professional & Special Services	93,207,264	69,428,468	74,500,712	93,397,768	72,742,160	3,313,692
6614 - Contribution and Grants for Non-Governmental Agencies	1,344,371	2,714,684	5,082,471	6,221,129	6,171,129	3,456,445
6801 - Publications and Legal Notices	136,843	607,480	145,616	140,237	140,237	(467,243)
6811 - Rents and Leases - Buildings	13,139,153	8,095,115	7,198,199	7,090,636	7,071,136	(1,023,979)
6821 - Rents and Leases - Equipment	6,897,626	5,697,409	6,521,448	5,632,761	5,632,761	(64,648)
6831 - Criminal Justice System	436,234	482,500	482,500	482,500	482,500	-
6832 - Elections	282,769	142,300	230,755	142,300	142,300	-
6833 - Purchases For Resale	27,331	40,000	20,000	20,000	20,000	(20,000)
6834 - Social Services	28,312,732	40,739,645	64,804,541	22,847,960	22,847,960	(17,891,685)
6835 - Other Special Departmental Expenses	5,639,230	9,711,748	9,593,505	11,392,180	11,307,680	1,595,932
6861 - Conference/Lodging/Meals/Travel	662,983	1,626,473	1,239,669	1,527,320	1,527,320	(99,153)
6862 - Employee Mileage Reimbursement	32,825	173,759	101,732	131,336	131,336	(42,423)
6863 - Employee Moving Expense	125,604	20,000	30,000	10,000	10,000	(10,000)
6864 - Fleet Service Charge	4,965,841	5,178,313	5,415,163	5,573,152	5,573,152	394,839
6865 - Nonemployee Transportation & Travel	221,570	436,458	167,359	74,559	74,559	11,101
6866 - Vehicle Maintenance - External	3,145,662	3,391,580	3,951,565	3,332,655	3,332,655	(58,925)
6867 - Vehicle Usage/Replacement	3,412,272	3,466,189	3,670,410	3,707,195	3,707,195	241,006
6881 - Utilities	12,468,786	11,944,739	14,299,644	15,500,679	13,084,276	1,139,537
<b>Total Services and Supplies</b>	<b>\$ 460,070,432</b>	<b>\$ 434,699,031</b>	<b>\$ 496,179,581</b>	<b>\$ 474,589,544</b>	<b>\$ 446,955,165</b>	<b>\$ 12,256,134</b>
<b>Other Charges</b>						
7011 - Out of Home Care	24,454,416	27,634,601	22,998,990	24,167,939	24,167,939	(3,466,662)
7012 - Public Assistance Payments	44,996,624	45,018,490	44,599,666	47,325,814	47,325,814	2,307,324
7013 - Reimbursement to Other Governmental Age	4,670,001	4,646,704	4,688,829	7,115,424	7,115,424	2,468,720
7014 - Other Support and Care	7,227,326	8,054,471	7,503,608	9,373,238	9,373,238	1,318,767
7041 - Bond Principal Payments	8,968,823	13,323,996	10,326,166	13,609,742	13,609,742	285,746
7051 - Other Debt Retirement	1,043,939	1,117,188	1,201,299	1,232,694	1,232,694	115,506
7061 - Interest On Bonds	6,923,952	7,161,665	7,220,879	6,807,974	6,807,974	(353,691)
7071 - Interest On Other Long-Term Debt	1,089,474	928,273	930,366	770,085	770,085	(158,188)
7082 - Other Interest	11,846	500	11,616	7,599	7,599	7,099
7091 - Claims, Judgments & Damages	26,972,437	36,876,164	32,524,930	35,523,110	35,523,110	(1,353,054)
7092 - Insurance Deductible	323,822	130,000	132,855	130,000	130,000	-
7101 - Rights Of Way	93,150	-	-	-	-	-
7121 - Taxes and Assessments	217,375	146,132	147,715	157,222	157,222	11,090
7141 - Depreciation - Buildings	-	206,372	210,647	1,140,099	1,140,099	933,727
7181 - Bad Debts Expense	-	6,055	132,825	-	-	(6,055)
7201 - Contribution to Other Agencies	95,547,766	21,996,874	20,487,634	15,678,949	15,678,949	(6,317,925)
7301 - Cost Plan Charges	(3,140,906)	(810,063)	(785,133)	(590,657)	(590,657)	219,406
7302 - Expenditure Transfers	86,690	387,834	387,834	1,364,421	1,364,421	976,587
7303 - Reimbursement Clearing	-	-	(19,280)	-	-	-
7304 - Interfund Reimbursement	(25,591,507)	(26,249,631)	(27,196,316)	(30,949,654)	(30,538,802)	(4,289,171)
7305 - Intrafund Reimbursement	(20,156,761)	(17,875,996)	(19,357,810)	(20,840,847)	(20,273,482)	(2,397,486)
<b>Total Other Charges</b>	<b>\$ 173,738,467</b>	<b>\$ 122,699,629</b>	<b>\$ 106,147,320</b>	<b>\$ 112,023,152</b>	<b>\$ 113,001,369</b>	<b>\$ (9,698,260)</b>
<b>Capital Assets</b>						
7521 - Buildings and Improvements	7,973,961	13,942,362	10,589,984	7,956,606	7,956,606	(5,985,756)
7531 - Equipment	9,745,493	7,848,614	8,451,112	11,216,599	10,591,599	2,742,985
7532 - Vehicles	3,278,832	5,135,115	4,238,962	4,707,638	4,707,638	(427,477)
7541 - Infrastructure	1,840	-	-	-	-	-
7551 - Construction In Progress	35,795,039	60,085,440	58,754,348	94,268,697	94,268,697	34,183,257
7561 - Capital Leases	-	56,408	56,000	81,600	81,600	25,192

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
7562 - Intangible Assets	78,882	586,180	860,500	801,269	801,269	215,089
<b>Total Capital Assets</b>	<b>\$ 56,874,048</b>	<b>\$ 87,654,119</b>	<b>\$ 82,950,906</b>	<b>\$ 119,032,409</b>	<b>\$ 118,407,409</b>	<b>\$ 30,753,290</b>
<b>Other Financing Uses</b>						
7612 - Disbursement of Loans	-	2,980,000	1,491,500	2,730,338	2,730,338	(249,662)
7614 - Operating Transfers Out	347,620,178	230,469,960	197,009,248	266,621,360	265,354,187	34,884,227
<b>Total Other Financing Uses</b>	<b>\$ 347,620,178</b>	<b>\$ 233,449,960</b>	<b>\$ 198,500,748</b>	<b>\$ 269,351,698</b>	<b>\$ 268,084,525</b>	<b>\$ 34,634,565</b>
<b>Appropriation for Contingencies</b>						
7811 - Contingencies	88,560	2,447,383	501,680	8,050,002	7,784,722	5,337,339
<b>Total Appropriation for Contingencies</b>	<b>\$ 88,560</b>	<b>\$ 2,447,383</b>	<b>\$ 501,680</b>	<b>\$ 8,050,002</b>	<b>\$ 7,784,722</b>	<b>\$ 5,337,339</b>
<b>Grand Total</b>	<b>\$ 1,764,938,629</b>	<b>\$ 1,670,832,024</b>	<b>\$ 1,656,305,788</b>	<b>\$ 1,873,553,670</b>	<b>\$ 1,839,757,766</b>	<b>\$ 168,925,742</b>

Schedules



**County of Monterey  
Overtime  
Fiscal Year 2022-23**

Source Classification	Actual 2020-21	Adopted Budget 2021-22	Current Year Estimate 2021-22	Requested Budget 2022-23	Recommended Budget 2022-23	Recommended Change From Adopted
<b>Summarization by Department</b>						
Agricultural Commissioner	23,262	20,000	23,000	25,000	25,000	5,000
Assessor-County Clerk-Recorder	1,676	500	142	500	500	-
Auditor-Controller	10,828	-	5,646	-	-	-
Board of Supervisors	221	-	-	-	-	-
Child Support Services	1,412	-	500	10,000	10,000	10,000
Clerk of the Board	159	-	-	-	-	-
County Administrative Office	66,140	500	9,151	500	500	-
County Counsel	2,329	-	256	-	-	-
District Attorney	64,805	55,793	49,238	66,969	66,969	11,176
Elections	14,862	10,000	20,000	15,000	15,000	5,000
Emergency Communications	557,281	692,289	675,226	740,646	740,646	48,357
Health	1,036,129	982,535	911,648	700,843	700,843	(281,692)
Housing and Community Development	-	-	23,376	19,556	19,556	19,556
Human Resources	52,902	-	8,584	-	-	-
Information Technology	48,950	22,085	22,085	45,000	45,000	22,915
Library	5,693	-	-	-	-	-
Natividad Medical Center	9,851,848	-	-	-	-	-
Probation	112,355	318,789	318,789	358,789	358,789	40,000
Public Defender	13,088	500	15,252	18,500	18,500	18,000
Public Works, Facilities & Parks	-	155,886	101,130	153,193	153,193	(2,693)
Resource Management Agency	192,900	-	-	-	-	-
Sheriff-Coroner	2,802,614	6,531,261	8,425,610	6,998,180	6,998,180	466,919
Social Services	784,619	900,000	961,097	1,402,000	1,402,000	502,000
Treasurer-Tax Collector	2,827	-	2,200	-	-	-
<b>Grand Total</b>	<b>\$ 15,646,900</b>	<b>\$ 9,690,138</b>	<b>\$ 11,572,930</b>	<b>\$ 10,554,676</b>	<b>\$ 10,554,676</b>	<b>\$ 864,538</b>

# Countywide Position Summary

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
<b>Board of Supervisors</b>					
10A01	BOARD OF SUPERVISORS CHAIRMAN	1.00	1.00	1.00	0.00
10A02	BOARD OF SUPERVISORS MEMBER	4.00	4.00	4.00	0.00
14H02	BOARD OF SUPERVISORS POLICY ANALYST	5.00	5.00	5.00	0.00
14H10	BOARD OF SUPERVISORS CHIEF OF STAFF	5.00	5.00	5.00	0.00
80A90	BOARD OF SUPERVISORS EXECUTIVE ASSISTANT	5.00	5.00	5.00	0.00
<b>Total Board of Supervisors</b>		<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>
<b>County Administrative Office</b>					
11A01	ADMINISTRATIVE OFFICER	1.00	1.00	1.00	0.00
12E03	ASSISTANT COUNTY ADMINISTRATIVE OFFICER	2.00	2.00	2.00	0.00
12E16	WIB EXECUTIVE DIRECTOR	1.00	1.00	1.00	0.00
14A23	PRINCIPAL ADMINISTRATIVE ANALYST	5.00	5.00	5.00	0.00
14A24	COUNTY BUDGET DIRECTOR	1.00	1.00	1.00	0.00
14A25	EMERGENCY SERVICES MANAGER	1.00	1.00	1.00	0.00
14A28	COUNTY COMMUNICATIONS DIRECTOR	0.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	5.00	5.00	7.00	2.00
14C31	MANAGEMENT ANALYST III	10.00	10.00	9.00	(1.00)
14C37	COUNTY MEDIA ANALYST	0.00	1.00	1.00	0.00
14E20	BUYER II	2.00	2.00	2.00	0.00
14G02	MANAGEMENT ANALYST I	4.00	5.00	2.00	(3.00)
14H64	FLEET MANAGER	1.00	1.00	0.00	(1.00)
14M12	ECONOMIC DEVELOPMENT MANAGER	0.00	1.00	1.00	0.00
14M22	HOUSING PROGRAM MANAGER	1.00	0.00	0.00	0.00
14M25	COUNTY HOMELESS SERVICES DIRECTOR	0.00	0.00	1.00	1.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00	1.00	0.00	(1.00)
14N35	CONTRACTS & PURCHASING OFFICER	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	2.00	0.00
20B11	ACCOUNTANT II	1.00	2.00	1.00	(1.00)
20B93	FINANCE MANAGER II	2.00	2.00	2.00	0.00
41F30	REDEVELOPMENT/HOUSING PROJECT ANALYST I	1.00	0.00	0.00	0.00
41F31	REDEVELOPMENT/HOUSING PROJECT ANALYST II	1.00	0.00	0.00	0.00
41F32	REDEVELOPMENT/HOUSING PROJECT ANALYST III	1.00	0.00	0.00	0.00
41G01	EMERGENCY SERVICES PLANNER	3.00	4.00	4.00	0.00
43C11	PERMIT TECHNICIAN II	1.00	1.00	1.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
43L18	COMMUNICATIONS TECHNICIAN III	1.00	1.00	0.00	(1.00)
43L20	COMMUNICATIONS TECHNICIAN I	1.00	1.00	0.00	(1.00)
60G21	WIB EMPLOYMENT PROGRAMS REPRESENTATIVE II	3.00	3.00	3.00	0.00
60G33	WIB EMPLOYMENT PROGRAMS REPRESENTATIVE III	1.00	1.00	1.00	0.00
60I02	PROGRAM MANAGER II	1.00	1.00	1.00	0.00
68A30	RANGE MASTER	1.00	1.00	0.00	(1.00)
68B02	SPECIAL EVENTS MANAGER	0.00	0.00	0.00	0.00
68C02	RANGE AIDE	1.00	1.00	0.00	(1.00)
70F21	COURIER	4.00	4.00	0.00	(4.00)

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
70F23	STOREKEEPER	1.00	1.00	0.00	(1.00)
70F79	WAREHOUSE WORKER	5.00	5.00	1.00	(4.00)
70F80	SENIOR STOREKEEPER	1.00	1.00	0.00	(1.00)
70F82	SUPERVISING WAREHOUSE WORKER	1.00	1.00	0.00	(1.00)
70M01	SHUTTLE DRIVER	0.00	0.00	0.00	0.00
72C20	MECHANIC I	2.00	2.00	0.00	(2.00)
72C23	MECHANIC II	11.00	11.00	0.00	(11.00)
72C26	MECHANIC III	2.00	2.00	0.00	(2.00)
72C83	FLEET SERVICE WRITER	1.00	1.00	0.00	(1.00)
80A32	SENIOR SECRETARY	4.00	3.00	5.00	2.00
80A97	EXECUTIVE ASSISTANT TO ADMINISTRATIVE OFFICER	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	2.00	2.00	2.00	0.00
80E01	OFFICE ASSISTANT I	1.00	1.00	0.00	(1.00)
80G21	DATA ENTRY OPERATOR II	1.00	1.00	0.00	(1.00)
80J22	SENIOR ACCOUNT CLERK	2.00	2.00	1.00	(1.00)
80J30	ACCOUNTING TECHNICIAN	3.00	2.00	1.00	(1.00)
80O22	MAILROOM CLERK	1.50	1.50	0.00	(1.50)
80O23	SENIOR MAILROOM CLERK	1.00	1.00	0.00	(1.00)
99ZXX	ALLOCATION ON LOAN	17.00	17.00	17.00	0.00
<b>Total County Administrative Office</b>		<b>119.50</b>	<b>119.50</b>	<b>80.00</b>	<b>(39.50)</b>
<b>Human Resources</b>					
11A07	DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00	0.00
12C37	ASSISTANT DIRECTOR OF HUMAN RESOURCES	1.00	1.00	2.00	1.00
14B21	ASSOCIATE PERSONNEL ANALYST	9.00	13.00	13.00	0.00
14B28	SUPERVISING PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	5.00	5.00	5.00	0.00
14B60	RISK & BENEFITS SPECIALIST-CONFIDENTIAL	1.00	1.00	1.00	0.00
14B62	ASSOCIATE RISK & BENEFITS ANALYST	2.00	2.00	2.00	0.00
14B63	SENIOR RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	0.00
14G02	MANAGEMENT ANALYST I	0.00	0.00	1.00	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	4.00	5.00	5.00	0.00
14M61	HR PROGRAM MANAGER	3.00	4.00	3.00	(1.00)
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	0.00	(1.00)
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
<b>Total Human Resources</b>		<b>35.00</b>	<b>41.00</b>	<b>41.00</b>	<b>0.00</b>
<b>Civil Rights Office</b>					
14B25	EQUAL OPPORTUNITY OFFICER	1.00	1.00	1.00	0.00
14B47	ASSOCIATE EQUAL OPPORTUNITY ANALYST	2.00	2.00	1.00	(1.00)
14B49	SENIOR EQUAL OPPORTUNITY ANALYST	1.00	1.00	2.00	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
<b>Total Civil Rights Office</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>
<b>Auditor-Controller</b>					
10B02	AUDITOR-CONTROLLER	1.00	1.00	1.00	0.00
12A02	ASSISTANT AUDITOR-CONTROLLER	1.00	1.00	1.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	0.00	0.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	0.00	1.00	1.00	0.00
14P32	ERP BUSINESS ANALYST	5.00	5.00	5.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	0.00	0.00	1.00	1.00
20B21	ACCOUNTANT AUDITOR II	1.00	1.00	1.00	0.00
20B22	ACCOUNTANT AUDITOR III	6.00	6.00	7.00	1.00
20B24	AUDITOR-CONTROLLER ANALYST I	6.00	6.00	6.00	0.00
20B25	AUDITOR-CONTROLLER ANALYST II	1.00	2.00	2.00	0.00
20B31	INTERNAL AUDITOR II	1.00	1.00	1.00	0.00
20B97	CHIEF DEPUTY AUDITOR-CONTROLLER	3.00	3.00	3.00	0.00
80J21	ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	3.00	3.00	0.00	(3.00)
80J30	ACCOUNTING TECHNICIAN	2.00	2.00	5.00	3.00
80J80	ACCOUNTS PAYABLE SUPERVISOR	1.00	1.00	0.00	(1.00)
80J96	PAYROLL TECHNICIAN-CONFIDENTIAL	7.00	6.00	6.00	0.00
80J97	SENIOR PAYROLL TECHNICIAN - CONFIDENTIAL	2.00	2.00	2.00	0.00
80J98	SUPERVISING PAYROLL COORDINATOR-CONFIDENTIAL	1.00	1.00	1.00	0.00
<b>Total Auditor-Controller</b>		<b>43.00</b>	<b>43.00</b>	<b>44.00</b>	<b>1.00</b>

**Treasurer-Tax Collector**

10B06	TREASURER-TAX COLLECTOR	1.00	1.00	1.00	0.00
12A24	ASSISTANT TREASURER-TAX COLLECTOR	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	0.00
14C45	TREASURY MANAGER	1.00	1.00	0.00	(1.00)
14C47	CHIEF DEPUTY TREASURER-TAX COLLECTOR	2.00	2.00	3.00	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	0.00
16C88	BUSINESS TECHNOLOGY ANALYST III	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	2.00	2.00	2.00	0.00
20B12	ACCOUNTANT III	1.00	2.00	2.00	0.00
20B41	TREASURY OFFICER II	3.00	3.00	3.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
20B96	FINANCE SYSTEMS MANAGER	1.00	1.00	1.00	0.00
25A32	REVENUE OFFICER II	9.00	9.00	9.00	0.00
25A33	SUPERVISING REVENUE OFFICER	1.00	1.00	1.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	0.00	0.00	0.00
80J21	ACCOUNT CLERK	9.00	9.00	9.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	7.00	7.00	7.00	0.00
<b>Total Treasurer-Tax Collector</b>		<b>49.00</b>	<b>49.00</b>	<b>49.00</b>	<b>0.00</b>

**Assessor-County Clerk-Recorder**

11B01	ASSESSOR-COUNTY CLERK-RECORDER	1.00	1.00	1.00	0.00
12A05	ASSISTANT COUNTY CLERK-RECORDER	1.00	1.00	1.00	0.00
12A15	ASSISTANT ASSESSOR-VALUATION	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
14K45	AUDITOR APPRAISER MANAGER	1.00	1.00	1.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	1.00	0.00
16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00	1.00	1.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
28A21	APPRAISER II	13.00	13.00	13.00	0.00
28A22	APPRAISER III	5.00	5.00	5.00	0.00
28A80	SUPERVISING APPRAISER	2.00	2.00	2.00	0.00
28B21	AUDITOR-APPRAISER II	4.00	4.00	4.00	0.00
28B22	AUDITOR-APPRAISER III	1.00	1.00	1.00	0.00
43F21	MAP DRAFTING TECHNICIAN	1.00	1.00	1.00	0.00
43F80	SENIOR MAP DRAFTING TECHNICIAN	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	7.00	7.00	7.00	0.00
80E22	OFFICE ASSISTANT III	6.00	6.00	6.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	2.00	2.00	2.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	0.00
80E92	RECORDER SERVICES SUPERVISOR	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
80P22	PHOTOCOPYIST	2.00	2.00	2.00	0.00
80R11	ASSESSMENT CLERK	1.00	1.00	1.00	0.00
80R22	PROPERTY TRANSFER CLERK	4.00	4.00	4.00	0.00
80R23	SENIOR PROPERTY TRANSFER CLERK	1.00	1.00	1.00	0.00
<b>Total Assessor-County Clerk-Recorder</b>		<b>69.00</b>	<b>69.00</b>	<b>69.00</b>	<b>0.00</b>

**County Counsel**

11A04	COUNTY COUNSEL	1.00	1.00	1.00	0.00
12C38	ASSISTANT COUNTY COUNSEL	1.00	1.00	2.00	1.00
12C39	CHIEF ASSISTANT COUNTY COUNSEL	1.00	1.00	1.00	0.00
14B62	ASSOCIATE RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14B63	SENIOR RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14B64	PRINCIPAL RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	2.00	2.00	2.00	0.00
14C32	SAFETY OFFICER	1.00	1.00	1.00	0.00
14C85	WORKERS COMPENSATION MANAGER	1.00	1.00	1.00	0.00
14C86	ERGONOMICS MANAGER	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
39B23	DEPUTY COUNTY COUNSEL IV	15.00	15.00	15.00	0.00
39B25	SENIOR DEPUTY COUNTY COUNSEL	4.00	4.00	3.00	(1.00)
74K50	SAFETY COORDINATOR/INVESTIGATOR	3.00	3.00	3.00	0.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80B26	LEGAL SECRETARY III	7.00	7.00	7.00	0.00
99ZWC	ALLOCATION ON LOAN WORK COMP	10.00	10.00	10.00	0.00
<b>Total County Counsel</b>		<b>54.00</b>	<b>54.00</b>	<b>54.00</b>	<b>0.00</b>

**Clerk of the Board**

11A30	CLERK OF THE BOARD OF SUPERVISORS	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	0.00
80E83	BOARD OF SUPERVISORS CLERK	3.00	3.00	3.00	0.00
<b>Total Clerk of the Board</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>

**Elections**

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A20	REGISTRAR OF VOTERS	1.00	1.00	1.00	0.00
12C14	ASSISTANT REGISTRAR OF VOTERS	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14J21	ELECTIONS SERVICES SPECIALIST II	2.00	2.00	2.00	0.00
14M80	ELECTIONS PROGRAM MANAGER	5.00	5.00	5.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	1.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
<b>Total Elections</b>		<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00</b>

**Emergency Communications**

12C42	EMERGENCY COMMUNICATIONS OPERATIONS MANAGER	1.00	1.00	1.00	0.00
14A26	DIRECTOR OF EMERGENCY COMMUNICATIONS	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	0.00	0.00	1.00	1.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80S01	COMMUNICATIONS DISPATCHER I	6.00	6.00	6.00	0.00
80S21	COMMUNICATIONS DISPATCHER II	49.00	50.00	50.00	0.00
80S22	EMERGENCY COMMUNICATIONS SHIFT SUPERVISOR	10.00	10.00	9.00	(1.00)
80S26	EMERGENCY COMMUNICATIONS OPERATIONS SUPERVISOR	1.00	0.00	0.00	0.00
<b>Total Emergency Communications</b>		<b>75.00</b>	<b>75.00</b>	<b>75.00</b>	<b>0.00</b>

**Information Technology**

12C43	DEPUTY CHIEF INFORMATION OFFICER	0.00	0.00	2.00	2.00
12E18	CHIEF INFORMATION OFFICER	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	2.00	2.00	2.00	0.00
14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
14K21	DIVISION MANAGER	3.00	2.00	0.00	(2.00)
14K52	CHIEF SECURITY OFFICER	1.00	1.00	1.00	0.00
14P20	INFORMATION TECHNOLOGY ARCHITECT	0.00	0.00	3.00	3.00
16C23	INFORMATION TECHNOLOGY SUPERVISOR	1.00	1.00	0.00	(1.00)
16C43	SOFTWARE ENGINEER I	1.00	1.00	1.00	0.00
16C44	SOFTWARE ENGINEER II	6.00	5.00	6.00	1.00
16C45	SOFTWARE ENGINEER III	17.00	17.00	17.00	0.00
16C54	INFORMATION TECHNOLOGY SYSTEMS ANALYST II	6.00	6.00	6.00	0.00
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	18.00	19.00	19.00	0.00
16C86	BUSINESS TECHNOLOGY ANALYST I	1.00	1.00	1.00	0.00
16C89	INFORMATION TECHNOLOGY BUSINESS MANAGER	2.00	2.00	0.00	(2.00)
16C92	ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY	1.00	1.00	0.00	(1.00)
16D25	DATABASE ADMINISTRATOR III	1.00	1.00	0.00	(1.00)
16E25	INFORMATION TECHNOLOGY SECURITY ENGINEER III	2.00	2.00	2.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
16G24	GIS ANALYST II	1.00	1.00	1.00	0.00
16G25	GIS ANALYST III	2.00	2.00	2.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
41N24	NETWORK SYSTEMS ENGINEER II	3.00	4.00	4.00	0.00
41N25	NETWORK SYSTEMS ENGINEER III	5.00	5.00	4.00	(1.00)

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
43A21	ENGINEERING AIDE II	1.00	1.00	1.00	0.00
43G01	INFORMATION TECHNOLOGY MANAGER	5.00	6.00	8.00	2.00
43G03	INFORMATION TECHNOLOGY PROJECT MANAGER II	2.00	2.00	3.00	1.00
43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	3.00	3.00	3.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
43L18	COMMUNICATIONS TECHNICIAN III	5.00	5.00	0.00	(5.00)
43L28	TELECOMMUNICATIONS TECHNICIAN III	2.00	1.00	0.00	(1.00)
43L35	TELECOMMUNICATIONS SPECIALIST III	1.00	1.00	0.00	(1.00)
43L41	RADIO COMMUNICATIONS ENGINEER	0.00	0.00	2.00	2.00
43M35	INFORMATION TECHNOLOGY SUPPORT SPECIALIST	2.00	2.00	7.00	5.00
70F80	SENIOR STOREKEEPER	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	2.00	2.00	2.00	0.00
80J30	ACCOUNTING TECHNICIAN	3.00	3.00	3.00	0.00

**Total Information Technology**      109.00      109.00      110.00      1.00

**District Attorney**

10B04	DISTRICT ATTORNEY	1.00	1.00	1.00	0.00
12A03	CHIEF ASSISTANT DISTRICT ATTORNEY	1.00	1.00	1.00	0.00
12A04	ASSISTANT DISTRICT ATTORNEY	3.00	3.00	4.00	1.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C75	ADMINISTRATIVE ASSISTANT TO DISTRICT ATTORNEY	1.00	1.00	1.00	0.00
14C87	VICTIM/WITNESS ASSISTANCE PROGRAM MANAGER	1.00	1.00	1.00	0.00
14K60	CHIEF DISTRICT ATTORNEY INVESTIGATOR	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B12	ACCOUNTANT III	2.00	2.00	2.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
34A20	DISTRICT ATTORNEY INVESTIGATOR I	5.00	5.00	5.00	0.00
34A22	DISTRICT ATTORNEY INVESTIGATOR III	21.00	21.00	21.00	0.00
34A80	DISTRICT ATTORNEY INVESTIGATIVE CAPTAIN	2.00	2.00	2.00	0.00
34G10	INVESTIGATIVE AIDE	6.00	6.00	6.00	0.00
39C01	LEGAL ASSISTANT	4.00	4.00	4.00	0.00
39D31	DEPUTY DISTRICT ATTORNEY IV	53.00	54.00	55.00	1.00
39D32	MANAGING DEPUTY DISTRICT ATTORNEY	1.00	1.00	0.00	(1.00)
43G05	DIGITAL FORENSIC INVESTIGATOR	1.00	1.00	1.00	0.00
60K02	VICTIM ASSISTANCE ADVOCATE	10.00	10.00	10.00	0.00
60K03	VICTIM/WITNESS ASSISTANCE PROGRAM COORDINATOR	1.00	1.00	1.00	0.00
80B11	LEGAL TYPIST	7.00	7.00	7.00	0.00
80B22	LEGAL SECRETARY II	28.00	28.00	28.00	0.00
80B24	SUPERVISING LEGAL SECRETARY	3.00	3.00	3.00	0.00

**Total District Attorney**      156.00      157.00      158.00      1.00

**Child Support Services**

11A26	DIRECTOR OF CHILD SUPPORT SERVICES	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	1.00	1.00	0.00	(1.00)
14G02	MANAGEMENT ANALYST I	1.00	0.00	0.00	0.00
14K62	DEPUTY DIRECTOR CHILD SUPPORT SERVICES	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
25C18	CHILD SUPPORT ASSISTANT II	6.00	5.00	5.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
25C23	CHILD SUPPORT OFFICER II	42.00	40.00	40.00	0.00
25C24	CHILD SUPPORT OFFICER III	8.00	8.00	8.00	0.00
25C81	SUPERVISING CHILD SUPPORT OFFICER	5.00	5.00	5.00	0.00
25C82	CHILD SUPPORT PERFORMANCE SPECIALIST	1.00	1.00	1.00	0.00
34G21	CIVIL PROCESS SERVER	2.00	1.00	1.00	0.00
34G22	SENIOR CIVIL PROCESS SERVER	1.00	1.00	1.00	0.00
39A47	CHIEF CHILD SUPPORT ATTORNEY	1.00	1.00	1.00	0.00
39D36	CHILD SUPPORT ATTORNEY IV	3.00	3.00	3.00	0.00
70F21	COURIER	1.00	1.00	1.00	0.00
80B22	LEGAL SECRETARY II	1.00	1.00	1.00	0.00
80D23	LEGAL PROCESS CLERK	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	2.00	1.00	1.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	3.00	3.00	3.00	0.00
80J22	SENIOR ACCOUNT CLERK	2.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	4.00	2.00	2.00	0.00
<b>Total Child Support Services</b>		<b>92.00</b>	<b>83.00</b>	<b>82.00</b>	<b>(1.00)</b>
<b>Public Defender</b>					
11A18	PUBLIC DEFENDER	1.00	1.00	1.00	0.00
12A06	CHIEF ASSISTANT PUBLIC DEFENDER	0.00	0.00	1.00	1.00
12C11	ASSISTANT PUBLIC DEFENDER	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	0.00	1.00	2.00	1.00
14G02	MANAGEMENT ANALYST I	2.00	1.00	0.00	(1.00)
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
34D40	PUBLIC DEFENDER INVESTIGATOR III	6.00	6.00	6.00	0.00
34D78	CHIEF PUBLIC DEFENDER INVESTIGATOR	1.00	1.00	1.00	0.00
39P31	DEPUTY PUBLIC DEFENDER IV	26.00	26.00	26.00	0.00
39P35	CHIEF DEPUTY PUBLIC DEFENDER	4.00	4.00	4.00	0.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80B22	LEGAL SECRETARY	9.00	9.00	9.00	0.00
80B23	SENIOR LEGAL SECRETARY	1.00	1.00	1.00	0.00
80B24	SUPERVISING LEGAL SECRETARY	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	1.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	0.50	0.50	1.00	0.50
<b>Total Public Defender</b>		<b>57.50</b>	<b>57.50</b>	<b>59.00</b>	<b>1.50</b>
<b>Sheriff-Coroner</b>					
10B05	SHERIFF	1.00	1.00	1.00	0.00
12A10	CHIEF DEPUTY SHERIFF	3.00	3.00	3.00	0.00
12A13	UNDERSHERIFF	1.00	1.00	1.00	0.00
14B01	PERSONNEL ANALYST	0.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	2.00	3.00	3.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	0.00	0.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	0.00
14H33	CRIMINAL INTELLIGENCE SPECIALIST	2.00	2.00	2.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00



**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
20B12	ACCOUNTANT III	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
34E22	FORENSIC EVIDENCE TECHNICIAN	2.00	2.00	2.00	0.00
34E30	SUPERVISING FORENSIC EVIDENCE TECHNICIAN	1.00	1.00	1.00	0.00
34G21	CIVIL PROCESS SERVER	1.00	1.00	1.00	0.00
34P31	VEHICLE ABATEMENT ENFORCEMENT OFFICER	2.00	2.00	2.00	0.00
36A22	DEPUTY SHERIFF-OPERATIONS	112.00	111.00	112.00	1.00
36A23	SHERIFFS SERGEANT	37.00	34.00	34.00	0.00
36A24	SHERIFFS INVESTIGATIVE SERGEANT	3.00	3.00	3.00	0.00
36A81	SHERIFFS CAPTAIN	1.00	1.00	1.00	0.00
36A82	SHERIFFS COMMANDER	9.00	9.00	9.00	0.00
36E21	DEPUTY SHERIFF-CORRECTIONS	157.00	154.00	149.00	(5.00)
43G05	DIGITAL FORENSIC INVESTIGATOR	0.00	1.00	1.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00	3.00	3.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
50S01	FORENSIC AUTOPSY TECHNICIAN	1.00	1.00	2.00	1.00
60G54	SHERIFF'S WORK ALTERNATIVE SPECIALIST	4.00	4.00	4.00	0.00
60S21	CRIME PREVENTION SPECIALIST	1.00	1.00	1.00	0.00
70F80	SENIOR STOREKEEPER	1.00	1.00	1.00	0.00
70K92	SHERIFFS CORRECTIONAL COOK II	5.00	5.00	5.00	0.00
70N10	INMATE SERVICES SPECIALIST	5.00	5.00	5.00	0.00
72A40	SENIOR INMATE SERVICES SPECIALIST	1.00	1.00	1.00	0.00
72C25	VEHICLE MAINTENANCE COORDINATOR	1.00	1.00	1.00	0.00
80A32	SENIOR SECRETARY	1.00	1.00	1.00	0.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E22	OFFICE ASSISTANT III	3.00	3.00	3.00	0.00
80H25	MEDICAL TRANSCRIPTIONIST II	1.00	1.00	0.00	(1.00)
80I01	SENIOR CIVIL CLERK	1.00	1.00	1.00	0.00
80I06	SHERIFFS PROPERTY TECHNICIAN	2.00	2.00	2.00	0.00
80I07	CORRECTIONS SPECIALIST	11.00	11.00	11.00	0.00
80I08	SENIOR CORRECTIONS SPECIALIST	3.00	3.00	3.00	0.00
80I10	CUSTODY AND CONTROL SPECIALIST	47.00	47.00	47.00	0.00
80I15	SHERIFFS RECORDS SPECIALIST I	2.00	2.00	2.00	0.00
80I16	SHERIFFS RECORDS SPECIALIST II	18.00	18.00	18.00	0.00
80I17	SENIOR SHERIFFS RECORDS SPECIALIST	5.00	5.00	5.00	0.00
80I20	SHERIFFS RECORDS SUPERVISOR	4.00	4.00	4.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	3.00	3.00	3.00	0.00
80J30	ACCOUNTING TECHNICIAN	4.00	4.00	4.00	0.00
<b>Total Sheriff-Coroner</b>		<b>473.00</b>	<b>468.00</b>	<b>464.00</b>	<b>(4.00)</b>
<b>Probation</b>					
11A06	CHIEF PROBATION OFFICER	1.00	1.00	1.00	0.00
12C35	ASSISTANT CHIEF PROBATION OFFICER	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	0.00	0.00	1.00	1.00
14C30	MANAGEMENT ANALYST II	3.00	4.00	3.00	(1.00)
14C31	MANAGEMENT ANALYST III	2.00	2.00	2.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	2.00	2.00	2.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	2.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B12	ACCOUNTANT III	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	0.00	0.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
60F02	PROBATION AIDE	15.50	15.50	18.50	3.00
60F22	DEPUTY PROBATION OFFICER II	72.00	72.00	73.00	1.00
60F23	DEPUTY PROBATION OFFICER III	24.00	24.00	25.00	1.00
60F84	PROBATION SERVICES MANAGER	14.00	14.00	14.00	0.00
60F85	PROBATION DIVISION MANAGER	4.00	4.00	4.00	0.00
60F87	JUVENILE INSTITUTIONS SUPERVISOR	9.00	9.00	9.00	0.00
60F89	JUVENILE INSTITUTIONS OFFICER II	73.00	73.00	73.00	0.00
60F90	SENIOR JUVENILE INSTITUTIONS OFFICER	13.00	13.00	13.00	0.00
60I02	PROGRAM MANAGER II	1.00	1.00	1.00	0.00
60K02	VICTIM ASSISTANCE ADVOCATE	2.00	2.00	2.00	0.00
70K23	COOK	0.00	0.00	4.50	4.50
70K25	SENIOR COOK	4.50	4.50	1.00	(3.50)
70K80	HEAD COOK	1.00	1.00	1.00	0.00
70K83	FOOD ADMINISTRATOR-PROBATION	1.00	1.00	1.00	0.00
70L01	LAUNDRY WORKER I	1.00	1.00	1.00	0.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	0.00
80A30	SECRETARIAL ASSISTANT	2.00	1.00	1.00	0.00
80A32	SENIOR SECRETARY	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	14.00	14.00	16.00	2.00
80E22	OFFICE ASSISTANT III	6.00	7.00	7.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	2.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	4.00	4.00	4.00	0.00
80W21	WORD PROCESSOR	3.00	3.00	3.00	0.00
<b>Total Probation</b>		<b>288.00</b>	<b>288.00</b>	<b>296.00</b>	<b>8.00</b>
<b>Agricultural Commissioner</b>					
11A02	AGRICULTURAL COMMISSIONER	1.00	1.00	1.00	0.00
12C01	ASSISTANT AGRICULTURAL COMMISSIONER	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
16G25	GIS ANALYST III	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
30G22	WEIGHTS/MEASURES INSPECTOR III	5.50	5.50	5.00	(0.50)
30N05	AGRICULTURAL ASSISTANT II	11.00	11.00	11.00	0.00
30N22	AGRICULTURAL INSPECTOR/BIOLOGIST III	31.00	31.00	32.00	1.00
30N50	AGRICULTURAL PROGRAMS BIOLOGIST	1.00	1.00	1.00	0.00
30N80	DEPUTY AGRICULTURAL COMMISSIONER	8.00	8.00	8.00	0.00
30N81	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	3.00	3.00	3.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
80E22	OFFICE ASSISTANT III	2.00	2.00	2.00	0.00
80G21	DATA ENTRY OPERATOR II	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
<b>Total Agricultural Commissioner</b>		<b>74.50</b>	<b>74.50</b>	<b>75.00</b>	<b>0.50</b>

**Resource Management Agency**

11A23	DEPUTY DIRECTOR OF LAND USE AND COMMUNITY DEVELOPMENT	1.00	0.00	0.00	0.00
11A24	DEPUTY DIRECTOR OF PUBLIC WORKS AND FACILITIES	1.00	0.00	0.00	0.00
11A27	RESOURCE MANAGEMENT AGENCY DIRECTOR	1.00	0.00	0.00	0.00
11A32	DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1.00	0.00	0.00	0.00
14A10	PROJECT MANAGER I	1.00	0.00	0.00	0.00
14A11	PROJECT MANAGER II	5.00	0.00	0.00	0.00
14A12	PROJECT MANAGER III	4.00	0.00	0.00	0.00
14B21	ASSOCIATE PERSONNEL ANALYST	2.00	0.00	0.00	0.00
14C30	MANAGEMENT ANALYST II	12.00	0.00	0.00	0.00
14C31	MANAGEMENT ANALYST III	4.00	0.00	0.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	0.00	0.00	0.00
14C74	REAL PROPERTY SPECIALIST	1.00	0.00	0.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	0.00	0.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	0.00	0.00	0.00
14K50	CHIEF OF PLANNING	1.00	0.00	0.00	0.00
14K51	RMA SERVICES MANAGER	5.00	0.00	0.00	0.00
14K63	CHIEF OF FACILITIES	1.00	0.00	0.00	0.00
14K70	CHIEF OF PARKS	1.00	0.00	0.00	0.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	2.00	0.00	0.00	0.00
20B10	ACCOUNTANT I	1.00	0.00	0.00	0.00
20B11	ACCOUNTANT II	2.00	0.00	0.00	0.00
20B12	ACCOUNTANT III	1.00	0.00	0.00	0.00
20B93	FINANCE MANAGER II	1.00	0.00	0.00	0.00
20B95	FINANCE MANAGER I	3.00	0.00	0.00	0.00
30D21	BUILDING INSPECTOR II	6.00	0.00	0.00	0.00
30D22	SENIOR BUILDING INSPECTOR	1.00	0.00	0.00	0.00
30D25	CHIEF OF BUILDING SERVICES	1.00	0.00	0.00	0.00
30D31	CHIEF OF PUBLIC WORKS	1.00	0.00	0.00	0.00
34P26	CODE COMPLIANCE INSPECTOR II	6.00	0.00	0.00	0.00
34P27	SENIOR CODE COMPLIANCE INSPECTOR	1.00	0.00	0.00	0.00
34X21	GUARD	2.00	0.00	0.00	0.00
41A10	ASSISTANT ENGINEER	10.00	0.00	0.00	0.00
41A20	CIVIL ENGINEER	4.00	0.00	0.00	0.00
41A22	SENIOR CIVIL ENGINEER	4.00	0.00	0.00	0.00
41A87	CHIEF OF SURVEYS	1.00	0.00	0.00	0.00
41B21	BUILDING PLANS EXAMINER	4.00	0.00	0.00	0.00
41B22	SENIOR BUILDING PLANS EXAMINER	0.00	0.00	0.00	0.00
41C02	WATER RESOURCES HYDROLOGIST	3.00	0.00	0.00	0.00
41C17	SENIOR WATER RESOURCES HYDROLOGIST	1.00	0.00	0.00	0.00
41F11	ASSOCIATE PLANNER	10.00	0.00	0.00	0.00
41F22	SENIOR PLANNER	4.00	0.00	0.00	0.00
41F23	SUPERVISING PLANNER	2.00	0.00	0.00	0.00
41F85	PARKS PLANNING MANAGER	1.00	0.00	0.00	0.00
43A22	ENGINEERING AIDE III	2.00	0.00	0.00	0.00

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
43A23	ENGINEERING TECHNICIAN	4.00	0.00	0.00	0.00
43B03	WATER RESOURCES TECHNICIAN	2.00	0.00	0.00	0.00
43C10	PERMIT TECHNICIAN I	3.00	0.00	0.00	0.00
43C11	PERMIT TECHNICIAN II	5.00	0.00	0.00	0.00
43C12	PERMIT TECHNICIAN III	1.00	0.00	0.00	0.00
65C10	PARKS MUSEUM ASSISTANT	1.00	0.00	0.00	0.00
68A41	COUNTY PARK RANGER II	2.00	0.00	0.00	0.00
68A42	COUNTY PARK RANGER III	2.00	0.00	0.00	0.00
68A43	COUNTY PARK RANGER SUPERVISOR	1.00	0.00	0.00	0.00
70C20	SENIOR GROUNDSKEEPER	1.00	0.00	0.00	0.00
70C21	GROUNDSKEEPER	4.00	0.00	0.00	0.00
70C80	GROUNDS SUPERVISOR	1.00	0.00	0.00	0.00
70N01	OFFICE MAINTENANCE WORKER	2.00	0.00	0.00	0.00
72A23	BUILDING MAINTENANCE WORKER	11.00	0.00	0.00	0.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	2.00	0.00	0.00	0.00
72A81	BUILDING MAINTENANCE SUPERVISOR	3.00	0.00	0.00	0.00
72B31	PARKS BUILDING & GROUNDS WORKER II	9.00	0.00	0.00	0.00
72B32	PARKS BUILDING & GROUNDS WORKER SUPERVISOR	3.00	0.00	0.00	0.00
72B40	PARKS UTILITIES & WATER SYSTEMS SPECIALIST	3.00	0.00	0.00	0.00
72B41	SENIOR PARKS UTILITIES & WATER SYSTEMS SPECIALIST	1.00	0.00	0.00	0.00
74D12	ROAD MAINTENANCE WORKER	19.00	0.00	0.00	0.00
74D13	SENIOR ROAD MAINTENANCE WORKER	8.00	0.00	0.00	0.00
74D81	ASSISTANT ROAD SUPERINTENDENT	4.00	0.00	0.00	0.00
74D83	ROAD SUPERINTENDENT	4.00	0.00	0.00	0.00
74D84	ROAD MAINTENANCE SUPERINTENDENT	1.00	0.00	0.00	0.00
74D85	MAINTENANCE MANAGER	2.00	0.00	0.00	0.00
74E11	BRIDGE MAINTENANCE WORKER	4.00	0.00	0.00	0.00
74E31	SENIOR BRIDGE MAINTENANCE WORKER	1.00	0.00	0.00	0.00
74E80	ASSISTANT BRIDGE SUPERINTENDENT	1.00	0.00	0.00	0.00
74E81	BRIDGE SUPERINTENDENT	1.00	0.00	0.00	0.00
74G21	TREE TRIMMER	2.00	0.00	0.00	0.00
74G22	SENIOR TREE TRIMMER	1.00	0.00	0.00	0.00
74I11	TRAFFIC MAINTENANCE WORKER	4.00	0.00	0.00	0.00
74I25	TRAFFIC MAINTENANCE SUPERINTENDENT	1.00	0.00	0.00	0.00
80A31	SECRETARY	6.00	0.00	0.00	0.00
80A32	SENIOR SECRETARY	3.00	0.00	0.00	0.00
80A33	ADMINISTRATIVE SECRETARY	3.00	0.00	0.00	0.00
80E01	OFFICE ASSISTANT I	2.00	0.00	0.00	0.00
80E21	OFFICE ASSISTANT II	13.00	0.00	0.00	0.00
80E22	OFFICE ASSISTANT III	3.00	0.00	0.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00	0.00	0.00	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	1.00	0.00	0.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	0.00	0.00	0.00	0.00
80E90	MAINTENANCE YARD CLERK	4.00	0.00	0.00	0.00
80E91	MAINTENANCE INVENTORY & YARD CLERK	1.00	0.00	0.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	0.00	0.00	0.00
80J21	ACCOUNT CLERK	1.00	0.00	0.00	0.00
80J22	SENIOR ACCOUNT CLERK	7.00	0.00	0.00	0.00
80J30	ACCOUNTING TECHNICIAN	5.00	0.00	0.00	0.00
<b>Total Resource Management Agency</b>		<b>283.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
<b>Housing and Community Development</b>					
11A34	DIRECTOR OF HOUSING AND COMMUNITY DEVELOPMENT	0.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	0.00	5.00	5.00	0.00
14C31	MANAGEMENT ANALYST III	0.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	0.00	1.00	1.00	0.00
14K46	PERMIT CENTER MANAGER	0.00	0.00	1.00	1.00
14K47	BUILDING SERVICES MANAGER	0.00	0.00	1.00	1.00
14K50	CHIEF OF PLANNING	0.00	1.00	1.00	0.00
14K51	PRINCIPAL PLANNER	0.00	0.00	3.00	3.00
14K51	RMA SERVICES MANAGER	0.00	5.00	0.00	(5.00)
14M22	HOUSING PROGRAM MANAGER	0.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	0.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	0.00	2.00	2.00	0.00
30D21	BUILDING INSPECTOR II	0.00	5.00	5.00	0.00
30D22	SENIOR BUILDING INSPECTOR	0.00	1.00	1.00	0.00
30D25	CHIEF OF BUILDING SERVICES	0.00	1.00	1.00	0.00
34P26	CODE COMPLIANCE INSPECTOR II	0.00	6.00	8.00	2.00
34P27	SENIOR CODE COMPLIANCE INSPECTOR	0.00	1.00	1.00	0.00
41A10	ASSISTANT ENGINEER	0.00	2.00	2.00	0.00
41A20	CIVIL ENGINEER	0.00	1.00	1.00	0.00
41A22	SENIOR CIVIL ENGINEER	0.00	1.00	1.00	0.00
41B21	BUILDING PLANS EXAMINER	0.00	4.00	4.00	0.00
41C02	WATER RESOURCES HYDROLOGIST	0.00	2.00	2.00	0.00
41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	0.00	1.00	1.00	0.00
41F11	ASSOCIATE PLANNER	0.00	12.00	12.00	0.00
41F22	SENIOR PLANNER	0.00	4.00	4.00	0.00
41F23	SUPERVISING PLANNER	0.00	2.00	2.00	0.00
41F30	REDEVELOPMENT/HOUSING PROJECT ANALYST I	0.00	1.00	1.00	0.00
41F32	REDEVELOPMENT/HOUSING PROJECT ANALYST III	0.00	1.00	1.00	0.00
43A22	ENGINEERING AIDE III	0.00	1.00	1.00	0.00
43A23	ENGINEERING TECHNICIAN	0.00	2.00	2.00	0.00
43B03	WATER RESOURCES TECHNICIAN	0.00	1.00	2.00	1.00
43C10	PERMIT TECHNICIAN I	0.00	3.00	3.00	0.00
43C11	PERMIT TECHNICIAN II	0.00	5.00	5.00	0.00
43C12	PERMIT TECHNICIAN III	0.00	1.00	1.00	0.00
80A31	SECRETARY	0.00	2.00	2.00	0.00
80A32	SENIOR SECRETARY	0.00	2.00	2.00	0.00
80A33	ADMINISTRATIVE SECRETARY	0.00	2.00	1.00	(1.00)
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	0.00	0.00	1.00	1.00
80E01	OFFICE ASSISTANT I	0.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	0.00	9.00	10.00	1.00
80E22	OFFICE ASSISTANT III	0.00	3.00	3.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	0.00	0.00	1.00	1.00
80E81	SUPERVISING OFFICE ASSISTANT I	0.00	1.00	0.00	(1.00)
80E82	SUPERVISING OFFICE ASSISTANT II	0.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	0.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	0.00	1.00	1.00	0.00
<b>Total Housing and Community Development</b>		<b>0.00</b>	<b>99.00</b>	<b>103.00</b>	<b>4.00</b>
<b>Public Works, Facilities &amp; Parks</b>					
11A33	DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	0.00	1.00	1.00	0.00

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
12C23	ASSISTANT DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	0.00	1.00	1.00	0.00
14A10	PROJECT MANAGER I	0.00	1.00	1.00	0.00
14A11	PROJECT MANAGER II	0.00	5.00	5.00	0.00
14A12	PROJECT MANAGER III	0.00	4.00	4.00	0.00
14C30	MANAGEMENT ANALYST II	0.00	8.00	9.00	1.00
14C31	MANAGEMENT ANALYST III	0.00	3.00	4.00	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	0.00	1.00	1.00	0.00
14C74	REAL PROPERTY SPECIALIST	0.00	1.00	1.00	0.00
14E01	BUYER I	0.00	0.00	1.00	1.00
14G02	MANAGEMENT ANALYST I	0.00	0.00	2.00	2.00
14H64	FLEET MANAGER	0.00	0.00	1.00	1.00
14K48	CAPITAL IMPROVEMENT MANAGER	0.00	0.00	1.00	1.00
14K51	RMA SERVICES MANAGER	0.00	1.00	0.00	(1.00)
14K63	CHIEF OF FACILITIES	0.00	1.00	1.00	0.00
14K70	CHIEF OF PARKS	0.00	1.00	1.00	0.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	0.00	2.00	3.00	1.00
16G24	GIS ANALYST II	0.00	0.00	1.00	1.00
20B10	ACCOUNTANT I	0.00	1.00	3.00	2.00
20B11	ACCOUNTANT II	0.00	2.00	3.00	1.00
20B12	ACCOUNTANT III	0.00	1.00	2.00	1.00
20B93	FINANCE MANAGER II	0.00	1.00	1.00	0.00
20B94	FINANCE MANAGER III	0.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	0.00	2.00	2.00	0.00
30D31	CHIEF OF PUBLIC WORKS	0.00	1.00	1.00	0.00
34X21	GUARD	0.00	2.00	2.00	0.00
41A10	ASSISTANT ENGINEER	0.00	8.00	10.00	2.00
41A20	CIVIL ENGINEER	0.00	3.00	5.00	2.00
41A22	SENIOR CIVIL ENGINEER	0.00	3.00	3.00	0.00
41A87	CHIEF OF SURVEYS	0.00	1.00	1.00	0.00
41C02	WATER RESOURCES HYDROLOGIST	0.00	1.00	1.00	0.00
41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	0.00	0.00	1.00	1.00
41C17	SENIOR WATER RESOURCES HYDROLOGIST	0.00	1.00	1.00	0.00
41F85	PARKS PLANNING MANAGER	0.00	1.00	1.00	0.00
43A22	ENGINEERING AIDE III	0.00	1.00	0.00	(1.00)
43A23	ENGINEERING TECHNICIAN	0.00	3.00	6.00	3.00
43B03	WATER RESOURCES TECHNICIAN	0.00	1.00	1.00	0.00
43L18	COMMUNICATIONS TECHNICIAN III	0.00	0.00	1.00	1.00
43L20	COMMUNICATIONS TECHNICIAN I	0.00	0.00	1.00	1.00
65C10	PARKS MUSEUM ASSISTANT	0.00	1.00	1.00	0.00
68A30	RANGE MASTER	0.00	0.00	1.00	1.00
68A41	COUNTY PARK RANGER II	0.00	2.00	2.00	0.00
68A42	COUNTY PARK RANGER III	0.00	2.00	2.00	0.00
68A43	COUNTY PARK RANGER SUPERVISOR	0.00	1.00	1.00	0.00
68C01	PARK SERVICES AIDE I	0.00	3.00	3.00	0.00
68C02	RANGE AIDE	0.00	0.00	1.00	1.00
68C21	PARK SERVICES AIDE II	0.00	1.00	1.00	0.00
68C23	PARK SERVICES AIDE III	0.00	1.00	1.00	0.00
70C20	SENIOR GROUNDSKEEPER	0.00	1.00	1.00	0.00
70C21	GROUNDSKEEPER	0.00	4.00	4.00	0.00
70C80	GROUNDS SUPERVISOR	0.00	1.00	1.00	0.00
70F10	FLEET PARTS COORDINATOR	0.00	0.00	1.00	1.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
70F12	SENIOR FLEET PARTS COORDINATOR	0.00	0.00	1.00	1.00
70F21	COURIER	0.00	0.00	5.00	5.00
70F23	STOREKEEPER	0.00	0.00	5.00	5.00
70F81	SUPERVISING STOREKEEPER	0.00	0.00	1.00	1.00
70N01	OFFICE MAINTENANCE WORKER	0.00	2.00	2.00	0.00
72A23	BUILDING MAINTENANCE WORKER	0.00	12.00	12.00	0.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	0.00	2.00	2.00	0.00
72A81	BUILDING MAINTENANCE SUPERVISOR	0.00	3.00	3.00	0.00
72B31	PARKS BUILDING & GROUNDS WORKER II	0.00	9.00	9.00	0.00
72B32	PARKS BUILDING & GROUNDS WORKER SUPERVISOR	0.00	3.00	3.00	0.00
72B40	PARKS UTILITIES & WATER SYSTEMS SPECIALIST	0.00	3.00	3.00	0.00
72B41	SENIOR PARKS UTILITIES & WATER SYSTEMS SPECIALIST	0.00	1.00	1.00	0.00
72C20	MECHANIC I	0.00	0.00	2.00	2.00
72C23	MECHANIC II	0.00	0.00	11.00	11.00
72C26	MECHANIC III	0.00	0.00	2.00	2.00
72C83	FLEET SERVICE WRITER	0.00	0.00	1.00	1.00
74D12	ROAD MAINTENANCE WORKER	0.00	19.00	23.00	4.00
74D13	SENIOR ROAD MAINTENANCE WORKER	0.00	8.00	8.00	0.00
74D81	ASSISTANT ROAD SUPERINTENDENT	0.00	4.00	5.00	1.00
74D83	ROAD SUPERINTENDENT	0.00	4.00	4.00	0.00
74D84	ROAD MAINTENANCE SUPERINTENDENT	0.00	1.00	1.00	0.00
74D85	MAINTENANCE MANAGER	0.00	2.00	2.00	0.00
74E11	BRIDGE MAINTENANCE WORKER	0.00	4.00	5.00	1.00
74E31	SENIOR BRIDGE MAINTENANCE WORKER	0.00	1.00	1.00	0.00
74E80	ASSISTANT BRIDGE SUPERINTENDENT	0.00	1.00	1.00	0.00
74E81	BRIDGE SUPERINTENDENT	0.00	1.00	1.00	0.00
74G21	TREE TRIMMER	0.00	2.00	2.00	0.00
74G22	SENIOR TREE TRIMMER	0.00	1.00	1.00	0.00
74I11	TRAFFIC MAINTENANCE WORKER	0.00	4.00	4.00	0.00
74I25	TRAFFIC MAINTENANCE SUPERINTENDENT	0.00	1.00	1.00	0.00
80A31	SECRETARY	0.00	4.00	4.00	0.00
80A32	SENIOR SECRETARY	0.00	2.00	2.00	0.00
80A33	ADMINISTRATIVE SECRETARY	0.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	0.00	4.00	4.00	0.00
80E22	OFFICE ASSISTANT III	0.00	1.00	1.00	0.00
80E90	MAINTENANCE YARD CLERK	0.00	4.00	4.00	0.00
80E91	MAINTENANCE INVENTORY & YARD CLERK	0.00	1.00	1.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	0.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	0.00	1.00	0.00	(1.00)
80J22	SENIOR ACCOUNT CLERK	0.00	6.00	9.00	3.00
80J30	ACCOUNTING TECHNICIAN	0.00	3.00	4.00	1.00
80O22	MAILROOM CLERK	0.00	0.00	0.50	0.50
80O23	SENIOR MAILROOM CLERK	0.00	0.00	1.00	1.00
<b>Total Public Works, Facilities &amp; Parks</b>		<b>0.00</b>	<b>197.00</b>	<b>259.50</b>	<b>62.50</b>
<b>Health</b>					
11A09	DIRECTOR HEALTH SERVICES	1.00	1.00	1.00	0.00
12C05	ASSISTANT DIRECTOR OF HEALTH SERVICES	0.00	1.00	1.00	0.00
12E04	BUREAU CHIEF	6.00	5.00	5.00	0.00
14A10	PROJECT MANAGER I	1.00	1.00	1.00	0.00
14B21	ASSOCIATE PERSONNEL ANALYST	4.00	4.00	4.00	0.00

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
14B32	SENIOR PERSONNEL ANALYST	2.00	2.00	2.00	0.00
14B66	DEPARTMENTAL HR MANAGER	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	13.50	14.50	19.50	5.00
14C31	MANAGEMENT ANALYST III	13.00	13.00	14.00	1.00
14C48	PUBLIC HEALTH PROGRAM MANAGER II	3.00	3.00	3.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
14C80	PUBLIC HEALTH PROGRAM MANAGER I	2.00	2.00	2.00	0.00
14G02	MANAGEMENT ANALYST I	5.00	5.00	4.00	(1.00)
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	5.00	5.00	5.00	0.00
14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00	1.00	1.00	0.00
14H66	OUTPATIENT SERVICES DIRECTOR	1.00	1.00	1.00	0.00
14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	1.00	1.00	0.00	(1.00)
14K41	BEHAVIORAL HEALTH SERVICES MANAGER II	15.00	15.00	16.00	1.00
14K44	ASSISTANT BUREAU CHIEF	3.00	3.00	3.00	0.00
14K61	ENVIRONMENTAL HEALTH PROGRAM MANAGER	1.00	1.00	1.00	0.00
14N06	OPERATIONS MANAGER	2.00	2.00	2.00	0.00
14N10	OUTPATIENT SERVICES MANAGER I	4.00	4.00	4.00	0.00
14N11	OUTPATIENT SERVICES MANAGER II	4.00	4.00	4.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	2.00	1.00
16C88	BUSINESS TECHNOLOGY ANALYST III	2.00	2.00	2.00	0.00
16C93	BUSINESS TECHNOLOGY ANALYST IV	2.00	2.00	3.00	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	3.00	1.00
20B11	ACCOUNTANT II	7.00	8.00	8.00	0.00
20B12	ACCOUNTANT III	6.00	6.00	7.00	1.00
20B93	FINANCE MANAGER II	3.00	3.00	4.00	1.00
20B94	FINANCE MANAGER III	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	3.00	3.00	2.00	(1.00)
25G21	CA CHILDRENS SERVICES CASE WORKER II	3.00	3.00	3.00	0.00
30J01	ENVIRONMENTAL HEALTH TECHNICIAN	1.00	0.00	0.00	0.00
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	24.00	25.00	27.00	2.00
30J31	ENVIRONMENTAL HEALTH SPECIALIST III	16.00	17.00	17.00	0.00
30J81	RECYCLING/RESOURCE RECOVERY SPECIALIST	2.00	2.00	2.00	0.00
30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	9.00	8.00	8.00	0.00
34C01	ANIMAL CONTROL OFFICER	3.00	3.00	5.00	2.00
34C02	SENIOR ANIMAL CONTROL OFFICER	1.00	1.00	1.00	0.00
34C11	ANIMAL SERVICES SUPERVISOR	2.00	2.00	2.00	0.00
34H24	DEPUTY PUBLIC ADMINISTRATOR/GUARDIAN/CONSERVATOR I	2.00	2.50	2.50	0.00
34H34	DEPUTY PUBLIC ADMINISTRATOR/GUARDIAN/CONSERVATOR II	4.00	4.00	4.00	0.00
43B02	WATER QUALITY SPECIALIST	1.00	1.00	1.00	0.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	9.00	9.00	9.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00	6.00	6.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	2.00	1.00
50B12	EMERGENCY MEDICAL SERVICES ANALYST	4.00	4.00	4.00	0.00
50C22	PUBLIC HEALTH MICROBIOLOGIST II	3.00	3.00	3.00	0.00
50C23	SENIOR PUBLIC HEALTH MICROBIOLOGIST	1.00	1.00	1.00	0.00
50C70	ASSISTANT DIRECTOR - PUBLIC HEALTH LABORATORY	1.00	1.00	1.00	0.00
50C80	DIRECTOR PUBLIC HEALTH LABORATORY	1.00	1.00	1.00	0.00
50C81	PUBLIC HEALTH CHEMIST	1.00	1.00	1.00	0.00



## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
50E23	LABORATORY ASSISTANT	3.00	3.00	3.00	0.00
50F20	OCCUPATIONAL THERAPIST	1.00	1.00	1.00	0.00
50F23	OCCUPATIONAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.40	3.40	3.40	0.00
50G23	PHYSICAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.65	3.65	3.65	0.00
50G25	SENIOR THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	0.80	0.80	0.80	0.00
50G31	SUPERVISING THERAPIST-MED THER PROG	1.00	1.00	1.00	0.00
50J01	CHRONIC DISEASE PREVENTION SPECIALIST I	24.00	24.00	24.00	0.00
50J11	CHRONIC DISEASE PREVENTION SPECIALIST II	10.00	9.00	10.00	1.00
50J21	CHRONIC DISEASE PREVENTION COORDINATOR	10.00	12.00	14.00	2.00
50K18	HEALTH PROGRAM COORDINATOR	6.00	6.00	6.00	0.00
50K19	HEALTH EDUCATION ASSISTANT	7.00	7.00	7.00	0.00
50K22	HEALTH EDUCATOR	1.00	1.00	1.00	0.00
50K23	SENIOR HEALTH EDUCATOR	2.00	2.00	2.00	0.00
50L22	PUBLIC HEALTH NUTRITIONIST II	3.00	3.00	3.00	0.00
50L80	SUPERVISING PUBLIC HEALTH NUTRITIONIST	3.00	3.00	3.00	0.00
50M21	REGISTERED VETERINARY TECHNICIAN	1.00	1.00	1.00	0.00
50M80	VETERINARIAN	1.00	1.00	1.00	0.00
50N11	PUBLIC HEALTH EPIDEMIOLOGIST II	5.00	5.00	4.00	(1.00)
50N22	SUPERVISING PUBLIC HEALTH EPIDEMIOLOGIST	0.00	1.00	2.00	1.00
50T01	MEDICAL RECORD TECHNICIAN I	1.00	1.00	1.00	0.00
50U16	BEHAVIORAL HEALTH AIDE	20.03	20.03	25.10	5.08
50U42	MEDICAL ASSISTANT	165.00	157.00	168.00	11.00
52A21	CLINIC NURSE	1.00	1.00	1.00	0.00
52A22	SENIOR CLINIC NURSE	9.00	9.00	10.00	1.00
52A94	PSYCHIATRIC NURSE PRACTITIONER	3.00	3.00	3.00	0.00
52A97	CLINIC NURSE PRACTITIONER	9.00	9.00	9.00	0.00
52E01	PUBLIC HEALTH LICENSED VOCATIONAL NURSE	10.00	8.00	21.00	13.00
52E20	DIRECTOR OF PUBLIC HEALTH NURSING	1.00	1.00	1.00	0.00
52E22	PUBLIC HEALTH NURSE II	22.75	23.00	23.00	0.00
52E23	PUBLIC HEALTH NURSE III	3.00	3.00	3.00	0.00
52E80	SUPERVISING PUBLIC HEALTH NURSE	6.75	6.75	9.75	3.00
54B04	GENERAL INTERNIST	2.00	2.00	2.00	0.00
54B12	CONTRACT PHYSICIAN	44.60	44.60	44.60	0.00
54B13	CLINIC SERVICES MEDICAL DIRECTOR	1.00	1.00	1.00	0.00
54B90	CLINIC PHYSICIAN II	5.00	5.00	5.00	0.00
54C03	CLINIC PHYSICIAN ASSISTANT	9.00	9.00	9.00	0.00
54C05	PSYCHIATRIC PHYSICIAN ASSISTANT	2.00	2.00	2.00	0.00
60A21	CLINICAL PSYCHOLOGIST	14.50	14.50	12.50	(2.00)
60B21	PSYCHIATRIC SOCIAL WORKER II	213.00	201.00	198.00	(3.00)
60B23	BEHAVIORAL HEALTH UNIT SUPERVISOR	31.00	30.00	35.00	5.00
60B25	SENIOR PSYCHIATRIC SOCIAL WORKER	22.00	23.00	26.00	3.00
60C21	SOCIAL WORKER II	0.00	0.00	1.00	1.00
60C22	SOCIAL WORKER III	41.00	39.00	55.00	16.00
60C80	SOCIAL WORK SUPERVISOR I	0.00	0.00	1.00	1.00
60I10	DEPUTY DIRECTOR BEHAVIORAL HEALTH	3.00	3.00	4.00	1.00
60L01	PATIENT RIGHTS ADVOCATE	1.00	1.00	1.00	0.00
60P21	COMMUNITY SERVICE AIDE II	2.00	3.00	26.00	23.00
60P22	COMMUNITY SERVICE AIDE III	5.00	5.00	5.00	0.00
60P23	COMMUNITY SERVICE AIDE IV	3.00	3.00	3.00	0.00
60V11	BEHAVIORAL HEALTH GROUP COUNSELOR II	2.00	2.00	1.00	(1.00)

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
70B03	ANIMAL CARE TECHNICIAN II	6.00	6.00	7.50	1.50
70B04	SENIOR ANIMAL CARE TECHNICIAN	1.00	1.00	1.00	0.00
72A23	BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	0.00
80A31	SECRETARY	1.00	1.00	1.00	0.00
80A32	SENIOR SECRETARY	4.00	4.00	4.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E01	OFFICE ASSISTANT I	1.00	1.00	2.00	1.00
80E21	OFFICE ASSISTANT II	9.00	9.00	10.00	1.00
80E22	OFFICE ASSISTANT III	19.00	19.00	20.00	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	4.00	4.00	5.00	1.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	0.00
80E93	SUPERVISING VITAL RECORDS SPECIALIST	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	6.00	6.00	6.00	0.00
80J30	ACCOUNTING TECHNICIAN	6.00	7.00	9.00	2.00
80K20	CLINIC OFFICE SUPERVISOR	2.00	2.00	0.00	(2.00)
80K25	CLINIC OPERATIONS SUPERVISOR	7.00	7.00	8.00	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	69.00	74.00	76.00	2.00
80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	1.00	1.00	1.00	0.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00	3.00	5.00	2.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	18.00	18.00	17.00	(1.00)
80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	0.00	0.00	1.00	1.00
80M04	SUPERVISING PATIENT ACCOUNT REPRESENTATIVE	2.00	2.00	2.00	0.00
80U21	TELEPHONE OPERATOR	1.00	1.00	1.00	0.00
<b>Total Health</b>		<b>1,116.98</b>	<b>1,104.73</b>	<b>1,209.30</b>	<b>104.58</b>
<b>Social Services</b>					
11A12	DIRECTOR OF SOCIAL SERVICES	1.00	1.00	1.00	0.00
12C13	ASSISTANT DIRECTOR SOCIAL SERVICES	1.00	1.00	1.00	0.00
14B21	ASSOCIATE PERSONNEL ANALYST	3.00	4.00	4.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	2.00	1.00
14B51	DEPARTMENTAL HR MANAGER-MERIT SYSTEMS	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	17.00	18.00	20.00	2.00
14C31	MANAGEMENT ANALYST III	15.00	15.00	16.00	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	8.00	8.00	8.00	0.00
14C72	ADMINISTRATIVE SERVICES MANAGER	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	0.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	3.00	4.00	5.00	1.00
14H70	STAFF TRAINER II	12.00	12.00	12.00	0.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00	1.00	1.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	5.00	5.00	5.00	0.00
16C88	BUSINESS TECHNOLOGY ANALYST III	1.00	1.00	1.00	0.00
16C93	BUSINESS TECHNOLOGY ANALYST IV	1.00	1.00	2.00	1.00
16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00	1.00	1.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	3.00	1.00
20B11	ACCOUNTANT II	4.00	4.00	5.00	1.00
20B12	ACCOUNTANT III	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	2.00	2.00	2.00	0.00
20B94	FINANCE MANAGER III	0.00	1.00	1.00	0.00
25E21	ELIGIBILITY SPECIALIST II	164.00	168.00	182.00	14.00
25E22	ELIGIBILITY SPECIALIST III	107.00	107.00	111.00	4.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
25E80	ELIGIBILITY SUPERVISOR	38.00	38.00	40.00	2.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00	3.00	3.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00	6.00	6.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	0.00
52E22	PUBLIC HEALTH NURSE II	3.00	3.00	3.00	0.00
60C22	SOCIAL WORKER III	32.00	40.00	40.00	0.00
60C24	SOCIAL WORKER V	86.00	81.00	86.00	5.00
60C80	SOCIAL WORK SUPERVISOR I	8.00	8.00	8.00	0.00
60C81	SOCIAL WORK SUPERVISOR II	17.00	17.00	18.00	1.00
60D10	SOCIAL SERVICES AIDE I	2.00	2.00	2.00	0.00
60D11	SOCIAL SERVICES AIDE II	66.00	66.00	66.00	0.00
60H11	EMPLOYMENT & TRAINING WORKER II	2.00	2.00	1.00	(1.00)
60H21	EMPLOYMENT & TRAINING WORKER III	35.00	33.00	32.00	(1.00)
60H31	EMPLOYMENT & TRAINING SUPERVISOR	7.00	7.00	7.00	0.00
60H32	SUPERVISING STAFF TRAINER	1.00	1.00	1.00	0.00
60I01	DEPUTY DIRECTOR SOCIAL SERVICES	4.00	4.00	4.00	0.00
60I02	PROGRAM MANAGER II	13.00	14.00	14.00	0.00
60U11	MILITARY & VETERANS REPRESENTATIVE II	2.00	2.00	2.00	0.00
60U20	MILITARY & VETERAN AFFAIRS OFFICER	1.00	1.00	1.00	0.00
60U21	MILITARY & VETERANS REPRESENTATIVE III	4.00	4.00	4.00	0.00
60X01	COMMUNITY AFFILIATION MANAGER	1.00	1.00	1.00	0.00
70A21	CUSTODIAN	1.00	1.00	1.00	0.00
70F21	COURIER	1.00	1.00	1.00	0.00
70F23	STOREKEEPER	0.00	0.00	2.00	2.00
70F79	WAREHOUSE WORKER	2.00	2.00	0.00	(2.00)
70F81	SUPERVISING STOREKEEPER	0.00	0.00	1.00	1.00
70F82	SUPERVISING WAREHOUSE WORKER	1.00	1.00	0.00	(1.00)
70N01	OFFICE MAINTENANCE WORKER	2.00	2.00	3.00	1.00
80A31	SECRETARY	13.00	13.00	13.00	0.00
80A32	SENIOR SECRETARY	6.00	6.00	6.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	86.00	82.00	81.00	(1.00)
80E22	OFFICE ASSISTANT III	36.00	36.00	36.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	14.00	13.00	13.00	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	17.00	17.00	17.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00	2.00	2.00	0.00
80E98	PRINCIPAL CLERK-CONFIDENTIAL	3.00	2.00	0.00	(2.00)
80J20	ACCOUNTING CLERICAL SUPERVISOR	2.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	2.00	2.00	1.00	(1.00)
80J30	ACCOUNTING TECHNICIAN	3.00	3.00	4.00	1.00
<b>Total Social Services</b>		<b>877.00</b>	<b>882.00</b>	<b>912.00</b>	<b>30.00</b>
<b>Library</b>					
11A05	LIBRARY DIRECTOR	1.00	1.00	1.00	0.00
12C04	ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
65A31	LIBRARIAN I	1.00	1.00	1.50	0.50
65A33	LIBRARIAN II	12.00	12.00	10.00	(2.00)
65A40	LIBRARIAN III	3.00	3.00	3.00	0.00
65A85	MANAGING LIBRARIAN	2.00	2.00	2.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
80C01	LIBRARY ASSISTANT I	7.00	6.00	6.00	0.00
80C21	LIBRARY ASSISTANT II	24.00	25.00	26.00	1.00
80C22	LIBRARY ASSISTANT III	11.00	11.00	11.00	0.00
80J21	ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
<b>Total Library</b>		<b>66.00</b>	<b>66.00</b>	<b>65.50</b>	<b>(0.50)</b>
<b>Cooperative Extension Service</b>					
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
80A31	SECRETARY	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
<b>Total Cooperative Extension Service</b>		<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>
<b>Natividad Medical Center</b>					
11A25	HOSPITAL CHIEF EXECUTIVE OFFICER	1.00	1.00	1.00	0.00
12C28	HOSPITAL CHIEF NURSING OFFICER	1.00	1.00	1.00	0.00
12C29	HOSPITAL ASSISTANT ADMINISTRATOR	4.00	4.00	3.00	(1.00)
14A10	PROJECT MANAGER I	1.00	1.00	1.00	0.00
14A12	PROJECT MANAGER III	1.00	1.00	1.00	0.00
14A70	HOSPITAL REVENUE CYCLE EXAMINER	2.00	2.00	2.00	0.00
14A80	HOSPITAL DECISION SUPPORT MANAGER	1.00	1.00	1.00	0.00
14B01	PERSONNEL ANALYST	0.00	0.00	4.00	4.00
14B21	ASSOCIATE PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14B28	SUPERVISING PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	3.00	3.00	3.00	0.00
14B66	DEPARTMENTAL HR MANAGER	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	10.00	8.00	10.00	2.00
14C31	MANAGEMENT ANALYST III	5.00	5.00	5.00	0.00
14C36	HOSPITAL DECISION SUPPORT ANALYST	2.00	2.00	2.00	0.00
14C52	PATIENT FINANCIAL SERVICES DIRECTOR	3.00	2.00	3.00	1.00
14C60	HOSPITAL CHIEF FINANCIAL OFFICER	1.00	1.00	1.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	2.00	2.00	2.00	0.00
14E20	BUYER II	6.00	5.00	6.00	1.00
14E90	DIRECTOR OF MATERIAL MANAGEMENT	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	3.00	5.00	3.00	(2.00)
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	3.00	6.00	3.00	(3.00)
14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00	1.00	1.00	0.00
14H60	DIRECTOR OF MARKETING AND COMMUNITY RELATIONS	1.00	1.00	1.00	0.00
14H65	MEDICAL STAFF COORDINATOR	1.00	1.00	1.00	0.00
14K26	MANAGED CARE OPERATIONS MANAGER	1.00	1.00	1.00	0.00
14K31	MANAGER OF DIAGNOSTIC IMAGING SERVICES	1.00	1.00	1.00	0.00
14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	1.50	1.50	1.50	0.00
14K33	HOSP DIRECTOR OF ENGINEERING AND SAFETY	1.00	1.00	1.00	0.00
14K35	NMC HUMAN RESOURCES ADMINISTRATOR	1.00	1.00	1.00	0.00
14K43	HOSPITAL CHIEF INFORMATION OFFICER	1.00	1.00	1.00	0.00
14K67	HOSPITAL PURCHASING & MATERIALS SUPPORT DIRECTOR	1.00	1.00	1.00	0.00
14M02	HOSPITAL INTERPRETER SERVICES MANAGER	1.00	1.00	1.00	0.00
14M31	HOSPITAL DIRECTOR OF NURSING EDUCATION	1.00	1.00	1.00	0.00
14M32	HOSPITAL RISK ASSESSMENT AND COMPLIANCE OFFICER	1.00	1.00	1.00	0.00
14N11	OUTPATIENT SERVICES MANAGER II	1.00	1.00	3.00	2.00
14N30	HOSPITAL PATIENT ADMITTING MANAGER	1.00	1.00	1.00	0.00
14N31	HOSPITAL DIRECTOR OF ENVIRONMENTAL SERVICES	1.00	1.00	1.00	0.00

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
14P10	DIRECTOR OF MEDICAL CENTER PHYSICIAN SERVICES	1.00	1.00	1.00	0.00
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	2.00	2.00	2.00	0.00
16C60	HOSPITAL SOFTWARE ANALYST I	1.00	1.00	0.00	(1.00)
16C61	HOSPITAL SOFTWARE ANALYST II	5.00	5.00	5.00	0.00
16C62	HOSPITAL SOFTWARE ANALYST III	10.00	10.00	10.00	0.00
16E50	HOSPITAL SECURITY & DATABASE ADMINISTRATOR	3.00	3.00	3.00	0.00
20B12	ACCOUNTANT III	2.00	2.00	2.00	0.00
20B91	CHIEF HOSPITAL ACCOUNTANT	1.00	1.00	1.00	0.00
20B92	HOSPITAL CONTROLLER	1.00	1.00	1.00	0.00
20B94	FINANCE MANAGER III	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
41K01	HOSPITAL NETWORK & SYSTEMS ENGINEER	2.00	2.00	2.00	0.00
43G01	INFORMATION TECHNOLOGY MANAGER	3.00	3.00	3.00	0.00
43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	2.00	2.00	2.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	0.80	1.00	1.00	0.00
43M40	HOSPITAL INFORMATION SYSTEMS SUPPORT TECHNICIAN	4.00	4.00	4.00	0.00
50A21	PHARMACIST I	12.20	12.20	12.20	0.00
50A23	PHARMACY DIRECTOR	1.00	1.00	1.00	0.00
50A25	CLINICAL PHARMACY COORDINATOR	2.00	2.00	2.00	0.00
50D11	MEDICAL LABORATORY TECHNICIAN	1.60	1.60	1.80	0.20
50D12	CLINICAL LABORATORY ASSISTANT	17.90	17.90	17.90	0.00
50D13	SENIOR CLINICAL LABORATORY ASSISTANT	2.00	2.00	2.00	0.00
50D21	CLINICAL LABORATORY SCIENTIST	15.00	15.00	15.00	0.00
50D22	SENIOR CLINICAL LABORATORY SCIENTIST	9.00	9.00	9.00	0.00
50D23	SUPERVISING CLINICAL LABORATORY SCIENTIST	1.00	1.00	2.00	1.00
50D80	CLINICAL LABORATORY MANAGER	1.00	1.00	1.00	0.00
50F10	SUPERVISING THERAPIST	2.00	2.00	2.00	0.00
50F20	OCCUPATIONAL THERAPIST	11.20	11.20	11.40	0.20
50G11	PHYSICAL THERAPIST	12.80	13.80	13.80	0.00
50G41	SPEECH PATHOLOGIST	5.00	6.00	6.00	0.00
50G95	REHABILITATIVE SERVICES MANAGER	1.00	1.00	1.00	0.00
50K19	HEALTH EDUCATION ASSISTANT	4.00	4.00	4.00	0.00
50P21	RESPIRATORY CARE PRACTITIONER	19.30	19.30	22.90	3.60
50P22	SENIOR RESPIRATORY CARE PRACTITIONER	1.00	1.00	1.00	0.00
50P24	SUPERVISING RESPIRATORY CARE PRACTITIONER	1.00	1.00	1.00	0.00
50P80	DIRECTOR OF RESPIRATORY CARE SERVICES	1.00	1.00	1.00	0.00
50R21	RADIOLOGIC TECHNOLOGIST	26.30	26.30	27.00	0.70
50R22	SENIOR RADIOLOGIC TECHNOLOGIST	5.00	5.00	5.00	0.00
50R25	DIAGNOSTIC IMAGING SUPERVISOR	2.00	2.00	2.00	0.00
50R31	SONOGRAPHER	8.60	8.60	8.60	0.00
50R32	SENIOR SONOGRAPHER	1.00	1.00	1.00	0.00
50R41	NUCLEAR MEDICINE TECHNOLOGIST	1.00	1.00	1.00	0.00
50T03	HEALTH INFORMATION MANAGEMENT CODER II	7.00	7.00	7.00	0.00
50T22	HEALTH INFORMATION MANAGEMENT CODING SUPERVISOR	1.00	1.00	1.00	0.00
50T33	HEALTH INFORMATION MANAGEMENT DATA INTEGRITY EXAMINER	1.00	1.00	0.00	(1.00)
50T41	DIRECTOR OF HEALTH INFORMATION MANAGEMENT	1.00	1.00	1.00	0.00
50U17	PHYSICAL THERAPIST ASSISTANT	4.00	6.00	6.00	0.00
50U18	PHARMACY TECHNICIAN	11.40	11.40	13.30	1.90
50U20	NURSING ASSISTANT	90.80	125.80	106.60	(19.20)
50U22	HEALTH CARE TECHNICIAN	4.70	3.70	1.60	(2.10)

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
50U23	OBSTETRICAL TECHNICIAN	6.30	6.30	6.30	0.00
50U25	ORTHOPEDIC TECHNICIAN	1.00	1.00	1.00	0.00
50U26	SENIOR OBSTETRICAL TECHNICIAN	0.90	0.90	0.90	0.00
50U27	SURGICAL TECHNICIAN	11.60	11.60	11.60	0.00
50U28	SENIOR PHARMACY TECHNICIAN	2.00	2.00	2.00	0.00
50U29	ENDOSCOPY TECHNICIAN	1.90	1.90	1.90	0.00
50U30	DIETITIAN AIDE	4.00	8.50	8.50	0.00
50U31	ANESTHESIA TECHNICIAN	0.00	0.00	1.80	1.80
50U42	MEDICAL ASSISTANT	2.00	2.00	2.00	0.00
50U43	CENTRAL STERILE TECHNICIAN	5.80	5.80	5.80	0.00
50U44	SENIOR CENTRAL STERILE TECHNICIAN	1.00	1.00	1.00	0.00
50U51	TELEMETRY TECHNICIAN	4.70	4.70	4.70	0.00
50Y21	DIETITIAN	5.40	5.40	5.40	0.00
50Y31	SUPERVISING DIETITIAN	1.00	1.00	1.00	0.00
52A02	LICENSED VOCATIONAL NURSE	12.30	11.30	11.30	0.00
52A16	SUPERVISING NURSE I	14.60	15.40	15.40	0.00
52A17	SUPERVISING NURSE II	1.90	1.90	1.90	0.00
52A19	STAFF NURSE II	328.85	369.95	368.05	(1.90)
52A20	STAFF NURSE III	35.20	36.60	37.40	0.80
52A21	CLINIC NURSE	3.00	4.00	3.00	(1.00)
52A22	SENIOR CLINIC NURSE	7.60	8.60	13.60	5.00
52A31	INFECTION CONTROL NURSE	1.00	2.00	2.00	0.00
52A33	CASE MANAGEMENT NURSE	15.00	15.00	15.00	0.00
52A34	UTILIZATION MANAGEMENT COORDINATOR	2.00	2.00	2.00	0.00
52A40	HOSPITAL NURSE AUDITOR	2.00	2.00	0.00	(2.00)
52A50	HOSPITAL QUALITY ASSURANCE NURSE	7.90	6.90	8.90	2.00
52A60	CLINICAL NURSE SPECIALIST	4.00	4.00	4.00	0.00
52A83	SUPERVISING CLINIC NURSE	2.00	2.00	2.00	0.00
52A84	QUALITY/COMPLIANCE ADMINISTRATOR	1.00	1.00	1.00	0.00
52A88	NURSING SERVICES DIVISION MANAGER	5.00	5.00	6.00	1.00
52A89	ADMIN NURSE/HOUSE SUPV	6.30	6.30	6.30	0.00
52A92	NURSING SERVICES UNIT MANAGER	1.00	3.00	3.00	0.00
52A96	DIRECTOR OF SURGICAL SERVICES	1.00	1.00	1.00	0.00
52A97	CLINIC NURSE PRACTITIONER	2.40	2.40	2.40	0.00
52A98	HOSPITAL NURSE PRACTITIONER	11.00	12.50	12.80	0.30
54A03	RESIDENT PHYSICIAN III	33.00	33.00	33.00	0.00
54B10	CHIEF OB/GYN SURGEON	1.00	1.00	1.00	0.00
54B12	CONTRACT PHYSICIAN	49.00	49.00	61.00	12.00
54B15	NEUROSURGEON	1.00	1.00	1.00	0.00
54B16	TRAUMA SURGEON	3.00	3.00	3.00	0.00
54B17	VASCULAR SURGEON	1.00	1.00	1.00	0.00
54B70	HOSPITAL CHIEF MEDICAL OFFICER	1.00	2.00	2.00	0.00
54B82	CHIEF OF SURGERY	1.00	1.00	1.00	0.00
54B92	ASSISTANT DIRECTOR FAMILY PRACTICE RESIDENCY PROGRAM	1.00	1.00	1.00	0.00
54C03	CLINIC PHYSICIAN ASSISTANT	3.00	3.00	2.00	(1.00)
60B21	PSYCHIATRIC SOCIAL WORKER II	0.00	0.00	5.90	5.90
60C24	SOCIAL WORKER V	6.00	11.00	6.00	(5.00)
60C81	SOCIAL WORK SUPERVISOR II	1.00	1.00	2.00	1.00
65A22	MEDICAL LIBRARIAN	1.00	1.00	1.00	0.00
70A10	HOSPITAL ENVIRONMENTAL SERVICES AIDE	57.80	60.70	59.90	(0.80)
70A12	HOSPITAL SENIOR ENVIRONMENTAL SERVICES AIDE	3.00	3.00	3.80	0.80

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
70A13	HOSPITAL SUPERVISING ENVIRONMENTAL SERVICES AIDE	2.00	2.00	2.00	0.00
70C21	GROUNDSKEEPER	1.00	1.00	1.00	0.00
70F21	COURIER	1.00	1.00	1.00	0.00
70F23	STOREKEEPER	12.00	14.00	16.00	2.00
70F81	SUPERVISING STOREKEEPER	1.00	1.00	2.00	1.00
70K21	FOOD SERVICE WORKER II	18.00	18.50	18.50	0.00
70K23	COOK	4.50	4.50	5.00	0.50
70K25	SENIOR COOK	2.00	2.00	2.00	0.00
70K80	HEAD COOK	2.00	2.00	2.00	0.00
70K84	HOSPITAL DIRECTOR OF FOOD SERVICES	1.00	1.00	1.00	0.00
70M02	PATIENT TRANSPORTER	6.00	6.00	6.00	0.00
72A23	BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	0.00
72A24	MAINTENANCE PAINTER	2.00	2.00	2.00	0.00
72A80	HOSPITAL MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00
72A87	PHYSICAL PLANT MANAGER	1.00	1.00	1.00	0.00
72C19	HOSPITAL MAINTENANCE MECHANIC	9.00	9.00	9.00	0.00
80A32	SENIOR SECRETARY	5.00	5.00	6.00	1.00
80A33	ADMINISTRATIVE SECRETARY	2.00	2.00	2.00	0.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	3.00	3.00	4.00	1.00
80E21	OFFICE ASSISTANT II	9.30	8.50	7.50	(1.00)
80E22	OFFICE ASSISTANT III	16.30	17.30	17.30	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	14.25	15.25	15.25	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	1.00	1.00	1.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	2.00	0.00
80G21	DATA ENTRY OPERATOR II	1.00	1.00	1.00	0.00
80J19	CASHIER	1.50	1.50	1.00	(0.50)
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	4.00	4.00	4.00	0.00
80J30	ACCOUNTING TECHNICIAN	2.00	3.00	3.00	0.00
80K21	MEDICAL UNIT CLERK	19.90	20.10	28.60	8.50
80K23	HOSPITAL MEDICAL INTERPRETER	8.00	8.00	10.00	2.00
80L01	PATIENT SERVICES REPRESENTATIVE I	0.00	0.00	0.60	0.60
80L02	PATIENT SERVICES REPRESENTATIVE II	54.70	54.70	61.70	7.00
80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	1.00	3.00	4.00	1.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00	3.00	3.00	0.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	30.30	30.30	30.30	0.00
80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	3.00	3.00	3.00	0.00
80M05	PATIENT ACCOUNT MANAGER	2.00	2.00	2.00	0.00
80U11	HOSPITAL COMMUNICATIONS OPERATOR II	6.80	6.80	7.00	0.20
80U14	HOSPITAL SUPERVISING COMMUNICATIONS OPERATOR	1.00	1.00	1.00	0.00
<b>Total Natividad Medical Center</b>		<b>1,328.10</b>	<b>1,435.40</b>	<b>1,465.90</b>	<b>30.50</b>
<b>Grand Total</b>		<b>5,410.58</b>	<b>5,516.63</b>	<b>5,716.20</b>	<b>199.58</b>

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# Board of Supervisors

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## Department Overview:

Monterey County is governed by five supervisors elected by district to represent the distinct needs of individual districts as well as the County in its entirety. District One, represented by Supervisor Luis A. Alejo, encompasses the urban east, west, north, and downtown areas of the City of Salinas. District Two, an area spanning from Boronda north through Castroville and Pajaro to the Santa Cruz County line, is represented by Supervisor John M. Phillips. Supervisor Chris Lopez represents District Three, which includes a small part of east Salinas, the four Salinas Valley cities of Gonzales, Greenfield, Soledad, and King City, and south to the San Luis Obispo County line. District Four, represented by Supervisor Wendy Root Askew, includes south Salinas, Fort Ord, and the cities of Marina, Seaside, Del Rey Oaks, and Sand City. Supervisor Mary Adams represents District Five, covering the Highway 68 corridor, Carmel Valley and Pebble Beach, the cities of Carmel-by-the-Sea, Monterey, and Pacific Grove, and south along the Big Sur coastline.

## Program and Functions:

The Board of Supervisors is responsible for establishing and directing the implementation of policies consistent with public needs and the requirements of State and federal laws. As the governing body of Monterey County, the Board of Supervisors also acts in the capacity of the Board of Directors of the Monterey County Water Resources Agency and as the governing Board of the Successor Agency and Housing Successor Agency of the County Redevelopment Agency. Board members provide review and policy guidance through committees of the Board of Supervisors, including the Budget, Health, Housing & Human Services, Capital Improvement, Legislative, Human Resources, Economic Development, and Alternative Energy and the Environment Committees. Additionally, Board members represent the interests of Monterey County as members of numerous local and regional committees, boards, and special districts. District Offices coordinate Board business through the Clerk of the Board and the County Administrative Office. The Board of Supervisors' budget provides for the payment of salaries and benefits to Board members and their staff, as well as costs for countywide internal services, such as information technology, telecommunications, general liability insurance, and workers' compensation insurance. Appropriations also provide for expenses related to the business needs of each district, including office supplies, equipment and maintenance, and travel requirements.

## Contributions to Monterey County's Strategic Initiatives:

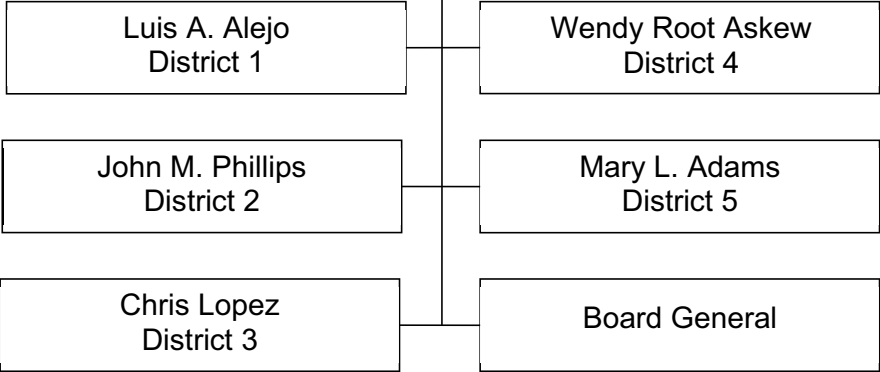
The Board of Supervisors develops and adopts the Strategic Initiatives setting forth policies, key objectives and performance measures for Economic Development, Administration, Health and Human Services, Infrastructure, and Public Safety.



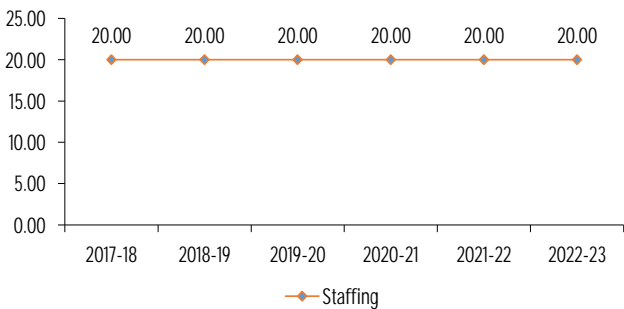


Operating Budget: \$4,775,831  
Positions (FTEs): 20.00

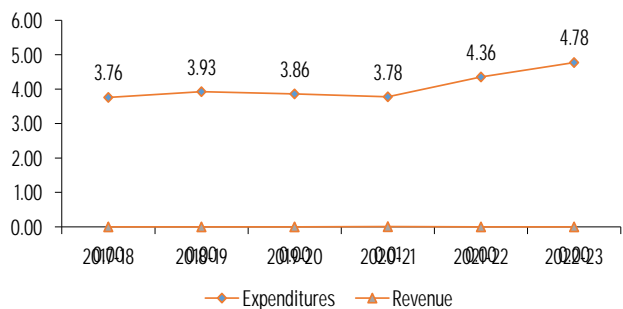
Board of Supervisors



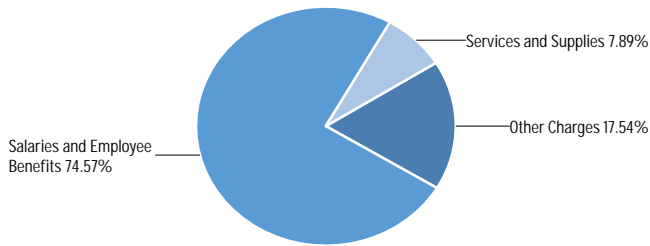
**Staffing Trends**



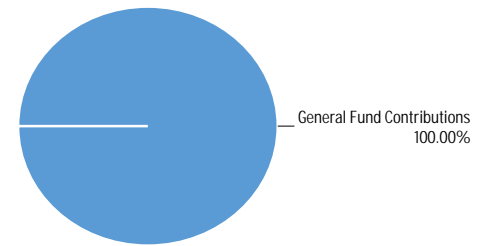
**Expenditure/Revenue History (in millions)**



## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$3,142,871	\$3,235,638	\$3,228,278	\$3,561,248	\$3,561,248	\$325,610
Services and Supplies	\$142,518	\$417,242	\$372,662	\$396,486	\$376,986	\$(40,256)
Other Charges	\$489,842	\$758,105	\$758,105	\$837,597	\$837,597	\$79,492
Capital Assets	—	—	\$103	—	—	—
<b>Subtotal</b>	<b>\$3,775,231</b>	<b>\$4,410,985</b>	<b>\$4,359,148</b>	<b>\$4,795,331</b>	<b>\$4,775,831</b>	<b>\$364,846</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$6,691	—	—	—	—	—
<b>Subtotal</b>	<b>\$6,691</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$3,768,540	\$4,410,985	\$4,359,148	\$4,795,331	\$4,775,831	\$364,846
<b>Total Source of Funds</b>	<b>\$3,775,231</b>	<b>\$4,410,985</b>	<b>\$4,359,148</b>	<b>\$4,795,331</b>	<b>\$4,775,831</b>	<b>\$364,846</b>

## Summary of Recommendation

The County Administrative Office (CAO) prepares the budget for the Board of Supervisors, working with district staff to identify funding requirements. The FY 2022-23 Recommended Budget includes appropriations for each Board district to meet salary and benefits requirements at a level consistent with negotiated salary, benefits, and earned step increases. Appropriations also provide for fixed, non-discretionary expenditures and day-to-day business-related costs necessary to meet district and County representation requirements.

Recommended appropriations total \$4,775,831, an increase of \$364,846 (8%) above the FY 2021-22 Adopted Budget. The increase is attributed to a raise in salaries, Public Employee Retirement (PERS), supplemental pension contributions, health insurance cost, and the Countywide Cost Allocation Plan (COWCAP) cost.

To close the funding gap caused by cost pressures and retain the current level of service, the Department submitted augmentations in the amount of \$254,006 to restore positions and services. The Recommended Budget includes the full restoration of five filled positions (\$234,506). It does not provide funding for District 3 office space rental in South County (\$19,500).

## Budget Impacts

The Recommended Budget maintains status quo staffing and operations. However, it does not allow for District 3 to maintain an office in South County.

## Prior Year Accomplishments

The Board of Supervisors adopted Strategic Initiatives setting forth policies, key objectives and performance measures for Economic Development, Administration, Health and Human Services, Infrastructure, and Public Safety:

Economic Development- "Enhancing the well-being and prosperity of Monterey County Residents"

Strategic Initiative: Through collaboration, strengthen economic development to ensure a diversified and healthy economy.

Administration- "Efficient and Effective Government Operations"

Strategic Initiative: Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency.

Health and Human Services- "Health and Wellness for Monterey County Residents"

Strategic Initiative: Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

Infrastructure- "Meeting our Facilities, Water, Technology and Transportation Needs"

Strategic Initiative: Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development results.

Public Safety- "Creating Safe Communities"

Strategic Initiative: Create a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow while reducing violent crimes.

## Budget Year Goals

Continue implementation of adopted Strategic Initiatives and Key Objectives, which assure that County functions are performed to consistently meet Board-adopted goals on behalf of Monterey County citizens. The Board will remain actively engaged with directing and achieving policy area Strategic Initiatives to meet key objectives.

## Pending Issues

There are no pending issues.

## Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Board-General (BOA001)	510,172	936,155	935,160	1,004,011	1,004,011	67,856	001	8012
District 1 (BOA001)	649,733	694,966	680,310	754,364	754,364	59,398	001	8013
District 2 (BOA001)	675,258	694,966	694,947	754,364	754,364	59,398	001	8014
District 3 (Oxx)	0	0	0	46,911	46,911	46,911	001	8015
District 3 (BOA001)	635,785	694,966	677,266	726,953	707,453	12,487	001	8015
District 4 (BOA001)	640,234	694,966	695,529	754,364	754,364	59,398	001	8016
District 5 (BOA001)	664,048	694,966	675,936	754,364	754,364	59,398	001	8017
<b>Subtotal</b>	<b>\$3,775,231</b>	<b>\$4,410,985</b>	<b>\$4,359,148</b>	<b>\$4,795,331</b>	<b>\$4,775,831</b>	<b>\$364,846</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
10A01	BOARD OF SUPERVISORS CHAIRMAN	1.00	1.00	1.00	0.00
10A02	BOARD OF SUPERVISORS MEMBER	4.00	4.00	4.00	0.00
14H02	BOARD OF SUPERVISORS POLICY ANALYST	5.00	5.00	5.00	0.00
14H10	BOARD OF SUPERVISORS CHIEF OF STAFF	5.00	5.00	5.00	0.00
80A90	BOARD OF SUPERVISORS EXECUTIVE ASSISTANT	5.00	5.00	5.00	0.00
	<b>Total</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>

## Augmentation Request

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1000	1000-8013-001-AUG1	Restore existing 0.40 FTE BOS ADM. ASST. D1	Status Quo Vacant Position	46,911	0.40	46,911	0.40
1000	1000-8014-001-AUG1	Restore existing 0.40 FTE BOS ADM. ASST. D2	Status Quo Vacant Position	46,911	0.40	46,911	0.40
1000	1000-8015-001-AUG1	District 3 Rent Expense	Status Quo Other	19,500	-	-	-
1000	1000-8015-001-AUG2	Restore existing 0.40 FTE BOS ADM. ASST. D3	Status Quo Filled Position	46,911	0.40	46,911	0.40
1000	1000-8016-001-AUG1	Restore existing 0.23 FTE BOS Chief of Staff D4	Status Quo Filled Position	46,862	0.23	46,862	0.23
1000	1000-8017-001-AUG1	Restore existing 0.40 FTE BOS ADM. ASST. D5	Status Quo Filled Position	46,911	0.40	46,911	0.40
			<b>Grand Total:</b>	<b>\$254,006</b>	<b>1.83</b>	<b>\$234,506</b>	<b>1.83</b>

# County Administrative Office

## Departmental Overview:

The County Administrative Office (CAO) serves as the chief policy and fiscal advisor to the County Administrative Officer and the Board of Supervisors (BOS). The CAO aids and advises the BOS through coordination of County operations and responses to and resolution of countywide issues and challenges. The CAO promotes responsible resource allocation, protects the financial integrity of the County and provides independent analysis on policies. This responsibility includes the recommendation of the annual County budget, representation of the BOS in relationships with other agencies, and assistance to departments in analyzing new or changed systems, procedures, and organizations.

## Programs and Functions:

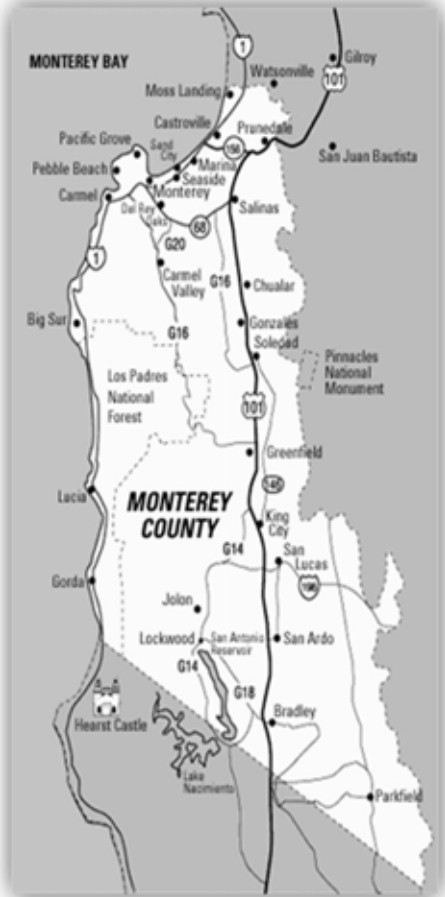
The CAO has five major divisions within its organization: Administration and Finance, Budget and Analysis, Internal Services, Intergovernmental and Legislative Affairs (IGLA), and Office of Community Engagement & Strategic Advocacy (OCESA). The Administration and Finance Division includes the County Administrative Officer, administrative staff, and finance staff. Budget and Analysis provides countywide financial management and policy analysis. The Internal Services Division includes Contracts/Purchasing, Fleet Administration, Records Retention, Vehicle Asset Management Program (VAMP), and Mail/Courier. The IGLA Division includes the IGLA, Cannabis, Office of Emergency Services (OES), and Workforce Development Board (WDB). The OCESA includes all CAO outreach programs to foster community engagement and involvement.

In addition, the CAO performs countywide (non-departmental) functions, including: annual debt service, contributions to fire agencies, contributions to other funds within the County and external agencies, appropriations for contingencies, memberships in governmental organizations, enterprise resource planning, required support for trial courts, fleet operations, and appropriations of realignment monies for health and social services programs.

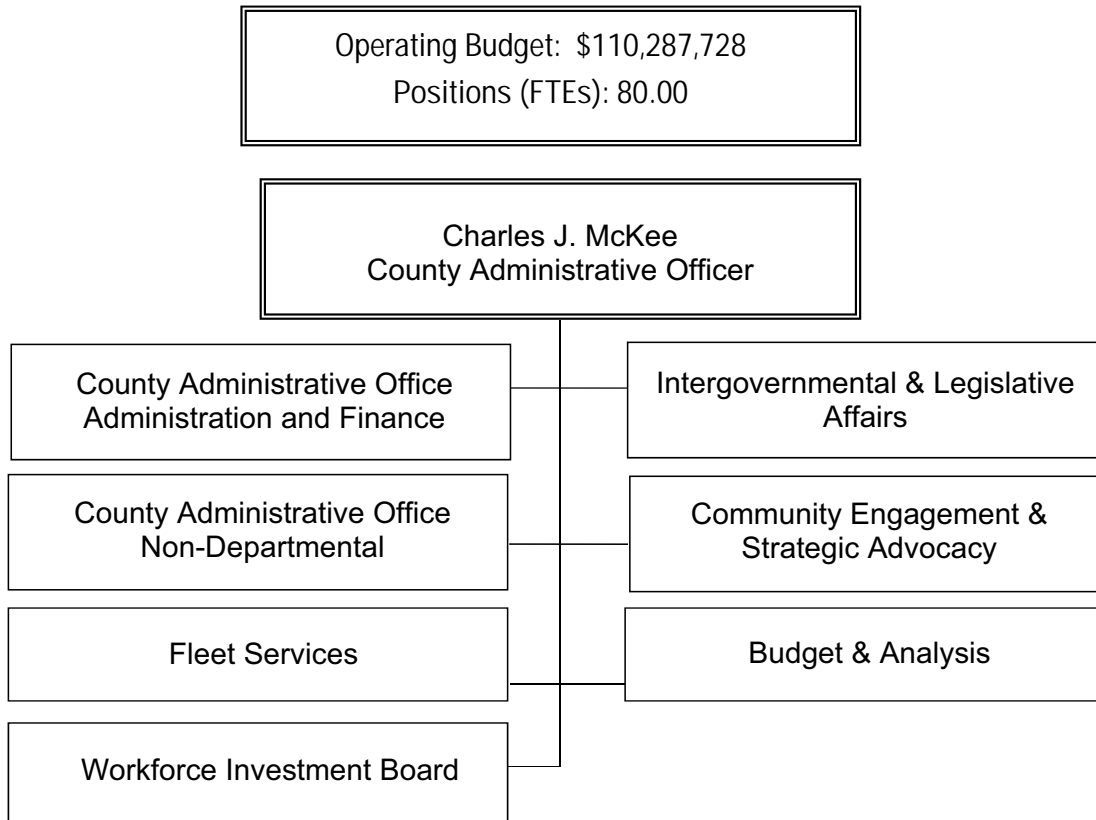
The CAO continues to engage in leadership and change management with the focus to provide continuous improvement in the quality, efficiency, and effectiveness of County operations.

## The Office's Contributions to Monterey County's Strategic Initiatives:

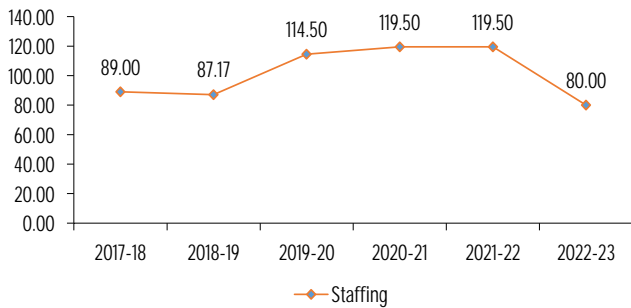
The CAO addresses each of the Strategic Initiative Policy Areas (Economic Development, Administration, Health & Human Services, Infrastructure, and Public Safety) by achieving a balanced budget each year that sustains core County services, improving efficiency and effectiveness of County programs, providing leadership for an array of countywide initiatives and projects, and recognized for responsiveness, strong customer orientation, accountability, and transparency.



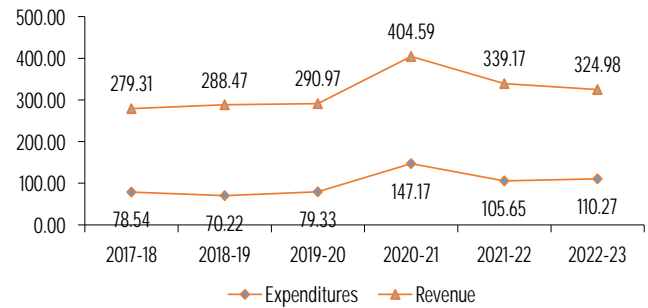
County Administrative Office



### Staffing Trends



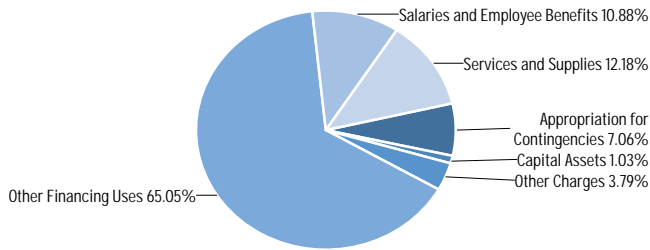
### Expenditure/Revenue History (in millions)



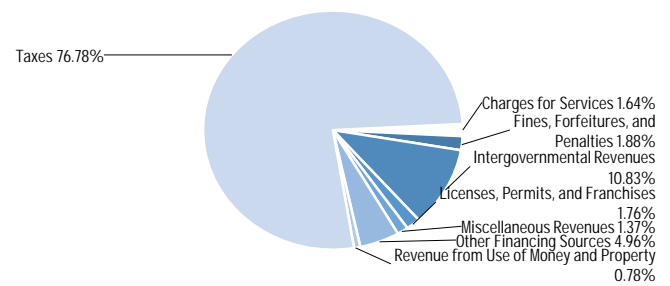
The County Administrative Office (CAO) functions as the chief policy and fiscal advisor to the County Administrative Officer and the Board of Supervisors for countywide priorities and issues.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Ratings of General Obligation Bonds (Fitch and S&P). Target = AAA	AAA	AAA	AAA
General Fund annual operating surplus: actual revenue minus actual expenditures. Target = >\$0	\$6,945,133	\$24,995,250	N/A
Percent of general fund budget reserved for unanticipated emergencies (contingencies). Target = 1%.	0.7%	1.0%	1.00%
Total utility costs for Monterey County facilities except NMC.	\$7,663,107	\$9,157,219	\$3,720,558

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$13,661,839	\$14,850,144	\$13,614,355	\$12,094,037	\$12,000,017	\$(2,850,127)
Services and Supplies	\$44,184,807	\$33,468,557	\$33,495,614	\$14,233,414	\$13,434,242	\$(20,034,315)
Other Charges	\$(4,882,829)	\$(7,894,077)	\$(7,354,923)	\$4,184,755	\$4,184,755	\$12,078,832
Capital Assets	\$408,775	\$4,628,955	\$3,898,290	\$1,287,503	\$1,137,503	\$(3,491,452)
Other Financing Uses	\$92,453,324	\$39,883,620	\$61,490,408	\$73,013,662	\$71,746,489	\$31,862,869
Appropriation for Contingencies	\$88,560	\$2,447,383	\$501,680	\$8,050,002	\$7,784,722	\$5,337,339
<b>Subtotal</b>	<b>\$145,914,475</b>	<b>\$87,384,582</b>	<b>\$105,645,424</b>	<b>\$112,863,373</b>	<b>\$110,287,728</b>	<b>\$22,903,146</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$246,883,360	\$236,331,351	\$244,445,055	\$255,296,944	\$249,544,410	\$13,213,059
Licenses, Permits, and Franchises	\$6,808,550	\$5,195,888	\$5,715,477	\$5,715,477	\$5,715,477	\$519,589
Fines, Forfeitures, and Penalties	\$6,882,738	\$5,200,698	\$5,527,657	\$6,105,650	\$6,105,650	\$904,952
Revenue from Use of Money & Property	\$12,475,951	\$22,924,380	\$21,626,231	\$2,544,509	\$2,544,509	\$(20,379,871)
Intergovernmental Revenues	\$67,306,099	\$48,075,940	\$46,982,316	\$22,936,767	\$35,186,940	\$(12,889,000)
Charges for Services	\$8,957,032	\$8,745,909	\$8,853,192	\$5,322,578	\$5,322,578	\$(3,423,331)
Miscellaneous Revenues	\$6,405,367	\$6,122,410	\$4,922,071	\$4,465,304	\$4,465,304	\$(1,657,106)
Other Financing Sources	\$48,679,197	\$839,250	\$1,094,176	\$16,114,082	\$16,114,082	\$15,274,832
<b>Subtotal</b>	<b>\$404,398,294</b>	<b>\$333,435,826</b>	<b>\$339,166,175</b>	<b>\$318,501,311</b>	<b>\$324,998,950</b>	<b>\$(8,436,876)</b>
Fund Balance	\$(35,171,218)	\$(18,577,644)	\$2,377,205	\$(11,936,007)	\$(11,403,180)	\$7,174,464
General Fund Contributions	\$(223,312,601)	\$(227,473,600)	\$(235,897,956)	\$(193,701,931)	\$(203,308,042)	\$24,165,558
<b>Total Source of Funds</b>	<b>\$145,914,475</b>	<b>\$87,384,582</b>	<b>\$105,645,424</b>	<b>\$112,863,373</b>	<b>\$110,287,728</b>	<b>\$22,903,146</b>

## Summary of Recommendation

The FY 2022-23 Recommended Budget for the CAO is \$110,228,728, an increase of \$22,903,146 from the prior year adopted budget. The increase is primarily attributed to transfers to outside funds for Other Financing Uses, offset by reductions attributed to the reorganization of functions to Public Works, Facilities, and Parks Department (PWFP), including Laguna Seca Recreational Area and Internal Services (Fleet Administration, Records Retention, Mail, Courier).

The FY 2022-23 Recommended Budget includes augmentations to support two new positions in Administration/ Finance and the

reallocation of 46.5 FTE to PWFP, resulting in recommended staffing of 80 FTE.

## Budget Impacts

The Recommended Budget includes a \$13.9 million increase in discretionary revenue when compared to the FY 2021-22 budget. Most of this increase results from increases in property taxes (\$14.4 million) and transient occupancy taxes (\$10.1 million) with a corresponding decrease in cannabis revenue (\$12.4 million). The decrease in cannabis revenue results from a reduction of the cannabis tax rate and the Board's direction to set aside a portion of the cannabis revenue in the cannabis assignment.

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## Prior Year Accomplishments

Published the Budget End of Year Report, a mid-year report recommending budget solutions to unfunded needs, County Financial Forecast, and the FY 2021-22 Recommended Budget.

Facilitated budget workshops with department heads and the Board of Supervisors.

Prepared and submitted the American Rescue Plan Act (ARPA) spending plan which brought to the County \$84.3 million in federal funds.

Continued oversight of the Monterey County Cannabis Program in collaboration with nine County departments. Generated approximately \$16 million in cannabis tax revenue for FY 2021-22 with the highest delinquency rate in past years. Gained approval of the Growing Equity Together program. Awarded \$1.7 million through the Local Jurisdiction Assistance Grant program to support applicants in meeting requirements for annual state licensure.

Developed and implemented the 2021-22 Legislative Program and 2021 Strategic Grant Services Program. Planned and facilitated the Board's annual Legislative Workshop with state and federal legislators representing the County. Developed and submitted the County's 2021-22 Congressionally Designated Spending requests. Continued advocacy efforts on behalf of the Board related to the County's COVID-19 pandemic response and recovery.

Developed and launched the COVID-19 community communications outreach campaign to inform, educate, and encourage testing and vaccination. Provided responsive media relations and public communications, including leading weekly media briefings, supported distribution of critical public benefit news releases, and published a weekly COVID-19 County update.

Implemented the COVID-19 community outreach pilot project, Virus Integrated Distribution of Aid (VIDA), to provide outreach, education and wraparound support. The VIDA Project secured \$3,952,437 grant award from the U.S. Department of Health and Human Services (HHS) Office of Minority Health (OMH) to Fight COVID-19 and improve health literacy among racial and ethnic minority and vulnerable communities.

The 2021 Monterey County Supervisorial Redistricting process culminated in the approval of the new district boundaries in compliance with the Voter Rights Act and included an in-depth community engagement and education strategy to recruit and train a 15-member Board appointed Advisory Redistricting Commission.

Activated and managed the Emergency Operations Center with over 75 staff assigned to various sections, branches, and units to respond to the Covid-19 pandemic and wildfires.

Updated and revised seven (7) plans, including the Community Resilience Plan, Continuity of Operations Plan, Evacuation and Transportation Plan, the Multi-Jurisdictional Hazard Mitigation Plan, and the Tactical Interoperability Communications Plan

Launched the Community Climate Action Plan for the County of Monterey, initiating stakeholder engagement with all major economic sectors, a youth leadership council, an equity panel and a community-wide workshop with more than 100 participants. Formed and led the Multi-Jurisdiction Climate Action Council of Monterey County to

bring together all jurisdictions to streamline resources for climate action. Obtained funding from the Department of Transportation to study Zero Emissions Vehicles' shared mobility options in hospitality and farmworker industries.

The Monterey County Workforce Development Board (WDB) continues to support small businesses and young adults through new grant initiatives. Awarded \$551,000 from the California Small Business Advocate to provide \$2,500 grants to approximately 175 micro-businesses to offset COVID-19 impacts.

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## Budget Year Goals

Provide quality and informative budget products such as the Budget End of Year Report, County Financial Forecast, budget workshop materials, and the Recommended Budget to effectively communicate the condition of County finances, fiscal perspectives, and recommendations to assist policymakers in managing countywide resources.

Continuously manage ten diverse countywide programs and special projects, as assigned, and enhance the County's emergency response capabilities by increasing community engagement, increasing community preparedness, and expanding training.

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## Pending Issues

Discretionary revenue has continued to grow over the years, but this growth has not been sufficient to keep pace with the growth of county obligations. This imbalance was exacerbated during the pandemic, but the imbalance was covered by the County's receipt of one-time federal funds. The County has used these one-time funds to balance its budget over the last couple of fiscal years in order to respond to the pandemic. However, once these funds are exhausted, the County will have to make adjustments to balance the growth in obligations with the growth in discretionary revenue.

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## Policy Considerations

The recommended budget presents the Board with the option to use ongoing Cannabis revenue to fund ongoing cannabis program (\$6.4 million) operating costs and place a portion of cannabis revenues in the cannabis assignment (\$5.7 million). FY 202-23 cannabis revenue is estimated at \$12.2 million. This entire amount was initially included in the total county discretionary revenue allocations provided to departments in February 2022 so departments could prepare their baseline budget. However, in response to the direction provided by the Board during the budget workshop in April 2022, \$5.7 million in cannabis revenue was pulled from the discretionary revenue baseline allocations. This is a change in practice from the prior fiscal year. In FY 2021-22, the Board approved the use of \$18.8 million in cannabis revenue to fund the cannabis program and core county ongoing operations. In order to achieve this change, staff recommends using unassigned fund balance to cover the \$5.7 million in cannabis revenue, which was pulled from the baseline budget.

TOT contributions to outside agencies are recommended based on a percentage of the County's TOT from the prior audited fiscal year in accordance with existing county financial policies. The percentages for the Monterey County Business Council (MCCVB), the Arts Council, and the Film Commission are 6%, 1.98%, and .95%, respectively.

The General Fund's contribution to the Road Fund is recommended to meet the Maintenance of Effort (MOE) of \$5,809,574.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Contributions - Proposition 172 (CAO007)	3,144,425	3,257,732	3,295,753	3,529,729	3,529,729	271,997	001	8028
Contributions-Other Agencies (CAO007)	1,768,193	1,677,847	1,677,847	1,188,847	1,188,847	(489,000)	001	8029
Trial Courts (CAO008)	8,171,535	8,018,761	8,018,759	8,937,113	8,937,113	918,352	001	8031
Contingencies (CAO020)	1,600,000	1,945,703	0	7,548,322	7,548,322	5,602,619	001	8034
County Memberships (CAO013)	66,682	81,682	81,682	81,682	81,682	0	001	8035
Medical Care Services (CAO016)	3,900,648	3,900,648	3,900,648	3,900,648	3,900,648	0	001	8037
Other Financing Uses (CAO017)	58,124,999	35,020,993	37,163,758	51,381,916	49,581,916	14,560,923	001	8038
Other General Expenditures (CAO014)	95,140	168,047	168,047	288,674	288,674	120,627	001	8039
Administration & Finance (CAO001)	(1,092,056)	620,155	434,207	336,850	242,830	(377,325)	001	8045
Budget & Analysis (CAO001)	1,243,380	1,364,117	1,358,994	1,545,814	1,545,814	181,697	001	8046
Contracts/Purchasing (CAO002)	(1,038,512)	(1,499,376)	(1,348,909)	(740,870)	(740,870)	758,506	001	8047
Intergovernmental & Legislative Affairs (CAO004)	1,257,260	2,177,589	1,939,663	2,965,449	2,532,949	355,360	001	8054
Office of Emergency Services (CAO005)	19,032,061	1,771,166	1,686,630	3,165,263	2,648,591	877,425	001	8056
Homeland Security Grant (CAO023)	810,703	1,675,361	706,363	1,645,959	1,645,959	(29,402)	024	8412
Office of Community Engagement & Strategic Advocacy (CAO024)	5,764,267	1,013,750	1,005,418	810,973	810,973	(202,777)	001	8440
Fleet Administration (CAO025)	1,154,091	495,298	214,948	0	0	(495,298)	001	8451
Shuttle (CAO025)	28,584	0	0	0	0	0	001	8452
Auxiliary Services (CAO027)	10,438	28,899	28,008	26,144	26,144	(2,755)	001	8472
Records Retention (CAO028)	(100,731)	24,664	18,630	0	0	(24,664)	001	8474
Workforce Development Board (CAO030)	9,840,877	8,810,130	8,882,404	8,681,924	8,681,924	(128,206)	021	8478
Vehicle Replacement Planning (CAO032)	10,751	3,646,916	2,936,659	0	0	(3,646,916)	478	8483
Rifle Range (CAO029)	194,513	216,918	198,903	0	0	(216,918)	001	8504
Enterprise Resource Planning (CAO034)	(229,317)	(723,401)	(33,401)	494,776	494,776	1,218,177	478	8506
Courier (CAO035)	(438,433)	(144,546)	(220,274)	0	0	144,546	001	8508
Mail (CAO035)	(213,728)	(92,917)	(91,331)	0	0	92,917	001	8509
Development Set-Aside (CAO036)	1,216,249	2,654,684	2,654,684	6,201,129	6,201,129	3,546,445	001	8512
Housing and Economic Dev Admin (CAO038)	1,039,142	727,211	588,868	1,018,523	1,018,523	291,312	001	8514
Inclusionary Housing (CAO039)	219,338	0	0	0	0	0	009	8515
Revolving Loan Program (CAO040)	81,222	1,150,500	1,150,500	1,150,500	1,150,500	0	011	8516
Community Development Grant (CAO042)	2,476,782	0	0	0	0	0	013	8518
Castro/Paj HS-A (CAO044)	201,322	0	0	0	0	0	175	8520
Cannabis (0xx)	0	0	0	750	750	750	001	8533
Cannabis (CAO004)	1,007,265	1,331,159	1,389,627	2,351,603	2,086,323	755,164	001	8533
Laguna Seca Track (CAO046)	8,946,238	20,805,898	19,753,673	0	0	(20,805,898)	453	8536
Building Improvement and Replacement (CAO047)	17,621,148	(12,201,885)	7,192,617	6,306,423	6,839,250	19,041,135	478	8539
Emergency Operations Center (CAO005)	0	735,000	2,166,170	305,000	305,000	(430,000)	001	8541
Equipment Replacement (CAO048)	0	(1,274,121)	(1,274,121)	(259,768)	(259,768)	1,014,353	478	8568
<b>Subtotal</b>	<b>\$145,914,475</b>	<b>\$87,384,582</b>	<b>\$105,645,424</b>	<b>\$112,863,373</b>	<b>\$110,287,728</b>	<b>2\$2,903,146</b>		



## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A01	ADMINISTRATIVE OFFICER	1.00	1.00	1.00	0.00
12E03	ASSISTANT COUNTY ADMINISTRATIVE OFFICER	2.00	2.00	2.00	0.00
12E16	WIB EXECUTIVE DIRECTOR	1.00	1.00	1.00	0.00
14A23	PRINCIPAL ADMINISTRATIVE ANALYST	5.00	5.00	5.00	0.00
14A24	COUNTY BUDGET DIRECTOR	1.00	1.00	1.00	0.00
14A25	EMERGENCY SERVICES MANAGER	1.00	1.00	1.00	0.00
14A28	COUNTY COMMUNICATIONS DIRECTOR	0.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	5.00	5.00	7.00	2.00
14C31	MANAGEMENT ANALYST III	10.00	10.00	9.00	(1.00)
14C37	COUNTY MEDIA ANALYST	0.00	1.00	1.00	0.00
14E20	BUYER II	2.00	2.00	2.00	0.00
14G02	MANAGEMENT ANALYST I	4.00	5.00	2.00	(3.00)
14H64	FLEET MANAGER	1.00	1.00	0.00	(1.00)
14M12	ECONOMIC DEVELOPMENT MANAGER	0.00	1.00	1.00	0.00
14M22	HOUSING PROGRAM MANAGER	1.00	0.00	0.00	0.00
14M25	COUNTY HOMELESS SERVICES DIRECTOR	0.00	0.00	1.00	1.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00	1.00	0.00	(1.00)
14N35	CONTRACTS & PURCHASING OFFICER	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	2.00	0.00
20B11	ACCOUNTANT II	1.00	2.00	1.00	(1.00)
20B93	FINANCE MANAGER II	2.00	2.00	2.00	0.00
41F30	REDEVELOPMENT/HOUSING PROJECT ANALYST I	1.00	0.00	0.00	0.00
41F31	REDEVELOPMENT/HOUSING PROJECT ANALYST II	1.00	0.00	0.00	0.00
41F32	REDEVELOPMENT/HOUSING PROJECT ANALYST III	1.00	0.00	0.00	0.00
41G01	EMERGENCY SERVICES PLANNER	3.00	4.00	4.00	0.00
43C11	PERMIT TECHNICIAN II	1.00	1.00	1.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
43L18	COMMUNICATIONS TECHNICIAN III	1.00	1.00	0.00	(1.00)
43L20	COMMUNICATIONS TECHNICIAN I	1.00	1.00	0.00	(1.00)
60G21	WIB EMPLOYMENT PROGRAMS REPRESENTATIVE II	3.00	3.00	3.00	0.00
60G33	WIB EMPLOYMENT PROGRAMS REPRESENTATIVE III	1.00	1.00	1.00	0.00
60I02	PROGRAM MANAGER II	1.00	1.00	1.00	0.00
68A30	RANGE MASTER	1.00	1.00	0.00	(1.00)
68B02	SPECIAL EVENTS MANAGER	0.00	0.00	0.00	0.00
68C02	RANGE AIDE	1.00	1.00	0.00	(1.00)
70F21	COURIER	4.00	4.00	0.00	(4.00)
70F23	STOREKEEPER	1.00	1.00	0.00	(1.00)
70F79	WAREHOUSE WORKER	5.00	5.00	1.00	(4.00)
70F80	SENIOR STOREKEEPER	1.00	1.00	0.00	(1.00)
70F82	SUPERVISING WAREHOUSE WORKER	1.00	1.00	0.00	(1.00)
70M01	SHUTTLE DRIVER	0.00	0.00	0.00	0.00
72C20	MECHANIC I	2.00	2.00	0.00	(2.00)
72C23	MECHANIC II	11.00	11.00	0.00	(11.00)
72C26	MECHANIC III	2.00	2.00	0.00	(2.00)
72C83	FLEET SERVICE WRITER	1.00	1.00	0.00	(1.00)

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
80A32	SENIOR SECRETARY	4.00	3.00	5.00	2.00
80A97	EXECUTIVE ASSISTANT TO ADMINISTRATIVE OFFICER	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	2.00	2.00	2.00	0.00
80E01	OFFICE ASSISTANT I	1.00	1.00	0.00	(1.00)
80G21	DATA ENTRY OPERATOR II	1.00	1.00	0.00	(1.00)
80J22	SENIOR ACCOUNT CLERK	2.00	2.00	1.00	(1.00)
80J30	ACCOUNTING TECHNICIAN	3.00	2.00	1.00	(1.00)
80Q22	MAILROOM CLERK	1.50	1.50	0.00	(1.50)
80Q23	SENIOR MAILROOM CLERK	1.00	1.00	0.00	(1.00)
99ZXX	ALLOCATION ON LOAN	17.00	17.00	17.00	0.00
<b>Total</b>		<b>119.50</b>	<b>119.50</b>	<b>80.00</b>	<b>(39.50)</b>

**Augmentation Request**

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1050	1050-8029-001-AUG1	Salinas Valley Promise	Status Quo Other	250,000	-	250,000	-
1050	1050-8038-001-AUG1	Op Transfer to Library Fund for Gonzales Community Center	Contribution to Other Funds	1,800,000	-	-	-
1050	1050-8041-001-AUG1	Funeral Assistance Program	Status Quo Other	(305,000)	-	(305,000)	-
1050	1050-8041-001-AUG2	Temp Position - Emerg Serv Planner	Status Quo Other	(65,186)	-	(65,186)	-
1050	1050-8041-001-AUG3	AUG-CIP/ARPA Yr 2	Capital Improvements	(1,935,000)	-	(1,935,000)	-
1050	1050-8041-001-AUG4	CTED (STRYVE) -Program Service	New Program/Service w/ General Fund Funding	(318,195)	-	(318,195)	-
1050	1050-8041-001-AUG5	ARPA MoCo Business Council	New Program/Service w/ Outside Funding	(2,500,000)	-	(2,500,000)	-
1050	1050-8041-001-AUG6	ARPA MoCo Convention & Visitors Bureau (MCCVB)	New Program/Service w/ Outside Funding	(1,500,000)	-	(1,500,000)	-
1050	1050-8045-001-AUG1	Position- Senior Acct Clerk	Request New Position	96,851	1.00	96,851	1.00
1050	1050-8045-001-AUG3	Position- Senior Secretary	Request New Position	108,439	1.00	108,439	1.00
1050	1050-8045-001-AUG4	Restore Position- OA	Status Quo Vacant Position	94,020	1.00	94,020	1.00
1050	1050-8045-001-AUG5	Restore Position- Acct III	Status Quo Vacant Position	160,607	1.00	160,607	1.00
1050	1050-8054-001-AUG1	Sustainability Program	New Program/Service w/ General Fund Funding	432,500	-	-	-
1050	1050-8054-001-AUG2	Legislative Advocacy Contracts	Status Quo Other	103,500	-	103,500	-
1050	1050-8054-001-AUG3	Homeless Services Services/ Supplies	New Program/Service w/ General Fund Funding	46,890	-	46,890	-

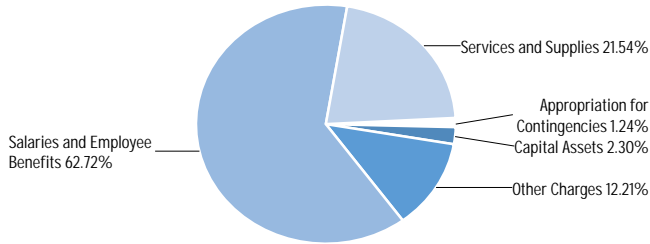
County Administrative Office

## Augmentation Request

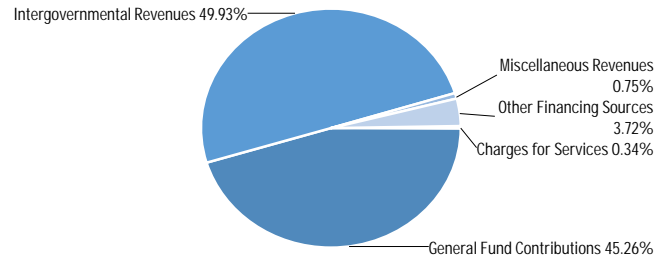
1050	1050-8054-001-AUG4	Media Comm. Operating Budget	New Program/Service w/ General Fund Funding	165,000	-	165,000	-
1050	1050-8054-001-AUG5	Position- Senior Secretary	Request New Position	108,439	1.00	-	-
1050	1050-8056-001-AUG1	Temp Position - Emerg Serv Planner COVID19	Status Quo Other	65,186	-	65,186	-
1050	1050-8056-001-AUG10	Generator Upgrade 168 W Alisal	Capital Improvements	150,000	-	-	-
1050	1050-8056-001-AUG2	Evacuation Football	New Program/Service w/ General Fund Funding	120,000	-	-	-
1050	1050-8056-001-AUG3	Everbridge Contract	Status Quo Other	40,000	-	40,000	-
1050	1050-8056-001-AUG4	EOC Reconfiguration	Capital Improvements	180,000	-	-	-
1050	1050-8056-001-AUG5	OES Soundproofing	Capital Improvements	59,172	-	-	-
1050	1050-8056-001-AUG6	OES/911 Security Fencing	Capital Improvements	415,866	-	415,866	-
1050	1050-8056-001-AUG7	Restore Position- MA II	Status Quo Vacant Position	161,268	1.00	161,268	1.00
1050	1050-8056-001-AUG8	Restore Position- MA II	Status Quo Vacant Position	161,268	1.00	161,268	1.00
1050	1050-8056-001-AUG9	Radio Cache	New Program/Service w/ General Fund Funding	7,500	-	-	-
1050	1050-8440-001-AUG1	Monterey County Violence Prevention Initiative Update	New Program/Service w/ General Fund Funding	190,000	-	190,000	-
1050	1050-8512-001-AUG1	ARPA MoCo Business Council	New Program/Service w/ Outside Funding	2,500,000	-	2,500,000	-
1050	1050-8512-001-AUG2	ARPA MoCo Convention & Visitors Bureau (MCCVB)	New Program/Service w/ Outside Funding	1,500,000	-	1,500,000	-
1050	1050-8514-001-AUG1	Monterey Bay Economic Partnership Membership	Status Quo Other	10,000	-	10,000	-
1050	1050-8514-001-AUG2	Natl Dev Council Contract	Status Quo Other	75,000	-	75,000	-
1050	1050-8533-001-AUG1	Cannabis Contingency	Status Quo Other	265,280	-	-	-
1050	1050-8541-001-AUG1	Funeral Assistance Program	Status Quo Other	305,000	-	305,000	-
1050	1050-8506-478-AUG1	ITD PM Reimb ERP Backfill	Contribution to Other Funds	194,827	-	194,827	-
<b>Grand Total:</b>				<b>\$3,143,232</b>	<b>7.00</b>	<b>\$20,341</b>	<b>6.00</b>

# CAO Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$13,661,839	\$14,850,144	\$13,614,355	\$12,094,037	\$12,000,017	\$(2,850,127)
Services and Supplies	\$39,010,988	\$28,855,988	\$29,764,055	\$4,919,492	\$4,120,320	\$(24,735,668)
Other Charges	\$(6,398,961)	\$(6,372,677)	\$(6,387,784)	\$2,335,921	\$2,335,921	\$8,708,598
Capital Assets	\$261,793	\$521,081	\$485,315	\$590,149	\$440,149	\$(80,932)
Appropriation for Contingencies	\$88,560	\$501,680	\$501,680	\$501,680	\$236,400	\$(265,280)
<b>Subtotal</b>	<b>\$46,624,218</b>	<b>\$38,356,216</b>	<b>\$37,977,621</b>	<b>\$20,441,279</b>	<b>\$19,132,807</b>	<b>\$(19,223,409)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$8,249,931	\$20,348,864	\$19,054,064	—	—	\$(20,348,864)
Intergovernmental Revenues	\$7,750,298	\$8,740,566	\$8,658,840	\$9,553,012	\$9,553,012	\$812,446
Charges for Services	\$125,111	\$84,500	\$91,211	\$65,000	\$65,000	\$(19,500)
Miscellaneous Revenues	\$1,404,485	\$2,038,938	\$601,386	\$142,936	\$142,936	\$(1,896,002)
Other Financing Sources	\$4,124,615	\$714,250	\$712,110	\$711,544	\$711,544	\$(2,706)
<b>Subtotal</b>	<b>\$21,654,439</b>	<b>\$31,927,118</b>	<b>\$29,117,611</b>	<b>\$10,472,492</b>	<b>\$10,472,492</b>	<b>\$(21,454,626)</b>
Fund Balance	\$(1,745,549)	\$(1,286,504)	\$548,093	—	—	\$1,286,504
General Fund Contributions	\$26,715,328	\$7,715,602	\$8,311,917	\$9,968,787	\$8,660,315	\$944,713
<b>Total Source of Funds</b>	<b>\$46,624,218</b>	<b>\$38,356,216</b>	<b>\$37,977,621</b>	<b>\$20,441,279</b>	<b>\$19,132,807</b>	<b>\$(19,223,409)</b>

## Description

The CAO's departmental operations include: Administration and Finance, Budget and Analysis, Intergovernmental & Legislative Affairs, Cannabis, the Office of Community Engagement and Strategic Advocacy, Office of Emergency Services, Workforce Development Board, Economic Development Administration, Laguna Seca Recreational Area, Rifle Range, and Internal Services (Contracts/Purchasing, Fleet Administration, Records Retention, Mail, Courier). The Housing function in Economic Development Administration was reallocated to Housing and Community Development Department. The responsibilities and programs for each respective unit are discussed in unit narratives following this section.

## Summary of Recommendation

The FY 2022-23 Recommended Budget for the CAO's departmental operations is \$19,118,388, a decrease of \$19,223,409 from the prior year adopted budget. The decrease is mainly attributed to the reallocation of functions to the Public Works, Facilities, and Parks Department, including Laguna Seca Recreational Area and Internal Services (Fleet Administration, Records Retention, Mail, Courier). Additional reductions are attributed to the culmination of Census and Redistricting efforts. Partially offsetting these reductions includes decreased departmental cost plan recoveries. Cost plan recoveries are treated as expenditure offsets; decreases in recoveries therefore increases expenditures.

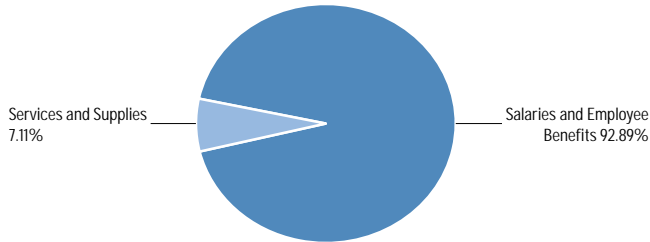
## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Administration & Finance (CAO001)	(1,092,056)	620,155	434,207	336,850	242,830	(377,325)	001	8045
Budget & Analysis (CAO001)	1,243,380	1,364,117	1,358,994	1,545,814	1,545,814	181,697	001	8046
Contracts/ Purchasing (CAO002)	(1,038,512)	(1,499,376)	(1,348,909)	(740,870)	(740,870)	758,506	001	8047
Intergovernmental & Legislative Affairs (CAO004)	1,257,260	2,177,589	1,939,663	2,965,449	2,532,949	355,360	001	8054
Office of Emergency Services (CAO005)	19,032,061	1,771,166	1,686,630	3,165,263	2,648,591	877,425	001	8056
Office of Community Engagement & Strategic Advocacy (CAO024)	5,764,267	1,013,750	1,005,418	810,973	810,973	(202,777)	001	8440
Fleet Administration (CAO025)	1,154,091	495,298	214,948	0	0	(495,298)	001	8451
Shuttle (CAO025)	28,584	0	0	0	0	0	001	8452
Records Retention (CAO028)	(100,731)	24,664	18,630	0	0	(24,664)	001	8474
Workforce Development Board (CAO030)	9,840,877	8,810,130	8,882,404	8,681,924	8,681,924	(128,206)	021	8478
Rifle Range (CAO029)	194,513	216,918	198,903	0	0	(216,918)	001	8504
Courier (CAO035)	(438,433)	(144,546)	(220,274)	0	0	144,546	001	8508
Mail (CAO035)	(213,728)	(92,917)	(91,331)	0	0	92,917	001	8509
Housing and Economic Dev Admin (CAO038)	1,039,142	727,211	588,868	1,018,523	1,018,523	291,312	001	8514
Cannabis (Oxx)	0	0	0	750	750	750	001	8533
Cannabis (CAO004)	1,007,265	1,331,159	1,389,627	2,351,603	2,086,323	755,164	001	8533
Laguna Seca Track (CAO046)	8,946,238	20,805,898	19,753,673	0	0	(20,805,898)	453	8536
Emergency Operations Center (CAO005)	0	735,000	2,166,170	305,000	305,000	(430,000)	001	8541
<b>Subtotal</b>	<b>\$46,624,218</b>	<b>\$38,356,216</b>	<b>\$37,977,621</b>	<b>\$20,441,279</b>	<b>\$19,132,807</b>	<b>(19,223,409)</b>		

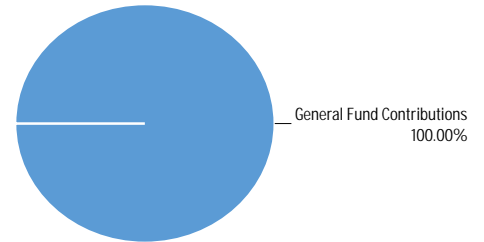
# Administration & Finance

(Budget Unit 8045—Fund 001—Appropriation Unit CAO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,585,786	\$1,949,619	\$1,743,333	\$2,235,088	\$2,141,068	\$191,449
Services and Supplies	\$109,786	\$187,806	\$178,464	\$163,979	\$163,979	\$(23,827)
Other Charges	\$(2,787,628)	\$(1,517,270)	\$(1,487,590)	\$(2,062,217)	\$(2,062,217)	\$(544,947)
<b>Subtotal</b>	<b>\$(1,092,056)</b>	<b>\$620,155</b>	<b>\$434,207</b>	<b>\$336,850</b>	<b>\$242,830</b>	<b>\$(377,325)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$2,615	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,615</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(1,094,671)	\$620,155	\$434,207	\$336,850	\$242,830	\$(377,325)
<b>Total Source of Funds</b>	<b>\$(1,092,056)</b>	<b>\$620,155</b>	<b>\$434,207</b>	<b>\$336,850</b>	<b>\$242,830</b>	<b>\$(377,325)</b>

## Unit Description

The Administration and Finance unit consists of countywide executive management and staff for fiscal/financial support to all divisions within the CAO, the Board of Supervisors (BOS), and Clerk of the Board. Daily departmental support includes payroll, accounts payable, accounts receivable, purchase requisitions, expense reimbursements, cost accounting, and related interactions with the Auditor-Controller's Office. CAO provides support to Board of Supervisors' district offices in the development of their annual budget requests and budget maintenance throughout the fiscal year.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A01	ADMINISTRATIVE OFFICER	1.00
12E03	ASSISTANT COUNTY ADMINISTRATIVE OFFICER	1.00
14C31	MANAGEMENT ANALYST III	1.00
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
80A32	SENIOR SECRETARY	2.00

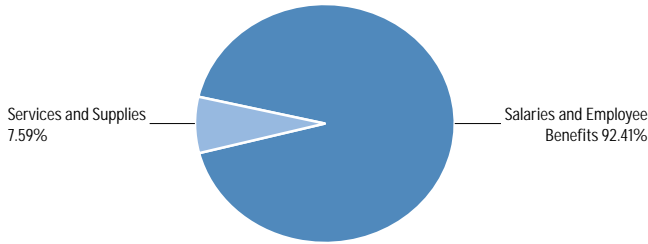
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
80A97	EXECUTIVE ASSISTANT TO ADMINISTRATIVE OFFICER	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
99ZXX	ALLOCATION ON LOAN XX	17.00
<b>Total</b>		<b>29.00</b>

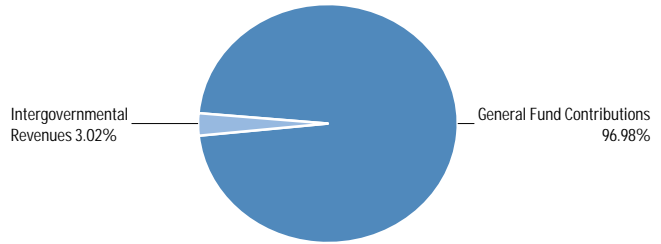
# Budget & Analysis

(Budget Unit 8046—Fund 001—Appropriation Unit CA0001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,191,594	\$1,245,080	\$1,267,937	\$1,447,843	\$1,447,843	\$202,763
Services and Supplies	\$51,786	\$119,037	\$91,057	\$118,998	\$118,998	\$(39)
Other Charges	—	—	—	\$(21,027)	\$(21,027)	\$(21,027)
<b>Subtotal</b>	<b>\$1,243,380</b>	<b>\$1,364,117</b>	<b>\$1,358,994</b>	<b>\$1,545,814</b>	<b>\$1,545,814</b>	<b>\$181,697</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	—	—	\$46,695	\$46,695	\$46,695
Miscellaneous Revenues	\$2,148	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,148</b>	<b>—</b>	<b>—</b>	<b>\$46,695</b>	<b>\$46,695</b>	<b>\$46,695</b>
General Fund Contributions	\$1,241,232	\$1,364,117	\$1,358,994	\$1,499,119	\$1,499,119	\$135,002
<b>Total Source of Funds</b>	<b>\$1,243,380</b>	<b>\$1,364,117</b>	<b>\$1,358,994</b>	<b>\$1,545,814</b>	<b>\$1,545,814</b>	<b>\$181,697</b>

## Unit Description

The Budget and Analysis Division develops and presents the County's annual Recommended Budget, aligning recommendations with the adopted goals, policies, and priorities of the BOS. The Division also prepares the annual Three-Year Financial Forecast, Budget End of Year Report, and other financial analysis products such as reports providing analysis and recommendations for solving mid-year unfunded needs. Other responsibilities include: analyzing weekly Board meeting agenda items to ensure transparency and that recommendations are consistent with Board policy; working with County departments to monitor performance in meeting countywide goals and priorities; providing advisory assistance and analysis to departments on recommendations for new or changing organizational

programs, systems, policies and procedures; and evaluating organizational improvements to maximize countywide service delivery and efficiencies. In addition, the Budget and Analysis Division coordinates and provides professional staff support to the Board's Budget Committee and Capital Improvement Committee.

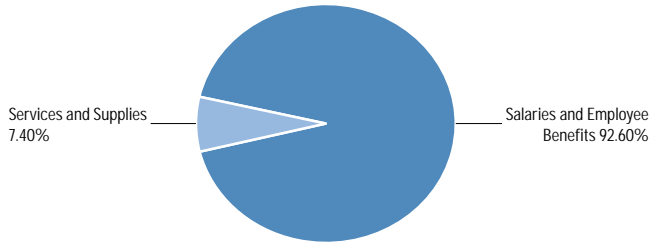
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14A23	PRINCIPAL ADMINISTRATIVE ANALYST	5.00
14A24	COUNTY BUDGET DIRECTOR	1.00
<b>Total</b>		<b>6.00</b>

# Contracts/Purchasing

(Budget Unit 8047—Fund 001—Appropriation Unit CAO002)

## Use of Funds



## Source of Funds

category  
0.00%

## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,192,202	\$1,158,233	\$1,146,636	\$1,263,728	\$1,263,728	\$105,495
Services and Supplies	\$76,308	\$94,964	\$256,725	\$100,929	\$100,929	\$5,965
Other Charges	\$(2,307,022)	\$(2,752,573)	\$(2,752,270)	\$(2,105,527)	\$(2,105,527)	\$647,046
<b>Subtotal</b>	<b>\$(1,038,512)</b>	<b>\$(1,499,376)</b>	<b>\$(1,348,909)</b>	<b>\$(740,870)</b>	<b>\$(740,870)</b>	<b>\$758,506</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$132,560	—	—	—	—	—
<b>Subtotal</b>	<b>\$132,560</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(1,171,072)	\$(1,499,376)	\$(1,348,909)	\$(740,870)	\$(740,870)	\$758,506
<b>Total Source of Funds</b>	<b>\$(1,038,512)</b>	<b>\$(1,499,376)</b>	<b>\$(1,348,909)</b>	<b>\$(740,870)</b>	<b>\$(740,870)</b>	<b>\$758,506</b>

## Unit Description

The Contracts/Purchasing unit provides County departments with professional and knowledgeable assistance in the procurement of goods and services and assistance with management of contract-related issues. The unit's services include: developing and coordinating competitive bid processes, including Request for Proposals and Request for Qualifications; administering contract documentation; maintaining contract data; and acting as the Purchasing Agent representative for the Board. Contracts/Purchasing manages the County's procurement card and surplus property programs, utilizing best practices in the administration of both these programs to ensure County resources are maximized to the fullest extent possible.

## Recommended FY 2022-23 Positions

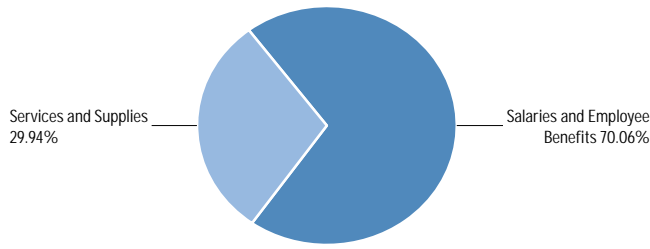
Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	2.00
14E20	BUYER II	2.00
14G02	MANAGEMENT ANALYST I	1.00
14N35	CONTRACTS & PURCHASING OFFICER	1.00
70F80	SENIOR STOREKEEPER	1.00
<b>Total</b>		<b>8.00</b>



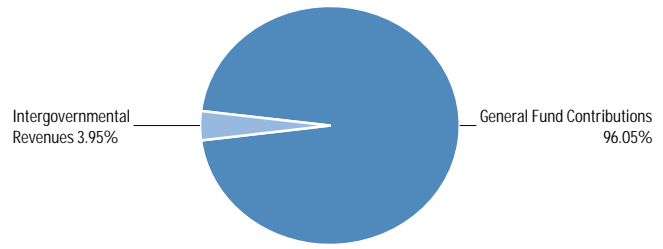
# Intergovernmental & Legislative Affairs

(Budget Unit 8054—Fund 001—Appropriation Unit CA0004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$865,259	\$1,364,950	\$1,073,416	\$1,774,652	\$1,774,652	\$409,702
Services and Supplies	\$303,441	\$812,639	\$866,247	\$1,190,797	\$758,297	\$(54,342)
Appropriation for Contingencies	\$88,560	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,257,260</b>	<b>\$2,177,589</b>	<b>\$1,939,663</b>	<b>\$2,965,449</b>	<b>\$2,532,949</b>	<b>\$355,360</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	\$175,000	\$175,000	\$100,000	\$100,000	\$(75,000)
Miscellaneous Revenues	\$1,792	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,792</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$(75,000)</b>
General Fund Contributions	\$1,255,467	\$2,002,589	\$1,764,663	\$2,865,449	\$2,432,949	\$430,360
<b>Total Source of Funds</b>	<b>\$1,257,260</b>	<b>\$2,177,589</b>	<b>\$1,939,663</b>	<b>\$2,965,449</b>	<b>\$2,532,949</b>	<b>\$355,360</b>

## Unit Description

The Intergovernmental and Legislative Affairs (IGLA) Division's responsibilities include the Board's Strategic Initiatives and Key Objectives; Office of Emergency Services; the annual Board/department head strategic planning sessions; cannabis program; sustainability program; legislative coordination and advocacy; emergency management; workforce development; community engagement; communications/public information/media relations and government channel programming; strategic grant services and coordination of homeless services. IGLA staffs the following Board of Supervisors standing committees; Legislative Committee, Cannabis Committee; Health, Human Services and Housing Committee; the Workforce Development Board, Committee on Homelessness and the Alternate Energy and Environment Committee. IGLA also staffs the Board's ad hoc committee on Covid 19 communications. The Division's Assistant CAO is the liaison to the County Housing and Community Development Department, Agricultural Commissioner, and Cooperative Extension offices, and provides direct management oversight to the Emergency Communications Department. The Assistant CAO-IGLA also assists

the Board and the CAO in coordinating the County's response to the COVID 19 pandemic. The Division undertakes a wide array of special projects and inter-agency efforts as directed by the Board and/or CAO.

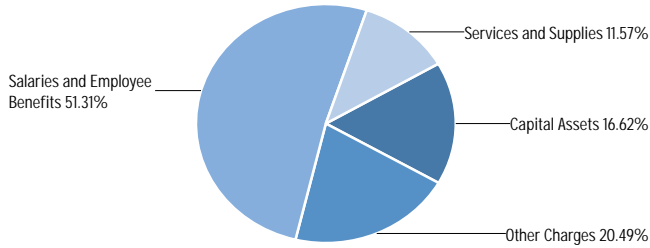
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E03	ASSISTANT COUNTY ADMINISTRATIVE OFFICER	1.00
14A28	COUNTY COMMUNICATIONS DIRECTOR	1.00
14C31	MANAGEMENT ANALYST III	3.00
14C37	COUNTY MEDIA ANALYST	1.00
14G02	MANAGEMENT ANALYST I	1.00
14M25	COUNTY HOMELESS SERVICES DIRECTOR	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00
<b>Total</b>		<b>9.00</b>

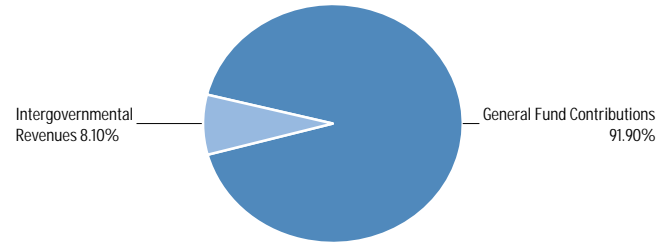
# Office of Emergency Services

(Budget Unit 8056—Fund 001—Appropriation Unit CAO005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$988,146	\$1,047,040	\$999,139	\$1,359,120	\$1,359,120	\$312,080
Services and Supplies	\$17,025,905	\$192,310	\$163,137	\$673,243	\$306,571	\$114,261
Other Charges	\$911,659	\$451,816	\$451,816	\$542,751	\$542,751	\$90,935
Capital Assets	\$106,350	\$80,000	\$72,538	\$590,149	\$440,149	\$360,149
<b>Subtotal</b>	<b>\$19,032,061</b>	<b>\$1,771,166</b>	<b>\$1,686,630</b>	<b>\$3,165,263</b>	<b>\$2,648,591</b>	<b>\$877,425</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$321,946	\$214,452	\$214,452	\$214,452	\$214,452	—
Miscellaneous Revenues	\$1,566	—	—	—	—	—
<b>Subtotal</b>	<b>\$323,512</b>	<b>\$214,452</b>	<b>\$214,452</b>	<b>\$214,452</b>	<b>\$214,452</b>	<b>—</b>
General Fund Contributions	\$18,708,548	\$1,556,714	\$1,472,178	\$2,950,811	\$2,434,139	\$877,425
<b>Total Source of Funds</b>	<b>\$19,032,061</b>	<b>\$1,771,166</b>	<b>\$1,686,630</b>	<b>\$3,165,263</b>	<b>\$2,648,591</b>	<b>\$877,425</b>

## Unit Description

The Office of Emergency Services (OES) ensures that Monterey County has the capability and sustained capacity to prepare for, respond to, and recover from any natural, technological, or human-related emergency or disaster. Responsibilities include coordinating public awareness and education on community risks, hazards, and preparedness actions. The OES also ensures that the whole community, including public safety, governmental leadership, private and non-profit agencies are fully prepared to engage in response, recovery, and mitigation operations. To accomplish this, the OES develops and maintains a variety of emergency planning efforts, including incident response plans, and hazard and function-specific plans. The coordination and collaboration between federal, state,

local, and non-government agencies is the cornerstone of OES operations. The OES operates and activates the Monterey County Emergency Operations Center (EOC) during emergency conditions.

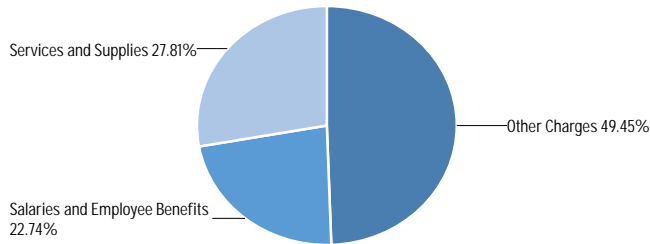
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14A25	EMERGENCY SERVICES MANAGER	1.00
14C30	MANAGEMENT ANALYST II	2.00
41G01	EMERGENCY SERVICES PLANNER	4.00
80A32	SENIOR SECRETARY	1.00
<b>Total</b>		<b>8.00</b>

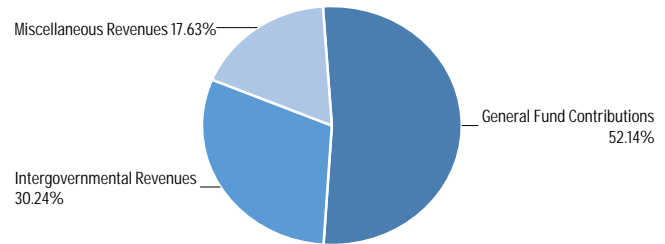
# Office of Community Engagement & Strategic Advocacy

(Budget Unit 8440—Fund 001—Appropriation Unit CAO024)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$175,438	\$174,475	\$170,720	\$184,410	\$184,410	\$9,935
Services and Supplies	\$5,485,792	\$436,171	\$431,594	\$225,533	\$225,533	\$(210,638)
Other Charges	\$103,037	\$403,104	\$403,104	\$401,030	\$401,030	\$(2,074)
<b>Subtotal</b>	<b>\$5,764,267</b>	<b>\$1,013,750</b>	<b>\$1,005,418</b>	<b>\$810,973</b>	<b>\$810,973</b>	<b>\$(202,777)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$457,972	\$245,234	\$245,234	\$245,234	\$245,234	—
Miscellaneous Revenues	\$14,139	\$142,600	\$142,600	\$142,936	\$142,936	\$336
<b>Subtotal</b>	<b>\$472,111</b>	<b>\$387,834</b>	<b>\$387,834</b>	<b>\$388,170</b>	<b>\$388,170</b>	<b>\$336</b>
General Fund Contributions	\$5,292,156	\$625,916	\$617,584	\$422,803	\$422,803	\$(203,113)
<b>Total Source of Funds</b>	<b>\$5,764,267</b>	<b>\$1,013,750</b>	<b>\$1,005,418</b>	<b>\$810,973</b>	<b>\$810,973</b>	<b>\$(202,777)</b>

## Unit Description

The Office of Community Engagement & Strategic Advocacy (OCESA) provides management capacity and community support to key County departments. The OCESA is responsible for the Monterey County Gang Violence Prevention Initiative, a strategic priority adopted by the BOS in May 2013, which implements a framework of collaboration among stakeholders and engages the public at large. County departments and partner agencies support activities along the continuum of prevention, intervention, suppression, and re-entry services. OCESA is responsible for the Monterey County Governing

for Racial Equity Initiative, and its transition to the Civil Rights Office as approved by the Board of Supervisors in January 2022. OCESA functions as staff for the Health, Housing, Homelessness and Human Services Committee (HHHHS) and provides support for the COVID-19 Virus Integrated Distribution of Aid (VIDA) Project.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
<b>Total</b>		<b>1.00</b>

# Fleet Administration

(Budget Unit 8451—Fund 001—Appropriation Unit CAO025)

Use of Funds	Source of Funds
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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,556,566	\$2,851,073	\$2,891,357	—	—	\$(2,851,073)
Services and Supplies	\$3,656,992	\$3,677,444	\$4,328,775	—	—	\$(3,677,444)
Other Charges	\$(5,223,318)	\$(6,369,219)	\$(7,301,184)	—	—	\$6,369,219
Capital Assets	\$163,851	\$336,000	\$296,000	—	—	\$(336,000)
<b>Subtotal</b>	<b>\$1,154,091</b>	<b>\$495,298</b>	<b>\$214,948</b>	<b>—</b>	<b>—</b>	<b>\$(495,298)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$43,350	\$40,000	\$38,335	—	—	\$(40,000)
Miscellaneous Revenues	\$15,839	\$5,000	—	—	—	\$(5,000)
Other Financing Sources	\$22,176	\$10,000	\$7,860	—	—	\$(10,000)
<b>Subtotal</b>	<b>\$81,364</b>	<b>\$55,000</b>	<b>\$46,195</b>	<b>—</b>	<b>—</b>	<b>\$(55,000)</b>
General Fund Contributions	\$1,072,727	\$440,298	\$168,753	—	—	\$(440,298)
<b>Total Source of Funds</b>	<b>\$1,154,091</b>	<b>\$495,298</b>	<b>\$214,948</b>	<b>—</b>	<b>—</b>	<b>\$(495,298)</b>

## Unit Description

Beginning with FY 2022-23, this unit transferred to the Public Works, Facilities and Parks department. Fleet Administration services and tracks the repair and maintenance actions for over 1,600 pieces of

equipment ranging from passenger cars to heavy equipment. Fleet additionally has an automated vehicle rental program (Invers), operates multiple fueling sites, and manages a vehicle replacement program.

# Shuttle

(Budget Unit 8452—Fund 001—Appropriation Unit CA0025)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$27,590	—	—	—	—	—
Services and Supplies	\$994	—	—	—	—	—
<b>Subtotal</b>	<b>\$28,584</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$323	—	—	—	—	—
<b>Subtotal</b>	<b>\$323</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$28,261	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$28,584</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Unit Description

This unit was discontinued during FY 2019-20.

# Records Retention

(Budget Unit 8474—Fund 001—Appropriation Unit CAO028)

Use of Funds	Source of Funds
Intentionally Left Blank	Intentionally Left Blank

## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$474,825	\$495,123	\$513,903	—	—	\$(495,123)
Services and Supplies	\$257,637	\$331,877	\$306,461	—	—	\$(331,877)
Other Charges	\$(833,193)	\$(828,406)	\$(827,804)	—	—	\$828,406
Capital Assets	—	\$26,070	\$26,070	—	—	\$(26,070)
<b>Subtotal</b>	<b>\$(100,731)</b>	<b>\$24,664</b>	<b>\$18,630</b>	<b>—</b>	<b>—</b>	<b>\$(24,664)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$41	—	—	—	—	—
Miscellaneous Revenues	\$775	—	—	—	—	—
<b>Subtotal</b>	<b>\$816</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(101,546)	\$24,664	\$18,630	—	—	\$(24,664)
<b>Total Source of Funds</b>	<b>\$(100,731)</b>	<b>\$24,664</b>	<b>\$18,630</b>	<b>—</b>	<b>—</b>	<b>\$(24,664)</b>

## Unit Description

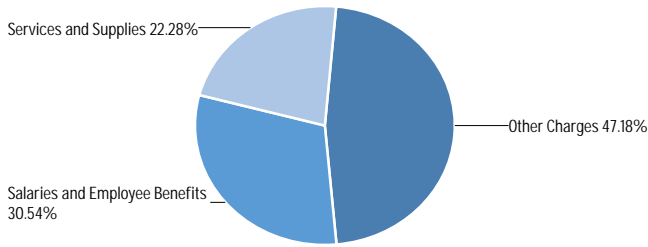
Beginning with FY 2022-23, this unit transferred to the Public Works, Facilities and Parks department. The Records Retention unit provides

a highly secure, environmentally sound, seismic structurally tested, cost-effective solution for the storage, retrieval, management and destruction of paper files, charts, drawings, and blueprints which must be retained for audit, legal, fiscal or administrative needs.

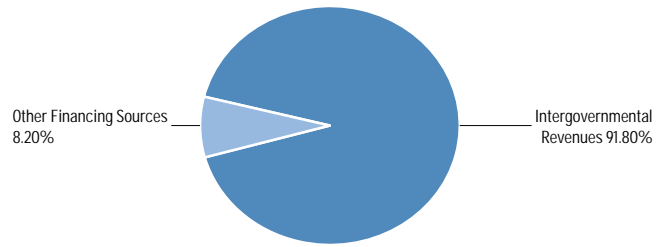
# Workforce Development Board

(Budget Unit 8478—Fund 021—Appropriation Unit CAO030)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,928,401	\$2,436,582	\$1,854,875	\$2,651,154	\$2,651,154	\$214,572
Services and Supplies	\$3,201,151	\$2,087,906	\$2,082,439	\$1,934,742	\$1,934,742	\$(153,164)
Other Charges	\$4,711,325	\$4,285,642	\$4,945,090	\$4,096,028	\$4,096,028	\$(189,614)
<b>Subtotal</b>	<b>\$9,840,877</b>	<b>\$8,810,130</b>	<b>\$8,882,404</b>	<b>\$8,681,924</b>	<b>\$8,681,924</b>	<b>\$(128,206)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$(319)	—	—	—	—	—
Intergovernmental Revenues	\$6,820,379	\$8,105,880	\$8,024,154	\$7,970,380	\$7,970,380	\$(135,500)
Miscellaneous Revenues	\$74,104	—	\$154,000	—	—	—
Other Financing Sources	\$2,260,345	\$704,250	\$704,250	\$711,544	\$711,544	\$7,294
<b>Subtotal</b>	<b>\$9,154,509</b>	<b>\$8,810,130</b>	<b>\$8,882,404</b>	<b>\$8,681,924</b>	<b>\$8,681,924</b>	<b>\$(128,206)</b>
Fund Balance	\$686,368	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$9,840,877</b>	<b>\$8,810,130</b>	<b>\$8,882,404</b>	<b>\$8,681,924</b>	<b>\$8,681,924</b>	<b>\$(128,206)</b>

## Unit Description

The Monterey County Workforce Development Board (WDB) was established through the Workforce Investment Act (WIA) in 1998 and superseded by the Workforce Innovation and Opportunity Act (WIOA) on July 22, 2014. The WDB includes business and community leaders that represent one of the five Monterey County Board of Supervisors' districts, representing a strong alignment of business, labor, education, economic development, community based and youth-serving organizations, and mandated partners such as the California Employment Development Department Wagner-Peyser program, and California Department Vocational Rehabilitation Services. The WDB oversees three Career Centers located in Salinas, Marina and Greenfield to ensure the residents have the skills, training,

and education to achieve career goals and where employers can hire, train and retain qualified employees.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E16	WIB EXECUTIVE DIRECTOR	1.00
14C30	MANAGEMENT ANALYST II	2.00
14C31	MANAGEMENT ANALYST III	1.00
20B11	ACCOUNTANT II	1.00
20B93	FINANCE MANAGER II	1.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
60G21	WIB EMPLOYMENT PROGRAMS REP II	3.00
60G33	WIB EMPLOYMENT PROGRAMS REP III	1.00
80A32	SENIOR SECRETARY	1.00
<b>Total</b>		<b>12.00</b>

# Rifle Range

(Budget Unit 8504—Fund 001—Appropriation Unit CAO029)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$150,645	\$167,782	\$154,548	—	—	\$(167,782)
Services and Supplies	\$43,868	\$42,578	\$37,597	—	—	\$(42,578)
Other Charges	—	\$6,558	\$6,758	—	—	\$(6,558)
<b>Subtotal</b>	<b>\$194,513</b>	<b>\$216,918</b>	<b>\$198,903</b>	<b>—</b>	<b>—</b>	<b>\$(216,918)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$148,823	\$147,800	\$153,270	—	—	\$(147,800)
Charges for Services	\$2,806	\$3,000	\$3,000	—	—	\$(3,000)
Miscellaneous Revenues	\$129	—	—	—	—	—
<b>Subtotal</b>	<b>\$151,758</b>	<b>\$150,800</b>	<b>\$156,270</b>	<b>—</b>	<b>—</b>	<b>\$(150,800)</b>
General Fund Contributions	\$42,755	\$66,118	\$42,633	—	—	\$(66,118)
<b>Total Source of Funds</b>	<b>\$194,513</b>	<b>\$216,918</b>	<b>\$198,903</b>	<b>—</b>	<b>—</b>	<b>\$(216,918)</b>

## Unit Description

Beginning with FY 2022-23, this unit transferred to the Public Works, Facilities and Parks department. Laguna Seca Rifle and Pistol Range offers a safe shooting environment year-round with a well trained

staff. The range includes 15 rifle stalls and 10 pistol stalls using paper targets and 10 shooting stalls with reactive steel targets for pistols and rifles. The range can be reserved for groups and local law enforcement agencies.



# Courier

(Budget Unit 8508—Fund 001—Appropriation Unit CA0035)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$344,423	\$415,218	\$335,224	—	—	\$(415,218)
Services and Supplies	\$95,343	\$141,319	\$145,710	—	—	\$(141,319)
Other Charges	\$(878,200)	\$(775,131)	\$(775,256)	—	—	\$775,131
Capital Assets	—	\$74,048	\$74,048	—	—	\$(74,048)
<b>Subtotal</b>	<b>\$(438,433)</b>	<b>\$(144,546)</b>	<b>\$(220,274)</b>	<b>—</b>	<b>—</b>	<b>\$144,546</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	\$1,500	\$1,500	—	—	\$(1,500)
Miscellaneous Revenues	\$904	—	—	—	—	—
<b>Subtotal</b>	<b>\$904</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>—</b>	<b>—</b>	<b>\$(1,500)</b>
General Fund Contributions	\$(439,338)	\$(146,046)	\$(221,774)	—	—	\$146,046
<b>Total Source of Funds</b>	<b>\$(438,433)</b>	<b>\$(144,546)</b>	<b>\$(220,274)</b>	<b>—</b>	<b>—</b>	<b>\$144,546</b>

## Unit Description

Beginning with FY 2022-23, this unit transferred to the Public Works, Facilities and Parks department. Courier Service is responsible for the

delivery and distribution of all inter-office and USPS business mail and packages. Operating costs for the Courier Unit are covered entirely through charges for services.

# Mail

(Budget Unit 8509—Fund 001—Appropriation Unit CAO035)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$96,269	\$92,695	\$85,650	—	—	\$(92,695)
Services and Supplies	\$122,545	\$146,258	\$148,118	—	—	\$(146,258)
Other Charges	\$(432,542)	\$(336,833)	\$(330,062)	—	—	\$336,833
Capital Assets	—	\$4,963	\$4,963	—	—	\$(4,963)
<b>Subtotal</b>	<b>\$(213,728)</b>	<b>\$(92,917)</b>	<b>\$(91,331)</b>	<b>—</b>	<b>—</b>	<b>\$92,917</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$323	—	—	—	—	—
<b>Subtotal</b>	<b>\$323</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(214,051)	\$(92,917)	\$(91,331)	—	—	\$92,917
<b>Total Source of Funds</b>	<b>\$(213,728)</b>	<b>\$(92,917)</b>	<b>\$(91,331)</b>	<b>—</b>	<b>—</b>	<b>\$92,917</b>

## Unit Description

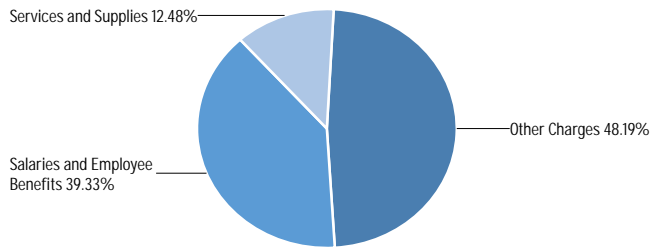
Beginning with FY 2022-23, this unit transferred to the Public Works, Facilities and Parks department. Mail Services is responsible for the

collection, distribution, pre-sorting, and automated postage metering for all outbound United State Postal Service (USPS) mail as well as United Parcel Service shipments. Costs for this unit are entirely covered through charges for services.

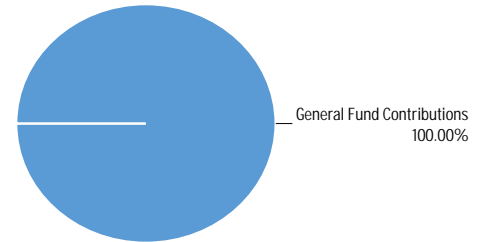
# Housing and Economic Dev Admin

(Budget Unit 8514—Fund 001—Appropriation Unit CAO038)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$711,479	\$379,635	\$242,353	\$400,576	\$400,576	\$20,941
Services and Supplies	\$170,863	\$248,679	\$247,618	\$127,084	\$127,084	\$(121,595)
Other Charges	\$156,800	\$98,897	\$98,897	\$490,863	\$490,863	\$391,966
<b>Subtotal</b>	<b>\$1,039,142</b>	<b>\$727,211</b>	<b>\$588,868</b>	<b>\$1,018,523</b>	<b>\$1,018,523</b>	<b>\$291,312</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$2,454	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,454</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$1,036,688	\$727,211	\$588,868	\$1,018,523	\$1,018,523	\$291,312
<b>Total Source of Funds</b>	<b>\$1,039,142</b>	<b>\$727,211</b>	<b>\$588,868</b>	<b>\$1,018,523</b>	<b>\$1,018,523</b>	<b>\$291,312</b>

## Unit Description

This unit contains the staff and administrative costs of the Economic Development Administration. Staff within this unit are responsible for the County's economic development, Development Set Aside Agencies funding, and small business loans. Other responsibilities include staffing the Economic Opportunity Committee (EOC). This unit is formerly known as Housing and Economic Development

Administration. The housing functions were reorganized to Housing and Community Development Department in Fiscal Year 2021-22.

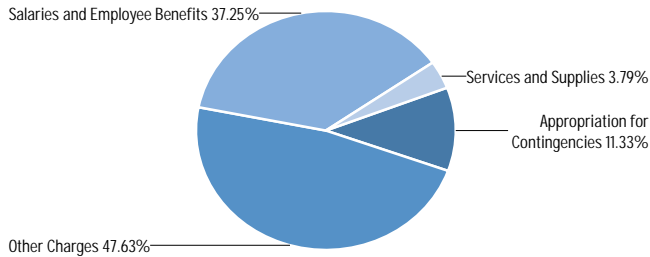
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
14M12	ECONOMIC DEVELOPMENT MANAGER	1.00
<b>Total</b>		<b>2.00</b>

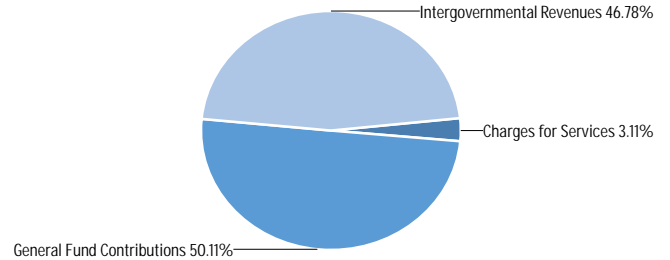
# Cannabis

(Budget Unit 8533—Fund 001—Appropriation Unit CAO004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$685,575	\$711,081	\$715,954	\$777,466	\$777,466	\$66,385
Services and Supplies	\$321,690	\$118,398	\$171,993	\$79,187	\$79,187	\$(39,211)
Other Charges	—	—	—	\$994,020	\$994,020	\$994,020
Appropriation for Contingencies	—	\$501,680	\$501,680	\$501,680	\$236,400	\$(265,280)
<b>Subtotal</b>	<b>\$1,007,265</b>	<b>\$1,331,159</b>	<b>\$1,389,627</b>	<b>\$2,352,353</b>	<b>\$2,087,073</b>	<b>\$755,914</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$150,000	—	—	\$976,251	\$976,251	\$976,251
Charges for Services	\$78,354	\$40,000	\$48,376	\$65,000	\$65,000	\$25,000
Miscellaneous Revenues	\$45	—	—	—	—	—
<b>Subtotal</b>	<b>\$228,399</b>	<b>\$40,000</b>	<b>\$48,376</b>	<b>\$1,041,251</b>	<b>\$1,041,251</b>	<b>\$1,001,251</b>
General Fund Contributions	\$778,866	\$1,291,159	\$1,341,251	\$1,311,102	\$1,045,822	\$(245,337)
<b>Total Source of Funds</b>	<b>\$1,007,265</b>	<b>\$1,331,159</b>	<b>\$1,389,627</b>	<b>\$2,352,353</b>	<b>\$2,087,073</b>	<b>\$755,914</b>

## Unit Description

Per Monterey County Code Chapter 7.90, the Cannabis Program is charged with: management of the Cannabis Business Permit application review, issuance, and revocation processes; oversight and coordination of the cannabis compliance inspection process between Environmental Health Bureau, Housing and Community Development (previously Resource Management Agency), and local Fire agencies to ensure operator compliance; coordination of the Permit Task Force to share information between departments related to permits, licenses, and other requirements; coordination of the Enforcement Task Force to share information and continuously improve strategies for enforcement/abatement; management of cannabis-related grants pertaining to equity, enforcement, and public outreach; and serving as ombudsperson to assist the industry in navigating County processes and requirements. Additional Cannabis Program responsibilities include: implementation of the Strategic Plan, monitoring and updating the Board of Supervisors with the

balance of the cannabis assignment, permit/license statuses, resource utilization of the nine participating departments, and cannabis tax revenue collection outcomes. The Cannabis Program is in a unique position which requires County leadership to be adaptive when addressing emergent issues to ensure the sustainability of this new cannabis industry within Monterey County, which is yet to stabilize across the state and nation.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	1.00
43C11	PERMIT TECHNICIAN II	1.00
60I02	PROGRAM MANAGER II	1.00
80A32	SENIOR SECRETARY	1.00
<b>Total</b>		<b>5.00</b>

# Laguna Seca Recreational Area

(Budget Unit 8536—Fund 453—Appropriation Unit CAO046)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$687,642	\$361,558	\$419,310	—	—	\$(361,558)
Services and Supplies	\$8,086,884	\$19,483,602	\$18,241,700	—	—	\$(19,483,602)
Other Charges	\$180,120	\$960,738	\$1,092,663	—	—	\$(960,738)
Capital Assets	\$(8,408)	—	—	—	—	—
<b>Subtotal</b>	<b>\$8,946,238</b>	<b>\$20,805,898</b>	<b>\$19,753,673</b>	<b>—</b>	<b>—</b>	<b>\$(20,805,898)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$8,101,428	\$20,201,064	\$18,900,794	—	—	\$(20,201,064)
Charges for Services	\$560	—	—	—	—	—
Miscellaneous Revenues	\$1,154,769	\$1,891,338	\$304,786	—	—	\$(1,891,338)
Other Financing Sources	\$1,842,095	—	—	—	—	—
<b>Subtotal</b>	<b>\$11,098,851</b>	<b>\$22,092,402</b>	<b>\$19,205,580</b>	<b>—</b>	<b>—</b>	<b>\$(22,092,402)</b>
Fund Balance	\$(2,152,613)	\$(1,286,504)	\$548,093	—	—	\$1,286,504
<b>Total Source of Funds</b>	<b>\$8,946,238</b>	<b>\$20,805,898</b>	<b>\$19,753,673</b>	<b>—</b>	<b>—</b>	<b>\$(20,805,898)</b>

## Unit Description

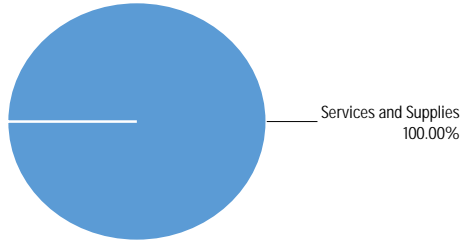
Beginning with FY 2022-23, this unit transferred to the Public Works, Facilities and Parks department. In 1974, under President Nixon's Legacy of Parks program, Monterey County acquired 542 acres from the Federal government (formerly Fort Ord land) to create the Laguna Seca Recreational Area (LSRA). A raceway existed and then a rifle range, archery range, and a motocross track were constructed to enhance facility use. In 1981, LSRA celebrated the grand opening of an added campground, lake, and picnic areas. LSRA was converted to an enterprise fund and moved from budget unit 8441 in FY 2020-21.

LSRA is owned by the County and functions as a fee for service enterprise. LSRA is open every day and includes services such as camping, daily track rentals, venue rentals, corporate team-building packages, and special events accessed through the purchase of a ticket. The fees collected are developed to be self-supporting, including all costs associated with asset improvements and depreciation. The facility is managed through a private contractor who runs the facility as a business. Special events range from small local gatherings to international events televised worldwide on major networks.

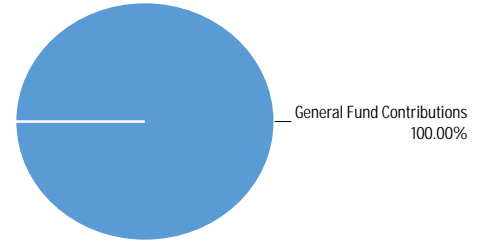
# Emergency Operations Center

(Budget Unit 8541—Fund 001—Appropriation Unit CAO005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$735,000	\$2,066,420	\$305,000	\$305,000	\$(430,000)
Other Charges	—	—	\$88,054	—	—	—
Capital Assets	—	—	\$11,696	—	—	—
<b>Subtotal</b>	—	\$735,000	\$2,166,170	\$305,000	\$305,000	\$(430,000)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	—	\$735,000	\$2,166,170	\$305,000	\$305,000	\$(430,000)
<b>Total Source of Funds</b>	—	\$735,000	\$2,166,170	\$305,000	\$305,000	\$(430,000)

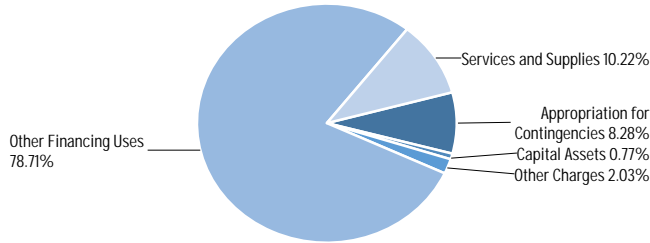
## Unit Description

The Office of Emergency Services (OES) operates and activates the Monterey County Emergency Operations Center (EOC) during

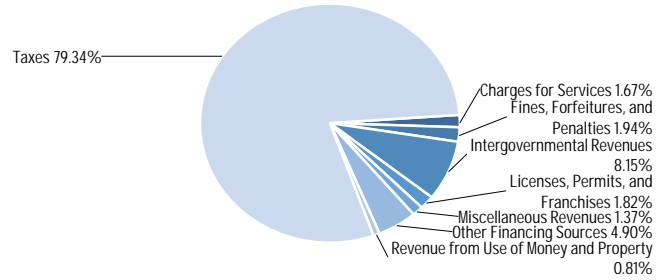
emergency conditions. This unit will capture emergency activities not related to normal operations of OES.

# CAO Non-Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$5,173,819	\$4,612,569	\$3,731,559	\$9,313,922	\$9,313,922	\$4,701,353
Other Charges	\$1,516,132	\$(1,521,400)	\$(967,139)	\$1,848,834	\$1,848,834	\$3,370,234
Capital Assets	\$146,982	\$4,107,874	\$3,412,975	\$697,354	\$697,354	\$(3,410,520)
Other Financing Uses	\$92,453,324	\$39,883,620	\$61,490,408	\$73,013,662	\$71,746,489	\$31,862,869
Appropriation for Contingencies	—	\$1,945,703	—	\$7,548,322	\$7,548,322	\$5,602,619
<b>Subtotal</b>	<b>\$99,290,257</b>	<b>\$49,028,366</b>	<b>\$67,667,803</b>	<b>\$92,422,094</b>	<b>\$91,154,921</b>	<b>\$42,126,555</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$246,883,360	\$236,331,351	\$244,445,055	\$255,296,944	\$249,544,410	\$13,213,059
Licenses, Permits, and Franchises	\$6,808,550	\$5,195,888	\$5,715,477	\$5,715,477	\$5,715,477	\$519,589
Fines, Forfeitures, and Penalties	\$6,882,738	\$5,200,698	\$5,527,657	\$6,105,650	\$6,105,650	\$904,952
Revenue from Use of Money & Property	\$4,226,020	\$2,575,516	\$2,572,167	\$2,544,509	\$2,544,509	\$(31,007)
Intergovernmental Revenues	\$59,555,801	\$39,335,374	\$38,323,476	\$13,383,755	\$25,633,928	\$(13,701,446)
Charges for Services	\$8,831,921	\$8,661,409	\$8,761,981	\$5,257,578	\$5,257,578	\$(3,403,831)
Miscellaneous Revenues	\$5,000,882	\$4,083,472	\$4,320,685	\$4,322,368	\$4,322,368	\$238,896
Other Financing Sources	\$44,554,582	\$125,000	\$382,066	\$15,402,538	\$15,402,538	\$15,277,538
<b>Subtotal</b>	<b>\$382,743,855</b>	<b>\$301,508,708</b>	<b>\$310,048,564</b>	<b>\$308,028,819</b>	<b>\$314,526,458</b>	<b>\$13,017,750</b>
Fund Balance	\$(33,425,669)	\$(17,291,140)	\$1,829,112	\$(11,936,007)	\$(11,403,180)	\$5,887,960
General Fund Contributions	\$(250,027,929)	\$(235,189,202)	\$(244,209,873)	\$(203,670,718)	\$(211,968,357)	\$23,220,845
<b>Total Source of Funds</b>	<b>\$99,290,257</b>	<b>\$49,028,366</b>	<b>\$67,667,803</b>	<b>\$92,422,094</b>	<b>\$91,154,921</b>	<b>\$42,126,555</b>

## Description

The CAO's non-departmental operations consist of annual debt service, contributions to fire agencies, contributions to other funds within the County and external agencies, appropriation for contingencies, economic development set-asides, memberships in governmental organizations (e.g., California State Association of Counties), Resource Planning Internal Service Fund, support required for trial courts, fleet operations, and appropriation of realignment monies for health and social services programs.

## Summary of Recommendation

The FY 2022-23 Recommended Budget for the CAO's non-departmental operations is \$91,154,921, an increase of \$42,126,555 from the prior year adopted budget, including \$31,292,021 increase in transfers to outside funds, \$5,602,619 increase in contingencies to the level required by policy, \$4,000,000 increase in the Development Set-Aside for ARPA economic recovery, and \$3,625,258 for cost plan recoveries. Partially offsetting these increases includes a \$3,646,916 reduction due to the reorganization of Vehicle Replacement Planning to the Public Works, Facilities, and Parks Department.

## Appropriation Expenditure Detail

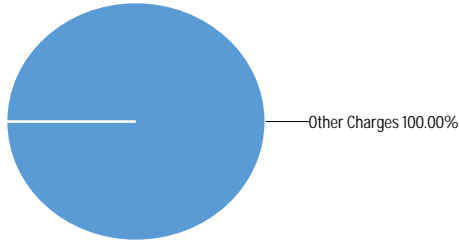
	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Contributions - Proposition 172 (CAO007)	3,144,425	3,257,732	3,295,753	3,529,729	3,529,729	271,997	001	8028
Contributions-Other Agencies (CAO007)	1,768,193	1,677,847	1,677,847	1,188,847	1,188,847	(489,000)	001	8029
Trial Courts (CAO008)	8,171,535	8,018,761	8,018,759	8,937,113	8,937,113	918,352	001	8031
Contingencies (CAO020)	1,600,000	1,945,703	0	7,548,322	7,548,322	5,602,619	001	8034
County Memberships (CAO013)	66,682	81,682	81,682	81,682	81,682	0	001	8035
Medical Care Services (CAO016)	3,900,648	3,900,648	3,900,648	3,900,648	3,900,648	0	001	8037
Other Financing Uses (CAO017)	58,124,999	35,020,993	37,163,758	51,381,916	49,581,916	14,560,923	001	8038
Other General Expenditures (CAO014)	95,140	168,047	168,047	288,674	288,674	120,627	001	8039
Homeland Security Grant (CAO023)	810,703	1,675,361	706,363	1,645,959	1,645,959	(29,402)	024	8412
Auxiliary Services (CAO027)	10,438	28,899	28,008	26,144	26,144	(2,755)	001	8472
Vehicle Replacement Planning (CAO032)	10,751	3,646,916	2,936,659	0	0	(3,646,916)	478	8483
Enterprise Resource Planning (CAO034)	(229,317)	(723,401)	(33,401)	494,776	494,776	1,218,177	478	8506
Development Set- Aside (CAO036)	1,216,249	2,654,684	2,654,684	6,201,129	6,201,129	3,546,445	001	8512
Inclusionary Housing (CAO039)	219,338	0	0	0	0	0	009	8515
Revolving Loan Program (CAO040)	81,222	1,150,500	1,150,500	1,150,500	1,150,500	0	011	8516
Community Development Grant (CAO042)	2,476,782	0	0	0	0	0	013	8518
Castro/Paj HS-A (CAO044)	201,322	0	0	0	0	0	175	8520
Building Improvement and Replacement (CAO047)	17,621,148	(12,201,885)	7,192,617	6,306,423	6,839,250	19,041,135	478	8539
Equipment Replacement (CAO048)	0	(1,274,121)	(1,274,121)	(259,768)	(259,768)	1,014,353	478	8568
<b>Subtotal</b>	<b>\$99,290,257</b>	<b>\$49,028,366</b>	<b>\$67,667,803</b>	<b>\$92,422,094</b>	<b>\$91,154,921</b>	<b>\$42,126,555</b>		



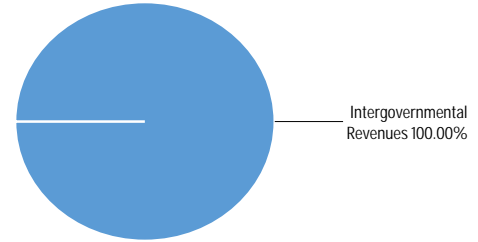
# Contributions - Proposition 172

(Budget Unit 8028—Fund 001—Appropriation Unit CAO007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$3,144,425	\$3,257,732	\$3,295,753	\$3,529,729	\$3,529,729	\$271,997
<b>Subtotal</b>	<b>\$3,144,425</b>	<b>\$3,257,732</b>	<b>\$3,295,753</b>	<b>\$3,529,729</b>	<b>\$3,529,729</b>	<b>\$271,997</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$3,529,729	\$3,257,732	\$3,257,732	\$3,529,729	\$3,529,729	\$271,997
<b>Subtotal</b>	<b>\$3,529,729</b>	<b>\$3,257,732</b>	<b>\$3,257,732</b>	<b>\$3,529,729</b>	<b>\$3,529,729</b>	<b>\$271,997</b>
General Fund Contributions	\$(385,304)	—	\$38,021	—	—	—
<b>Total Source of Funds</b>	<b>\$3,144,425</b>	<b>\$3,257,732</b>	<b>\$3,295,753</b>	<b>\$3,529,729</b>	<b>\$3,529,729</b>	<b>\$271,997</b>

## Unit Description

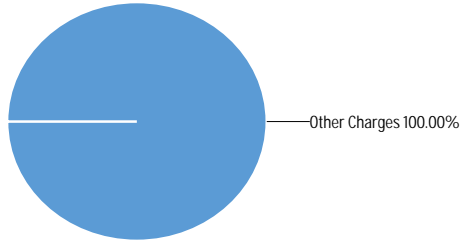
This unit accounts for the County's Public Safety Sales Tax (Proposition 172) revenues that the County contributes to fire protection service providers in the unincorporated areas. In FY 2011-

12, the CAO and the Association of Fire Fighters and Volunteer Fire Companies agreed to a disbursement model for Proposition 172 revenues. Beginning FY 2011-12, the County began sharing with the Association 9.13% of Proposition 172 revenues for the most recently audited fiscal year.

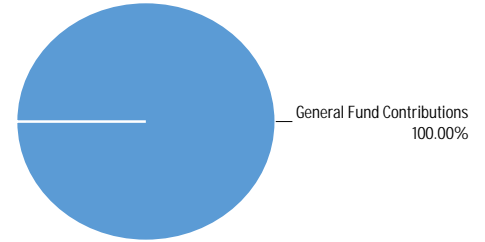
# Contributions-Other Agencies

(Budget Unit 8029—Fund 001—Appropriation Unit CA0007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$84,209	—	\$104,237	—	—	—
Other Charges	\$1,683,984	\$1,677,847	\$1,573,610	\$1,188,847	\$1,188,847	\$(489,000)
<b>Subtotal</b>	<b>\$1,768,193</b>	<b>\$1,677,847</b>	<b>\$1,677,847</b>	<b>\$1,188,847</b>	<b>\$1,188,847</b>	<b>\$(489,000)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$1,768,193	\$1,677,847	\$1,677,847	\$1,188,847	\$1,188,847	\$(489,000)
<b>Total Source of Funds</b>	<b>\$1,768,193</b>	<b>\$1,677,847</b>	<b>\$1,677,847</b>	<b>\$1,188,847</b>	<b>\$1,188,847</b>	<b>\$(489,000)</b>

## Unit Description

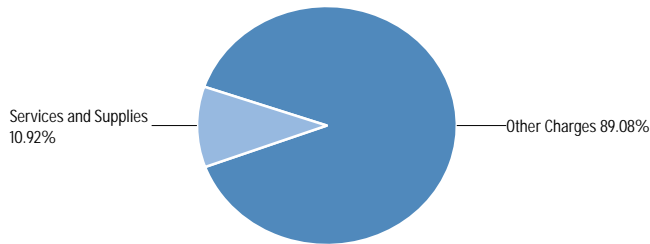
This unit tracks contributions made to other agencies, including: Association of Monterey Bay Area Governments; CA Cannabis Authority JPA; Court Appointed Special Advocates; Groundwater

Sustainability Agency; Local Agency Formation Commission; Monterey Bay Unified Air Pollution Control District; Pajaro River Watershed Flood Prevention Authority; Pajaro/Sunny Mesa Community Services District; Prunedale Senior Center; Salinas Valley Promise.

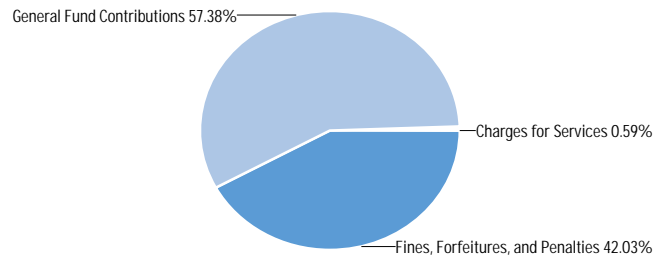
# Trial Courts

(Budget Unit 8031—Fund 001—Appropriation Unit CAO008)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$15,835	\$57,803	\$57,803	\$976,155	\$976,155	\$918,352
Other Charges	\$8,155,699	\$7,960,958	\$7,960,956	\$7,960,958	\$7,960,958	—
<b>Subtotal</b>	<b>\$8,171,535</b>	<b>\$8,018,761</b>	<b>\$8,018,759</b>	<b>\$8,937,113</b>	<b>\$8,937,113</b>	<b>\$918,352</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$3,114,266	\$2,848,180	\$3,175,139	\$3,753,132	\$3,753,132	\$904,952
Revenue from Use of Money & Property	\$3,651	\$8,503	\$613	\$678	\$678	\$(7,825)
Charges for Services	\$41,574	\$36,801	\$50,837	\$52,910	\$52,910	\$16,109
Miscellaneous Revenues	\$344	\$1,234	\$4,667	\$6,350	\$6,350	\$5,116
<b>Subtotal</b>	<b>\$3,159,834</b>	<b>\$2,894,718</b>	<b>\$3,231,256</b>	<b>\$3,813,070</b>	<b>\$3,813,070</b>	<b>\$918,352</b>
General Fund Contributions	\$5,011,701	\$5,124,043	\$4,787,503	\$5,124,043	\$5,124,043	—
<b>Total Source of Funds</b>	<b>\$8,171,535</b>	<b>\$8,018,761</b>	<b>\$8,018,759</b>	<b>\$8,937,113</b>	<b>\$8,937,113</b>	<b>\$918,352</b>

## Unit Description

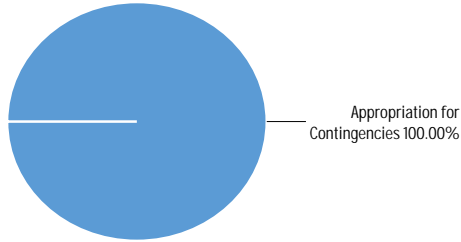
The Trial Courts budget accounts for the County's obligations to the State on behalf of the Courts as outlined in Senate Bill (SB) 1732 and subsequently amended by Assembly Bill (AB) 233, the Trial Courts Funding Act of 2002 (the Act). AB 233 authorized the transfer of responsibility for Trial Courts funding from counties to the State and established an expenditure and revenue Maintenance of Effort (MOE) obligation for each county. The County MOE is based on the amount of County General Funds expended for Trial Courts operations and the amount of certain designated fines and forfeiture revenues distributed to the State in the base year (FY 1994-95). Additionally, AB 233 required the County to share with the State any increase in revenues on 50-50 basis that occurred beyond the revenue base set forth in the Act. The Trial Courts budget provides for local Trial Courts activities that affect County expenditures and revenues, including: Trial Courts MOE payments; County Facility Payments (CFPs); 50-50 revenue share with the State; revenue collection related

costs for specified fines and fees; judicial benefits and other court collection costs, as agreed to between the County, the Superior Court of Monterey County, and the Administration Office of the Courts (AOC). Revenues reflect all fines, forfeitures, and fees currently collected on behalf of the County by both the Superior Court of Monterey County and the Revenue Division of the Treasurer -Tax Collector's Office. The Revenue Division is responsible for the Criminal Court Collections Program (CCCP) for the County. Pursuant to the Act, the County transferred the Marina Courthouse title to the AOC, effective December 31, 2008. On March 30, 2009, the County executed a transfer of responsibility for the Monterey, King City, and Juvenile Court facilities. Responsibility for the Salinas North Wing Court Facility transferred to the AOC on October 12, 2010. However, title to the North Wing and Monterey facilities will not transfer to the AOC until the bonded indebtedness, to which the buildings are subject, is paid. CFPs associated with these transfers are budgeted in this unit.

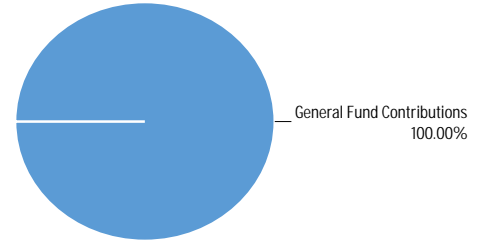
# Contingencies

(Budget Unit 8034—Fund 001—Appropriation Unit CAO020)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$1,600,000	—	—	—	—	—
Appropriation for Contingencies	—	\$1,945,703	—	\$7,548,322	\$7,548,322	\$5,602,619
<b>Subtotal</b>	<b>\$1,600,000</b>	<b>\$1,945,703</b>	<b>—</b>	<b>\$7,548,322</b>	<b>\$7,548,322</b>	<b>\$5,602,619</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$1,600,000	\$1,945,703	—	\$7,548,322	\$7,548,322	\$5,602,619
<b>Total Source of Funds</b>	<b>\$1,600,000</b>	<b>\$1,945,703</b>	<b>—</b>	<b>\$7,548,322</b>	<b>\$7,548,322</b>	<b>\$5,602,619</b>

## Unit Description

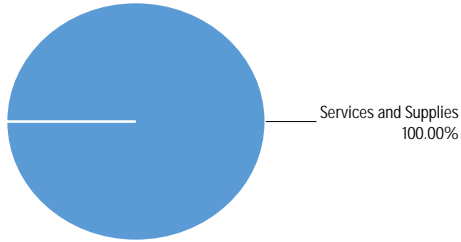
The County maintains a portion of the General Fund as an appropriation for operational contingencies to provide the County with sufficient working capital and a margin of safety for such impacts as natural disasters, economic shocks resulting in significant revenue shortfalls and/or program changes. Monterey County's

financial policies specify an annual appropriation for contingencies equivalent to 1% of total General Fund estimated revenues. In the event of an emergency and/or unexpected revenue decline, the appropriation for contingencies may be used at the discretion of and by action of the BOS. These funds are utilized only after all other budget sources have been examined.

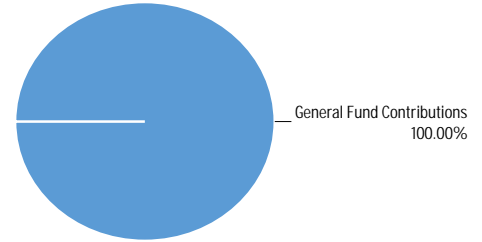
# County Memberships

(Budget Unit 8035—Fund 001—Appropriation Unit CA0013)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$66,682	\$81,682	\$81,682	\$81,682	\$81,682	—
<b>Subtotal</b>	<b>\$66,682</b>	<b>\$81,682</b>	<b>\$81,682</b>	<b>\$81,682</b>	<b>\$81,682</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$66,682	\$81,682	\$81,682	\$81,682	\$81,682	—
<b>Total Source of Funds</b>	<b>\$66,682</b>	<b>\$81,682</b>	<b>\$81,682</b>	<b>\$81,682</b>	<b>\$81,682</b>	<b>—</b>

## Unit Description

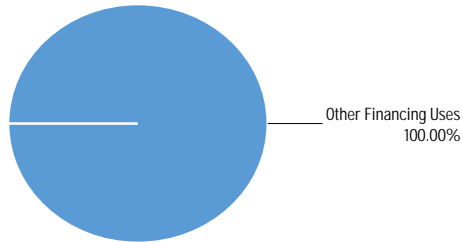
This unit provides payment for annual memberships to California State Association of Counties (CSAC), National Association of Counties (NACO), California Coastal Trail Association (CCTA), and

Rural County Representatives of California (RCRC). These organizations provide information on issues of interest to the County and provide an opportunity for the County to network with other boards and administrative staff.

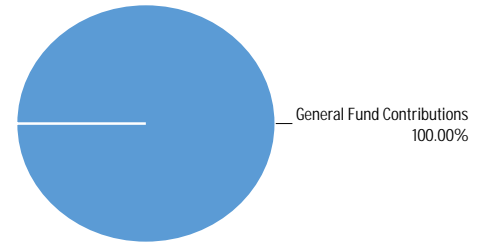
# Medical Care Services

(Budget Unit 8037—Fund 001—Appropriation Unit CA0016)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$3,900,648	\$3,900,648	\$3,900,648	\$3,900,648	\$3,900,648	—
<b>Subtotal</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$3,900,648	\$3,900,648	\$3,900,648	\$3,900,648	\$3,900,648	—
<b>Total Source of Funds</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>\$3,900,648</b>	<b>—</b>

## Unit Description

Pursuant to Welfare and Institutions Code Section 17000, counties are required to provide medical care to indigent residents lawfully residing in the County when such persons are not supported by some other means. In prior fiscal years, the Medical Care Services unit provided a General Fund payment to Natividad Medical Center and the Health Department to cover costs associated with indigent medical care. Beginning in FY 2012-13, a change in accounting for realignment dollars resulted in this unit being used to appropriate Vehicle License Fee (VLF) for the Health Department and the

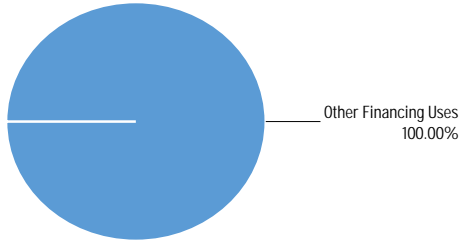
Department of Social Services; the County’s portion of the Sales Tax Revenue match for health services; and the Sales Tax Revenue match for Mental Health Services. However, changes in statutes eliminated the requirement for counties to deposit VLF into the General Fund; therefore, they are deposited directly into their respective trust fund accounts.

The Recommended Budget allocates the Public Health Realignment funds as follows: \$532,678 Behavioral Health Mental Health Services and \$3.4 million Health Department’s Maintenance of Effort.

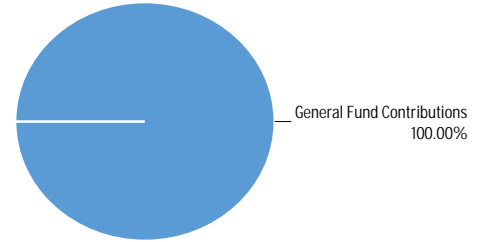
# Other Financing Uses

(Budget Unit 8038—Fund 001—Appropriation Unit CA0017)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$(11,206,529)	\$38,021	\$658,500	—	—	\$(38,021)
Other Financing Uses	\$69,331,528	\$34,982,972	\$36,505,258	\$51,381,916	\$49,581,916	\$14,598,944
<b>Subtotal</b>	<b>\$58,124,999</b>	<b>\$35,020,993</b>	<b>\$37,163,758</b>	<b>\$51,381,916</b>	<b>\$49,581,916</b>	<b>\$14,560,923</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$58,124,999	\$35,020,993	\$37,163,758	\$51,381,916	\$49,581,916	\$14,560,923
<b>Total Source of Funds</b>	<b>\$58,124,999</b>	<b>\$35,020,993</b>	<b>\$37,163,758</b>	<b>\$51,381,916</b>	<b>\$49,581,916</b>	<b>\$14,560,923</b>

## Unit Description

This unit makes payments and contributions from the General Fund to other County Funds for debt service, capital projects, contributions and general subsidies. Funding may also be included for issues requiring additional review, analysis, County services, and issues that are exempt from the Brown Act, such as real estate/property negotiations.

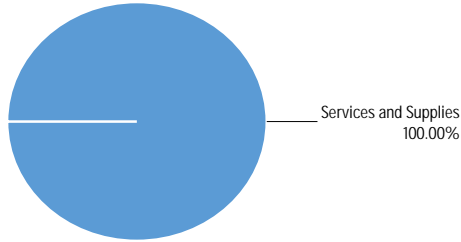
The FY 2022-23 Recommended Budget for Other Financing Uses totals \$49,581,916, an increase of \$14,560,923 from the prior year attributed mainly to the pension liability trust fund transfer. The FY2022-23 Recommended Budget includes \$1,046,100 transfers for capital projects funded by the Cannabis Assignment.

Additionally, this unit includes annual transfers to the Road Fund and debt service.

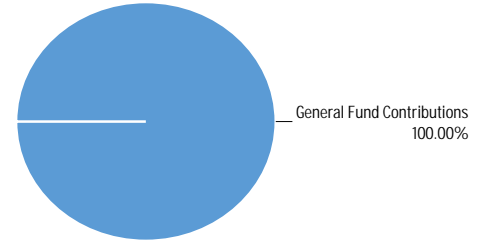
# Other General Expenditures

(Budget Unit 8039—Fund 001—Appropriation Unit CAO014)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$150,340	\$441,940	\$441,940	\$441,940	\$441,940	—
Other Charges	\$(55,200)	\$(273,893)	\$(273,893)	\$(153,266)	\$(153,266)	\$120,627
<b>Subtotal</b>	<b>\$95,140</b>	<b>\$168,047</b>	<b>\$168,047</b>	<b>\$288,674</b>	<b>\$288,674</b>	<b>\$120,627</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$95,140	\$168,047	\$168,047	\$288,674	\$288,674	\$120,627
<b>Total Source of Funds</b>	<b>\$95,140</b>	<b>\$168,047</b>	<b>\$168,047</b>	<b>\$288,674</b>	<b>\$288,674</b>	<b>\$120,627</b>

## Unit Description

This unit provides for general purpose expenses not allocated to an existing department or program, including external audit services and the Budget Committee.

External audit services include financial statements, Single Audits, and non-CAFR entities.

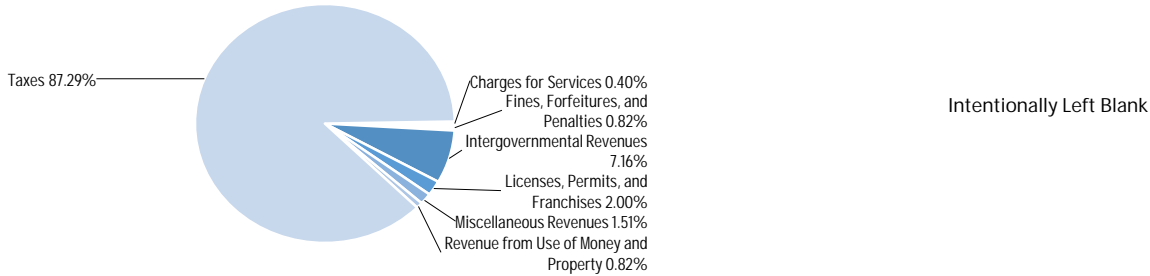
The Budget Committee budget allows for the engagement of outside firms to conduct audits to ensure independence and oversight of the County's financial reporting process. The committee will assist the Board to fulfill responsibilities regarding financial reporting, internal control systems, and the audit process.



# Non-Program Revenue

(Budget Unit 8041—Fund 001—Appropriation Unit CA0019)

## Source of Funds



## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$246,883,360	\$236,331,351	\$244,445,055	\$255,296,944	\$249,544,410	\$13,213,059
Licenses, Permits, and Franchises	\$6,808,550	\$5,195,888	\$5,715,477	\$5,715,477	\$5,715,477	\$519,589
Fines, Forfeitures, and Penalties	\$3,768,472	\$2,352,518	\$2,352,518	\$2,352,518	\$2,352,518	—
Revenue from Use of Money & Property	\$3,240,697	\$2,336,605	\$2,336,605	\$2,336,605	\$2,336,605	—
Intergovernmental Revenues	\$52,857,937	\$34,412,448	\$34,361,722	\$8,211,885	\$20,462,058	\$(13,950,390)
Charges for Services	\$1,321,065	\$1,052,692	\$1,154,668	\$1,154,668	\$1,154,668	\$101,976
Miscellaneous Revenues	\$5,004,719	\$4,082,238	\$4,316,018	\$4,316,018	\$4,316,018	\$233,780
<b>Subtotal</b>	<b>\$319,884,801</b>	<b>\$285,763,740</b>	<b>\$294,682,063</b>	<b>\$279,384,115</b>	<b>\$285,881,754</b>	<b>\$118,014</b>
General Fund Contributions	\$(319,884,801)	\$(285,763,740)	\$(294,682,063)	\$(279,384,115)	\$(285,881,754)	\$(118,014)
<b>Total Source of Funds</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Unit Description

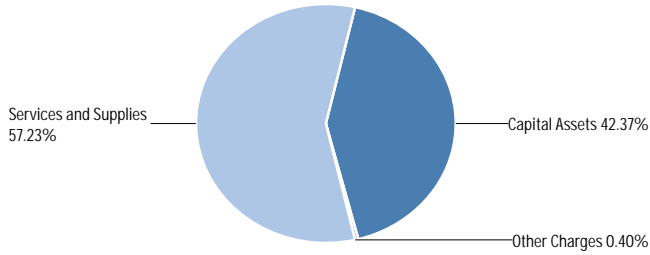
This unit includes all non-program revenues that are not directly associated with operating departments. Non-program revenues are discretionary funds. Primary sources of non-program revenues

include property taxes, sales taxes, Transient Occupancy Tax, interest earnings, property transfer tax, utility franchises, tobacco settlement monies, cannabis tax revenue, open space subventions, discretionary State and federal aid, and property tax administrative cost recoveries.

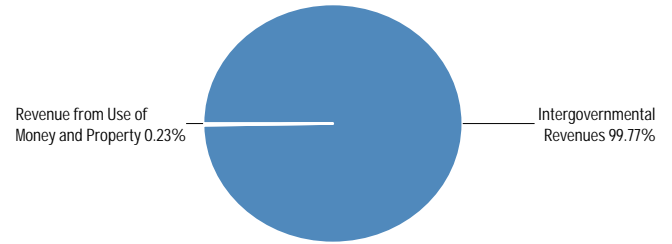
# Homeland Security Grant

(Budget Unit 8412—Fund 024—Appropriation Unit CAO023)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$653,813	\$1,200,291	\$215,935	\$942,020	\$942,020	\$(258,271)
Other Charges	\$9,908	\$10,167	\$10,167	\$6,585	\$6,585	\$(3,582)
Capital Assets	\$146,982	\$464,903	\$480,261	\$697,354	\$697,354	\$232,451
<b>Subtotal</b>	<b>\$810,703</b>	<b>\$1,675,361</b>	<b>\$706,363</b>	<b>\$1,645,959</b>	<b>\$1,645,959</b>	<b>\$(29,402)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$7,655	\$2,000	\$2,341	\$3,818	\$3,818	\$1,818
Intergovernmental Revenues	\$1,240,533	\$1,665,194	\$704,022	\$1,642,141	\$1,642,141	\$(23,053)
<b>Subtotal</b>	<b>\$1,248,188</b>	<b>\$1,667,194</b>	<b>\$706,363</b>	<b>\$1,645,959</b>	<b>\$1,645,959</b>	<b>\$(21,235)</b>
Fund Balance	\$(437,485)	\$8,167	—	—	—	\$(8,167)
<b>Total Source of Funds</b>	<b>\$810,703</b>	<b>\$1,675,361</b>	<b>\$706,363</b>	<b>\$1,645,959</b>	<b>\$1,645,959</b>	<b>\$(29,402)</b>

## Unit Description

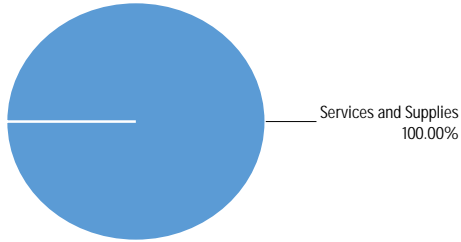
The Homeland Security Grant unit was created in FY 2012-13 to separate the grant funds from operational expenditures of the Office

of Emergency Services (OES). The separation of funds facilitates improved tracking and auditing. The OES administers funds for authorized training, projects, and purchases for participating agencies.

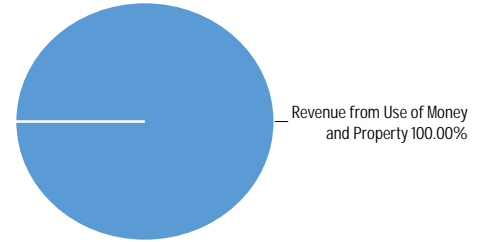
# Auxiliary Services

(Budget Unit 8472—Fund 001—Appropriation Unit CA0027)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$8,027	\$26,169	\$25,278	\$26,169	\$26,169	—
Other Charges	\$2,411	\$2,730	\$2,730	\$(25)	\$(25)	\$(2,755)
<b>Subtotal</b>	<b>\$10,438</b>	<b>\$28,899</b>	<b>\$28,008</b>	<b>\$26,144</b>	<b>\$26,144</b>	<b>\$(2,755)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$13,334	\$28,008	\$28,008	\$28,008	\$28,008	—
<b>Subtotal</b>	<b>\$13,334</b>	<b>\$28,008</b>	<b>\$28,008</b>	<b>\$28,008</b>	<b>\$28,008</b>	<b>—</b>
General Fund Contributions	\$(2,896)	\$891	—	\$(1,864)	\$(1,864)	\$(2,755)
<b>Total Source of Funds</b>	<b>\$10,438</b>	<b>\$28,899</b>	<b>\$28,008</b>	<b>\$26,144</b>	<b>\$26,144</b>	<b>\$(2,755)</b>

## Unit Description

The Auxiliary Service unit provides contracted services for Jo's Cafe and the cafeteria and daycare at the Schilling Place complex.

# Vehicle Replacement Planning

(Budget Unit 8483—Fund 478—Appropriation Unit CA0032)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$10,751	\$3,945	\$3,945	—	—	\$(3,945)
Capital Assets	—	\$3,642,971	\$2,932,714	—	—	\$(3,642,971)
<b>Subtotal</b>	<b>\$10,751</b>	<b>\$3,646,916</b>	<b>\$2,936,659</b>	<b>—</b>	<b>—</b>	<b>\$(3,646,916)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$3,407,076	\$3,521,916	\$3,506,476	—	—	\$(3,521,916)
Miscellaneous Revenues	\$1,271	—	—	—	—	—
Other Financing Sources	\$10,755,036	\$125,000	\$321,702	—	—	\$(125,000)
<b>Subtotal</b>	<b>\$14,163,383</b>	<b>\$3,646,916</b>	<b>\$3,828,178</b>	<b>—</b>	<b>—</b>	<b>\$(3,646,916)</b>
Fund Balance	\$(14,152,632)	—	\$(891,519)	—	—	—
<b>Total Source of Funds</b>	<b>\$10,751</b>	<b>\$3,646,916</b>	<b>\$2,936,659</b>	<b>—</b>	<b>—</b>	<b>\$(3,646,916)</b>

## Unit Description

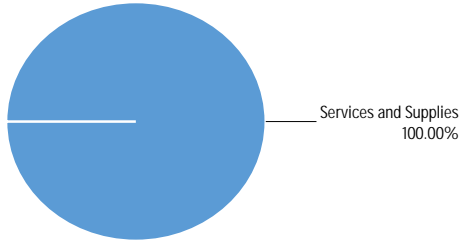
Under the Vehicle Asset Management Program (VAMP), participating departments are charged a monthly future replacement fee during the

useful life of the vehicle. These funds are then used to replace the vehicle after it has been fully depreciated, typically six to eight years.

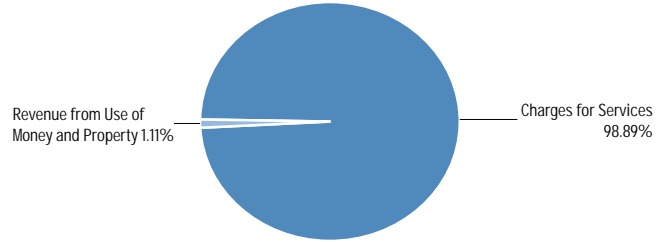
# Enterprise Resource Planning

(Budget Unit 8506—Fund 478—Appropriation Unit CA0034)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	–	–	–	\$494,827	\$494,827	\$494,827
Other Charges	\$(229,317)	\$(723,401)	\$(723,401)	\$(51)	\$(51)	\$723,350
Other Financing Uses	–	–	\$690,000	–	–	–
<b>Subtotal</b>	<b>\$(229,317)</b>	<b>\$(723,401)</b>	<b>\$(33,401)</b>	<b>\$494,776</b>	<b>\$494,776</b>	<b>\$1,218,177</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$322,159	\$100,000	\$50,000	\$45,000	\$45,000	\$(55,000)
Charges for Services	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	\$4,000,000	–
<b>Subtotal</b>	<b>\$4,322,159</b>	<b>\$4,100,000</b>	<b>\$4,050,000</b>	<b>\$4,045,000</b>	<b>\$4,045,000</b>	<b>\$(55,000)</b>
Fund Balance	\$(4,551,476)	\$(4,823,401)	\$(4,083,401)	\$(3,550,224)	\$(3,550,224)	\$1,273,177
<b>Total Source of Funds</b>	<b>\$(229,317)</b>	<b>\$(723,401)</b>	<b>\$(33,401)</b>	<b>\$494,776</b>	<b>\$494,776</b>	<b>\$1,218,177</b>

## Unit Description

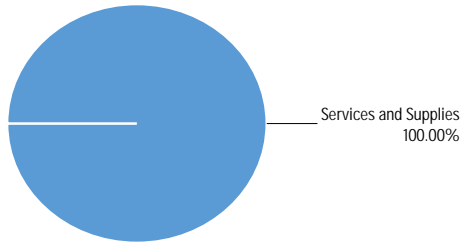
The Enterprise Resource Planning (ERP) unit is a component of the Resource Planning Internal Service Fund (ISF). The ERP unit is composed of an ERP replacement/upgrade reserve to be used for the

cost of the County's upcoming ERP replacement. Departments are billed annually for the reserve, thus minimizing fiscal impacts on departmental operations. A given department's allocation may change from year to year due to changes in the number of adopted full-time equivalents.

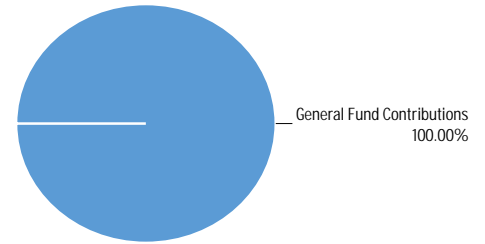
# Development Set-Aside

(Budget Unit 8512—Fund 001—Appropriation Unit CAO036)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$1,216,249	\$2,654,684	\$2,654,684	\$6,201,129	\$6,201,129	\$3,546,445
<b>Subtotal</b>	<b>\$1,216,249</b>	<b>\$2,654,684</b>	<b>\$2,654,684</b>	<b>\$6,201,129</b>	<b>\$6,201,129</b>	<b>\$3,546,445</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$1,216,249	\$2,654,684	\$2,654,684	\$6,201,129	\$6,201,129	\$3,546,445
<b>Total Source of Funds</b>	<b>\$1,216,249</b>	<b>\$2,654,684</b>	<b>\$2,654,684</b>	<b>\$6,201,129</b>	<b>\$6,201,129</b>	<b>\$3,546,445</b>

## Unit Description

The Development Set-Aside (DSA) unit provides funding for economic development, tourism marketing filmmaking cultural arts programs, and small business outreach that strengthen the workforce in Monterey County and broaden the County’s economic base to increase revenue and promote the creation and retention of jobs. The Board of Supervisors designated the Arts Council of Monterey County (ACMC), the Monterey County Convention and Visitors Bureau (MCCVB), the Monterey County Film Commission (MCFC), and the Monterey County Business Council (MCBC) to implement specific aspects of the DSA program. Funding is provided on a formula basis for MCCVB, ACMC, MCFC, and a flat rate for

MCBC. More details can be found in the Contributions/Obligations, Liabilities, and Other section.

The Arts Council provides cultural arts programs throughout the County. The MCCVB implements a destination-marketing program to attract new and repeat visitors to Monterey County. The MCFC markets the County as an ideal location for filming commercials, made-for-TV movies, feature films, and still catalogs. The Monterey County Business Council facilitates implementation of the Competitive Clusters Program, and accelerating regional development of small business and the creation and retention of jobs through the joint efforts of the MCBC and Monterey Bay Procurement Technical Assistance Center (PTAC).

# Inclusionary Housing

(Budget Unit 8515—Fund 009—Appropriation Unit CA0039)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$219,338	—	—	—	—	—
<b>Subtotal</b>	<b>\$219,338</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$53,154	—	—	—	—	—
Charges for Services	\$50,206	—	—	—	—	—
<b>Subtotal</b>	<b>\$103,360</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
Fund Balance	\$115,977	—	—	—	—	—
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$219,338</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Unit Description

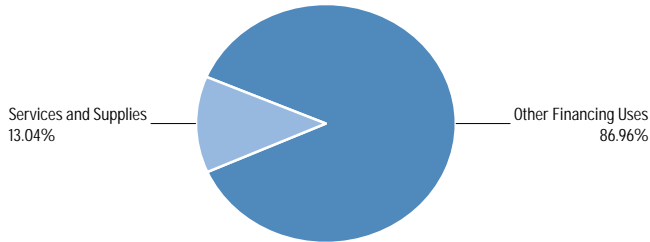
This unit was moved to Housing and Community Development Department in Fiscal Year 2021-22. The Inclusionary Housing Program was established through an Ordinance adopted by the Board of Supervisors in FY 1979-80. The Ordinance has been amended several times, most recently in 2011. The purpose of the Inclusionary Housing Fund is to facilitate development of housing for low and moderate income residents of Monterey County. The Fund is capitalized through payment of in-lieu fees by developers of subdivision projects and repayment of project loans made from inclusionary funds. Revenue from the funds are distributed to eligible for-profit and non-profit developers to assist with the cost of providing affordable housing to households earning less than 120% of

the County median income. The County Housing Advisory Committee reviews affordable housing proposals. The Fund also supports the cost of administering and monitoring the existing loan portfolio, monitoring inclusionary units, and administering and monitoring all other compliance matters relating to the Inclusionary Housing Ordinance, as well as the land entitlement process. All revenue must be spent in accordance with the requirements of the adopted Inclusionary Housing Ordinance. The Inclusionary Housing Program provides an opportunity for very low, low and moderate income households to purchase or rent affordable inclusionary units throughout the unincorporated areas of the County of Monterey. Currently, there are approximately 241 owner-occupied inclusionary units, and 423 tenant-occupied units in the Inclusionary Housing Program.

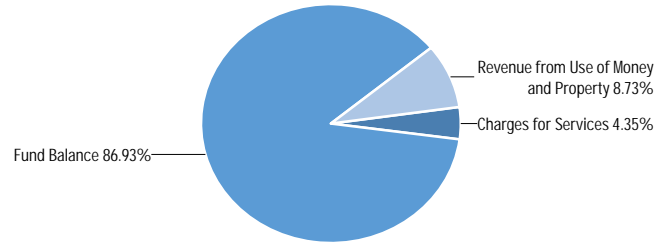
# Revolving Loan Program

(Budget Unit 8516—Fund 011—Appropriation Unit CA0040)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$81,222	\$150,000	\$150,000	\$150,000	\$150,000	—
Other Charges	—	\$500	\$500	\$500	\$500	—
Other Financing Uses	—	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	—
<b>Subtotal</b>	<b>\$81,222</b>	<b>\$1,150,500</b>	<b>\$1,150,500</b>	<b>\$1,150,500</b>	<b>\$1,150,500</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$40,838	\$100,400	\$100,400	\$100,400	\$100,400	—
Intergovernmental Revenues	\$23,700	—	—	—	—	—
Charges for Services	—	\$50,000	\$50,000	\$50,000	\$50,000	—
Miscellaneous Revenues	\$258	—	—	—	—	—
<b>Subtotal</b>	<b>\$64,796</b>	<b>\$150,400</b>	<b>\$150,400</b>	<b>\$150,400</b>	<b>\$150,400</b>	<b>—</b>
Fund Balance	\$16,426	\$1,000,100	\$1,000,100	\$1,000,100	\$1,000,100	—
<b>Total Source of Funds</b>	<b>\$81,222</b>	<b>\$1,150,500</b>	<b>\$1,150,500</b>	<b>\$1,150,500</b>	<b>\$1,150,500</b>	<b>—</b>

## Unit Description

This unit was established for the reuse of grant funds in the form of loans that are repaid. It currently includes the County's Small Business Revolving Loan Fund (RLF), which supports the expansion, retention, and attraction of small business, commerce, industry and

agriculture in Monterey County. The RLF is intended to help diversify and strengthen the economic base of the local area by assisting businesses that are unable to secure suitable private financing for start-up and expansion costs. RLF loans range in size from \$10,000 to \$250,000 and have created or helped retain more than 1,000 jobs since 1990.



# Community Development Reuse

(Budget Unit 8517—Fund 013—Appropriation Unit CA0041)

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**Use of Funds**

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**Source of Funds**

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**Source of Funds**

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$260,557	—	—	—	—	—
<b>Subtotal</b>	<b>\$260,557</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
Fund Balance	\$(260,557)	—	—	—	—	—
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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**Unit Description**

This unit was moved to Housing and Community Development Department in Fiscal Year 2021-22. This unit provides for the reuse of payments on loans that were originally funded by State Community Development Block Grant (CDBG) and HOME Investment

Partnership program funds. Grant funds are loaned to low and very low-income households for first-time homebuyer down payment assistance activities and to nonprofits for affordable housing projects. All program income must be spent on eligible activities in accordance with State regulations and adopted Program Income Reuse Plans and Guidelines.

# Community Development Grant

(Budget Unit 8518—Fund 013—Appropriation Unit CA0042)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$2,476,782	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,476,782</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$1,903,902	—	—	—	—	—
Miscellaneous Revenues	\$1,691	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,905,592</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
Fund Balance	\$571,190	—	—	—	—	—
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$2,476,782</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Unit Description

This unit was moved to Housing and Community Development Department in Fiscal Year 2021-22. The Community Development Grant unit provides for community and economic development projects funded through federal CDBG, State HOME, and other grant

programs and funding sources. This unit provides funding for public infrastructure, community facilities, housing projects for very low, low, and moderate-income households, and public service programs. Funding must be utilized in accordance with funding source guidelines.

# Boronda HS-A

(Budget Unit 8519—Fund 176—Appropriation Unit CA0043)

## Use of Funds

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## Source of Funds

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$939	—	—	—	—	—
<b>Subtotal</b>	<b>\$939</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
Fund Balance	\$(939)	—	—	—	—	—
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Unit Description

This unit was moved to Housing and Community Development Department in Fiscal Year 2021-22. The Boronda Housing Set-Aside provided Redevelopment funding for the provision of affordable housing to low and moderate-income families within the Boronda Redevelopment Project Area. In accordance with State law, all funds

deposited into the Housing Set-Aside Fund were used to increase the supply or improve the condition of very low, low, and moderate-income housing. Since the State dissolution of Redevelopment Agencies and the loss of funds, the County took required actions to become the Housing Successor Agency. Any repayment of loans can be used to reinvest in housing.

# Castro/Paj HS-A

(Budget Unit 8520—Fund 175—Appropriation Unit CA0044)

Use of Funds	Source of Funds
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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$201,322	—	—	—	—	—
<b>Subtotal</b>	<b>\$201,322</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$280,986	—	—	—	—	—
Charges for Services	\$12,000	—	—	—	—	—
Miscellaneous Revenues	\$(7,400)	—	—	—	—	—
<b>Subtotal</b>	<b>\$285,587</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
Fund Balance	\$(84,265)	—	—	—	—	—
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$201,322</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Unit Description

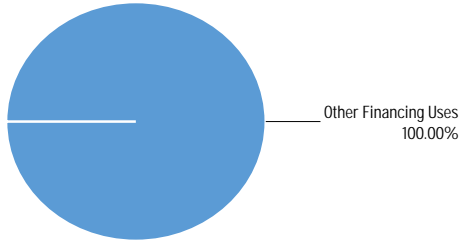
This unit was moved to Housing and Community Development Department in Fiscal Year 2021-22. The Castroville/Pajaro Housing Set-Aside unit was established to facilitate the provision of affordable housing to very low, low and moderate-income families within the Castroville/Pajaro Redevelopment Project Area. In accordance with

Redevelopment Law, all funds deposited into the Housing Set-Aside Fund were to be used to increase the supply or improve the condition of very low, low, and moderate-income housing. Since the State's dissolution of Redevelopment Agencies and the loss of funds, the County took required action to become the Housing Successor Agency. Any repayment of loans can be used to reinvest in housing.

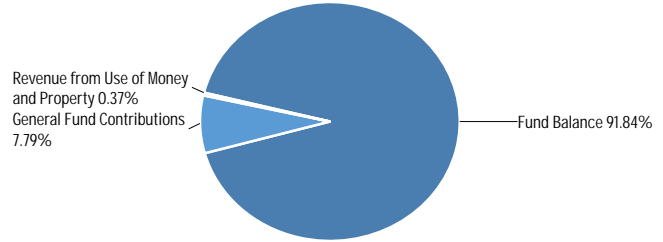
# Building Improvement and Replacement

(Budget Unit 8539—Fund 478—Appropriation Unit CA0047)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	—	\$(12,201,885)	\$(12,201,885)	\$(10,424,675)	\$(10,424,675)	\$1,777,210
Other Financing Uses	\$17,621,148	—	\$19,394,502	\$16,731,098	\$17,263,925	\$17,263,925
<b>Subtotal</b>	<b>\$17,621,148</b>	<b>\$(12,201,885)</b>	<b>\$7,192,617</b>	<b>\$6,306,423</b>	<b>\$6,839,250</b>	<b>\$19,041,135</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	—	\$50,000	\$25,000	\$25,000	\$25,000
Other Financing Sources	\$25,761,408	—	\$60,364	—	—	—
<b>Subtotal</b>	<b>\$25,761,408</b>	<b>—</b>	<b>\$110,364</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
Fund Balance	\$(8,140,260)	\$(12,201,885)	\$7,082,253	\$6,281,423	\$6,814,250	\$19,016,135
<b>Total Source of Funds</b>	<b>\$17,621,148</b>	<b>\$(12,201,885)</b>	<b>\$7,192,617</b>	<b>\$6,306,423</b>	<b>\$6,839,250</b>	<b>\$19,041,135</b>

## Unit Description

The Building Improvement and Replacement (BIR) unit is a component of the Resource Planning Internal Service Fund (ISF). This unit is composed of the allocation of the building depreciation

overhead recovered through the County's annual Countywide Cost Allocation Plan (COWCAP). Depreciation is allocated among the County departments based on the square footage occupied. Funds are used to fund building improvement and replacement projects.

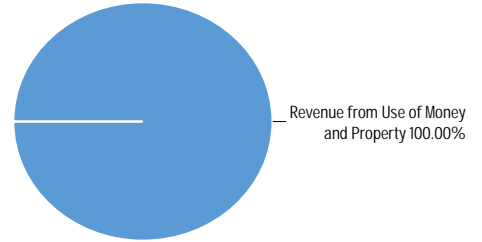
# Equipment Replacement

(Budget Unit 8568—Fund 478—Appropriation Unit CA0048)

## Use of Funds

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## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	—	\$(1,274,121)	\$(1,274,121)	\$(259,768)	\$(259,768)	\$1,014,353
<b>Subtotal</b>	—	\$(1,274,121)	\$(1,274,121)	\$(259,768)	\$(259,768)	\$1,014,353

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	—	\$4,200	\$5,000	\$5,000	\$5,000
<b>Subtotal</b>	—	—	\$4,200	\$5,000	\$5,000	\$5,000
Fund Balance	—	\$(1,274,121)	\$(1,278,321)	\$(264,768)	\$(264,768)	\$1,009,353
<b>Total Source of Funds</b>	—	\$(1,274,121)	\$(1,274,121)	\$(259,768)	\$(259,768)	\$1,014,353

## Unit Description

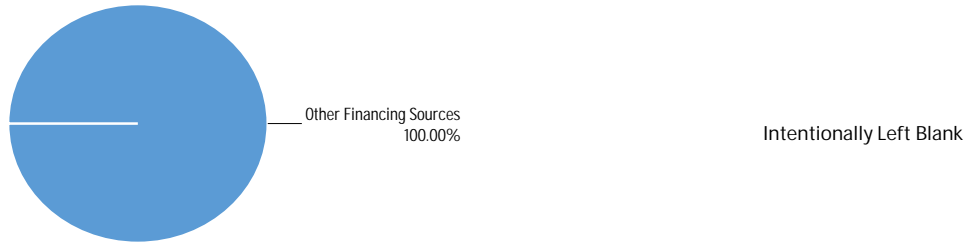
The Equipment Replacement unit is a component of the Resource Planning Internal Service Fund (ISF). This unit is composed of the allocation of the equipment depreciation overhead recovered through

the County's annual Countywide Cost Allocation Plan (COWCAP). Depreciation is allocated among the County general fund departments using the straight-line method based on the assigned useful life of the asset. Funds are used to fund equipment improvement and replacement projects.

# Pension Liability Fund

(Budget Unit 8570—Fund 030—Appropriation Unit CA0049)

## Source of Funds



## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Sources	\$8,038,138	—	—	\$15,402,538	\$15,402,538	\$15,402,538
<b>Subtotal</b>	<b>\$8,038,138</b>	<b>—</b>	<b>—</b>	<b>\$15,402,538</b>	<b>\$15,402,538</b>	<b>\$15,402,538</b>
Fund Balance	\$(8,038,138)	—	—	\$(15,402,538)	\$(15,402,538)	\$(15,402,538)
<b>Total Source of Funds</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Unit Description

The Pension Liability Fund was established for the collection of unfunded accrued liability (UAL) supplemental pension payments to

address the County's unfunded pension liability. Contributions from the supplemental payments are held in a Section 115 Trust with an external trust administrator.

# Human Resources

## Departmental Overview:

The Human Resources Department's primary duties include handling the employment process, classification and compensation, managing employee benefits programs, maintaining employee records, coordinating employee training, labor relations, employee counseling on rights and personnel matters, and conducting human resources strategic planning.

## Programs and Functions:

The Administration Division is responsible for countywide human resources leadership, direction, and support through the promulgation of policies, the performance of liaison activities with County departments and other agencies, processing of public inquiries and information requests, logistics support, gathering and analyzing data, performing research and analysis, and developing programs.

The Employee and Labor Relations Division researches, negotiates, implements and enforces labor agreements, trains supervisors and managers, and represents the County in the meet and confer process, grievances, and in disciplinary matters.

The Human Resources Services Division utilizes a variety of methods and strategies to attract, recruit, and employ a talented and diverse workforce that delivers essential services to the public. This division also provides and monitors a competitive and fair compensation system and maintains a standardized and equitable classification system.

The Employee Benefits Division administers a full range of benefit programs and services to eligible employees, retirees, and their dependents.

The HR Information Systems Division supports all County departments through the implementation of secure and effective processes and technologies in areas such as data management, reporting and analysis, workforce management, recruiting, compensation, benefits administration, and compliance.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

Ensure County employees receive a competitive salary and benefits package to thrive, live, and grow in our community.

### ADMINISTRATION

Attract, employ, develop, and retain a diverse and talented workforce to serve our community.

### HEALTH AND HUMAN SERVICES

Collaborate with our healthcare professionals in support of creating and developing programs that promote healthy work environments and lifestyles.

### PUBLIC SAFETY

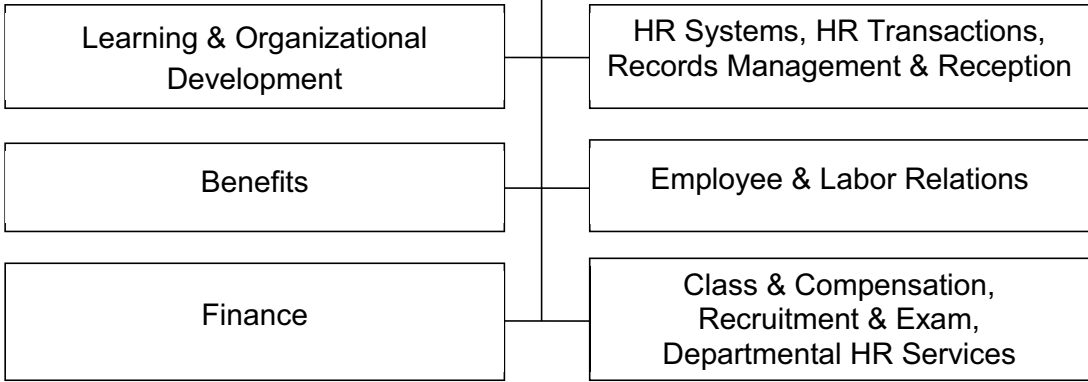
Provide a work atmosphere that is safe, healthy, and secure.



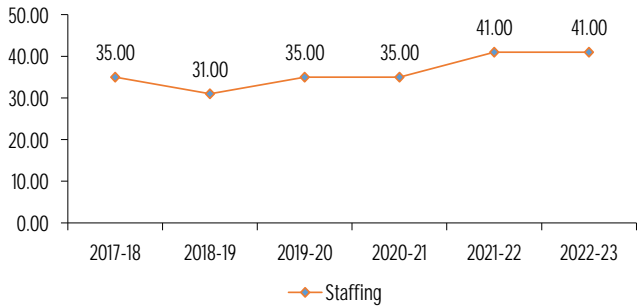


Operating Budget: \$15,957,843  
Positions (FTEs): 41.00

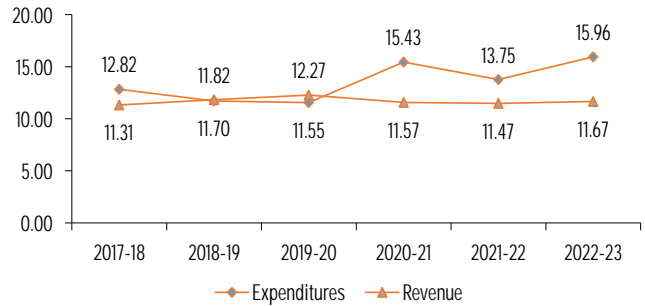
Irma Ramirez-Bough  
Human Resources Director



**Staffing Trends**



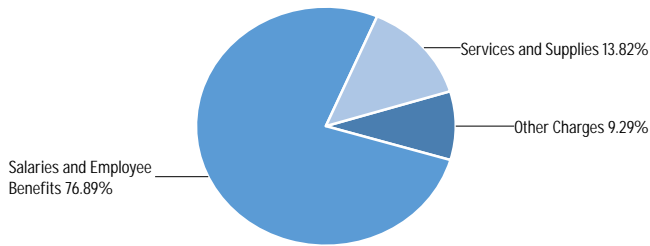
**Expenditure/Revenue History (in millions)**



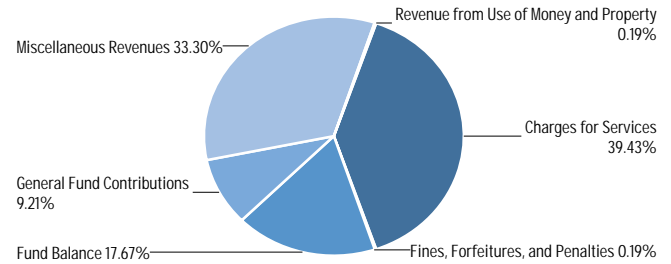
The Human Resources Department develops and delivers human resources services and programs designed to support the strategic initiatives of the County.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of recruitments conducted.	213	255	140
Number of applications received.	18,714	15,375	6,558
Number of new hires (permanent and temporary employees).	520	849	435
Number of promotions (competitive, flexible, and reclassifications).	552	492	299
Number of voluntary separations (retirement and resignation).	490	498	315

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$11,169,472	\$11,257,311	\$11,622,969	\$12,269,308	\$12,269,308	\$1,011,997
Services and Supplies	\$1,678,147	\$2,261,213	\$1,859,313	\$2,205,308	\$2,205,308	\$(55,905)
Other Charges	\$2,583,038	\$1,309,389	\$270,277	\$1,483,227	\$1,483,227	\$173,838
<b>Subtotal</b>	<b>\$15,430,656</b>	<b>\$14,827,913</b>	<b>\$13,752,559</b>	<b>\$15,957,843</b>	<b>\$15,957,843</b>	<b>\$1,129,930</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$29,338	—	\$25,000	\$30,000	\$30,000	\$30,000
Revenue from Use of Money & Property	\$118,180	\$49,800	\$41,471	\$30,900	\$30,900	\$(18,900)
Charges for Services	\$5,972,344	\$6,416,759	\$6,145,196	\$6,292,887	\$6,292,887	\$(123,872)
Miscellaneous Revenues	\$5,449,159	\$5,572,889	\$5,253,643	\$5,314,443	\$5,314,443	\$(258,446)
<b>Subtotal</b>	<b>\$11,569,020</b>	<b>\$12,039,448</b>	<b>\$11,465,310</b>	<b>\$11,668,230</b>	<b>\$11,668,230</b>	<b>\$(371,218)</b>
Fund Balance	\$3,767,730	\$1,845,018	\$1,408,265	\$2,819,207	\$2,819,207	\$974,189
General Fund Contributions	\$93,906	\$943,447	\$878,984	\$1,470,406	\$1,470,406	\$526,959
<b>Total Source of Funds</b>	<b>\$15,430,656</b>	<b>\$14,827,913</b>	<b>\$13,752,559</b>	<b>\$15,957,843</b>	<b>\$15,957,843</b>	<b>\$1,129,930</b>

## Summary of Recommendation

The Recommended Budget for the Human Resources Department (HRD) is \$15,957,843, financed by \$11,668,230 in revenue, \$2,819,207 in fund balance, and a general fund contribution of \$1,470,406. The Recommended Budget represents an appropriation increase of \$1,129,930 compared to the FY 2021-22 Adopted Budget due to increases in salaries and benefits, pension contributions, and OPEB contributions. The Recommended Budget reflects a revenue decrease of \$371,218 compared to the FY 2021-22 Adopted Budget. The estimated use of \$2,819,207 in fund balance results from the costs of benefits exceeding revenues, which are purposely budgeted this way to reduce surplus fund balance. The Recommended Budget includes 41 positions. During FY 2021-22, an HR Program Manager position was reallocated to an Assistant Director of HR position, a new Management Analyst I position was added to the HRD's budget, and an Administrative Secretary-Confidential position was eliminated. Three Associate Personnel Analyst positions and a Management Analyst I position were restored via augmentations.

## Budget Impacts

The Recommended Budget includes augmentations to provide enough funding to maintain current levels of service.

The Department does not expect to have salary savings it has relied on in the past to cover the costs of unexpected expenses.

## Prior Year Accomplishments

Revised and standardized about 31 correspondences in the Applicant Tracking System (NEOGOV) which will assist our HR staff with providing candidates with clear and timely communication during the recruitment process.

Established protocols and procedures where only the Human Resources Department can add/edit correspondences in order to keep them standardized. Updated the Catastrophic Leave Donation Program and Donated Leave Bank, Family Care and Medical Leave, Families First Coronavirus Response Act, Lactation Accommodation While at Work, and Telework policies.

Hosted the 1st Interactive Workplace Tour and Career Exploration Fair for Monterey Peninsula Unified School District students.

Collaborated with various education institutions and community partners to develop outreach strategies to recruit talented individuals. Furthermore, the Human Resources Department has continued to expand its Internship Program with our local educational institutions.

Worked closely with the Civil Rights Office and Mary Claypool, member of the National Association for the Advancement of Colored People (NAACP) and Equal Opportunity and Civil Rights Advisory Commission, to develop a resource tool for qualified subject matter experts/professionals to volunteer in screening application materials and serve on oral examination panels.

Collaborated with the Information Technology Department to develop and implement multiple electronic systems that will provide improved efficiencies through measuring turnaround time and customer satisfaction.

Implemented the County's Compensation Philosophy Policy which included updating the comparable agencies used by the County for purposes of classification and base wage compensation studies.

Negotiated multi-year contracts with 13 bargaining units, extended existing contract with 1 bargaining unit and completed negotiation summaries for 14 groups.

Processed 3 petitions for recognition in accordance with the County's local rules and are currently working with the newly recognized representatives to negotiate new contracts.

Continued to collaborate with both internal and external stakeholders to finalize Memoranda of Understandings (MOUs).

Completed the County of Monterey's 457(b) Deferred Compensation Plan Satisfaction Survey and results given to the Deferred Compensation Committee for review.

Established a 401(a) Defined Contribution Plan as negotiated by employee groups (D, E, G, M & N).

Partnered with Nationwide (the County's deferred compensation plan administrator) to conduct Retirement Webinars for employees.

Successfully transferred the new CalPERS medical plans during the open enrollment process.

Hired an American with Disabilities Act (ADA) Services Coordinator to provide oversight of the reasonable accommodation process countywide.

Conducted a countywide webinar that provided an overview of the Leadership Learning Exchange website which houses both formal and informal learning resources.

Collaborated with the Health Department's Employee Wellness Program to launch the 2022 Countywide Employee Wellness Program and Employee Engagement Survey focused on "intent to stay" questions.

In response to private and public sector organizations facing challenges with employees resigning terming the phrase "the great resignation," the Human Resources Department conducted an Exit Survey with former employees to determine the reason for leaving County employment.

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## Budget Year Goals

Host the Interactive Workplace Tour and Career Exploration Fair as annual event with other local school districts.

Develop a monthly meet and greet between community partners and professional organizations.

Visit local education institutions to establish annual career fairs at their campus.

Continue to partner with the Information Technology Department to identify opportunities to further improve the efficiency of Human Resources processes through the enhancement of technology (e.g., electronic personnel and medical records).

Update the Human Resources website (Infonet and internet) to provide available resources and services to employees and customers.

In partnership with departments and the various employee bargaining groups, develop a plan and timeline for revamping the County's process for requesting and conducting classification and base wage compensation studies.

Work with County Administrative Office and Department Heads to ensure the County maintains current and long-term fiscal responsibility and sustainability in evaluating the implementation of classification and base wage compensation studies.

Complete negotiations with remaining 2 bargaining units and the 3 newly recognized employee groups.

Finalize Memoranda of Understandings and schedule of contract orientations/informational materials.

Carefully monitor PERS further expansion of medical plan changes (i.e., Kaiser & Blue Shield Trio) and be prepared to implement.

Develop an American with Disabilities Act (ADA) instructional user guide for reasonable accommodation requests countywide.

Explore innovative ways to continue employee education regarding employee benefits.

Create an Off-Boarding program and automate the exit survey process to help ensure retirees and resignees complete the survey prior to their separation date.

Leverage the BetterUp Coaching pilot program to expand on countywide coaching offerings to support leaders in leadership development.

Conduct various employee surveys to capture employee feedback to retain talent and leverage feedback to further enhance employee engagement initiatives.

Successfully implement the NEOGOV Perform module to help navigate new and existing employees, supervisors, and managers through County and departmental performance evaluation policies, procedures, and protocols.

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## Pending Issues

There are no pending issues.

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## Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Employee & Labor Relations (HRD001)	692,965	833,849	820,530	824,349	824,349	(9,500)	001	8401
Human Resources Services (HRD001)	2,142,119	3,154,007	3,111,008	3,307,097	3,307,097	153,090	001	8402
Employee Benefits (HRD001)	609,233	561,059	558,138	668,662	668,662	107,603	001	8404
Dental (HRD002)	5,948,466	5,871,560	5,425,706	6,830,301	6,830,301	958,741	477	8413
Vision (HRD002)	1,003,964	1,052,100	908,510	1,054,103	1,054,103	2,003	477	8414
Employee Assistance Program (HRD002)	117,445	104,004	103,032	106,920	106,920	2,916	477	8415
Disability (HRD002)	384,013	393,885	398,973	396,946	396,946	3,061	477	8416
Unemployment (HRD002)	1,925,032	784,637	372,435	736,323	736,323	(48,314)	477	8417
Misc Benefits (HRD002)	731,118	977,717	964,047	427,937	427,937	(549,780)	477	8418
Other Post-Employment Benefits (HRD002)	5,217,798	4,700,563	4,700,872	4,934,907	4,934,907	234,344	477	8419
Human Resources Administration (HRD001)	(3,967,806)	(4,155,444)	(4,143,811)	(3,953,995)	(3,953,995)	201,449	001	8445
HR Information System (HRD001)	626,308	549,976	533,119	624,293	624,293	74,317	001	8496
<b>Subtotal</b>	<b>15,430,656</b>	<b>14,827,913</b>	<b>13,752,559</b>	<b>15,957,843</b>	<b>15,957,843</b>	<b>1,129,930</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

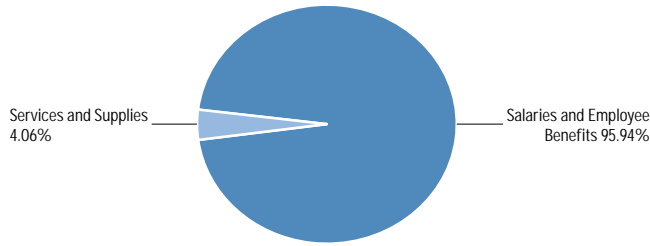
Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A07	DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00	0.00
12C37	ASSISTANT DIRECTOR OF HUMAN RESOURCES	1.00	1.00	2.00	1.00
14B21	ASSOCIATE PERSONNEL ANALYST	9.00	13.00	13.00	0.00
14B28	SUPERVISING PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	5.00	5.00	5.00	0.00
14B60	RISK & BENEFITS SPECIALIST-CONFIDENTIAL	1.00	1.00	1.00	0.00
14B62	ASSOCIATE RISK & BENEFITS ANALYST	2.00	2.00	2.00	0.00
14B63	SENIOR RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	0.00
14G02	MANAGEMENT ANALYST I	0.00	0.00	1.00	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	4.00	5.00	5.00	0.00
14M61	HR PROGRAM MANAGER	3.00	4.00	3.00	(1.00)
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	0.00	(1.00)
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
<b>Total</b>		<b>35.00</b>	<b>41.00</b>	<b>41.00</b>	<b>0.00</b>

## Augmentation Request

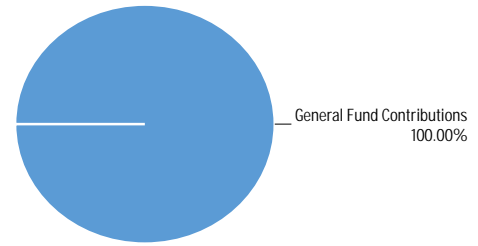
Dept	Request Code	Request Name	Ranking Type Name	Requeste d Amount	Requeste d FTE	Rec. Amount	Rec. FTE
1060	1060-8401-001-AUG1	Status Quo Vacant Associate Personnel Analyst	Status Quo Vacant Position	169,711	1.00	169,711	1.00
1060	1060-8402-001-AUG3	Status Quo Vacant Associate Personnel Analyst	Status Quo Vacant Position	169,711	1.00	169,711	1.00
1060	1060-8402-001-AUG4	Status Quo Vacant Associate Personnel Analyst	Status Quo Vacant Position	169,711	1.00	169,711	1.00
1060	1060-8445-001-AUG2	Status Quo Vacant Management Analyst I	Status Quo Vacant Position	143,526	1.00	143,526	1.00
<b>Grand Total:</b>				<b>\$652,659</b>	<b>4.00</b>	<b>\$652,659</b>	<b>4.00</b>

# Human Resources Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,597,459	\$6,613,311	\$6,579,996	\$7,393,308	\$7,393,308	\$779,997
Services and Supplies	\$294,335	\$395,735	\$406,938	\$312,620	\$312,620	\$(83,115)
Other Charges	\$(5,788,975)	\$(6,065,599)	\$(6,107,950)	\$(6,235,522)	\$(6,235,522)	\$(169,923)
<b>Subtotal</b>	<b>\$102,819</b>	<b>\$943,447</b>	<b>\$878,984</b>	<b>\$1,470,406</b>	<b>\$1,470,406</b>	<b>\$526,959</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$8,913	—	—	—	—	—
<b>Subtotal</b>	<b>\$8,913</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$93,906	\$943,447	\$878,984	\$1,470,406	\$1,470,406	\$526,959
<b>Total Source of Funds</b>	<b>\$102,819</b>	<b>\$943,447</b>	<b>\$878,984</b>	<b>\$1,470,406</b>	<b>\$1,470,406</b>	<b>\$526,959</b>

## Description

The Human Resources departmental section includes the Employee and Labor Relations, Human Resources Services, Learning and Organizational Development, Employee Benefits, HR Administration, and HR Information Systems divisions. Responsibilities and programs for each of these divisions are detailed in their budget unit descriptions.

## Summary of Recommendation

The Recommended Budget for the Human Resources departmental units is \$1,470,406, which reflects \$7,705,928 in expenditures and \$6,235,522 in reimbursements from the Countywide Cost Allocation Plan (COWCAP), Workers' Comp Fund, and the Benefit Programs Fund. The Recommended Budget reflects an increase of \$526,959 in expenditures compared to the FY 2021-22 Adopted Budget due to the rising costs in salaries, benefits, and pension contributions.

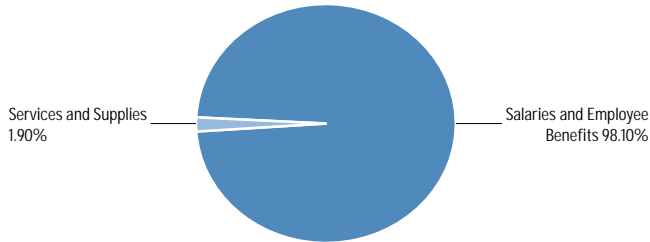
## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Employee & Labor Relations (HRD001)	692,965	833,849	820,530	824,349	824,349	(9,500)	001	8401
Human Resources Services (HRD001)	2,142,119	3,154,007	3,111,008	3,307,097	3,307,097	153,090	001	8402
Employee Benefits (HRD001)	609,233	561,059	558,138	668,662	668,662	107,603	001	8404
Human Resources Administration (HRD001)	(3,967,806)	(4,155,444)	(4,143,811)	(3,953,995)	(3,953,995)	201,449	001	8445
HR Information System (HRD001)	626,308	549,976	533,119	624,293	624,293	74,317	001	8496
<b>Subtotal</b>	<b>102,819</b>	<b>943,447</b>	<b>878,984</b>	<b>1,470,406</b>	<b>1,470,406</b>	<b>526,959</b>		

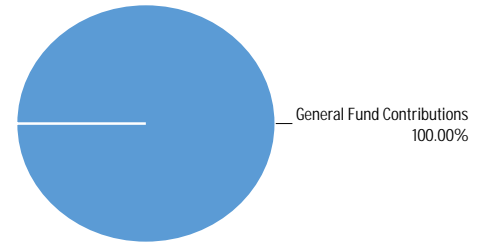
# Employee & Labor Relations

(Budget Unit 8401—Fund 001—Appropriation Unit HRD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$631,334	\$758,992	\$736,066	\$808,715	\$808,715	\$49,723
Services and Supplies	\$61,632	\$74,857	\$84,464	\$15,634	\$15,634	\$(59,223)
<b>Subtotal</b>	<b>\$692,965</b>	<b>\$833,849</b>	<b>\$820,530</b>	<b>\$824,349</b>	<b>\$824,349</b>	<b>\$(9,500)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,017	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,017</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$691,948	\$833,849	\$820,530	\$824,349	\$824,349	\$(9,500)
<b>Total Source of Funds</b>	<b>\$692,965</b>	<b>\$833,849</b>	<b>\$820,530</b>	<b>\$824,349</b>	<b>\$824,349</b>	<b>\$(9,500)</b>

## Unit Description

To promote a high-quality workforce, the Employee and Labor Relations Division is responsible for fostering a positive employer/employee work environment by promoting collaborative relationships between employees, management, and employee organizations. Employee and Labor Relations is responsible for administering 13 labor agreements for 21 bargaining units, resolving contract disputes, interpreting statutes and policies, and providing guidance, training and recommendations pertaining to performance management and progressive discipline.

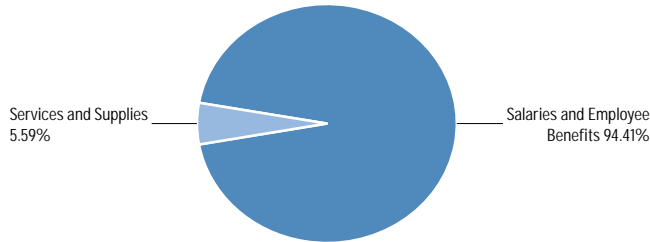
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14B21	ASSOCIATE PERSONNEL ANALYST	1.00
14B32	SENIOR PERSONNEL ANALYST	2.00
14M61	HUMAN RESOURCES PROGRAM MANAGER	1.00
<b>Total</b>		<b>4.00</b>

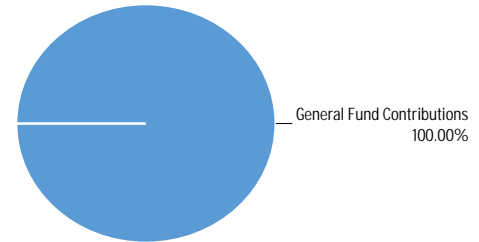
# Human Resources Services

(Budget Unit 8402—Fund 001—Appropriation Unit HRD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,068,869	\$2,914,743	\$2,870,965	\$3,122,265	\$3,122,265	\$207,522
Services and Supplies	\$73,250	\$239,264	\$240,043	\$184,832	\$184,832	\$(54,432)
<b>Subtotal</b>	<b>\$2,142,119</b>	<b>\$3,154,007</b>	<b>\$3,111,008</b>	<b>\$3,307,097</b>	<b>\$3,307,097</b>	<b>\$153,090</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$4,764	—	—	—	—	—
<b>Subtotal</b>	<b>\$4,764</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$2,137,355	\$3,154,007	\$3,111,008	\$3,307,097	\$3,307,097	\$153,090
<b>Total Source of Funds</b>	<b>\$2,142,119</b>	<b>\$3,154,007</b>	<b>\$3,111,008</b>	<b>\$3,307,097</b>	<b>\$3,307,097</b>	<b>\$153,090</b>

## Unit Description

The Human Resources Services Division provides innovative, responsive, fair and consistent recruitment selection services to County departments, employees, and job applicants to ensure the County employs a qualified and diverse workforce that delivers essential services to the community. This Division provides and monitors a competitive and fair compensation system and maintains a standardized and equitable classification system which defines the scope and nature of job assignments, provides ongoing updates of classification specifications, identifies job expectations, and supports career development options which enables the County to employ and retain qualified employees.

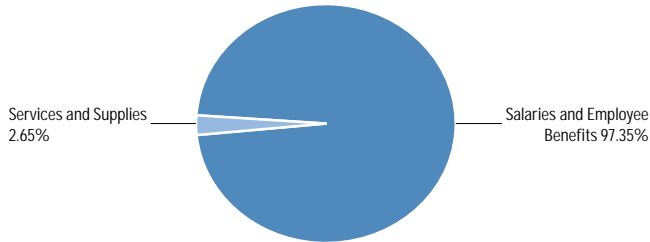
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14B21	ASSOCIATE PERSONNEL ANALYST	11.00
14B28	SUPERVISING PERSONNEL ANALYST	1.00
14B32	SENIOR PERSONNEL ANALYST	2.00
14H03	PERSONNEL TECHNICIAN- CONFIDENTIAL	3.00
14M61	HUMAN RESOURCES PROGRAM MANAGER	1.00
<b>Total</b>		<b>18.00</b>

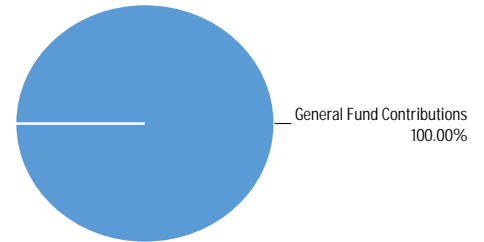
# Employee Benefits

(Budget Unit 8404—Fund 001—Appropriation Unit HRD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$906,776	\$961,661	\$965,583	\$1,046,870	\$1,046,870	\$85,209
Services and Supplies	\$21,635	\$26,680	\$25,067	\$28,534	\$28,534	\$1,854
Other Charges	\$(319,177)	\$(427,282)	\$(432,512)	\$(406,742)	\$(406,742)	\$20,540
<b>Subtotal</b>	<b>\$609,233</b>	<b>\$561,059</b>	<b>\$558,138</b>	<b>\$668,662</b>	<b>\$668,662</b>	<b>\$107,603</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,712	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,712</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$607,522	\$561,059	\$558,138	\$668,662	\$668,662	\$107,603
<b>Total Source of Funds</b>	<b>\$609,233</b>	<b>\$561,059</b>	<b>\$558,138</b>	<b>\$668,662</b>	<b>\$668,662</b>	<b>\$107,603</b>

## Unit Description

The Employee Benefits Division administers the County's comprehensive benefit programs, provides benefits education, and helps resolve benefits-related problems for employees, retirees, and family members.

## Recommended FY 2022-23 Positions

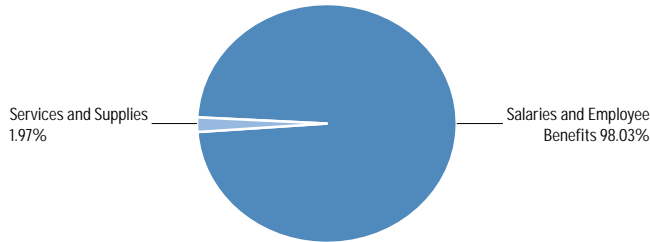
Classification Code	Classification Label	FTE
14B32	SENIOR PERSONNEL ANALYST	1.00
14B60	RISK & BENEFITS SPECIALIST-CONFIDENTIAL	1.00
14B62	ASSOCIATE RISK & BENEFITS ANALYST	2.00
14B63	SENIOR RISK & BENEFITS ANALYST	1.00
14M61	HUMAN RESOURCES PROGRAM MANAGER	1.00
<b>Total</b>		<b>6.00</b>



# Human Resources Administration

(Budget Unit 8445—Fund 001—Appropriation Unit HRD001)

## Use of Funds



## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,447,287	\$1,444,500	\$1,469,118	\$1,837,909	\$1,837,909	\$393,409
Services and Supplies	\$26,934	\$38,373	\$36,509	\$36,876	\$36,876	\$(1,497)
Other Charges	\$(5,442,027)	\$(5,638,317)	\$(5,649,438)	\$(5,828,780)	\$(5,828,780)	\$(190,463)
<b>Subtotal</b>	<b>\$(3,967,806)</b>	<b>\$(4,155,444)</b>	<b>\$(4,143,811)</b>	<b>\$(3,953,995)</b>	<b>\$(3,953,995)</b>	<b>\$201,449</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$904	—	—	—	—	—
<b>Subtotal</b>	<b>\$904</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(3,968,711)	\$(4,155,444)	\$(4,143,811)	\$(3,953,995)	\$(3,953,995)	\$201,449
<b>Total Source of Funds</b>	<b>\$(3,967,806)</b>	<b>\$(4,155,444)</b>	<b>\$(4,143,811)</b>	<b>\$(3,953,995)</b>	<b>\$(3,953,995)</b>	<b>\$201,449</b>

## Unit Description

The Human Resources Administration Division is responsible for countywide human resources leadership, direction, and support through the promulgation of policies, performance of liaison activities with County departments and other agencies, processing of public inquiries and information requests, logistics support, gathering and analyzing data, performing research and analysis, and developing programs. Other responsibilities include ensuring compliance with legal mandates, minimizing liability related to personnel functions, and maintaining of policies and procedures. The division provides staff support to the Board of Supervisors' Human Resources Committee. This division includes the finance section, which provides support to all divisions within the department and is responsible for budget development and management, contract development and management, and Benefit Programs Fund management. Daily financial departmental support includes accounts

payable, accounts receivable, payroll, purchase requisitions, expense reimbursements, and cost accounting.

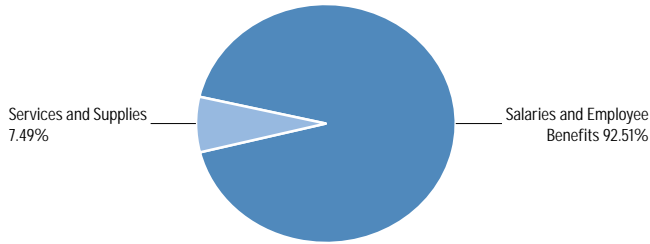
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A07	DIRECTOR OF HUMAN RESOURCES	1.00
12C37	ASSISTANT DIRECTOR OF HUMAN RESOURCES	2.00
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	2.00
14G02	MANAGEMENT ANALYST I	1.00
20B93	FINANCE MANAGER II	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>9.00</b>

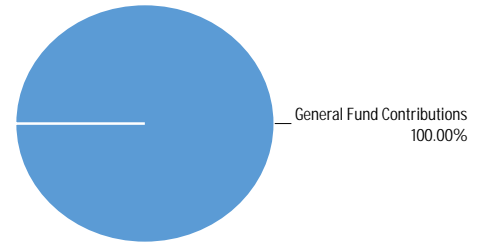
# HR Information System

(Budget Unit 8496—Fund 001—Appropriation Unit HRD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$543,193	\$533,415	\$538,264	\$577,549	\$577,549	\$44,134
Services and Supplies	\$110,885	\$16,561	\$20,855	\$46,744	\$46,744	\$30,183
Other Charges	\$(27,770)	—	\$(26,000)	—	—	—
<b>Subtotal</b>	<b>\$626,308</b>	<b>\$549,976</b>	<b>\$533,119</b>	<b>\$624,293</b>	<b>\$624,293</b>	<b>\$74,317</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$517	—	—	—	—	—
<b>Subtotal</b>	<b>\$517</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$625,791	\$549,976	\$533,119	\$624,293	\$624,293	\$74,317
<b>Total Source of Funds</b>	<b>\$626,308</b>	<b>\$549,976</b>	<b>\$533,119</b>	<b>\$624,293</b>	<b>\$624,293</b>	<b>\$74,317</b>

## Unit Description

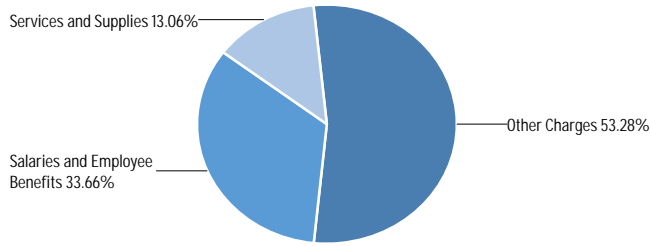
The HR Information Systems Division supports the strategic vision of the County through the implementation of secure, effective processes and enabling technologies in areas such as data management, reporting and analysis, workforce management, recruiting, compensation, benefits administration and compliance.

## Recommended FY 2022-23 Positions

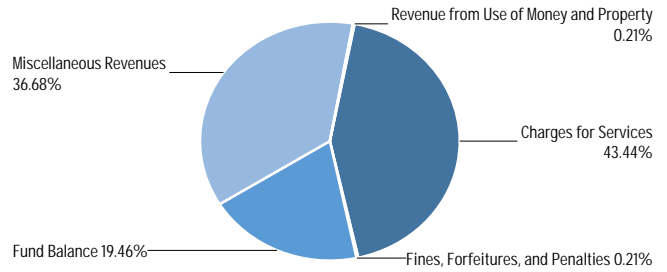
Classification Code	Classification Label	FTE
14B21	ASSOCIATE PERSONNEL ANALYST	1.00
14C31	MANAGEMENT ANALYST III	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	2.00
<b>Total</b>		<b>4.00</b>

# Human Resources Non-Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,572,013	\$4,644,000	\$5,042,973	\$4,876,000	\$4,876,000	\$232,000
Services and Supplies	\$1,383,811	\$1,865,478	\$1,452,375	\$1,892,688	\$1,892,688	\$27,210
Other Charges	\$8,372,012	\$7,374,988	\$6,378,227	\$7,718,749	\$7,718,749	\$343,761
<b>Subtotal</b>	<b>\$15,327,837</b>	<b>\$13,884,466</b>	<b>\$12,873,575</b>	<b>\$14,487,437</b>	<b>\$14,487,437</b>	<b>\$602,971</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$29,338	—	\$25,000	\$30,000	\$30,000	\$30,000
Revenue from Use of Money & Property	\$118,180	\$49,800	\$41,471	\$30,900	\$30,900	\$(18,900)
Charges for Services	\$5,972,344	\$6,416,759	\$6,145,196	\$6,292,887	\$6,292,887	\$(123,872)
Miscellaneous Revenues	\$5,440,246	\$5,572,889	\$5,253,643	\$5,314,443	\$5,314,443	\$(258,446)
<b>Subtotal</b>	<b>\$11,560,107</b>	<b>\$12,039,448</b>	<b>\$11,465,310</b>	<b>\$11,668,230</b>	<b>\$11,668,230</b>	<b>\$(371,218)</b>
Fund Balance	\$3,767,730	\$1,845,018	\$1,408,265	\$2,819,207	\$2,819,207	\$974,189
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$15,327,837</b>	<b>\$13,884,466</b>	<b>\$12,873,575</b>	<b>\$14,487,437</b>	<b>\$14,487,437</b>	<b>\$602,971</b>

## Description

The Human Resources non-departmental section consists of the Benefits Internal Services Fund (ISF) under the management and control of the Human Resources Department. The ISF includes separate budget units for Dental, Vision, Employee Assistance Program, Disability, Unemployment, Miscellaneous Benefits, and Other Post-Employment Benefits.

revenues and the use of \$2,819,207 in fund balance. The Recommended Budget reflects an increase of \$602,971 in appropriations compared to the FY 2021-22 Adopted Budget due to a combination of increased costs of the employee benefits and OPEB contributions. The charges to departments are based on employee utilization and plan design. Over the past years, the Dental, Vision, Employee Assistance Program, Unemployment and Miscellaneous Benefits sub-funds have accumulated a fund balance surplus; hence the large use of fund balance to bring the balance down.

## Summary of Recommendation

The Recommended Budget for the Human Resources non-departmental units is \$14,487,437, financed by \$11,668,230 in

## Appropriation Expenditure Detail

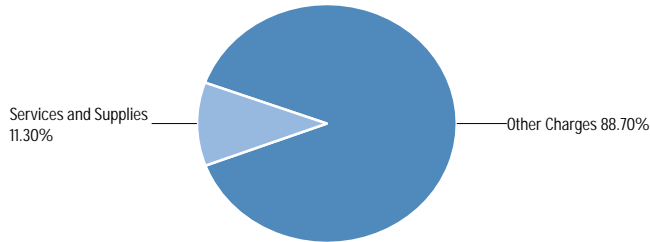
	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Dental (HRD002)	5,948,466	5,871,560	5,425,706	6,830,301	6,830,301	958,741	477	8413
Vision (HRD002)	1,003,964	1,052,100	908,510	1,054,103	1,054,103	2,003	477	8414
Employee Assistance Program (HRD002)	117,445	104,004	103,032	106,920	106,920	2,916	477	8415
Disability (HRD002)	384,013	393,885	398,973	396,946	396,946	3,061	477	8416
Unemployment (HRD002)	0	0	0	0	0	0	478	8417
Unemployment (HRD002)	1,925,032	784,637	372,435	736,323	736,323	(48,314)	477	8417
Misc Benefits (HRD002)	731,118	977,717	964,047	427,937	427,937	(549,780)	477	8418
Other Post- Employment Benefits (HRD002)	5,217,798	4,700,563	4,700,872	4,934,907	4,934,907	234,344	477	8419
<b>Subtotal</b>	<b>15,327,837</b>	<b>13,884,466</b>	<b>12,873,575</b>	<b>14,487,437</b>	<b>14,487,437</b>	<b>602,971</b>		

Human Resources

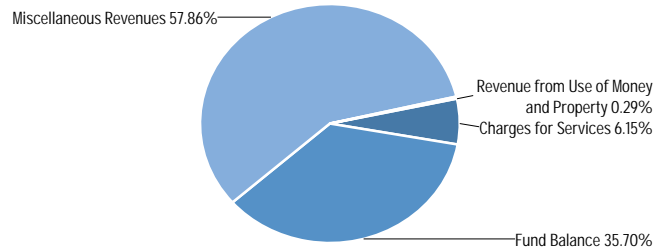
# Dental

(Budget Unit 8413—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$446,134	\$241,560	\$237,506	\$771,829	\$771,829	\$530,269
Other Charges	\$5,502,332	\$5,630,000	\$5,188,200	\$6,058,472	\$6,058,472	\$428,472
<b>Subtotal</b>	<b>\$5,948,466</b>	<b>\$5,871,560</b>	<b>\$5,425,706</b>	<b>\$6,830,301</b>	<b>\$6,830,301</b>	<b>\$958,741</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$72,443	\$15,500	\$29,322	\$20,000	\$20,000	\$4,500
Charges for Services	\$441,129	\$420,000	\$454,795	\$420,000	\$420,000	—
Miscellaneous Revenues	\$3,925,838	\$3,950,000	\$3,763,769	\$3,951,958	\$3,951,958	\$1,958
<b>Subtotal</b>	<b>\$4,439,410</b>	<b>\$4,385,500</b>	<b>\$4,247,886</b>	<b>\$4,391,958</b>	<b>\$4,391,958</b>	<b>\$6,458</b>
Fund Balance	\$1,509,056	\$1,486,060	\$1,177,820	\$2,438,343	\$2,438,343	\$952,283
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$5,948,466</b>	<b>\$5,871,560</b>	<b>\$5,425,706</b>	<b>\$6,830,301</b>	<b>\$6,830,301</b>	<b>\$958,741</b>

## Unit Description

The Dental Unit is a component of the Benefit Programs Fund that contains revenue and expenditures related to the County's self-insured dental program. Contributions are calculated on a cost recovery basis through charges allocated to County departments, as well as employee contributions, based on utilization and benefit design. A given

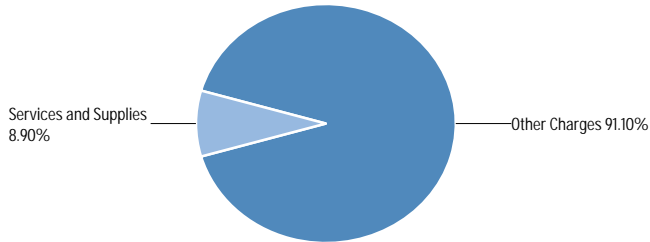
department's allocation may change from year to year due to changes in the number of employees and cost of benefits.

Whenever there is excess revenue in a specific fiscal year, it is kept in the Benefit Programs Fund to be used in future years when expenditures exceed revenue.

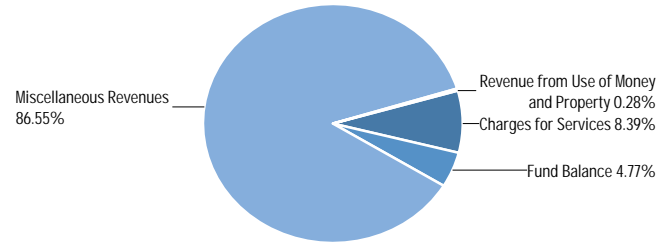
# Vision

(Budget Unit 8414—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$89,415	\$90,500	\$90,757	\$93,826	\$93,826	\$3,326
Other Charges	\$914,550	\$961,600	\$817,753	\$960,277	\$960,277	\$(1,323)
<b>Subtotal</b>	<b>\$1,003,964</b>	<b>\$1,052,100</b>	<b>\$908,510</b>	<b>\$1,054,103</b>	<b>\$1,054,103</b>	<b>\$2,003</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$5,170	\$6,000	\$3,021	\$3,000	\$3,000	\$(3,000)
Charges for Services	\$94,625	\$90,000	\$97,145	\$88,470	\$88,470	\$(1,530)
Miscellaneous Revenues	\$1,023,743	\$1,025,000	\$1,001,789	\$912,329	\$912,329	\$(112,671)
<b>Subtotal</b>	<b>\$1,123,538</b>	<b>\$1,121,000</b>	<b>\$1,101,955</b>	<b>\$1,003,799</b>	<b>\$1,003,799</b>	<b>\$(117,201)</b>
Fund Balance	\$(119,574)	\$(68,900)	\$(193,445)	\$50,304	\$50,304	\$119,204
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$1,003,964</b>	<b>\$1,052,100</b>	<b>\$908,510</b>	<b>\$1,054,103</b>	<b>\$1,054,103</b>	<b>\$2,003</b>

## Unit Description

The Vision Unit is a component of the Benefit Programs Fund that contains revenue and expenditures related to the County's self-insured vision program. Contributions are calculated on a cost recovery basis through charges allocated to County departments, as well as employee contributions, based on utilization and benefit design. A given

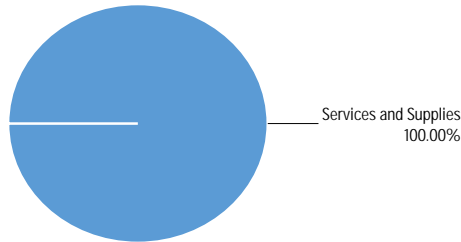
department's allocation may change from year to year due to changes in number of employees and cost of benefits.

Whenever there is excess revenue in a specific fiscal year, it is kept in the Benefit Programs Fund to be used in future years when expenditures exceed revenue.

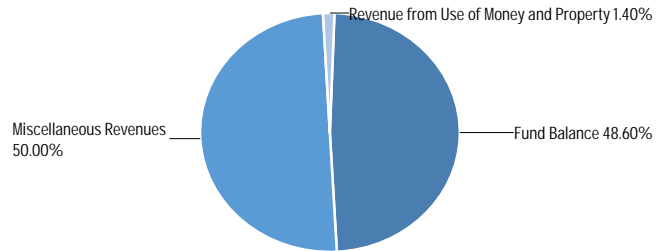
# Employee Assistance Program

(Budget Unit 8415—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$117,445	\$104,004	\$103,032	\$106,920	\$106,920	\$2,916
<b>Subtotal</b>	<b>\$117,445</b>	<b>\$104,004</b>	<b>\$103,032</b>	<b>\$106,920</b>	<b>\$106,920</b>	<b>\$2,916</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$3,604	\$4,800	\$1,673	\$1,500	\$1,500	\$(3,300)
Miscellaneous Revenues	\$107,338	\$104,004	\$111,518	\$53,460	\$53,460	\$(50,544)
<b>Subtotal</b>	<b>\$110,942</b>	<b>\$108,804</b>	<b>\$113,191</b>	<b>\$54,960</b>	<b>\$54,960</b>	<b>\$(53,844)</b>
Fund Balance	\$6,504	\$(4,800)	\$(10,159)	\$51,960	\$51,960	\$56,760
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$117,445</b>	<b>\$104,004</b>	<b>\$103,032</b>	<b>\$106,920</b>	<b>\$106,920</b>	<b>\$2,916</b>

## Unit Description

The Employee Assistance Program (EAP) Unit is a component of the Benefit Programs Fund that contains revenue and expenditures related to the County's Employee Assistance Program. Contributions are calculated on a cost recovery basis through charges allocated to County departments based on a flat fee per employee. A given

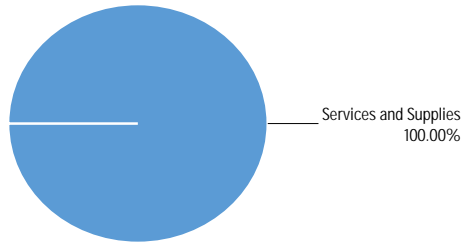
department's allocation may change from year to year due to any changes in number of employees and cost of benefits.

Whenever there is excess revenue in a specific fiscal year, it is kept in the Benefit Programs Fund to be used in future years when expenditures exceed revenue.

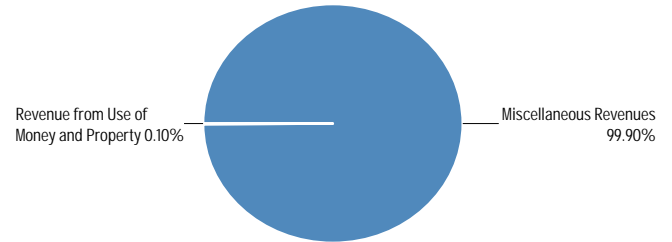
# Disability

(Budget Unit 8416—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$384,013	—	\$398,973	—	—	—
Services and Supplies	—	\$393,885	—	\$396,946	\$396,946	\$3,061
<b>Subtotal</b>	<b>\$384,013</b>	<b>\$393,885</b>	<b>\$398,973</b>	<b>\$396,946</b>	<b>\$396,946</b>	<b>\$3,061</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$1,099	\$1,500	\$444	\$400	\$400	\$(1,100)
Charges for Services	\$34	—	\$258	\$250	\$250	\$250
Miscellaneous Revenues	\$379,026	\$393,885	\$376,567	\$396,696	\$396,696	\$2,811
<b>Subtotal</b>	<b>\$380,159</b>	<b>\$395,385</b>	<b>\$377,269</b>	<b>\$397,346</b>	<b>\$397,346</b>	<b>\$1,961</b>
Fund Balance	\$3,854	\$(1,500)	\$21,704	\$(400)	\$(400)	\$1,100
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$384,013</b>	<b>\$393,885</b>	<b>\$398,973</b>	<b>\$396,946</b>	<b>\$396,946</b>	<b>\$3,061</b>

## Unit Description

The Disability Unit is a component of the Benefit Programs Fund that contains revenue and expenditures related to the County's disability (long-term and short-term) program. Contributions are calculated on a cost recovery basis through charges allocated to County departments based on a flat fee per eligible employee. A given department's

allocation may change from year to year due to any changes in number of eligible employees and cost of benefits.

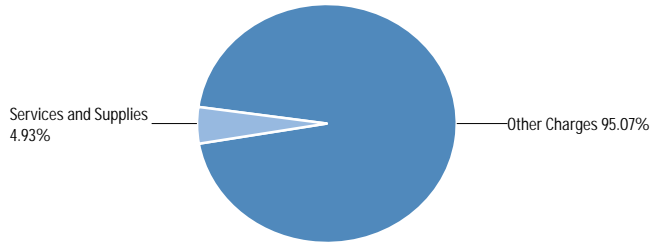
Whenever there is excess revenue in a specific fiscal year, it is kept in the Benefit Programs Fund to be used in future years when expenditures exceed revenue.



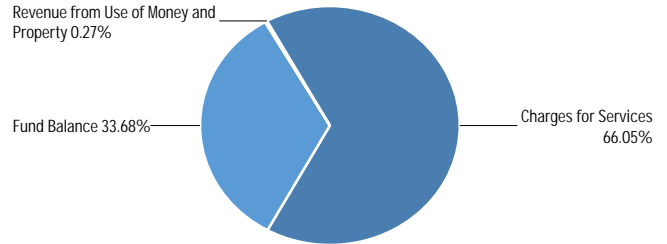
# Unemployment

(Budget Unit 8417—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$26,873	\$34,637	\$33,549	\$36,323	\$36,323	\$1,686
Other Charges	\$1,898,159	\$750,000	\$338,886	\$700,000	\$700,000	\$(50,000)
<b>Subtotal</b>	<b>\$1,925,032</b>	<b>\$784,637</b>	<b>\$372,435</b>	<b>\$736,323</b>	<b>\$736,323</b>	<b>\$(48,314)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$23,073	\$5,000	\$2,253	\$2,000	\$2,000	\$(3,000)
Charges for Services	—	\$627,522	\$313,761	\$486,323	\$486,323	\$(141,199)
Miscellaneous Revenues	\$4,300	—	—	—	—	—
<b>Subtotal</b>	<b>\$27,373</b>	<b>\$632,522</b>	<b>\$316,014</b>	<b>\$488,323</b>	<b>\$488,323</b>	<b>\$(144,199)</b>
Fund Balance	\$1,897,659	\$152,115	\$56,421	\$248,000	\$248,000	\$95,885
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$1,925,032</b>	<b>\$784,637</b>	<b>\$372,435</b>	<b>\$736,323</b>	<b>\$736,323</b>	<b>\$(48,314)</b>

## Unit Description

The Unemployment Unit is a component of the Benefit Programs Fund that contains revenue and expenditures related to the County's Unemployment Insurance. Contributions are calculated on a cost recovery basis through charges allocated to County departments based on employee count. A given department's allocation may

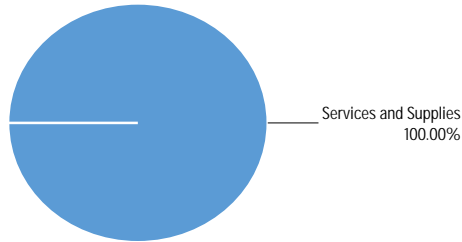
change from year to year due to any changes in number of employees and cost of benefits.

Whenever there is excess revenue in a specific fiscal year, it is kept in the Benefit Programs Fund to be used in future years when expenditures exceed revenue.

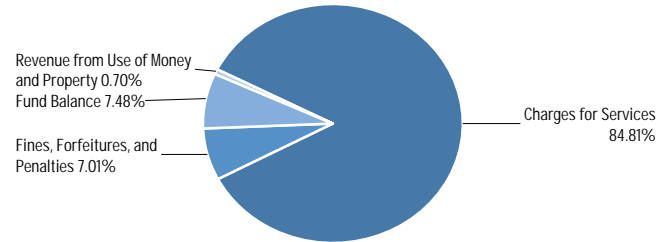
# Misc Benefits

(Budget Unit 8418—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$674,146	\$944,329	\$930,659	\$427,937	\$427,937	\$(516,392)
Other Charges	\$56,972	\$33,388	\$33,388	—	—	\$(33,388)
<b>Subtotal</b>	<b>\$731,118</b>	<b>\$977,717</b>	<b>\$964,047</b>	<b>\$427,937</b>	<b>\$427,937</b>	<b>\$(549,780)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$29,338	—	\$25,000	\$30,000	\$30,000	\$30,000
Revenue from Use of Money & Property	\$11,507	\$15,000	\$3,575	\$3,000	\$3,000	\$(12,000)
Charges for Services	\$200,552	\$585,788	\$585,787	\$362,937	\$362,937	\$(222,851)
Miscellaneous Revenues	—	\$100,000	—	—	—	\$(100,000)
<b>Subtotal</b>	<b>\$241,397</b>	<b>\$700,788</b>	<b>\$614,362</b>	<b>\$395,937</b>	<b>\$395,937</b>	<b>\$(304,851)</b>
Fund Balance	\$489,721	\$276,929	\$349,685	\$32,000	\$32,000	\$(244,929)
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$731,118</b>	<b>\$977,717</b>	<b>\$964,047</b>	<b>\$427,937</b>	<b>\$427,937</b>	<b>\$(549,780)</b>

## Unit Description

The Miscellaneous Benefits Unit is a component of the Benefit Programs Fund that contains revenue and expenses related to other miscellaneous benefit programs such as the Flexible Spending Account, Dependent Care Assistance Program, Voluntary Benefit Options, and health insurance administration fees. Contributions are calculated on a cost recovery basis through charges allocated to

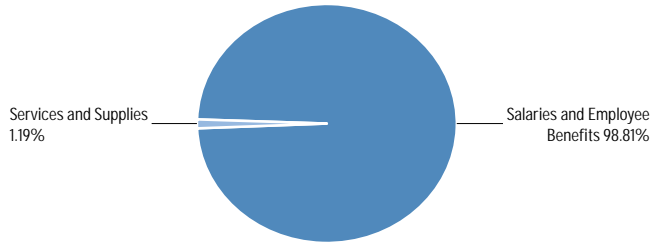
County departments based on employee count. A given department's allocation may change from year to year due to changes in number of employees and cost of benefits administration.

Whenever there is excess revenue in a specific fiscal year, it is kept in the Benefit Programs Fund to be used in future years when expenditures exceed revenue.

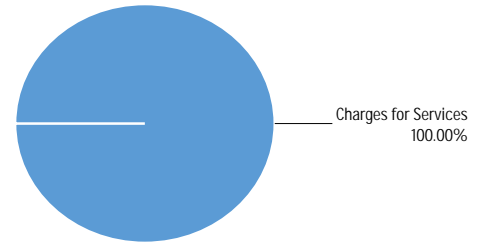
# Other Post-Employment Benefits

(Budget Unit 8419—Fund 477—Appropriation Unit HRD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,188,000	\$4,644,000	\$4,644,000	\$4,876,000	\$4,876,000	\$232,000
Services and Supplies	\$29,798	\$56,563	\$56,872	\$58,907	\$58,907	\$2,344
<b>Subtotal</b>	<b>\$5,217,798</b>	<b>\$4,700,563</b>	<b>\$4,700,872</b>	<b>\$4,934,907</b>	<b>\$4,934,907</b>	<b>\$234,344</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$1,284	\$2,000	\$1,183	\$1,000	\$1,000	\$(1,000)
Charges for Services	\$5,236,004	\$4,693,449	\$4,693,450	\$4,934,907	\$4,934,907	\$241,458
<b>Subtotal</b>	<b>\$5,237,288</b>	<b>\$4,695,449</b>	<b>\$4,694,633</b>	<b>\$4,935,907</b>	<b>\$4,935,907</b>	<b>\$240,458</b>
Fund Balance	\$(19,490)	\$5,114	\$6,239	\$(1,000)	\$(1,000)	\$(6,114)
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$5,217,798</b>	<b>\$4,700,563</b>	<b>\$4,700,872</b>	<b>\$4,934,907</b>	<b>\$4,934,907</b>	<b>\$234,344</b>

## Unit Description

The Other Post-Employment Benefits (OPEB) unit is a component of the Benefit Programs Fund that contains revenue and expenses related to OPEB. The County's OPEB are limited to the State mandated amount that the County pays for retirees' health care, including payments for current retirees and Board of Supervisors' authorized pre-funding of benefit costs for future retirees. Biennial actuarial

analyses are performed which determine the County's annual contribution. This amount is charged to County departments based on employee count and transmitted to the California Employers' Retirement Benefit Trust for investment purposes.

Whenever there is excess revenue in a specific fiscal year, it is contributed to the California Employers' Retirement Benefit Trust as an additional contribution.

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# Civil Rights Office

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## Department Overview:

The Civil Rights Office (CRO) ensures the County follows federal and State civil rights laws that promote equal employment opportunities and services for its employees and residents and a culture free from harassment and discrimination. CRO strives to create a diverse and inclusive culture where all are treated equally and with respect.

Efforts include training the workforce, advising County departments on diversity, equity, and inclusion tools, and enforcing Titles VI and VII of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, the California Fair Employment and Housing Act, the County of Monterey nondiscrimination ordinances and related policies, and the County of Monterey Equal Opportunity Plan (EOP).

## Programs and Functions:

The Civil Rights Office develops and provides two mandatory trainings - the State-mandated Harassment and Discrimination Prevention (HDP) training and the Civil Rights training (CRT). The Office advises departments on applying equal opportunity law, developing and using equitable tools to support fair recruitment efforts, community engagement, and workplace diversity, equity, and inclusion practices in their operations. CRO also reviews and resolves complaints of unlawful discrimination, harassment, and retaliation, in violation of federal and State civil rights statutes. In addition to handling issues of equity, diversity, and inclusion internally, the Civil Rights Office also reviews the same issues related to Monterey County residents, as established by Title VI of the Civil Rights Act of 1964. In that role, the Department acts as a conduit to help residents address discrimination issues in the provision of County services and ensure equitable access to services.

## Department's Contribution to Monterey County's Strategic Initiatives:

### ADMINISTRATION

Administration of the County's Equal Opportunity Plan and Title VI Implementation Plan, the implementation of mandatory HDP and CRT training, and the handling of complaints of unlawful discrimination, harassment, and retaliation.

### HEALTH AND HUMAN SERVICES

Provide training that seeks to improve and maintain work satisfaction at a high level by creating a more respectful and inclusive workplace culture free from harassment, discrimination, and abusive conduct.

### INFRASTRUCTURE

Supports departments tasked with planning and developing physical infrastructure by focusing on fairness and equitable access to infrastructure, including County facility compliance with the Americans with Disabilities Act.

### PUBLIC SAFETY

Support the County's public safety branches to achieve their goals, while interacting with the public, of creating a safe environment for people to achieve their potential, allowing businesses and communities to thrive and grow.



train



advise



enforce

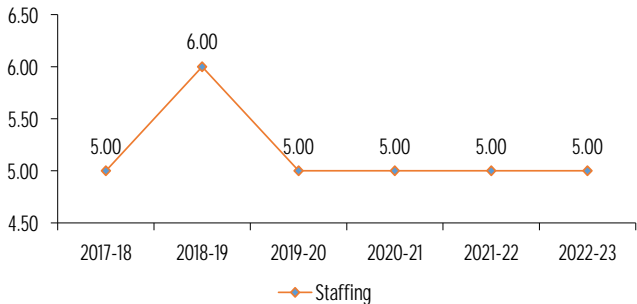


Operating Budget: \$381,261  
Positions (FTEs): 5.00

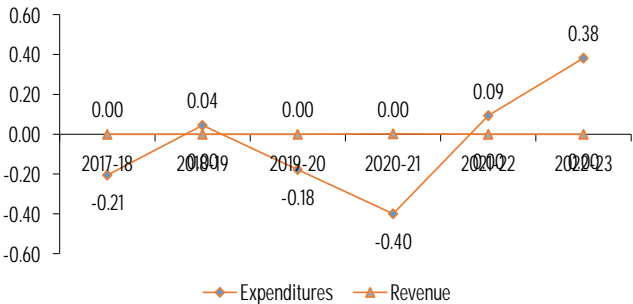
Juan P. Rodriguez  
Civil Rights Officer

Civil Rights Office

**Staffing Trends**



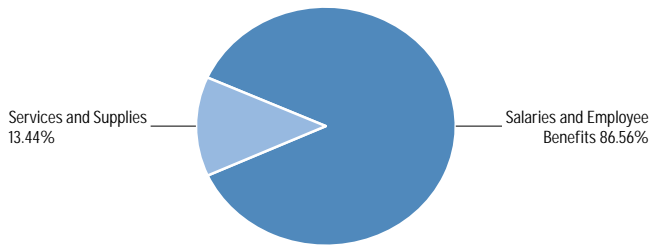
**Expenditure/Revenue History (in millions)**



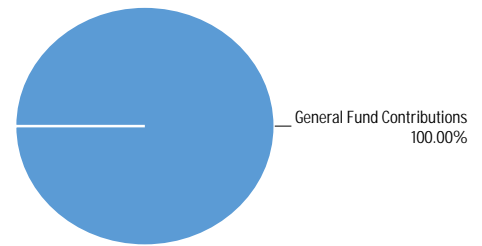
The Civil Rights Office helps the County respect civil rights, provide equal opportunity for all, and pursue equity in all operations by developing culture of diversity and inclusion.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Percent of County non-management employees completing the Harassment and Discrimination Prevention training requirement. Target = 75%	84%	92%	82%
Percent of County management employees completing the Harassment and Discrimination Prevention training requirement. Target = 75%	87%	92%	74%
Percent of County non-management employees completing the Civil Rights training requirement. Target = 50%	48%	73%	38%
Percent of County management employees completing the Civil Rights training requirement. Target = 75%	66%	36%	46%
Percent of inquiries and complaints of discrimination submitted to the Civil Rights Office processed within 90 days. Target = 75%	94%	91%	87%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$667,719	\$828,864	\$828,864	\$952,126	\$952,126	\$123,262
Services and Supplies	\$96,462	\$138,660	\$153,592	\$147,889	\$147,889	\$9,229
Other Charges	\$(1,164,820)	\$(889,746)	\$(889,746)	\$(718,754)	\$(718,754)	\$170,992
<b>Subtotal</b>	<b>\$(400,639)</b>	<b>\$77,778</b>	<b>\$92,710</b>	<b>\$381,261</b>	<b>\$381,261</b>	<b>\$303,483</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,356	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,356</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(401,996)	\$77,778	\$92,710	\$381,261	\$381,261	\$303,483
<b>Total Source of Funds</b>	<b>\$(400,639)</b>	<b>\$77,778</b>	<b>\$92,710</b>	<b>\$381,261</b>	<b>\$381,261</b>	<b>\$303,483</b>

## Summary of Recommendation

The FY 2022-22 Recommended Budget for the Civil Rights Office includes a General Fund Contribution (GFC) of \$381,261 and a \$718,754 Countywide Cost Plan (COWCAP) credit to support the Department's costs of \$1,100,015. This is a GFC increase of \$303,483 from the current year adopted budget due to increased salary and benefit costs and the reallocation of an Associate Equal Opportunity Analyst position to a Senior Equal Opportunity Analyst, as well as a reduction in COWCAP credit as compared to the prior year.

## Budget Impacts

The Recommended Budget maintains basic service levels with the following augmentations to offset the impact of COWCAP and rising staffing costs: \$171,855 to fund the existing Senior Equal Opportunity Analyst position that will support CRO functions and the County's Racial Equity Action Plan and Governing for Racial Equity initiatives; \$15,000 for interns to support the development and facilitation of mandated training services and the County's Equal Opportunity Plan. The Civil Rights Office will continue to work with other County departments and sister agencies to identify shared resources to lessen budget impacts.

## Prior Year Accomplishments

Despite being a small office, the Civil Rights Office, in partnership with other County departments, provided the Civil Rights Training, which advances the Board of Supervisors' effort to promote diversity, equity, and inclusion in Monterey County. The training, specifically developed for our workforce, highlights implicit bias and inequities in our community. It shows a way for County government to be part of the solution. This fiscal year, our Office developed an updated version of these live Zoom trainings for all County employees to expand conversations around equity, cultural competency, and cultural humility frameworks. Our office also developed and debuted a self-paced online version of this training for non-supervisors/non-managers that will provide opportunities to expand the modality of conversations around equity and inclusion within community partnerships.

The CRO launched Employee Resource Groups (ERGs), also known as affinity groups. In addition to promoting diversity, these groups advance inclusion, helping employees feel like they are valued and contributing members of the workforce. The County chartered its first LGBTQ+ ERG (LGBTQ+ Professionals) and is continuing to work with County employees to promote awareness and charter future groups.

The Office continues to partner with the County's Probation Department to provide training to youth in Juvenile Hall and the Youth Center related to civil rights, diversity, equity, and inclusion.

These sessions are well received by attendees, including Probation Department staff. In addition, CRO is working with local cities, non-profits, agencies, and other quasi- and non-governmental organizations to facilitate trainings that align with the County's goal to promote diversity, equity, and inclusion efforts in the community.

A change in State law mandates that employers train all employees every two years on prevention of harassment and discrimination, as required by Government Code Section 12950.1 et seq. The Civil Rights Office helped the County exceed its training compliance goal of 75% by seven percentage points. Currently, the County has an overall compliance rate of 82% for all County employees.

## Budget Year Goals

Train County departments on developing and maintaining a department-level equal opportunity plan, which now includes Title VI and Title VII of the Civil Rights Act of 1964 components.

Continue to assist the Equal Opportunity and Civil Rights Advisory Commission in monitoring annual departmental Equal Opportunity Plans.

Continue to provide Harassment and Discrimination Prevention (HDP) training countywide and implement a structure that allows departments to track compliance throughout the year.

Provide a self-paced version of the Civil Rights training to the County workforce, integrating principles of governing for racial equity, implicit bias, cultural competence and humility, and local civil rights history, and continually review and revise the training to assist County employees in serving our community.

Continue to provide civil rights training to community partners, such as government agencies, non-profits, and other non-governmental agencies.

Continue to provide customized training to departments on cultural competency, cultural humility, and equity issues.

Continue to provide timely, unbiased, and informed support and investigations to employees and the public.

Continue to provide conflict resolution alternatives outside of the complaint process, as allowed by federal and State laws and County ordinances and policies.

## Pending Issues

There are no pending issues.

## Policy Considerations

As of January 2021, in addition to all County supervisors and managers, Government Code Sections 12950 and 12950.1 now require that employers provide harassment and discrimination prevention training to all employees every two years. This mandate increased the training requirement significantly.

The 2020 election saw the defeat of Proposition 16. This proposition would have repealed Proposition 209 Affirmative Action Amendment passed in 1996, which prohibits affirmative action policies in employment. While this might make it more difficult for the County to reach its diversity, equity, and inclusion goals, it provides the Civil Rights Office with the opportunity to find creative solutions and work collaboratively with other departments, agencies, and non-governmental organizations to meet these goals.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Civil Rights Office (CRO001)	(400,639)	77,778	92,710	381,261	381,261	303,483	001	8505
<b>Subtotal</b>	<b>\$(400,639)</b>	<b>\$77,778</b>	<b>\$92,710</b>	<b>\$381,261</b>	<b>\$381,261</b>	<b>\$303,483</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
14B25	EQUAL OPPORTUNITY OFFICER	1.00	1.00	1.00	0.00
14B47	ASSOCIATE EQUAL OPPORTUNITY ANALYST	2.00	2.00	1.00	(1.00)
14B49	SENIOR EQUAL OPPORTUNITY ANALYST	1.00	1.00	2.00	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
	<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>

## Augmentation Request

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1080	1080-8505-001-AUG1	Status Quo Vacant Sr Equal Opp Analyst	Status Quo Vacant Position	171,855	1.00	171,855	1.00
1080	1080-8505-001-AUG2	Status Quo Filled Internships	Status Quo Other	15,000	-	15,000	-
		<b>Grand Total:</b>		<b>\$186,855</b>	<b>1.0</b>	<b>\$186,855</b>	<b>1.00</b>

# Auditor-Controller

## Departmental Overview:

The Office of the Auditor-Controller is an elected office in the Executive Branch of the Monterey County Government. The mandated duties of the position are performed under legal authority set forth in the California Government Code, the Revenue and Taxation Code, and the Monterey County Code, and in accordance with uniform Generally Accepted Accounting Principles (GAAP) and other authoritative bodies on a State and National level. The Auditor-Controller is the County's Chief Accounting Officer and exercises general supervision over accounting forms and methods of organization for County departments and districts under the control of the Board of Supervisors and, districts whose funds are maintained in the County Treasury.

Other responsibilities include disbursement of County funds in Treasury, budgetary control, debt payment administration, compilation and publication of the County's financial statements, cost allocation plan, maintenance of tax rolls, tax rate calculations, apportionment of property tax, payroll preparation, disbursement and maintenance of financial records, and payment of all claims against the County. The Board of Supervisors may assign additional responsibilities.

## Programs and Functions:

The Office of the Auditor-Controller consists of five divisions: Auditor-Controller (Administration), Disbursements, General Accounting, Internal Audit, and Systems Management. The Administration Division is responsible for strategic planning, policy guidance and facilitating office environments. The Disbursements Division oversees Accounts Payable, Payroll and Property Tax. The General Accounting Division provides support and financial oversight via the County's official system of record, adhering to policies, procedures, and processes in accordance with GAAP, County policies and State and Federal guidelines. The Internal Audit Division is responsible for executing audit programs for County departments, special districts, and other agencies. The Systems Management Division maintains the official financial system record for the County.

In addition, the Auditor-Controller performs (non-departmental) functions such as Public Improvement Corporation (PIC) Debt Service; management of consultant service contracts that monitor County's sales tax revenue; preparing reimbursement claims for cost of County's programs mandated by the State; and annual audits.

## Department's Contributions to Monterey County's Strategic Initiatives:

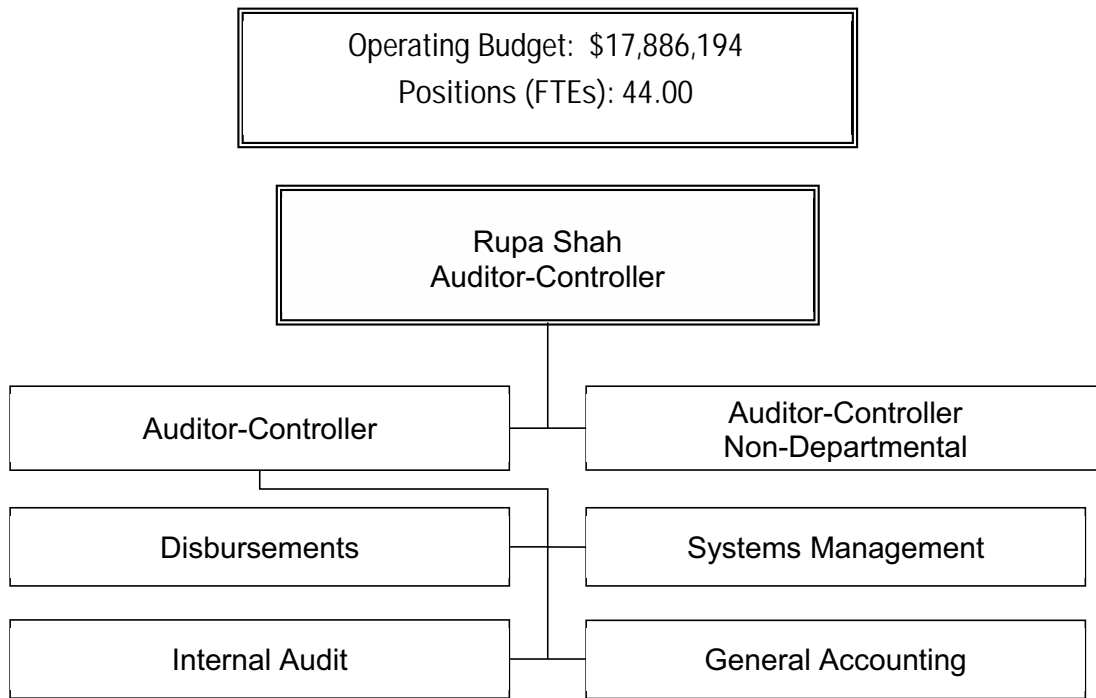
### ADMINISTRATION

The Office of the Auditor-Controller promotes an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability and transparency which includes budget control and control over the official system of record. This commitment is reflected in this Office's Strategic Plan and the Government Finance Officers Association (GFOA) award winning Annual Comprehensive Financial Report (ACFR).

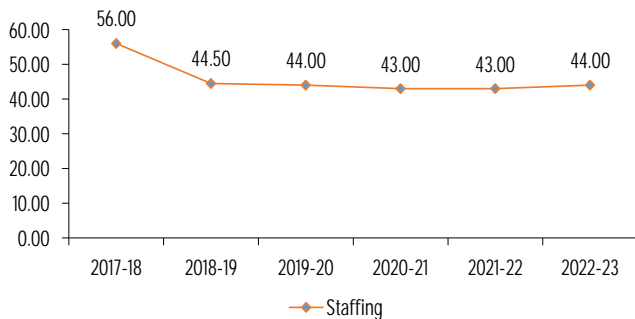


Auditor-Controller

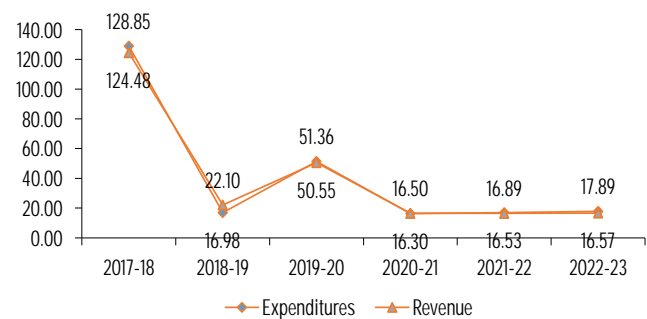




### Staffing Trends



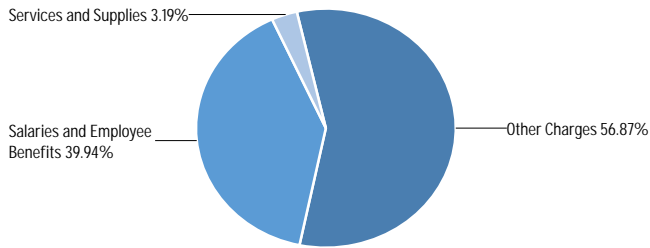
### Expenditure/Revenue History (in millions)



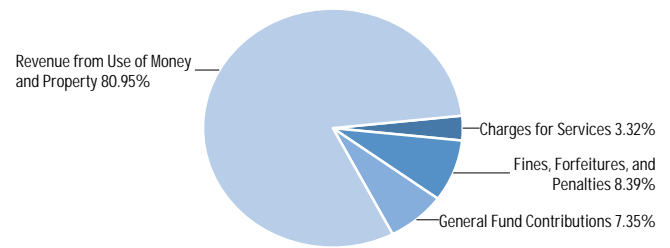
The Office of the Auditor-Controller performs local, State and federally mandated duties, promotes an organization that practices efficient and effective resource management, and is recognized for accountability and transparency.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of claims paid by electronic payments. Target = 884	865	1,561	987
Percentage of Direct Deposits to banks. Target = 100%.	94%	95%	95%
Standardize pay practices. Target = reduce the number of pay, leave, deduction and benefit events based on MOU.	120,750	100,271	98,276

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,885,648	\$6,585,900	\$5,749,539	\$7,144,140	\$7,144,140	\$558,240
Services and Supplies	\$552,448	\$569,222	\$671,684	\$769,679	\$569,679	\$457
Other Charges	\$9,860,415	\$10,518,330	\$10,473,230	\$10,172,375	\$10,172,375	\$(345,955)
Capital Assets	\$2,979	—	—	—	—	—
<b>Subtotal</b>	<b>\$16,301,489</b>	<b>\$17,673,452</b>	<b>\$16,894,453</b>	<b>\$18,086,194</b>	<b>\$17,886,194</b>	<b>\$212,742</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	—	—	\$1,500,000	\$1,500,000	\$1,500,000
Revenue from Use of Money & Property	\$7,008,816	\$16,001,900	\$16,001,900	\$14,478,525	\$14,478,525	\$(1,523,375)
Charges for Services	\$598,344	\$514,653	\$529,082	\$593,371	\$593,371	\$78,718
Miscellaneous Revenues	\$16,251	—	—	—	—	—
Other Financing Sources	\$8,879,083	—	—	—	—	—
<b>Subtotal</b>	<b>\$16,502,494</b>	<b>\$16,516,553</b>	<b>\$16,530,982</b>	<b>\$16,571,896</b>	<b>\$16,571,896</b>	<b>\$55,343</b>
Fund Balance	\$9,350	—	—	—	—	—
General Fund Contributions	\$(210,355)	\$1,156,899	\$363,471	\$1,514,298	\$1,314,298	\$157,399
<b>Total Source of Funds</b>	<b>\$16,301,489</b>	<b>\$17,673,452</b>	<b>\$16,894,453</b>	<b>\$18,086,194</b>	<b>\$17,886,194</b>	<b>\$212,742</b>

## Summary of Recommendation

The Fiscal Year (FY) 2022-23 Recommended Budget for the Office of the Auditor-Controller is \$17,886,194, financed by \$16,571,896 in revenue and a General Fund Contribution (GFC) of \$1,314,298. Expenditures increased by \$212,742 mainly due cost increases in negotiated salaries, Public Employee Retirement (PERS), supplemental pension contributions, and employee health insurance, offset by an increase in the Countywide Cost Allocation Plan (COWCAP) credit.

## Budget Impacts

The Recommended Budget includes augmentations for restoration of 1.0 full-time equivalent (FTE) vacant Accountant Auditor III (\$153,995), and 1.0 (FTE) vacant Departmental Information System Manager II (\$202,535).

## Prior Year Accomplishments

Met with department timekeepers and benefit coordinators via Zoom. Recorded Zoom meetings were sent to attendees for reference and training.

All special assessments were loaded and balanced, tax rates approved by the Board of Supervisors, and all 2021-22 tax information updated in Megabyte.

Secured extension was successfully run mid-September and secured property tax bills were created.

The FY 2021-22 Tax Rate Book was prepared and published on the Auditor-Controller's website in October 2021.

Property tax apportionments were successfully calculated and distributed on December 21, 2021.

The Annual Comprehensive Financial Report (ACFR) for FY 2020-21 was posted to the Auditor-Controller's website on March 28, 2022.

Applied for the Award for Excellence in Financial Reporting from Government Finance Officers Association (GFOA). Received the GFOA Award for Excellence in Financial Reporting for the FY 2019-20 ACFR.

Assisted with the FY 2020-21 Annual Audit and the Single Audit conducted by the independent auditing firm. Due to the COVID-19 pandemic, the Single Audit issuance is delayed by audited County departments.

Prepared and submitted the State Financial Transactions report for the County and special districts for FY 2020-21 by January 31, 2022.

Prepared and submitted the Countywide Cost Allocation Plan (COWCAP) for use in FY 2022-23 by December 31, 2021.

Adopted Budget book published December 13, 2021.

Developed and facilitated ERP Security and Workflow Overview via Zoom. Shared training overview and Access Control Matrix with participants.

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### Budget Year Goals

Meet with department Timekeepers, to standardize processing of documents along with written procedures to be more efficient on processing documents.

Record Zoom meetings and post for reference and training.

By September 2022, have all special assessments loaded and balanced, tax rates approved by the Board of Supervisors, and FY 2022-23 information updated in property tax system to run the secured extension process for creating the secured property tax roll.

By December 31, 2022, calculate FY 2022-23 apportionment factors and compile information to complete the Tax Rate Book for FY 2022-23 and publish on Auditor-Controller's website.

Prepare the Annual Comprehensive Financial Report (ACFR) for FY 2021-22 and receive an unmodified opinion by December 31, 2022.

Apply for and receive the Award for Excellence in Financial Reporting from GFOA.

By December 31, 2022, assist with completion of the FY 2021-22 Annual Audit for the ACFR and compile the Schedule of Expenditures of Federal Awards (SEFA) for use by the external auditors for the single audit.

Prepare the State Financial Transactions report for the County and Special Districts for FY 2021-22 by January 31, 2023.

Prepare the Countywide Cost Allocation Plan (COWCAP) for use in FY 2023-24, by December 31, 2022.

Prepare the FY 2022-23 Adopted Budget book and publish on the Auditor-Controller's website by December 31, 2022.

Collaborate with County Departments in preparation for ERP Systems upgrade, including systems readiness, resources, requirements, and implementation services.

Develop and facilitate Accounting Override Management training to departments by June 1, 2023.

Collaborate with Benefits to restructure benefit policy codes to accommodate various cash-out options within bargaining units.

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### Pending Issues

The completion of the June 30, 2021 Annual Audit is pending due to the COVID-19 pandemic and an increase in programs, causing delays from County departments and external auditor review. The Single Audit submission was extended by six months beyond the normal due date.

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### Policy Considerations

There are no policy considerations.

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### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
PIC Debt Service (AUD005)	15,897,250	16,001,900	16,001,900	15,978,525	15,978,525	(23,375)	251	8007
Annual Audits (AUD002)	300	52,684	52,684	118,885	118,885	66,201	001	8010
Auditor Controller (AUD001)	(4,832,026)	(4,281,150)	(4,348,966)	(4,651,511)	(4,651,511)	(370,361)	001	8011
Disbursements (AUD001)	2,658,772	2,894,248	2,641,053	2,860,045	2,860,045	(34,203)	001	8372
Systems Management (AUD001)	959,417	959,019	888,498	1,327,655	1,327,655	368,636	001	8373
General Accounting (AUD001)	1,477,584	1,737,375	1,375,507	1,879,463	1,879,463	142,088	001	8374
Internal Audit (AUD001)	140,191	309,376	283,777	573,132	373,132	63,756	001	8375
<b>Subtotal</b>	<b>\$16,301,489</b>	<b>\$17,673,452</b>	<b>\$16,894,453</b>	<b>\$18,086,194</b>	<b>\$17,886,194</b>	<b>\$212,742</b>		

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
10B02	AUDITOR-CONTROLLER	1.00	1.00	1.00	0.00
12A02	ASSISTANT AUDITOR-CONTROLLER	1.00	1.00	1.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	0.00	0.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	0.00	1.00	1.00	0.00
14P32	ERP BUSINESS ANALYST	5.00	5.00	5.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	0.00	0.00	1.00	1.00
20B21	ACCOUNTANT AUDITOR II	1.00	1.00	1.00	0.00
20B22	ACCOUNTANT AUDITOR III	6.00	6.00	7.00	1.00
20B24	AUDITOR-CONTROLLER ANALYST I	6.00	6.00	6.00	0.00
20B25	AUDITOR-CONTROLLER ANALYST II	1.00	2.00	2.00	0.00
20B31	INTERNAL AUDITOR II	1.00	1.00	1.00	0.00
20B97	CHIEF DEPUTY AUDITOR-CONTROLLER	3.00	3.00	3.00	0.00
80J21	ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	3.00	3.00	0.00	(3.00)
80J30	ACCOUNTING TECHNICIAN	2.00	2.00	5.00	3.00
80J80	ACCOUNTS PAYABLE SUPERVISOR	1.00	1.00	0.00	(1.00)
80J96	PAYROLL TECHNICIAN-CONFIDENTIAL	7.00	6.00	6.00	0.00
80J97	SENIOR PAYROLL TECHNICIAN - CONFIDENTIAL	2.00	2.00	2.00	0.00
80J98	SUPERVISING PAYROLL COORDINATOR- CONFIDENTIAL	1.00	1.00	1.00	0.00
<b>Total</b>		<b>43.00</b>	<b>43.00</b>	<b>44.00</b>	<b>1.00</b>

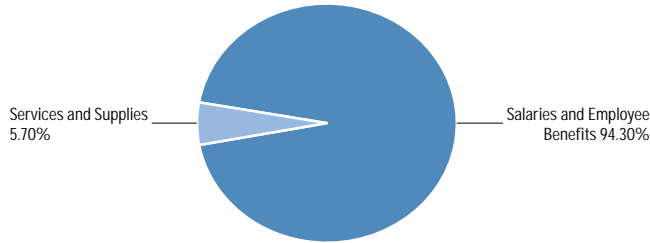
Auditor Controller

**Augmentation Request**

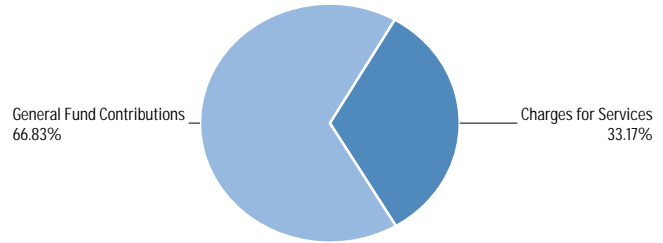
Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1110	1110-8372-001- AUG3	AUDIII	Status Quo Vacant Position	153,995	1.00	153,995	1.00
1110	1110-8373-001- AUG1	DISMII	Status Quo Vacant Position	202,595	1.00	202,595	1.00
1110	1110-8375-001- AUG2	Internal Audit Funding	New Program/Service w/ General Fund Funding	200,000	-	-	-
<b>Grand Total:</b>				<b>\$556,590</b>	<b>2.00</b>	<b>\$356,590</b>	<b>2.00</b>

# Auditor-Controller Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,885,648	\$6,585,900	\$5,749,539	\$7,144,140	\$7,144,140	\$558,240
Services and Supplies	\$450,947	\$430,487	\$487,849	\$631,794	\$431,794	\$1,307
Other Charges	\$(5,935,635)	\$(5,397,519)	\$(5,397,519)	\$(5,787,150)	\$(5,787,150)	\$(389,631)
Capital Assets	\$2,979	—	—	—	—	—
<b>Subtotal</b>	<b>\$403,939</b>	<b>\$1,618,868</b>	<b>\$839,869</b>	<b>\$1,988,784</b>	<b>\$1,788,784</b>	<b>\$169,916</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$598,344	\$514,653	\$529,082	\$593,371	\$593,371	\$78,718
Miscellaneous Revenues	\$16,251	—	—	—	—	—
<b>Subtotal</b>	<b>\$614,595</b>	<b>\$514,653</b>	<b>\$529,082</b>	<b>\$593,371</b>	<b>\$593,371</b>	<b>\$78,718</b>
General Fund Contributions	\$(210,656)	\$1,104,215	\$310,787	\$1,395,413	\$1,195,413	\$91,198
<b>Total Source of Funds</b>	<b>\$403,939</b>	<b>\$1,618,868</b>	<b>\$839,869</b>	<b>\$1,988,784</b>	<b>\$1,788,784</b>	<b>\$169,916</b>

## Description

The Office of the Auditor-Controller is organized into five divisions: Auditor-Controller (Administration), Disbursement, General Accounting, Internal Audit, and Systems Management.

## Summary of Recommendation

The Recommended Budget for the Office of the Auditor-Controller's departmental units is \$1,788,784 an increase of \$169,916 from the FY 2021-22 Adopted Budget. The increase is due to negotiated salary increases, PERS, supplemental pension contributions, and employee health insurance costs, offset by an increase of the Countywide Cost Allocation Plan (COWCAP) credit.

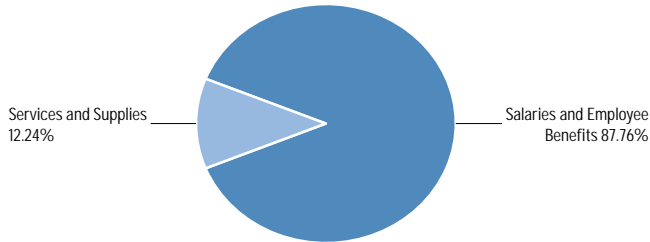
## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Auditor Controller (AUD001)	(4,832,026)	(4,281,150)	(4,348,966)	(4,651,511)	(4,651,511)	(370,361)	001	8011
Disbursements (AUD001)	2,658,772	2,894,248	2,641,053	2,860,045	2,860,045	(34,203)	001	8372
Systems Management (AUD001)	959,417	959,019	888,498	1,327,655	1,327,655	368,636	001	8373
General Accounting (AUD001)	1,477,584	1,737,375	1,375,507	1,879,463	1,879,463	142,088	001	8374
Internal Audit (AUD001)	140,191	309,376	283,777	573,132	373,132	63,756	001	8375
<b>Subtotal</b>	<b>\$403,939</b>	<b>\$1,618,868</b>	<b>\$839,869</b>	<b>\$1,988,784</b>	<b>\$1,788,784</b>	<b>\$169,916</b>		

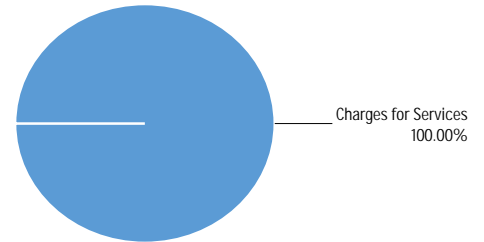
# Auditor Controller

(Budget Unit 8011—Fund 001—Appropriation Unit AUD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$868,458	\$964,096	\$889,888	\$996,678	\$996,678	\$32,582
Services and Supplies	\$232,172	\$152,273	\$158,665	\$138,961	\$138,961	\$(13,312)
Other Charges	\$(5,935,635)	\$(5,397,519)	\$(5,397,519)	\$(5,787,150)	\$(5,787,150)	\$(389,631)
Capital Assets	\$2,979	—	—	—	—	—
<b>Subtotal</b>	<b>\$(4,832,026)</b>	<b>\$(4,281,150)</b>	<b>\$(4,348,966)</b>	<b>\$(4,651,511)</b>	<b>\$(4,651,511)</b>	<b>\$(370,361)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$418,458	\$329,901	\$344,742	\$403,861	\$403,861	\$73,960
Miscellaneous Revenues	\$10,486	—	—	—	—	—
<b>Subtotal</b>	<b>\$428,944</b>	<b>\$329,901</b>	<b>\$344,742</b>	<b>\$403,861</b>	<b>\$403,861</b>	<b>\$73,960</b>
General Fund Contributions	\$(5,260,971)	\$(4,611,051)	\$(4,693,708)	\$(5,055,372)	\$(5,055,372)	\$(444,321)
<b>Total Source of Funds</b>	<b>\$(4,832,026)</b>	<b>\$(4,281,150)</b>	<b>\$(4,348,966)</b>	<b>\$(4,651,511)</b>	<b>\$(4,651,511)</b>	<b>\$(370,361)</b>

## Unit Description

Auditor-Controller (Administration) Division is responsible for Department administration, strategic planning and policy guidance. Responsibilities include: employee development, budget development and management, general administrative support services, contract development, and high level staff supervision. Administration also provides overall guidance and direction to the County's System of Record, Enterprise Resource Planning (ERP) which includes: Performance Budget, Advantage Financial and Advantage Human Resource Management (HRM), SymPro Debt and Investment, and Convey Taxport.

The Division interfaces with the cities, Monterey County Department of Education, school districts, Monterey Regional Airport District,

Monterey Regional Water Pollution Control Agency, and independent special districts including fire districts, recreation districts and regional park districts providing consultation for financing, property taxes and Successor (former Redevelopment) Agency issues.

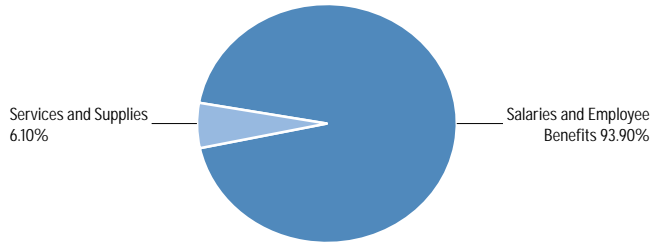
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
10B02	AUDITOR-CONTROLLER	1.00
12A02	ASSISTANT AUDITOR-CONTROLLER	1.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00
80J21	ACCOUNT CLERK	1.00
<b>Total</b>		<b>4.00</b>

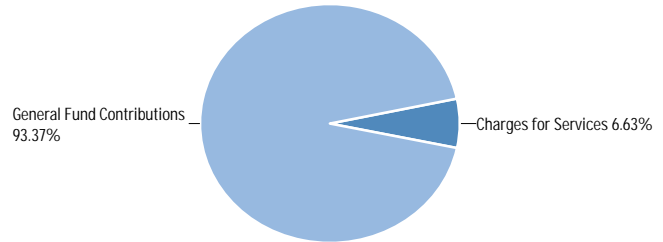
# Disbursements

(Budget Unit 8372—Fund 001—Appropriation Unit AUD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,604,226	\$2,720,535	\$2,462,194	\$2,685,621	\$2,685,621	\$(34,914)
Services and Supplies	\$54,546	\$173,713	\$178,859	\$174,424	\$174,424	\$711
<b>Subtotal</b>	<b>\$2,658,772</b>	<b>\$2,894,248</b>	<b>\$2,641,053</b>	<b>\$2,860,045</b>	<b>\$2,860,045</b>	<b>\$(34,203)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$179,886	\$184,752	\$184,340	\$189,510	\$189,510	\$4,758
Miscellaneous Revenues	\$3,116	—	—	—	—	—
<b>Subtotal</b>	<b>\$183,002</b>	<b>\$184,752</b>	<b>\$184,340</b>	<b>\$189,510</b>	<b>\$189,510</b>	<b>\$4,758</b>
General Fund Contributions	\$2,475,770	\$2,709,496	\$2,456,713	\$2,670,535	\$2,670,535	\$(38,961)
<b>Total Source of Funds</b>	<b>\$2,658,772</b>	<b>\$2,894,248</b>	<b>\$2,641,053</b>	<b>\$2,860,045</b>	<b>\$2,860,045</b>	<b>\$(34,203)</b>

## Unit Description

The Disbursements Division is responsible for Accounts Payable, Payroll and Property Tax and provides service to independent special districts.

The Accounts Payable section audits and prepares vendor payments, credit card payments and required Internal Revenue Service (IRS) and California State Franchise Tax Board report information.

The Payroll section prepares bi-weekly checks, calculates benefit and year-end tax information, reviews and processes employee reimbursement claim payments, and reconciles payroll functions. The Payroll section also calculates and reports required payroll taxes, CalPERS payments, employee benefit payments as well as annual IRS and Franchise Tax Board reports. Garnishments, liens, and levies are also processed.

The Property Tax Section is responsible for calculating property taxes and processing property tax refunds, maintaining the property tax rolls and tax allocation systems, and allocating and accounting for property tax apportionments. This section publishes the Monterey County Tax Rates book each year based on additional information provided by the County Assessor and from direct taxing entities (cities, special districts, fire districts, school districts, etc.). After property taxes are collected, this section accounts for and apportions (distributes) property taxes to the appropriate taxing entities. No property tax funds may be disbursed without the approval of the Auditor-Controller's Office.

As a result of the dissolution of redevelopment agencies in the State, the Auditor-Controller's Office has been given a variety of additional responsibilities. The Auditor-Controller administers the Redevelopment Property Tax Trust Fund for the benefit of the holders of the former redevelopment agency enforceable obligations and taxing entities that receive pass-through payments and distributions of property taxes pursuant to legislation.

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
20B21	ACCOUNTANT AUDITOR II	1.00
20B22	ACCOUNTANT AUDITOR III	3.00
20B24	AUDITOR-CONTROLLER ANALYST I	2.00
20B25	AUDITOR-CONTROLLER ANALYST II	1.00
20B97	CHIEF DEPUTY AUDITOR-CONTROLLER	1.00
80J30	ACCOUNTING TECHNICIAN	4.00
80J96	PAYROLL TECHNICIAN-CONFIDENTIAL	6.00
80J97	SENIOR PAYROLL TECHNICIAN - CONFIDENTIAL	2.00
80J98	SUPERVISING PAYROLL COORDINATOR-CONFIDENTIAL	1.00
	<b>Total</b>	<b>21.00</b>

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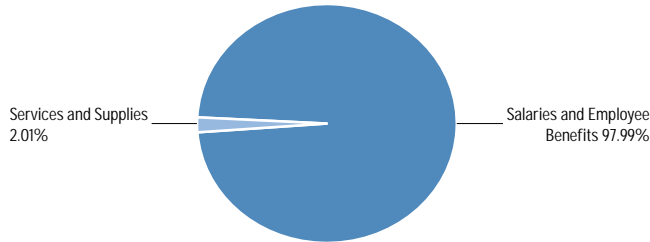
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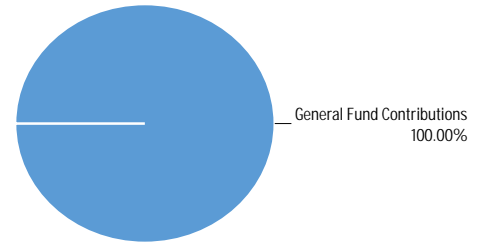
# Systems Management

(Budget Unit 8373—Fund 001—Appropriation Unit AUD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$947,817	\$928,966	\$861,058	\$1,300,988	\$1,300,988	\$372,022
Services and Supplies	\$11,600	\$30,053	\$27,440	\$26,667	\$26,667	\$(3,386)
<b>Subtotal</b>	<b>\$959,417</b>	<b>\$959,019</b>	<b>\$888,498</b>	<b>\$1,327,655</b>	<b>\$1,327,655</b>	<b>\$368,636</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,195	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,195</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$958,222	\$959,019	\$888,498	\$1,327,655	\$1,327,655	\$368,636
<b>Total Source of Funds</b>	<b>\$959,417</b>	<b>\$959,019</b>	<b>\$888,498</b>	<b>\$1,327,655</b>	<b>\$1,327,655</b>	<b>\$368,636</b>

## Unit Description

The Office of the Auditor-Controller maintains the official financial system of record of the County and is responsible for the business computer systems that support the accumulation and reporting of these official records. These systems include Megabyte Property Tax system, SymPro Debt, and the Enterprise Resource Planning (ERP) system, namely CGI Advantage, to include the following modules: Performance Budget, Advantage Financial, Advantage HRM, Vendor Self Service, Employee Self Service, InfoAdvantage reporting.

Systems Management provides procurement, development, implementation and production support for countywide and

department-administered systems in collaboration with the Information Technology Department, other agencies and vendors. Systems Management is staffed by ERP Business Analysts who provide countywide end user business solutions, assure business requirements are met and operations are effective and efficient.

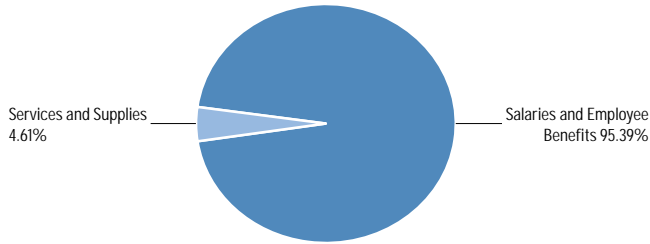
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14P32	ERP BUSINESS ANALYST	5.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00
<b>Total</b>		<b>6.00</b>

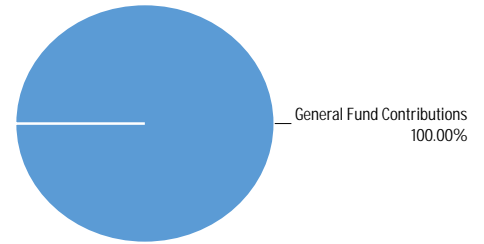
# General Accounting

(Budget Unit 8374—Fund 001—Appropriation Unit AUD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,332,907	\$1,669,053	\$1,258,672	\$1,792,797	\$1,792,797	\$123,744
Services and Supplies	\$144,678	\$68,322	\$116,835	\$86,666	\$86,666	\$18,344
<b>Subtotal</b>	<b>\$1,477,584</b>	<b>\$1,737,375</b>	<b>\$1,375,507</b>	<b>\$1,879,463</b>	<b>\$1,879,463</b>	<b>\$142,088</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,260	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,260</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$1,476,325	\$1,737,375	\$1,375,507	\$1,879,463	\$1,879,463	\$142,088
<b>Total Source of Funds</b>	<b>\$1,477,584</b>	<b>\$1,737,375</b>	<b>\$1,375,507</b>	<b>\$1,879,463</b>	<b>\$1,879,463</b>	<b>\$142,088</b>

## Unit Description

General Accounting maintains the County’s official system of record, produces, approves and enforces accounting policies, procedures and processes, ensures financial reporting in accordance with Generally Accepted Accounting Principles (GAAP), and ensures County policies and State and federal guidelines are followed. The Unit also prepares the Adopted Budget Book, enforces budgetary controls, and reconciles fixed asset activity to County inventory. General Accounting is responsible for the preparation of the Annual Comprehensive Financial Report (ACFR) and compilation of program data for the Single Audit Report in accordance with Uniform Guidance. The Unit prepares the Countywide Cost Allocation Plan (COWCAP) in accordance with Office of Management and Budget (OMB) 2 CFR Part 200, which is used to claim reimbursement of indirect costs from the federal and State governments. This Unit is also responsible for continuing debt disclosure filings for the County as well as making the debt payments for the County and school

districts. In addition, the Unit calculates GANN Limit for the County and Board of Supervisors governed special districts, prepares the State Controller Financial Transactions Reports, monitors countywide external checking accounts, coordinates Countywide Senate Bill (SB) 90 claiming activities, performs public safety accounting and reporting for Proposition 172, performs Realignment Sales Tax accounting, and monitors the County’s franchise fee collection.

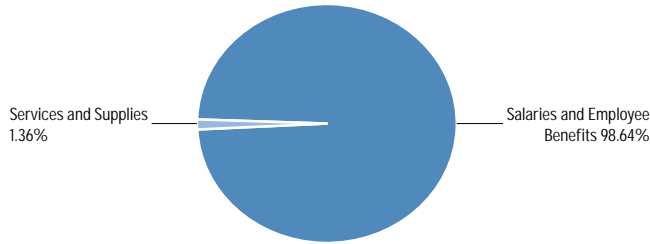
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
20B22	ACCOUNTANT AUDITOR III	4.00
20B24	AUDITOR-CONTROLLER ANALYST I	4.00
20B25	AUDITOR-CONTROLLER ANALYST II	1.00
20B97	CHIEF DEPUTY AUDITOR-CONTROLLER	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>11.00</b>

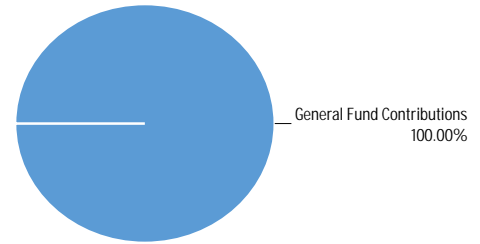
# Internal Audit

(Budget Unit 8375—Fund 001—Appropriation Unit AUD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$132,240	\$303,250	\$277,727	\$368,056	\$368,056	\$64,806
Services and Supplies	\$7,951	\$6,126	\$6,050	\$205,076	\$5,076	\$(1,050)
<b>Subtotal</b>	<b>\$140,191</b>	<b>\$309,376</b>	<b>\$283,777</b>	<b>\$573,132</b>	<b>\$373,132</b>	<b>\$63,756</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$194	—	—	—	—	—
<b>Subtotal</b>	<b>\$194</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$139,998	\$309,376	\$283,777	\$573,132	\$373,132	\$63,756
<b>Total Source of Funds</b>	<b>\$140,191</b>	<b>\$309,376</b>	<b>\$283,777</b>	<b>\$573,132</b>	<b>\$373,132</b>	<b>\$63,756</b>

## Unit Description

The Internal Audit Unit promotes efficiency and effectiveness by developing and executing audit programs designed to examine, verify, and analyze financial records, operating procedures, and systems of internal control for County departments, special districts, and other agencies. Audit reports presented to management include unbiased, objective analyses, appraisals, comments, and recommendations

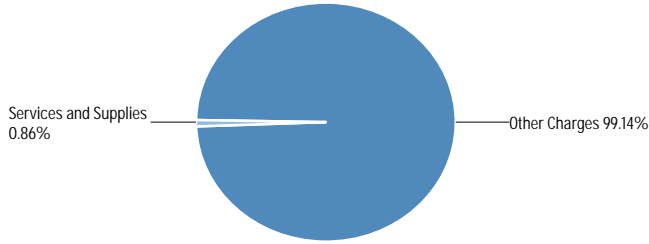
pertaining to departmental achievement of stated objectives and effectiveness of existing internal controls.

## Recommended FY 2022-23 Positions

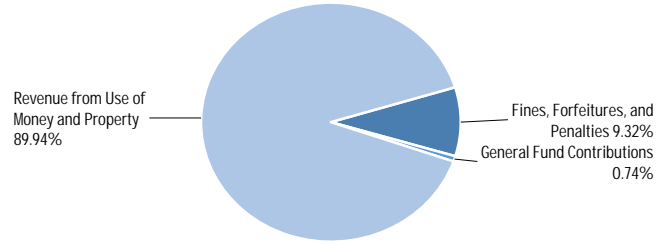
Classification Code	Classification Label	FTE
20B31	INTERNAL AUDITOR II	1.00
20B97	CHIEF DEPUTY AUDITOR-CONTROLLER	1.00
<b>Total</b>		<b>2.00</b>

# Auditor-Controller Non-Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$101,500	\$138,735	\$183,835	\$137,885	\$137,885	\$(850)
Other Charges	\$15,796,050	\$15,915,849	\$15,870,749	\$15,959,525	\$15,959,525	\$43,676
<b>Subtotal</b>	<b>\$15,897,550</b>	<b>\$16,054,584</b>	<b>\$16,054,584</b>	<b>\$16,097,410</b>	<b>\$16,097,410</b>	<b>\$42,826</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	—	—	\$1,500,000	\$1,500,000	\$1,500,000
Revenue from Use of Money & Property	\$7,008,816	\$16,001,900	\$16,001,900	\$14,478,525	\$14,478,525	\$(1,523,375)
Other Financing Sources	\$8,879,083	—	—	—	—	—
<b>Subtotal</b>	<b>\$15,887,900</b>	<b>\$16,001,900</b>	<b>\$16,001,900</b>	<b>\$15,978,525</b>	<b>\$15,978,525</b>	<b>\$(23,375)</b>
Fund Balance	\$9,350	—	—	—	—	—
General Fund Contributions	\$301	\$52,684	\$52,684	\$118,885	\$118,885	\$66,201
<b>Total Source of Funds</b>	<b>\$15,897,550</b>	<b>\$16,054,584</b>	<b>\$16,054,584</b>	<b>\$16,097,410</b>	<b>\$16,097,410</b>	<b>\$42,826</b>

## Description

The Office of the Auditor-Controller non-departmental operations includes two units: Public Improvement Corporation Debt Service, and Annual Audits.

## Summary of Recommendation

The Recommended Budget for the Auditor-Controller non-departmental operations is \$16,097,410, an increase of \$42,826 over FY 2021-22 due to a decrease in the Countywide Cost Allocation Plan (COWCAP) credit, offset by lower bond interest payments and audit costs.

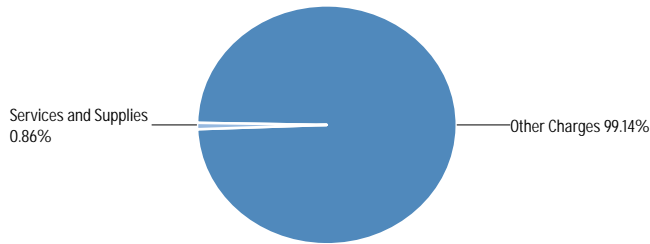
## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
PIC Debt Service (AUD005)	15,897,250	16,001,900	16,001,900	15,978,525	15,978,525	(23,375)	251	8007
Annual Audits (AUD002)	300	52,684	52,684	118,885	118,885	66,201	001	8010
<b>Subtotal</b>	<b>\$15,897,550</b>	<b>\$16,054,584</b>	<b>\$16,054,584</b>	<b>\$16,097,410</b>	<b>\$16,097,410</b>	<b>\$42,826</b>		

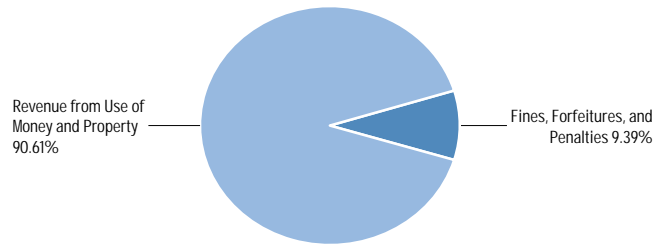
# PIC Debt Service

(Budget Unit 8007—Fund 251—Appropriation Unit AUD005)

## Source of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$4,475	\$19,000	\$19,000	\$19,000	\$19,000	—
Other Charges	\$15,892,775	\$15,982,900	\$15,982,900	\$15,959,525	\$15,959,525	\$(23,375)
<b>Subtotal</b>	<b>\$15,897,250</b>	<b>\$16,001,900</b>	<b>\$16,001,900</b>	<b>\$15,978,525</b>	<b>\$15,978,525</b>	<b>\$(23,375)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	—	—	\$1,500,000	\$1,500,000	\$1,500,000
Revenue from Use of Money & Property	\$7,008,816	\$16,001,900	\$16,001,900	\$14,478,525	\$14,478,525	\$(1,523,375)
Other Financing Sources	\$8,879,083	—	—	—	—	—
<b>Subtotal</b>	<b>\$15,887,900</b>	<b>\$16,001,900</b>	<b>\$16,001,900</b>	<b>\$15,978,525</b>	<b>\$15,978,525</b>	<b>\$(23,375)</b>
Fund Balance	\$9,350	—	—	—	—	—
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$15,897,250</b>	<b>\$16,001,900</b>	<b>\$16,001,900</b>	<b>\$15,978,525</b>	<b>\$15,978,525</b>	<b>\$(23,375)</b>

## Unit Description

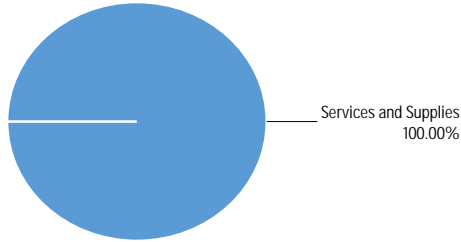
The Public Improvement Corporation (PIC) Debt Service funds debt payments and related expenses for Certificates of Participation (COPs) issued by the PIC. COPs are long-term financial

commitments whereby the County transfers title of a particular property to the PIC. The PIC then leases the facility back to the County and sells participation in the lease revenue stream to investors in the form of bonds.

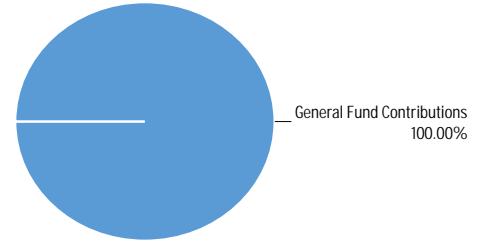
# Annual Audits

(Budget Unit 8010—Fund 001—Appropriation Unit AUD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$97,025	\$119,735	\$164,835	\$118,885	\$118,885	\$(850)
Other Charges	\$(96,725)	\$(67,051)	\$(112,151)	—	—	\$67,051
<b>Subtotal</b>	<b>\$300</b>	<b>\$52,684</b>	<b>\$52,684</b>	<b>\$118,885</b>	<b>\$118,885</b>	<b>\$66,201</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$300	\$52,684	\$52,684	\$118,885	\$118,885	\$66,201
<b>Total Source of Funds</b>	<b>\$300</b>	<b>\$52,684</b>	<b>\$52,684</b>	<b>\$118,885</b>	<b>\$118,885</b>	<b>\$66,201</b>

## Unit Description

Annual Audits includes funding for the Sales and Use Tax audit, SB 90 State Mandate claiming services, and contracted audits required by the Auditor-Controller. The Sales and Use Tax audit identifies and recovers sales and use tax allocation errors, helps maximize tax

revenues from specific projects and business situations, and provides ongoing data, analyses, and staff expertise to support fiscal planning and economic development. State law (SB 90) provides for reimbursement of costs incurred by local agencies for various State-mandated services.



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# Treasurer-Tax Collector

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## Departmental Overview:

The Treasurer-Tax Collector serves the residents of Monterey County and public agencies by protecting the public trust through the delivery of valuable professional and innovative services in the collection of property taxes, other County taxes, fines and fees, and through the implementation and oversight of banking and investment services.

## Programs and Functions:

California Government Code Section 27000 directs the Treasurer-Tax Collector, who is elected at large by the voters of Monterey County and serves as a department head within the County organization. The Department of the Treasurer-Tax Collector includes 49 staff members dedicated to performing the duties of the three divisional units: Property Tax, Revenue Division, and Treasury.

**Property Tax** - Administration and enforcement of State law and County Code providing for collection of all property taxes on behalf of the County, all school districts, cities, special districts, community service districts and libraries throughout Monterey County. The Property Tax Division also collects transient occupancy taxes (TOT) and commercial cannabis business taxes from related businesses in unincorporated areas of the County and administers the County's Business License Ordinance, including requirements for the issuance, annual review, and renewal of business licenses for unincorporated area permitted cannabis operations. These activities historically provide the County's largest sources of annual discretionary revenues, supporting the ability to achieve a balanced budget that sustains core services and efficiently allocates resources to address local priorities and Board established strategic initiatives.

**Revenue Division** - In-house collection services for various operating departments, including Probation, Public Defender, and Sheriff. The bulk of the Revenue Division's activities involve the billing and collection of court-ordered fines and fees through agreement with the local Superior Court of California, which provides for the Division to recover its costs from a portion of funds collected.

**Treasury** - Safeguards and prudently invests all deposits for the County, all school districts, and numerous special districts in Monterey County. Treasury responsibility includes oversight and management of a pooled portfolio that provides for the safety and liquidity of all cash assets.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ADMINISTRATION

The Treasurer-Tax Collector is committed to efficient and effective resource management, and is recognized for responsiveness, strong customer service orientation, accountability, and transparency. The departmental culture includes a broad focus on continual evaluation of operational functions to improve efficiency and effectiveness of County services, deliver excellent customer service, increase general fund revenue, and minimize the cost of collections.

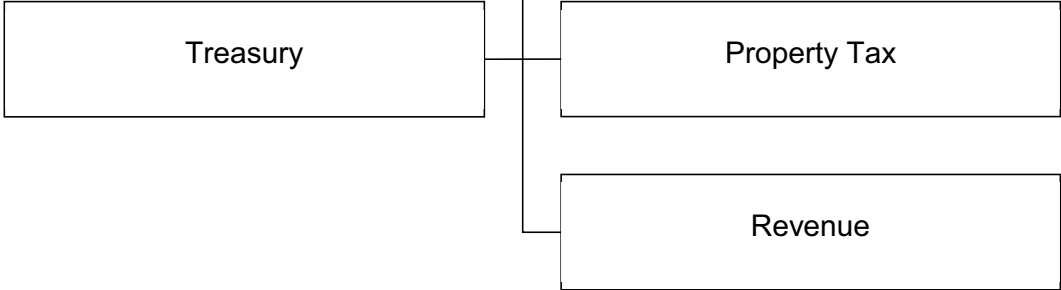


Treasurer-Tax Collector

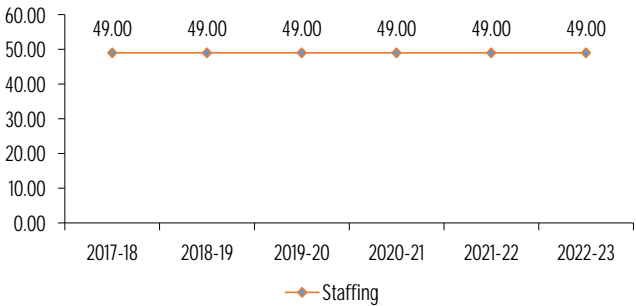


Operating Budget: \$9,514,514  
Positions (FTEs): 49.00

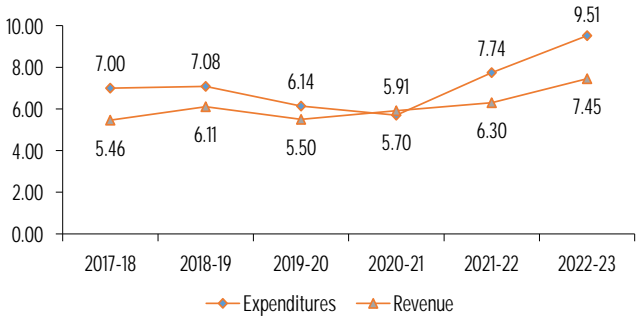
Mary Zeeb  
Treasurer-Tax Collector



**Staffing Trends**



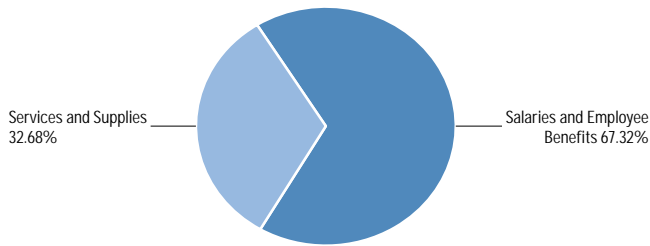
**Expenditure/Revenue History (in millions)**



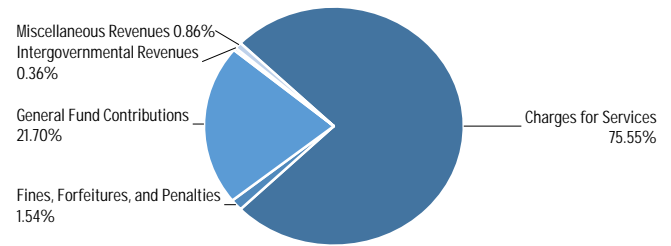
The Department tracks key performance measures to monitor the success and effectiveness of departmental activities and professional services relevant to Treasury banking and investment services, the collection of property and transient occupancy (TOT) taxes by the Tax Division, and customer service ratings related to Court ordered fines, fees, and restitution collected through the collections program.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Treasury – Percentage of invested portfolio maintaining a weighted average maturity (WAM) of two years or less. Target = 100%	100%	100%	100%
Tax – Percentage of property taxes collected – SECURED. Target (annual) = 97%	98.7%	98.9%	57.2%
Tax – Percentage of property taxes collected – UNSECURED. Target = 96%	98.0%	97.4%	96.2%
Revenue – Percentage of customers who rate services received as excellent. Target = 90%	98.6%	99.5%	98.5%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,513,777	\$6,506,532	\$5,639,208	\$7,001,216	\$7,001,216	\$494,684
Services and Supplies	\$2,683,863	\$3,282,301	\$3,362,100	\$3,399,059	\$3,399,059	\$116,758
Other Charges	\$(2,501,355)	\$(1,316,848)	\$(1,258,206)	\$(885,761)	\$(885,761)	\$431,087
Capital Assets	\$2,979	—	—	—	—	—
<b>Subtotal</b>	<b>\$5,699,263</b>	<b>\$8,471,985</b>	<b>\$7,743,102</b>	<b>\$9,514,514</b>	<b>\$9,514,514</b>	<b>\$1,042,529</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$7,029	\$6,610	\$8,110	\$6,110	\$6,110	\$(500)
Fines, Forfeitures, and Penalties	\$156,190	\$139,780	\$140,000	\$146,680	\$146,680	\$6,900
Revenue from Use of Money & Property	\$(4)	—	—	—	—	—
Intergovernmental Revenues	\$49,728	\$62,000	\$33,436	\$34,000	\$34,000	\$(28,000)
Charges for Services	\$5,621,133	\$6,788,829	\$6,041,620	\$7,183,296	\$7,183,296	\$394,467
Miscellaneous Revenues	\$79,880	\$79,267	\$75,100	\$81,480	\$81,480	\$2,213
<b>Subtotal</b>	<b>\$5,913,956</b>	<b>\$7,076,486</b>	<b>\$6,298,266</b>	<b>\$7,451,566</b>	<b>\$7,451,566</b>	<b>\$375,080</b>
General Fund Contributions	\$(214,694)	\$1,395,499	\$1,444,836	\$2,062,948	\$2,062,948	\$667,449
<b>Total Source of Funds</b>	<b>\$5,699,263</b>	<b>\$8,471,985</b>	<b>\$7,743,102</b>	<b>\$9,514,514</b>	<b>\$9,514,514</b>	<b>\$1,042,529</b>

## Summary of Recommendation

The Recommended Budget for the Treasurer-Tax Collector (TTC) is \$9,514,514 financed by estimated revenues of \$7,451,566 and General Fund Contribution (GFC) of \$2,062,948. Expenditures reflect an increase of \$1,042,529. The increase is mainly attributed to negotiated salaries, Public Employee Retirement (PERS) and supplemental pension contributions, healthcare benefits, earned annual step increases, and reduced prior year cost offsets from the Countywide Cost Allocation Plan (COWCAP). Revenue is projected to increase by \$375,080 primarily from increased cost recovery service charges for the Revenue Division and Treasury.

The Department's Recommended Budget includes an augmentation for \$31,775 supplementing increased non-discretionary salary, benefits, and indirect charges to the cannabis business tax and business license team.

## Budget Impacts

The TTC's recommended budget prioritizes retention of current staffing and existing levels of service. Costs for services and supplies have been reduced where possible to fund non-discretionary increases for salaries and benefits and internal service charges within allocated levels of available General Fund Contribution (GFC) and estimated revenues. Reductions to services and supplies expenditures particularly impact the Tax Division, which is funded almost entirely by the Department's allocation of GFC. The TTC's budget has no flexibility to fund new workload or unanticipated systems or equipment failure. The Revenue Division and approximately 80% of County Treasury responsibilities are supported through cost recovery for services provided. The TTC carefully monitors actual expenditures throughout the course of the fiscal year to minimize increased cost impacts to other public agencies that rely on TTC services, including the local Superior Courts and Treasury portfolio participants.

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## Prior Year Accomplishments

Preserved the safety of all invested assets while maintaining adequate liquidity for expenditure obligations.

Implemented online Transient Occupancy Tax (TOT) Registration Forms and TOT Property Search Feature, and initiated TOT Handbook for implementation in FY 2022-23.

Amended Monterey County Code Chapter 7.100 to include outdoor commercial cannabis tax rate, and updated website, forms, and policies to include this revision.

Initiated transfer of delinquent timeshare properties from the secured tax roll to the unsecured tax roll to increase efficiency and lower cost of collections to the department; engaged vendor for third party lockbox solution to process property tax payments in preparation for phased implementation in FY 2022-23.

Implemented procedures in response to legislative changes impacting internal operations for collection of property and commercial cannabis taxes, including waiver of penalties for FY 2021-22 second and third quarters and reduction of commercial cannabis business distribution and cultivation tax rates.

Implemented online payment option for commercial cannabis business tax and a procedure for recording liens on delinquent commercial cannabis business tax accounts.

Continued to actively review legislative actions to understand proposed new mandates and other changes impacting internal operations. Staff attended virtual training sessions and educational seminars to maintain compliance with legislative requirements.

Completed the annual discharge of accountability project to eliminate 54,000 uncollectable Superior Court accounts totaling \$18.9 million and vacated 5,609 Probation accounts totaling \$5.04 million in response to Assembly Bill (AB) 1869 requirements for counties to cease collection of administrative fees for criminal justice required services.

Researched Revenue Division case management system conversion to enable electronic fund transfer (EFT) payments and recurring payment options for automations to streamline internal processes.

Improved safety training for all staff on appropriate response to various emergency scenarios.

Maintained pandemic emergency continuity of operations without service interruption throughout FY 2021-22, ensuring timely collection, safekeeping, and sound investment of hundreds of millions of dollars critical to County functions, local cities, special districts, and schools.

Reviewed and updated procedures and protocols to the internal Telecommuting Policy and related request forms and training implemented in FY 2019-20 to maintain onsite and in person business with the public as an essential service throughout the COVID-19 pandemic; remained responsive to revised policies and requirements from the County Administrative Office, Human Resources, County Health Department, and TTC stakeholder and partner agencies.

Continued remote protocols to successfully interview job candidates and fill business-essential vacant positions and management of ongoing rotational remote and in-office staffing.

Coordinated effort of internal Human Resources with management and staff to comply with Board of Supervisors requirements for employee COVID-19 vaccinations or approval of exemptions and ensuring weekly testing and reporting for exempt employees.

Continued to conduct Zoom and Teams meetings to promote employee engagement, team building, ongoing communication, and social interaction including celebration of successes and service years.

Cross-trained staff to achieve effective succession planning and continuity of operations despite retirements and promotions.

Completed efforts to fully digitize various cash management processes and implement online payment options for multiple County departments.

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## Budget Year Goals

Preserve the safety of all invested assets while ensuring adequate liquidity to meet all expenditure obligations.

Continue to maximize opportunities to improve and fortify employee engagement as part of everyday, regular departmental activities.

Engage staff in emergency preparedness, including regular cross-training to ensure uninterrupted support of critical functions and reinforce internal commitments and requirements for Continuity of Operations Plan (COOP).

Conduct annual safety training for all staff on appropriate responses to various emergency scenarios.

Continue to identify and review digital file systems, migration of relevant records to a secured platform to back-up and preserve critical records, and to maintain employee remote work capabilities and options if normal access to the workplace facility and systems is interrupted, reinforcing COOP functions.

Deploy online Business License application and online Business Renewal application.

Implement online Business License payment provision.

Review and implement TOT Handbook to educate the public and disseminate information related to Transient Occupancy Tax collection.

Review and implement Excess Proceeds Guide and claim form for parties seeking excess proceeds following the auction of tax defaulted property.

Implement procedures in response to changes in legislation that impact internal operations for collection of property, transient occupancy, and commercial cannabis taxes.

Analyze processes and implement measures that improve efficiencies in the collection of secured real property taxes, specifically focusing on implementation of a third-party lockbox solution to process property tax payments.

In support of effective operations and best practices, the Revenue Division will continue to coordinate with the Probation Department and local Superior Court to complete required activities for discharge of accountability for uncollectible accounts.

Complete conversion of case management system to a modern product offering EFT and recurring payment options as well as increased ease of use by staff and additional automations to streamline internal processes.

Facilitate online payment opportunities for County departments to optimize efficiency of revenue collection process.

Effectively leverage additional technology and automation to increase operational efficiencies related to cash management and remote deposit.

### Pending Issues

There are no pending issues.

### Policy Considerations

There are no policy considerations.

### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Property Tax (TRE001)	2,540,245	3,114,091	2,966,915	3,105,905	3,105,905	(8,186)	001	8263
Revenue (TRE001)	3,420,512	4,173,316	3,689,460	4,503,195	4,503,195	329,879	001	8264
Treasury (TRE001)	(261,495)	1,184,578	1,086,727	1,905,414	1,905,414	720,836	001	8266
<b>Subtotal</b>	<b>\$5,699,263</b>	<b>\$8,471,985</b>	<b>\$7,743,102</b>	<b>\$9,514,514</b>	<b>\$9,514,514</b>	<b>\$1,042,529</b>		

### Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
10B06	TREASURER-TAX COLLECTOR	1.00	1.00	1.00	0.00
12A24	ASSISTANT TREASURER-TAX COLLECTOR	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	0.00
14C45	TREASURY MANAGER	1.00	1.00	0.00	(1.00)
14C47	CHIEF DEPUTY TREASURER-TAX COLLECTOR	2.00	2.00	3.00	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	0.00
16C88	BUSINESS TECHNOLOGY ANALYST III	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	2.00	2.00	2.00	0.00
20B12	ACCOUNTANT III	1.00	2.00	2.00	0.00
20B41	TREASURY OFFICER II	3.00	3.00	3.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
20B96	FINANCE SYSTEMS MANAGER	1.00	1.00	1.00	0.00
25A32	REVENUE OFFICER II	9.00	9.00	9.00	0.00
25A33	SUPERVISING REVENUE OFFICER	1.00	1.00	1.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	0.00	0.00	0.00
80J21	ACCOUNT CLERK	9.00	9.00	9.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	7.00	7.00	7.00	0.00
<b>Total</b>		<b>49.00</b>	<b>49.00</b>	<b>49.00</b>	<b>0.00</b>

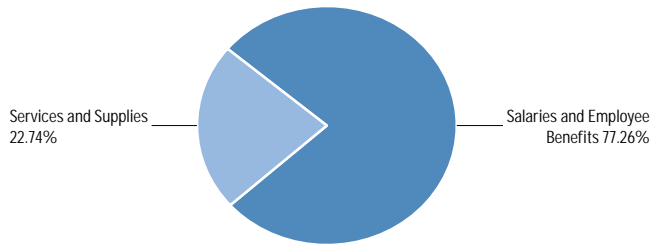
### Augmentation Request

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1170	AUG-1170-8263-001	AUG-TTC Cannabis Program Costs	Status Quo Other	31,775	-	31,775	-
<b>Grand Total:</b>				<b>\$31,775</b>	<b>-</b>	<b>\$31,775</b>	<b>-</b>

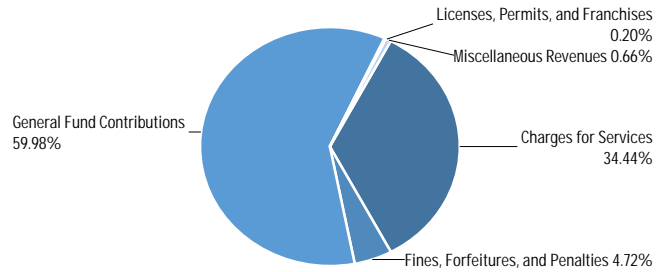
# Property Tax

(Budget Unit 8263—Fund 001—Appropriation Unit TRE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,504,672	\$2,782,965	\$2,546,664	\$2,956,663	\$2,956,663	\$173,698
Services and Supplies	\$572,386	\$951,135	\$951,199	\$870,124	\$870,124	\$(81,011)
Other Charges	\$(539,791)	\$(620,009)	\$(530,948)	\$(720,882)	\$(720,882)	\$(100,873)
Capital Assets	\$2,979	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,540,245</b>	<b>\$3,114,091</b>	<b>\$2,966,915</b>	<b>\$3,105,905</b>	<b>\$3,105,905</b>	<b>\$(8,186)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$7,029	\$6,610	\$8,110	\$6,110	\$6,110	\$(500)
Fines, Forfeitures, and Penalties	\$156,190	\$139,780	\$140,000	\$146,680	\$146,680	\$6,900
Revenue from Use of Money & Property	\$(4)	—	—	—	—	—
Charges for Services	\$1,179,895	\$1,007,993	\$1,008,000	\$1,069,564	\$1,069,564	\$61,571
Miscellaneous Revenues	\$26,570	\$19,467	\$18,000	\$20,480	\$20,480	\$1,013
<b>Subtotal</b>	<b>\$1,369,680</b>	<b>\$1,173,850</b>	<b>\$1,174,110</b>	<b>\$1,242,834</b>	<b>\$1,242,834</b>	<b>\$68,984</b>
General Fund Contributions	\$1,170,566	\$1,940,241	\$1,792,805	\$1,863,071	\$1,863,071	\$(77,170)
<b>Total Source of Funds</b>	<b>\$2,540,245</b>	<b>\$3,114,091</b>	<b>\$2,966,915</b>	<b>\$3,105,905</b>	<b>\$3,105,905</b>	<b>\$(8,186)</b>

## Unit Description

The Property Tax Division oversees the billing, collection, reporting and accounting of all real and taxable personal property. The Division is responsible for administration and enforcement of the County's Transient Occupancy Tax (TOT) and Commercial Cannabis Business Tax Ordinances, including billing and collection of taxes from all related operators in unincorporated areas of the County. Tax functions provide for collection of the largest portions of the County's General Fund general purpose (discretionary) revenue. The Property Tax Division administers and enforces the County's Business License Ordinance. The Ordinance currently requires initial issuance, annual review, and renewal of Business Licenses for all cannabis operations permitted in unincorporated areas of the County.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
10B06	TREASURER-TAX COLLECTOR	1.00
12A24	ASSISTANT TREASURER-TAX COLLECTOR	1.00
14C31	MANAGEMENT ANALYST III	2.00
14C47	CHIEF DEPUTY TREASURER-TAX COLLECTOR	1.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00
20B10	ACCOUNTANT I	1.00
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	1.00
20B95	FINANCE MANAGER I	1.00

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**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
20B96	FINANCE SYSTEMS MANAGER	1.00
80J21	ACCOUNT CLERK	2.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	4.00
	<b>Total</b>	<b>18.00</b>

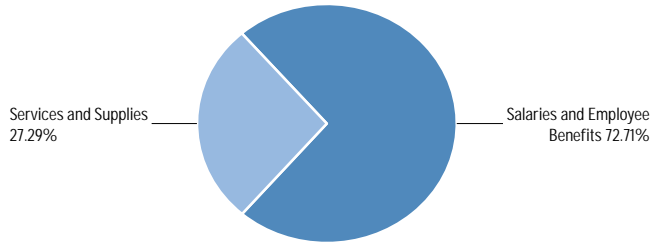
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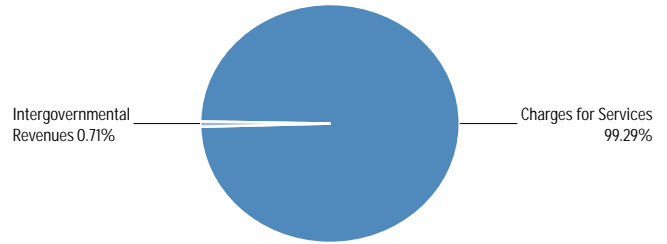
# Revenue

(Budget Unit 8264—Fund 001—Appropriation Unit TRE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,468,012	\$3,157,728	\$2,679,656	\$3,442,572	\$3,442,572	\$284,844
Services and Supplies	\$1,106,678	\$1,152,040	\$1,176,675	\$1,292,159	\$1,292,159	\$140,119
Other Charges	\$(154,178)	\$(136,452)	\$(166,871)	\$(231,536)	\$(231,536)	\$(95,084)
<b>Subtotal</b>	<b>\$3,420,512</b>	<b>\$4,173,316</b>	<b>\$3,689,460</b>	<b>\$4,503,195</b>	<b>\$4,503,195</b>	<b>\$329,879</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$49,728	\$62,000	\$33,436	\$34,000	\$34,000	\$(28,000)
Charges for Services	\$3,372,701	\$4,580,097	\$3,851,557	\$4,733,016	\$4,733,016	\$152,919
Miscellaneous Revenues	\$13,860	\$4,000	\$4,400	\$4,000	\$4,000	—
<b>Subtotal</b>	<b>\$3,436,290</b>	<b>\$4,646,097</b>	<b>\$3,889,393</b>	<b>\$4,771,016</b>	<b>\$4,771,016</b>	<b>\$124,919</b>
General Fund Contributions	\$(15,778)	\$(472,781)	\$(199,933)	\$(267,821)	\$(267,821)	\$204,960
<b>Total Source of Funds</b>	<b>\$3,420,512</b>	<b>\$4,173,316</b>	<b>\$3,689,460</b>	<b>\$4,503,195</b>	<b>\$4,503,195</b>	<b>\$329,879</b>

## Unit Description

The Revenue Division provides in-house collections services for various County operating departments that may levy fines and/or charge for their services. Departments served include Probation, Public Defender, and Sheriff, as well as the Superior Court of California, County of Monterey.

The Revenue Division's primary activities include the collection of Court-ordered debt (COD) on behalf of the local Superior Court of California. This includes collection of victim restitution, current and delinquent misdemeanor and felony fines and fees, delinquent infraction penalties, and court-ordered probation fees.

The Division participates in the State of California Comprehensive Collection Program (CCP) through a Board of Supervisors approved Memorandum of Understanding (MOU) with the Superior Court to recover Treasurer-Tax Collector departmental expenses incurred in the collection and distribution of court-ordered debt.

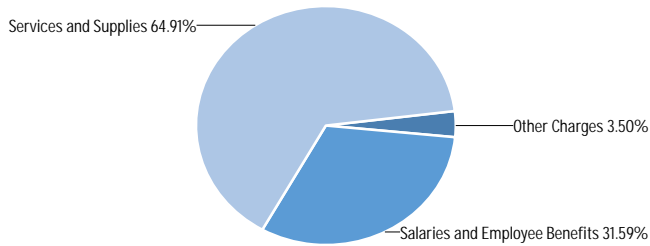
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
14C47	CHIEF DEPUTY TREASURER-TAX COLLECTOR	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00
16C88	BUSINESS TECHNOLOGY ANALYST III	1.00
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
25A32	REVENUE OFFICER II	9.00
25A33	SUPERVISING REVENUE OFFICER	1.00
80J21	ACCOUNT CLERK	7.00
80J30	ACCOUNTING TECHNICIAN	3.00
<b>Total</b>		<b>27.00</b>

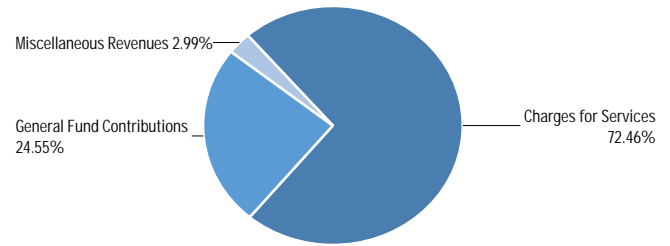
# Treasury

(Budget Unit 8266—Fund 001—Appropriation Unit TRE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$541,093	\$565,839	\$412,888	\$601,981	\$601,981	\$36,142
Services and Supplies	\$1,004,799	\$1,179,126	\$1,234,226	\$1,236,776	\$1,236,776	\$57,650
Other Charges	\$(1,807,386)	\$(560,387)	\$(560,387)	\$66,657	\$66,657	\$627,044
<b>Subtotal</b>	<b>\$(261,495)</b>	<b>\$1,184,578</b>	<b>\$1,086,727</b>	<b>\$1,905,414</b>	<b>\$1,905,414</b>	<b>\$720,836</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$1,068,537	\$1,200,739	\$1,182,063	\$1,380,716	\$1,380,716	\$179,977
Miscellaneous Revenues	\$39,450	\$55,800	\$52,700	\$57,000	\$57,000	\$1,200
<b>Subtotal</b>	<b>\$1,107,987</b>	<b>\$1,256,539</b>	<b>\$1,234,763</b>	<b>\$1,437,716</b>	<b>\$1,437,716</b>	<b>\$181,177</b>
General Fund Contributions	\$(1,369,481)	\$(71,961)	\$(148,036)	\$467,698	\$467,698	\$539,659
<b>Total Source of Funds</b>	<b>\$(261,495)</b>	<b>\$1,184,578</b>	<b>\$1,086,727</b>	<b>\$1,905,414</b>	<b>\$1,905,414</b>	<b>\$720,836</b>

## Unit Description

As an elected department head, the Treasurer-Tax Collector has legal authority vested by California Government Code Section 27000, which provides that mandated agency funds be deposited and safely kept by the Treasurer. The Treasurer-Tax Collector also serves as the ex-officio Treasurer of Monterey County's 26 school districts and various special districts and performs general banking services for the County and depository agencies. The Treasurer invests and maintains

monies deposited, but not immediately needed, by managing a pooled portfolio that provides for the safety and liquidity of all cash assets.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C47	CHIEF DEPUTY TREASURER-TAX COLLECTOR	1.00
20B41	TREASURY OFFICER II	3.00
	<b>Total</b>	<b>4.00</b>





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# Assessor-County Clerk-Recorder

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The Assessor-County Clerk-Recorder is an elected position. The Assessor's Office establishes the values on all property in Monterey County and applies all legal exemptions to qualifying properties. The current assessed value is in excess of \$76.6 billion, generating over \$800 million for local government agencies and schools.

## Programs and Functions:

The Assessor's Office calculates the values of all real and business personal property for tax purposes. Property tax is the backbone financing for counties and incorporated cities in California and accounts for approximately two-thirds of the discretionary revenue in Monterey County. It is mandated by the State Constitution that property will be assessed "ad valorem" (based on value) of land and improvements.

The operations of the County Clerk-Recorder's Office are financed almost entirely by program revenue. In addition, the County Clerk-Recorder's Office collects documentary transfer tax that generates considerable revenue for the County and other jurisdictions. The responsibilities of the County Clerk-Recorder's Office include issuing licenses and fictitious business name statements, filing statements of economic interest, filing oaths of office and notary bonds, and registering process servers. The Recorder's duties include maintenance of public records of all real property within the County and transfers of encumbrances on property. The Recorder is also responsible for recording vital statistics such as births, deaths, and marriages.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT AND ADMINISTRATION

The Office of the Assessor-County Clerk-Recorder is committed to streamlining County operations for greater accountability and efficiency of service delivery and cost savings by producing an accurate and timely assessment roll and providing quality customer service in a courteous and professional manner.



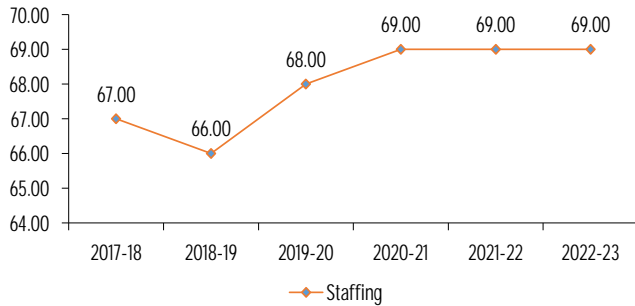
Operating Budget: \$11,030,862  
Positions (FTEs): 69.00

Stephen L. Vagnini  
Assessor-County Clerk-Recorder

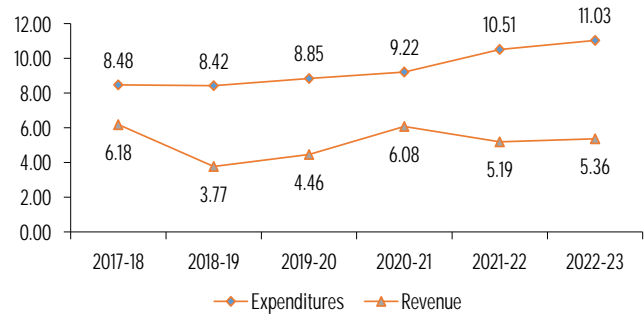
Assessor

Clerk-Recorder

### Staffing Trends



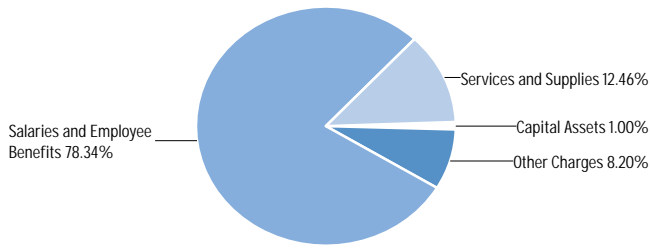
### Expenditure/Revenue History (in millions)



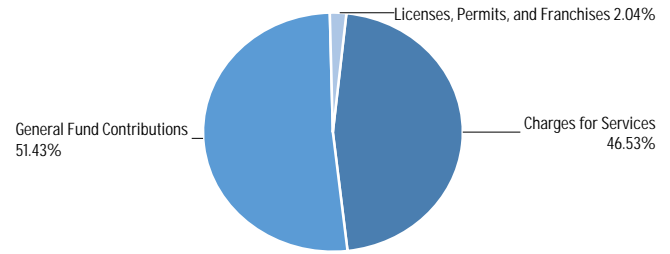
The goal of the Assessor-County Clerk-Recorder is to streamline operations for greater accountability, efficient service delivery, and cost savings by producing an accurate and timely assessment roll and providing quality customer service in a courteous and professional manner.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Percent of customers rating customer service as "Excellent." Target = 95%	98%	98%	95% (C/R) 95% (Asr)
Percent of Real Property Assessments appraised on time. Target = 100%	100%	100%	100%
Percent of Assessment Appeals reconciled within 18 months of receipt. Target = 100%	99%	100%	100%
Percent of Exemption forms processed within 7 days. Target = 100%	100%	100%	100%
Percent of recorded documents indexed the same day. Target = 100%	100%	100%	100%
Percent of documents electronically recorded.	74.0%	79.9%	86.0%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,116,569	\$8,064,243	\$8,144,194	\$8,641,352	\$8,641,352	\$577,109
Services and Supplies	\$928,004	\$1,265,091	\$1,156,198	\$1,374,772	\$1,374,772	\$109,681
Other Charges	\$1,081,119	\$1,111,364	\$1,153,240	\$904,738	\$904,738	\$(206,626)
Capital Assets	\$2,979	\$110,000	\$55,000	\$110,000	\$110,000	—
Other Financing Uses	\$89,425	—	—	—	—	—
<b>Subtotal</b>	<b>\$9,218,095</b>	<b>\$10,550,698</b>	<b>\$10,508,632</b>	<b>\$11,030,862</b>	<b>\$11,030,862</b>	<b>\$480,164</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$184,947	\$210,000	\$225,238	\$225,000	\$225,000	\$15,000
Revenue from Use of Money & Property	\$5,755	—	—	—	—	—
Intergovernmental Revenues	\$170,000	—	—	—	—	—
Charges for Services	\$5,607,896	\$4,593,541	\$4,962,012	\$5,132,351	\$5,132,351	\$538,810
Miscellaneous Revenues	\$21,386	\$1,000	\$300	\$1,000	\$1,000	—
Other Financing Sources	\$89,425	—	—	—	—	—
<b>Subtotal</b>	<b>\$6,079,409</b>	<b>\$4,804,541</b>	<b>\$5,187,550</b>	<b>\$5,358,351</b>	<b>\$5,358,351</b>	<b>\$553,810</b>
General Fund Contributions	\$3,138,687	\$5,746,157	\$5,321,082	\$5,672,511	\$5,672,511	\$(73,646)
<b>Total Source of Funds</b>	<b>\$9,218,095</b>	<b>\$10,550,698</b>	<b>\$10,508,632</b>	<b>\$11,030,862</b>	<b>\$11,030,862</b>	<b>\$480,164</b>

## Summary of Recommendation

The Recommended Budget for Assessor-County Clerk-Recorder is \$11,030,862 financed by \$5,358,351 in revenue and a General Fund Contribution (GFC) of \$5,672,511. The Recommended Budget reflects a \$480,164 increased in costs due to negotiated salaries, employee pensions, health insurance, and computer equipment, offset by a decrease in Countywide Cost Plan (COWCAP) charges. Revenue increased by \$553,810 due to an increase in recordings for the Recorder's office and tax assessments for the Assessor's office.

Fund 027 recognizes and tracks restricted revenue solely for the use of the County Clerk/Recorder for office modernization, micrographics, vital record and electronic recording delivery system expenses. The Recommended Budget includes revenue of \$400,000 off-set by matching expenditures.

## Budget Impacts

Staff workload has continued to increase with the loss of positions over the years, and Proposition 8 reviews and appeals requiring greater analysis. Workload in the Recorder's Office is also increasing due to decreased mortgage rates and the passage of Proposition 19, which changed how real property is assessed in California.

## Prior Year Accomplishments

Completed the 2021 local assessment roll on time, with a net assessed value of over \$76.6 billion. The Assessor's Office also reviewed the assessed valuation of over 7,200 properties with reduced values under the provisions of Proposition 8, Proposition 13 and Revenue and Tax Code Section 51.

As of June 2022, the County Clerk/Recorder's data was transferred from a County hosted environment to Tyler Technologies, Inc. hosted environment resulting in reduced cost savings.

As of January 2022, the Assessor’s office added Just Appraise software program to help streamline and provide more efficiency when processing recorded documents and updating ownership records.

Continued to provide quality customer service to all county taxpayers and strived for continual improvement through placement of “How Are We Doing“ survey cards at service counters. Survey cards are reviewed with management, office supervisors, and staff.

**Budget Year Goals**

By June 30, 2023, produce a completed assessment roll of residential, commercial, and industrial properties in the County of Monterey for FY 2022-23.

Develop a plan to identify and redact unlawfully restrictive covenant language from records in the Office of the County Recorder as per Section 12955(I) of the Government Code.

Grow the percentage of electronically recorded documents by 2% in the Recorder’s Office.

Continue preservation project of old real property books and map record books in the Recorder’s Office.

Maintain a status quo level in ongoing efforts to digitize paper vital record certificates for FY 2022-23.

Begin the redesigning and upgrading process of the County Clerk/Recorder lobby to provide an accommodating and efficient flow for customers.

Continue to carry out, implement and monitor the Employee Engagement Action Plan to improve working relations and communication between management and employees.

Provide quality customer service to all taxpayers as evidence by maintaining a rating of 95% positive on customer survey cards.

Communicate status of operational goals to staff on a quarterly basis.

**Pending Issues**

There are no pending issues.

**Policy Considerations**

There are no policy considerations.

**Appropriation Expenditure Detail**

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Assessor (ACR001)	6,191,206	7,424,551	7,442,551	7,731,268	7,731,268	306,717	001	8003
Clerk/Recorder (ACR002)	2,639,671	2,776,147	2,716,081	2,899,594	2,899,594	123,447	001	8004
Clerk/Recorder (ACR003)	387,218	350,000	350,000	400,000	400,000	50,000	027	8004
<b>Subtotal</b>	<b>9,218,095</b>	<b>10,550,698</b>	<b>10,508,632</b>	<b>11,030,862</b>	<b>11,030,862</b>	<b>480,164</b>		

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11B01	ASSESSOR-COUNTY CLERK-RECORDER	1.00	1.00	1.00	0.00
12A05	ASSISTANT COUNTY CLERK-RECORDER	1.00	1.00	1.00	0.00
12A15	ASSISTANT ASSESSOR-VALUATION	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
14K45	AUDITOR APPRAISER MANAGER	1.00	1.00	1.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	1.00	0.00
16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00	1.00	1.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
28A21	APPRAISER II	13.00	13.00	13.00	0.00
28A22	APPRAISER III	5.00	5.00	5.00	0.00
28A80	SUPERVISING APPRAISER	2.00	2.00	2.00	0.00
28B21	AUDITOR-APPRAISER II	4.00	4.00	4.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

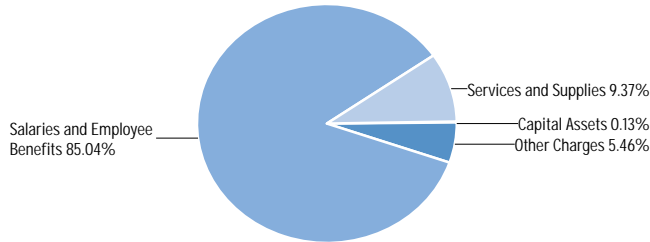
Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
28B22	AUDITOR-APPRAISER III	1.00	1.00	1.00	0.00
43F21	MAP DRAFTING TECHNICIAN	1.00	1.00	1.00	0.00
43F80	SENIOR MAP DRAFTING TECHNICIAN	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	7.00	7.00	7.00	0.00
80E22	OFFICE ASSISTANT III	6.00	6.00	6.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	2.00	2.00	2.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	0.00
80E92	RECORDER SERVICES SUPERVISOR	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
80P22	PHOTOCOPYIST	2.00	2.00	2.00	0.00
80R11	ASSESSMENT CLERK	1.00	1.00	1.00	0.00
80R22	PROPERTY TRANSFER CLERK	4.00	4.00	4.00	0.00
80R23	SENIOR PROPERTY TRANSFER CLERK	1.00	1.00	1.00	0.00
<b>Total</b>		<b>69.00</b>	<b>69.00</b>	<b>69.00</b>	<b>0.00</b>

Assessor-County Clerk-Recorder

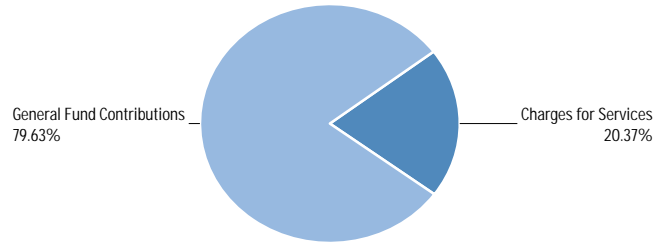
# Assessor

(Budget Unit 8003—Fund 001—Appropriation Unit ACR001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,332,695	\$6,149,444	\$6,199,446	\$6,575,003	\$6,575,003	\$425,559
Services and Supplies	\$403,535	\$679,387	\$620,353	\$724,322	\$724,322	\$44,935
Other Charges	\$451,997	\$585,720	\$617,752	\$421,943	\$421,943	\$(163,777)
Capital Assets	\$2,979	\$10,000	\$5,000	\$10,000	\$10,000	—
<b>Subtotal</b>	<b>\$6,191,206</b>	<b>\$7,424,551</b>	<b>\$7,442,551</b>	<b>\$7,731,268</b>	<b>\$7,731,268</b>	<b>\$306,717</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$170,000	—	—	—	—	—
Charges for Services	\$1,433,775	\$1,410,000	\$1,453,021	\$1,575,000	\$1,575,000	\$165,000
Miscellaneous Revenues	\$15,453	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,619,228</b>	<b>\$1,410,000</b>	<b>\$1,453,021</b>	<b>\$1,575,000</b>	<b>\$1,575,000</b>	<b>\$165,000</b>
General Fund Contributions	\$4,571,978	\$6,014,551	\$5,989,530	\$6,156,268	\$6,156,268	\$141,717
<b>Total Source of Funds</b>	<b>\$6,191,206</b>	<b>\$7,424,551</b>	<b>\$7,442,551</b>	<b>\$7,731,268</b>	<b>\$7,731,268</b>	<b>\$306,717</b>

## Unit Description

The Assessor is an elected County official whose responsibilities include: locating all taxable property in the County and determining property ownership; establishing the taxable value of all property subject to local property taxation; applying all legal exemptions; and preparing annual assessment rolls upon which local government units rely for property tax revenue. To accomplish these various tasks, the Assessor has organized the office into the following program areas: Administration, Department Information Systems and Map Drafting, Exemptions, Personal Property Appraisal, Real Property Appraisal, and Change of Ownership. Tax revenues identified by the Assessor's Office valuation of property account for approximately two-thirds of the County's discretionary funds.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11B01	ASSESSOR-COUNTY CLERK-RECORDER	1.00
12A15	ASSISTANT ASSESSOR-VALUATION	1.00
14B32	SENIOR PERSONNEL ANALYST	1.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00
14K45	AUDITOR APPRAISER MANAGER	1.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00
28A21	APPRAISER II	13.00
28A22	APPRAISER III	5.00
28A80	SUPERVISING APPRAISER	2.00
28B21	AUDITOR-APPRAISER II	4.00

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**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
28B22	AUDITOR-APPRAISER III	1.00
43F21	MAP DRAFTING TECHNICIAN	1.00
43F80	SENIOR MAP DRAFTING TECHNICIAN	1.00
80A99	ADMINISTRATIVE SECRETARY- CONFIDENTIAL	1.00
80E21	OFFICE ASSISTANT II	5.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00
80E81	SUPERVISING OFFICE ASSISTANT I	2.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
80R11	ASSESSMENT CLERK	1.00
80R22	PROPERTY TRANSFER CLERK	4.00
80R23	SENIOR PROPERTY TRANSFER CLERK	1.00
	<b>Total</b>	<b>52.00</b>

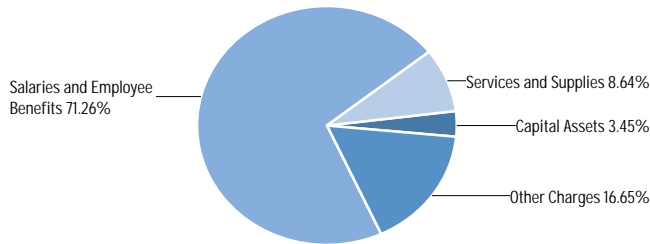
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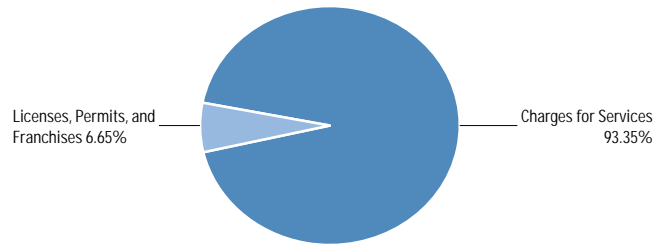
# Clerk/Recorder

(Budget Unit 8004—Fund 001—Appropriation Unit ACR002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,783,874	\$1,914,799	\$1,944,748	\$2,066,349	\$2,066,349	\$151,550
Services and Supplies	\$137,251	\$235,704	\$185,845	\$250,450	\$250,450	\$14,746
Other Charges	\$629,122	\$525,644	\$535,488	\$482,795	\$482,795	\$(42,849)
Capital Assets	—	\$100,000	\$50,000	\$100,000	\$100,000	—
Other Financing Uses	\$89,425	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,639,671</b>	<b>\$2,776,147</b>	<b>\$2,716,081</b>	<b>\$2,899,594</b>	<b>\$2,899,594</b>	<b>\$123,447</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$184,947	\$210,000	\$225,238	\$225,000	\$225,000	\$15,000
Charges for Services	\$3,316,155	\$2,833,541	\$3,158,991	\$3,157,351	\$3,157,351	\$323,810
Miscellaneous Revenues	\$5,933	\$1,000	\$300	\$1,000	\$1,000	—
<b>Subtotal</b>	<b>\$3,507,035</b>	<b>\$3,044,541</b>	<b>\$3,384,529</b>	<b>\$3,383,351</b>	<b>\$3,383,351</b>	<b>\$338,810</b>
General Fund Contributions	\$(867,363)	\$(268,394)	\$(668,448)	\$(483,757)	\$(483,757)	\$(215,363)
<b>Total Source of Funds</b>	<b>\$2,639,671</b>	<b>\$2,776,147</b>	<b>\$2,716,081</b>	<b>\$2,899,594</b>	<b>\$2,899,594</b>	<b>\$123,447</b>

## Unit Description

The County Clerk-Recorder creates, maintains, and has custody of files which constitute the official public record of certain legal/financial documents such as deeds, notices of default, notices of completion, abstracts of judgment, liens, subdivision maps, etc. These files are of importance to the conduct of local commerce and are vital to the real estate industry. The County Clerk-Recorder's functions also include, but are not limited to: maintaining records of births, deaths and certain marriages; certification of copies of public records; and issuance of marriage licenses.

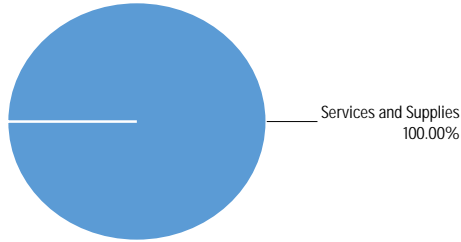
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12A05	ASSISTANT COUNTY CLERK-RECORDER	1.00
14G02	MANAGEMENT ANALYST I	1.00
16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00
20B10	ACCOUNTANT I	1.00
20B95	FINANCE MANAGER I	1.00
80E21	OFFICE ASSISTANT II	2.00
80E22	OFFICE ASSISTANT III	6.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00
80E92	RECORDER SERVICES SUPERVISOR	1.00
80P22	PHOTOCOPYIST	2.00
<b>Total</b>		<b>17.00</b>

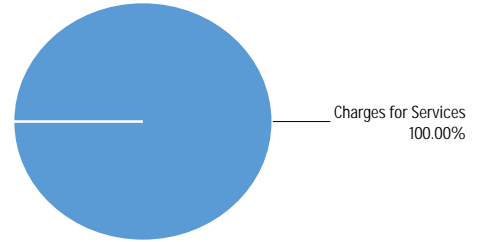
# Clerk/Recorder

(Budget Unit 8004—Fund 027—Appropriation Unit ACR003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$387,218	\$350,000	\$350,000	\$400,000	\$400,000	\$50,000
<b>Subtotal</b>	<b>\$387,218</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$50,000</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$5,755	—	—	—	—	—
Charges for Services	\$857,966	\$350,000	\$350,000	\$400,000	\$400,000	\$50,000
Other Financing Sources	\$89,425	—	—	—	—	—
<b>Subtotal</b>	<b>\$953,145</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$50,000</b>
General Fund Contributions	\$(565,928)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$387,218</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$50,000</b>

## Unit Description

Beginning FY 2019-20, Fund 027 was established to serve as the repository and appropriation unit for the County Clerk/Recorder's restricted revenue. In accordance with GASB 33, restricted recording fee revenue must be recognized and tracked. These funds are restricted by law under GC 27361.4 (a), GC 27361 (c), GC 27397,

and H&S 103625 (h) solely for the use of the County Clerk/Recorder's Office for modernization, micrographics, vital record, and electronic recording delivery system expenses. The Recommended Budget for FY 2022-23, in the amount of \$400,000, represents the estimated funding available to fund eligible expenditures during the budget year.



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# County Counsel

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## Departmental Overview:

The Office of the County Counsel serves as the in-house legal counsel for the County of Monterey, the Board of Supervisors (BOS), and all County officers, departments, agencies, boards, and commissions, as well as liaison and support to the Civil Grand Jury. In addition to providing legal advice, the Office also represents the County in civil and special litigation in State and federal courts, various administrative proceedings, and coordinates the services of outside legal counsel.

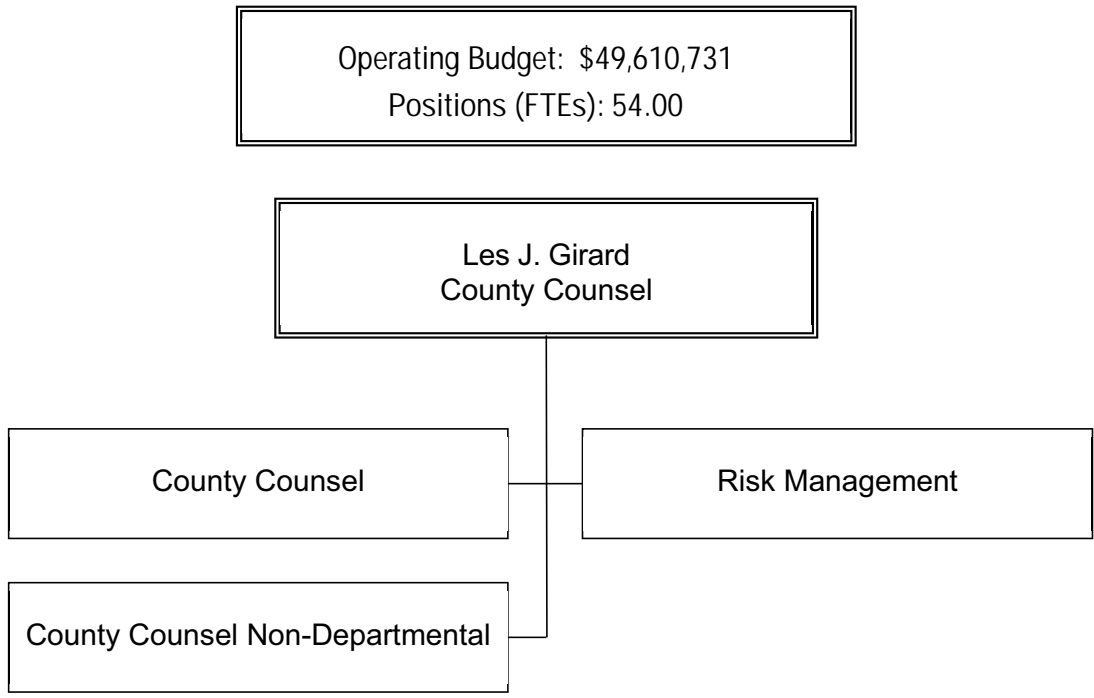
## Programs and Functions:

The County Counsel's Office consists of four divisions. The General Government, Litigation and Land Use Divisions provide legal counsel to County departments, and representation in litigation matters. The Risk Management Division is responsible for the oversight and management of all County insurance and self-insurance programs, claims management, safety, ergonomics, and other risk transfer and loss control activities that protect the County and mitigate losses. The Office manages and advises the Monterey County Civil Grand Jury and provides legal and insurance related services for the Water Resource Agency.

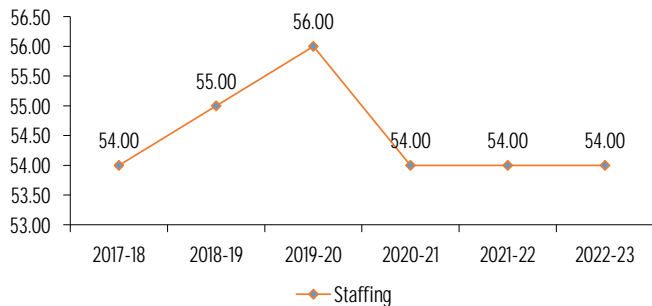
## Department's Contribution to Monterey County's Strategic Initiatives:

The Office of County Counsel addresses each of the Strategic Initiative Policy Areas: Economic Development, Administration, Health & Human Services, Infrastructure and Public Safety. The primary goal of the Office of the County Counsel is providing services with the highest degree of competence and integrity in a timely and responsive manner in order to enable the Board of Supervisors, County officials and departments, and outside agencies to effectively carry out their functions and achieve their goals.

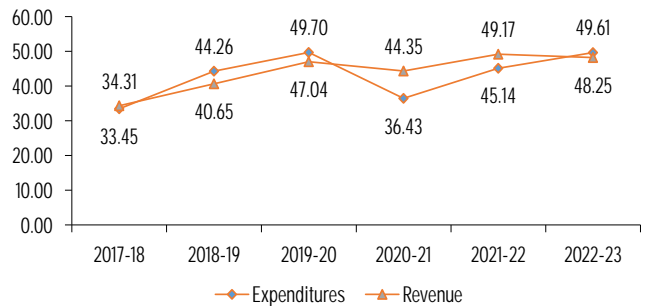




### Staffing Trends



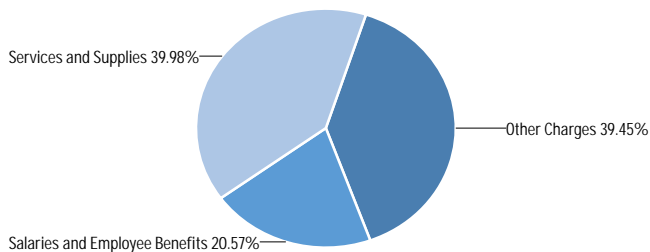
### Expenditure/Revenue History (in millions)



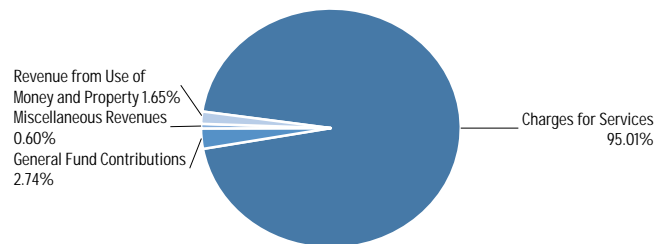
Legal advisor and primary litigator for the Board of Supervisors, elected County officials, and all County departments and agencies on issues of law or public policy. County Counsel also advises various boards, special districts and commissions operating within the County. In doing so, County Counsel enables its clients to carry out their responsibilities in a manner fully consistent with the law. The Risk Division manages general liability and workers' compensation programs, safety, ergonomics, and procures insurance.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of Litigation matters opened/pending.	172	144	45
Number of Liability Claims opened/pending.	88	110	70
Number of new and returning assignments and percentage of completion within cycle of two weeks.	3,563 77%	3,687 74%	1,806 70%
Number of Workers' Compensation claims open or pending status.	946	908	924
Annual Average Workers' Compensation Costs per new claim.	\$14,853	\$15,554	\$12,193

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,708,653	\$9,049,863	\$9,219,037	\$10,207,390	\$10,207,390	\$1,157,527
Services and Supplies	\$14,191,895	\$17,596,740	\$16,046,452	\$19,832,543	\$19,832,543	\$2,235,803
Other Charges	\$14,528,761	\$22,927,912	\$19,874,353	\$19,570,798	\$19,570,798	\$(3,357,114)
<b>Subtotal</b>	<b>\$36,429,310</b>	<b>\$49,574,515</b>	<b>\$45,139,842</b>	<b>\$49,610,731</b>	<b>\$49,610,731</b>	<b>\$36,216</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$115,931	—	—	—	—	—
Revenue from Use of Money & Property	\$1,134,110	\$1,284,649	\$598,719	\$817,857	\$817,857	\$(466,792)
Charges for Services	\$37,081,165	\$45,565,147	\$45,476,561	\$47,133,754	\$47,133,754	\$1,568,607
Miscellaneous Revenues	\$1,417,382	\$300,000	\$3,096,000	\$300,000	\$300,000	—
Other Financing Sources	\$4,598,000	—	—	—	—	—
<b>Subtotal</b>	<b>\$44,346,589</b>	<b>\$47,149,796</b>	<b>\$49,171,280</b>	<b>\$48,251,611</b>	<b>\$48,251,611</b>	<b>\$1,101,815</b>
Fund Balance	\$(9,956,151)	—	\$(6,797,578)	—	—	—
General Fund Contributions	\$2,038,871	\$2,424,719	\$2,766,140	\$1,359,120	\$1,359,120	\$(1,065,599)
<b>Total Source of Funds</b>	<b>\$36,429,310</b>	<b>\$49,574,515</b>	<b>\$45,139,842</b>	<b>\$49,610,731</b>	<b>\$49,610,731</b>	<b>\$36,216</b>

## Summary of Recommendation

The Fiscal Year (FY) 2022-23 Recommended Budget for the Office of the County Counsel is \$49,610,731, financed by \$48,251,611 in revenue and a General Fund Contribution (GFC) of \$1,359,120. Expenditures increase by \$3,393,330 due to negotiated salaries, pension plans, health insurance, excess insurance costs, Worker Compensation (WC) claims, and Third Party Administrator (TPA) fees. Expenditures were offset by an increase in the Countywide Cost Plan (COWCAP) credit and an estimated growth in inter-fund billings totaling \$3,357,114; resulting in an expenditure increase of \$36,216. Revenue increased by \$1,101,815 as services to outside agencies are estimated to grow.

## Budget Impacts

The Recommended Budget includes \$517,710 in funding for augmentations restoring a vacant Deputy County Counsel IV position and provides for two Chief Deputy Counsel, one Deputy County Counsel IV, and a Management II to be funded at the appropriate level rather than underfilled. Also included, an augmentation ensuring appropriate funding for Grand Jury operations.

## Prior Year Accomplishments

Responded to the majority of legal requests within fifteen (15) days of receipt. Many matters are not returned within fifteen days because they are ongoing and/or complex.

Responded to or completed claims within 30 days, using a committee including the general liability carrier which meets every two weeks to discuss and make decisions.

County Counsel deputies and staff completed required State Bar trainings and/or the County mandatory trainings. Completion of mandatory training deadlines are tracked.

## Budget Year Goals

Respond to legal requests within fifteen (15) days of receipt to assist elected officials, County offices and departments in achieving their goals and objectives.

Manage and conclude claims and litigation in a fair manner, which respects both the rights of claimants and litigants and provides fiscal accountability to the public.

Maintain the professional and technical competence of all employees through appropriate continuing education, modern technology, and electronic case management and assignment tools, in order to provide innovative solutions to legal problems.

additional funding during FY 2022-23 should the bioventing not prove effective.

### Pending Issues

Testing and bioventing of the water at Lake San Antonio resulting from a fuel system leak. The Department may have to request

### Policy Considerations

As per the State Controller's office and the County's own Actuarial Service provider (Bickmore), the County's GL and WC ISFs should be operating at an 80% confidence level after 10 years. The County programs have remained at 70% over the last 18 years.

### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
County Counsel (COU001)	2,095,890	2,134,148	2,612,523	1,209,263	1,209,263	(924,885)	001	8057
Grand Jury (COU005)	398,365	446,769	446,356	342,952	342,952	(103,817)	001	8405
Risk Management (COU002)	2,131	0	0	0	0	0	001	8407
General Liability (COU003)	13,386,236	22,221,395	16,753,010	21,666,611	21,666,611	(554,784)	475	8408
Workers Compensation (COU004)	20,433,480	24,558,401	25,177,953	26,185,000	26,185,000	1,626,599	476	8409
Enterprise Risk (COU006)	113,207	213,802	150,000	206,905	206,905	(6,897)	001	8429
<b>Subtotal</b>	<b>\$36,429,310</b>	<b>\$49,574,515</b>	<b>\$45,139,842</b>	<b>\$49,610,731</b>	<b>\$49,610,731</b>	<b>\$36,216</b>		

### Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A04	COUNTY COUNSEL	1.00	1.00	1.00	0.00
12C38	ASSISTANT COUNTY COUNSEL	1.00	1.00	2.00	1.00
12C39	CHIEF ASSISTANT COUNTY COUNSEL	1.00	1.00	1.00	0.00
14B62	ASSOCIATE RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14B63	SENIOR RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14B64	PRINCIPAL RISK & BENEFITS ANALYST	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	2.00	2.00	2.00	0.00
14C32	SAFETY OFFICER	1.00	1.00	1.00	0.00
14C85	WORKERS COMPENSATION MANAGER	1.00	1.00	1.00	0.00
14C86	ERGONOMICS MANAGER	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
39B23	DEPUTY COUNTY COUNSEL IV	15.00	15.00	15.00	0.00
39B25	SENIOR DEPUTY COUNTY COUNSEL	4.00	4.00	3.00	(1.00)
74K50	SAFETY COORDINATOR/INVESTIGATOR	3.00	3.00	3.00	0.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80B26	LEGAL SECRETARY III	7.00	7.00	7.00	0.00
99ZWC	ALLOCATION ON LOAN WORK COMP	10.00	10.00	10.00	0.00
<b>Total</b>		<b>54.00</b>	<b>54.00</b>	<b>54.00</b>	<b>0.00</b>

### Augmentation Request

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1210	1210-8057-001-AUG1	Deputy County Counsel IV	Status Quo Vacant Position	274,741	1.00	274,741	1.00
1210	1210-8057-001-AUG2	Deputy County Counsel IV	Status Quo Other	133,903	-	133,903	-

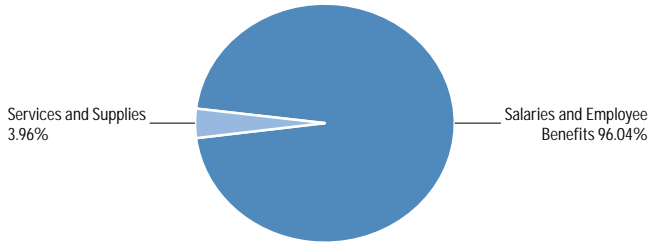
**Augmentation Request**

1210	1210-8057-001-AUG4	Chief Deputy County Counsel	Status Quo Other	34,439	-	34,439	-
1210	1210-8057-001-AUG5	Chief Deputy County Counsel	Status Quo Other	34,439	-	34,439	-
1210	1210-8057-001-AUG6	Management Analyst II	Status Quo Other	28,765	-	28,765	-
1210	1210-8405-001-AUG3	Civil Grand Jury	Status Quo Other	11,423	-	11,423	-
<b>Grand Total:</b>				<b>\$517,710</b>	<b>1.00</b>	<b>\$517,710</b>	<b>1.00</b>

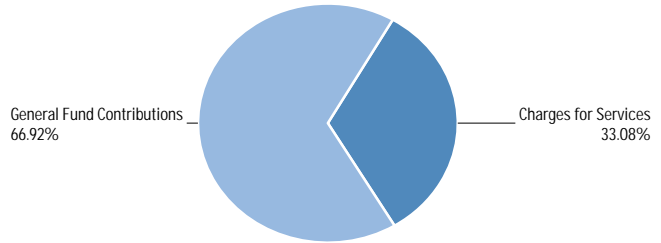


# County Counsel Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,622,413	\$8,961,159	\$9,128,550	\$10,116,277	\$10,116,277	\$1,155,118
Services and Supplies	\$668,366	\$416,848	\$429,273	\$416,854	\$416,854	\$6
Other Charges	\$(6,192,757)	\$(7,243,859)	\$(6,945,300)	\$(9,323,868)	\$(9,323,868)	\$(2,080,009)
<b>Subtotal</b>	<b>\$2,098,021</b>	<b>\$2,134,148</b>	<b>\$2,612,523</b>	<b>\$1,209,263</b>	<b>\$1,209,263</b>	<b>\$(924,885)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$115,931	—	—	—	—	—
Charges for Services	\$442,243	\$370,000	\$442,739	\$400,000	\$400,000	\$30,000
Miscellaneous Revenues	\$12,547	—	—	—	—	—
<b>Subtotal</b>	<b>\$570,722</b>	<b>\$370,000</b>	<b>\$442,739</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$30,000</b>
General Fund Contributions	\$1,527,300	\$1,764,148	\$2,169,784	\$809,263	\$809,263	\$(954,885)
<b>Total Source of Funds</b>	<b>\$2,098,021</b>	<b>\$2,134,148</b>	<b>\$2,612,523</b>	<b>\$1,209,263</b>	<b>\$1,209,263</b>	<b>\$(924,885)</b>

## Description

The County Counsel Departmental section includes the Office of the County Counsel and Risk Management. The Office of the County Counsel serves as the in-house legal counsel for the County of Monterey, the Board of Supervisors, and all County officers, departments, agencies, boards, and commissions. In addition to administrative and support staff, the Departmental section consists of three divisions - Land Use, Litigation, and General Government, and oversees the Risk Management Division and provides support to the Grand Jury. Risk Management oversees insurance, self-insurance, claims management, Workers Compensation (WC), General Liability (GL), safety, ergonomics, and other risk transfer and loss control activities that protect the County and mitigate losses. Additional responsibilities include administration of the general insurance

programs such as fire, earthquake, property, boiler/machinery, and performance bonds. Risk Management, with assistance of County Counsel, negotiates and places excess insurance and manages and directs GL and WC claims and medical malpractice claims involving the Health Department and Natividad Medical Center (NMC).

## Summary of Recommendation

The FY 2022-23 Recommended Budget for County Counsel Departmental is \$1,209,263, a decrease of \$924,885. The decrease is primarily due to an increased Countywide Cost Plan (COWCAP) credit, offset by increase costs mainly from negotiated salaries, pension plans and health insurance. The Recommended Budget includes \$2,267,142 in expenditures for Risk Management, offset by reimbursements from the GL and WC Internal Service Funds (ISFs).

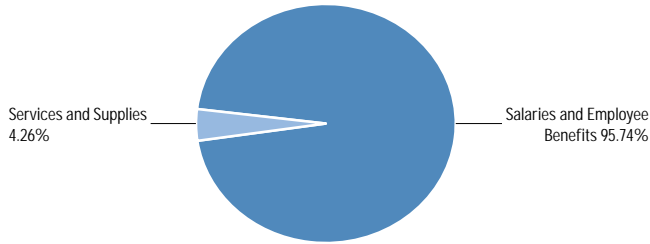
## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
County Counsel (COU001)	2,095,890	2,134,148	2,612,523	1,209,263	1,209,263	(924,885)	001	8057
Risk Management (COU002)	2,131	0	0	0	0	0	001	8407
<b>Subtotal</b>	<b>\$2,098,021</b>	<b>\$2,134,148</b>	<b>\$2,612,523</b>	<b>\$1,209,263</b>	<b>\$1,209,263</b>	<b>\$(924,885)</b>		

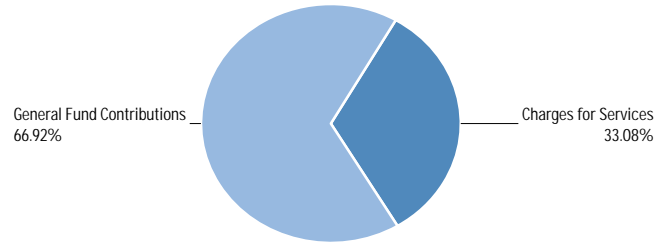
# County Counsel

(Budget Unit 8057—Fund 001—Appropriation Unit COU001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$6,115,188	\$6,950,224	\$7,251,429	\$7,913,739	\$7,913,739	\$963,515
Services and Supplies	\$601,053	\$339,252	\$353,884	\$352,250	\$352,250	\$12,998
Other Charges	\$(4,620,351)	\$(5,155,328)	\$(4,992,790)	\$(7,056,726)	\$(7,056,726)	\$(1,901,398)
<b>Subtotal</b>	<b>\$2,095,890</b>	<b>\$2,134,148</b>	<b>\$2,612,523</b>	<b>\$1,209,263</b>	<b>\$1,209,263</b>	<b>\$(924,885)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$115,931	—	—	—	—	—
Charges for Services	\$442,243	\$370,000	\$442,739	\$400,000	\$400,000	\$30,000
Miscellaneous Revenues	\$10,415	—	—	—	—	—
<b>Subtotal</b>	<b>\$568,590</b>	<b>\$370,000</b>	<b>\$442,739</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$30,000</b>
General Fund Contributions	\$1,527,300	\$1,764,148	\$2,169,784	\$809,263	\$809,263	\$(954,885)
<b>Total Source of Funds</b>	<b>\$2,095,890</b>	<b>\$2,134,148</b>	<b>\$2,612,523</b>	<b>\$1,209,263</b>	<b>\$1,209,263</b>	<b>\$(924,885)</b>

## Unit Description

The Office of the County Counsel serves as the in-house legal counsel for the County of Monterey, the Board of Supervisors, and all County officers, departments, agencies, boards, and commissions. The Office represents the County in civil and special litigation in State and federal courts, various administrative proceedings, and coordinates the services of outside legal counsel. Divisions within the Office include: Administration and Support (comprised of business, legal and office support staff); Land Use, Litigation and Employment; General Government; and Risk Management.

The Office also provides legal services, by contract or statute, to other public entities, including the Transportation Agency of Monterey County, Local Agency Formation Commission, Water Resources Agency, the Monterey Bay Unified Air Pollution Control District, and the Salinas Valley Basin Groundwater Sustainability Agency. Also, the Office serves as legal counsel to the Civil Grand Jury and special

districts whose governing boards are composed, in whole or in part, by persons appointed by the Board of Supervisors.

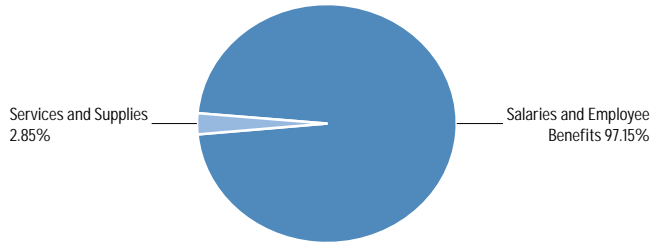
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A04	COUNTY COUNSEL	1.00
12C38	ASSISTANT COUNTY COUNSEL	2.00
12C39	CHIEF ASSISTANT COUNTY COUNSEL	1.00
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	1.00
39B23	DEPUTY COUNTY COUNSEL IV	15.00
39B25	CHIEF DEPUTY COUNTY COUNSEL	3.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00
80B26	LEGAL SECRETARY III	7.00
<b>Total</b>		<b>32.00</b>

# Risk Management

(Budget Unit 8407—Fund 001—Appropriation Unit COU002)

## Use of Funds



## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,507,225	\$2,010,935	\$1,877,121	\$2,202,538	\$2,202,538	\$191,603
Services and Supplies	\$67,313	\$77,596	\$75,389	\$64,604	\$64,604	\$(12,992)
Other Charges	\$(1,572,406)	\$(2,088,531)	\$(1,952,510)	\$(2,267,142)	\$(2,267,142)	\$(178,611)
<b>Subtotal</b>	<b>\$2,131</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$2,131	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,131</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	—	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$2,131</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Unit Description

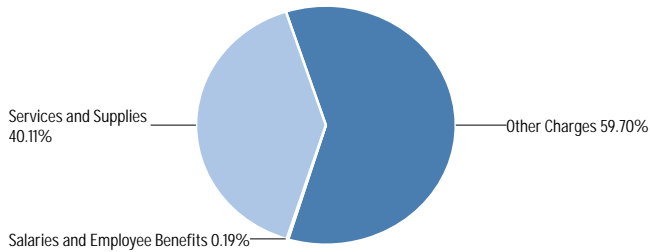
Risk Management oversees and manages County insurance programs, claims management, safety, ergonomics, contract risk review, and other risk transfer and loss control activities that protect the County and mitigate losses. Responsibilities of this Division include: management, oversight, and administration of safety programs; Worker Compensation (WC) insurance and self-insurance; General Liability (GL) insurance; healthcare liability and medical malpractice insurance; and directors' and officers' liability coverage. Additional responsibilities include administration of the general insurance programs such as fire, earthquake, property, boiler/machinery, and performance bonds. Risk Management also negotiates and places excess insurance and manages and directs GL and WC claims and medical malpractice claims involving the Health Department and Natividad Medical Center (NMC).

## Recommended FY 2022-23 Positions

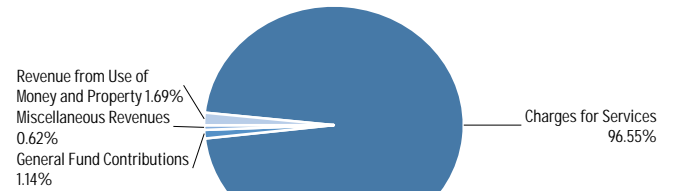
Classification Code	Classification Label	FTE
14B62	ASSOCIATE RISK & BENEFITS ANALYST	1.00
14B63	SENIOR RISK & BENEFITS ANALYST	1.00
14B64	PRINCIPAL RISK MANAGEMENT ANALYST	1.00
14C31	MANAGEMENT ANALYST III	1.00
14C32	SAFETY OFFICER	1.00
14C85	WORKERS COMPENSATION MANAGER	1.00
14C86	ERGONOMICS MANAGER	1.00
20B95	FINANCE MANAGER I	1.00
74K50	SAFETY COORDINATOR/ INVESTIGATOR	3.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00
99ZWC	ALLOCATION ON LOAN WORK COMP	10.00
<b>Total</b>		<b>22.00</b>

# County Counsel Non-Departmental

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$86,240	\$88,704	\$90,487	\$91,113	\$91,113	\$2,409
Services and Supplies	\$13,523,530	\$17,179,892	\$15,617,179	\$19,415,689	\$19,415,689	\$2,235,797
Other Charges	\$20,721,519	\$30,171,771	\$26,819,653	\$28,894,666	\$28,894,666	\$(1,277,105)
<b>Subtotal</b>	<b>\$34,331,288</b>	<b>\$47,440,367</b>	<b>\$42,527,319</b>	<b>\$48,401,468</b>	<b>\$48,401,468</b>	<b>\$961,101</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$1,134,110	\$1,284,649	\$598,719	\$817,857	\$817,857	\$(466,792)
Charges for Services	\$36,638,922	\$45,195,147	\$45,033,822	\$46,733,754	\$46,733,754	\$1,538,607
Miscellaneous Revenues	\$1,404,836	\$300,000	\$3,096,000	\$300,000	\$300,000	—
Other Financing Sources	\$4,598,000	—	—	—	—	—
<b>Subtotal</b>	<b>\$43,775,868</b>	<b>\$46,779,796</b>	<b>\$48,728,541</b>	<b>\$47,851,611</b>	<b>\$47,851,611</b>	<b>\$1,071,815</b>
Fund Balance	\$(9,956,151)	—	\$(6,797,578)	—	—	—
General Fund Contributions	\$511,572	\$660,571	\$596,356	\$549,857	\$549,857	\$(110,714)
<b>Total Source of Funds</b>	<b>\$34,331,288</b>	<b>\$47,440,367</b>	<b>\$42,527,319</b>	<b>\$48,401,468</b>	<b>\$48,401,468</b>	<b>\$961,101</b>

## Description

The Office of the County Counsel non-departmental section consists of individual non-operational units including: Civil Grand Jury, General Liability (GL) Internal Service Fund (ISF), Workers Compensation (WC) ISF, and Enterprise Risk. Specific details on each of the non-departmental units are provided in the individual unit narratives.

## Summary of Recommendation

The Recommended Budget for County Counsel non-departmental is \$48,401,468 funded by revenues of \$47,851,611 and a General Fund Contribution (GFC) of \$549,857. Cost increases occurred in excess insurance, Third Party Administrator (TPA), WC, GL totaling \$961,101.

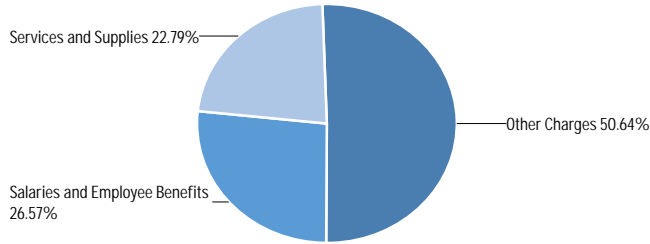
## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Grand Jury (COU005)	398,365	446,769	446,356	342,952	342,952	(103,817)	001	8405
General Liability (COU003)	13,386,236	22,221,395	16,753,010	21,666,611	21,666,611	(554,784)	475	8408
Workers Compensation (COU004)	20,433,480	24,558,401	25,177,953	26,185,000	26,185,000	1,626,599	476	8409
Enterprise Risk (COU006)	113,207	213,802	150,000	206,905	206,905	(6,897)	001	8429
<b>Subtotal</b>	<b>\$34,331,288</b>	<b>\$47,440,367</b>	<b>\$42,527,319</b>	<b>\$48,401,468</b>	<b>\$48,401,468</b>	<b>\$961,101</b>		

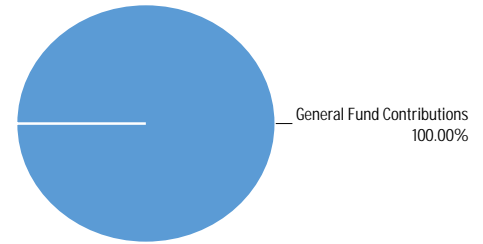
# Grand Jury

(Budget Unit 8405—Fund 001—Appropriation Unit COU005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$86,240	\$88,704	\$90,487	\$91,113	\$91,113	\$2,409
Services and Supplies	\$50,714	\$77,671	\$75,475	\$78,175	\$78,175	\$504
Other Charges	\$261,411	\$280,394	\$280,394	\$173,664	\$173,664	\$(106,730)
<b>Subtotal</b>	<b>\$398,365</b>	<b>\$446,769</b>	<b>\$446,356</b>	<b>\$342,952</b>	<b>\$342,952</b>	<b>\$(103,817)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$398,365	\$446,769	\$446,356	\$342,952	\$342,952	\$(103,817)
<b>Total Source of Funds</b>	<b>\$398,365</b>	<b>\$446,769</b>	<b>\$446,356</b>	<b>\$342,952</b>	<b>\$342,952</b>	<b>\$(103,817)</b>

## Unit Description

The Civil Grand Jury is a constitutionally-mandated body of citizens who volunteer for a one-year term of service. It is assembled annually to investigate the finances, operations, and affairs of local cities, the County, and other local governmental agencies. Typical work products of the Civil Grand Jury include mid-year and final reports and recommendations to the Board of Supervisors, area city councils, and special districts.

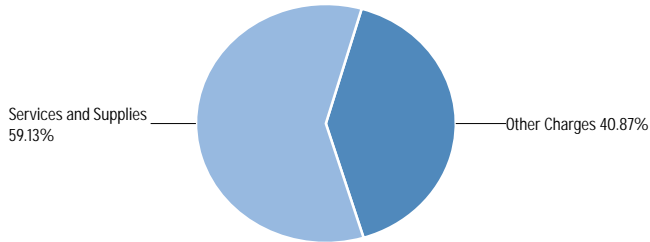
In prior years, Civil Grand Jury activities were administered by the Superior Court (on a reimbursement basis). Effective with the empaneling of the 2012 Civil Grand Jury, County Counsel assumed liaison and administrative functions previously handled by the Superior Court.

In FY 2012-13, a Management Analyst was allocated to provide administrative and analytical support. Half of the cost for this position is funded in this unit, with the other half funded in the County Counsel unit.

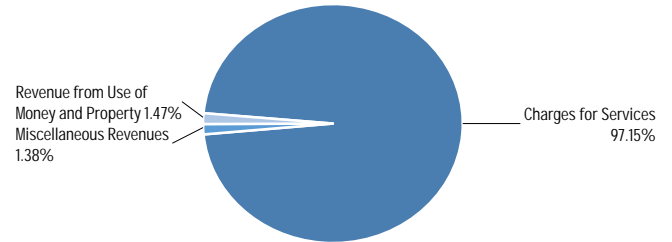
# General Liability

(Budget Unit 8408—Fund 475—Appropriation Unit COU003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$8,870,991	\$11,312,055	\$9,518,717	\$12,812,090	\$12,812,090	\$1,500,035
Other Charges	\$4,515,245	\$10,909,340	\$7,234,293	\$8,854,521	\$8,854,521	\$(2,054,819)
<b>Subtotal</b>	<b>\$13,386,236</b>	<b>\$22,221,395</b>	<b>\$16,753,010</b>	<b>\$21,666,611</b>	<b>\$21,666,611</b>	<b>\$(554,784)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$237,029	\$284,649	\$142,671	\$317,857	\$317,857	\$33,208
Charges for Services	\$12,890,922	\$21,636,746	\$21,475,421	\$21,048,754	\$21,048,754	\$(587,992)
Miscellaneous Revenues	\$205,887	\$300,000	—	\$300,000	\$300,000	—
Other Financing Sources	\$4,598,000	—	—	—	—	—
<b>Subtotal</b>	<b>\$17,931,838</b>	<b>\$22,221,395</b>	<b>\$21,618,092</b>	<b>\$21,666,611</b>	<b>\$21,666,611</b>	<b>\$(554,784)</b>
Fund Balance	\$(4,545,602)	—	\$(4,865,082)	—	—	—
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$13,386,236</b>	<b>\$22,221,395</b>	<b>\$16,753,010</b>	<b>\$21,666,611</b>	<b>\$21,666,611</b>	<b>\$(554,784)</b>

## Unit Description

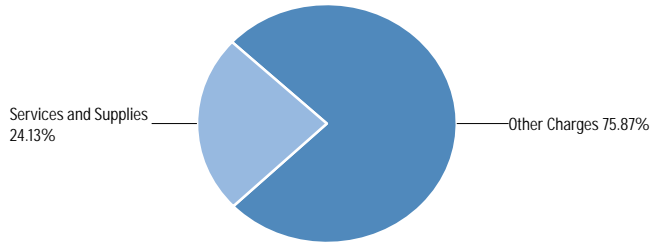
The General Liability Internal Service Fund is directed and managed by Risk Management and contains expenses for claims, settlements, judgments, administration, legal defense costs, excess insurance premiums and general insurance programs. Liability judgments, settlements, and claims against the County are paid from the GL ISF (Fund 475). Recoveries from external entities are recorded as offsetting revenues in the ISF. ISFs are funded outside the County General Fund and their costs are allocated to departments. Funding of GL claims is based upon the total incurred value of loss and funding as determined by the County's actuaries, based upon loss history and future exposure, and is currently funded at a 70% confidence level for FY 2022-21. Allocations are comprised of two categories:

recoverable and non-recoverable. Both are based on experience and exposure. A given department's allocation may change from year to year due to the following factors: (1) change in payroll and number of employees; (2) change in the department's percentage of total claims paid out over the last seven years; or (3) change in the actuarially-determined total allocation. Debt service, associated with settlement of the Lake Nacimiento and Lake San Antonio litigation, is included with the ISF. This non-recoverable allocation is apportioned on a full-time employee (FTE) basis. The County maintains a Self-Insured Retention (SIR) of \$1.5 million per occurrence and excess coverage, with limits of \$150 million through excess insurance providers. The County self-insures events that are not covered by external insurance providers.

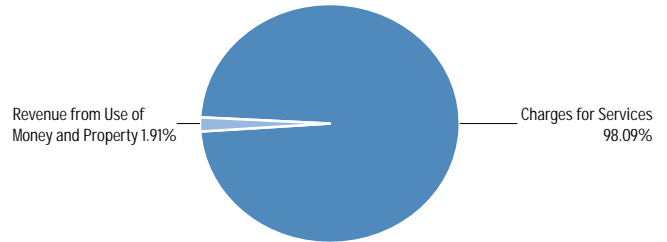
# Workers Compensation

(Budget Unit 8409—Fund 476—Appropriation Unit COU004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$4,494,895	\$5,582,397	\$5,879,020	\$6,317,655	\$6,317,655	\$735,258
Other Charges	\$15,938,585	\$18,976,004	\$19,298,933	\$19,867,345	\$19,867,345	\$891,341
<b>Subtotal</b>	<b>\$20,433,480</b>	<b>\$24,558,401</b>	<b>\$25,177,953</b>	<b>\$26,185,000</b>	<b>\$26,185,000</b>	<b>\$1,626,599</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$897,081	\$1,000,000	\$456,048	\$500,000	\$500,000	\$(500,000)
Charges for Services	\$23,748,000	\$23,558,401	\$23,558,401	\$25,685,000	\$25,685,000	\$2,126,599
Miscellaneous Revenues	\$1,198,948	—	\$3,096,000	—	—	—
<b>Subtotal</b>	<b>\$25,844,029</b>	<b>\$24,558,401</b>	<b>\$27,110,449</b>	<b>\$26,185,000</b>	<b>\$26,185,000</b>	<b>\$1,626,599</b>
Fund Balance	\$(5,410,549)	—	\$(1,932,496)	—	—	—
General Fund Contributions	—	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$20,433,480</b>	<b>\$24,558,401</b>	<b>\$25,177,953</b>	<b>\$26,185,000</b>	<b>\$26,185,000</b>	<b>\$1,626,599</b>

## Unit Description

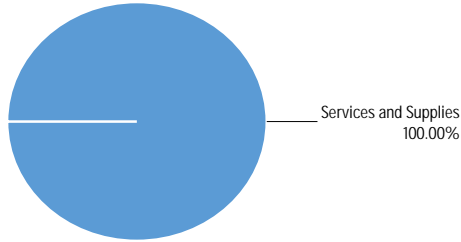
The Workers' Compensation Internal Service Fund covers expenses related to claims, settlements, judgments, administration, legal defense costs, and excess insurance premiums. Workers' Compensation-related liability, judgments, settlements, and claims are paid from the WC ISF (Fund 476). Support contributions to this Fund are calculated on a cost recovery basis through charges apportioned to County departments and funds based on experience and exposure. Recoveries from external entities are recorded as offsetting revenues

in the ISF. ISFs are funded outside the County General Fund and their costs are allocated to departments. Funding is based upon total incurred value of loss and funding, as determined by the County's actuaries, based upon loss history and future exposure and currently funded at a 70% confidence level. A given department's allocation may change from year to year due to the following factors: (1) change in payroll and number of employees; (2) change in the department's percentage of total claims paid out over the last seven years; or (3) change in the actuarially-determined total allocation.

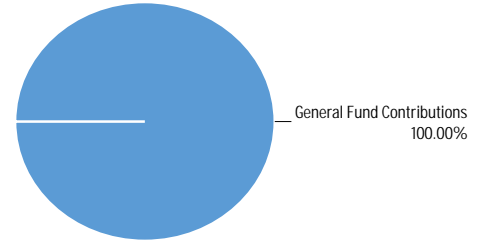
# Enterprise Risk

(Budget Unit 8429—Fund 001—Appropriation Unit COU006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$106,929	\$207,769	\$143,967	\$207,769	\$207,769	—
Other Charges	\$6,278	\$6,033	\$6,033	\$(864)	\$(864)	\$(6,897)
<b>Subtotal</b>	<b>\$113,207</b>	<b>\$213,802</b>	<b>\$150,000</b>	<b>\$206,905</b>	<b>\$206,905</b>	<b>\$(6,897)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$113,207	\$213,802	\$150,000	\$206,905	\$206,905	\$(6,897)
<b>Total Source of Funds</b>	<b>\$113,207</b>	<b>\$213,802</b>	<b>\$150,000</b>	<b>\$206,905</b>	<b>\$206,905</b>	<b>\$(6,897)</b>

## Unit Description

The Enterprise Risk unit is responsible for the tracking of fuel spill costs at Lake San Antonio as well as County risk related settlements

and costs that cannot be passed through for federal and State reimbursement.





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# Clerk of the Board

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## Departmental Overview:

The Clerk of the Board of Supervisors (COB) performs duties as provided in the California Government Code and/or by formal directives of the Board of Supervisors through the County Administrative Office (CAO). The Clerk of the Board strives to provide the highest level of customer service to the public, County departments, and public agencies. The COB preserves the integrity of the local legislative process by issuing notices of pending matters and decisions made by the legislative body to assure timely access to information by the public and other County departments.

## Programs and Functions:

The COB's Office is responsible for carrying out mandated functions including, but not limited to: supporting the Board of Supervisors and County departments in the Board agenda process; maintaining and archiving County records; managing boards, commissions, committees and special district appointments and abiding by the Maddy Act in posting of appointment vacancies; serving as Filing Officer for Statements of Economic Interests Fair Political Practices Commission (Form 700); serving as Administrative Officer in the processing of Assessment Appeals applications and acting as Clerk to the Assessment Appeals Board; serving as Secretary to the City Selection Committee; receiving and responding to Public Records Act Requests; serving as Clerk to various other special districts, and providing administrative support for land use appeals and Williamson Act applications.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ADMINISTRATION

Promote an organization that practices efficient and effective resource management and is recognized for responsiveness, strong customer orientation, accountability, and transparency. The Clerk of the Board also uses innovative technologies and other resources and provides timely public access to records and information.



Clerk of the Board

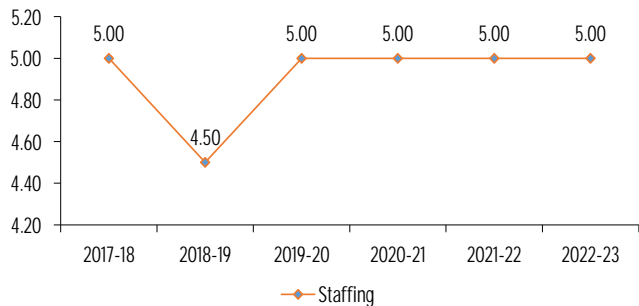
Operating Budget: \$1,053,027  
Positions (FTEs): 5.00

Valerie Ralph  
Clerk of the Board

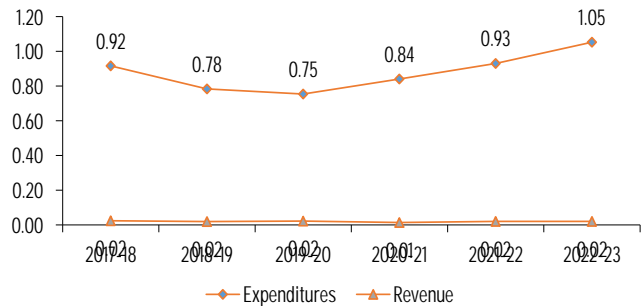
Assessment Appeals Board

Clerk of the Board

### Staffing Trends



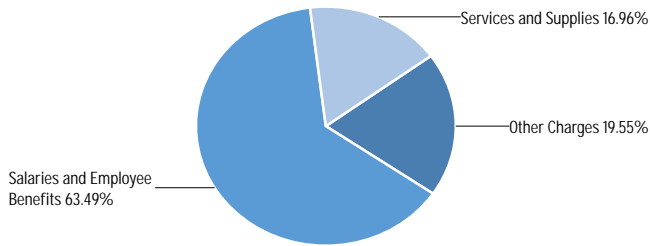
### Expenditure/Revenue History (in millions)



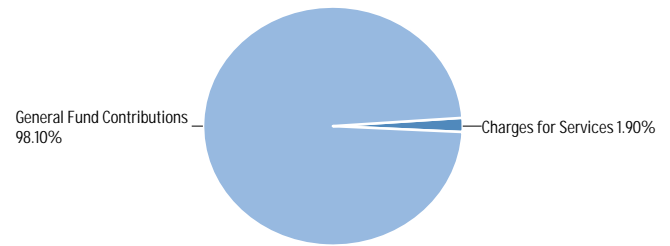
The Clerk of the Board (COB) is the keeper of public trust, facilitating access to information through technology, transparency and excellent customer service. The COB is committed to providing excellent customer service and access to information.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of Regular, Special, and BOS governed Agencies and Special District meeting Agendas posted pursuant to Brown Act's 72 hour requirement	153	110	103
Number of applications for changed assessments received and processed.	546	418	349
Percent of Assessment Appeals reconciled within the two-year time period. Target = 100%	100%	100%	100%
Number of Public Record Act Requests received (PRAR).	40	43	4
FPPC - Number of Form 700s processed received and processed (hard copy).	308	133	101
Number of Boards, Committees & Commission appointments processed and posted pursuant to the Maddy Act.	143	167	131

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$542,506	\$605,123	\$605,224	\$668,553	\$668,553	\$63,430
Services and Supplies	\$136,773	\$130,804	\$119,161	\$178,581	\$178,581	\$47,777
Other Charges	\$161,345	\$205,893	\$205,893	\$205,893	\$205,893	—
<b>Subtotal</b>	<b>\$840,624</b>	<b>\$941,820</b>	<b>\$930,278</b>	<b>\$1,053,027</b>	<b>\$1,053,027</b>	<b>\$111,207</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$50	—	—	—	—	—
Charges for Services	\$12,598	\$20,000	\$20,000	\$20,000	\$20,000	—
Miscellaneous Revenues	\$1,453	—	—	—	—	—
<b>Subtotal</b>	<b>\$14,101</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>—</b>
General Fund Contributions	\$826,523	\$921,820	\$910,278	\$1,033,027	\$1,033,027	\$111,207
<b>Total Source of Funds</b>	<b>\$840,624</b>	<b>\$941,820</b>	<b>\$930,278</b>	<b>\$1,053,027</b>	<b>\$1,053,027</b>	<b>\$111,207</b>

## Summary of Recommendation

The Recommended Budget for the Clerk of the Board (COB) includes \$1,053,027 in appropriations, financed by \$20,000 in revenue associated with assessment appeals filings, and a General Fund Contribution (GFC) of \$1,033,027. Expenditures increased due to negotiated salary increases, pension plans, and Countywide Cost Allocation Plan (COWCAP) charges.

## Budget Impacts

There are no budget impacts.

## Prior Year Accomplishments

Reviewed and enhanced manual processes for the Assessment Appeals Board records as steps to implement technology automation to promote efficiencies.

Continued to revise internal workflow procedures to reduce the need for paper duplication.

Continued to review the preservation of and access to the County's historically valuable records and files.

Continued to review the public's access to Board of Supervisors records through online resources, including continued enhancements to the Board's records management system.

Hired and trained two (2) new Board Clerks.

Cleaned up Boards, Commissions, and Committee and Board Standing Committee electronic records in Legistar and on our public website.

Kicked-off Board Chambers media and audio upgrade.

## Budget Year Goals

Document and develop Limited English Proficiency services.

Pilot the live Spanish Interpretation services via Zoom of Board of Supervisors meetings.

Continue to revise internal workflow procedures to reduce the need for paper duplication.

Continue to review the preservation of and access to the County's historically valuable records and files.

Continue to review the public's access to Board of Supervisors records through online resources, including continued enhancements to the Board's records management system.

Revamp the Boards, Commissions and Committee records in Legistar and on our public website.

Purge and destroy Assessment Appeals records 5 years and older.

Purge and destroy Board of Supervisors cassette 10 years and older.

## Pending Issues

There are no pending issues.

## Policy Considerations

The Department will be exploring historic records preservation. Should the Board of Supervisors want to proceed with any projects, funding will have to be identified.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Assessment Appeals Board (COB001)	16,519	31,801	31,823	31,801	31,801	0	001	8019
Clerk of the Board (COB001)	824,106	910,019	898,455	1,021,226	1,021,226	111,207	001	8020
<b>Subtotal</b>	<b>\$840,624</b>	<b>\$941,820</b>	<b>\$930,278</b>	<b>\$1,053,027</b>	<b>\$1,053,027</b>	<b>\$111,207</b>		

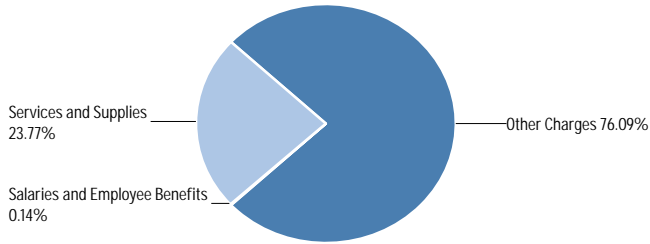
## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A30	CLERK OF THE BOARD OF SUPERVISORS	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	0.00
80E83	BOARD OF SUPERVISORS CLERK	3.00	3.00	3.00	0.00
	<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>

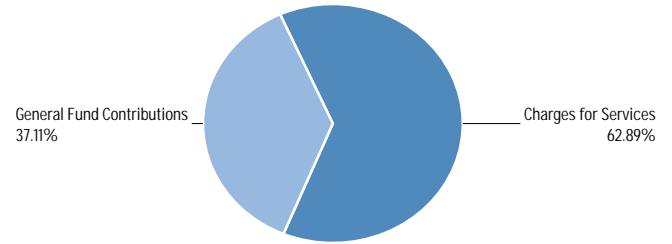
# Assessment Appeals Board

(Budget Unit 8019—Fund 001—Appropriation Unit COB001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$489	\$44	\$145	\$44	\$44	—
Services and Supplies	\$5,522	\$7,560	\$7,481	\$7,560	\$7,560	—
Other Charges	\$10,508	\$24,197	\$24,197	\$24,197	\$24,197	—
<b>Subtotal</b>	<b>\$16,519</b>	<b>\$31,801</b>	<b>\$31,823</b>	<b>\$31,801</b>	<b>\$31,801</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$12,524	\$20,000	\$20,000	\$20,000	\$20,000	—
<b>Subtotal</b>	<b>\$12,524</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>—</b>
General Fund Contributions	\$3,995	\$11,801	\$11,823	\$11,801	\$11,801	—
<b>Total Source of Funds</b>	<b>\$16,519</b>	<b>\$31,801</b>	<b>\$31,823</b>	<b>\$31,801</b>	<b>\$31,801</b>	<b>—</b>

## Unit Description

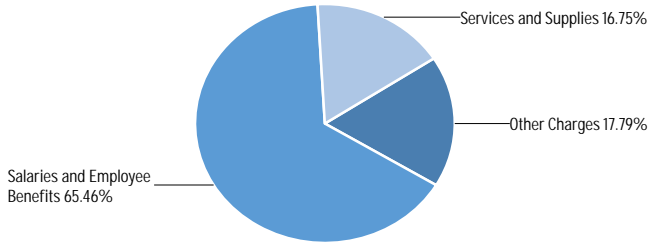
The Assessment Appeals Board (AAB) performs the following duties: accepts applications for changed assessments; reviews applications to ensure they meet the requirements of the State Property Tax Rule 305; provides access to filed assessment appeals applications and related correspondence to the Assessor; responds to taxpayer inquiries regarding assessment appeals applications and

hearing procedures; schedules hearings before the AAB and provides public notice of meeting dates; prepares meeting agendas and provides required notice of scheduled hearing dates to applicants, their representatives and the Assessor; attends AAB meetings; maintains evidence submitted at hearings; prepares post meeting minutes; processes stipulations and withdrawals; transmits Findings of Facts as required; and delivers Statement of Changes to the Auditor-Controller's Office.

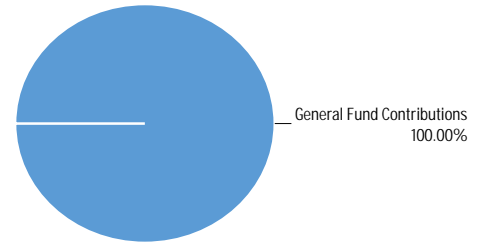
# Clerk of the Board

(Budget Unit 8020—Fund 001—Appropriation Unit COB001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$542,018	\$605,079	\$605,079	\$668,509	\$668,509	\$63,430
Services and Supplies	\$131,251	\$123,244	\$111,680	\$171,021	\$171,021	\$47,777
Other Charges	\$150,837	\$181,696	\$181,696	\$181,696	\$181,696	—
<b>Subtotal</b>	<b>\$824,106</b>	<b>\$910,019</b>	<b>\$898,455</b>	<b>\$1,021,226</b>	<b>\$1,021,226</b>	<b>\$111,207</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$50	—	—	—	—	—
Charges for Services	\$74	—	—	—	—	—
Miscellaneous Revenues	\$1,453	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,577</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$822,528	\$910,019	\$898,455	\$1,021,226	\$1,021,226	\$111,207
<b>Total Source of Funds</b>	<b>\$824,106</b>	<b>\$910,019</b>	<b>\$898,455</b>	<b>\$1,021,226</b>	<b>\$1,021,226</b>	<b>\$111,207</b>

## Unit Description

The Clerk of the Board (COB) is responsible for performing mandated functions, as outlined in the California Government & Revenue & Taxation Codes including, but not limited to: preparing Board of Supervisors meeting agendas & minutes; records maintenance; managing the assessment appeals process (see unit 8019); maintaining and tracking appointments to approximately 75 boards, commissions, committees, and over 80 special districts; processing/routing Public Records Act Requests and information requests from the public and outside agencies. The COB also manages various programs and acts as the Filing Officer for Statement of Economic Interests filings, serves as the Secretary/Clerk for the Monterey County City Selection Committee and other Board-

governed special districts. The COB also receives filings, processes fees, and provides administrative support for land use appeals and Williamson Act applications.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A30	CLERK OF THE BOARD OF SUPERVISORS	1.00
14G02	MANAGEMENT ANALYST I	1.00
80E83	BOARD OF SUPERVISORS CLERK	3.00
	<b>Total</b>	<b>5.00</b>

# Elections

## Departmental Overview:

The Elections Department conducts federal, State, and local elections, in full compliance with all applicable regulations. The Department works to maintain the integrity and transparency of the election process and to provide equitable access to the community. The work of the Department takes place within seven areas:

## Programs and Functions:

**ADMINISTRATION:** Responsible for overseeing all areas of elections, media functions, and finance.

**CANDIDATE AND CAMPAIGN SERVICES:** Responsible for candidate filing, local initiatives, referendum, and recall petitions. Filing officer for campaign finance disclosure statements.

**DATA AND VOTING TECHNOLOGY:** Responsible for technological services, network infrastructure, and for producing the ballot, election data reports, voter files and maps.

**PRECINCT SERVICES:** Responsible for recruiting and training election workers and for coordinating polling place logistics.

**VOTE BY MAIL AND EARLY VOTING:** Responsible for mailed ballots and early vote center, coordinating ballot return locations, and processing mail ballot returns.

**VOTER REGISTRATION SERVICES:** Responsible for maintaining and updating voter registration data and ensuring compliance with the National Voter Registration Act.

**BILINGUAL OUTREACH AND EDUCATION:** Responsible for coordinating the specialized language effort for target audiences that meet the requirements of the federal and State Voting Rights Act and for delivering community presentations and voter registration drive trainings.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ADMINISTRATION

Elections supports the Board Strategic Initiative of Administration by conducting transparent elections that are accountable to both the integrity of the process and to the public. To fulfill the mission, the Department recruits and trains a large, diverse, skilled workforce to offer innovative, cost effective services that positively impact local agencies and voters while streamlining resources.



Elections

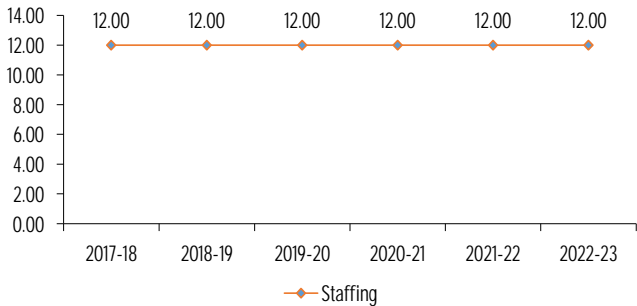


Operating Budget: \$5,523,076  
Positions (FTEs): 12.00

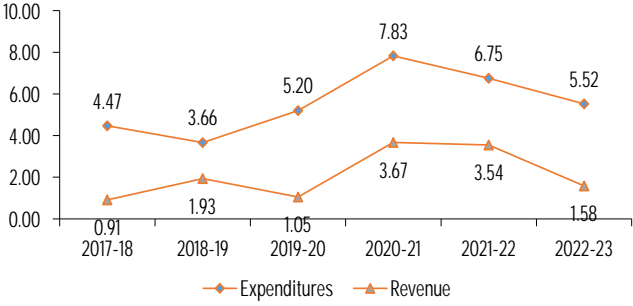
Gina M. Martinez  
Registrar of Voters

Elections

**Staffing Trends**



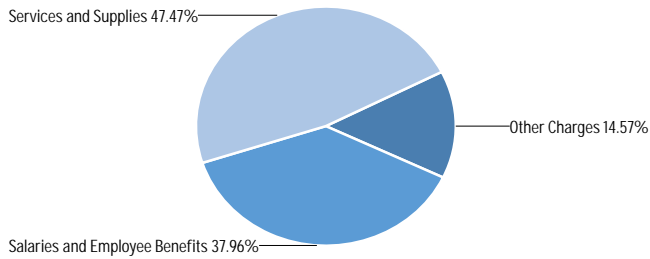
**Expenditure/Revenue History (in millions)**



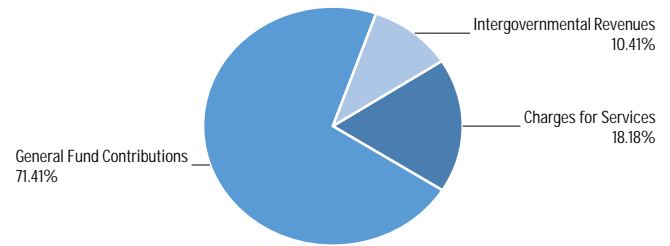
Monterey County Elections serves voters in the administration of elections. Outreach efforts work to educate and empower these voters and those who are eligible to register to vote but have not yet done so; especially those who are underrepresented in the voting population.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of registered voters.	195,245	206,917	210,325
Percent of voter turnout.	46.9%	80.21%	56.82%
Number of presentations to community organizations in target groups and areas. Target = 75	67	75	55
Outreach delivered to target areas (low registration and participation). Target = 100%	89%	100%	73%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,874,048	\$1,978,273	\$1,938,723	\$2,096,833	\$2,096,833	\$118,560
Services and Supplies	\$3,895,228	\$2,290,086	\$3,686,226	\$2,621,602	\$2,621,602	\$331,516
Other Charges	\$1,915,346	\$1,128,395	\$1,128,395	\$804,641	\$804,641	\$(323,754)
Capital Assets	\$143,682	—	—	—	—	—
<b>Subtotal</b>	<b>\$7,828,304</b>	<b>\$5,396,754</b>	<b>\$6,753,344</b>	<b>\$5,523,076</b>	<b>\$5,523,076</b>	<b>\$126,322</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$584,850	\$275,229	\$295,229	\$575,168	\$575,168	\$299,939
Charges for Services	\$2,768,809	\$905,000	\$3,249,401	\$1,004,000	\$1,004,000	\$99,000
Miscellaneous Revenues	\$314,931	—	—	—	—	—
Other Financing Sources	\$5,019	—	—	—	—	—
<b>Subtotal</b>	<b>\$3,673,609</b>	<b>\$1,180,229</b>	<b>\$3,544,630</b>	<b>\$1,579,168</b>	<b>\$1,579,168</b>	<b>\$398,939</b>
General Fund Contributions	\$4,154,695	\$4,216,525	\$3,208,714	\$3,943,908	\$3,943,908	\$(272,617)
<b>Total Source of Funds</b>	<b>\$7,828,304</b>	<b>\$5,396,754</b>	<b>\$6,753,344</b>	<b>\$5,523,076</b>	<b>\$5,523,076</b>	<b>\$126,322</b>

## Summary of Recommendation

The Recommended Budget for the Elections Department is \$5,523,076 financed by \$1,579,168 in revenue and \$3,943,908 in general fund contribution (GFC). Appropriations increase next fiscal year due primarily to wage and pension increases, anticipated increases to printing and postage to mail ballots, and higher cost for temporary help. Rising costs were partially offset by a decrease of \$323,754 in the Countywide Cost Allocation Plan (COWCAP), for a net increase to appropriations of \$126,322.

The Recommended Budget includes an increase in revenues of \$398,939 from the previous year due to grant funding and a scheduled General Election, which, unlike a Primary Election, will include jurisdictions that will partly share the cost of the election. Since the Department administers all federal, state, and local elections, expenditures and revenues vary based on the number and type of scheduled and unscheduled elections in a given year.

## Budget Impacts

State law mandates local agencies reimburse the County for all election services; however, there is no mandate for the State to reimburse counties for conducting state or federal elections. Funding

of the scheduled Statewide General Election in 2022 must be provided by the General Fund, though local revenues may offset a portion of costs. In addition, in the event of a special statewide election, the Department must still comply with all mandates and regulations related to election administration.

Due to Assembly Bill 37, county elections officials are required to mail a ballot to every registered voter while maintaining full in-person voting opportunities. Vote-by-mail increases participation of eligible voters; however, sending every voter a ballot with prepaid postage has increased costs in printing and mailing.

Due to COVID-19 related supply chain issues, staffing shortages and unprecedented inflationary pressures, the Department may experience a significant increase in election costs. The unknown impact raises a certain degree of budget uncertainty for the upcoming fiscal year.

## Prior Year Accomplishments

The Department successfully administered the September 14, 2021, California Gubernatorial Recall Election, despite unprecedented challenges related to the condensed timeframe, staffing shortages and supply chain issues related to COVID-19.

The Department had record registration this year, with more than 210,000 registered voters. The Statewide Gubernatorial Recall election had a turnout of 56.82%. For the second time under urgency legislation, every voter received a mail-in ballot. The Department processed 114,396 mail in ballots and was able to certify the election in advance of the deadline.

The Department received \$2,944,401 from the State to pay toward the Recall Election costs. The Department conducted the Recall Election under the original estimated cost, with the most significant savings being in mailing, staffing, and COVID-19 protocol. The Department is able to apply the remaining funds toward the June 2022 Primary.

In an effort to leverage reach and expand services, the Department launched the poll worker advisory group and outreach volunteer group. The groups consist of volunteers with some level of expertise in elections who provide feedback on training materials, assist with recruitment efforts, and engage with the public on topics including how to participate as a voter and a volunteer.

The Department maintains leadership roles in the California Association of Clerks and Election Officials (CACEO), including the Registrar of Voters who serves as the Historian. In addition, the Bilingual Outreach Program Manager serves on the State Language Accessibility Advisory Committee and the Precinct Services Program Manager serves on the Voter Accessibility Advisory Committee. Additional staff members are actively participating in CACEO committees working on voting accessibility, language services, and petition standardization.

## Budget Year Goals

The Department is positioned to conduct scheduled and unscheduled elections. These elections are conducted in compliance with federal, state and local laws. This remains to be the Department's primary functional goal and is therefore ongoing.

Conduct the November 8, 2022, General Election.

The Department will continue to seek new methods and modes to engage in voter outreach and civic engagement, including

partnerships with service agencies, schools, colleges, and community organizations. Most significantly, the Department will expand in-person voting and registration opportunities with the use of the mobile voting unit.

The Department will review and revise the County's precinct model following the delayed 2022 redistricting process which coincided with the conduct of a major election.

## Pending Issues

**SPECIAL ELECTIONS:** A special unscheduled election may be called at any point in time from any jurisdiction state or local jurisdiction.

**VOTING SYSTEMS:** The Department continues to seek a viable funding mechanism to fund voting systems in conjunction with partial matching federal grant funds from the Secretary of State. Jurisdictions are billed according to the election cycle on a pro-rata basis to partially offset ongoing leasing expenses. Current HAVA grant funds, to finance voting technology, are set to rollover to Fiscal Year 2023 and are in the final stages of claims.

**NEW LAW:** The state continues to introduce and pass legislation, including special urgency legislation in response to residual impact from COVID-19. New laws would require additional technology and services at polling places around the County. Impacts are unknown at this time; however, participation in the CACEO Legislative Committee will help the Department stay abreast new legislation.

## Policy Considerations

The Department will monitor state legislation in line with the Board's legislative priorities such as those that support efficient administrative operations while expanding access to and enhancing integrity of elections. It will continue to develop the public observer panel and other committees to improve voting accessibility, transparency, access, and public education activities. The Department's involvement at the CACEO supports legislation to fund elections at the federal and state level to minimize costs for local agencies.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Elections (ELE001)	7,828,304	5,396,754	6,753,344	5,523,076	5,523,076	126,322	001	8064
<b>Subtotal</b>	<b>\$7,828,304</b>	<b>\$5,396,754</b>	<b>\$6,753,344</b>	<b>\$5,523,076</b>	<b>\$5,523,076</b>	<b>\$126,322</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A20	REGISTRAR OF VOTERS	1.00	1.00	1.00	0.00
12C14	ASSISTANT REGISTRAR OF VOTERS	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14J21	ELECTIONS SERVICES SPECIALIST II	2.00	2.00	2.00	0.00
14M80	ELECTIONS PROGRAM MANAGER	5.00	5.00	5.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	1.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
	<b>Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00</b>

# Emergency Communications

## Departmental Overview:

The Emergency Communications Department (ECD) operates the Countywide consolidated emergency communications system. Emergency and non-emergency call answering and dispatch services are provided to the County Sheriff, Probation Department, 11 of the 12 incorporated city police departments, fire agencies for all 12 cities, three County fire districts, the Monterey Regional Airport District, Salinas Valley State Prison, and California State University, Monterey Bay police department. These services are provided under the Agreement for 9-1-1 Emergency Communications Dispatch Services (9-1-1 Services Agreement).

## Programs and Functions:

The ECD is the primary Public Safety Answering Point (PSAP) for the County of Monterey. The ECD provides all emergency and non-emergency call taking services and dispatch of law enforcement and fire field units including status reporting and associated activity for after-hours dispatch of the public works crews. The ECD also provides and maintains consoles and associated radio dispatch equipment located in its communications center.

As defined in the billing formula in the 9-1-1 Services Agreement, costs for dispatch and call taking services are calculated through an equally weighted, three-factor allocation ratio of Assessed Property Value, Population, and Workload. Each dollar of expense for operating the emergency communications center is paid for by approximately 30 cents of County funding and 70 cents in user agency revenue. The County funding represents the cost of service provided to the Probation Department, Sheriff's Office and a 90% subsidy to fire districts. The ECD also bills users of the Countywide Next Generation Radio System (NGEN) for Operations & Maintenance (O&M) costs. These costs are billed to 26 agencies based on the percentage of radios in use.

## Department's Contribution to Monterey County's Strategic Initiatives:

### PUBLIC SAFETY

Creating a safe environment for people to achieve their potential, leading businesses and communities to thrive and grow by reducing violent crimes as well as crimes in general, with the key objective to engage public safety stakeholders, partners, and the whole community in resiliency building activities including emergency reporting.

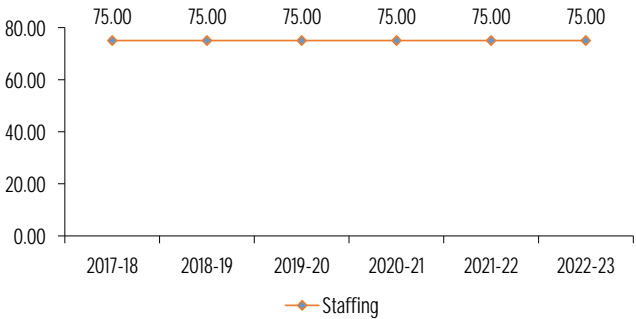


Operating Budget: \$16,051,469  
Positions (FTEs): 75.00

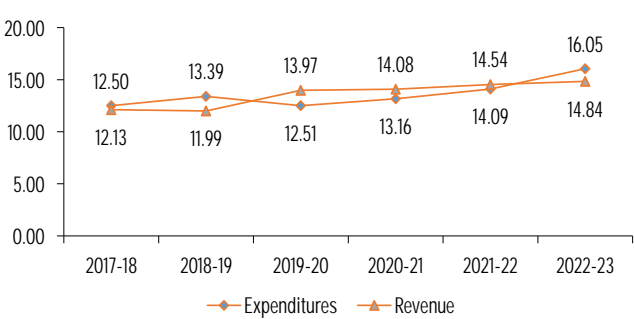
Lee Ann Magoski  
Director

Emergency Communications

**Staffing Trends**



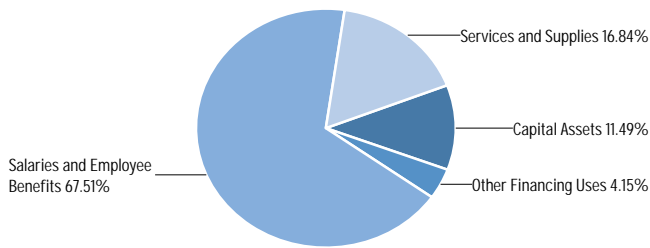
**Expenditure/Revenue History (in millions)**



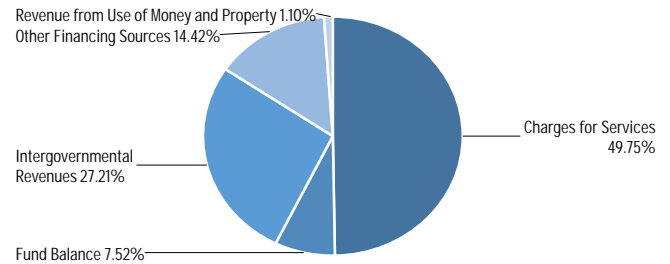
The Emergency Communications Department is the primary Public Safety Answering Point for the County of Monterey and provides 9-1-1 and non-emergency call taking services to the majority of the County's residents and visitors. The Department also provides law and fire dispatch services to public safety agencies across the County.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of emergency calls answered.	179,078	239,4634	127,714
Number of non-emergency calls answered.	523,173	496,489	254,446
Number of emergency calls requiring language translation services provided.	20,604	20,078	11,703
Percentage of emergency calls answered within 15 seconds. Target = 95%	95.64%	92.42%	87.83%
Number of law enforcement service calls generated.	456,777	407,941	212,362
Number of fire protection service calls generated.	49,524	49,879	27,198
Number of Text to 9-1-1 Calls received	2,204	2,347	1,493

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$9,643,294	\$10,387,285	\$10,580,255	\$11,020,280	\$11,020,280	\$632,995
Services and Supplies	\$2,925,103	\$3,083,313	\$2,844,689	\$2,749,652	\$2,749,652	\$(333,661)
Other Charges	\$592,041	\$679,458	\$666,934	\$(271,984)	\$(271,984)	\$(951,442)
Capital Assets	—	—	—	\$1,876,254	\$1,876,254	\$1,876,254
Other Financing Uses	—	—	—	\$677,267	\$677,267	\$677,267
<b>Subtotal</b>	<b>\$13,160,438</b>	<b>\$14,150,056</b>	<b>\$14,091,878</b>	<b>\$16,051,469</b>	<b>\$16,051,469</b>	<b>\$1,901,413</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$194,059	\$167,046	\$182,546	\$176,687	\$176,687	\$9,641
Intergovernmental Revenues	\$3,946,735	\$3,631,177	\$3,835,499	\$4,043,622	\$4,365,787	\$734,610
Charges for Services	\$7,985,866	\$8,642,794	\$8,630,270	\$7,981,615	\$7,981,615	\$(661,179)
Miscellaneous Revenues	\$13,502	—	\$15,000	\$7,000	\$7,000	\$7,000
Other Financing Sources	\$1,939,728	\$2,062,127	\$1,872,909	\$2,635,545	\$2,313,380	\$251,253
<b>Subtotal</b>	<b>\$14,079,889</b>	<b>\$14,503,144</b>	<b>\$14,536,224</b>	<b>\$14,844,469</b>	<b>\$14,844,469</b>	<b>\$341,325</b>
Fund Balance	\$(919,452)	\$(353,088)	\$(444,346)	\$1,207,000	\$1,207,000	\$1,560,088
<b>Total Source of Funds</b>	<b>\$13,160,438</b>	<b>\$14,150,056</b>	<b>\$14,091,878</b>	<b>\$16,051,469</b>	<b>\$16,051,469</b>	<b>\$1,901,413</b>

## Summary of Recommendation

The Fiscal Year (FY) 2022-23 Recommended Budget for the Emergency Communications Department is \$16,051,469 financed by \$14,844,469 in revenue, including a County contribution of \$1,636,113 included as an operating transfer in. The Recommended Budget includes \$329,000 of surplus budgeted revenue, which will be collected and held in the Department's strategic reserve for dispatch. Expenditures increased by \$1,901,413 from FY 2021-22 primarily due to \$1,536,000 of projects in the NGEN Capital Fund 405 that benefit the County's public safety radio system and due to salary and benefits increases resulting from the labor negotiations.

The Recommended Budget for the Emergency Communications Department includes two special revenue funds and one Capital Project Fund.

Special Revenue Fund 028: The Recommended Budget includes appropriations of \$12,909,353 where approximately 70% of the operational costs are shared by non-County user agencies.

Special Revenue Fund 026: The Next Generation (NGEN) Radio System Operations and Maintenance Fund has a Recommended Budget of \$1,606,116. This fund includes an operating transfer out of \$538,267 to a capital project fund (Fund 405). The budget for this fund is created in partnership with the Information Technology Department (ITD), based on estimated costs related to the maintenance and operation of the NGEN Radio System then is reviewed by the ECD Executive Board. These costs are then billed to the user agencies by the ECD. ITD controls the majority of expenditures within the budget and recovers the costs from the ECD.

Capital Project Fund 405: The NGEN Capital Project Fund has a Recommended Budget of \$1,536,000 for four infrastructure projects that enhance the reliability, capacity and coverage area of the radio system. The projects are financed by \$997,733 of fund balance and \$538,267 from an operating transfer in from Fund 026.

## Budget Impacts

There are no budget impacts.

## Prior Year Accomplishments

During calendar year 2021, the Dispatch Center received 534,523 calls of which 189,727 were 9-1-1 calls. 89.61% of 9-1-1 calls were answered in 15 seconds or less.

Continued to improve the secondary dispatch and call taking center. A second recorder has been implemented in the secondary dispatch center to record all calls and radio traffic occurring from that location. Six Computer Aided Dispatch (CAD) licenses have been purchased adding six more CAD seats to the secondary center. AMR is the County ambulance provider and their dispatch operations have been relocated to the secondary dispatch center providing them with more consoles and ability to social distance.

Implemented CueHit feedback software which allows 9-1-1 callers to provide feedback on their experience with Department staff. This software has contributed to increased employee morale by reinforcing the positive work the Department does for the County's public safety agencies and callers. It also allows management to identify areas in need of training.

The Department implemented new scheduling software which has streamlined the scheduling process requiring far less staff hours to complete the schedules. An Administrative Services Assistant has been hired by the Department and part of this employee's duties is to create the schedule using this new software.

Maintained a positive cash balance for the current fiscal year in all funds and collected interest revenue on this cash balance.

Continued to recruit, hire, and train new dispatchers. This is a challenge given the complexity of the job and the success rate for new hires is roughly 50% in an 18-month training program. In order to maintain staffing levels to serve the community, mandatory overtime remains high.

## Budget Year Goals

The Department will continue to conduct new employee academies throughout the year with the goal of recruiting, hiring, and training to fill existing vacancies which will reduce mandatory overtime.

Build a perimeter fence around the primary dispatch center building. The building is shared with the Office of Emergency Services (OES).

Develop and execute a NGEN Agreement in partnership with ITD. The Next Generation Radio Public Safety Radio System agreements to date have been focused on the initial buildout of the system. Currently, NGEN costs are billed under the authority of the 9-1-1 Services Agreement but this is an interim measure until a standalone agreement is in place. This agreement will cover NGEN System governance, technical oversight, and fiscal administration.

## Pending Issues

There are no pending issues.

## Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Emergency Communication (EME002)	740	0	0	1,536,000	1,536,000	1,536,000	405	8426
NGEN Operations & Maintenance (EME003)	768,634	1,606,001	1,456,001	1,606,116	1,606,116	115	026	8480
Emergency Communications (EME004)	12,391,063	12,544,055	12,635,877	12,909,353	12,909,353	365,298	028	8507
<b>Subtotal</b>	<b>\$13,160,438</b>	<b>\$14,150,056</b>	<b>\$14,091,878</b>	<b>\$16,051,469</b>	<b>\$16,051,469</b>	<b>\$1,901,413</b>		

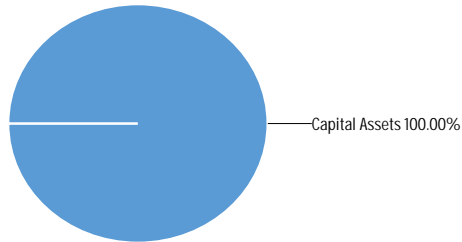
## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
12C42	EMERGENCY COMMUNICATIONS OPERATIONS MANAGER	1.00	1.00	1.00	0.00
14A26	DIRECTOR OF EMERGENCY COMMUNICATIONS	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	3.00	3.00	3.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	0.00	0.00	1.00	1.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80S01	COMMUNICATIONS DISPATCHER I	6.00	6.00	6.00	0.00
80S21	COMMUNICATIONS DISPATCHER II	49.00	50.00	50.00	0.00
80S22	EMERGENCY COMMUNICATIONS SHIFT SUPERVISOR	10.00	10.00	9.00	(1.00)
80S26	EMERGENCY COMMUNICATIONS OPERATIONS SUPERVISOR	1.00	0.00	0.00	0.00
	<b>Total</b>	<b>75.00</b>	<b>75.00</b>	<b>75.00</b>	<b>0.00</b>

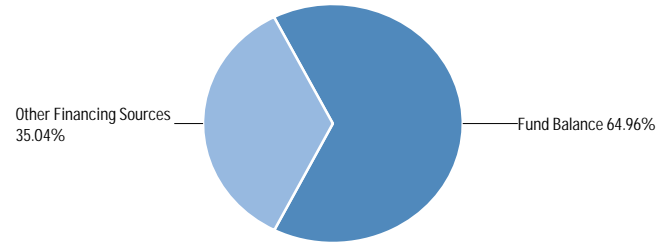
# Emergency Communication

(Budget Unit 8426—Fund 405—Appropriation Unit EME002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$740	—	—	—	—	—
Capital Assets	—	—	—	\$1,536,000	\$1,536,000	\$1,536,000
<b>Subtotal</b>	<b>\$740</b>	<b>—</b>	<b>—</b>	<b>\$1,536,000</b>	<b>\$1,536,000</b>	<b>\$1,536,000</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$10,242	—	—	—	—	—
Other Financing Sources	—	—	—	\$538,267	\$538,267	\$538,267
<b>Subtotal</b>	<b>\$10,242</b>	<b>—</b>	<b>—</b>	<b>\$538,267</b>	<b>\$538,267</b>	<b>\$538,267</b>
Fund Balance	\$(9,502)	—	—	\$997,733	\$997,733	\$997,733
General Fund Contributions	\$(0)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$740</b>	<b>—</b>	<b>—</b>	<b>\$1,536,000</b>	<b>\$1,536,000</b>	<b>\$1,536,000</b>

## Unit Description

In this capital project fund, the ECD funded the construction of the County-wide Next Generation Public Safety Radio System (NGEN). The NGEN system is used by 33 public safety agencies across the County and four public works departments. These agencies are

charged for capital project costs based on their ratio of radios on the system.

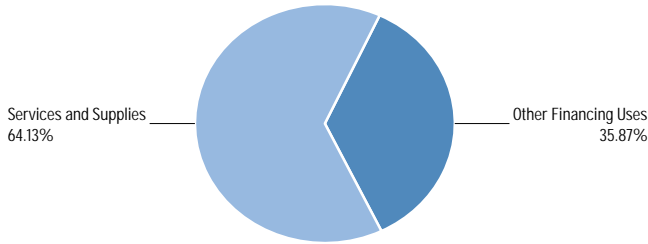
This fund's budget is created in partnership with the Information Technology Department (ITD) and recommended to the Executive Board of the Emergency Communications Department (ECD) for review.



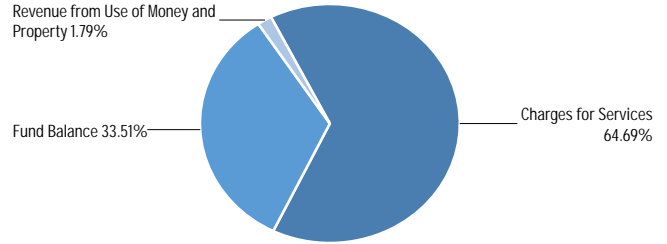
# NGEN Operations & Maintenance

(Budget Unit 8480—Fund 026—Appropriation Unit EME003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$1,095,132	\$1,415,919	\$1,265,919	\$1,210,643	\$1,210,643	\$(205,276)
Other Charges	\$(326,498)	\$190,082	\$190,082	\$(281,794)	\$(281,794)	\$(471,876)
Other Financing Uses	—	—	—	\$677,267	\$677,267	\$677,267
<b>Subtotal</b>	<b>\$768,634</b>	<b>\$1,606,001</b>	<b>\$1,456,001</b>	<b>\$1,606,116</b>	<b>\$1,606,116</b>	<b>\$115</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$34,225	\$27,800	\$33,300	\$28,800	\$28,800	\$1,000
Charges for Services	\$1,025,612	\$1,578,201	\$1,578,201	\$1,039,049	\$1,039,049	\$(539,152)
<b>Subtotal</b>	<b>\$1,059,837</b>	<b>\$1,606,001</b>	<b>\$1,611,501</b>	<b>\$1,067,849</b>	<b>\$1,067,849</b>	<b>\$(538,152)</b>
Fund Balance	\$(291,203)	—	\$(155,500)	\$538,267	\$538,267	\$538,267
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$768,634</b>	<b>\$1,606,001</b>	<b>\$1,456,001</b>	<b>\$1,606,116</b>	<b>\$1,606,116</b>	<b>\$115</b>

## Unit Description

This special revenue fund provides for the operations and maintenance of the Next Generation (NGEN) Radio System. The NGEN system is used by 33 public safety agencies across the County and four public works departments. This fund includes costs only for operation and maintenance of the current system including the Very High Frequency (VHF) radio system, control stations, microwave

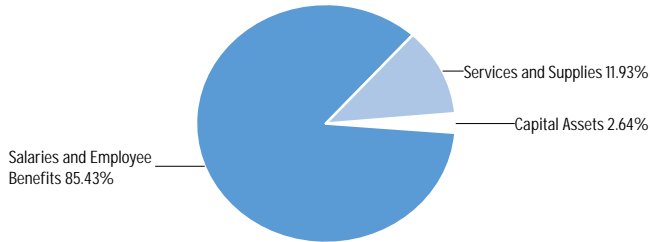
stations for backhaul, replacement of dispatch consoles, and network and information technology security systems.

This fund's budget is created in partnership with the Information Technology Department (ITD) and recommended to the Executive Board of the Emergency Communications Department (ECD) for review. These costs are then billed to the system users by the ECD and the majority of the revenue is transferred back to ITD for NGEN operations and maintenance.

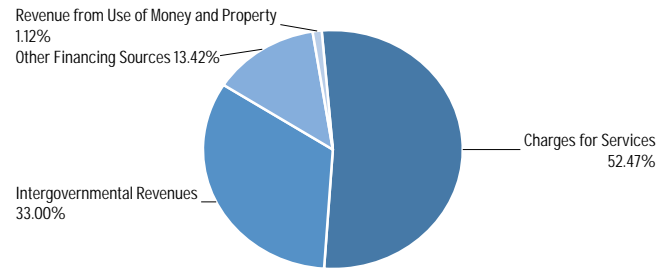
# Emergency Communications

(Budget Unit 8507—Fund 028—Appropriation Unit EME004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$9,643,294	\$10,387,285	\$10,580,255	\$11,020,280	\$11,020,280	\$632,995
Services and Supplies	\$1,829,970	\$1,667,394	\$1,578,770	\$1,539,009	\$1,539,009	\$(128,385)
Other Charges	\$917,799	\$489,376	\$476,852	\$9,810	\$9,810	\$(479,566)
Capital Assets	—	—	—	\$340,254	\$340,254	\$340,254
<b>Subtotal</b>	<b>\$12,391,063</b>	<b>\$12,544,055</b>	<b>\$12,635,877</b>	<b>\$12,909,353</b>	<b>\$12,909,353</b>	<b>\$365,298</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$149,592	\$139,246	\$149,246	\$147,887	\$147,887	\$8,641
Intergovernmental Revenues	\$3,946,735	\$3,631,177	\$3,835,499	\$4,043,622	\$4,365,787	\$734,610
Charges for Services	\$6,960,254	\$7,064,593	\$7,052,069	\$6,942,566	\$6,942,566	\$(122,027)
Miscellaneous Revenues	\$13,502	—	\$15,000	\$7,000	\$7,000	\$7,000
Other Financing Sources	\$1,939,728	\$2,062,127	\$1,872,909	\$2,097,278	\$1,775,113	\$(287,014)
<b>Subtotal</b>	<b>\$13,009,810</b>	<b>\$12,897,143</b>	<b>\$12,924,723</b>	<b>\$13,238,353</b>	<b>\$13,238,353</b>	<b>\$341,210</b>
Fund Balance	\$(618,747)	\$(353,088)	\$(288,846)	\$(329,000)	\$(329,000)	\$24,088
General Fund Contributions	\$0	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$12,391,063</b>	<b>\$12,544,055</b>	<b>\$12,635,877</b>	<b>\$12,909,353</b>	<b>\$12,909,353</b>	<b>\$365,298</b>

## Unit Description

In this special revenue fund, the Department operates the countywide consolidated emergency communications system. Emergency and non-emergency call answering and dispatch services are provided to the County Sheriff, Probation Department, 11 of the 12 incorporated city police departments, fire agencies for all 12 cities, three County fire districts, the Monterey Regional Airport District, Salinas Valley State Prison, and California State University Monterey Bay police department. These services are provided under the Agreement for 9-1-1 Emergency Communications Dispatch Services (911 Services Agreement).

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12C42	EMERGENCY COMMUNICATIONS OPERATIONS MANAGER	1.00
14A26	DIRECTOR OF EMERGENCY COMMUNICATIONS	1.00
14C31	MANAGEMENT ANALYST III	3.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00
20B93	FINANCE MANAGER II	1.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
80A99	ADMINISTRATIVE SECRETARY- CONFIDENTIAL	1.00
80S01	COMMUNICATIONS DISPATCHER I	6.00
80S21	COMMUNICATIONS DISPATCHER II	50.00
80S22	EMERGENCY COMMUNICATIONS SHIFT SUPERVISOR	9.00
	<b>Total</b>	<b>75.00</b>

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# Information Technology

## Departmental Overview:

The Information Technology Department (ITD) is responsible for delivering strategic information technology solutions to support internal County operations and business activities. ITD resources support on-prem and cloud-based systems ensuring high availability and minimizing the risk of business interruption. ITD has developed a sustainable, customer focused environment to enhance and improve the quality of technology services used by County departments for the benefit of all County residents, businesses and visitors.

## Programs and Functions:

ITD consists of: Administration & Business Office, Applications & Customer Support, Infrastructure & Operations, and Information Security.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

In conjunction with telecommunication service providers, continue to extend the broadband footprint throughout the County.

### ADMINISTRATION

Deliver modern technology infrastructure to enhance the ability to serve the public and provide robust voice, data, video, and radio services.

### HEALTH AND HUMAN SERVICES

Develop data warehousing and data exchange platforms to increase the ability for data sharing across all departments that serve County constituents.

### INFRASTRUCTURE

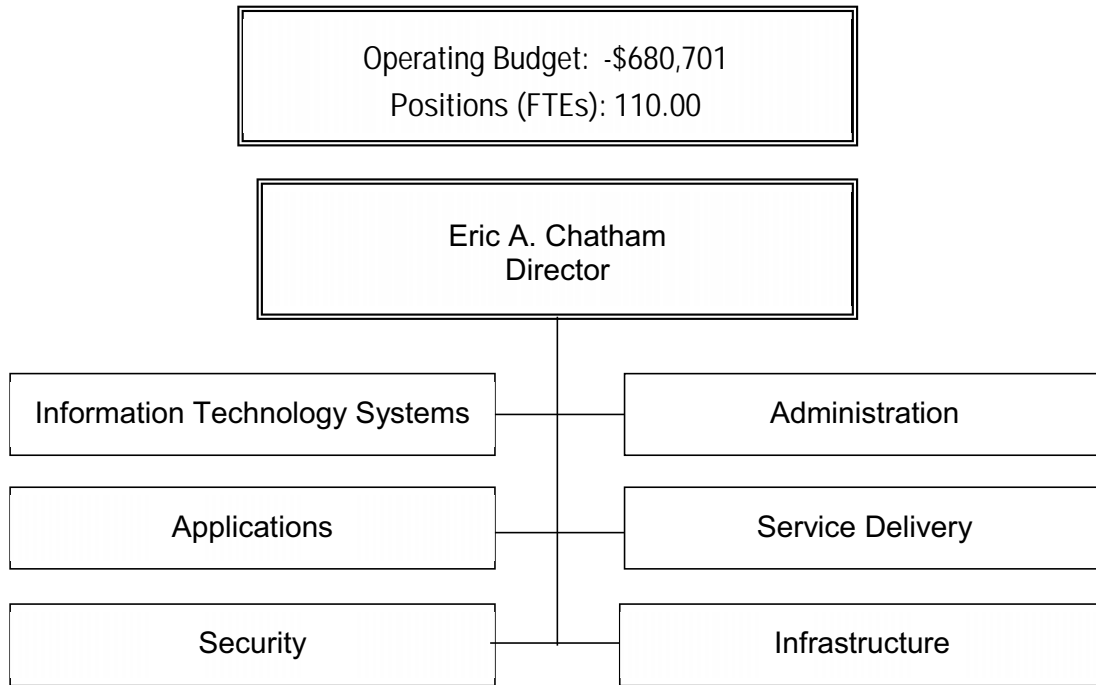
Deploy sustainable cost-effective technologies by migrating aging infrastructure and applications to virtualized, software as a service (SaaS) and cloud-based environments.

### PUBLIC SAFETY

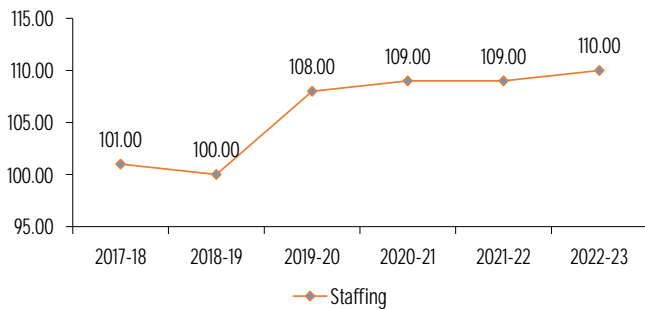
Deliver technologies that improve the overall safety of County constituents and improve the ability of public safety officials to respond to events with the implementation of the Next Generation Digital Radio System (NGEN).

The graphic features the Monterey County seal and the text 'MONTEREY COUNTY INFORMATION TECHNOLOGY' at the top. Below this is a green banner with the text 'TRANSFORMING GOVERNMENT THROUGH INNOVATIVE TECHNOLOGY'. A 'Learn More' button and a QR code are positioned to the right. The main content area is dark blue and lists six categories: APPLICATIONS, SERVICE DELIVERY, ENTERPRISE OPERATIONS, INFRASTRUCTURE, and SECURITY, each with a brief description and an icon. The bottom of the graphic includes the copyright notice '© 2017 County of Monterey Information Technology Department'.

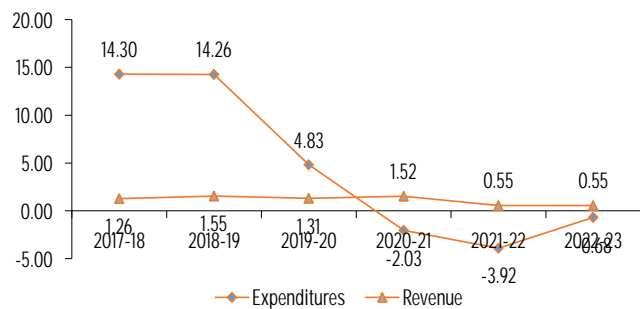
Information Technology



### Staffing Trends



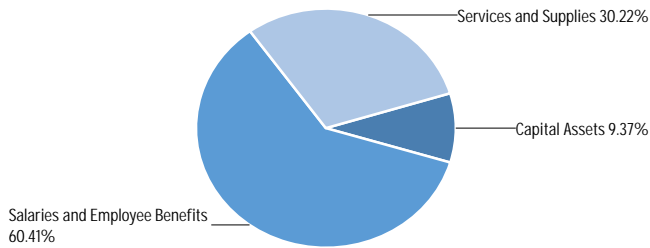
### Expenditure/Revenue History (in millions)



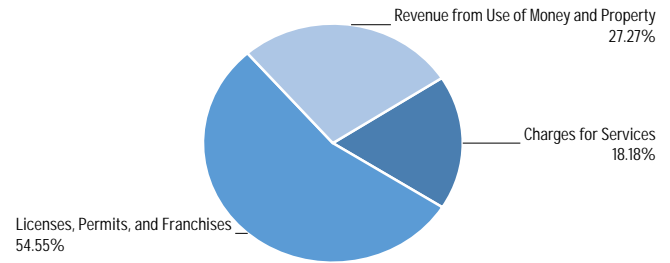
The Information Technology Department (ITD) enables County business through proven information and telecommunication technologies provided in a strategic, cost-effective, and efficient manner. ITD supports internal County operations and associated business activities, outside public agencies, residents, and visitors.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Percentage of surveyed customers that rate ITD services provided as satisfied or very satisfied. Target = 90%.	97.0%	97.3%	96.5%
Total ITD spent as a percent of total County appropriations. Target = 2%.	1.95%	1.46%	1.79%
Percentage of time network service was available. Target = 99.90%.	99.58%	99.82%	99.87%
Percentage of advanced malware events contained within 2 business hours. Target = 100%	100%	100%	100%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$15,888,629	\$16,764,371	\$17,056,377	\$19,788,675	\$19,788,675	\$3,024,304
Services and Supplies	\$10,954,107	\$11,321,348	\$11,324,863	\$10,612,718	\$9,898,648	\$(1,422,700)
Other Charges	\$(32,821,028)	\$(35,168,578)	\$(35,168,578)	\$(33,438,024)	\$(33,438,024)	\$1,730,554
Capital Assets	\$3,943,600	\$2,872,000	\$2,872,000	\$3,545,000	\$3,070,000	\$198,000
<b>Subtotal</b>	<b>\$(2,034,691)</b>	<b>\$(4,210,859)</b>	<b>\$(3,915,338)</b>	<b>\$508,369</b>	<b>\$(680,701)</b>	<b>\$3,530,158</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$821,877	\$300,000	\$300,000	\$300,000	\$300,000	—
Revenue from Use of Money & Property	\$70,490	\$150,000	\$150,000	\$150,000	\$150,000	—
Charges for Services	\$592,697	\$100,000	\$100,000	\$100,000	\$100,000	—
Miscellaneous Revenues	\$31,294	—	—	—	—	—
Other Financing Sources	\$3,175	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,519,534</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>—</b>
General Fund Contributions	\$(3,554,225)	\$(4,760,859)	\$(4,465,338)	\$(41,631)	\$(1,230,701)	\$3,530,158
<b>Total Source of Funds</b>	<b>\$(2,034,691)</b>	<b>\$(4,210,859)</b>	<b>\$(3,915,338)</b>	<b>\$508,369</b>	<b>\$(680,701)</b>	<b>\$3,530,158</b>

## Summary of Recommendation

The Recommended Budget for the Information Technology Department (ITD) is (\$680,701), financed by \$550,000 in revenue, and a General Fund Contribution (GFC) of \$(1,230,701). The Recommended Budget reflects an increase in GFC of \$3,530,158 from the FY 2021-22 Adopted Budget.

Expenditures total \$32,757,323 which is an overall increase of \$1,799,604 over FY 2021-22. Salaries and benefits increased \$3,024,304 over the prior year. This increase was derived from approved MOU changes (which had a two-year impact due to the timing of approval), PERS increases, supplemental pension liability charges, and the finalization of a Class Compensation Study. One additional position is added to cover the ERP Upgrade project.

Other Charges including County departmental reimbursements of \$8,189,214, combined with the estimated cost plan credit of \$25,248,810 total \$33,438,024, which is a decrease from FY 2021-22 of \$1,730,554. The main contributor to this large shift is the Countywide Cost Allocation Plan (COWCAP) credit which accounts for \$2,316,879. The \$586,325 increase of County department

reimbursement is mainly due to an increase in the Enterprise fee, as well as ERP Upgrade project funding.

Capital Asset expense budget of \$3,070,000 includes a carry-over of ARPA funded broadband project and \$1,135,000 for CIP projects covered by the Capital Project and ITD Assignment Fund balance.

The FY 2022-23 Recommended Budget includes 110 positions. This includes the one additional position for the ERP Upgrade project.

## Budget Impacts

The Recommended Budget reflects a large shift of \$3.5 million due mainly to the Salary and Benefit increases as well as the large decrease in the Countywide Cost Allocation Plan (COWCAP).

## Prior Year Accomplishments

ITD continued recruitment activity in FY 21-22, filling 10 positions by the third quarter within the 90-day goal. ITD completed a comprehensive classification and compensation study to review,

analyze and update classifications and associated pay to align with the current market.

The ITD data center uninterruptible power supply (UPS) and power distribution unit (PDU) system replacement was completed and validated with a full redundancy test on all connected equipment. ITD continued to implement Zoom-capable video conference rooms throughout Monterey County to increase collaboration and communication. ITD optimized back up and data recovery platforms to allot for increased data growth from County departments. ITD implemented Multi-Factor Authentication to all county users to enhance security and protect county data. ITD implemented proactive monitoring for critical systems, services and devices to ensure service continuity. A Request for Qualification (RFQ) was released and completed to solicit qualified contractors solution to upgrade the Board of Supervisors chambers broadcast and audio-visual system. The project is scheduled to be completed in FY 22-23. ITD completed the final phase of seismic readiness site improvements and construction at Bayonet site, as well as the Public Safety Building, Penon Peak, and Schilling Place site safety improvements. ITD completed the final phase of County-wide non-NGEN microwave network upgrade and the final phase of site monitoring installations at all radio sites. ITD is scheduled to complete the Public Safety internet redundancy project and site technology standardization which includes identity service engine deployment at 50 County locations by June 2022.

ITD has been following Board direction and made significant progress toward the community broadband initiative. ITD implemented public Wi-Fi access at 26 County buildings that benefits nearby County residents within 328 feet of each building perimeter. Within a 30-day period, there were 1,666 unique devices connected to the public Wi-Fi system utilizing 3.2 TB of data. ITD has been working with multiple broadband service providers to increase broadband services to unserved and underserved communities including communities such as San Jerardo which is estimated to be completed by April 2022. Upon project completion, 66 homes including the childcare center and the community hall will be provided with high-speed internet. In June 2021, the Board of Supervisors approved \$1.935 million in ARPA funds for FY 21-22 for broadband development. A request for proposal (RFP) was released and completed to solicit proposals from qualified contractors, to build, deploy, operate, and maintain broadband services to unserved and underserved areas in Monterey County. A total of 1,200 unserved and underserved households will receive broadband services upon project completion.

The ITD Service Desk increased first contact resolution to 60% with a customer satisfaction rate of 97%. ITD implemented the cloud-based Microsoft Endpoint Manager (MEM) and Mobile Device Management (MDM) allowing ITD to remotely secure, deploy, and manage users, applications, desktop and mobile devices. The IT Service Management solution was expanded to other County departments to better manage projects and trouble tickets; enhance the user experience with visibility to technology assets and automate workflows.

ITD rolled out the Employee Onboarding module for all County departments and partnered with Human Resource Department (HRD) to implement the Performance Management module. ITD collaborated with departments to develop a Request for Proposal (RFP) to replace the Enterprise Resource Planning (ERP) System and upgraded ERP system hosting infrastructure for better performance and stability.

ITD developed business analytics to provide insight into County's business operations; evaluated options to replace County's document management system with a modern cost effective and maintainable solution; supported 2020 census data analysis and redistricting efforts; established an infrastructure to enable seamless parcel records management process with cities/agencies; and developed a number of custom software solutions for County departments such as Change of Ownership management, Sexual Assault Response Team (SART) mobile app, WRA Information Management System, Employee Vaccination Upload Portal and other reports to support County with local and State guidelines, Class and Comp, Employee/Labor Relations, HR Tracker module to incorporate electronic filing of documents, Summons and Complaints Tracking System, Worker Case Review, SSI Advocacy, Sheriff Work Alternative Program, and Electric Vehicle (EVSE) Inventory.

ITD completed a third-party review of the County's identity management, authentication and authorization systems. ITD implemented the improved security policies, settings and technologies as recommended in all County-managed domains, including Laguna Seca, the 911 dispatch system, and the next generation radio system.

In a continual effort to educate and train County staff on security awareness, ITD completed security awareness training for all county employees with a 90% participation/completion rate; continued 'Lunch and Learns' for expanded county employee education; and executed multiple phishing tests countywide with a continued fail rate of under 3% (government norm is 24%).

ITD completed the County's implementation of advanced authentication, resulting in a 90% decrease of malicious remote takeover of county user accounts. ITD implemented an enterprise credential management system for the department, providing access from anywhere, centralized secure management, appropriate visibility, control and compliance for county enterprise secrets. ITD completed the retirement of older duplicative security technologies to streamline systems and lower county costs.

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## Budget Year Goals

ITD will continue to recruit and retain a diverse, talented workforce and build a collaborative work environment with an emphasis on customer service and execution to support the mission of Monterey County. In FY 2022-23 the Department will improve performance evaluation metrics with a quarterly goal of 100% completion and maintain hiring efficiency with a quarterly goal of 90 days on average.

ITD will continue to analyze customer requests and incidents to improve first contact resolution; migrate deployment of applications, policies, and software updates from on-prem endpoint/device management solution to the cloud based Microsoft Endpoint Manager (MEM) solution allowing ITD to effectively manage remote users and devices; partner with HRD to roll out Performance Management module; evaluate and select vendor to replace ERP system and kick-off the project; conduct proof of concept using new technology to replace County document management system; expand IT Service Management to additional County departments enabling them to better manage their operations and projects; partner with the Communications Team to revamp internal and external websites for intuitive and consistent user interactions; establish sharing and collaboration with cities/agencies on the management of parcel data; and work with County departments to develop, integrate and revamp technical solutions such as Board Committees and Commissions, Departmental Fleet management System, Online Salary Schedule,

Seniority Report, Monterey County Connect App, Department of Social Services Adoption Database, etc. to automate and improve their business processes.

ITD will expand services to enhance remote workers experience, such as softphone and other collaborative technology platforms. ITD will continue to expand the footprint of Zoom-capable conference rooms throughout Monterey County offices. ITD will complete the NGEN public safety microwave upgrade project, and the Post Ranch site project. ITD will complete the majority of data center end of life equipment replacements. In addition to expanded education efforts, ITD will continue to transition technology tools to the cloud that support and protect remote work. ITD will complete the Board of Supervisors chamber broadcast and audio-visual system. ITD will continue to participate in the broadband initiative and oversee broadband project progress.

IT will continue to implement improved security technologies through a conversion to a more cost effective and flexible security event management system, as well as a conversion to a newer

endpoint detection and response implementation. Additionally, security automation tools will be implemented. These improved technologies will improve incident response time and provide greater and quicker defenses against critical attacks that can impede county business.

ITD will roll out its enterprise credential management system county-wide, providing access from anywhere, centralized secure management, appropriate visibility, control and compliance for county department credentials.

### Pending Issues

There are no pending issues.

### Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
ITD Administration (INF002)	1,889,017	2,133,233	2,169,385	2,481,187	2,481,187	347,954	001	8432
Applications (INF002)	4,057,742	4,517,595	4,597,777	7,803,729	7,089,659	2,572,064	001	8433
Service Delivery (INF002)	6,300,964	6,290,484	6,383,163	0	0	(6,290,484)	001	8434
Enterprise Operations (INF002)	43,869	0	0	0	0	0	001	8435
Infrastructure (INF002)	6,711,125	6,143,221	6,199,350	10,760,682	10,285,682	4,142,461	001	8436
Security (INF002)	594,203	695,597	704,374	1,098,275	1,098,275	402,678	001	8437
Information Technology (INF002)	(21,631,611)	(23,990,989)	(23,969,387)	(21,635,504)	(21,635,504)	2,355,485	001	8439
<b>Subtotal</b>	<b>\$(2,034,691)</b>	<b>\$(4,210,859)</b>	<b>\$(3,915,338)</b>	<b>\$508,369</b>	<b>\$(680,701)</b>	<b>\$3,530,158</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
12C43	DEPUTY CHIEF INFORMATION OFFICER	0.00	0.00	2.00	2.00
12E18	CHIEF INFORMATION OFFICER	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	2.00	2.00	2.00	0.00
14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
14K21	DIVISION MANAGER	3.00	2.00	0.00	(2.00)
14K52	CHIEF SECURITY OFFICER	1.00	1.00	1.00	0.00
14P20	INFORMATION TECHNOLOGY ARCHITECT	0.00	0.00	3.00	3.00
16C23	INFORMATION TECHNOLOGY SUPERVISOR	1.00	1.00	0.00	(1.00)
16C43	SOFTWARE ENGINEER I	1.00	1.00	1.00	0.00
16C44	SOFTWARE ENGINEER II	6.00	5.00	6.00	1.00
16C45	SOFTWARE ENGINEER III	17.00	17.00	17.00	0.00
16C54	INFORMATION TECHNOLOGY SYSTEMS ANALYST II	6.00	6.00	6.00	0.00
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	18.00	19.00	19.00	0.00
16C86	BUSINESS TECHNOLOGY ANALYST I	1.00	1.00	1.00	0.00
16C89	INFORMATION TECHNOLOGY BUSINESS MANAGER	2.00	2.00	0.00	(2.00)
16C92	ASSISTANT DIRECTOR OF INFORMATION TECHNOLOGY	1.00	1.00	0.00	(1.00)
16D25	DATABASE ADMINISTRATOR III	1.00	1.00	0.00	(1.00)



## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
16E25	INFORMATION TECHNOLOGY SECURITY ENGINEER III	2.00	2.00	2.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
16G24	GIS ANALYST II	1.00	1.00	1.00	0.00
16G25	GIS ANALYST III	2.00	2.00	2.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
41N24	NETWORK SYSTEMS ENGINEER II	3.00	4.00	4.00	0.00
41N25	NETWORK SYSTEMS ENGINEER III	5.00	5.00	4.00	(1.00)
43A21	ENGINEERING AIDE II	1.00	1.00	1.00	0.00
43G01	INFORMATION TECHNOLOGY MANAGER	5.00	6.00	8.00	2.00
43G03	INFORMATION TECHNOLOGY PROJECT MANAGER II	2.00	2.00	3.00	1.00
43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	3.00	3.00	3.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
43L18	COMMUNICATIONS TECHNICIAN III	5.00	5.00	0.00	(5.00)
43L28	TELECOMMUNICATIONS TECHNICIAN III	2.00	1.00	0.00	(1.00)
43L35	TELECOMMUNICATIONS SPECIALIST III	1.00	1.00	0.00	(1.00)
43L41	RADIO COMMUNICATIONS ENGINEER	0.00	0.00	2.00	2.00
43M35	INFORMATION TECHNOLOGY SUPPORT SPECIALIST	2.00	2.00	7.00	5.00
70F80	SENIOR STOREKEEPER	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	2.00	2.00	2.00	0.00
80J30	ACCOUNTING TECHNICIAN	3.00	3.00	3.00	0.00
<b>Total</b>		<b>109.00</b>	<b>109.00</b>	<b>110.00</b>	<b>1.00</b>

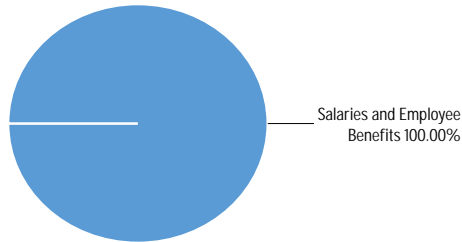
## Augmentation Requests

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
1930	1930-8432-001-AUG2	POS / IT PM II	Request New Position	0	1.00	0	1.00
1930	1930-8433-001-AUG1	Microsoft Licensing	Status Quo Other	714,070	0	714,070	0
1930	1930-8436-001-AUG12	CIP/ARPA Yr 2	Capital Improvements	1,935,000	0	1,935,000	0
1930	1930-8436-001-AUG3	CIP/Data Ctr EOL	Capital Improvements	550,000	0	550,000	0
1930	1930-8436-001-AUG4	CIP: NT SWITCH RPL	Capital Improvements	220,000	0	220,000	0
1930	1930-8436-001-AUG5	CIP: FIREWALL STD	Capital Improvements	165,000	0	165,000	0
1930	1930-8436-001-AUG6	CIP: SOFT PHONE	Capital Improvements	100,000	0	100,000	0
1930	1930-8436-001-AUG7	CIP: VDCONF	Capital Improvements	100,000	0	100,000	0
1930	1930-8436-001-AUG8	CIP: NET REDUNDANCY	Capital Improvements	475,000	0	0	0
<b>Grand Total:</b>				<b>\$4,259,070</b>	<b>1.00</b>	<b>\$3,784,070</b>	<b>1.00</b>

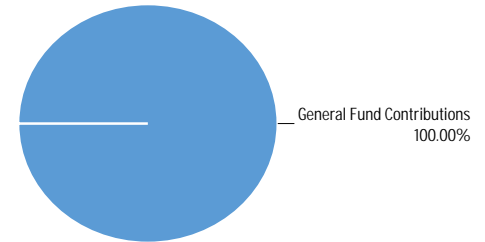
# ITD Administration

(Budget Unit 8432—Fund 001—Appropriation Unit INF002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,846,925	\$2,133,233	\$2,169,385	\$2,676,014	\$2,676,014	\$542,781
Services and Supplies	\$42,092	—	—	—	—	—
Other Charges	—	—	—	\$(194,827)	\$(194,827)	\$(194,827)
<b>Subtotal</b>	<b>\$1,889,017</b>	<b>\$2,133,233</b>	<b>\$2,169,385</b>	<b>\$2,481,187</b>	<b>\$2,481,187</b>	<b>\$347,954</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,631	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,631</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$1,887,386	\$2,133,233	\$2,169,385	\$2,481,187	\$2,481,187	\$347,954
<b>Total Source of Funds</b>	<b>\$1,889,017</b>	<b>\$2,133,233</b>	<b>\$2,169,385</b>	<b>\$2,481,187</b>	<b>\$2,481,187</b>	<b>\$347,954</b>

## Unit Description

The Administration Division is comprised of Fiscal, Human Resources Management, Project Management and Contracts Management.

Fiscal is responsible for oversight of department finances which include budget preparation, tracking of actual transactions, and financial forecasting as it relates to both internal department and customer charges. Capital infrastructure needs and asset tracking are also under this section of ITD.

Human Resources partners and collaborates with ITD management to provide diverse talent management & recruitment services; the development and retention of staff; and other HR support services such as benefit coordination.

Project Management provides project and portfolio for all large scale, multi-disciplined IT infrastructure and application projects. Project Management Office (PMO) guides projects through the complete project management lifecycle utilizing best practices, and develops tools/processes to foster consistent, repeatable and measurable project outcomes.

Contracts Management is responsible for processing all contracts and agreements, fleet management, facilities management and oversees cable and franchise programs.

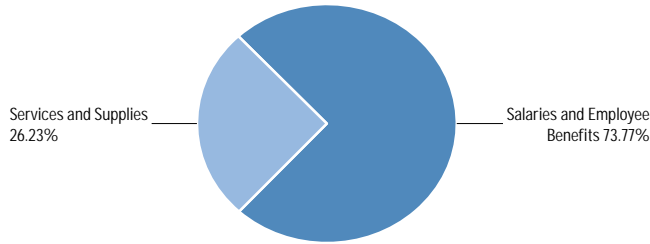
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14B32	SENIOR PERSONNEL ANALYST	1.00
14C30	MANAGEMENT ANALYST II	2.00
14C31	MANAGEMENT ANALYST III	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00
20B11	ACCOUNTANT II	1.00
20B93	FINANCE MANAGER II	1.00
43G03	INFORMATION TECHNOLOGY PROJECT MANAGER II	3.00
43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	3.00
80J30	ACCOUNTING TECHNICIAN	3.00
<b>Total</b>		<b>16.00</b>

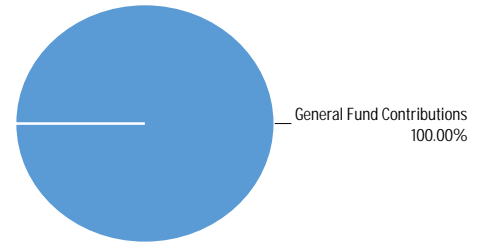
# Applications

(Budget Unit 8433—Fund 001—Appropriation Unit INF002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$4,512,954	\$4,684,561	\$4,764,743	\$9,015,173	\$9,015,173	\$4,330,612
Services and Supplies	\$2,415,727	\$2,905,917	\$2,905,917	\$3,919,647	\$3,205,577	\$299,660
Other Charges	\$(2,870,939)	\$(3,072,883)	\$(3,072,883)	\$(5,131,091)	\$(5,131,091)	\$(2,058,208)
<b>Subtotal</b>	<b>\$4,057,742</b>	<b>\$4,517,595</b>	<b>\$4,597,777</b>	<b>\$7,803,729</b>	<b>\$7,089,659</b>	<b>\$2,572,064</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$9,214	—	—	—	—	—
Miscellaneous Revenues	\$2,745	—	—	—	—	—
<b>Subtotal</b>	<b>\$11,959</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$4,045,783	\$4,517,595	\$4,597,777	\$7,803,729	\$7,089,659	\$2,572,064
<b>Total Source of Funds</b>	<b>\$4,057,742</b>	<b>\$4,517,595</b>	<b>\$4,597,777</b>	<b>\$7,803,729</b>	<b>\$7,089,659</b>	<b>\$2,572,064</b>

## Unit Description

The Applications Division is comprised of Enterprise Applications, Web Services, GIS Services, and Department Applications and Customer Support.

Enterprise Applications provides database administration, software programming, systems consulting, project management and application administration support for enterprise applications for collaboration, document and records management, data integration warehousing and management, business intelligence and analysis, as well as interdepartmental billing and reporting of ITD services.

Web Services provides development and maintenance of Monterey County's internal and external website, individual Department sites, as well as graphic services and consulting and training services on the tools and techniques for content management, website quality assurance, and web analytics and reporting.

GIS Services provides GIS analytical services and development and maintenance of Monterey County's Geo Database, including the

development of additional layers of specific GIS data and map development for internal and external customers.

Department Applications Support provides database administration, software programming, systems consulting, project management and application administration support services for applications specific to individual County departments.

Customer Support offers a portfolio of IT services that includes desktop management, service desk, and data center services. These complementary services provide fundamental information technology capabilities vital to our customers.

IT Service Desk serves as a single point-of-contact for requesting IT services, technical support and the dissemination of IT systems status and availability information.

Desktop Management provides PC lifecycle management including the planning, acquisition, installation, support, maintenance and replacement of PC-based hardware and software.

IT Procurement is responsible for providing logistical support and sourcing for IT related goods and services to all County agencies and operating the County's central IT Warehouse facility. In addition, this group oversees the functionality of IT facilities, including backup generators, HVAC, and UPS systems.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
12C43	DEPUTY CHIEF INFORMATION OFFICER	1.00
14P20	INFORMATION TECHNOLOGY ARCHITECT	1.00
16C43	SOFTWARE ENGINEER I	1.00
16C44	SOFTWARE ENGINEER II	6.00
16C45	SOFTWARE ENGINEER III	17.00
16C54	INFORMATION TECHNOLOGY SYSTEMS ANALYST II	5.00

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	8.00
16C86	BUSINESS TECHNOLOGY ANALYST I	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00
16G24	GIS ANALYST II	1.00
16G25	GIS ANALYST III	2.00
43G01	INFORMATION TECHNOLOGY MANAGER	4.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
43M35	INFORMATION TECHNOLOGY SUPPORT SPECIALIST	2.00
70F80	SENIOR STOREKEEPER	1.00
<b>Total</b>		<b>52.00</b>

Information Technology

# Service Delivery

(Budget Unit 8434—Fund 001—Appropriation Unit INF002)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,417,184	\$5,530,318	\$5,622,997	—	—	\$(5,530,318)
Services and Supplies	\$1,750,348	\$1,570,066	\$1,570,066	—	—	\$(1,570,066)
Other Charges	\$(965,072)	\$(809,900)	\$(809,900)	—	—	\$809,900
Capital Assets	\$98,504	—	—	—	—	—
<b>Subtotal</b>	<b>\$6,300,964</b>	<b>\$6,290,484</b>	<b>\$6,383,163</b>	<b>—</b>	<b>—</b>	<b>\$(6,290,484)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$20,860	—	—	—	—	—
Miscellaneous Revenues	\$6,685	—	—	—	—	—
Other Financing Sources	\$3,175	—	—	—	—	—
<b>Subtotal</b>	<b>\$30,720</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$6,270,245	\$6,290,484	\$6,383,163	—	—	\$(6,290,484)
<b>Total Source of Funds</b>	<b>\$6,300,964</b>	<b>\$6,290,484</b>	<b>\$6,383,163</b>	<b>—</b>	<b>—</b>	<b>\$(6,290,484)</b>

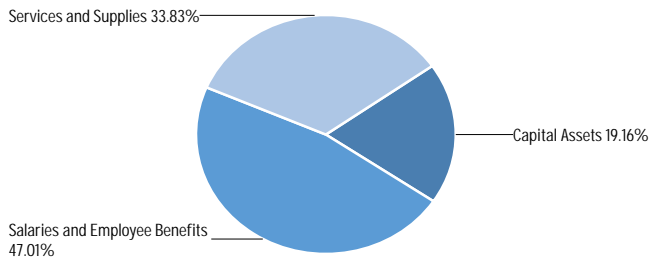
## Unit Description

Department has discontinued use of this Unit in FY 2022-23. Staff and duties have been split between Units 8433 and 8436.

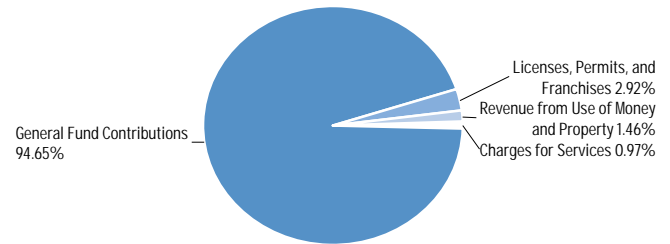
# Infrastructure

(Budget Unit 8436—Fund 001—Appropriation Unit INF002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$3,079,034	\$3,081,423	\$3,134,037	\$6,181,200	\$6,181,200	\$3,099,777
Services and Supplies	\$5,136,742	\$4,596,144	\$4,599,659	\$4,447,778	\$4,447,778	\$(148,366)
Other Charges	\$(5,055,161)	\$(3,430,346)	\$(3,430,346)	\$(2,863,296)	\$(2,863,296)	\$567,050
Capital Assets	\$3,550,510	\$1,896,000	\$1,896,000	\$2,995,000	\$2,520,000	\$624,000
<b>Subtotal</b>	<b>\$6,711,125</b>	<b>\$6,143,221</b>	<b>\$6,199,350</b>	<b>\$10,760,682</b>	<b>\$10,285,682</b>	<b>\$4,142,461</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$821,877	\$300,000	\$300,000	\$300,000	\$300,000	—
Revenue from Use of Money & Property	\$70,490	\$150,000	\$150,000	\$150,000	\$150,000	—
Charges for Services	\$533,605	\$100,000	\$100,000	\$100,000	\$100,000	—
Miscellaneous Revenues	\$7,396	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,433,368</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>—</b>
General Fund Contributions	\$5,277,757	\$5,593,221	\$5,649,350	\$10,210,682	\$9,735,682	\$4,142,461
<b>Total Source of Funds</b>	<b>\$6,711,125</b>	<b>\$6,143,221</b>	<b>\$6,199,350</b>	<b>\$10,760,682</b>	<b>\$10,285,682</b>	<b>\$4,142,461</b>

## Unit Description

The Infrastructure Division provides IT infrastructure capabilities essential for County’s business communication needs. It focuses on offering backbone services which include network, telephony, microwave communication and land mobile radio for public safety. It keeps the County connected by operating the County’s critical communication framework and designing resilient, competitive and affordable technologies. The division has three units: Data Network, Telecommunications and Radio Communications.

Data Network is responsible for building and supporting a secure, reliable and scalable County local and wide area network, and to offer a unified Internet Protocol (IP) foundation to support existing and emerging technologies.

Telecommunications provides voice collaboration services by offering an efficient and effective voice and video system that provides a seamless communication experience for all County users. Enterprise Distributed Systems is responsible for analyzing, developing, providing, and supporting the County’s essential infrastructure and services such as email, centralized data storage, remote network access, directory services and server hosting in a cost effective, secure and adaptive environment that can evolve with changing needs.

Radio Communications provides end-to-end wireless systems service including Land Mobile Radio and microwave communication with a focus on serving regional public safety agencies.

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
12C43	DEPUTY CHIEF INFORMATION OFFICER	1.00
14P20	INFORMATION TECHNOLOGY ARCHITECT	2.00
16C54	INFORMATION TECHNOLOGY SYSTEMS ANALYST II	1.00
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	11.00
41N24	NETWORK SERVICES ENGINEER II	4.00

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
41N25	NETWORK SERVICES ENGINEER III	4.00
43A21	ENGINEERING AIDE II	1.00
43G01	INFORMATION TECHNOLOGY MANAGER	4.00
43L41	RADIO COMMUNICATIONS ENGINEER	2.00
43M35	INFORMATION TECHNOLOGY SUPPORT SPECIALIST	5.00
<b>Total</b>		<b>35.00</b>

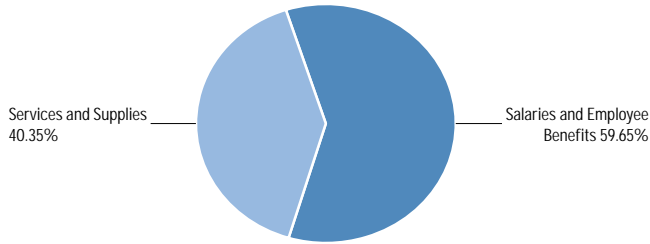
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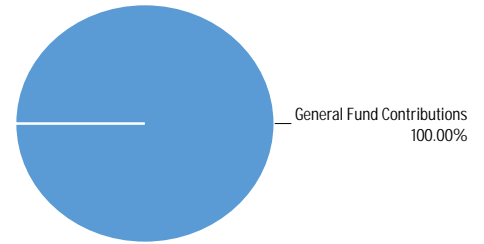
# Security

(Budget Unit 8437—Fund 001—Appropriation Unit INF002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$510,659	\$491,589	\$500,366	\$655,076	\$655,076	\$163,487
Services and Supplies	\$400,153	\$493,768	\$493,768	\$443,199	\$443,199	\$(50,569)
Other Charges	\$(322,439)	\$(289,760)	\$(289,760)	—	—	\$289,760
Capital Assets	\$5,830	—	—	—	—	—
<b>Subtotal</b>	<b>\$594,203</b>	<b>\$695,597</b>	<b>\$704,374</b>	<b>\$1,098,275</b>	<b>\$1,098,275</b>	<b>\$402,678</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$1,347	—	—	—	—	—
Miscellaneous Revenues	\$371	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,718</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$592,485	\$695,597	\$704,374	\$1,098,275	\$1,098,275	\$402,678
<b>Total Source of Funds</b>	<b>\$594,203</b>	<b>\$695,597</b>	<b>\$704,374</b>	<b>\$1,098,275</b>	<b>\$1,098,275</b>	<b>\$402,678</b>

## Unit Description

Information Security ensures the availability of County business information by guiding County businesses in how to properly manage the security risks of their information assets, actively monitoring those assets for compromise, and leading the effective business recovery of information assets that have been compromised.

## Recommended FY 2022-23 Positions

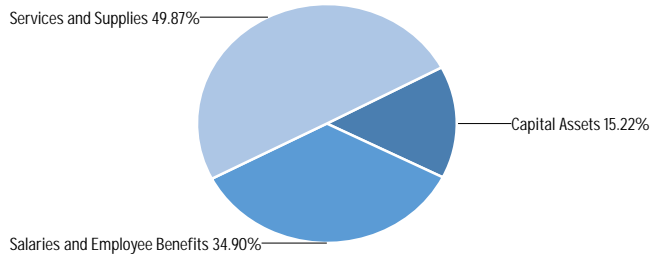
Classification Code	Classification Label	FTE
14K52	CHIEF SECURITY OFFICER	1.00
16E25	INFORMATION TECHNOLOGY SECURITY ENGINEER III	2.00
<b>Total</b>		<b>3.00</b>



# Information Technology

(Budget Unit 8439—Fund 001—Appropriation Unit INF002)

## Use of Funds



## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$521,873	\$843,247	\$864,849	\$1,261,212	\$1,261,212	\$417,965
Services and Supplies	\$1,165,177	\$1,755,453	\$1,755,453	\$1,802,094	\$1,802,094	\$46,641
Other Charges	\$(23,607,418)	\$(27,565,689)	\$(27,565,689)	\$(25,248,810)	\$(25,248,810)	\$2,316,879
Capital Assets	\$288,757	\$976,000	\$976,000	\$550,000	\$550,000	\$(426,000)
<b>Subtotal</b>	<b>\$(21,631,611)</b>	<b>\$(23,990,989)</b>	<b>\$(23,969,387)</b>	<b>\$(21,635,504)</b>	<b>\$(21,635,504)</b>	<b>\$2,355,485</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$27,673	—	—	—	—	—
Miscellaneous Revenues	\$12,466	—	—	—	—	—
<b>Subtotal</b>	<b>\$40,138</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(21,671,750)	\$(23,990,989)	\$(23,969,387)	\$(21,635,504)	\$(21,635,504)	\$2,355,485
<b>Total Source of Funds</b>	<b>\$(21,631,611)</b>	<b>\$(23,990,989)</b>	<b>\$(23,969,387)</b>	<b>\$(21,635,504)</b>	<b>\$(21,635,504)</b>	<b>\$2,355,485</b>

## Unit Description

The Information Technology Unit accounts for costs not directly related to any of the IT divisions. Executive management costs are captured in this unit, as well as certain facility expenses.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E18	CHIEF INFORMATION OFFICER	1.00
80A99	ADMINISTRATIVE SECRETARY- CONFIDENTIAL	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	2.00
<b>Total</b>		<b>4.00</b>

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# District Attorney

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## Departmental Overview:

Under the leadership of District Attorney Jeannine M. Pacioni, the District Attorney's Office attends the courts and conducts all local criminal prosecutions as required by Government Code Section 26500. The District Attorney is a State Constitutional Officer when prosecuting crimes defined under state law. The Office of the District Attorney consists of attorneys, investigators, legal support staff and victim advocates. The main office is in Salinas adjacent to the Superior Courts, with branch offices in Monterey and King City. The Office engages in community and multi-agency projects which protect public safety and provides legal advice to all law enforcement agencies and training programs for their personnel. These programs increase the probability of successful prosecutions.

## Programs and Functions:

**TRUANCY ABATEMENT PROGRAM:** Pandemic distance learning has exposed that many families lack connectivity, experience food insecurity, and are unhoused. Increased individual mediation hearings at school sites have resulted in a positive outcome with the vast majority of students improving regular attendance and obtaining resources and referrals to appropriate programs. This collaboration has resulted in increased high school graduations and decreased drop-out rates compared to state-wide rates.

**CRIMINAL UNIT:** County discretionary revenues fund approximately 55% of core functions, including prosecution of crimes such as murder, sexual assault, gang crimes, robbery, burglary, felony assault, felony theft, juvenile crimes and all misdemeanor crimes. Grants fund another 45% of activities, including the civil and environmental unit, various types of specialty fraud prosecutions, and crimes committed in local prisons. The Office reviews over 15,000 cases for filing per year.

**CIVIL UNIT:** To protect Monterey County consumers, the Consumer Protection Unit handles both civil and criminal enforcement in cases involving fraudulent business practices and COVID related shelter in place violations. The Environmental Protection Unit enforces laws to protect the health of the community from pollution. The Cannabis Prosecution Unit enforces State and local regulations to ensure a level playing field within the industry and to protect legitimate businesses from competition from illegal cannabis.

**KING CITY UNIT:** Victims of crime and their families can access services in Spanish in South County. The Family Justice Center serves survivors of domestic violence, sexual assault, human trafficking, child abuse, and their children. Other co-located, multidisciplinary models offer flexible, holistic additional services.

## The Department's Contribution to Monterey County's Strategic Initiatives:

### ADMINISTRATION

The Office of the District Attorney is one of the most financially efficient Offices in the State, having a unit cost per case almost half the state average.

### HEALTH AND HUMAN SERVICES

The Office of the District Attorney ensures the highest quality of life in the County through environmental law enforcement.

### PUBLIC SAFETY

The Office promotes justice, ensuring that the rights of victims are upheld by treating them with dignity, respect and compassion. The Office aggressively and fairly prosecutes those who violate the law.



District Attorney

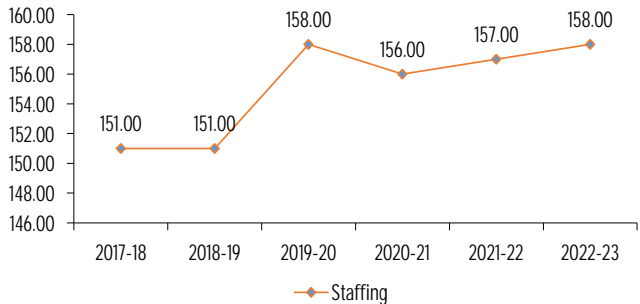
Operating Budget: \$39,875,781  
Positions (FTEs): 158.00

Jeannine M. Pacioni  
District Attorney

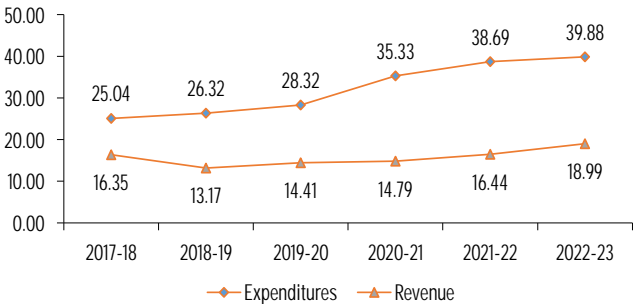
Civil

Criminal

**Staffing Trends**



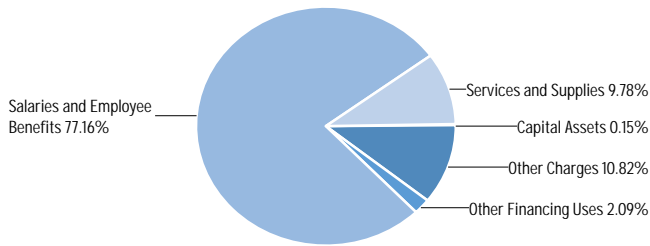
**Expenditure/Revenue History (in millions)**



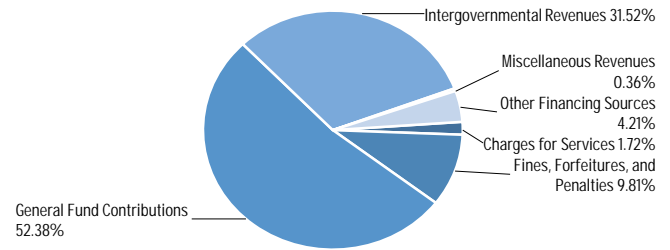
The improved drop-out rates of Monterey County demonstrate our improvements in case management. Some of our schools use a GPA of 1.0 to graduate, state govt uses 2.0. The net County cost, as compared to the cases filed, demonstrates our efficiency, to other comparable DA offices.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Truancy: Number of active cases monitored.	8,002	7,698	7,411
Truancy: Monterey County graduation rate.	84.5%	85.0%	N/A
Truancy: California graduation rate.	84.3%	83.6%	N/A
Truancy: Monterey County drop-out rate.	8.7%	N/A	N/A
Truancy: California drop-out rate.	8.9%	N/A	N/A
Efficiency: District Attorney net County cost per case filed with courts.	\$930.64	N/A	N/A
Efficiency: California Counties (other DAs) net county cost per case with courts.	\$1,656.96	N/A	N/A

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$25,381,190	\$26,524,937	\$27,170,635	\$30,769,068	\$30,769,068	\$4,244,131
Services and Supplies	\$3,119,315	\$3,130,013	\$4,077,725	\$3,899,438	\$3,899,438	\$769,425
Other Charges	\$6,394,271	\$6,742,480	\$6,704,164	\$4,315,862	\$4,315,862	\$(2,426,618)
Capital Assets	\$9,433	\$60,000	\$60,000	\$60,000	\$60,000	—
Other Financing Uses	\$428,491	\$710,000	\$675,000	\$831,413	\$831,413	\$121,413
<b>Subtotal</b>	<b>\$35,332,700</b>	<b>\$37,167,430</b>	<b>\$38,687,524</b>	<b>\$39,875,781</b>	<b>\$39,875,781</b>	<b>\$2,708,351</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$333	—	—	—	—	—
Fines, Forfeitures, and Penalties	\$2,575,592	\$3,519,058	\$3,105,699	\$3,909,913	\$3,909,913	\$390,855
Revenue from Use of Money & Property	\$75	\$80	\$107	\$100	\$100	\$20
Intergovernmental Revenues	\$9,964,140	\$10,888,275	\$11,259,343	\$11,895,232	\$12,570,249	\$1,681,974
Charges for Services	\$832,177	\$710,264	\$552,083	\$686,489	\$686,489	\$(23,775)
Miscellaneous Revenues	\$128,724	\$135,000	\$134,880	\$142,400	\$142,400	\$7,400
Other Financing Sources	\$1,292,054	\$1,387,341	\$1,387,544	\$1,680,237	\$1,680,237	\$292,896
<b>Subtotal</b>	<b>\$14,793,095</b>	<b>\$16,640,018</b>	<b>\$16,439,656</b>	<b>\$18,314,371</b>	<b>\$18,989,388</b>	<b>\$2,349,370</b>
Fund Balance	\$4,089	—	—	—	—	—
General Fund Contributions	\$20,535,516	\$20,527,412	\$22,247,868	\$21,561,410	\$20,886,393	\$358,981
Reserves/Cancel	—	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$35,332,700</b>	<b>\$37,167,430</b>	<b>\$38,687,524</b>	<b>\$39,875,781</b>	<b>\$39,875,781</b>	<b>\$2,708,351</b>

## Summary of Recommendation

The Recommended Budget for the Office of the District Attorney is \$39,875,781 financed by \$18,989,388 in revenue, a General Fund Contribution (GFC) of \$20,465,594, and \$420,799 in departmental restricted revenues. The Recommended Budget reflects an overall increase of \$5,069,475, particularly for salaries and pension, insurance, and worker's compensation benefits as well as trial costs, offset by a \$2,361,124 reduction in COWCAP charges. Augmentations in the amount of \$2,362,981 restore 11 filled and 6 vacant positions in the Department. In addition, a new position was added for a Racial Justice Act Attorney in the amount of \$276,578 fully funded by the Community Corrections Partnership (CCP) for a total of 158 positions.

## Budget Impacts

The Recommended Budget allows the Department to maintain current levels of service and adds a new Deputy Attorney position in support of the Racial Justice Act. During the current fiscal year, the department was also able to abolish a vacant Managing Deputy District Attorney position and reclassify it to an Assistant District Attorney.

## Prior Year Accomplishments

The Criminal Unit successfully prosecuted many high-profile cases during the year, including murder, gang crimes and public integrity prosecutions.

The Cold Case Homicide Unit solved six homicide cases in the first 18 months of the program, some dating back 30 years. The use of DNA technology in investigations is expensive, but the Office was able to secure a federal grant in the amount of \$535,000 that will allow the team to work on 45 additional unsolved homicide cases.

In 2021, District Attorney Jeannine M. Pacioni created the Monterey County Multi-Cultural Council, comprised of diverse community representatives from the League of United Latin American Citizens, Asian American and Pacific Islander, the National Association for the Advancement of Colored People, LGBTQ+, Faith, Veteran, Mental Health, Crisis, and Middle Eastern constituencies. The mission is to seek fair and equal justice, ensure open communication, inclusive community participation and to offer education on the criminal justice system.

The new Conviction Integrity Attorney position added in 2021 has enabled the unit to conduct 83 case reviews of claims of actual innocence or convictions by materially false evidence to ensure that justice was served.

The Civil Unit received settlements averaging in excess of \$2.48 million per year over the last 5 years which protects consumers and the environment and combats unfair competition. The estimated settlements for the current fiscal year are more than \$3.59 million dollars. Recent price gouging and unfair business practices during the COVID-19 outbreak presented new challenges to the unit, which should recede in the future.

The Workers Compensation Fraud Unit continued its efforts to protect workers from unscrupulous employers who do not purchase mandatory insurance and to target employees who commit applicant fraud.

Odie and Namaste, the Office’s facility dogs, continue to assist child and adult victims in their time of need as they navigate our court system.

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## Budget Year Goals

To closely monitor the financial status of the department and the impact of the COVID-19 virus on our community and its impact on our operations and public safety. To identify financial challenges in

the coming year, including possible salary increases, which call for vigilance and financial flexibility.

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## Pending Issues

**EDD INVESTIGATION:** The Office and State investigators and prison staff are coordinating prosecution related to fraudulent claims filed by members of the public with the Employment Development Department, including local prisons and the local jail. This fraud targeted pandemic stimulus employment funds.

**FILELESS OPERATIONS:** New cases are electronically filed with the courts and local law enforcement agencies are transitioning to electronic filing to eliminate paper files in the future. Furthermore, Office staff are digitizing and destroying unneeded files to reduce storage costs and leverage the existing case management system.

**DIGITAL EVIDENCE:** The Office continues to seek solutions to process a higher level of digital evidence resulting from law enforcements increasing use of body cameras and the increased prevalence of surveillance video. Processing and providing this evidence to defense counsel are challenges for District Attorney Offices statewide.

**CRIMINAL JUSTICE REFORM:** The legislature continues to pass many criminal justice reform measures that apply retroactively to cases already adjudicated, creating unfunded State mandates that result in higher workloads absorbed by existing staff. Most frequently, the District Attorney receives petitions from defendants requesting relief who are not eligible under the law and the Office must demonstrate ineligibility to the court which requires time and effort. Other times relief requires litigation to determine whether the new law applies to a defendant.

**MARIJUANA LEGALIZATION:** Creation of the Cannabis Unit significantly improved capabilities to enforce new laws in this rapidly expanding commercial sector. This unit exists to enforce the regulatory vision enacted by the Board of Supervisors and the State. During 2020, the District Attorney’s Cannabis Enforcement Team assisted in identifying and eradicating 30 tons of unlicensed cannabis.

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## Policy Considerations

There are no Policy Considerations

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## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Civil (DIS001)	3,644,947	4,796,614	4,286,042	5,371,746	5,371,746	575,132	001	8062
Criminal (DIS001)	31,259,262	31,660,816	33,726,482	33,305,430	33,305,430	1,644,614	001	8063
Criminal (DIS002)	428,491	710,000	675,000	831,413	831,413	121,413	022	8063
King City (DIS001)	0	0	0	367,192	367,192	367,192	001	8573
<b>Subtotal</b>	<b>\$35,332,700</b>	<b>\$37,167,430</b>	<b>\$38,687,524</b>	<b>\$39,875,781</b>	<b>\$39,875,781</b>	<b>\$2,708,351</b>		

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
10B04	DISTRICT ATTORNEY	1.00	1.00	1.00	0.00
12A03	CHIEF ASSISTANT DISTRICT ATTORNEY	1.00	1.00	1.00	0.00
12A04	ASSISTANT DISTRICT ATTORNEY	3.00	3.00	4.00	1.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C75	ADMINISTRATIVE ASSISTANT TO DISTRICT ATTORNEY	1.00	1.00	1.00	0.00
14C87	VICTIM/WITNESS ASSISTANCE PROGRAM MANAGER	1.00	1.00	1.00	0.00
14K60	CHIEF DISTRICT ATTORNEY INVESTIGATOR	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B12	ACCOUNTANT III	2.00	2.00	2.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
34A20	DISTRICT ATTORNEY INVESTIGATOR I	5.00	5.00	5.00	0.00
34A22	DISTRICT ATTORNEY INVESTIGATOR III	21.00	21.00	21.00	0.00
34A80	DISTRICT ATTORNEY INVESTIGATIVE CAPTAIN	2.00	2.00	2.00	0.00
34G10	INVESTIGATIVE AIDE	6.00	6.00	6.00	0.00
39C01	LEGAL ASSISTANT	4.00	4.00	4.00	0.00
39D31	DEPUTY DISTRICT ATTORNEY IV	53.00	54.00	55.00	1.00
39D32	MANAGING DEPUTY DISTRICT ATTORNEY	1.00	1.00	0.00	(1.00)
43G05	DIGITAL FORENSIC INVESTIGATOR	1.00	1.00	1.00	0.00
60K02	VICTIM ASSISTANCE ADVOCATE	10.00	10.00	10.00	0.00
60K03	VICTIM/WITNESS ASSISTANCE PROGRAM COORDINATOR	1.00	1.00	1.00	0.00
80B11	LEGAL TYPIST	7.00	7.00	7.00	0.00
80B22	LEGAL SECRETARY II	28.00	28.00	28.00	0.00
80B24	SUPERVISING LEGAL SECRETARY	3.00	3.00	3.00	0.00
<b>Total</b>		<b>156.00</b>	<b>157.00</b>	<b>158.00</b>	<b>1.00</b>

District Attorney

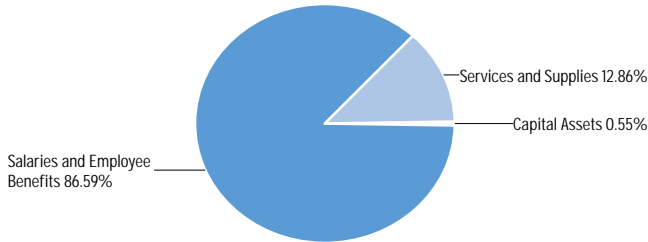
**Augmentation Requests**

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
2240	2240-8063-001-AUG10	Criminal-Leg Sec-Vacant	Status Quo Vacant Position	91,190	1.00	91,190	1.00
2240	2240-8063-001-AUG13	Criminal-DDA-Filled #1	Status Quo Filled Position	145,040	1.00	145,040	1.00
2240	2240-8063-001-AUG14	Criminal-DDA-Filled #2	Status Quo Filled Position	172,990	1.00	172,990	1.00
2240	2240-8063-001-AUG15	Criminal-DDA-Filled #3	Status Quo Filled Position	151,792	1.00	151,792	1.00
2240	2240-8063-001-AUG16	Criminal-DDA-Filled #4	Status Quo Filled Position	130,442	1.00	130,442	1.00
2240	2240-8063-001-AUG17	Criminal-DDA-Filled #5	Status Quo Filled Position	145,040	1.00	145,040	1.00
2240	2240-8063-001-AUG18	Criminal-DDA-Filled #6	Status Quo Filled Position	145,040	1.00	145,040	1.00
2240	2240-8063-001-AUG19	Criminal-DDA-Filled #7	Status Quo Filled Position	158,886	1.00	158,886	1.00
2240	2240-8063-001-AUG20	Criminal-Invest-Filled #1	Status Quo Filled Position	210,834	1.00	210,834	1.00
2240	2240-8063-001-AUG21	Criminal-Invest-Filled #2	Status Quo Filled Position	200,948	1.00	200,948	1.00
2240	2240-8063-001-AUG4	Criminal-DDA-New Position	Request New Position	-	1.00	-	1.00
2240	2240-8063-001-AUG5	Criminal-DDA-Vacant #1	Status Quo Vacant Position	130,442	1.00	130,442	1.00
2240	2240-8063-001-AUG6	Criminal-DDA-Vacant #2	Status Quo Vacant Position	130,442	1.00	130,442	1.00
2240	2240-8063-001-AUG7	Criminal-DDA-Vacant #3	Status Quo Vacant Position	130,442	1.00	130,442	1.00
2240	2240-8063-001-AUG8	Criminal-DDA-Vacant#4	Status Quo Vacant Position	130,442	1.00	130,442	1.00
2240	2240-8063-001-AUG9	Criminal-Leg Typist-Vacant	Status Quo Vacant Position	83,502	1.00	83,502	1.00
2240	2240-8573-001-AUG34	King City-Leg Sec-Filled #1	Status Quo Filled Position	110,968	1.00	110,968	1.00
2240	2240-8573-001-AUG35	King City-Vic Adv-Filled #2	Status Quo Filled Position	94,541	0.85	94,541	0.85
<b>Grand Total:</b>				<b>\$2,362,981</b>	<b>17.85</b>	<b>\$2,362,981</b>	<b>17.85</b>

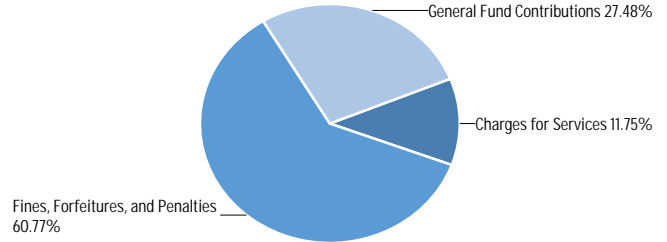
# Civil

(Budget Unit 8062—Fund 001—Appropriation Unit DIS001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$3,158,315	\$3,931,420	\$3,633,929	\$4,703,089	\$4,703,089	\$771,669
Services and Supplies	\$505,383	\$895,194	\$682,113	\$698,657	\$698,657	\$(196,537)
Other Charges	\$(28,184)	\$(60,000)	\$(60,000)	\$(60,000)	\$(60,000)	—
Capital Assets	\$9,433	\$30,000	\$30,000	\$30,000	\$30,000	—
<b>Subtotal</b>	<b>\$3,644,947</b>	<b>\$4,796,614</b>	<b>\$4,286,042</b>	<b>\$5,371,746</b>	<b>\$5,371,746</b>	<b>\$575,132</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$2,348,031	\$3,022,424	\$2,556,310	\$3,264,256	\$3,264,256	\$241,832
Charges for Services	\$709,754	\$680,000	\$491,054	\$631,229	\$631,229	\$(48,771)
Miscellaneous Revenues	\$4,715	—	—	—	—	—
<b>Subtotal</b>	<b>\$3,062,501</b>	<b>\$3,702,424</b>	<b>\$3,047,364</b>	<b>\$3,895,485</b>	<b>\$3,895,485</b>	<b>\$193,061</b>
General Fund Contributions	\$582,446	\$1,094,190	\$1,238,678	\$1,476,261	\$1,476,261	\$382,071
<b>Total Source of Funds</b>	<b>\$3,644,947</b>	<b>\$4,796,614</b>	<b>\$4,286,042</b>	<b>\$5,371,746</b>	<b>\$5,371,746</b>	<b>\$575,132</b>

## Unit Description

To protect Monterey County consumers, the Consumer Protection Unit handles both civil and criminal enforcement including cases involving unfair business practices and false advertising; fraud in telemarketing and mail solicitation; price gouging; pyramid schemes; real estate and mortgage fraud; fraudulent investment transactions, securities drug and healthcare claims, warranties, sweepstakes, insurance packing, internet auctions and purchases, schemes targeting senior citizens or immigrant communities, and COVID related shelter in place violations.

The Environmental Protection Unit enforces laws to protect our local environment. Cases involve hazardous material and hazardous waste violations, pollution, and other areas that impact the health of our community. The successful conclusion of consumer and environmental cases often involves collaboration with multiple agencies or counties throughout the State.

The Cannabis Prosecution Unit enforces state and local regulations to ensure a level playing field and protect the industry from competition from illegal cannabis. These regulations protect consumers, the environment, and revenue.

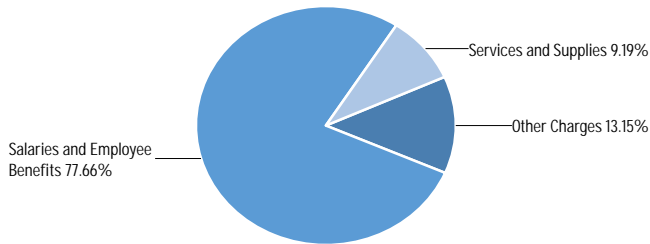
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12A04	ASSISTANT DISTRICT ATTORNEY	1.00
20B12	ACCOUNTANT III	2.00
34A22	DISTRICT ATTORNEY INVESTIGATOR III	6.00
34A80	DISTRICT ATTORNEY INVESTIGATIVE CAPTAIN	1.00
39C01	LEGAL ASSISTANT	1.00
39D31	DEPUTY DISTRICT ATTORNEY IV	7.00
80B22	LEGAL SECRETARY II	2.00
<b>Total</b>		<b>20.00</b>

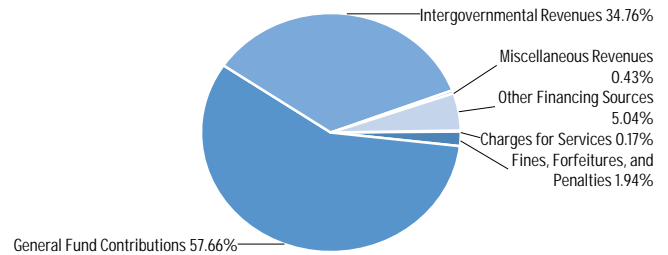
# Criminal

(Budget Unit 8063—Fund 001—Appropriation Unit DIS001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$22,222,875	\$22,593,517	\$23,536,706	\$25,841,776	\$25,841,776	\$3,248,259
Services and Supplies	\$2,613,932	\$2,234,819	\$3,395,612	\$3,057,792	\$3,057,792	\$822,973
Other Charges	\$6,422,455	\$6,802,480	\$6,764,164	\$4,375,862	\$4,375,862	\$(2,426,618)
Capital Assets	—	\$30,000	\$30,000	\$30,000	\$30,000	—
<b>Subtotal</b>	<b>\$31,259,262</b>	<b>\$31,660,816</b>	<b>\$33,726,482</b>	<b>\$33,305,430</b>	<b>\$33,305,430</b>	<b>\$1,644,614</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$333	—	—	—	—	—
Fines, Forfeitures, and Penalties	\$227,561	\$496,634	\$549,389	\$645,657	\$645,657	\$149,023
Revenue from Use of Money & Property	\$75	\$80	\$107	\$100	\$100	\$20
Intergovernmental Revenues	\$9,539,737	\$10,178,275	\$10,584,343	\$10,902,136	\$11,577,153	\$1,398,878
Charges for Services	\$122,422	\$30,264	\$61,029	\$55,260	\$55,260	\$24,996
Miscellaneous Revenues	\$124,009	\$135,000	\$134,880	\$142,400	\$142,400	\$7,400
Other Financing Sources	\$1,292,054	\$1,387,341	\$1,387,544	\$1,680,237	\$1,680,237	\$292,896
<b>Subtotal</b>	<b>\$11,306,192</b>	<b>\$12,227,594</b>	<b>\$12,717,292</b>	<b>\$13,425,790</b>	<b>\$14,100,807</b>	<b>\$1,873,213</b>
General Fund Contributions	\$19,953,070	\$19,433,222	\$21,009,190	\$19,879,640	\$19,204,623	\$(228,599)
<b>Total Source of Funds</b>	<b>\$31,259,262</b>	<b>\$31,660,816</b>	<b>\$33,726,482</b>	<b>\$33,305,430</b>	<b>\$33,305,430</b>	<b>\$1,644,614</b>

## Unit Description

County discretionary revenues fund approximately 55% of core functions, including prosecution of crimes such as murder, sexual assault, gang crimes, robbery, burglary, felony assault, felony theft, juvenile crimes and all misdemeanor crimes. The other 45% of revenues come from grants and non-GFC sources designated for civil and environmental cases, various types of specialty fraud prosecutions, and crimes committed in the two prisons. The Office reviews over 15,000 cases for filing per year.

The prosecutorial functions of the District Attorney also include, but are not limited to, acting as legal advisor to the Grand Jury, both civil and criminal, and assisting them in their investigations when requested; working with the United States Attorney to co-prosecute cases in the federal courts; investigating and prosecuting violations of the open meeting laws; reviewing and responding to writs and appeals and extraditions; investigating and prosecuting white collar crimes; conducting commitment and sanity proceedings; investigating public corruption matters involving government officials; undertaking “conflict of interest” criminal investigations for law enforcement agencies, and responding to various County departments as well as municipal departments throughout the County to handle potential



criminal violations within their departments and agencies. The District Attorney also attends and advocates at lifer hearings (inmates sentenced to life in prison who are eligible for parole within the discretion of the Board of Parole Hearings) throughout the State multiple times per month.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
10B04	DISTRICT ATTORNEY	1.00
12A03	CHIEF ASSISTANT DISTRICT ATTORNEY	1.00
12A04	ASSISTANT DISTRICT ATTORNEY	3.00
14C30	MANAGEMENT ANALYST II	1.00
14C75	ADMINISTRATIVE ASSISTANT TO DISTRICT ATTORNEY	1.00
14C87	VICTIM/WITNESS ASSISTANCE PROGRAM MANAGER	1.00
14K60	CHIEF DISTRICT ATTORNEY INVESTIGATOR	1.00
20B10	ACCOUNTANT I	1.00
20B11	ACCOUNTANT II	1.00

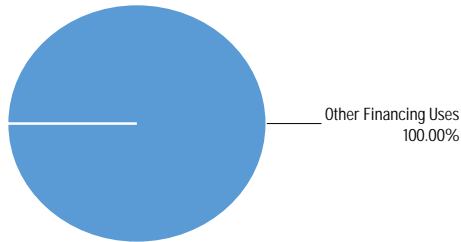
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
20B93	FINANCE MANAGER II	1.00
34A20	DISTRICT ATTORNEY INVESTIGATOR I	5.00
34A22	DISTRICT ATTORNEY INVESTIGATOR III	15.00
34A80	DISTRICT ATTORNEY INVESTIGATIVE CAPTAIN	1.00
34G10	INVESTIGATIVE AIDE	6.00
39C01	LEGAL ASSISTANT	3.00
39D31	DEPUTY DISTRICT ATTORNEY IV	48.00
43G05	DIGITAL FORENSIC INVESTIGATOR	1.00
60K02	VICTIM ASSISTANCE ADVOCATE	9.00
60K03	VICTIM/WITNESS ASSISTANCE PROGRAM COORDINATOR	1.00
80B11	LEGAL TYPIST	7.00
80B22	LEGAL SECRETARY II	25.00
80B24	SUPERVISING LEGAL SECRETARY	3.00
<b>Total</b>		<b>136.00</b>

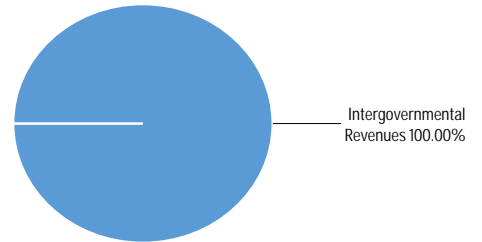
# Criminal

(Budget Unit 8063—Fund 022—Appropriation Unit DIS002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$428,491	\$710,000	\$675,000	\$831,413	\$831,413	\$121,413
<b>Subtotal</b>	<b>\$428,491</b>	<b>\$710,000</b>	<b>\$675,000</b>	<b>\$831,413</b>	<b>\$831,413</b>	<b>\$121,413</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$424,402	\$710,000	\$675,000	\$831,413	\$831,413	\$121,413
<b>Subtotal</b>	<b>\$424,402</b>	<b>\$710,000</b>	<b>\$675,000</b>	<b>\$831,413</b>	<b>\$831,413</b>	<b>\$121,413</b>
Fund Balance	\$4,089	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$428,491</b>	<b>\$710,000</b>	<b>\$675,000</b>	<b>\$831,413</b>	<b>\$831,413</b>	<b>\$121,413</b>

## Unit Description

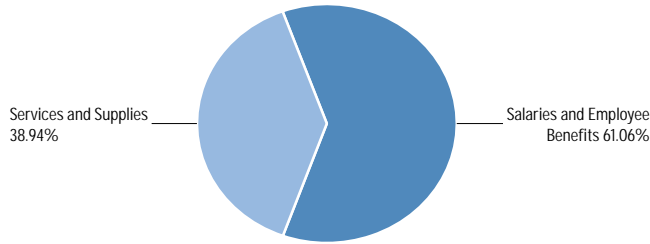
The FY 2011-12 State budget enacted a shift or “realignment” of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the new Local

Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realigned programs’ payments.

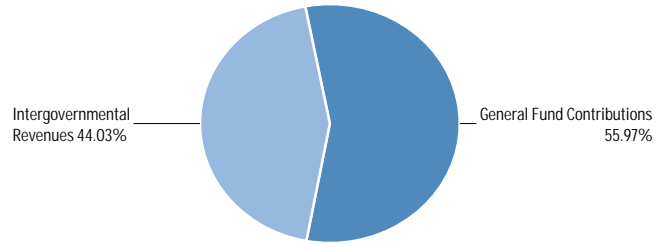
# King City

(Budget Unit 8573—Fund 001—Appropriation Unit DIS001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$224,203	\$224,203	\$224,203
Services and Supplies	—	—	—	\$142,989	\$142,989	\$142,989
<b>Subtotal</b>	—	—	—	<b>\$367,192</b>	<b>\$367,192</b>	<b>\$367,192</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	—	—	\$161,683	\$161,683	\$161,683
<b>Subtotal</b>	—	—	—	<b>\$161,683</b>	<b>\$161,683</b>	<b>\$161,683</b>
General Fund Contributions	—	—	—	\$205,509	\$205,509	\$205,509
<b>Total Source of Funds</b>	—	—	—	<b>\$367,192</b>	<b>\$367,192</b>	<b>\$367,192</b>

## Unit Description

The King City office serves victims of crime by providing a full time Spanish speaking victims advocate and legal secretary and working collaborative with other non-profit service providers who are also Spanish speaking. The office provides essential services for residents in South County. Victims and their families can access services, including short and long term crisis intervention, without traveling to Salinas or receiving services over the phone. Having a center in South County helps establish trust so that victims feel safe and comfortable in seeking services.

**FAMILY JUSTICE CENTER:** The Family Justice Center will be located in King City to provide effective, efficient, meaningful and

compassionate services to victims of domestic violence, sexual assault, human trafficking, child abuse, and their children. No one agency or organization can possibly address all the needs of survivors. Family Justice Centers and other co-located, multidisciplinary models provide the structure and the foundation to offer flexible, holistic services that can meet the needs of victims and survivors where they are.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
60K02	VICTIM ASSISTANCE ADVOCATE	1.00
80B22	LEGAL SECRETARY II	1.00
<b>Total</b>		<b>2.00</b>

# Child Support Services

## Departmental Overview:

Monterey County Department of Child Support Services (DCSS) is funded with 66% federal and 34% State funds. DCSS puts children first by helping parents provide for the economic and social well-being, health, and stability of their children. All parents, regardless of income or immigration status, are eligible for services.

## Programs and Functions:

The primary purpose of DCSS is enforcement and collection of child support for families. A wide variety of activities are undertaken to achieve these objectives: locating parents and their assets; establishing parentage, including genetic testing of parents and children; obtaining court-ordered child support and health insurance coverage; modifying orders; and enforcement of current and past due support obligations.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ADMINISTRATION

DCSS is committed to cost-effectiveness, continuous improvement, and setting standards for greater accountability. Customer survey results help to provide excellent customer service.

### HEALTH AND HUMAN SERVICES

Child support payments ensure children receive the financial support they need, helping to reduce child poverty and improving outcomes for children. Child support is one of the largest sources of income for families in poverty; having that additional source of income on a regular basis helps enhance the quality of life and wellness of those families.

**PUBLIC SAFETY** Studies show parents who pay child support are more likely to increase their involvement in their children's lives. As a result, children who have both parents involved are less likely to engage in substance abuse, be incarcerated, have a teen pregnancy, and achieve better results in school.

**SUPPORTING**

Monterey County's  
**children**

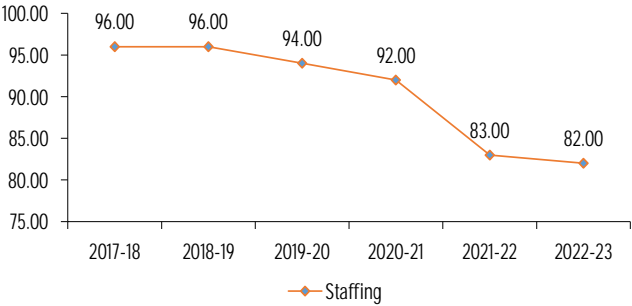
Child Support Services

Operating Budget: \$11,646,776  
Positions (FTEs): 82.00

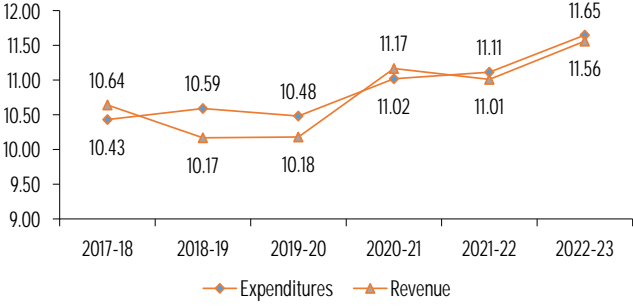
Darrell McGowan  
Director

Child Support Services

**Staffing Trends**



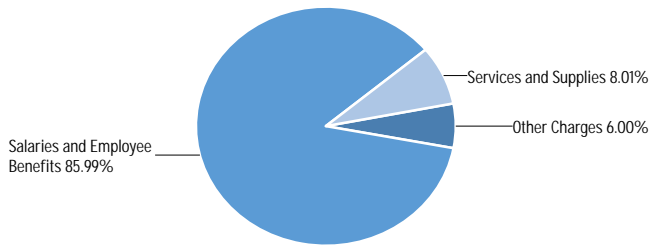
**Expenditure/Revenue History (in millions)**



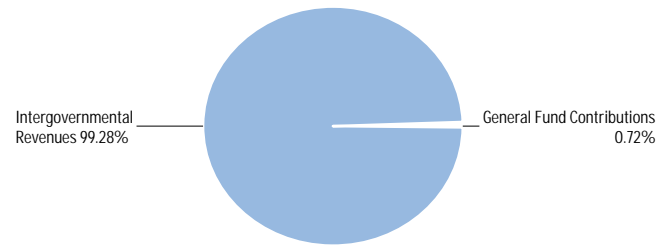
The performance measures are directly aligned with the mission of the child support program and meeting these goals each year results in increased services to customers, greater dollars collected, and optimization of federal incentive dollars.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Outreach events provided to the community. Target = 90.	80	46	33
Customer Survey Satisfaction Rate - Meeting Very Good or above. Target = 95%.	92%	94%	90%
Collections distributed (in millions). Target = \$43.9	\$47.14	\$46.90	\$22.38
Cost Effectiveness (collections compared to expenditures). Target = \$3.68	\$4.40	\$4.27	\$3.90

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$8,920,771	\$9,332,401	\$9,063,109	\$10,014,723	\$10,014,723	\$682,322
Services and Supplies	\$792,814	\$889,247	\$856,600	\$932,955	\$932,955	\$43,708
Other Charges	\$1,306,497	\$1,193,298	\$1,193,298	\$699,098	\$699,098	\$(494,200)
<b>Subtotal</b>	<b>\$11,020,082</b>	<b>\$11,414,946</b>	<b>\$11,113,007</b>	<b>\$11,646,776</b>	<b>\$11,646,776</b>	<b>\$231,830</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$18,574	—	—	—	—	—
Intergovernmental Revenues	\$11,115,238	\$11,228,289	\$11,011,596	\$11,562,560	\$11,562,560	\$334,271
Miscellaneous Revenues	\$31,665	—	—	—	—	—
<b>Subtotal</b>	<b>\$11,165,477</b>	<b>\$11,228,289</b>	<b>\$11,011,596</b>	<b>\$11,562,560</b>	<b>\$11,562,560</b>	<b>\$334,271</b>
General Fund Contributions	\$(145,395)	\$186,657	\$101,411	\$84,216	\$84,216	\$(102,441)
<b>Total Source of Funds</b>	<b>\$11,020,082</b>	<b>\$11,414,946</b>	<b>\$11,113,007</b>	<b>\$11,646,776</b>	<b>\$11,646,776</b>	<b>\$231,830</b>

## Summary of Recommendation

The Recommended Budget for the Department of Child Support Services (DCSS) is \$11,646,776 which is funded with State and federal funds based on reimbursement of claimed expenditures. Appropriations increase \$231,830 from the FY 2021-22 Adopted Budget, mainly due to higher salaries and benefits including higher wages, pension contributions, and health insurance, partially offset by lower cost plan charges.

The SFY 2022-23 Proposed Governor's Budget released on January 10, 2022, reflects \$59 million additional funding for the Local Child Support Administration for SFY 2022-23. With this additional funding, the Department anticipates all of its operational costs will be funded by state and federal funds. The general fund contribution (GFC) of \$84,216 covers non recoverable costs.

The Recommended Budget includes 82.0 positions, a decrease of 1.0 vacant management analyst position that was deleted by the Department.

As required by legislation effective January 1, 2000, this budget has been submitted to the State for approval.

## Budget Impacts

There are no budget impacts.

## Prior Year Accomplishments

With a caseload of over 13,280 children, DCSS distributed over \$46.7 million in child support payments during the federal fiscal year 2021. Delivering consistent and reliable child support payments helps reduce poverty and promotes family self-sufficiency in vulnerable households.

The Department continued to have high collection totals and continued to review and streamline its processes, placing the Department in the highest State rankings for the federally mandated collection-to-cost performance measure, collecting \$4.39 for every dollar spent.

Set standards for greater accountability and created an annual business plan, which resulted in higher performance attainment. Specific performance measurements were developed for every employee, and measurements were utilized in monthly and/or quarterly coaching and the annual evaluation process.

To enhance customer service, the Department implemented a feedback program through surveys, social media, and emails. The

results from July 2021 - March 2022 show a 90% satisfaction rate. The Department is available to the public and takes walk-in customers, with no appointment necessary. Customers can request an interview with front desk personnel, or they can take advantage of a new self check-in system and request interviews themselves by entering basic information on the two check-in PCs available to the public in the lobby. The average wait time for February and March 2022 was three minutes for customers to be helped/interviewed by their case manager.

Conducted public outreach at schools and community events to share information about the program, such as parentage adjudication and the establishment and enforcement of child support. Public service announcements and direct mailings to those in need of services continue.

The Department embraced the shared services concept and continues to have an agreement with the Ventura County Department of Child Support Services, at no cost, to answer non-emergency telephone calls.

To help decrease workers' compensation costs, DCSS has an ongoing internal safety committee. The committee's purpose is to help educate staff regarding health and safety issues and identify potential safety issues and be proactive in addressing them.

Increase in all federal and State performance measures with emphasis on collections distributed to families and cost efficiency for delivery of service.

Continue to provide quality service to customers.

Use best practices and innovation so families and children receive the optimal amount of child support and health insurance coverage.

Use racial equity tools when applicable to analyze and improve policies and practices.

Continue to have a proactive outreach program with emphasis on collaboration with other County departments and community organizations. Continue to increase outreach in remote communities.

Leverage technology to increase effectiveness and efficiency.

Continue to review cost saving opportunities and sharing of services with child support agencies in other counties.

Develop and retain employees by providing ongoing professional and personal development courses through the County's Learning Management System, the Employee Wellness Program, and other internal and external courses.

### Budget Year Goals

Increase the frequency and reliability of child support payments for families, so they can depend on this important source of income.

### Pending Issues

There are no pending issues.

### Policy Considerations

There are no policy considerations.

### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Child Support Services (CHI001)	11,020,082	11,414,946	11,113,007	11,646,776	11,646,776	231,830	001	8018
<b>Subtotal</b>	<b>\$11,020,082</b>	<b>\$11,414,946</b>	<b>\$11,113,007</b>	<b>\$11,646,776</b>	<b>\$11,646,776</b>	<b>\$231,830</b>		

### Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A26	DIRECTOR OF CHILD SUPPORT SERVICES	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	1.00	1.00	0.00	(1.00)
14G02	MANAGEMENT ANALYST I	1.00	0.00	0.00	0.00
14K62	DEPUTY DIRECTOR CHILD SUPPORT SERVICES	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
25C18	CHILD SUPPORT ASSISTANT II	6.00	5.00	5.00	0.00
25C23	CHILD SUPPORT OFFICER II	42.00	40.00	40.00	0.00
25C24	CHILD SUPPORT OFFICER III	8.00	8.00	8.00	0.00
25C81	SUPERVISING CHILD SUPPORT OFFICER	5.00	5.00	5.00	0.00
25C82	CHILD SUPPORT PERFORMANCE SPECIALIST	1.00	1.00	1.00	0.00
34G21	CIVIL PROCESS SERVER	2.00	1.00	1.00	0.00
34G22	SENIOR CIVIL PROCESS SERVER	1.00	1.00	1.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
39A47	CHIEF CHILD SUPPORT ATTORNEY	1.00	1.00	1.00	0.00
39D36	CHILD SUPPORT ATTORNEY IV	3.00	3.00	3.00	0.00
70F21	COURIER	1.00	1.00	1.00	0.00
80B22	LEGAL SECRETARY II	1.00	1.00	1.00	0.00
80D23	LEGAL PROCESS CLERK	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	2.00	1.00	1.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00	1.00	1.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	3.00	3.00	3.00	0.00
80J22	SENIOR ACCOUNT CLERK	2.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	4.00	2.00	2.00	0.00
<b>Total</b>		<b>92.00</b>	<b>83.00</b>	<b>82.00</b>	<b>(1.00)</b>

Child Support Services





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# Public Defender

## Department Overview:

The Department, through the Offices of the Public Defender and the Alternate Defender, provides representation to indigent individuals in criminal and limited civil matters. Incorporating a holistic approach, the department seeks to improve our clients' futures and strengthen our community. A strong and funded Public Defender is essential to protecting rights for all and ensures balance throughout the justice system.

## Programs and Functions:

**CRIMINAL UNIT:** The core function of the Public Defender is to defend indigent individuals accused of committing crimes. Misdemeanor offenses include, but are not limited to, shoplifting, driving under the influence, drug possession, and assault and battery. Felony matters include, but are not limited to, murder, sex crimes, gang-related offenses, Three Strikes, embezzlement, fraud, domestic violence and first-degree burglary. The juvenile division represents youth in delinquency, felony and misdemeanor matters and pairs their educational, mental health, and social needs with County and State resources. The Department handles approximately 12,000 criminal cases per year.

Public Defenders utilize the therapeutic courts to reduce recidivism by channeling non-violent offenders through Drug Court, DUI Court, Veterans' Court, and mental health diversion programs. Discretionary services are provided to veterans, the homeless, and others who require legal help to obtain gainful employment and rejoin a productive society. The Public Defender added a Psychiatric Social Worker to our staff to identify clients' needs by conducting early assessments and development of treatment plans to pave the way for successful re-entry into our communities.

**CIVIL UNIT:** Mental Health Division cases include, but are not limited to, criminal matters, probate, and conservatorships to ensure Public Defender's clients' health and finances are protected. The Post Sentence Relief Division assists individuals with record expungement services, obtaining certificates of rehabilitation, and application for pardons to enable them to successfully re-enter the community as productive members of society. Our immigration attorney provides critical information for immigration neutral plea negotiations, dispositions, and sentencing for Public Defender and Alternate Defender non-citizen clients.

## Department's Contribution to Monterey County's Strategic Initiatives:

### HEALTH AND HUMAN SERVICES

Protecting the mental and physical health of youth and adults unable to care for themselves by asserting their rights to effective assistance of counsel in criminal and limited civil court divisions and utilizing a holistic approach not only taking into account their legal needs but also potential referrals for healthcare, education, and behavioral health services.

### PUBLIC SAFETY

Protecting and defending the right to live in a society free of and safe from unlawful State interference, by vigorously defending individual rights and providing post relief services.

### ECONOMIC DEVELOPMENT

Avoiding unnecessary disruptions to employment and business activity by collaborating with Monterey County Public Safety Partners to keep clients in nonviolent cases out of custody and in the workforce.



Public Defender

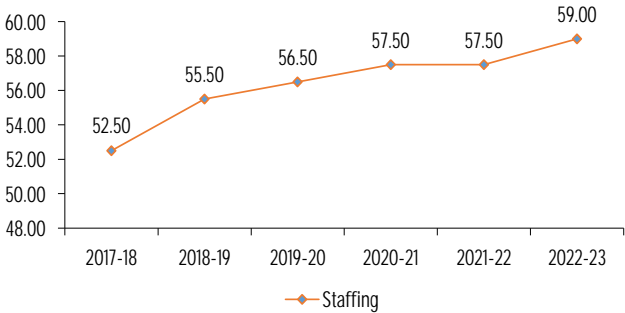
Operating Budget: \$19,146,126  
Positions (FTEs): 59.00

Susan E. Chapman  
Public Defender

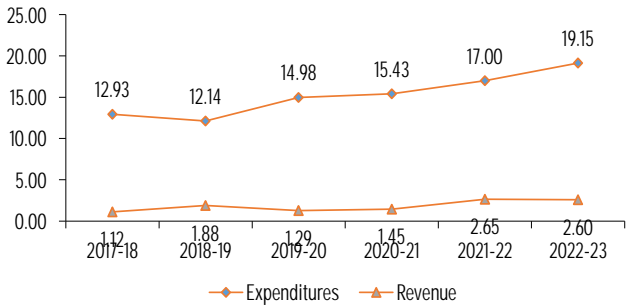
Alternate Defender s Office

Public Defender

**Staffing Trends**



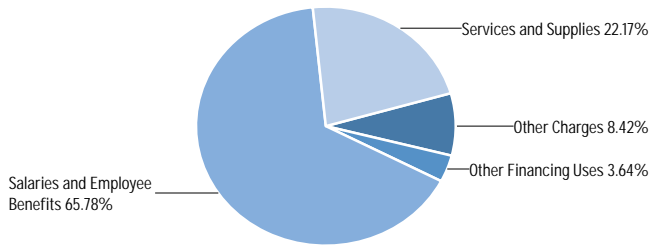
**Expenditure/Revenue History (in millions)**



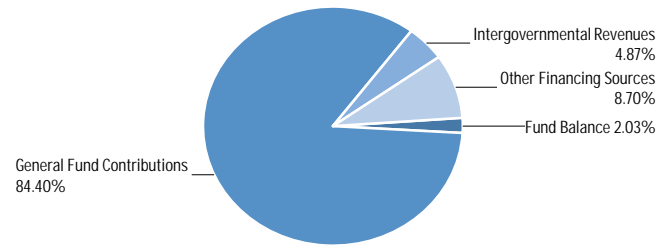
The Public Defender provides legal assistance to individuals charged with a crime who are financially unable to retain private counsel. This also includes mental health, juvenile court, state prison matters, and post sentence relief.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of new felony matters handled. Target = 1,578	2,068	2,445	1,190
Number of new misdemeanor matters handled. Target = 2,400	8,041	7,962	3,757
Number of new juvenile matters handled. Target = 420	647	508	294
Number of new mental health matters handled. Target = 100	247	108	58
Number of new prison matters handled. Target = 75	N/A	56	215
Number of new post-sentence relief matters handled. Target = 75	N/A	461	53

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$10,399,759	\$10,802,068	\$11,090,017	\$12,593,933	\$12,593,933	\$1,791,865
Services and Supplies	\$3,191,647	\$4,222,262	\$4,094,405	\$4,244,535	\$4,244,535	\$22,273
Other Charges	\$1,834,253	\$1,411,441	\$1,446,841	\$1,611,169	\$1,611,169	\$199,728
Other Financing Uses	—	\$367,030	\$367,030	\$696,489	\$696,489	\$329,459
<b>Subtotal</b>	<b>\$15,425,659</b>	<b>\$16,802,801</b>	<b>\$16,998,293</b>	<b>\$19,146,126</b>	<b>\$19,146,126</b>	<b>\$2,343,325</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$866,000	\$912,415	\$1,549,415	\$931,677	\$931,677	\$19,262
Charges for Services	\$625	\$500	\$500	\$500	\$500	—
Miscellaneous Revenues	\$19,747	—	—	—	—	—
Other Financing Sources	\$564,198	\$1,159,356	\$1,096,028	\$1,665,804	\$1,665,804	\$506,448
<b>Subtotal</b>	<b>\$1,450,569</b>	<b>\$2,072,271</b>	<b>\$2,645,943</b>	<b>\$2,597,981</b>	<b>\$2,597,981</b>	<b>\$525,710</b>
Fund Balance	\$(232,271)	\$79,115	\$79,115	\$389,312	\$389,312	\$310,197
General Fund Contributions	\$14,207,361	\$14,651,415	\$14,273,235	\$16,158,833	\$16,158,833	\$1,507,418
<b>Total Source of Funds</b>	<b>\$15,425,659</b>	<b>\$16,802,801</b>	<b>\$16,998,293</b>	<b>\$19,146,126</b>	<b>\$19,146,126</b>	<b>\$2,343,325</b>

## Summary of Recommendation

The Recommended Budget for the Public Defender Office is \$19,146,126, a net increase of \$2,343,325 from the current year adopted budget. The Recommended Budget is financed by \$2,597,981 in anticipated program revenue, \$14,999,284 in General Fund Contributions (GFC), \$600,000 in departmental restricted revenues and \$389,312 in departmental fund balance. The Department estimated an increase in appropriations, offset by State prison expenditure reimbursements and grants awarded by The Board of State and Community Corrections (BSCC), to address training, case management enhancements, attorney support, and other operational needs. The Public Defender's Office experienced an increase in expenditures due to higher costs associated with wage adjustments, negotiated salaries, pension contributions, employee health insurance, and \$696,489 in operating transfers from the Local Revenue Fund (AB109 Public Safety Realignment).

The Recommended Budget includes an additional \$559,549 in augmentations to restore two filled attorney positions at stake due to the fiscal pressures mentioned above. The two attorney positions ensure the continuity of services to indigent clients in the trial courts.

The Public Defender, in coordination with HR, restructured its organization to better meet the needs of staff, clients and our community, by reclassifying one (1) Assistant Public Defender to Chief Assistant Public Defender, the cost of which was absorbed by the Department. The Recommended Budget includes a total of 59 positions, which reflects an increase of one (1) new Deputy Public Defender (Racial Justice Attorney) funded through the Community Corrections Partnership (CCP) and an Account Clerk (0.5) half-time position augmented to a full-time Account Clerk (1.0) in the Alternate Defender's Office (ADO) due to increased workload. A Management Analyst I position in the ADO was also reallocated to a Management Analyst II to better align with workload requirements.

## Budget Impacts

The Recommended Budget allows the Department to maintain current levels of service to County indigent clients. However, the increased costs of wage adjustments, employee step advances, retirement costs, and rising healthcare costs restrict the department's flexibility to assign resources to rapidly changing service needs. Further, the passage of recent legislation will require additional extensive research, case history reviews, and potential re-sentencing hearings in

serious felony cases as well as additional resources for mental health diversion matters. These are time-intensive cases that involve written motions, hearings, and writ petitions, creating additional demands on the Department's staff and resources.

The Department continues to face key challenges with the number of special circumstance cases and cases involving charges carrying life sentences and funding for these potential service costs is not budgeted.

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## Prior Year Accomplishments

The COVID-19 pandemic continued to present unique challenges to offering personal services to indigent clients. The Department ensured compliance with all health precautions through the continued use of innovative technology and coordination with the courts. By using appearance waivers, remote telephonic court participation, video calls, closed-circuit communication devices, and networked interpreting services, the Department was able to minimize client's exposures to health risks while maintaining frequent and meaningful attorney-client communication.

The Budget Act of 2020 (Senate Bill 74) established the Indigent Defense Grant Program and allocated funding administered by the Board of State and Community Corrections (BSCC). The Monterey County Public Defender was one of a select group of counties awarded monies under this program. The grant funding is provided through 2023 and will be utilized to develop the Public Defender's Attorney Case Management Enhancement (ACME) project, which will support attorney training, technology upgrades, and other support needs.

The Budget Act of 2021 (Senate Bill 129) established the Public Defense Pilot Program and allocated funding administered by the BSCC. The Monterey County Public Defender's office was awarded monies under this program. The grant funding is provided through 2025 and will be utilized by the Public Defender to provide indigent defense services for specific penal code section matters.

The Department participated in community outreach events that facilitated County residents' ability to re-enter the job market and make positive contributions to the community while decreasing the financial strain on the County and reducing recidivism. These activities support the Department's mission to expand outreach throughout Monterey County.

The Department's Specialized Immigration Attorney provided vital consultations to resolve criminal cases for more than 600 non-citizens indigent clients, limiting potential negative immigration consequences for this important population.

The Post Sentence Relief Team paved the way to clear and expunge records, reduce felony convictions to misdemeanors, process certificates of rehabilitation and pursue other legal post-conviction remedies as provided by law. The program has expanded and streamlined its post sentence relief program to give more individuals a new start in terms of employment and housing. This area of representation has expanded over time and includes new avenues of relief.

Every even-numbered year, the Department participates in the Veterans Stand Down event serving local veterans. This is a vital service that includes referrals to a variety of necessary services such as substance abuse treatment, mental health care, employment, housing, and access to a homeless court where veterans can resolve

minor violations. These critical services are often the catalyst for veterans to successfully return to mainstream society.

The Department provided around-the-clock attorney access for minors who were arrested and subject to police questioning.

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## Budget Year Goals

The Department continues to work with Justice Partners to develop a homeless court to address the unique challenges that homeless clients face in accessing the legal system.

The BSCC grant will allow for extensive off-site attorney training opportunities and technology upgrades to facilitate easier and more frequent attorney-client communication and case file access. The Department is positioned to identify opportunities for increasing efficiencies through technology to continue to improve client representation and outcomes. The Public Defender upgraded its case management system utilizing Karpel (same management system used by the District Attorney). The system is now being further customized to send out automatic text message reminders for court appearances which will significantly reduce failure to appear and subsequent bench warrants.

Expand Public Defender service to address the proposed Care Court and other mental health therapeutic court services along with new legislative mandates.

Invest in staff development to meet the evolving 21st century workforce. The Department will continue to facilitate in-house training, specialized training for attorneys to meet mandated legal education requirements, and partner with outside organizations for additional trainings to provide opportunities for staff to engage in professional development throughout the course of the fiscal year.

Continue to participate in and lead community events such as: Hartnell's Career Day, Veterans Stand Down, Lotus Day by Gathering for Women, City of Marina's National Night Out, and other community based organizational outreach events.

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## Pending Issues

Legislative Changes: Funding for costs of capital cases and potential service costs due to recent legislation is not included in the Recommended Budget. The Department continues to incur additional costs for mandated services required by new legislation without corresponding long term funding. SB 1437 redefined murder and allows inmates serving sentences for felony murder to be re-sentenced if their crimes meet certain conditions. Under SB 1437, the public defender represents these inmates in the Superior Courts. AB 1810 created a mental health diversion program that suspends criminal proceedings while the defendant participates in up to a two-year treatment program. Upon successful completion, criminal charges are dismissed. The program continues to evolve and expand within the court system. This program requires additional social work and behavioral health resources within the Department. Penal Code 1170.95, 1170(d)(1), 1433.7 and 3051 also have created new duties and responsibilities for the Public Defender which has substantially increased the workload of our attorneys.

Digital Divide: As the Public Safety Partners transitioned from paper to digital information storage, emergency measures have been used to provide a sufficient digital storage program for massive amounts of digital data received from law enforcement. Requirements to keep data for the lifetime of each client accentuates the problem.

Information Technology Department (ITD) continues to work with safety partners to develop a better plan for storage and sharing of data to streamline the process and make it more cost-effective.

## Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Alternate Defenders Office (PUB001)	2,631,273	2,981,031	2,987,879	3,043,662	3,043,662	62,631	001	8168
Public Defender (PUB001)	12,794,386	13,454,740	13,643,384	15,405,975	15,405,975	1,951,235	001	8169
Public Defender (PUB002)	0	367,030	367,030	696,489	696,489	329,459	022	8169
<b>Subtotal</b>	<b>15,425,659</b>	<b>16,802,801</b>	<b>16,998,293</b>	<b>19,146,126</b>	<b>19,146,126</b>	<b>2,343,325</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A18	PUBLIC DEFENDER	1.00	1.00	1.00	0.00
12A06	CHIEF ASSISTANT PUBLIC DEFENDER	0.00	0.00	1.00	1.00
12C11	ASSISTANT PUBLIC DEFENDER	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	0.00	1.00	2.00	1.00
14G02	MANAGEMENT ANALYST I	2.00	1.00	0.00	(1.00)
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
34D40	PUBLIC DEFENDER INVESTIGATOR III	6.00	6.00	6.00	0.00
34D78	CHIEF PUBLIC DEFENDER INVESTIGATOR	1.00	1.00	1.00	0.00
39P31	DEPUTY PUBLIC DEFENDER IV	26.00	26.00	26.00	0.00
39P35	CHIEF DEPUTY PUBLIC DEFENDER	4.00	4.00	4.00	0.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80B22	LEGAL SECRETARY	9.00	9.00	9.00	0.00
80B23	SENIOR LEGAL SECRETARY	1.00	1.00	1.00	0.00
80B24	SUPERVISING LEGAL SECRETARY	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	1.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	0.50	0.50	1.00	0.50
	<b>Total</b>	<b>57.50</b>	<b>57.50</b>	<b>59.00</b>	<b>1.50</b>

Public Defender

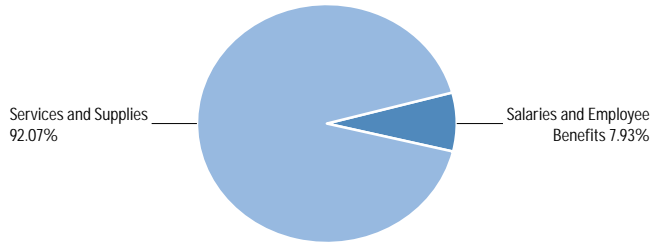
## Augmentation Request

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
2270	2270-8168-001-AUG4	.5 FTE Acct. Clerk	Request New Position	39,319	0.50	39,319	0.50
2270	2270-8169-001-AUG1	Status Quo Filled DPD IV	Status Quo Filled Position	232,587	1.00	232,587	1.00
2270	2270-8169-001-AUG2	Status Quo Filled DPD IV	Status Quo Filled Position	287,643	1.00	287,643	1.00
2270	2270-8169-001-AUG3	NEW DPD IV - Grant	New Mandated Program/Service w/ Outside Funding	-	1.00	-	1.00
			<b>Grand Total:</b>	<b>\$559,549</b>	<b>3.50</b>	<b>\$559,549</b>	<b>3.50</b>

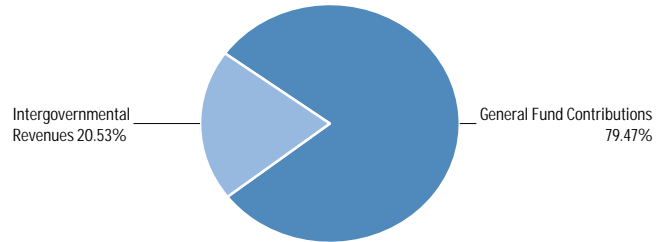
# Alternate Defender's Office

(Budget Unit 8168—Fund 001—Appropriation Unit PUB001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$177,428	\$179,751	\$185,592	\$241,409	\$241,409	\$61,658
Services and Supplies	\$2,453,846	\$2,801,280	\$2,802,287	\$2,802,253	\$2,802,253	\$973
<b>Subtotal</b>	<b>\$2,631,273</b>	<b>\$2,981,031</b>	<b>\$2,987,879</b>	<b>\$3,043,662</b>	<b>\$3,043,662</b>	<b>\$62,631</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$633,729	\$624,500	\$624,500	\$624,500	\$624,500	—
Miscellaneous Revenues	\$452	—	—	—	—	—
Other Financing Sources	—	\$1,500	\$1,500	\$1,500	\$1,500	—
<b>Subtotal</b>	<b>\$634,181</b>	<b>\$626,000</b>	<b>\$626,000</b>	<b>\$626,000</b>	<b>\$626,000</b>	<b>—</b>
General Fund Contributions	\$1,997,092	\$2,355,031	\$2,361,879	\$2,417,662	\$2,417,662	\$62,631
<b>Total Source of Funds</b>	<b>\$2,631,273</b>	<b>\$2,981,031</b>	<b>\$2,987,879</b>	<b>\$3,043,662</b>	<b>\$3,043,662</b>	<b>\$62,631</b>

## Unit Description

The Court Assigned Counsel Unit, referred to as the Alternate Defender's Office (ADO), represents clients in criminal cases in which the Public Defender's Office has a conflict of interest or is otherwise unable to accept representation. The ADO meets these mandates through the combination of contract attorneys and panel attorneys. The Chief Alternate Defender maintains operational responsibility and manages the contract attorneys and panel attorneys. Panel attorneys are used in cases when the contract attorneys have a conflict and in cases falling outside the contract, e.g., capital cases.

The ADO provides funds for appointed counsel and related defense costs, including but not limited to investigations, expert witnesses, forensic laboratory procedures, interpreters, and transcriptions for indigent clients who are not represented by the Public Defender.

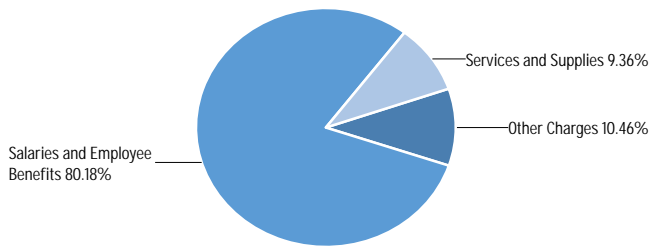
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
80J21	ACCOUNT CLERK	1.00
<b>Total</b>		<b>2.00</b>

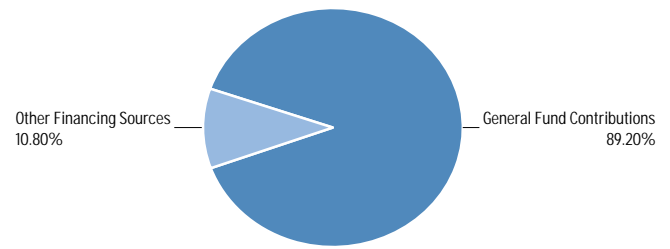
# Public Defender

(Budget Unit 8169—Fund 001—Appropriation Unit PUB001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$10,222,331	\$10,622,317	\$10,904,425	\$12,352,524	\$12,352,524	\$1,730,207
Services and Supplies	\$737,801	\$1,420,982	\$1,292,118	\$1,442,282	\$1,442,282	\$21,300
Other Charges	\$1,834,253	\$1,411,441	\$1,446,841	\$1,611,169	\$1,611,169	\$199,728
<b>Subtotal</b>	<b>\$12,794,386</b>	<b>\$13,454,740</b>	<b>\$13,643,384</b>	<b>\$15,405,975</b>	<b>\$15,405,975</b>	<b>\$1,951,235</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	—	\$637,000	—	—	—
Charges for Services	\$625	\$500	\$500	\$500	\$500	—
Miscellaneous Revenues	\$19,295	—	—	—	—	—
Other Financing Sources	\$564,198	\$1,157,856	\$1,094,528	\$1,664,304	\$1,664,304	\$506,448
<b>Subtotal</b>	<b>\$584,118</b>	<b>\$1,158,356</b>	<b>\$1,732,028</b>	<b>\$1,664,804</b>	<b>\$1,664,804</b>	<b>\$506,448</b>
General Fund Contributions	\$12,210,269	\$12,296,384	\$11,911,356	\$13,741,171	\$13,741,171	\$1,444,787
<b>Total Source of Funds</b>	<b>\$12,794,386</b>	<b>\$13,454,740</b>	<b>\$13,643,384</b>	<b>\$15,405,975</b>	<b>\$15,405,975</b>	<b>\$1,951,235</b>

## Unit Description

The Public Defender provides legal representation to indigent persons in Monterey Superior Court matters. While most clients are defendants in criminal cases, the Public Defender also provides representation in probate, conservatorship, and limited civil matters, including when mental health clients' liberty may be at risk.

The Department also provides representation of youths in matters within the jurisdiction of the juvenile courts of Monterey County. This function includes having an attorney available around the clock to consult with juveniles who have been arrested prior to these juveniles undergoing questioning.

The functions of the Department allow the County to meet its obligations imposed under the Constitutions of the United States and California and other applicable statutes such as California Government Code section 27706.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A18	PUBLIC DEFENDER	1.00
12A06	CHIEF ASSISTANT PUBLIC DEFENDER	1.00
12C11	ASSISTANT PUBLIC DEFENDER	1.00
14C30	MANAGEMENT ANALYST II	1.00
20B10	ACCOUNTANT I	1.00
20B95	FINANCE MANAGER I	1.00
34D40	PUBLIC DEFENDER INVESTIGATOR III	6.00
34D78	CHIEF PUBLIC DEFENDER INVESTIGATOR	1.00
39P31	DEPUTY PUBLIC DEFENDER IV	26.00
39P35	CHIEF DEPUTY PUBLIC DEFENDER	4.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00



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## Recommended FY 2022-23 Positions

Classification		FTE
Code	Classification Label	
80B22	LEGAL SECRETARY II	9.00
80B24	SUPERVISING LEGAL SECRETARY	1.00
80B26	LEGAL SECRETARY III	1.00
80E21	OFFICE ASSISTANT II	1.00
<b>Total</b>		<b>57.00</b>

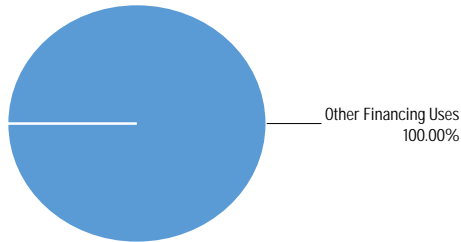
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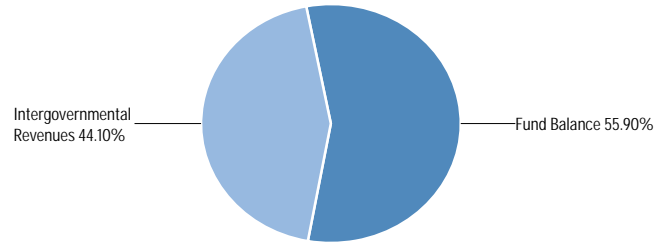
# Public Defender

(Budget Unit 8169—Fund 022—Appropriation Unit PUB002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	—	\$367,030	\$367,030	\$696,489	\$696,489	\$329,459
<b>Subtotal</b>	—	\$367,030	\$367,030	\$696,489	\$696,489	\$329,459

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$232,271	\$287,915	\$287,915	\$307,177	\$307,177	\$19,262
<b>Subtotal</b>	\$232,271	\$287,915	\$287,915	\$307,177	\$307,177	\$19,262
Fund Balance	\$(232,271)	\$79,115	\$79,115	\$389,312	\$389,312	\$310,197
<b>Total Source of Funds</b>	—	\$367,030	\$367,030	\$696,489	\$696,489	\$329,459

## Unit Description

The FY 2011-12 State budget enacted a shift or “realignment” of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the new Local

Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realigned programs’ payments.



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# Sheriff-Coroner

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## Departmental Overview:

The Sheriff's Office provides public safety services to the residents of Monterey County. Services include 24-hour uniformed patrol, the investigation of crimes, criminal records management and community policing. It is also responsible for the safekeeping and security of persons arrested by any law enforcement agency in Monterey County. The Coroner's function investigates all reportable deaths and determines the cause and manner of reportable deaths. The Sheriff-Coroner is an elected official per the authority of the California Government Code and Health and Safety Code.

## Programs and Functions:

The Sheriff's Office provides law enforcement, investigations, custody services, court security, and law enforcement support.

## Department's Contribution to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

The Office provides essential public safety services and keeping the County safe enhances people's desire to live, work, and recreate in Monterey County.

### ADMINISTRATION

The Sheriff's executive management team meets weekly to develop policies to improve services to the public. The team engages other County departments, the judiciary, and the public on a regular basis to assess current service delivery models. As an elected official, the Sheriff meets with the public to discuss public safety policy and obtain community input and feedback on operational issues.

### HEALTH AND HUMAN SERVICES

Monterey County Sheriff's Deputies are first responders and quickly deploy to disasters that jeopardize the health and safety of our community.

### INFRASTRUCTURE

The Office provides infrastructure protection through rapid responses and collaborative efforts with other public safety partners at the local, State and federal levels.

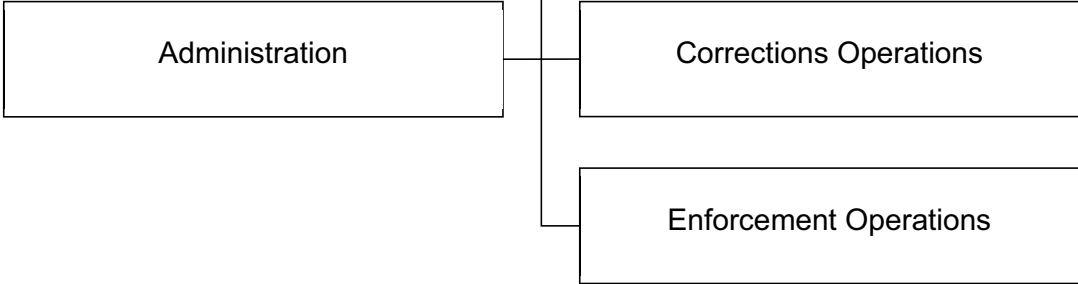
### PUBLIC SAFETY

The Sheriff's Office promotes safe communities by providing patrol, investigations and crime prevention efforts.

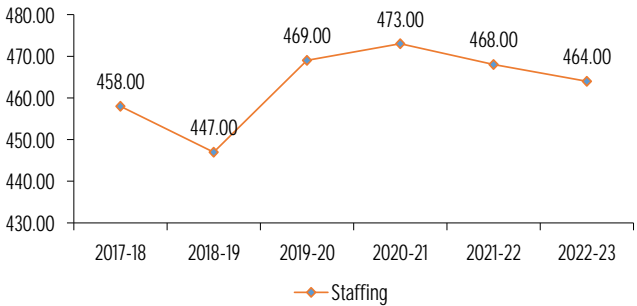


Operating Budget: \$146,073,748  
Positions (FTEs): 464.00

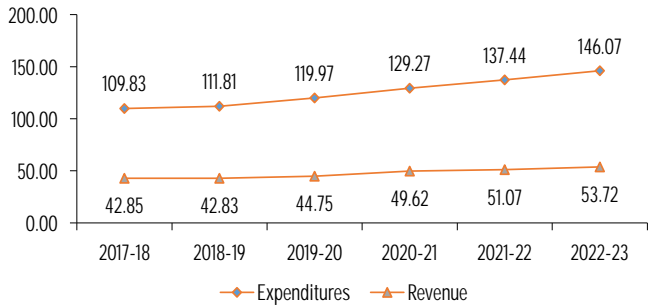
Stephen T. Bernal  
Sheriff



**Staffing Trends**



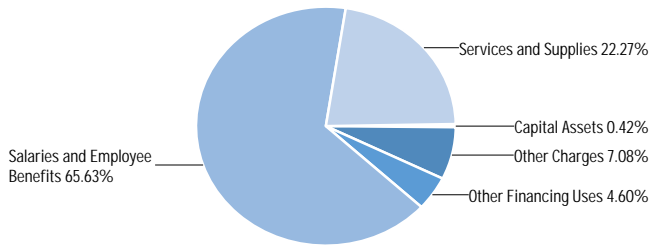
**Expenditure/Revenue History (in millions)**



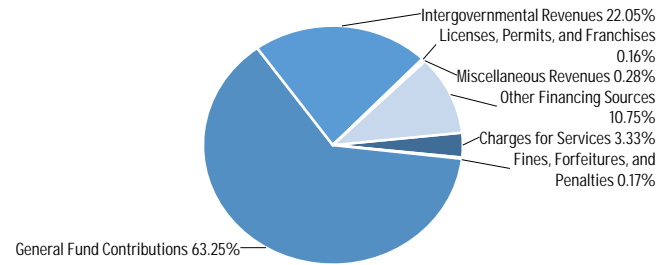
The Sheriff-Coroner Department is divided into three bureaus: Administration Operations, Enforcement Operations (patrol) and Correction Operations (jail).

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
COB - Number of County Jail bookings processed.	10,974	9,351	5,091
COB - Average number of days a released inmate is housed in jail.	26	43	45
COB - Number of Jail Program completions.	19,792	26,561	10,202
COB - Number of inmate visits.	19,707	10,115	6,832
EOB - Number of calls for service completed.	76,909	59,641	48,587
EOB - Number of violent crimes reported.	745	812	417
AOB - Number of applicant background checked.	185	135	85
AOB - Number of employees hired.	33	47	9
AOB - Number of Worker's Compensation claims department-wide.	151	108	55

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$88,219,289	\$89,089,666	\$90,507,949	\$96,969,088	\$95,864,919	\$6,775,253
Services and Supplies	\$27,963,705	\$31,269,167	\$32,269,952	\$32,679,355	\$32,529,355	\$1,260,188
Other Charges	\$6,349,643	\$7,520,051	\$7,301,614	\$10,349,274	\$10,349,274	\$2,829,223
Capital Assets	\$773,035	\$573,008	\$789,395	\$612,200	\$612,200	\$39,192
Other Financing Uses	\$5,967,503	\$6,575,600	\$6,575,600	\$6,718,000	\$6,718,000	\$142,400
<b>Subtotal</b>	<b>\$129,273,175</b>	<b>\$135,027,492</b>	<b>\$137,444,510</b>	<b>\$147,327,917</b>	<b>\$146,073,748</b>	<b>\$11,046,256</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$225,024	\$257,800	\$235,597	\$240,549	\$240,549	\$(17,251)
Fines, Forfeitures, and Penalties	\$127,150	\$113,000	\$201,938	\$254,504	\$254,504	\$141,504
Revenue from Use of Money & Property	\$79,750	\$70,000	\$67,000	\$67,000	\$67,000	\$(3,000)
Intergovernmental Revenues	\$30,726,335	\$28,160,460	\$29,908,460	\$30,286,785	\$32,190,519	\$4,030,059
Charges for Services	\$3,688,968	\$5,127,216	\$5,344,943	\$4,860,896	\$4,860,896	\$(266,320)
Miscellaneous Revenues	\$150,521	\$1,930,259	\$106,375	\$410,000	\$410,000	\$(1,520,259)
Other Financing Sources	\$14,626,534	\$15,191,046	\$15,208,323	\$15,700,215	\$15,700,215	\$509,169
<b>Subtotal</b>	<b>\$49,624,283</b>	<b>\$50,849,781</b>	<b>\$51,072,636</b>	<b>\$51,819,949</b>	<b>\$53,723,683</b>	<b>\$2,873,902</b>
Fund Balance	\$(88,748)	—	—	—	—	—
General Fund Contributions	\$79,737,641	\$84,177,711	\$86,371,874	\$95,507,968	\$92,350,065	\$8,172,354
<b>Total Source of Funds</b>	<b>\$129,273,175</b>	<b>\$135,027,492</b>	<b>\$137,444,510</b>	<b>\$147,327,917</b>	<b>\$146,073,748</b>	<b>\$11,046,256</b>

## Summary of Recommendation

The Recommended Budget for the Sheriff's Office includes \$146,073,748 in total appropriations financed by \$53,723,683 in revenues, and \$92,350,065 in General Fund Contributions (GFC). This represents an increase in appropriations of \$11,046,256 over the FY 2021-22 Modified Budget. The increase in appropriations is driven by cost drivers experienced countywide, including higher costs associated with employee wages from COLA and step increases; higher employee pension costs; health insurance; and rising premiums for the worker's compensation and general liability programs.

The Recommended Budget includes a total of 464 positions due to an error, but all positions for the department will be restored to FY 2021-22 levels. Augmentations are partly funded by additional Proposition

172 Public Safety Sales Tax revenue amounting to \$1,903,734 to fund a total of \$5,805,865 in requests for 51 filled and vacant positions and the Jail food contract.

As of the writing of this narrative, another \$1,755,482 in Sheriff's Requested Augmentations was not included in the Recommended Budget. This budget augmentation request is needed to fund a) five (5) existing vacant peace officers and continued costs of Overtime in Jail and Patrol amounting to an additional \$1.6 million. Our office is still suffering a high vacancy rate which puts pressure on existing personnel to cover mandatory minimum shift coverage and to ensure timely investigations for serious crimes against persons and property. Additionally, considering the new pay rates with the recently ratified memorandums of understanding, every hour of overtime will be more expensive in the coming year.

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## Budget Impacts

The FY 2022-23 Recommended Budget does not include funding for five (5) peace officer positions, which will have a negative impact on status quo operations. These unfunded positions are in addition to the 7 peace officer positions that were deleted last year. The number of deputies patrolling the unincorporated areas of Monterey County is currently at an historic low. Current staffing levels allows for the basic 911 response, but not the community service response the Sheriff's Office is often called for. The current staffing levels do and will continue to impact how the Sheriff's Office can service the communities of Monterey County. Low level crimes like illegal dumping, loud noise, and illegal parking; along with non-crimes like homeless encampments will be the lowest priority and will receive little to no enforcement attention until patrol staffing begins to increase.

The Recommended Budget does not provide flexibility to address potential contingencies, such as payouts for accrued leave credits upon separation from County service or costs associated with an aging Jail facility and Administrative and Coroner's building. Unplanned maintenance and equipment repair for the jail facility have been an annual occurrence. Should these unbudgeted costs arise during the fiscal year, the Department will be left with no other option but to request for additional appropriations from the Board to cover these necessary but unbudgeted expenditures. The need to employ temporary staffing to support the Sheriff's operations was not included in the budget. When professional staff positions become vacant, the workflow does not decrease so temporary employees are a necessity to continue serving the public without significant delays. This budget does not account for the current spike in fuel prices. If fuel pricing doesn't return to a lower price, the fuel budget will be expended well before then end of the fiscal year.

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## Prior Year Accomplishments

In the prior year, the Sheriff's Office successfully implemented a program to report Racial and Identity Profiling Act (RIPA) stop data to the State of California.

Roof overlay projects were completed at both the public safety building and the County jail. The new roofs completely refreshed the aged and leaking roofs on both buildings.

Fully occupied the 576-bed jail expansion funded by AB900. This new space will dramatically improve inmate access to medical, dental, and program space while in custody. Having medical, dental, and program space adjacent to housing units will reduce the need to physically move inmates from one section of the jail to another to access medical and program rooms and limit time and manpower requirements.

Re-negotiated a contract with the California Department of State Hospitals and Wellpath to continue the operation of a Jail Based Competency Treatment Program (JBCT) in the Monterey County Jail through June 30, 2023. This program has a proven record of accelerating access to treatment for Incompetent to Stand Trial (IST) inmates and restoring them to competency so they can continue court proceedings.

Continued operating a portion of the jail expansion to maintain isolation and quarantine space as part of the Department's pandemic response plan. This helped identify and mitigate the impacts of COVID-19 cases in the County jail.

Fully implemented the Guardian RFID system funded by AB109 to automate and track inmate movement, inmate programs, and safety checks. This program will also help streamline the auditing and reporting requirements for the Hernandez lawsuit and has increased the completeness, timeliness, and thoroughness of welfare checks.

Received a grant to start a Medication Assisted Treatment (MAT) program in the jail. This program was instituted to identify the individuals coming into custody at the Monterey County Jail that are participants in a community MAT program and continue them on that program during their time of incarceration. The services provided through the grant help these individuals battle their addiction even when they re-enter their community upon release.

Deployed Motorola mobile public safety radios in Sheriff's vehicles.

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## Budget Year Goals

Increase the treatment beds in the JBCT from 10 to 11, a 10% increase to treatment capacity for this program. There is additional physical space available if the Department of State Hospitals needs more treatment space to support the regional program for incarcerated persons in Monterey, San Benito, and Santa Cruz counties.

Make critical infrastructure repairs to the County jail, including: new compressors for the refrigeration units in the jail kitchen; replace failing rain gutters; add an automatic transfer switch for the back up generator to transition to emergency power when commercial power is interrupted; install new clothes washer and dryer in the County jail; and replace resin in the water softeners that protect the interior plumbing at the County jail.

As of the writing of this narrative, the Sheriff's Office plans to continue to seek funding of unfunded and deleted peace officer positions to continue its core functions and comply with mandates, maintain adequate jail staffing, and increase the number of patrol deputies working out in the community.

The Department will also continue to seek funding to procure and deploy new Automatic External Defibrillators (AEDs) in Sheriff's stations, County jail, and vehicles throughout the county.

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## Pending Issues

The Public Safety Building remains an issue due to lack of basic security, such as ballistic glass at the front counter, doors that secure properly, and protective measures to prevent unauthorized access to the roof of the building. An intruder can gain access to the Public Safety Building by simply scaling a one-foot wall. This is a huge security risk. Both Sheriff's sub-stations have antiquated security systems as well. The Jail perimeter security fencing is substandard and falling, which endangers employees and risks escape from inmates. The Jail also suffers from large-scale infrastructure failures, such as the sewage grinder. The HVAC system in the Public Safety Building and Jail is regularly failing. Employees are forced to use portable heaters in the winter and prop open doors in the summer. Electrical cords from heaters and fans pose a trip and fall hazard. The use of portable heaters to warm very cold areas poses a risk in work areas that contain chemicals, such as the crime lab. The opening of doors poses a risk to the security of the building and various work areas. Budgetary problems prevent the office from addressing safety and security at the Office.

The State trial court funding remains a pending item. Courts funding is not sufficient to sustain the current staffing in the Court Services

Division. Court Security Funding is a top legislative priority for the California State Sheriff's Association (CSSA). The Sheriff's Office is working with the CSSA legislative team to lobby for additional funding. The Office has been and will continue to work with local Superior Court staff to ensure the Office's staffing falls within the funding allotment given by the State.

system. Additionally, the legislature is considering sentencing changes as part of a penal code revision. Either of these pending issues will have considerable impact on the County jail population.

The bail reform initiative is still being discussed and is the subject of pending legislation. The legislation could lead to changes in the bail

### Policy Considerations

There are no policy considerations.

### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Fiscal (SHE001)	8,426	0	0	0	0	0	001	8224
Civil (SHE001)	959,221	894,551	887,550	882,027	882,027	(12,524)	001	8225
Professional Standards (SHE001)	2,107,963	2,167,292	2,135,424	2,204,479	2,204,479	37,187	001	8227
Records and Warrants (SHE001)	2,508,155	2,536,230	2,744,553	3,013,650	3,013,650	477,420	001	8229
Custody Administration (SHE003)	2,980	0	0	0	0	0	001	8233
Custody Administration (SHE006)	0	240,000	6,575,600	188,000	188,000	(52,000)	022	8233
Court Services (SHE003)	5,055,009	5,003,868	4,563,088	5,298,883	5,298,883	295,015	001	8234
Court Services (SHE006)	4,428,674	4,585,000	0	4,800,000	4,800,000	215,000	022	8234
Transportation (SHE003)	4,844,411	0	0	0	0	0	001	8235
Jail Operations and Administration (SHE003)	47,279,520	56,039,998	57,867,616	61,796,168	61,290,686	5,250,688	001	8238
Jail Operations and Administration (SHE006)	805,595	620,000	0	615,000	615,000	(5,000)	022	8238
Inmate Programs (SHE003)	1,048,137	927,834	1,198,499	1,016,916	1,016,916	89,082	001	8239
Jail Support Services (SHE003)	18,104	0	0	0	0	0	001	8240
Enforcement Operations and Administration (SHE001)	28,349,782	30,062,616	28,819,006	33,259,515	33,310,828	3,248,212	001	8242
Enforcement Operations and Administration (SHE006)	291,335	500,600	0	475,000	475,000	(25,600)	022	8242
Coroner & Investigation (SHE001)	7,992,877	7,833,389	8,590,002	10,159,051	9,359,051	1,525,662	001	8245
Coroner & Investigation (SHE006)	268,645	380,000	0	420,000	420,000	40,000	022	8245
Narcotics (SHE006)	175,400	250,000	0	220,000	220,000	(30,000)	022	8246
Community Services and Special Enforcement (SHE001)	3,325,345	2,194,076	3,089,720	2,734,770	2,734,770	540,694	001	8250
Administration and Indirect Costs (SHE001)	9,596,353	10,508,233	10,616,452	9,529,949	9,529,949	(978,284)	001	8273
Administration Bureau (SHE001)	6,015	0	0	0	0	0	001	8400
Special Enforcement (SHE001)	5,256	0	0	0	0	0	001	8497
Inmate Medical Program (SHE003)	10,195,971	10,283,805	10,357,000	10,714,509	10,714,509	430,704	001	8532
<b>Subtotal</b>	<b>\$129,273,175</b>	<b>\$135,027,492</b>	<b>\$137,444,510</b>	<b>\$147,327,917</b>	<b>\$146,073,748</b>	<b>\$11,046,256</b>		

Sheriff-Coroner

### Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
10B05	SHERIFF	1.00	1.00	1.00	0.00
12A10	CHIEF DEPUTY SHERIFF	3.00	3.00	3.00	0.00
12A13	UNDERSHERIFF	1.00	1.00	1.00	0.00
14B01	PERSONNEL ANALYST	0.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	2.00	3.00	3.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	0.00	0.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	1.00	1.00	0.00



**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
14H33	CRIMINAL INTELLIGENCE SPECIALIST	2.00	2.00	2.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B12	ACCOUNTANT III	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
34E22	FORENSIC EVIDENCE TECHNICIAN	2.00	2.00	2.00	0.00
34E30	SUPERVISING FORENSIC EVIDENCE TECHNICIAN	1.00	1.00	1.00	0.00
34G21	CIVIL PROCESS SERVER	1.00	1.00	1.00	0.00
34P31	VEHICLE ABATEMENT ENFORCEMENT OFFICER	2.00	2.00	2.00	0.00
36A22	DEPUTY SHERIFF-OPERATIONS	112.00	111.00	112.00	1.00
36A23	SHERIFFS SERGEANT	37.00	34.00	34.00	0.00
36A24	SHERIFFS INVESTIGATIVE SERGEANT	3.00	3.00	3.00	0.00
36A81	SHERIFFS CAPTAIN	1.00	1.00	1.00	0.00
36A82	SHERIFFS COMMANDER	9.00	9.00	9.00	0.00
36E21	DEPUTY SHERIFF-CORRECTIONS	157.00	154.00	149.00	(5.00)
43G05	DIGITAL FORENSIC INVESTIGATOR	0.00	1.00	1.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00	3.00	3.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
50S01	FORENSIC AUTOPSY TECHNICIAN	1.00	1.00	2.00	1.00
60G54	SHERIFF'S WORK ALTERNATIVE SPECIALIST	4.00	4.00	4.00	0.00
60S21	CRIME PREVENTION SPECIALIST	1.00	1.00	1.00	0.00
70F80	SENIOR STOREKEEPER	1.00	1.00	1.00	0.00
70K92	SHERIFFS CORRECTIONAL COOK II	5.00	5.00	5.00	0.00
70N10	INMATE SERVICES SPECIALIST	5.00	5.00	5.00	0.00
72A40	SENIOR INMATE SERVICES SPECIALIST	1.00	1.00	1.00	0.00
72C25	VEHICLE MAINTENANCE COORDINATOR	1.00	1.00	1.00	0.00
80A32	SENIOR SECRETARY	1.00	1.00	1.00	0.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E22	OFFICE ASSISTANT III	3.00	3.00	3.00	0.00
80H25	MEDICAL TRANSCRIPTIONIST II	1.00	1.00	0.00	(1.00)
80I01	SENIOR CIVIL CLERK	1.00	1.00	1.00	0.00
80I06	SHERIFFS PROPERTY TECHNICIAN	2.00	2.00	2.00	0.00
80I07	CORRECTIONS SPECIALIST	11.00	11.00	11.00	0.00
80I08	SENIOR CORRECTIONS SPECIALIST	3.00	3.00	3.00	0.00
80I10	CUSTODY AND CONTROL SPECIALIST	47.00	47.00	47.00	0.00
80I15	SHERIFFS RECORDS SPECIALIST I	2.00	2.00	2.00	0.00
80I16	SHERIFFS RECORDS SPECIALIST II	18.00	18.00	18.00	0.00
80I17	SENIOR SHERIFFS RECORDS SPECIALIST	5.00	5.00	5.00	0.00
80I20	SHERIFFS RECORDS SUPERVISOR	4.00	4.00	4.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	3.00	3.00	3.00	0.00
80J30	ACCOUNTING TECHNICIAN	4.00	4.00	4.00	0.00
<b>Total</b>		<b>473.00</b>	<b>468.00</b>	<b>464.00</b>	<b>(4.00)</b>

## Augmentation Request

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
2300	2300-8225-001-AUG041	STATUS QUO VACANT SENIOR CIVIL CLERK	Status Quo Vacant Position	74,021	1.00	74,021	1.00
2300	2300-8225-001-AUG042	STATUS QUO FILLED CIVIL PROCESS SERVER	Status Quo Filled Position	93,668	1.00	93,668	1.00
2300	2300-8238-001-AUG001	STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG002	STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG003	STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG004	STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG005	STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG006	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG008	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG012	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG013	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG014	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG015	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG017	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG018	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG019	STATUS QUO VACANT DEPUTY SHERIFF-CORRECTIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8238-001-AUG030	STATUS QUO VACANT CUSTODY CONTROL SPECIALIST	Status Quo Vacant Position	92,109	1.00	92,109	1.00
2300	2300-8238-001-AUG031	STATUS QUO VACANT CUSTODY CONTROL SPECIALIST	Status Quo Vacant Position	92,109	1.00	92,109	1.00
2300	2300-8238-001-AUG032	STATUS QUO VACANT CUSTODY CONTROL SPECIALIST	Status Quo Vacant Position	92,109	1.00	92,109	1.00

Sheriff-Coroner

## Augmentation Request

2300	2300-8238-001-AUG033	STATUS QUO VACANT CUSTODY CONTROL SPECIALIST	Status Quo Vacant Position	92,109	1.00	92,109	1.00
2300	2300-8238-001-AUG034	STATUS QUO VACANT CORRECTIONS SPECIALIST	Status Quo Vacant Position	83,266	1.00	83,266	1.00
2300	2300-8238-001-AUG035	STATUS QUO VACANT CORRECTIONS SPECIALIST	Status Quo Vacant Position	83,266	1.00	83,266	1.00
2300	2300-8238-001-AUG038	STATUS QUO VACANT SHERIFF'S SERGEANT	Status Quo Vacant Position	223,428	1.00	223,428	1.00
2300	2300-8238-001-AUG043	STATUS QUO FILLED WORK ALT SPECIALIST	Status Quo Filled Position	114,761	1.00	114,761	1.00
2300	2300-8238-001-AUG044	STATUS QUO FILLED WORK ALT SPECIALIST	Status Quo Filled Position	114,761	1.00	114,761	1.00
2300	2300-8238-001-AUG046	STATUS QUO VACANT WORK ALT SPECIALIST	Status Quo Vacant Position	90,474	1.00	90,474	1.00
2300	2300-8238-001-AUG051	STATUS QUO VACANT WORK ALT SPECIALIST	Status Quo Vacant Position	90,474	1.00	90,474	1.00
2300	2300-8238-001-AUG55	OVERTIME-JAIL	Status Quo Other	505,482	0	-	0
2300	2300-8238-001-AUG56	Jail Food Service Augmentation	Status Quo Other	600,000	0	600,000	0
2300	2300-8238-001-AUG60	COMPA STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	-	1.00	-	1.00
2300	2300-8238-001-AUG61	COMPA STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	-	1.00	-	1.00
2300	2300-8238-001-AUG62	COMPA STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	-	1.00	-	1.00
2300	2300-8238-001-AUG63	COMPA STATUS QUO FILLED DEPUTY SHERIFF-CORRECTIONS	Status Quo Filled Position	-	1.00	-	1.00
2300	2300-8242-001-AUG009	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8242-001-AUG010	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	-	1.00	-	1.00
2300	2300-8242-001-AUG020	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8242-001-AUG021	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8242-001-AUG022	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8242-001-AUG023	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	142,814	1.00	142,814	1.00
2300	2300-8242-001-AUG024	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	-	1.00	-	1.00
2300	2300-8242-001-AUG025	STATUS QUO VACANT DEPUTY SHERIFF-OPERATIONS	Status Quo Vacant Position	-	1.00	-	1.00

## Augmentation Request

2300	2300-8242-001-AUG54	OVERTIME-PATROL	Status Quo Other	300,000	0	-	0
2300	2300-8242-001-AUG61	AED-Automatic External Defibrillators	Status Quo Other	150,000	0	-	0
2300	2300-8245-001-AUG026	STATUS QUO VACANT DEPUTY SHERIFF- OPERATIONS	Status Quo Vacant Position	-	1.00	-	1.00
2300	2300-8245-001-AUG029	REALLOC POSITION FORENSIC AUTOPSY TECHNICIAN	Status Quo Vacant Position	89,408	1.00	89,408	1.00
2300	2300-8245-001-AUG039	STATUS QUO FILLED OFFICE ASSISTANT III	Status Quo Filled Position	100,358	1.00	100,358	1.00
2300	2300-8245-001-AUG047	STATUS QUO VACANT SHERIFF'S PROPERTY TECHNICIAN	Status Quo Vacant Position	81,218	1.00	81,218	1.00
2300	2300-8245-001-AUG53	OVERTIME FOR INVESTIGATION/CORONER' UNIT	Status Quo Other	800,000	0	-	0
2300	2300-8250-001-AUG027	STATUS QUO VACANT DEPUTY SHERIFF- OPERATIONS	Status Quo Vacant Position	-	1.00	-	1.00
2300	2300-8250-001-AUG040	STATUS QUO FILLED OFFICE ASSISTANT III	Status Quo Filled Position	100,358	1.00	100,358	1.00
2300	2300-8250-001-AUG045	STATUS QUO FILLED CRIME PREVENTION SPECIALIST	Status Quo Filled Position	104,902	1.00	104,902	1.00
2300	2300-8250-001-AUG048	STATUS QUO FILLED VEHICLE ABATEMENT ENFORCEMENT OFFICER	Status Quo Filled Position	115,695	1.00	115,695	1.00
2300	2300-8250-001-AUG049	STATUS QUO VACANT CRIMINAL INTELLIGENCE SPECIALIST	Status Quo Vacant Position	101,175	1.00	101,175	1.00
2300	2300-8273-001-AUG011	STATUS QUO FILLED SR DEPARTMENTAL INFO SYSTEMS COORDINATOR	Status Quo Filled Position	120,629	1.00	120,629	1.00
2300	2300-8273-001-AUG028	STATUS QUO VACANT PERSONNEL ANALYST	Status Quo Vacant Position	117,141	1.00	117,141	1.00
2300	2300-8273-001-AUG050	STATUS QUO VACANT CHIEF DEPUTY	Status Quo Vacant Position	224,960	1.00	224,960	1.00
<b>Grand Total:</b>				<b>\$7,561,347</b>	<b>51.00</b>	<b>\$5,805,865</b>	<b>51.00</b>

Sheriff-Coroner

# Fiscal

(Budget Unit 8224—Fund 001—Appropriation Unit SHE001)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,305	—	—	—	—	—
Services and Supplies	\$1,121	—	—	—	—	—
<b>Subtotal</b>	<b>\$8,426</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$8,426	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$8,426</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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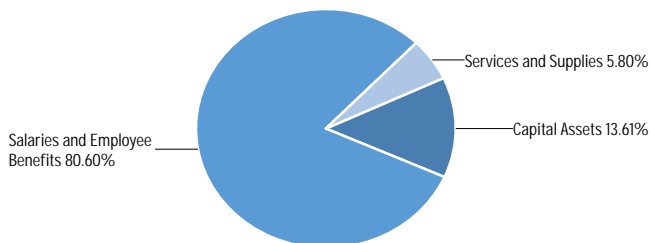
## Unit Description

Effective FY 2020-21, this unit was consolidated with Administration (8273).

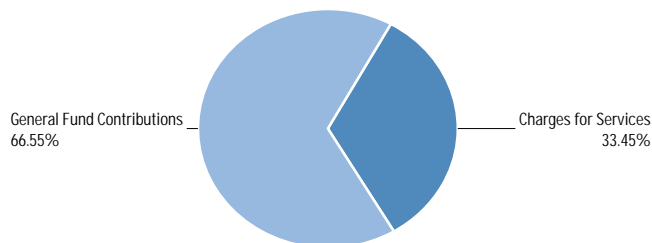
# Civil

(Budget Unit 8225—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$758,381	\$724,435	\$766,961	\$710,904	\$710,904	\$(13,531)
Services and Supplies	\$92,190	\$50,116	\$55,589	\$51,123	\$51,123	\$1,007
Capital Assets	\$108,650	\$120,000	\$65,000	\$120,000	\$120,000	—
<b>Subtotal</b>	<b>\$959,221</b>	<b>\$894,551</b>	<b>\$887,550</b>	<b>\$882,027</b>	<b>\$882,027</b>	<b>\$(12,524)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$133,214	\$295,000	\$295,000	\$295,000	\$295,000	—
Miscellaneous Revenues	\$1,050	—	—	—	—	—
<b>Subtotal</b>	<b>\$134,264</b>	<b>\$295,000</b>	<b>\$295,000</b>	<b>\$295,000</b>	<b>\$295,000</b>	<b>—</b>
General Fund Contributions	\$824,957	\$599,551	\$592,550	\$587,027	\$587,027	\$(12,524)
<b>Total Source of Funds</b>	<b>\$959,221</b>	<b>\$894,551</b>	<b>\$887,550</b>	<b>\$882,027</b>	<b>\$882,027</b>	<b>\$(12,524)</b>

## Unit Description

This unit processes and serves civil procedures including small claims, earnings withholding orders, real property levies as well as bank levies and evictions. All these services are provided throughout the County including locations inside the incorporated cities.

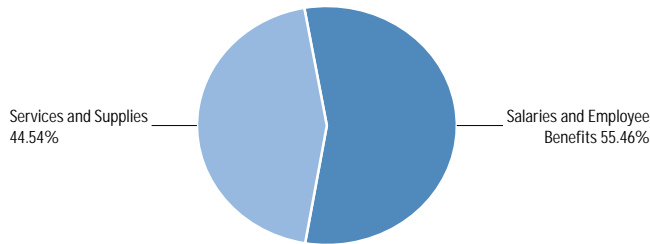
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14G02	MANAGEMENT ANALYST I	1.00
34G21	CIVIL PROCESS SERVER	1.00
36A22	DEPUTY SHERIFF-OPERATIONS	1.00
80I01	SENIOR CIVIL CLERK	1.00
80J21	ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>6.00</b>

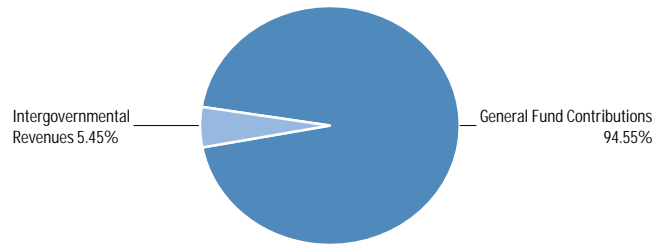
# Professional Standards

(Budget Unit 8227—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,374,101	\$1,313,109	\$1,361,315	\$1,222,519	\$1,222,519	\$(90,590)
Services and Supplies	\$733,862	\$854,183	\$774,109	\$981,960	\$981,960	\$127,777
<b>Subtotal</b>	<b>\$2,107,963</b>	<b>\$2,167,292</b>	<b>\$2,135,424</b>	<b>\$2,204,479</b>	<b>\$2,204,479</b>	<b>\$37,187</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	\$75,000	\$32,450	\$120,250	\$120,250	\$45,250
Charges for Services	—	—	\$100	—	—	—
Miscellaneous Revenues	\$953	—	—	—	—	—
<b>Subtotal</b>	<b>\$953</b>	<b>\$75,000</b>	<b>\$32,550</b>	<b>\$120,250</b>	<b>\$120,250</b>	<b>\$45,250</b>
General Fund Contributions	\$2,107,010	\$2,092,292	\$2,102,874	\$2,084,229	\$2,084,229	\$(8,063)
<b>Total Source of Funds</b>	<b>\$2,107,963</b>	<b>\$2,167,292</b>	<b>\$2,135,424</b>	<b>\$2,204,479</b>	<b>\$2,204,479</b>	<b>\$37,187</b>

## Unit Description

This unit oversees internal affairs, applicant and volunteer background checks, training, and public information requests. The unit commander is the Sheriff's Office Equal Employment Officer and the Loss Prevention Committee Chair.

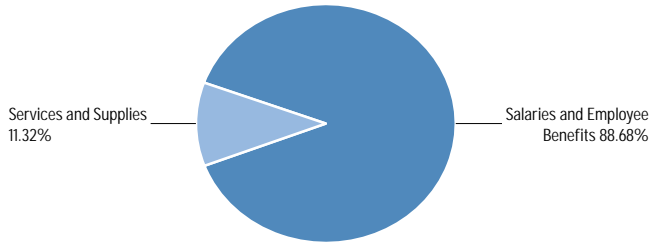
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
36A22	DEPUTY SHERIFF-OPERATIONS	1.00
36A23	SHERIFFS SERGEANT	2.00
36A82	SHERIFFS COMMANDER	1.00
80A32	SENIOR SECRETARY	1.00
<b>Total</b>		<b>5.00</b>

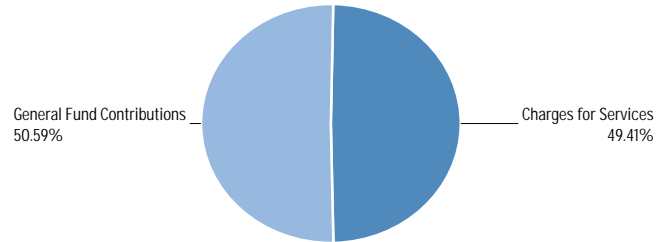
# Records and Warrants

(Budget Unit 8229—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,426,844	\$2,488,291	\$2,694,891	\$2,672,515	\$2,672,515	\$184,224
Services and Supplies	\$86,765	\$47,939	\$52,119	\$341,135	\$341,135	\$293,196
Other Charges	\$(5,454)	—	\$(2,457)	—	—	—
<b>Subtotal</b>	<b>\$2,508,155</b>	<b>\$2,536,230</b>	<b>\$2,744,553</b>	<b>\$3,013,650</b>	<b>\$3,013,650</b>	<b>\$477,420</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$1,444,347	\$1,750,000	\$1,506,000	\$1,489,076	\$1,489,076	\$(260,924)
Miscellaneous Revenues	\$3,149	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,447,496</b>	<b>\$1,750,000</b>	<b>\$1,506,000</b>	<b>\$1,489,076</b>	<b>\$1,489,076</b>	<b>\$(260,924)</b>
General Fund Contributions	\$1,060,660	\$786,230	\$1,238,553	\$1,524,574	\$1,524,574	\$738,344
<b>Total Source of Funds</b>	<b>\$2,508,155</b>	<b>\$2,536,230</b>	<b>\$2,744,553</b>	<b>\$3,013,650</b>	<b>\$3,013,650</b>	<b>\$477,420</b>

## Unit Description

This unit provides support to all bureaus of the Sheriff's Office and all law enforcement and criminal justice agencies in Monterey County on a 24/7 basis. Functions include: processing live scan fingerprinting for the general public; providing arrest records and crime reports; submitting the State Department of Justice (DOJ) required statistics; entering restraining orders; and operating the public information counter. The Warrants Section is the central repository for all criminal, traffic and juvenile warrants issued in Monterey County. The unit enters and maintains all warrants and they are confirmed by the unit before being served.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
80115	SHERIFFS RECORDS SPECIALIST I	2.00
80116	SHERIFFS RECORDS SPECIALIST II	18.00
80117	SENIOR SHERIFFS RECORDS SPECIALIST	5.00
80120	SHERIFFS RECORDS SUPERVISOR	2.00
<b>Total</b>		<b>27.00</b>



# Custody Administration

(Budget Unit 8233—Fund 001—Appropriation Unit SHE003)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,980	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,980</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$847,962	—	—	—	—	—
<b>Subtotal</b>	<b>\$847,962</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(844,981)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$2,980</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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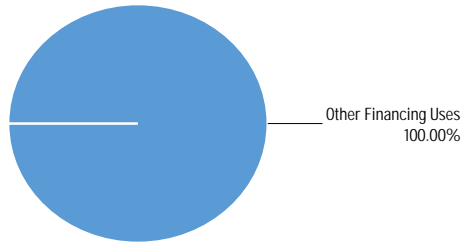
## Unit Description

Effective FY 2020-21, this unit was consolidated with Jail Operations and Administration (8238).

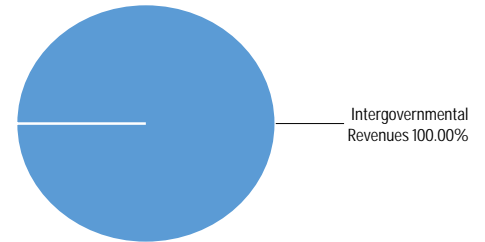
# Custody Administration

(Budget Unit 8233—Fund 022—Appropriation Unit SHE006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	—	\$240,000	\$6,575,600	\$188,000	\$188,000	\$(52,000)
<b>Subtotal</b>	—	\$240,000	\$6,575,600	\$188,000	\$188,000	\$(52,000)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	\$240,000	\$240,000	\$188,000	\$188,000	\$(52,000)
<b>Subtotal</b>	—	\$240,000	\$240,000	\$188,000	\$188,000	\$(52,000)
General Fund Contributions	—	—	—	—	—	—
<b>Total Source of Funds</b>	—	\$240,000	\$6,575,600	\$188,000	\$188,000	\$(52,000)

## Unit Description

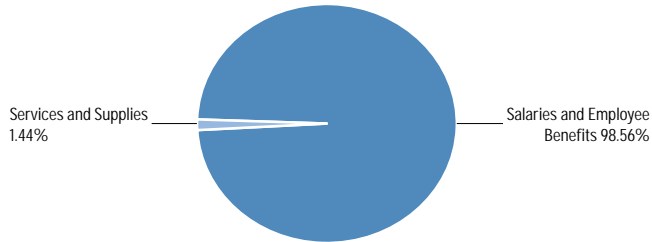
The FY 2011-12 State budget enacted a shift or “realignment” of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the new Local

Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realigned programs’ payments.

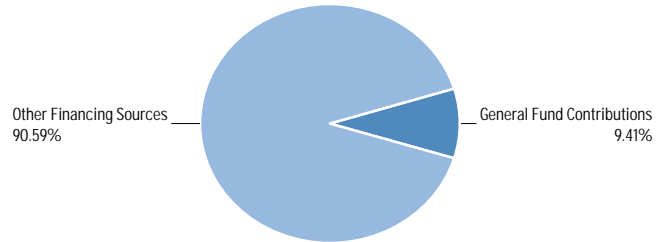
# Court Services

(Budget Unit 8234—Fund 001—Appropriation Unit SHE003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$4,941,132	\$4,916,590	\$4,475,159	\$5,222,340	\$5,222,340	\$305,750
Services and Supplies	\$113,877	\$87,278	\$87,929	\$76,543	\$76,543	\$(10,735)
<b>Subtotal</b>	<b>\$5,055,009</b>	<b>\$5,003,868</b>	<b>\$4,563,088</b>	<b>\$5,298,883</b>	<b>\$5,298,883</b>	<b>\$295,015</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$3,456	—	—	—	—	—
Other Financing Sources	\$4,426,528	\$4,800,000	\$4,585,000	\$4,800,000	\$4,800,000	—
<b>Subtotal</b>	<b>\$4,429,984</b>	<b>\$4,800,000</b>	<b>\$4,585,000</b>	<b>\$4,800,000</b>	<b>\$4,800,000</b>	<b>—</b>
General Fund Contributions	\$625,025	\$203,868	\$(21,912)	\$498,883	\$498,883	\$295,015
<b>Total Source of Funds</b>	<b>\$5,055,009</b>	<b>\$5,003,868</b>	<b>\$4,563,088</b>	<b>\$5,298,883</b>	<b>\$5,298,883</b>	<b>\$295,015</b>

## Unit Description

This unit manages most aspects of security services for the Superior Court of California in Monterey County. The Court has 19 judicial officers located at five court locations including Salinas, Monterey, Marina, and the Juvenile and Drug Court.

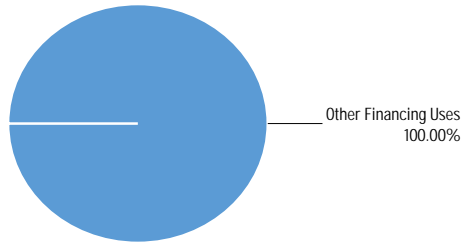
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
36A23	SHERIFFS SERGEANT	2.00
36E21	DEPUTY SHERIFF-CORRECTIONS	20.00
<b>Total</b>		<b>22.00</b>

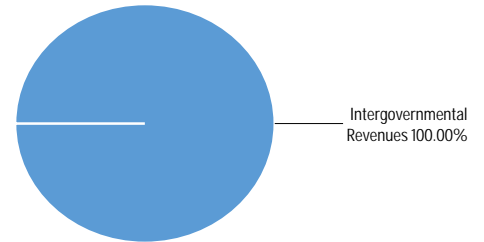
# Court Services

(Budget Unit 8234—Fund 022—Appropriation Unit SHE006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,146	—	—	—	—	—
Other Financing Uses	\$4,426,528	\$4,585,000	—	\$4,800,000	\$4,800,000	\$215,000
<b>Subtotal</b>	<b>\$4,428,674</b>	<b>\$4,585,000</b>	<b>—</b>	<b>\$4,800,000</b>	<b>\$4,800,000</b>	<b>\$215,000</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$4,553,802	\$4,585,000	\$4,585,000	\$4,800,000	\$4,800,000	\$215,000
<b>Subtotal</b>	<b>\$4,553,802</b>	<b>\$4,585,000</b>	<b>\$4,585,000</b>	<b>\$4,800,000</b>	<b>\$4,800,000</b>	<b>\$215,000</b>
Fund Balance	\$(125,128)	—	\$(4,585,000)	—	—	—
<b>Total Source of Funds</b>	<b>\$4,428,674</b>	<b>\$4,585,000</b>	<b>—</b>	<b>\$4,800,000</b>	<b>\$4,800,000</b>	<b>\$215,000</b>

## Unit Description

The FY 2011-12 State budget enacted a shift or “realignment” of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the new Local

Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realigned programs’ payments.

# Transportation

(Budget Unit 8235—Fund 001—Appropriation Unit SHE003)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,308,694	—	—	—	—	—
Services and Supplies	\$2,477,651	—	—	—	—	—
Other Charges	\$8,641	—	—	—	—	—
Capital Assets	\$49,425	—	—	—	—	—
<b>Subtotal</b>	<b>\$4,844,411</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$304	—	—	—	—	—
Miscellaneous Revenues	\$1,469	—	—	—	—	—
Other Financing Sources	\$258,780	—	—	—	—	—
<b>Subtotal</b>	<b>\$260,553</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$4,583,857	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$4,844,411</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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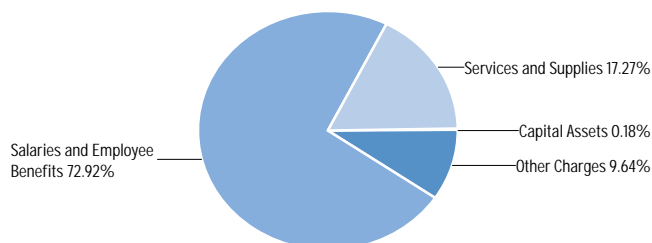
## Unit Description

Effective FY 2021-22, this unit was consolidated with Jail Operations and Administration (8238).

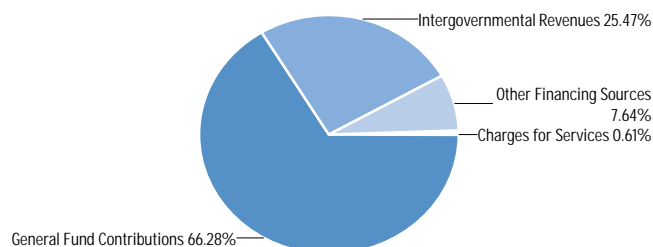
# Jail Operations and Administration

(Budget Unit 8238—Fund 001—Appropriation Unit SHE003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$37,813,511	\$40,841,079	\$41,947,000	\$45,196,051	\$44,690,569	\$3,849,490
Services and Supplies	\$6,808,777	\$11,790,201	\$12,251,768	\$10,581,932	\$10,581,932	\$(1,208,269)
Other Charges	\$2,264,691	\$3,343,718	\$3,371,922	\$5,908,185	\$5,908,185	\$2,564,467
Capital Assets	\$392,541	\$65,000	\$296,926	\$110,000	\$110,000	\$45,000
<b>Subtotal</b>	<b>\$47,279,520</b>	<b>\$56,039,998</b>	<b>\$57,867,616</b>	<b>\$61,796,168</b>	<b>\$61,290,686</b>	<b>\$5,250,688</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$15,160,559	\$12,932,566	\$14,505,299	\$14,115,413	\$15,612,890	\$2,680,324
Charges for Services	\$532,243	\$650,663	\$1,113,885	\$371,998	\$371,998	\$(278,665)
Miscellaneous Revenues	\$65,970	\$1,530,259	\$36,116	—	—	\$(1,530,259)
Other Financing Sources	\$4,330,204	\$4,246,346	\$4,944,299	\$4,685,242	\$4,685,242	\$438,896
<b>Subtotal</b>	<b>\$20,088,976</b>	<b>\$19,359,834</b>	<b>\$20,599,599</b>	<b>\$19,172,653</b>	<b>\$20,670,130</b>	<b>\$1,310,296</b>
General Fund Contributions	\$27,190,544	\$36,680,164	\$37,268,017	\$42,623,515	\$40,620,556	\$3,940,392
<b>Total Source of Funds</b>	<b>\$47,279,520</b>	<b>\$56,039,998</b>	<b>\$57,867,616</b>	<b>\$61,796,168</b>	<b>\$61,290,686</b>	<b>\$5,250,688</b>

## Unit Description

The Corrections Operations Bureau (COB) is managed by a chief, a captain, and commanders who are responsible for all aspects of corrections operations to include, but not limited to inmate care and custody, inmate transportation, court security, inmate programs, contract services administration and all support functions for the Monterey County jail.

This unit is responsible for the care and custody of inmates at the County Jail in compliance with Title 15, Minimum Standards. This unit oversees and monitors realigned prisoners as a result of AB 109 and classifies inmates and assigns appropriate housing to those arrested in the County.

The Compliance and Administration Division develops policies and procedures, coordinates with County Counsel and other agencies on policies, procedures, claims and lawsuit response. This unit ensures

that all mandated inspections are completed and develops remediation plans for any noted deficiencies. This unit coordinates all new jail construction initiatives for the Sheriff's Office and oversees the inmate phone contract as well. In addition, this unit performs regular compliance monitoring on many bureau functions and provides recommendations for improvements when necessary.

This unit manages the inmate food service and commissary contract with Aramark, purchasing equipment and supplies for the Corrections Operations Bureau, general maintenance and upkeep of the jail facility and facility improvement projects.

This unit also manages the jail records unit, which maintains all custody records and is the point of contact for the public at the jail and the Work Alternative Program (WAP) which processes clients into the program, conducts site inspections, and books inmates for the Probation Department's Home Confinement Program and the District Attorney's Office. The WAP alleviates jail crowding by allowing

eligible candidates to perform community service hours in lieu of jail time.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
12A10	CHIEF DEPUTY SHERIFF	1.00
14C31	MANAGEMENT ANALYST III	2.00
14H33	CRIMINAL INTELLIGENCE SPECIALIST	1.00
36A23	SHERIFFS SERGEANT	17.00
36A81	SHERIFFS CAPTAIN	1.00
36A82	SHERIFFS COMMANDER	3.00
36E21	DEPUTY SHERIFF-CORRECTIONS	129.00
60G54	SHERIFF'S WORK ALTERNATIVE SPECIALIST	4.00

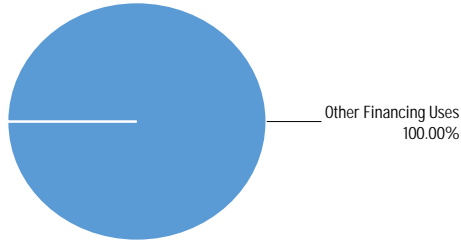
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
70F80	SENIOR STOREKEEPER	1.00
70K92	SHERIFFS CORRECTIONAL COOK II	5.00
70N10	INMATE SERVICES SPECIALIST	1.00
80E22	OFFICE ASSISTANT III	1.00
80I07	CORRECTIONS SPECIALIST	11.00
80I08	SENIOR CORRECTIONS SPECIALIST	3.00
80I10	CUSTODY AND CONTROL SPECIALIST	47.00
80I20	SHERIFFS RECORDS SUPERVISOR	2.00
<b>Total</b>		<b>229.00</b>

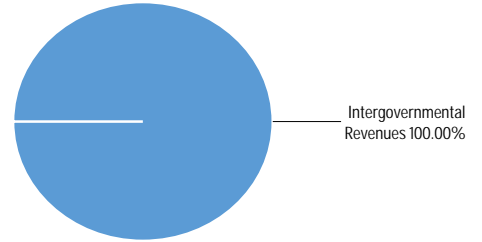
# Jail Operations and Administration

(Budget Unit 8238—Fund 022—Appropriation Unit SHE006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$805,595	\$620,000	—	\$615,000	\$615,000	\$(5,000)
<b>Subtotal</b>	<b>\$805,595</b>	<b>\$620,000</b>	<b>—</b>	<b>\$615,000</b>	<b>\$615,000</b>	<b>\$(5,000)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$805,595	\$620,000	\$620,000	\$615,000	\$615,000	\$(5,000)
<b>Subtotal</b>	<b>\$805,595</b>	<b>\$620,000</b>	<b>\$620,000</b>	<b>\$615,000</b>	<b>\$615,000</b>	<b>\$(5,000)</b>
Fund Balance	—	—	\$(620,000)	—	—	—
<b>Total Source of Funds</b>	<b>\$805,595</b>	<b>\$620,000</b>	<b>—</b>	<b>\$615,000</b>	<b>\$615,000</b>	<b>\$(5,000)</b>

## Unit Description

The FY 2011-12 State budget enacted a shift or “realignment” of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the new Local

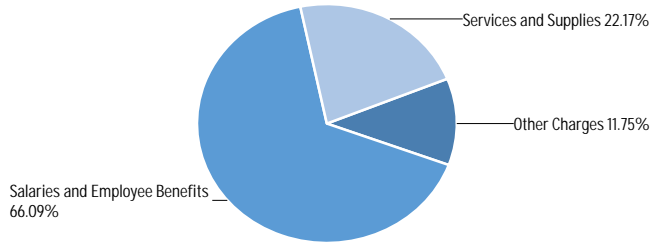
Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realigned program’s payments.



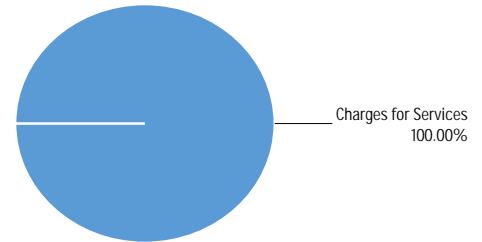
# Inmate Programs

(Budget Unit 8239—Fund 001—Appropriation Unit SHE003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$670,116	\$616,166	\$639,326	\$672,063	\$672,063	\$55,897
Services and Supplies	\$334,817	\$204,210	\$451,719	\$225,408	\$225,408	\$21,198
Other Charges	\$43,204	\$107,458	\$107,454	\$119,445	\$119,445	\$11,987
<b>Subtotal</b>	<b>\$1,048,137</b>	<b>\$927,834</b>	<b>\$1,198,499</b>	<b>\$1,016,916</b>	<b>\$1,016,916</b>	<b>\$89,082</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$1,035,355	\$933,411	\$1,198,499	\$1,027,646	\$1,027,646	\$94,235
Miscellaneous Revenues	\$710	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,036,065</b>	<b>\$933,411</b>	<b>\$1,198,499</b>	<b>\$1,027,646</b>	<b>\$1,027,646</b>	<b>\$94,235</b>
General Fund Contributions	\$12,072	\$(5,577)	—	\$(10,730)	\$(10,730)	\$(5,153)
<b>Total Source of Funds</b>	<b>\$1,048,137</b>	<b>\$927,834</b>	<b>\$1,198,499</b>	<b>\$1,016,916</b>	<b>\$1,016,916</b>	<b>\$89,082</b>

## Unit Description

This unit oversees all in-custody and custody alternative programs in the County Jail system. This includes the Inmate Welfare Fund and associated programs, such as educational programs, occupational training, religious instruction, individual/family services, and mail and library services. More than 255 volunteers support this activity.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
70N10	INMATE SERVICES SPECIALIST	128.00
72A40	SENIOR INMATE SERVICES SPECIALIST	32.00
<b>Total</b>		<b>160.00</b>

# Jail Support Services

(Budget Unit 8240—Fund 001—Appropriation Unit SHE003)

Use of Funds	Source of Funds
Intentionally Left Blank	Intentionally Left Blank

## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$20,504	—	—	—	—	—
Services and Supplies	\$(2,400)	—	—	—	—	—
<b>Subtotal</b>	<b>\$18,104</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$18,104	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$18,104</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

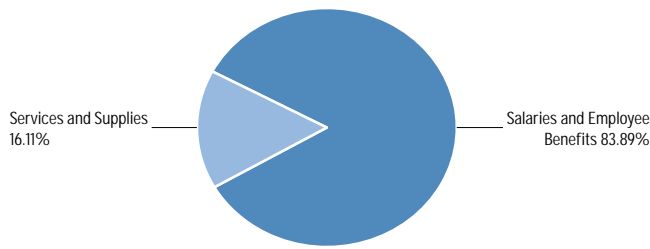
## Unit Description

Effective FY 2020-21, this unit was consolidated with Jail Operations and Administration (8238).

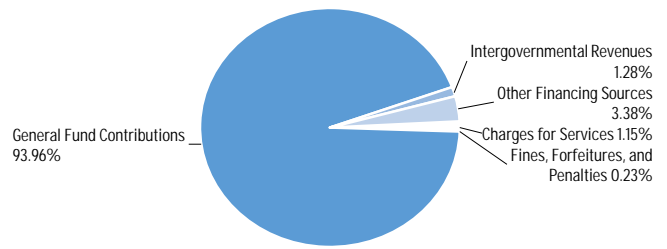
# Enforcement Operations and Administration

(Budget Unit 8242—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$25,697,185	\$26,384,088	\$25,312,473	\$27,743,245	\$27,944,558	\$1,560,470
Services and Supplies	\$2,652,597	\$3,678,528	\$3,506,533	\$5,516,270	\$5,366,270	\$1,687,742
<b>Subtotal</b>	<b>\$28,349,782</b>	<b>\$30,062,616</b>	<b>\$28,819,006</b>	<b>\$33,259,515</b>	<b>\$33,310,828</b>	<b>\$3,248,212</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$33,929	\$10,000	\$60,600	\$76,004	\$76,004	\$66,004
Intergovernmental Revenues	\$106,171	\$16,000	\$19,570	\$142,333	\$427,961	\$411,961
Charges for Services	\$196,766	\$365,000	\$218,000	\$383,351	\$383,351	\$18,351
Miscellaneous Revenues	\$24,660	—	\$1,146	—	—	—
Other Financing Sources	\$815,863	\$1,126,000	\$815,863	\$1,126,000	\$1,126,000	—
<b>Subtotal</b>	<b>\$1,177,390</b>	<b>\$1,517,000</b>	<b>\$1,115,179</b>	<b>\$1,727,688</b>	<b>\$2,013,316</b>	<b>\$496,316</b>
General Fund Contributions	\$27,172,392	\$28,545,616	\$27,703,827	\$31,531,827	\$31,297,512	\$2,751,896
<b>Total Source of Funds</b>	<b>\$28,349,782</b>	<b>\$30,062,616</b>	<b>\$28,819,006</b>	<b>\$33,259,515</b>	<b>\$33,310,828</b>	<b>\$3,248,212</b>

## Unit Description

This unit is managed by a chief and commanders who are responsible for all aspects of enforcement operations including patrol, investigations, special operations and all support functions. This unit also provides general and specialized support to other law enforcement agencies within the County.

The Enforcement Operations and Administration Division also oversees the management of the three patrol stations. The Central Patrol Station covers the area most affected by crimes (Pajaro, Las Lomas, Castroville and Prunedale) and specifically violent crimes with the highest number of gang members. The station is home to the highest number of assigned staff and therefore supplies the highest number of deputies to special details that include natural disasters, major crimes, special events and major enforcement actions in local cities such as Salinas. This station also trains all the new deputies who are assigned to the Patrol Division.

The Coastal Patrol Station serves the designated areas of unincorporated Carmel, Carmel Valley, Pebble Beach, The Highlands,

Big Sur, Cachagua, and the Highway 68 corridor from Laureles Grade to Highway 1. The South County Station patrols the largest geographical area, with responsibility over 1,800 square miles of Monterey County's area (55%), divided into three patrol beats. The station provides coverage of southern Monterey County from 5th Street, Gonzales south to the San Luis Obispo County line, and west to the ridgeline of the Santa Lucia Mountain Range. The U.S. Army and California National Guard have major installations at Fort Hunter Liggett and Camp Roberts. This area also contains a large portion of the Los Padres National Forest.

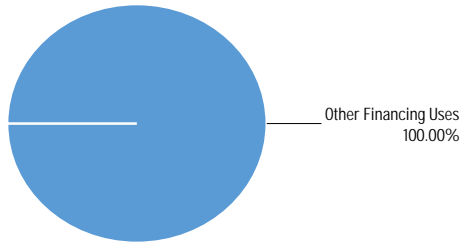
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12A10	CHIEF DEPUTY SHERIFF	1.00
36A22	DEPUTY SHERIFF-OPERATIONS	93.00
36A23	SHERIFFS SERGEANT	12.00
36A82	SHERIFFS COMMANDER	2.00
<b>Total</b>		<b>108.00</b>

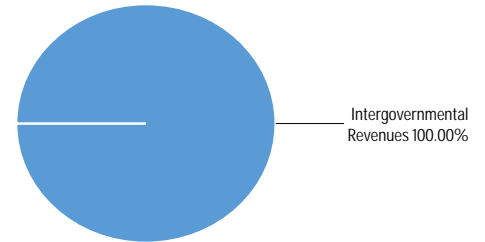
# Enforcement Operations and Administration

(Budget Unit 8242—Fund 022—Appropriation Unit SHE006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$291,335	\$500,600	—	\$475,000	\$475,000	\$(25,600)
<b>Subtotal</b>	<b>\$291,335</b>	<b>\$500,600</b>	<b>—</b>	<b>\$475,000</b>	<b>\$475,000</b>	<b>\$(25,600)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$254,955	\$500,600	\$500,600	\$475,000	\$475,000	\$(25,600)
<b>Subtotal</b>	<b>\$254,955</b>	<b>\$500,600</b>	<b>\$500,600</b>	<b>\$475,000</b>	<b>\$475,000</b>	<b>\$(25,600)</b>
Fund Balance	\$36,380	—	\$(500,600)	—	—	—
<b>Total Source of Funds</b>	<b>\$291,335</b>	<b>\$500,600</b>	<b>—</b>	<b>\$475,000</b>	<b>\$475,000</b>	<b>\$(25,600)</b>

## Unit Description

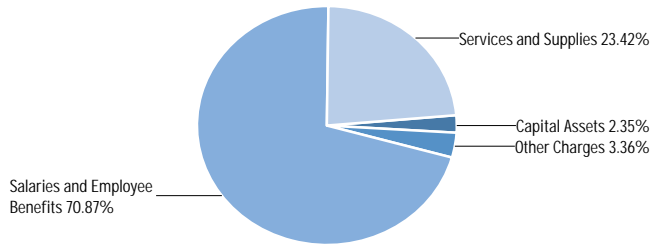
The FY 2011-12 State budget enacted a shift or “realignment” of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the new Local

Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realigned programs’ payments.

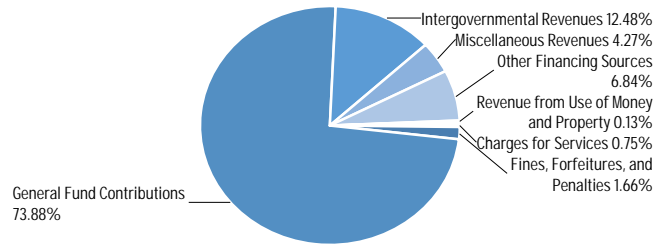
# Coroner & Investigation

(Budget Unit 8245—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$6,305,046	\$6,250,518	\$6,395,004	\$7,432,746	\$6,632,746	\$382,228
Services and Supplies	\$1,487,624	\$1,113,301	\$1,687,803	\$2,192,018	\$2,192,018	\$1,078,717
Other Charges	\$37,029	\$247,970	\$247,970	\$314,687	\$314,687	\$66,717
Capital Assets	\$163,178	\$221,600	\$259,225	\$219,600	\$219,600	\$(2,000)
<b>Subtotal</b>	<b>\$7,992,877</b>	<b>\$7,833,389</b>	<b>\$8,590,002</b>	<b>\$10,159,051</b>	<b>\$9,359,051</b>	<b>\$1,525,662</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$79,343	\$103,000	\$117,909	\$155,000	\$155,000	\$52,000
Revenue from Use of Money & Property	\$11,000	\$12,000	\$12,000	\$12,000	\$12,000	—
Intergovernmental Revenues	\$755,885	\$1,105,254	\$996,271	\$1,168,000	\$1,168,000	\$62,746
Charges for Services	\$76,593	\$106,000	\$68,050	\$70,000	\$70,000	\$(36,000)
Miscellaneous Revenues	\$5,425	\$400,000	—	\$400,000	\$400,000	—
Other Financing Sources	\$444,045	\$610,000	\$444,045	\$640,000	\$640,000	\$30,000
<b>Subtotal</b>	<b>\$1,372,291</b>	<b>\$2,336,254</b>	<b>\$1,638,275</b>	<b>\$2,445,000</b>	<b>\$2,445,000</b>	<b>\$108,746</b>
General Fund Contributions	\$6,620,586	\$5,497,135	\$6,951,727	\$7,714,051	\$6,914,051	\$1,416,916
<b>Total Source of Funds</b>	<b>\$7,992,877</b>	<b>\$7,833,389</b>	<b>\$8,590,002</b>	<b>\$10,159,051</b>	<b>\$9,359,051</b>	<b>\$1,525,662</b>

## Unit Description

The Coroner's Office investigates all deaths reportable to the Sheriff-Coroner and determines the cause and manner surrounding reportable deaths. There are also contractual obligations with local hospitals to provide forensic pathologist services. The Investigation unit investigates major, complex and sensitive criminal cases that are reported in the unincorporated area and assists other agencies by providing investigative resources when requested. Sub-units focus on person crimes (e.g. homicide, robbery), property crimes, sexual assault and domestic violence. This unit also includes the Agricultural Crimes unit, the Sexual Assault Felony Enforcement (SAFE) Team and Crime Lab.

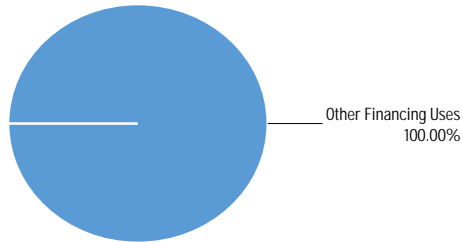
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
34E22	FORENSIC EVIDENCE TECHNICIAN	2.00
34E30	SUPERVISING FORENSIC EVIDENCE TECHNICIAN	1.00
36A22	DEPUTY SHERIFF-OPERATIONS	16.00
36A24	SHERIFFS INVESTIGATIVE SERGEANT	3.00
36A82	SHERIFFS COMMANDER	1.00
50S01	FORENSIC AUTOPSY TECHNICIAN	2.00
80E22	OFFICE ASSISTANT III	1.00
80I06	SHERIFFS PROPERTY TECHNICIAN	2.00
<b>Total</b>		<b>29.00</b>

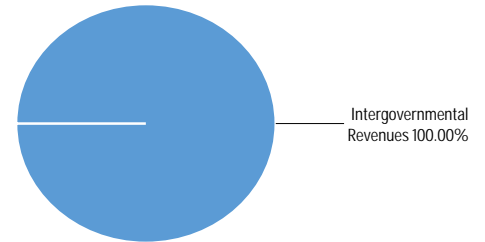
# Coroner & Investigation

(Budget Unit 8245—Fund 022—Appropriation Unit SHE006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$268,645	\$380,000	—	\$420,000	\$420,000	\$40,000
<b>Subtotal</b>	<b>\$268,645</b>	<b>\$380,000</b>	<b>—</b>	<b>\$420,000</b>	<b>\$420,000</b>	<b>\$40,000</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$268,645	\$380,000	\$380,000	\$420,000	\$420,000	\$40,000
<b>Subtotal</b>	<b>\$268,645</b>	<b>\$380,000</b>	<b>\$380,000</b>	<b>\$420,000</b>	<b>\$420,000</b>	<b>\$40,000</b>
Fund Balance	—	—	\$(380,000)	—	—	—
<b>Total Source of Funds</b>	<b>\$268,645</b>	<b>\$380,000</b>	<b>—</b>	<b>\$420,000</b>	<b>\$420,000</b>	<b>\$40,000</b>

## Unit Description

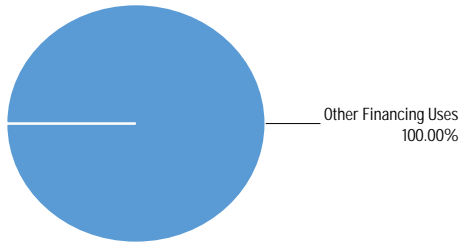
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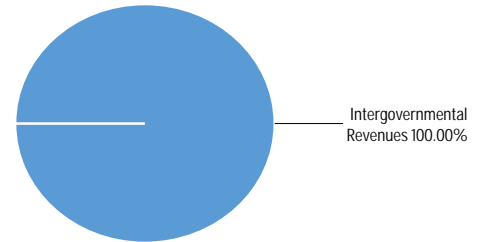
# Narcotics

(Budget Unit 8246—Fund 022—Appropriation Unit SHE006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$175,400	\$250,000	—	\$220,000	\$220,000	\$(30,000)
<b>Subtotal</b>	<b>\$175,400</b>	<b>\$250,000</b>	<b>—</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$(30,000)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$175,400	\$250,000	\$250,000	\$220,000	\$220,000	\$(30,000)
<b>Subtotal</b>	<b>\$175,400</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$(30,000)</b>
Fund Balance	—	—	\$(250,000)	—	—	—
<b>Total Source of Funds</b>	<b>\$175,400</b>	<b>\$250,000</b>	<b>—</b>	<b>\$220,000</b>	<b>\$220,000</b>	<b>\$(30,000)</b>

## Unit Description

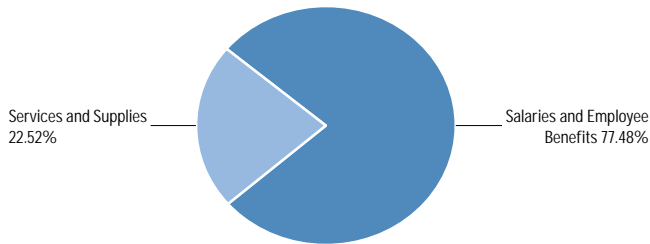
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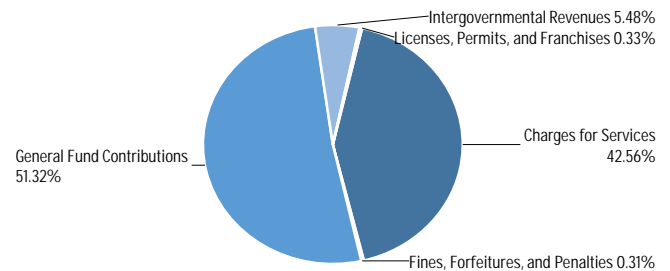
# Community Services and Special Enforcement

(Budget Unit 8250—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,964,712	\$1,757,531	\$3,181,900	\$2,118,945	\$2,118,945	\$361,414
Services and Supplies	\$362,627	\$436,545	\$177,820	\$615,825	\$615,825	\$179,280
Other Charges	\$(1,993)	—	\$(270,000)	—	—	—
<b>Subtotal</b>	<b>\$3,325,345</b>	<b>\$2,194,076</b>	<b>\$3,089,720</b>	<b>\$2,734,770</b>	<b>\$2,734,770</b>	<b>\$540,694</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	—	\$7,800	—	\$9,000	\$9,000	\$1,200
Fines, Forfeitures, and Penalties	\$9,794	—	\$7,378	\$8,500	\$8,500	\$8,500
Intergovernmental Revenues	\$181,240	\$300,000	\$150,000	\$150,000	\$150,000	\$(150,000)
Charges for Services	\$208,390	\$977,142	\$900,000	\$1,163,825	\$1,163,825	\$186,683
Miscellaneous Revenues	\$1,130	—	—	—	—	—
<b>Subtotal</b>	<b>\$400,554</b>	<b>\$1,284,942</b>	<b>\$1,057,378</b>	<b>\$1,331,325</b>	<b>\$1,331,325</b>	<b>\$46,383</b>
General Fund Contributions	\$2,924,791	\$909,134	\$2,032,342	\$1,403,445	\$1,403,445	\$494,311
<b>Total Source of Funds</b>	<b>\$3,325,345</b>	<b>\$2,194,076</b>	<b>\$3,089,720</b>	<b>\$2,734,770</b>	<b>\$2,734,770</b>	<b>\$540,694</b>

## Unit Description

The Community Services unit manages the many special events that are held each year in Monterey County. These events draw large numbers of spectators and visitors to the area requiring an additional law enforcement presence. The unit also manages the Sheriff's Office fleet of vehicles, all volunteer units (Reserves, Mounted, Aero Squad, Sheriff's Emergency Assistance team), and other specialized teams, including the Search and Rescue team (SAR). Pursuant to 26614 of the California Government Code, the Sheriff has the authority to search for and rescue missing persons in the County. Each year, the SAR team and the Dive team respond to numerous calls for service regarding vehicles over a cliff, lost or injured hikers, divers or swimmers in distress, or other miscellaneous associated calls for service.

In FY 2016-17, the Sheriff's Office expanded the Sheriff's Emergency Assistance Team (SEAT) and the Explorer Post. The SEAT volunteer unit provides support personnel to respond to events

with traffic control, manning of road blocks, and incident support. SEAT has also begun to provide a cadre of members to conduct Citizens on Patrol activities in the Monterey Peninsula area. This service is being expanded to include Central Station and South County Station coverage. The Explorer Post is an avenue for youth to participate in Sheriff's Office activities while providing limited personnel resources for major events throughout the County.

The Special Enforcement unit responds to many critical or high-risk incidents outside the training, experience and equipment capabilities of patrol deputies, including the Special Weapons and Tactical Team (SWAT)/Hostage Negotiators (HNT), the Mobile Field Force (MFF) which is capable of responding to civil disobedience, and the Bomb Squad/Weapons of Mass Destruction Team. Additionally, this unit manages the Terrorism Liaison Officers who collaborate with the Northern California Regional Intelligence Center (NCRIC), the Crime Analysts who conduct analysis of crime trends, and the acquisition and training of the Canine unit.



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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
14H33	CRIMINAL INTELLIGENCE SPECIALIST	1.00
34P31	VEHICLE ABATEMENT ENFORCEMENT OFFICER	2.00
36A22	DEPUTY SHERIFF-OPERATIONS	1.00
36A23	SHERIFFS SERGEANT	1.00

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
36A82	SHERIFFS COMMANDER	2.00
60S21	CRIME PREVENTION SPECIALIST	1.00
72C25	VEHICLE MAINTENANCE COORDINATOR	1.00
80E22	OFFICE ASSISTANT III	1.00
	<b>Total</b>	<b>10.00</b>

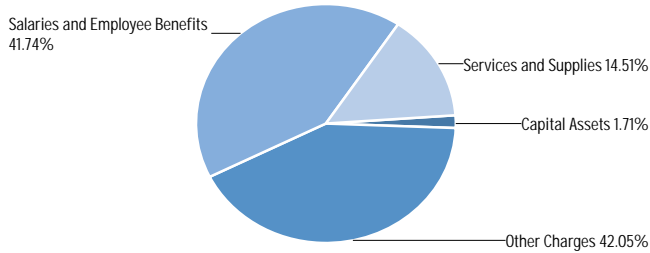
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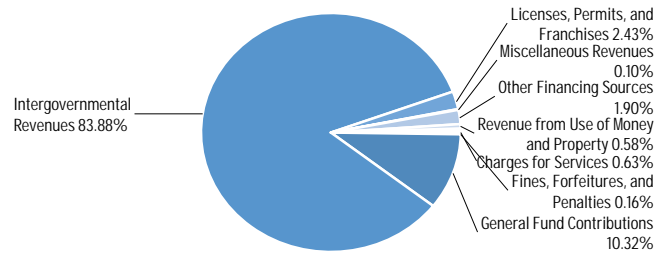
# Administration and Indirect Costs

(Budget Unit 8273—Fund 001—Appropriation Unit SHE001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,915,361	\$3,797,859	\$3,733,920	\$3,977,760	\$3,977,760	\$179,901
Services and Supplies	\$2,618,226	\$2,723,061	\$2,867,563	\$1,382,632	\$1,382,632	\$(1,340,429)
Other Charges	\$4,003,525	\$3,820,905	\$3,846,725	\$4,006,957	\$4,006,957	\$186,052
Capital Assets	\$59,242	\$166,408	\$168,244	\$162,600	\$162,600	\$(3,808)
<b>Subtotal</b>	<b>\$9,596,353</b>	<b>\$10,508,233</b>	<b>\$10,616,452</b>	<b>\$9,529,949</b>	<b>\$9,529,949</b>	<b>\$(978,284)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$225,024	\$250,000	\$235,597	\$231,549	\$231,549	\$(18,451)
Fines, Forfeitures, and Penalties	\$4,084	—	\$16,051	\$15,000	\$15,000	\$15,000
Revenue from Use of Money & Property	\$41,250	\$58,000	\$55,000	\$55,000	\$55,000	\$(3,000)
Intergovernmental Revenues	\$7,616,121	\$7,156,040	\$7,629,270	\$7,872,789	\$7,993,418	\$837,378
Charges for Services	\$61,756	\$50,000	\$45,409	\$60,000	\$60,000	\$10,000
Miscellaneous Revenues	\$42,548	—	\$34,113	\$10,000	\$10,000	\$10,000
Other Financing Sources	\$139,097	\$164,955	\$175,371	\$181,435	\$181,435	\$16,480
<b>Subtotal</b>	<b>\$8,129,880</b>	<b>\$7,678,995</b>	<b>\$8,190,811</b>	<b>\$8,425,773</b>	<b>\$8,546,402</b>	<b>\$867,407</b>
General Fund Contributions	\$1,466,473	\$2,829,238	\$2,425,641	\$1,104,176	\$983,547	\$(1,845,691)
<b>Total Source of Funds</b>	<b>\$9,596,353</b>	<b>\$10,508,233</b>	<b>\$10,616,452</b>	<b>\$9,529,949</b>	<b>\$9,529,949</b>	<b>\$(978,284)</b>

## Unit Description

The Sheriff's Office Administration serves as the executive management team that directs the entire organization's activities to achieve its mission of protecting the lives and property of citizens in Monterey County and operating the County jail. Since FY 2020-21, this unit also includes the Fiscal and Information Technology (IT) services of the Sheriff's Office. Fiscal and IT services include: department-wide budget, accounting and fiscal oversight, payroll services and management information systems support.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
10B05	SHERIFF	1.00
12A10	CHIEF DEPUTY SHERIFF	1.00
12A13	UNDERSHERIFF	1.00
14B01	PERSONNEL ANALYST	1.00
14C30	MANAGEMENT ANALYST II	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
43G05	DIGITAL FORENSIC INVESTIGATOR	1.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00
80A99	ADMINISTRATIVE SECRETARY- CONFIDENTIAL	1.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00
80J22	SENIOR ACCOUNT CLERK	3.00
80J30	ACCOUNTING TECHNICIAN	3.00
	<b>Total</b>	<b>23.00</b>

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# Administration Bureau

(Budget Unit 8400—Fund 001—Appropriation Unit SHE001)

<b>Use of Funds</b>	<b>Source of Funds</b>
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Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$6,015	—	—	—	—	—
<b>Subtotal</b>	<b>\$6,015</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$27,500	—	—	—	—	—
<b>Subtotal</b>	<b>\$27,500</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$(21,485)	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$6,015</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

**Unit Description**  
 Effective FY 2020-21, this unit was consolidated with Administration (8273).

# Special Enforcement

(Budget Unit 8497—Fund 001—Appropriation Unit SHE001)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,256	—	—	—	—	—
<b>Subtotal</b>	<b>\$5,256</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$5,256	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$5,256</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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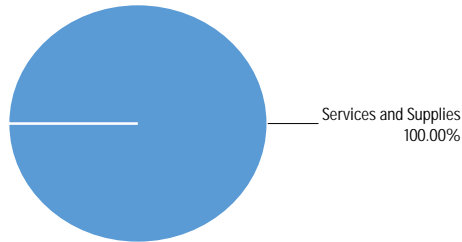
## Unit Description

Effective FY 2020-21, this unit was consolidated with Community Services (8250).

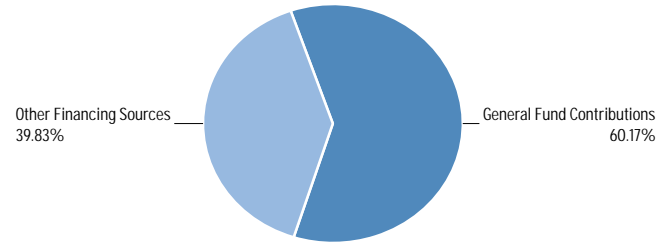
# Inmate Medical Program

(Budget Unit 8532—Fund 001—Appropriation Unit SHE003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$10,195,971	\$10,283,805	\$10,357,000	\$10,714,509	\$10,714,509	\$430,704
<b>Subtotal</b>	<b>\$10,195,971</b>	<b>\$10,283,805</b>	<b>\$10,357,000</b>	<b>\$10,714,509</b>	<b>\$10,714,509</b>	<b>\$430,704</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	—	—	\$35,000	—	—	—
Other Financing Sources	\$4,212,018	\$4,243,745	\$4,243,745	\$4,267,538	\$4,267,538	\$23,793
<b>Subtotal</b>	<b>\$4,212,018</b>	<b>\$4,243,745</b>	<b>\$4,278,745</b>	<b>\$4,267,538</b>	<b>\$4,267,538</b>	<b>\$23,793</b>
General Fund Contributions	\$5,983,953	\$6,040,060	\$6,078,255	\$6,446,971	\$6,446,971	\$406,911
<b>Total Source of Funds</b>	<b>\$10,195,971</b>	<b>\$10,283,805</b>	<b>\$10,357,000</b>	<b>\$10,714,509</b>	<b>\$10,714,509</b>	<b>\$430,704</b>

## Unit Description

This program monitors and oversees the inmate medical services provider. The County contracts to provide inmate medical, dental, and psychological services.



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# Probation

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## Departmental Overview:

The Probation Department is an integral part of Monterey County’s criminal justice system and protects citizens of Monterey County by preventing and reducing the frequency, severity, and impact of criminal and delinquent behavior among adults and juveniles. This is accomplished through prevention activities, preparation of appropriate reports, recommendations to the court, enforcement of court orders, assisting victims, and developing new methodologies in probation services. The Department is responsible to the Superior Court for overall policy and procedural matters, and to the Board of Supervisors for funding and levels of services.

## Programs and Functions:

The Department manages the operation of all adult and juvenile probation services, including two 24-hour juvenile institutions, and programs that provide alternatives to detention or are designed to deter juveniles from entering the criminal justice system. Probation is composed of Administration and four operational divisions: Adult, Juvenile, Juvenile Hall and Youth Center. The Adult Division provides support to the Courts, supervises offenders under its jurisdiction, and manages alternative to detention programs. The Juvenile Division provides similar services to Court involved and at-risk youth and their families. The two juvenile institutions, Juvenile Hall and Youth Center, provide safe custodial environments for adjudicated youth, as well as in-custody and re-entry rehabilitative services. The Probation Department invests in an array of partnerships and collaborations with County agencies, law enforcement and criminal justice partners, educational institutions and service providers.

## Department’s Contribution to Monterey County’s Strategic Initiatives:

### ADMINISTRATION, HEALTH AND HUMAN SERVICES, INFRASTRUCTURE

The Administrative Division manages departmental infrastructure and support services: fiscal, including collection of victim restitution, personnel, safety, facilities, fleet, training and technology. The Department also manages referrals to services to adult and juvenile clients, serving at-risk youth, utilizing the therapeutic court model, and working with families to improve the home environment. In addition, the Department provides leadership in data sharing projects with the Courts and other criminal justice partners, as well as County agencies and service providers.

### PUBLIC SAFETY

The Department uses evidence-based practices in correctional supervision of adult and juvenile offenders, campus-based safety and community supervision through participation in therapeutic courts and alternatives to detention, re-entry services, and referral to services addressing criminogenic needs and providing support to client rehabilitation. Clients are assessed for risk and needs and supervised in accordance with court orders by Probation Officers, who provide referrals to community-based services and utilize supervision strategies with the goal of reducing risk factors and supporting positive behavioral changes. The Department also fosters collaboration with all criminal justice partners, local law enforcement agencies and service providers.





Operating Budget: \$96,387,828  
Positions (FTEs): 296.00

Todd Keating  
Chief Probation Officer

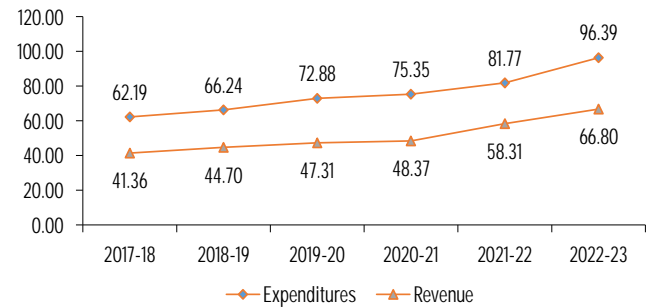
Juvenile Institution

Probation Supervision-Admin.

### Staffing Trends



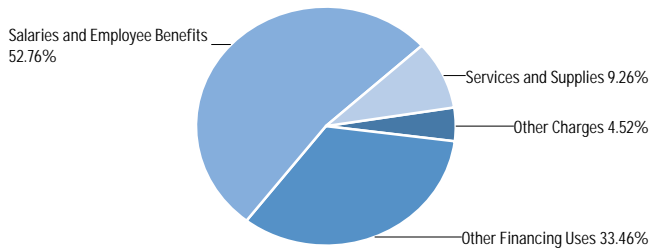
### Expenditure/Revenue History (in millions)



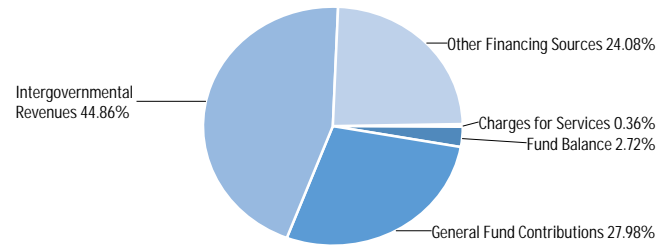
Probationers are assessed and supervised by Probation Officers who monitor compliance with court orders, provide referrals to community based services, and utilize supervision strategies with the goal of reducing risk factors and supporting positive behavioral changes.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Percent of adults who successfully complete probation. Target = 60%	66%	60%	53%
Percent of juveniles who successfully complete probation. Target = 65%	76%	77%	75%
Percent of employees who received an annual employee performance review (EPR). Target = 85%	85%	81%	83%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$41,270,912	\$44,510,546	\$44,510,595	\$50,850,935	\$50,850,935	\$6,340,389
Services and Supplies	\$6,594,525	\$7,830,402	\$7,812,820	\$8,928,668	\$8,928,668	\$1,098,266
Other Charges	\$4,099,111	\$4,212,124	\$4,212,124	\$4,359,718	\$4,359,718	\$147,594
Capital Assets	\$18,524	—	—	—	—	—
Other Financing Uses	\$23,363,779	\$25,238,093	\$25,238,093	\$32,248,507	\$32,248,507	\$7,010,414
<b>Subtotal</b>	<b>\$75,346,850</b>	<b>\$81,791,165</b>	<b>\$81,773,632</b>	<b>\$96,387,828</b>	<b>\$96,387,828</b>	<b>\$14,596,663</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$1,833	\$6,572	\$6,572	\$6,572	\$6,572	—
Intergovernmental Revenues	\$31,829,795	\$32,627,027	\$36,859,588	\$42,702,194	\$43,234,120	\$10,607,093
Charges for Services	\$511,990	\$1,012,331	\$1,012,331	\$347,631	\$347,631	\$(664,700)
Miscellaneous Revenues	\$96,689	\$9,996	\$9,996	\$9,996	\$9,996	—
Other Financing Sources	\$15,934,633	\$20,423,188	\$20,423,188	\$23,206,043	\$23,206,043	\$2,782,855
<b>Subtotal</b>	<b>\$48,374,940</b>	<b>\$54,079,114</b>	<b>\$58,311,675</b>	<b>\$66,272,436</b>	<b>\$66,804,362</b>	<b>\$12,725,248</b>
Fund Balance	\$916,542	\$2,439,550	\$(1,793,011)	\$2,620,005	\$2,620,005	\$180,455
General Fund Contributions	\$26,055,369	\$25,272,501	\$25,254,968	\$27,495,387	\$26,963,461	\$1,690,960
<b>Total Source of Funds</b>	<b>\$75,346,850</b>	<b>\$81,791,165</b>	<b>\$81,773,632</b>	<b>\$96,387,828</b>	<b>\$96,387,828</b>	<b>\$14,596,663</b>

## Summary of Recommendation

The FY 2022-23 Recommended Budget for Probation is \$96,387,828, a net increase of \$14,596,663. The Recommended Budget is financed by \$66,804,362 in program revenue, \$26,963,461 in General Fund Contribution (GFC) and \$2,620,005 in departmental fund balance.

Appropriations and revenue levels are respectively \$14,596,663 and \$12,725,248 higher than the FY 2021-22 Adopted Budget. The increase in appropriations is primarily due to salary increases due to labor negotiations (\$1.4 million); higher costs in retirement contributions and health insurance (\$1.8 million); new costs associated with a supplemental payment program for pension liability (\$1.8 million); two new State programs consisting of the SB 823 Department of Juvenile Justice (DJJ) Realignment program (\$2.5 million) and SB 129 Pretrial program (\$0.7 million); and increases in operational transfers from the Local Revenue Fund to reimburse the General Fund (\$7.0 million). The Department expects an increase of \$7.0 million in reimbursements chiefly funded by monies from AB 109 Public Safety Realignment, the Juvenile Justice Crime Prevention Act program, and Juvenile Probation Camp funding. Departmental

revenues increased by \$3.2 million primarily due to two new State programs: SB 823 DJJ Realignment and SB 129 Pretrial. The Department's GFC increased by \$1.7 million.

The Recommended Budget includes eight (8) augmentations adding new positions as follows: three (3) new positions funded for SB 823 DJJ Realignment (Deputy Probation Officer III, Probation Aide and Office Assistant II); four (4) new positions for SB 129 Pretrial program (Deputy Probation Officer II, Office Assistant II and two (2) Probation Aides); and two (2) new positions for Youth Center institutional support (a full-time Cook and a part-time Cook), bringing the Department's total to 296.5 positions. The Recommended Budget also includes augmentations for medical care services for wards (\$208,201), employee benefits (\$162,655), Juvenile Hall building systems maintenance (\$107,060), and COVID response and testing (\$26,000).

Other position changes include an associate personnel analyst that was reclassified to a senior personnel analyst to assist with effective succession planning and meet the increased recruitment and training needs, completed during the budget cycle, and a classification and

compensation study that resulted in wage increases and four senior cooks being reclassified to cooks in the current year.

The Recommended Budget of \$96,387,828 continues to reflect two fund sources: the Local Revenue Fund budget of \$32,248,507 and a General Fund budget of \$64,139,321. Pursuant to State legislation, the Local Revenue Fund is a pass-through fund primarily for receipt of AB 109 Public Safety Realignment monies. The Department's AB 109 positions and operations are paid from the General Fund and reimbursed from the Local Revenue Fund as expenses are incurred. The funding associated with these realigned responsibilities is shared with other justice partners, including the Sheriff, District Attorney, Public Defender, and Health in the form of operating transfers from Probation to the recipient departments.

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## Budget Impacts

The Recommended Budget maintains operations and accommodates two new mandated State funded programs: SB 823 DJJ Realignment and SB 129 Pretrial. However, despite sustained economic conditions, significantly increasing costs exceed County revenues. The Probation Department continues to experience substantial increases in non-discretionary costs related to employee compensation, health insurance, pensions, and County infrastructure costs. The Department's Recommended Budget, with noted use of departmental fund balance that is one-time in nature, constitutes a thoughtful and conservative use of available resources to fulfill mandated responsibilities and sustain current operations. Further, the Department's budget has no flexibility to fund new workloads or unanticipated cost increases. The Department will continue to carefully and responsibly monitor expenses, and, if necessary, request additional appropriations.

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## Prior Year Accomplishments

Completed testing and implementation of a Backup, Disaster and Recovery protocol and a Business Continuity process and plan to enable restoring services and access to data in the event of an emergency.

Assessed, evaluated and tested the two most widely used Probation Case Management systems utilized in California, and identified departmental operational requirements. Assessed, identified and obtained approval for procurement and initiated contract negotiation for new case management system.

Implemented and fully trained appropriate juvenile and juvenile institution staff on the Youth Assessment Screening Instrument (YASI), a comprehensive and validated risk assessment tool for the realigned youth population that includes an assessment of dynamic risks, needs, and strengths of the realigned youth that can be utilized to develop appropriate and therapeutic case goals during the period of commitment within the facility and continue through the transition to community supervision.

Initiated and implemented a comprehensive array of evidence-based services and programming within both Juvenile Hall and the Youth Center to support the realigned youth population in the successful completion of their commitment program, development of an individualized re-entry plan, and their reintegration to the community.

Implemented a new Juvenile Hall electronic booking process, procedural documentation and ongoing quality assurance reviews for data entry in relation to youth being booked into custody, necessary to

transmit and store electronic documents and capture statistical information.

Developed and distributed a Homeless Services Resource Guide to Probation Officers to assist in the identification of shelters, community kitchens and meals, transitional housing, rental support services and ancillary services available in Monterey County.

Developed and implemented a formal, evidence-based Field Training and Orientation Program for new sworn institutional staff that provides them policy and protocol, Title 15 and 24 mandates, recommendations from the Board of State of Community Corrections, and best practices for the care and supervision of youthful offenders in a detention setting.

Juvenile Hall reinstated the facility Consensus Team, a formal organization of employees that meets with management to discuss any suggestions for how to improve the workplace, cultivate a positive work culture, or address any employee concerns.

The Department sponsored and facilitated a College Week event for youth detained in Juvenile Hall, working with credible messengers from the Hartnell College Office of Equity and the Underground Scholars Program from University of California at Santa Cruz, to provide information and mentorship opportunities for post-secondary education programs for justice-impacted youth.

Juvenile Hall worked with the Monterey County Office of Education and a volunteer landscaping design provider to design an outdoor classroom within the confines of the detention facility. This classroom will be utilized by teachers to facilitate vocational education and practical experience for students in the agricultural industry, as well as provide opportunity for continued education and training in the community with our program stakeholders.

Purchased Mental Health curriculum for Behavioral Health clinicians to facilitate services for Secure Track Youth under SB823.

Implemented Paxton Patterson College and Career Ready Labs Program for high school graduates at the Youth Center to explore potential employment trades under the guidance and supervision of an instructor and support of Youth Center staff.

Established Youth Center as a worksite under the Workforce Development Board to provide paid work experience and training for residents who are high school graduates.

Probation IT has implemented a centralized ticketing system to field all incoming IT and Facilities related requests from staff. The system allows for centralized management of all requests and communications, and establishes a reporting structure to better evaluate and analyze present and future customer service and service delivery processes.

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## Budget Year Goals

Contract with University of Cincinnati Corrections Institute (UCCI) to provide updated training and coaching on the Effective Practices in Community Supervision (EPICS) model for the juvenile and adult probation staff.

Continue to expand and increase evidence-based services and programming within both Juvenile Hall and the Youth Center to support the realigned youth population in the successful completion

of their commitment program, development of an individualized re-entry plan, and their reintegration to the community.

Design and implement pro-social, educational, cultural and physical group activities for youth in the Youth Center Aftercare program, to expose them to broad and diverse experiences.

Develop and expand facility programming, case management and planning, as well as supervision practices for youth committed to Probation juvenile facilities that includes social and life skills building; vocational, educational, and career development; mental health services; and targeted psycho-educational programming.

As appropriate, increase the use of offender reporting via OffenderLink to automate or supplement the supervision of clients meeting the established criteria.

Work with Superior Court and collaborative partners to fully implement a pre-trial services program pursuant to SB 129.

Develop necessary documentation to assist Superior Court Judges in making release decisions pursuant to AB 1228.

Identify and engage an appropriate vendor to refresh and train officers in Motivational Interviewing techniques to enhance communication between probationers and officers to establish productive relationships and assist in creating meaningful case plans to address criminogenic needs and risks.

Update Probation Juvenile Division protocols to include the recent Families First Prevention Services Act (FFPSA) legislation.

Create new statistical reports for youth in custody to: a) support monthly and annual reporting requirements and b) to utilize data and statistical information to support informed decision making.

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## Pending Issues

The Continuum of Care Reform (CCR) shortened the length of stay in out-of-home placement for some juvenile wards of the Court. Consequently, Probation will be involved in activities to facilitate and expedite the child's return to the family or family-type setting with the use of resource families, while reducing the use of congregate (group home) care. CCR has greatly impacted Probation with additional responsibilities, and its placement process and use of various levels of foster care for juvenile justice youth. Another challenge is the lack of licensed Short Term Residential Therapeutic Program (STRTP) facilities in Monterey County to serve this youth. Additionally, effective October 1, 2021, pursuant to the Families First Prevention Services Act (FFPSA), any youth placed into a STRTP facility requires approval from a designated Qualified Individual (QI) and additional responsibilities and oversight by the Court, Probation and the Interagency Placement Committee. This could potentially have a negative impact as the STRTP would not be eligible for certain funding if the QI assessment determines STRTP placement is not appropriate.

Since the implementation of AB 12-Extended Foster Care in 2012, eligible non-minor dependents can opt to remain in "foster care" under Probation's case management from the age of 18 to 21. In this scenario, the Probation Officer assumes a case manager role, and is mandated by Placement rules (once a month visitations face-to-face, etc.), irrespective of where the minor resides. Since 2012, Probation has case-managed about 65 youths in Idaho, Oregon, Texas, Arizona, and California (the Department currently has 6 in the caseload, all in

California). Although there is revenue for the program through time study activities and capped reimbursement, the activities can be intense and time consuming for the officers traveling long distance and out of State.

Phase I of the new Juvenile Hall capital project was completed in 2020 and the residents relocated to the new facility. However, the project was scaled down due to funding constraints, and essential areas such as space for programming, kitchen, dining, and laundry areas were eliminated. This continues to limit Probation's ability to provide services to the residents and is further aggravated by the realignment of youth from State juvenile facilities to Probation's custodial responsibility in FY 21-22.

California AB 1869-Criminal fees repealed the authority of counties to charge defendants for 23 fees imposed in the criminal legal system including, administering probation and mandatory supervision, processing arrests and citations, and administering home detention programs, continuous electronic monitoring programs, work furlough programs, and work release programs. The provisions of the bill were effective July 1, 2021, and included a statewide appropriation of \$65 Million to counties to backfill revenues lost from the repeal of these fees. The backfill funding amount specific to Probation did not fully cover the eliminated fees which may restrict flexibility to assign resources to changing service needs.

Budget Trailer Bill SB 823, effective July 1, 2021, transferred responsibility for managing youthful offenders under State custody to local jurisdictions and initiated the closure of California's State Division of Juvenile Justice (DJJ) and its juvenile correctional facilities. The realigned population include youth under juvenile court jurisdiction that in the past would have been committed to custody in one of the State's juvenile correctional facilities due to the severity of their crimes. The short implementation timeline outlined by the legislation, its impact upon the Department's infrastructure needs, the creation of specialized programs and behavior management protocols for long-term commitments, and development of comprehensive medical and mental health services for long-term commitments continue to be a considerable challenge for all California counties. Further, the implementation of the responsibility shift for long-term housing, care, and meaningful rehabilitation guidelines that were outlined in the original legislation and the clarifying SB 92 legislation, has resulted in a need for ongoing collaborative development of services to address crucial components of the legislation, as well as those that remain unanswered. These items include additional clarifying legislation to address outstanding legal issues; provide direction for uniformity in operational application of the legislation throughout the State of California; provide additional guidance on sentencing procedures and discharge guidelines for the new secure youth facility sentencing track; development of specialized placements, programs, and services that meet the benchmarks outlined by the legislature, and develop the necessary critical updates to the County's local infrastructure needed to accommodate youth placed in long-term detention by the Court. Further, under certain circumstances, the Court may still commit a youth under Juvenile Jurisdiction to DJJ at an increased rate of \$125,000 per juvenile annually. This may have a negative fiscal impact until the closure of DJJ in June 2023.

The absence of a locked mental health residential treatment facility for youth with severe mental illnesses is an additional challenge for the realigned population. Although there are efforts to identify funding and all needed resources, this remains a slow process and a significant unmet need.

In March 2021, the California Supreme Court upheld a First Appellate District decision (in re Humphrey) indicating that the money bail system in California violated due process and equal protection by imprisoning defendants prior to trial solely because they could not afford to pay bail. While the ruling does not ban cash bail, it impels the judiciary to favor pretrial release and consider a person's ability to pay before setting bail, thus greatly reducing or eliminating the cash payment for some offenders. Possible impacts to Probation, as the current provider of limited pretrial services to the Courts are unknown at this time.

Under Senate Bill 129, the 2021-22 California State Budget appropriated \$140 million (\$70 million ongoing) to the Judicial Council to fund the implementation and operation of ongoing court programs and practices that promote safe, efficient, fair and timely pretrial programs.

The funding is intended to provide courts with information and resources to support judicial officers in making pretrial release decisions that impose the least restrictive conditions to address public

safety and return to court as well as implementation of appropriate monitoring practices and provision of services for released individuals. Monterey County Superior Court is contracting with Probation to expand current limited pretrial services. It is anticipated that the lack of appropriate candidates to fill vacant SB129 Probation Department positions will greatly impact the staffing needed for full and timely implementation. This could result in overly burdening current staff and will likely impact monitoring services. Securing appropriate training for staff on the selected assessment tool is challenging and ensuring that comprehensive systems are created with collaborative partners presents challenges to meet established milestones. Although initial funding provided from the Courts is sufficient for the first year of the program, funding for subsequent years is anticipated to fall short of the amount needed to sustain the mandated services and necessary staff.

### Policy Considerations

There are no policy considerations.

### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Alternative Programs (PRO001)	2,970,268	3,515,145	3,515,152	3,694,037	3,694,037	178,892	001	8162
Alternative Programs (PRO002)	4,218,999	1,646,234	1,673,474	2,185,708	2,185,708	539,474	022	8162
Juvenile Hall (PRO001)	9,247,690	10,495,110	10,549,618	13,742,103	13,742,103	3,246,993	001	8163
Youth Center (PRO001)	9,436,299	9,971,646	9,899,529	10,824,259	10,824,259	852,613	001	8164
Youth Center (PRO002)	3,320,377	6,429,565	6,540,789	9,566,355	9,566,355	3,136,790	022	8164
Adult Probation (PRO001)	16,223,056	17,911,866	17,911,817	20,367,114	20,367,114	2,455,248	001	8165
Adult Probation (PRO002)	15,154,700	16,774,259	16,647,041	20,108,409	20,108,409	3,334,150	022	8165
Juvenile Probation (PRO001)	7,176,928	7,709,352	7,709,326	8,497,585	8,497,585	788,233	001	8166
Juvenile Probation (PRO002)	669,703	388,035	376,789	388,035	388,035	0	022	8166
Probation Administration (PRO001)	6,928,831	6,949,953	6,950,097	7,014,223	7,014,223	64,270	001	8167
<b>Subtotal</b>	<b>\$75,346,850</b>	<b>\$81,791,165</b>	<b>\$81,773,632</b>	<b>\$96,387,828</b>	<b>\$96,387,828</b>	<b>\$14,596,663</b>		

### Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A06	CHIEF PROBATION OFFICER	1.00	1.00	1.00	0.00
12C35	ASSISTANT CHIEF PROBATION OFFICER	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	0.00	0.00	1.00	1.00
14C30	MANAGEMENT ANALYST II	3.00	4.00	3.00	(1.00)
14C31	MANAGEMENT ANALYST III	2.00	2.00	2.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	2.00	2.00	2.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	2.00	0.00
20B11	ACCOUNTANT II	1.00	1.00	1.00	0.00
20B12	ACCOUNTANT III	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	1.00	1.00	1.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	0.00	0.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
60F02	PROBATION AIDE	15.50	15.50	18.50	3.00
60F22	DEPUTY PROBATION OFFICER II	72.00	72.00	73.00	1.00
60F23	DEPUTY PROBATION OFFICER III	24.00	24.00	25.00	1.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
60F84	PROBATION SERVICES MANAGER	14.00	14.00	14.00	0.00
60F85	PROBATION DIVISION MANAGER	4.00	4.00	4.00	0.00
60F87	JUVENILE INSTITUTIONS SUPERVISOR	9.00	9.00	9.00	0.00
60F89	JUVENILE INSTITUTIONS OFFICER II	73.00	73.00	73.00	0.00
60F90	SENIOR JUVENILE INSTITUTIONS OFFICER	13.00	13.00	13.00	0.00
60I02	PROGRAM MANAGER II	1.00	1.00	1.00	0.00
60K02	VICTIM ASSISTANCE ADVOCATE	2.00	2.00	2.00	0.00
70K23	COOK	0.00	0.00	4.50	4.50
70K25	SENIOR COOK	4.50	4.50	1.00	(3.50)
70K80	HEAD COOK	1.00	1.00	1.00	0.00
70K83	FOOD ADMINISTRATOR-PROBATION	1.00	1.00	1.00	0.00
70L01	LAUNDRY WORKER I	1.00	1.00	1.00	0.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	0.00
80A30	SECRETARIAL ASSISTANT	2.00	1.00	1.00	0.00
80A32	SENIOR SECRETARY	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	14.00	14.00	16.00	2.00
80E22	OFFICE ASSISTANT III	6.00	7.00	7.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	2.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	4.00	4.00	4.00	0.00
80W21	WORD PROCESSOR	3.00	3.00	3.00	0.00
<b>Total</b>		<b>288.00</b>	<b>288.00</b>	<b>296.00</b>	<b>8.00</b>

**Augmentation Requests**

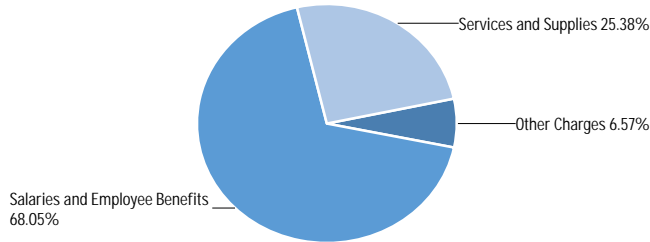
Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
2550	2550-8163-001-AUG1	SB823 New Deputy Probation Officer III	New Mandated Program w/ Outside Funding	-	1.00	-	1.00
2550	2550-8163-001-AUG10	Juvenile Hall Building Systems Maintenance	New Program w/ General Fund Funding	107,060	0	107,060	0
2550	2550-8163-001-AUG2	SB823 New Probation Aide	New Mandated Program w/ Outside Funding	-	1.00	-	1.00
2550	2550-8163-001-AUG3	SB823 New Office Assistant II	New Mandated Program w/ Outside Funding	-	1.00	-	1.00
2550	2550-8164-001-AUG7	New Cook	New Mandated Program w/ Outside Funding	-	1.00	-	1.00
2550	2550-8164-001-AUG8	New Cook 0.50 FTE	New Mandated Program w/ General Fund Funding	40,570	0.50	40,570	0.50
2550	2550-8164-001-AUG9	Wards Medical Care	Status Quo Other	208,201	0	208,201	0
2550	2550-8165-001-AUG4	Pretrial New Deputy Probation Officer II	New Mandated Program w/ Outside Funding	-	1.00	-	1.00
2550	2550-8165-001-AUG5	Pretrial New Probation Aides	New Mandated Program w/ Outside Funding	-	2.00	-	2.00
2550	2550-8165-001-AUG6	Pretrial New Office Assistant II	New Mandated Program w/ Outside Funding	-	1.00	-	1.00
2550	2550-8167-001-AUG11	Leave Buyback Unit M, N, L, F, J, X & Y	Status Quo Other	162,655	0	162,655	0
2550	2550-8167-001-AUG12	COVID Response & Testing	New Mandated Program w/ General Fund Funding	26,000	0	26,000	0
<b>Grand Total:</b>				<b>\$544,486</b>	<b>8.50</b>	<b>\$544,486</b>	<b>8.50</b>

Probation

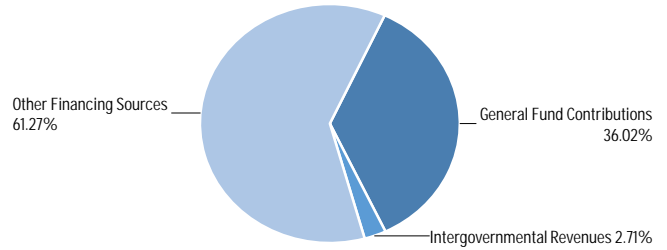
# Alternative Programs

(Budget Unit 8162—Fund 001—Appropriation Unit PRO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,259,489	\$2,509,197	\$2,509,208	\$2,513,829	\$2,513,829	\$4,632
Services and Supplies	\$710,780	\$749,205	\$749,201	\$937,608	\$937,608	\$188,403
Other Charges	—	\$256,743	\$256,743	\$242,600	\$242,600	\$(14,143)
<b>Subtotal</b>	<b>\$2,970,268</b>	<b>\$3,515,145</b>	<b>\$3,515,152</b>	<b>\$3,694,037</b>	<b>\$3,694,037</b>	<b>\$178,892</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$202,061	\$206,086	\$206,086	\$100,000	\$100,000	\$(106,086)
Charges for Services	\$828	—	—	—	—	—
Miscellaneous Revenues	\$2,713	—	—	—	—	—
Other Financing Sources	\$1,521,489	\$2,061,440	\$2,061,440	\$2,263,469	\$2,263,469	\$202,029
<b>Subtotal</b>	<b>\$1,727,091</b>	<b>\$2,267,526</b>	<b>\$2,267,526</b>	<b>\$2,363,469</b>	<b>\$2,363,469</b>	<b>\$95,943</b>
General Fund Contributions	\$1,243,177	\$1,247,619	\$1,247,626	\$1,330,568	\$1,330,568	\$82,949
<b>Total Source of Funds</b>	<b>\$2,970,268</b>	<b>\$3,515,145</b>	<b>\$3,515,152</b>	<b>\$3,694,037</b>	<b>\$3,694,037</b>	<b>\$178,892</b>

## Unit Description

The Alternative Programs unit includes a variety of programs directed at adjudicated and at-risk youth. These programs include the Silver Star Youth Program at Rancho Cielo, and the Silver Star Resource Center (SSRC) for gang prevention and early intervention, the Truancy Program, and Alternative Education collaborations with the Monterey County Office of Education. The unit provides services in the continuum of care ranging from prevention and intervention to education and employment counseling in an effort to reduce the incidence of juvenile delinquency and gang involvement.

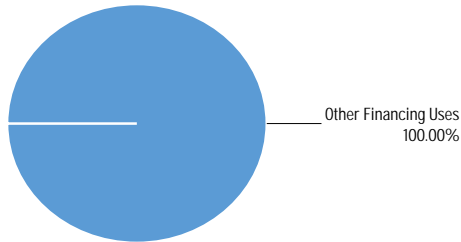
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
20B11	ACCOUNTANT II	1.00
60F02	PROBATION AIDE	5.50
60F22	DEPUTY PROBATION OFFICER II	4.00
60F23	DEPUTY PROBATION OFFICER III	2.00
60F84	PROBATION SERVICES MANAGER	2.00
80E21	OFFICE ASSISTANT II	3.00
<b>Total</b>		<b>17.50</b>

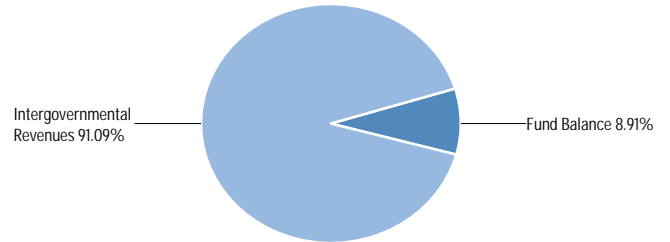
# Alternative Programs

(Budget Unit 8162—Fund 022—Appropriation Unit PRO002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$4,218,999	\$1,646,234	\$1,673,474	\$2,185,708	\$2,185,708	\$539,474
<b>Subtotal</b>	<b>\$4,218,999</b>	<b>\$1,646,234</b>	<b>\$1,673,474</b>	<b>\$2,185,708</b>	<b>\$2,185,708</b>	<b>\$539,474</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$4,455,504	\$1,872,518	\$1,914,560	\$1,990,903	\$1,990,903	\$118,385
<b>Subtotal</b>	<b>\$4,455,504</b>	<b>\$1,872,518</b>	<b>\$1,914,560</b>	<b>\$1,990,903</b>	<b>\$1,990,903</b>	<b>\$118,385</b>
Fund Balance	\$(236,505)	\$(226,284)	\$(241,086)	\$194,805	\$194,805	\$421,089
<b>Total Source of Funds</b>	<b>\$4,218,999</b>	<b>\$1,646,234</b>	<b>\$1,673,474</b>	<b>\$2,185,708</b>	<b>\$2,185,708</b>	<b>\$539,474</b>

## Unit Description

The Fiscal Year 2011-12 State Budget enacted a shift - or "realignment" - of State program responsibilities and revenues to local governments. To support the various realigned criminal justice, mental health, and social services programs, the Legislature passed Assembly Bill 118 (Chapter 40, Statutes of 2011). AB 118 created the

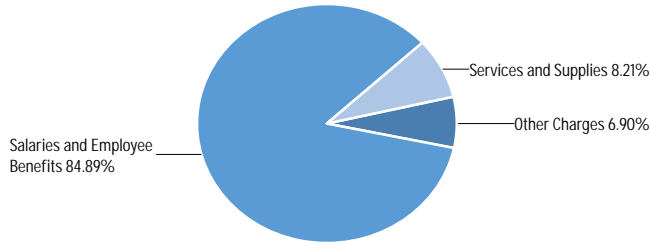
new Local Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realignment programs' payments.



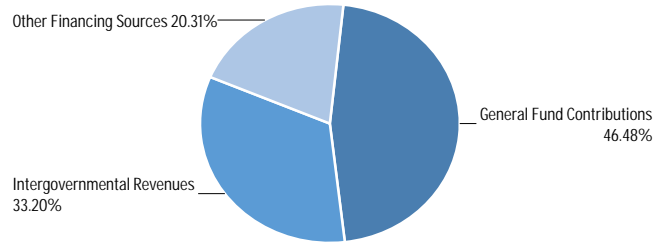
# Juvenile Hall

(Budget Unit 8163—Fund 001—Appropriation Unit PRO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$8,426,652	\$9,426,281	\$9,426,268	\$11,665,966	\$11,665,966	\$2,239,685
Services and Supplies	\$554,975	\$481,569	\$536,090	\$1,128,588	\$1,128,588	\$647,019
Other Charges	\$266,064	\$587,260	\$587,260	\$947,549	\$947,549	\$360,289
<b>Subtotal</b>	<b>\$9,247,690</b>	<b>\$10,495,110</b>	<b>\$10,549,618</b>	<b>\$13,742,103</b>	<b>\$13,742,103</b>	<b>\$3,246,993</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$2,116,231	\$2,030,030	\$2,030,030	\$4,453,987	\$4,561,047	\$2,531,017
Charges for Services	\$81,550	\$4,500	\$4,500	\$4,500	\$4,500	—
Miscellaneous Revenues	\$34,701	—	—	—	—	—
Other Financing Sources	\$2,324,934	\$2,688,132	\$2,688,132	\$2,790,765	\$2,790,765	\$102,633
<b>Subtotal</b>	<b>\$4,557,417</b>	<b>\$4,722,662</b>	<b>\$4,722,662</b>	<b>\$7,249,252</b>	<b>\$7,356,312</b>	<b>\$2,633,650</b>
General Fund Contributions	\$4,690,274	\$5,772,448	\$5,826,956	\$6,492,851	\$6,385,791	\$613,343
<b>Total Source of Funds</b>	<b>\$9,247,690</b>	<b>\$10,495,110</b>	<b>\$10,549,618</b>	<b>\$13,742,103</b>	<b>\$13,742,103</b>	<b>\$3,246,993</b>

## Unit Description

The Monterey County Juvenile Hall is an 80-bed secure treatment facility that provides services to in-custody youth awaiting adjudication or disposition from Juvenile Court, as well as a secure youth treatment program for those youth that have been determined by the Juvenile Court to require rehabilitation and treatment within a highly structured custodial setting. Additionally, the Department operates the Home Supervision and the Temporary Electronic Monitoring Programs as detention alternatives that enable youth to return to their homes during the Court process.

Referrals to Juvenile Hall are received from countywide law enforcement agencies, the Probation Department, and the Superior Court. Services are provided to youth to assist with their reintegration into the community and address their educational, physical, behavioral, psychological and emotional needs within a trauma-informed setting. Youth committed to the Secure Youth Treatment Program receive intensive intervention designed to help youth develop life skills, learn emotional management and problem-solving

skills, develop an awareness about the dynamic factors that have resulted in law enforcement involvement, as well as benefit from a full continuum of cognitive and mental health services geared towards supporting long term success both in and out of the custody setting.

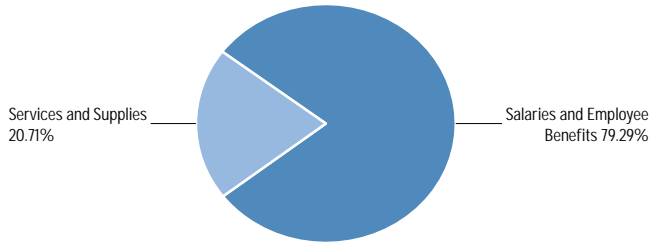
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
60F02	PROBATION AIDE	2.00
60F23	DEPUTY PROBATION OFFICER III	2.00
60F84	PROBATION SERVICES MANAGER	1.00
60F85	PROBATION DIVISION MANAGER	1.00
60F87	JUVENILE INSTITUTIONS SUPERVISOR	5.00
60F89	JUVENILE INSTITUTIONS OFFICER II	49.00
60F90	SENIOR JUVENILE INSTITUTIONS OFFICER	9.00
80A30	SECRETARIAL ASSISTANT	1.00
<b>Total</b>		<b>70.00</b>

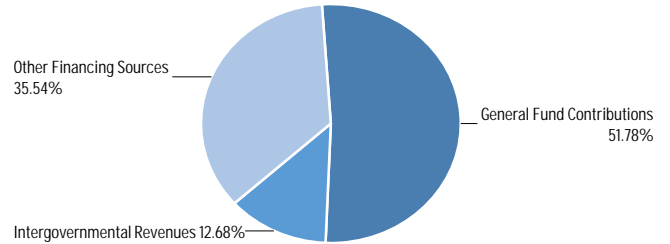
# Youth Center

(Budget Unit 8164—Fund 001—Appropriation Unit PRO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,471,716	\$7,797,564	\$7,797,598	\$8,582,640	\$8,582,640	\$785,076
Services and Supplies	\$1,946,058	\$2,174,082	\$2,101,931	\$2,241,619	\$2,241,619	\$67,537
Capital Assets	\$18,524	—	—	—	—	—
<b>Subtotal</b>	<b>\$9,436,299</b>	<b>\$9,971,646</b>	<b>\$9,899,529</b>	<b>\$10,824,259</b>	<b>\$10,824,259</b>	<b>\$852,613</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$940,700	\$1,004,104	\$1,004,104	\$1,123,516	\$1,372,287	\$368,183
Charges for Services	\$1,237	—	—	—	—	—
Miscellaneous Revenues	\$9,035	\$5,996	\$5,996	\$5,996	\$5,996	—
Other Financing Sources	\$2,424,694	\$3,491,074	\$3,491,074	\$3,844,775	\$3,844,775	\$353,701
<b>Subtotal</b>	<b>\$3,375,667</b>	<b>\$4,501,174</b>	<b>\$4,501,174</b>	<b>\$4,974,287</b>	<b>\$5,223,058</b>	<b>\$721,884</b>
General Fund Contributions	\$6,060,632	\$5,470,472	\$5,398,355	\$5,849,972	\$5,601,201	\$130,729
<b>Total Source of Funds</b>	<b>\$9,436,299</b>	<b>\$9,971,646</b>	<b>\$9,899,529</b>	<b>\$10,824,259</b>	<b>\$10,824,259</b>	<b>\$852,613</b>

## Unit Description

The Monterey County Youth Center is a local secure treatment facility and aftercare program designed for Monterey County Juvenile Court wards. The Youth Center is comprised of four dormitories with a total capacity of 60 male residents. The program’s cognitive behavioral approach is focused on building trusting relationships with positive adult role models (staff), developing better decision making skills and learning strategies to reduce anger by attending group and individual counseling sessions along with receiving substance abuse, mental health and educational services.

Rehabilitation opportunities are offered in collaboration with other County agencies and departments, as well as private and business sectors of the community. The Youth Center’s environment is designed to address anti-social/illegal behavior and thinking patterns in youth while promoting acceptance of personal responsibility; increasing self-awareness, enhancing resilience and personal coping mechanisms, and encouraging pro-social attitudes and behaviors.

The Aftercare/Re-entry portion of the program is spent in the community and can last from six to twelve months. All residents are placed on electronic monitoring when they first start aftercare. The goal of re-entry is to transition the youth successfully back into their family and the community through supervision, connection to resources and continued therapeutic treatment and support.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
60F02	PROBATION AIDE	3.00
60F22	DEPUTY PROBATION OFFICER II	2.00
60F23	DEPUTY PROBATION OFFICER III	2.00
60F84	PROBATION SERVICES MANAGER	1.00
60F85	PROBATION DIVISION MANAGER	1.00
60F87	JUVENILE INSTITUTIONS SUPERVISOR	4.00
60F89	JUVENILE INSTITUTIONS OFFICER II	24.00

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**Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
60F90	SENIOR JUVENILE INSTITUTIONS OFFICER	4.00
70K23	COOK	4.50
70K25	SENIOR COOK	1.00
70K80	HEAD COOK	1.00
70K83	FOOD ADMINISTRATOR-PROBATION	1.00
70L01	LAUNDRY WORKER I	1.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	1.00
80E21	OFFICE ASSISTANT II	1.00
80E22	OFFICE ASSISTANT III	1.00
	<b>Total</b>	<b>52.50</b>

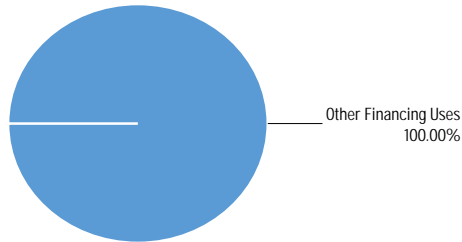
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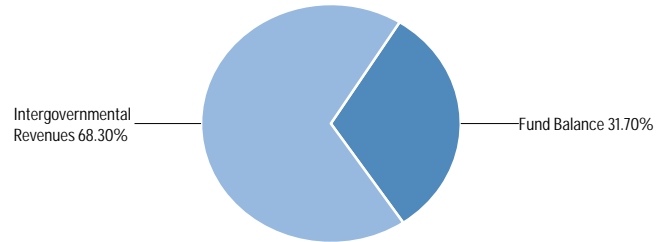
# Youth Center

(Budget Unit 8164—Fund 022—Appropriation Unit PRO002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$3,320,377	\$6,429,565	\$6,540,789	\$9,566,355	\$9,566,355	\$3,136,790
<b>Subtotal</b>	<b>\$3,320,377</b>	<b>\$6,429,565</b>	<b>\$6,540,789</b>	<b>\$9,566,355</b>	<b>\$9,566,355</b>	<b>\$3,136,790</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$2,628,357	\$5,345,090	\$5,345,090	\$6,533,595	\$6,533,595	\$1,188,505
<b>Subtotal</b>	<b>\$2,628,357</b>	<b>\$5,345,090</b>	<b>\$5,345,090</b>	<b>\$6,533,595</b>	<b>\$6,533,595</b>	<b>\$1,188,505</b>
Fund Balance	\$692,020	\$1,084,475	\$1,195,699	\$3,032,760	\$3,032,760	\$1,948,285
<b>Total Source of Funds</b>	<b>\$3,320,377</b>	<b>\$6,429,565</b>	<b>\$6,540,789</b>	<b>\$9,566,355</b>	<b>\$9,566,355</b>	<b>\$3,136,790</b>

## Unit Description

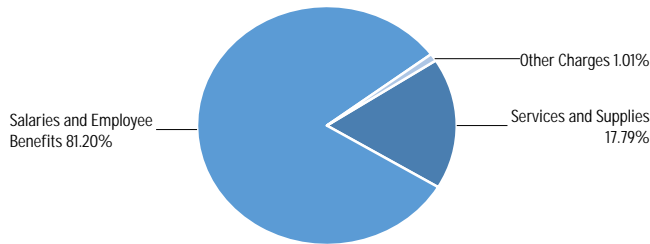
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new Local Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realignment programs' payments.

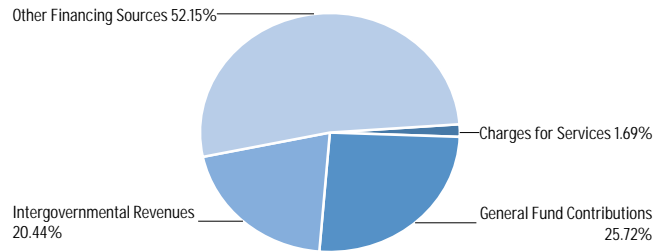
# Adult Probation

(Budget Unit 8165—Fund 001—Appropriation Unit PRO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$13,420,395	\$14,265,016	\$14,264,989	\$16,538,976	\$16,538,976	\$2,273,960
Services and Supplies	\$2,601,803	\$3,442,022	\$3,442,000	\$3,622,382	\$3,622,382	\$180,360
Other Charges	\$200,858	\$204,828	\$204,828	\$205,756	\$205,756	\$928
<b>Subtotal</b>	<b>\$16,223,056</b>	<b>\$17,911,866</b>	<b>\$17,911,817</b>	<b>\$20,367,114</b>	<b>\$20,367,114</b>	<b>\$2,455,248</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$1,833	\$6,572	\$6,572	\$6,572	\$6,572	—
Intergovernmental Revenues	\$3,135,921	\$3,937,291	\$3,937,291	\$4,160,660	\$4,160,660	\$223,369
Charges for Services	\$402,080	\$1,007,831	\$1,007,831	\$343,131	\$343,131	\$(664,700)
Miscellaneous Revenues	\$14,502	\$2,000	\$2,000	\$2,000	\$2,000	—
Other Financing Sources	\$7,010,564	\$8,490,019	\$8,490,019	\$10,617,957	\$10,617,957	\$2,127,938
<b>Subtotal</b>	<b>\$10,564,900</b>	<b>\$13,443,713</b>	<b>\$13,443,713</b>	<b>\$15,130,320</b>	<b>\$15,130,320</b>	<b>\$1,686,607</b>
General Fund Contributions	\$5,658,155	\$4,468,153	\$4,468,104	\$5,236,794	\$5,236,794	\$768,641
<b>Total Source of Funds</b>	<b>\$16,223,056</b>	<b>\$17,911,866</b>	<b>\$17,911,817</b>	<b>\$20,367,114</b>	<b>\$20,367,114</b>	<b>\$2,455,248</b>

## Unit Description

The Monterey County Adult Probation Division provides all adult services (court investigation, case management, and field supervision) for adult offenders as ordered by the sentencing court. These orders require actions such as victim restitution, referral of adult offenders to community treatment interventions, collection of fines, fees, drug testing, and probation searches. Other services include supervision by electronic monitoring, Pretrial Services, Drug Treatment Court, Mental Health Court (Creating New Choices-CNC), Driving Under the Influence Court, Veterans Treatment Court, Adult Day Reporting Center, Adult Placement Program, general supervision caseloads, and specialized caseloads and services for sex offenders, gang members,

and domestic violence (Family Violence Unit and Child Advocate Program).

Officers conduct risk and needs assessments using the Ohio Risk Assessment System to identify and address criminogenic needs based on risk level and the Ontario Domestic Assault Risk Assessment as a risk assessment tool for domestic violence, and the State Authorized Risk Assessment Tools for Sex Offenders.

The Adult Division is also responsible for the community supervision of the realigned population returning from the California Department of Corrections and Rehabilitation. In addition to the supervision of these populations, this responsibility also entails coordination with local law enforcement agencies, the State, Monterey County Jail, and Superior Court.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	1.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00
20B10	ACCOUNTANT I	1.00
60F02	PROBATION AIDE	5.00
60F22	DEPUTY PROBATION OFFICER II	45.00
60F23	DEPUTY PROBATION OFFICER III	14.00
60F84	PROBATION SERVICES MANAGER	6.00
60F85	PROBATION DIVISION MANAGER	1.00

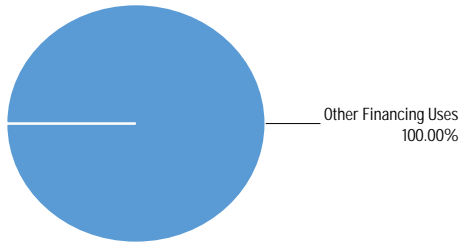
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
60I02	PROGRAM MANAGER II	1.00
60K02	VICTIM ASSISTANCE ADVOCATE	2.00
80A32	SENIOR SECRETARY	1.00
80E21	OFFICE ASSISTANT II	8.00
80E22	OFFICE ASSISTANT III	2.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00
80W21	WORD PROCESSOR	1.00
<b>Total</b>		<b>91.00</b>

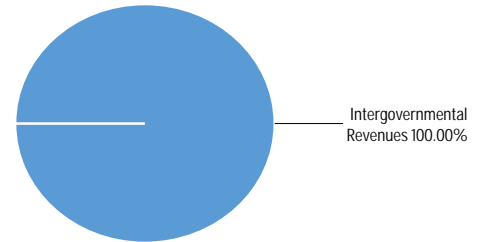
# Adult Probation

(Budget Unit 8165—Fund 022—Appropriation Unit PRO002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$15,154,700	\$16,774,259	\$16,647,041	\$20,108,409	\$20,108,409	\$3,334,150
<b>Subtotal</b>	<b>\$15,154,700</b>	<b>\$16,774,259</b>	<b>\$16,647,041</b>	<b>\$20,108,409</b>	<b>\$20,108,409</b>	<b>\$3,334,150</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$14,787,005	\$15,192,900	\$19,394,665	\$20,715,969	\$20,715,969	\$5,523,069
<b>Subtotal</b>	<b>\$14,787,005</b>	<b>\$15,192,900</b>	<b>\$19,394,665</b>	<b>\$20,715,969</b>	<b>\$20,715,969</b>	<b>\$5,523,069</b>
Fund Balance	\$367,695	\$1,581,359	\$(2,747,624)	\$(607,560)	\$(607,560)	\$(2,188,919)
<b>Total Source of Funds</b>	<b>\$15,154,700</b>	<b>\$16,774,259</b>	<b>\$16,647,041</b>	<b>\$20,108,409</b>	<b>\$20,108,409</b>	<b>\$3,334,150</b>

## Unit Description

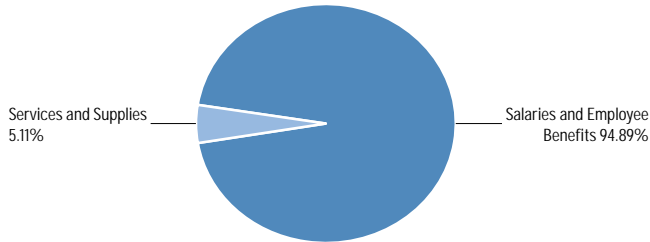
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new Local Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realignment programs’ payments.

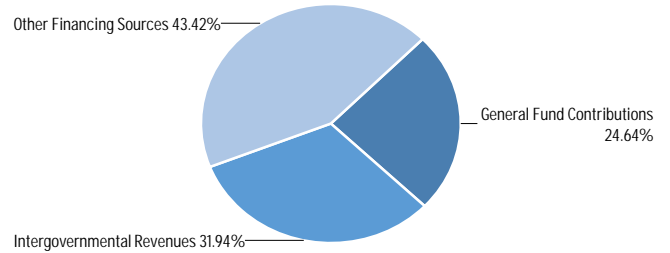
# Juvenile Probation

(Budget Unit 8166—Fund 001—Appropriation Unit PRO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,098,622	\$7,506,211	\$7,506,197	\$8,241,758	\$8,241,758	\$735,547
Services and Supplies	\$302,345	\$447,528	\$447,516	\$444,015	\$444,015	\$(3,513)
Other Charges	\$(224,040)	\$(244,387)	\$(244,387)	\$(188,188)	\$(188,188)	\$56,199
<b>Subtotal</b>	<b>\$7,176,928</b>	<b>\$7,709,352</b>	<b>\$7,709,326</b>	<b>\$8,497,585</b>	<b>\$8,497,585</b>	<b>\$788,233</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$2,682,052	\$2,323,687	\$2,323,687	\$2,713,487	\$2,713,487	\$389,800
Charges for Services	\$15,993	—	—	—	—	—
Miscellaneous Revenues	\$5,991	\$2,000	\$2,000	\$2,000	\$2,000	—
Other Financing Sources	\$2,652,952	\$3,692,523	\$3,692,523	\$3,689,077	\$3,689,077	\$(3,446)
<b>Subtotal</b>	<b>\$5,356,989</b>	<b>\$6,018,210</b>	<b>\$6,018,210</b>	<b>\$6,404,564</b>	<b>\$6,404,564</b>	<b>\$386,354</b>
General Fund Contributions	\$1,819,939	\$1,691,142	\$1,691,116	\$2,093,021	\$2,093,021	\$401,879
<b>Total Source of Funds</b>	<b>\$7,176,928</b>	<b>\$7,709,352</b>	<b>\$7,709,326</b>	<b>\$8,497,585</b>	<b>\$8,497,585</b>	<b>\$788,233</b>

## Unit Description

The Monterey County Juvenile Probation Division consists of intake, diversion and early intervention services, court investigation, and field supervision. Services include victim restitution, restorative justice programs, the Campus-based Probation Officer program, a specialized juvenile sex offender program (Juveniles who Sexually Offend Response Team-JSORT), juvenile drug court, and juvenile special services, such as Wraparound, mental health assessments and a mental health court (Collaborative Action Linking Adolescents-CALA), and out-of-home placement.

Orders of probation require a variety of activities, including drug testing, the collection of fines and victim restitution, probation searches, the monitoring of school performance and referrals of youth and families to various community treatment interventions, conducting the Ohio Youth Assessment System to identify criminogenic needs, assessing youth and the family to determine if the youth is at-risk of being a candidate for foster care, and

monitoring youth's progress to enable them to meet their rehabilitative goals.

## Recommended FY 2022-23 Positions

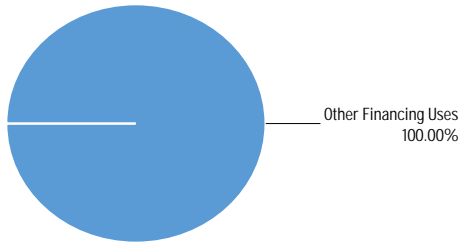
Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
60F02	PROBATION AIDE	3.00
60F22	DEPUTY PROBATION OFFICER II	22.00
60F23	DEPUTY PROBATION OFFICER III	5.00
60F84	PROBATION SERVICES MANAGER	3.00
60F85	PROBATION DIVISION MANAGER	1.00
80E21	OFFICE ASSISTANT II	4.00
80E22	OFFICE ASSISTANT III	4.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00
80W21	WORD PROCESSOR	2.00
<b>Total</b>		<b>46.00</b>



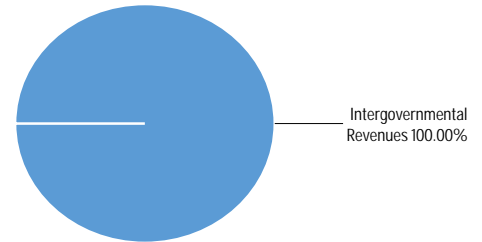
# Juvenile Probation

(Budget Unit 8166—Fund 022—Appropriation Unit PRO002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$669,703	\$388,035	\$376,789	\$388,035	\$388,035	—
<b>Subtotal</b>	<b>\$669,703</b>	<b>\$388,035</b>	<b>\$376,789</b>	<b>\$388,035</b>	<b>\$388,035</b>	<b>—</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$576,371	\$388,035	\$376,789	\$388,035	\$388,035	—
<b>Subtotal</b>	<b>\$576,371</b>	<b>\$388,035</b>	<b>\$376,789</b>	<b>\$388,035</b>	<b>\$388,035</b>	<b>—</b>
Fund Balance	\$93,332	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$669,703</b>	<b>\$388,035</b>	<b>\$376,789</b>	<b>\$388,035</b>	<b>\$388,035</b>	<b>—</b>

## Unit Description

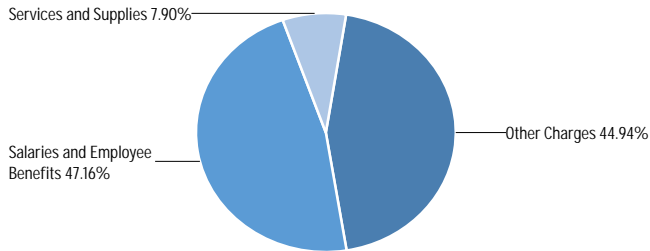
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new Local Revenue Fund 2011, in which a portion of State sales tax and vehicle license fee revenues are deposited, and provided an accounting structure. For transparency in reporting, the County established Fund 022 to account for all public safety realignment revenues related to the Local Revenue Fund. Operating transfers occur between the General Fund and Fund 022 for realignment programs’ payments.

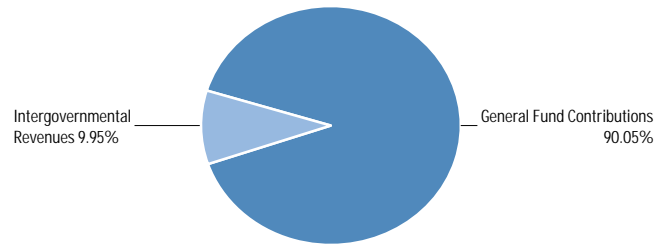
# Probation Administration

(Budget Unit 8167—Fund 001—Appropriation Unit PRO001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,594,038	\$3,006,277	\$3,006,335	\$3,307,766	\$3,307,766	\$301,489
Services and Supplies	\$478,565	\$535,996	\$536,082	\$554,456	\$554,456	\$18,460
Other Charges	\$3,856,229	\$3,407,680	\$3,407,680	\$3,152,001	\$3,152,001	\$(255,679)
<b>Subtotal</b>	<b>\$6,928,831</b>	<b>\$6,949,953</b>	<b>\$6,950,097</b>	<b>\$7,014,223</b>	<b>\$7,014,223</b>	<b>\$64,270</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$305,592	\$327,286	\$327,286	\$522,042	\$698,137	\$370,851
Charges for Services	\$10,300	—	—	—	—	—
Miscellaneous Revenues	\$29,747	—	—	—	—	—
<b>Subtotal</b>	<b>\$345,640</b>	<b>\$327,286</b>	<b>\$327,286</b>	<b>\$522,042</b>	<b>\$698,137</b>	<b>\$370,851</b>
General Fund Contributions	\$6,583,192	\$6,622,667	\$6,622,811	\$6,492,181	\$6,316,086	\$(306,581)
<b>Total Source of Funds</b>	<b>\$6,928,831</b>	<b>\$6,949,953</b>	<b>\$6,950,097</b>	<b>\$7,014,223</b>	<b>\$7,014,223</b>	<b>\$64,270</b>

## Unit Description

The Administration Division provides a wide range of infrastructure services to the Department, including fiscal management, human resources and employee training and development (including arming for sworn officers), facilities and fleet management, and information technology.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A06	CHIEF PROBATION OFFICER	1.00
12C35	ASSISTANT CHIEF PROBATION OFFICER	1.00
14B32	SENIOR PERSONNEL ANALYST	1.00
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00
20B10	ACCOUNTANT I	1.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
60F84	PROBATION SERVICES MANAGER	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	4.00
<b>Total</b>		<b>19.00</b>



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# Agricultural Commissioner

## Departmental Overview:

The Agricultural Commissioner/Sealer of Weights and Measures is required by law to act as the local enforcement agency for specific laws and regulations pertaining to agriculture and business. Responsibilities include protecting the health and safety of workers, the public, and the environment; safeguarding the County from the introduction of harmful pests and diseases detrimental to agriculture; promoting and protecting agriculture; and assuring business and consumer confidence in the marketplace.

## Programs and Functions:

Pesticide use enforcement, plant quarantine, pest exclusion, pest detection, fruit and vegetable standardization, nursery, seed, and weights and measures enforcement are major programs. The Agricultural Commissioner also performs pest management activities within the County and provides phytosanitary certification services that enable export of our agricultural products. An annual Crop Report tabulates the gross value of agricultural production in the County. Under the Sealer of Weights and Measures, staff registers and verifies the accuracy of all commercial weighing and measuring devices, to maintain equity in the marketplace and for the protection of the consumer.

## Department's Contribution to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

Agricultural regulatory programs ensure a healthy and viable agricultural economy by maintaining a level playing field and excluding harmful pest and diseases and preventing illegal residues on agricultural commodities. Phytosanitary certification facilitates the exportation of agricultural products across the globe. Annual Crop and Livestock Reports and associated economic reports quantify the contribution of agriculture to the local economy. Agricultural education programs support the industry and educate policy makers. The Weights and Measures program maintains equity in the marketplace and protects consumers.

### ADMINISTRATION

Active recruitment of women and minorities. Focus remains on retention and advancement with investment in training and fostering a culture of teamwork and inclusivity. Hybrid work models have been embraced and made available for all staff throughout the pandemic.

### HEALTH AND HUMAN SERVICES

Pesticide Use Enforcement program protects farm workers, the public and the environment from pesticide exposure, and investigates all possible pesticide-related reports of illness, injury, drift, or environmental effect.

### INFRASTRUCTURE

Prevention of excessive erosion protects County soil, roads and drainage systems. The Office contracts with the Resource Conservation District to aid small farmers to control erosion and holds an annual "Ag Expo" and seminars to educate Spanish-speaking growers about conservation practices. PUBLIC SAFETY Pesticide Use Enforcement program protects farm workers, the public and the environment from exposure to pesticides. Preventing the introduction of invasive pests eliminates the need to apply more pesticides.



Agricultural Commissioner

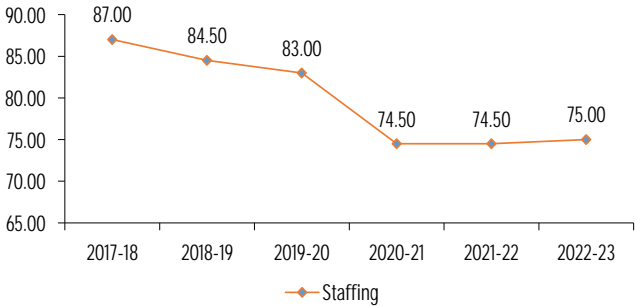
Operating Budget: \$13,028,300  
Positions (FTEs): 75.00

Henry S. Gonzales  
Agricultural Commissioner

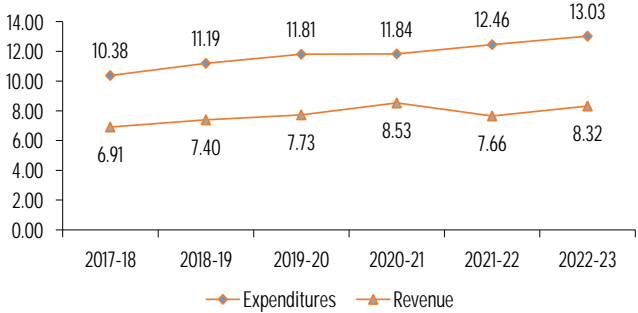
Agriculture

Weights and Measures

**Staffing Trends**



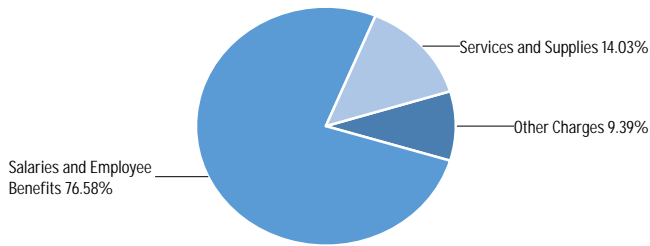
**Expenditure/Revenue History (in millions)**



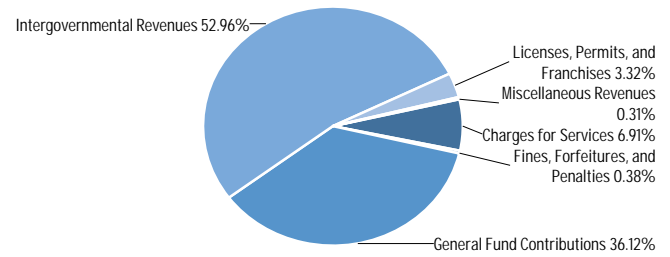
The Agricultural Commissioner enforces state and local regulations in concert with state agencies to protect agriculture, human health and safety, and the environment. Primary programs are pesticide use enforcement, plant quarantine, and fruit and vegetable standardization.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Phytosanitary Certificates for Commodity Export issued.	23,531	21,175	14,698
Pest detection traps set for target insects.	5,414	5,683	3,462
Pesticide use monitoring inspections completed.	1,457	1,497	1,536
Pesticide Use Training and Outreach Sessions delivered.	44	7	18
Weighing and Measuring Devices inspected.	5,381	9,001	3,817
Consumer complains investigated.	36	21	8

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$8,888,733	\$9,259,417	\$9,107,983	\$9,976,901	\$9,976,901	\$717,484
Services and Supplies	\$1,797,265	\$1,873,421	\$2,160,388	\$2,159,677	\$1,827,798	\$(45,623)
Other Charges	\$1,086,919	\$1,173,533	\$1,193,533	\$1,223,601	\$1,223,601	\$50,068
Other Financing Uses	\$65,000	—	—	—	—	—
<b>Subtotal</b>	<b>\$11,837,918</b>	<b>\$12,306,371</b>	<b>\$12,461,904</b>	<b>\$13,360,179</b>	<b>\$13,028,300</b>	<b>\$721,929</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$448,725	\$390,000	\$412,500	\$432,500	\$432,500	\$42,500
Fines, Forfeitures, and Penalties	\$142,268	\$67,000	\$67,000	\$50,000	\$50,000	\$(17,000)
Intergovernmental Revenues	\$7,105,159	\$6,269,857	\$6,269,857	\$6,900,000	\$6,900,000	\$630,143
Charges for Services	\$835,806	\$945,000	\$883,221	\$900,000	\$900,000	\$(45,000)
Miscellaneous Revenues	\$54,248	\$40,100	\$30,100	\$40,100	\$40,100	—
<b>Subtotal</b>	<b>\$8,586,205</b>	<b>\$7,711,957</b>	<b>\$7,662,678</b>	<b>\$8,322,600</b>	<b>\$8,322,600</b>	<b>\$610,643</b>
General Fund Contributions	\$3,251,712	\$4,594,414	\$4,799,226	\$5,037,579	\$4,705,700	\$111,286
<b>Total Source of Funds</b>	<b>\$11,837,918</b>	<b>\$12,306,371</b>	<b>\$12,461,904</b>	<b>\$13,360,179</b>	<b>\$13,028,300</b>	<b>\$721,929</b>

## Summary of Recommendation

The Recommended Budget for the Agricultural Commissioner's Office is \$13,028,300 financed by \$8,322,600 in revenues and \$4,705,700 in General Fund Contributions (GFC). The Recommended Budget increases appropriations by \$721,929 due to increases in salary and benefit expenses, mainly higher wages, pension, and health insurance costs. Revenue increase comes from Unclaimed Gas Tax and Mill Tax state funding based on meeting Maintenance of Effort standards the prior fiscal year. The Department reduced total service and supply budget items by \$45,623 as part of this budget to maintain staffing levels needed to comply with state mandated programs.

The Recommended Budget includes 75.0 positions, an increase of 0.5 to a full 1.0 FTE Agricultural Inspector/Biologist III, added as a mid-year modification. The Department decided to increase this position from a difficulty recruiting quality candidates for a 0.5 FTE position.

## Budget Impacts

Increased non-discretionary costs will impact the Department's service delivery. The Department will redirect existing resources to maintain efficiencies; however, flexibility to deal with new issues will be diminished.

The Recommended Budget does not include three augmentations totaling \$331,879, requested for continued support of agricultural education events for children, important wildlife abatement services and support for the transition to digital services and training.

Funding for an ongoing USDA Wildlife abatement program (\$210,579) is not included. This program aids County residents in protecting property, livestock, crops, natural resources and residents from all manner of predatory animals, including wild and feral animals. The Integrated Wildlife Damage Management (IWDM) program partnership has been a part of the Agricultural Commissioner's Office for over 20 years and is deemed a vital service provided to all residents of the County of Monterey.

Funding of \$55,000 for Monterey County Agricultural Education, booth exhibits at both County Fairs and support for Monterey County 4-H is not included. This request seeks to continue over 12 years of support for events and are considered critical for developing the next generation of farmers for Monterey County.

Funding of \$66,300 for services and supplies is not included. These funds would cover computer software, ergonomic furnishings and staff training. The Department has transitioned to a digital workflow, where staff receive inspection requests primarily through mobile messaging and complete their certifications with digital forms instead of paper copies. To complete this transition, additional software that manage the workflow and track tasks is required. During the transition, the Department was able to offset the expense through salary savings, however, the Department is nearly fully staffed, and the extent of previous salary savings are not anticipated. This request ensures efficient operations, allowing highly responsive customer service and quality data is transmitted to state agencies for reporting/tracking. Not funding this request would cause delays in maintaining timely updates to software along with delays in service response from the vendors contracted to maintain the software.

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## Prior Year Accomplishments

The Department was able to operate throughout the pandemic by employing all available resources to ensure safety and excellent customer service. The successful completion of personal protective equipment (PPE) distributions to farming crews and staff helped ensure safe, continued operation of the County's largest industry, agriculture.

The Weights & Measures division conducted quality control inspections throughout the County. Weights & Measures inspectors reviewed thousands of commercial devices at locations across the County; ensuring compliance and protecting consumers.

Successfully qualified for Unclaimed Gas Tax (UGT) and Mill Tax revenue by meeting our Maintenance of Effort with the California Department of Food and Agriculture (CDFA) and California Department of Pesticide Regulation (CDPR). This ensures funding to maintain operations at the level required to address the needs of the agriculture industry.

Successfully continued use of an electronic dispatch system with all shippers and coolers. All field staff receive their dispatch calls and phytosanitary requests electronically, resulting in improved staff efficiency and reduced clerical errors.

Completed the purchase of a \$1.8 million South Monterey County property, located in King City. The property will be renovated into office space and storage, allowing the Department to serve needs to South Monterey County.

Pesticide use around schools continues to be a major focus of the Agricultural Commissioner's Office. The Fumigation Notification Pilot Project has been completed, and the funding for the grant has ended. However, the farmingsafelynearschools.com website remained fully operational and Pesticide Use Enforcement staff continued to provide information to parents and schools about agricultural pesticide use around the seven schools in the North Monterey County School District and three schools in the Pajaro Valley Unified School District, all within Monterey County. The website has English and Spanish language versions. Those requesting notifications can receive them via text message, and/or email.

The Pest Detection Program was successful in finding another incidence involving the target pest, Asian Citrus Psyllid, in Salinas. This resulted in treatments of the sites and surrounding properties. A delimitation survey is underway and no additional psyllids have been found. The urban detection staff has fully transitioned to the statewide CalTrap software app on mobile devices in order to maximize staff time and efficiency.

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## Budget Year Goals

Publish 2021 Crop Report, both in Spanish and English, to continue increasing readership.

Retain Unclaimed Gas Tax (UGT) revenue by meeting Maintenance of Effort requirements.

Continue and expand pesticide use enforcement activities with Cannabis cultivators, including active field enforcement.

Publish an updated Department website that makes available information and resources to the agriculture industry and general public. Included in these plans are exploring fine and registration payments through online bill pay used by other County of Monterey departments.

Complete renovation of newly purchased King City location for operations to begin in south Monterey County.

Present case studies during continuing education sessions to growers and licensee holders, where basic information is shared from select priority illness investigations that are either recently completed or are in the process of completion. By sharing this information, attendees will become aware of the major incidents that occur in Monterey County, in the hope that with the knowledge gained, they may avoid making similar mistakes in the future.

Maintain current mapping data of weed populations by conducting ongoing weed site vegetation surveys. Initiate a voluntary Weed Free Aggregate Certification Program for 10 active aggregate quarries operating in Monterey County.

Implement usage of digital signatures to all seed companies and low-risk exports.

Implement European Corn Borer, and Invasive Shot Hole Borer trapping programs and visual Plum Pox Virus survey. Also continue implementation and full use of the new statewide data base Cal Trap for urban pest detection, eliminating the use of manual paper documentation.

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## Pending Issues

The Department will work with the California Department of Food and Agriculture (CDFA) to continue exclusion and detection efforts for the European Grape Vine Moth, the Asian Citrus Psyllid, Glassy-winged Sharpshooter and other target pests of concern. Light Brown Apple Moth (LBAM) quarantines by Canada and Mexico continue to be an issue requiring significant staff resources. China has opened their borders to U.S strawberries, and the protocol requires intensive inspection. Taiwan quarantine protocol also requires intensive inspections

There is a continuing focus on regulation of pesticide use, especially fumigants, and particularly around school sites. This will result in a continuing dedication of staff resources to pesticide use enforcement

issues and community outreach efforts. Regulations for the use of pesticides around schools required the dedication of significant staff time to work with schools and growers.

County, as directed by the Board of Supervisors. AB 941 requires creation of a grant program at the state level that will fund County operations at a level of \$3:\$1. Preparations and pursuit of this grant may lead to increases in expenses and draw on Department resources. Support from the Board of Supervisors in this endeavor will be crucial in the potential success in bringing the Farmworker Resource Center to south Monterey County.

## Policy Considerations

The Department has begun preparations to pursue funding for a Farmworker Resource Center to be located in south Monterey

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Agriculture/Weights & Measures (AGR001)	11,784,582	12,306,371	12,461,904	13,360,179	13,028,300	721,929	001	8001
Produce Inspection (AGR001)	53,335	0	0	0	0	0	001	8002
<b>Subtotal</b>	<b>\$11,837,918</b>	<b>\$12,306,371</b>	<b>\$12,461,904</b>	<b>\$13,360,179</b>	<b>\$13,028,300</b>	<b>\$721,929</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A02	AGRICULTURAL COMMISSIONER	1.00	1.00	1.00	0.00
12C01	ASSISTANT AGRICULTURAL COMMISSIONER	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14C31	MANAGEMENT ANALYST III	1.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	1.00	1.00	0.00
16G25	GIS ANALYST III	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
30G22	WEIGHTS/MEASURES INSPECTOR III	5.50	5.50	5.00	(0.50)
30N05	AGRICULTURAL ASSISTANT II	11.00	11.00	11.00	0.00
30N22	AGRICULTURAL INSPECTOR/BIOLOGIST III	31.00	31.00	32.00	1.00
30N50	AGRICULTURAL PROGRAMS BIOLOGIST	1.00	1.00	1.00	0.00
30N80	DEPUTY AGRICULTURAL COMMISSIONER	8.00	8.00	8.00	0.00
30N81	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	3.00	3.00	3.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E22	OFFICE ASSISTANT III	2.00	2.00	2.00	0.00
80G21	DATA ENTRY OPERATOR II	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
	<b>Total</b>	<b>74.50</b>	<b>74.50</b>	<b>75.00</b>	<b>0.50</b>

## Augmentation Requests

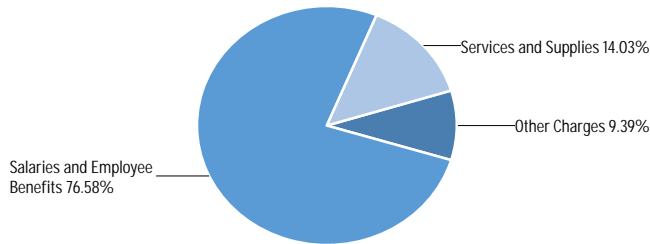
Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
2810	2810-8001-001-AUG1	Status quo USDA wildlife program	Status Quo Other	210,579	0	-	0
2810	2810-8001-001-AUG 2	Status Quo Agricultural Education support	Status Quo Other	55,000	0	-	0
2810	2810-8001-001-AUG 3	Status quo operational expenses	Status Quo Other	66,300	0	-	0
		<b>Grand Total:</b>		<b>\$331,879</b>	<b>0</b>	<b>0</b>	<b>0</b>



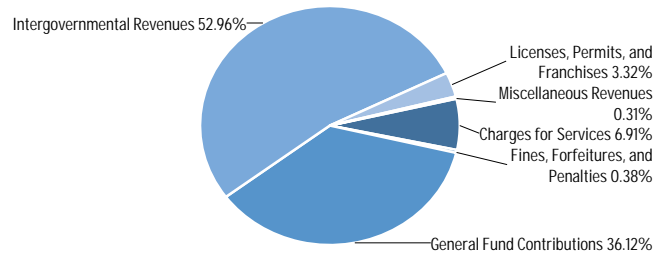
# Agriculture/Weights & Measures

(Budget Unit 8001—Fund 001—Appropriation Unit AGR001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$8,880,464	\$9,259,417	\$9,107,983	\$9,976,901	\$9,976,901	\$717,484
Services and Supplies	\$1,766,910	\$1,873,421	\$2,160,388	\$2,159,677	\$1,827,798	\$(45,623)
Other Charges	\$1,072,208	\$1,173,533	\$1,193,533	\$1,223,601	\$1,223,601	\$50,068
Other Financing Uses	\$65,000	—	—	—	—	—
<b>Subtotal</b>	<b>\$11,784,582</b>	<b>\$12,306,371</b>	<b>\$12,461,904</b>	<b>\$13,360,179</b>	<b>\$13,028,300</b>	<b>\$721,929</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$448,725	\$390,000	\$412,500	\$432,500	\$432,500	\$42,500
Fines, Forfeitures, and Penalties	\$142,268	\$67,000	\$67,000	\$50,000	\$50,000	\$(17,000)
Intergovernmental Revenues	\$7,105,159	\$6,269,857	\$6,269,857	\$6,900,000	\$6,900,000	\$630,143
Charges for Services	\$784,860	\$945,000	\$883,221	\$900,000	\$900,000	\$(45,000)
Miscellaneous Revenues	\$51,858	\$40,100	\$30,100	\$40,100	\$40,100	—
<b>Subtotal</b>	<b>\$8,532,870</b>	<b>\$7,711,957</b>	<b>\$7,662,678</b>	<b>\$8,322,600</b>	<b>\$8,322,600</b>	<b>\$610,643</b>
General Fund Contributions	\$3,251,712	\$4,594,414	\$4,799,226	\$5,037,579	\$4,705,700	\$111,286
<b>Total Source of Funds</b>	<b>\$11,784,582</b>	<b>\$12,306,371</b>	<b>\$12,461,904</b>	<b>\$13,360,179</b>	<b>\$13,028,300</b>	<b>\$721,929</b>

## Unit Description

The Agricultural Commissioner/Sealer of Weights and Measures conducts the following programs: pest detection, phytosanitary certification of commodities for export, pest management (e.g. vertebrate and noxious weed control, host-free periods, lettuce mosaic virus seed testing), pest prevention, pesticide use enforcement, quarantine enforcement, seed inspection, nursery inspection, fruit and vegetable quality standards, egg inspection, apiary inspection, crop statistics and registration and certification of organic producers and handlers. The Weights and Measures Unit is responsible for verifying the accuracy of weighing and measuring devices, transaction verification, quantity control of prepackaged commodities, weighmaster enforcement, and petroleum products enforcement.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A02	AGRICULTURAL COMMISSIONER	1.00
12C01	ASSISTANT AGRICULTURAL COMMISSIONER	1.00
14B32	SENIOR PERSONNEL ANALYST	1.00
14C31	MANAGEMENT ANALYST III	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00
16G25	GIS ANALYST III	1.00
20B10	ACCOUNTANT I	1.00
20B95	FINANCE MANAGER I	1.00

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
30G22	WEIGHTS/MEASURES INSPECTOR III	5.00
30N05	AGRICULTURAL ASSISTANT II	11.00
30N22	AGRICULTURAL INSPECTOR/ BIOLOGIST III	32.00
30N50	AGRICULTURAL PROGRAMS BIOLOGIST	1.00
30N80	DEPUTY AGRICULTURAL COMMISSIONER	8.00
30N81	CHIEF DEPUTY AGRICULTURAL COMMISSIONER	3.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
80A99	ADMINISTRATIVE SECRETARY- CONFIDENTIAL	1.00
80E22	OFFICE ASSISTANT III	2.00
80G21	DATA ENTRY OPERATOR II	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>75.00</b>

# Produce Inspection

(Budget Unit 8002—Fund 001—Appropriation Unit AGR001)

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## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$8,269	—	—	—	—	—
Services and Supplies	\$30,355	—	—	—	—	—
Other Charges	\$14,711	—	—	—	—	—
<b>Subtotal</b>	<b>\$53,335</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$50,945	—	—	—	—	—
Miscellaneous Revenues	\$2,390	—	—	—	—	—
<b>Subtotal</b>	<b>\$53,335</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	—	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$53,335</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

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## Unit Description

The Produce Inspection Division has been discontinued.

# Housing and Community Development

## Departmental Overview:

The Department of Housing and Community Development (HCD) balances environmental protection with sustainable development. HCD brings together a range of land use services including housing, planning and development services to ensure reasonable and safe development, plan for future needs of the County, manage infrastructure and County facilities, and protect natural resources.

## Programs and Functions:

The Department includes four divisions: Administrative Support, Development Services, Planning Services and Permit Center. Administrative Support provides budget, accounting, customer service, human resources, safety, secretarial support, and information. Development Services includes three sections: Building Services, Environmental Services, and Engineering Services. Planning Services is composed of three sections: Advance Planning, Current Planning, and Housing. The Permit Center provides single point of contact and processing guidance for planning and construction-related permits. The Permit Center also manages public records and the call center.

## The Department's Contribution to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

Streamline the permitting and application process, as well as develop regulations that provide opportunities to generate increased tax revenues and facilitate safe affordable housing opportunities to support the Monterey County workforce.

### ADMINISTRATION

Utilize performance measures to monitor key public services and track trends that form organizational improvements, budgeting priorities, and efficiencies.

### HEALTH AND HUMAN SERVICES

Promote health in all land use policy documents. Support other County department efforts relative to special needs housing and programs. Consider environmental justice and racial equity factors and human health when preparing plans.

### INFRASTRUCTURE

Ensure that projects and plans provide for adequate infrastructure funding and planning to maintain customer-expected service levels while protecting the natural environment.

### PUBLIC SAFETY

HCD serves as one of the lead agencies for public safety in the unincorporated areas of the County, coordinates with other land use agencies on policy development and implementation, reviews and inspects development, and coordinates with other departments and agencies in cases of natural disasters. HCD ensures development is done in a manner that protects the health, safety and general welfare of the residents and visitors.



Housing and Community Development

Operating Budget: \$29,350,562  
Positions (FTEs): 103.00

Erik Lundquist  
Director

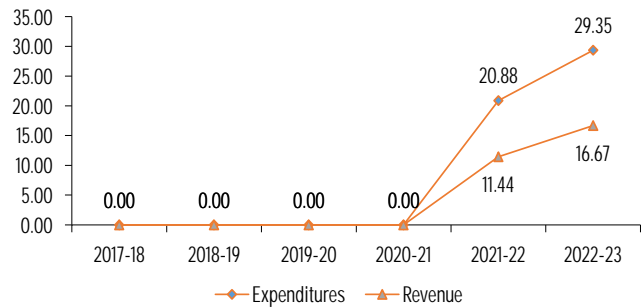
Community Development

Housing

**Staffing Trends**



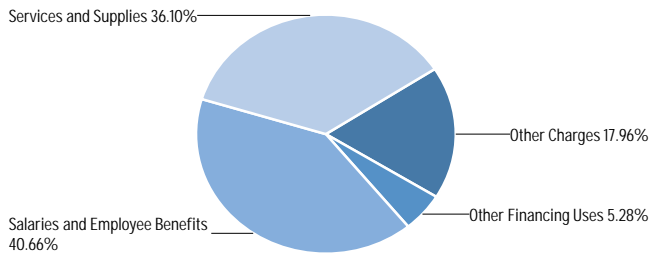
**Expenditure/Revenue History (in millions)**



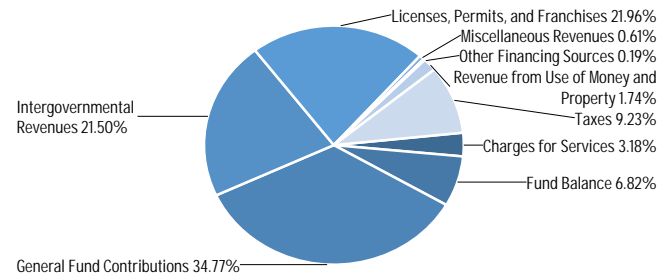
HCD utilizes this performance measure to inform operational improvements, assist in developing budgets, and identify additional resources needed to achieve its targets. HCD is evaluating other processes and programs to establish additional key performance measures.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Building permit plan review completed within 6-to-8-week timelines. Target = 100%	90%	90%	90%
Percentage of all construction permit inspections completed within one working day of request. Target = 100%	100%	100%	100%
Engineering Services permit plan review completed within 6-to-8-week timelines. Target = 100%	90%	90%	90%
Percentage of all construction permit inspections completed within one working day of request. Target = 100%	100%	100%	100%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$13,201,520	\$12,015,543	\$13,830,793	\$13,830,793	\$629,273
Services and Supplies	—	\$6,384,681	\$7,728,766	\$11,649,967	\$11,649,967	\$5,265,286
Other Charges	—	\$651,837	\$642,651	\$2,074,595	\$2,074,595	\$1,422,758
Other Financing Uses	—	\$1,980,000	\$491,500	\$1,795,207	\$1,795,207	\$(184,793)
<b>Subtotal</b>	—	<b>\$22,218,038</b>	<b>\$20,878,460</b>	<b>\$29,350,562</b>	<b>\$29,350,562</b>	<b>\$7,132,524</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	—	\$7,340,273	\$6,849,658	\$7,468,782	\$7,468,782	\$128,509
Revenue from Use of Money & Property	—	\$504,713	\$484,780	\$533,192	\$533,192	\$28,479
Intergovernmental Revenues	—	\$2,974,511	\$2,859,114	\$7,313,134	\$7,313,134	\$4,338,623
Charges for Services	—	\$959,958	\$1,013,595	\$1,083,097	\$1,083,097	\$123,139
Miscellaneous Revenues	—	\$326,589	\$228,931	\$209,043	\$209,043	\$(117,546)
Other Financing Sources	—	—	—	\$62,964	\$62,964	\$62,964
<b>Subtotal</b>	—	<b>\$12,106,044</b>	<b>\$11,436,078</b>	<b>\$16,670,212</b>	<b>\$16,670,212</b>	<b>\$4,564,168</b>
Fund Balance	—	\$1,816,288	\$1,292,262	\$2,318,376	\$2,318,376	\$502,088
General Fund Contributions	—	\$8,295,706	\$8,150,120	\$10,361,974	\$10,361,974	\$2,066,268
<b>Total Source of Funds</b>	—	<b>\$22,218,038</b>	<b>\$20,878,460</b>	<b>\$29,350,562</b>	<b>\$29,350,562</b>	<b>\$7,132,524</b>

## Summary of Recommendation

The Recommended Budget for the Housing and Community Development (HCD) Department contains \$29.4 million in expenditures, financed by \$16.7 million in program revenue, \$10.4 million in General Fund Contribution (GFC), and \$2.3 million in fund balance use. The Recommended Budget for HCD department includes 103 positions, a net increase of four positions from FY 2021-22 Adopted Budget. The additional positions include two Code Compliance Inspector II for Ordinance Enforcement, one Office Assistant and one Water Resources Technician.

## Budget Impacts

HCD submitted seven augmentations totaling \$1,408,000 that may be categorized as Department Programs and County Programs. The following augmentations, by category, are included in the Recommended Budget.

1) Department Programs. HCD submitted four augmentations totaling \$720,000 for programs assigned to the HCD that are included in the Recommended Budget. Two of the augmentations are for housing programs - Housing consultants and software and Local Housing Trust Fund; the other two are for on-call consultants to assist in implementing Citygate recommendations to eliminate backlogs and address application surges.

2) County Programs. HCD submitted three augmentations to implement the Fire Fuel Mitigation Program, Salinas Valley Ground Water Basin Investigation and an update to the County's General Plan totaling \$688,000, where HCD is assigned lead over the program or project.

## Prior Year Accomplishments

Goal 1 Increase opportunities for Extremely Low, Very Low, and Low Income Housing

HCD continues to explore ways that it can support the development of more housing opportunities for extremely low, very low-, and low-

income households. HCD is currently managing four grants worth more than \$2 million that support the development and operation of affordable housing. HCD continues to work on the first major update to its Inclusionary Housing Ordinance in more than 15 years that addresses the affordability requirements contained in the 2010 General Plan, provides an updated in-lieu fee schedule, and an update to the administrative manual used to implement the program.

#### Goal 2 Improve Permit-Processing Efficiency

Drafted standardized permit process standard operating procedures (SOPs) for all land use functions and improved Accela functionality and workflow for housing. Completed all software and hardware configurations and training to fully implement on-line permit processing.

#### Goal 3 Enhance Communications and Responsiveness

Two additional provisional bilingual staff positions were established for a total of nine within HCD to support Spanish-language translation and interpretation services across all departmental functions. HCD also reorganized the Department's website to be more informative and intuitive.

#### Goal 4 Implement Long Range Planning Work Program

Analyzed the implementation of the Long Range Work Program against the five-year program considered by the Board of Supervisors in 2021 and presented its findings and recommendations in March 2022. HCD worked with Human Resources to maintain a fully staffed long range planning team. HCD also identified and pursued funding for technical consultants including environmental consultants.

#### Goal 5 Implement Citygate Recommendations

HCD continued to track the implementation through completion of the tasks identified in the Citygate report in relation to the adopted budget and presented an update to the Board of Supervisors on its implementation efforts on May 18, 2021 and November 2, 2021.

#### Goal 6 Sustainable Funding and Programs

HCD continued to pursue grant funding to establish the Local Housing Trust Fund and for General Plan priority plans and programs. Appropriately sought grant reimbursement for staff time to implement the grant requirements. HCD updated its building permit and plan check fees to address the Internal Code Council's building valuation data.

#### Goal 7 Organizational Changes for Improved Efficiency and Effectiveness

Completed reclassification studies for the HCD Services Manager positions and made corresponding organizational

adjustments including the integration of the Special Programs Division into Planning Services.

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### Budget Year Goals

**Goal 1 Administrative Support:** Further develop and refine the planning permit cost recovery system related to projects that have a developer deposit rather than a flat fee. Manage all departmental hearing bodies through Legistar-Granicus and train staff on the system. Cross train the secretarial staff on various divisions and section needs.

**Goal 2 Development Services:** Execute Accessory Dwelling Unit (ADU) Pre-Approved Plans Program to provide new opportunities for housing, initiate California Building Standards Code cycle update, reform solar and the over-the-counter permit program to reduce unnecessary processes and reduce costs to customers, and continue emergency rebuild efforts.

**Goal 3 Planning Services:** Update Local Coastal Plans (Big Sur, Carmel Area, North County Del Monte Forest) to address ADUs and SB9 provisions, conduct environmental review of draft Vacation Rental Ordinance, develop Agricultural Lands Mitigation & Conservation Plan, draft Telecommunications Ordinance, begin scoping Castroville Community Plan and expedite the processing of cannabis permits. Planning Services will also begin preparing its 6th Cycle Housing Element and establish a local housing trust fund.

**Goal 4 Permit Center:** Establish and measure permit processing targets (wait times) in conjunction with the local construction industry and report results on Department website. Develop and implement an autogenerated customer survey.

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### Pending Issues

Monterey County's Public Health Officers Shelter in Place Order to slow the spread of the Novel Coronavirus (COVID-19) led to a significant decline in activities, such as construction, travel, and recreation. These activities generate tax (property, sales, and transient occupancy taxes) and permit revenues (building, events) that affect General Fund. HCD estimates permit revenues will recover to pre-pandemic levels, but the extent of the long-term economic impact remains uncertain considering the increasing interest rates. Cannabis tax revenue is also anticipated to decline and the sunset of provisional state licensing has budgetary implications. The Recommended Budget includes funding for on-call consultants to reduce the permitting backlog to ensure projects are processed efficiently to ensure projects are considered before the economic conditions shift.

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### Policy Considerations

Department is strategizing to how to best use the on-call consultants to address the backlog of planning and building applications.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
HCD Administration (HCD001)	0	2,944,502	2,545,768	3,393,238	3,393,238	448,736	001	8542
Community Development (HCD002)	0	14,148,024	13,675,780	15,467,128	15,467,128	1,319,104	001	8543
Inclusionary Housing (HCD003)	0	496,036	496,792	120,119	120,119	(375,917)	009	8544
Community Development Reuse (HCD004)	0	1,442,055	105,000	5,025,684	5,025,684	3,583,629	013	8545
Community Development Grant (HCD005)	0	1,596,288	2,671,114	3,857,920	3,857,920	2,261,632	013	8546
Castro/Paj HS-A (HCD006)	0	777,950	777,950	809,943	809,943	31,993	175	8547
Boronda HS-A (HCD007)	0	13,300	13,300	0	0	(13,300)	176	8548
East Garrison Developer Reimbursements (HCD008)	0	301,000	129,000	129,000	129,000	(172,000)	182	8549
Fort Ord Habitat Management (HCD009)	0	498,883	463,756	545,625	545,625	46,742	029	8550
Fort Ord Housing Set-Aside (HCD011)	0	0	0	1,811	1,811	1,811	177	8583
East Garrison Housing Set-Aside (HCD012)	0	0	0	94	94	94	178	8584
<b>Subtotal</b>	<b>0</b>	<b>\$22,218,038</b>	<b>\$20,878,460</b>	<b>\$29,350,562</b>	<b>\$29,350,562</b>	<b>\$7,132,524</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A34	DIRECTOR OF HOUSING AND COMMUNITY DEVELOPMENT	0.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	0.00	5.00	5.00	0.00
14C31	MANAGEMENT ANALYST III	0.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	0.00	1.00	1.00	0.00
14K46	PERMIT CENTER MANAGER	0.00	0.00	1.00	1.00
14K47	BUILDING SERVICES MANAGER	0.00	0.00	1.00	1.00
14K50	CHIEF OF PLANNING	0.00	1.00	1.00	0.00
14K51	PRINCIPAL PLANNER	0.00	0.00	3.00	3.00
14K51	RMA SERVICES MANAGER	0.00	5.00	0.00	(5.00)
14M22	HOUSING PROGRAM MANAGER	0.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	0.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	0.00	2.00	2.00	0.00
30D21	BUILDING INSPECTOR II	0.00	5.00	5.00	0.00
30D22	SENIOR BUILDING INSPECTOR	0.00	1.00	1.00	0.00
30D25	CHIEF OF BUILDING SERVICES	0.00	1.00	1.00	0.00
34P26	CODE COMPLIANCE INSPECTOR II	0.00	6.00	8.00	2.00
34P27	SENIOR CODE COMPLIANCE INSPECTOR	0.00	1.00	1.00	0.00
41A10	ASSISTANT ENGINEER	0.00	2.00	2.00	0.00
41A20	CIVIL ENGINEER	0.00	1.00	1.00	0.00
41A22	SENIOR CIVIL ENGINEER	0.00	1.00	1.00	0.00
41B21	BUILDING PLANS EXAMINER	0.00	4.00	4.00	0.00
41C02	WATER RESOURCES HYDROLOGIST	0.00	2.00	2.00	0.00
41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	0.00	1.00	1.00	0.00
41F11	ASSOCIATE PLANNER	0.00	12.00	12.00	0.00
41F22	SENIOR PLANNER	0.00	4.00	4.00	0.00
41F23	SUPERVISING PLANNER	0.00	2.00	2.00	0.00



**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
41F30	REDEVELOPMENT/HOUSING PROJECT ANALYST I	0.00	1.00	1.00	0.00
41F32	REDEVELOPMENT/HOUSING PROJECT ANALYST III	0.00	1.00	1.00	0.00
43A22	ENGINEERING AIDE III	0.00	1.00	1.00	0.00
43A23	ENGINEERING TECHNICIAN	0.00	2.00	2.00	0.00
43B03	WATER RESOURCES TECHNICIAN	0.00	1.00	2.00	1.00
43C10	PERMIT TECHNICIAN I	0.00	3.00	3.00	0.00
43C11	PERMIT TECHNICIAN II	0.00	5.00	5.00	0.00
43C12	PERMIT TECHNICIAN III	0.00	1.00	1.00	0.00
80A31	SECRETARY	0.00	2.00	2.00	0.00
80A32	SENIOR SECRETARY	0.00	2.00	2.00	0.00
80A33	ADMINISTRATIVE SECRETARY	0.00	2.00	1.00	(1.00)
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	0.00	0.00	1.00	1.00
80E01	OFFICE ASSISTANT I	0.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	0.00	9.00	10.00	1.00
80E22	OFFICE ASSISTANT III	0.00	3.00	3.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	0.00	0.00	1.00	1.00
80E81	SUPERVISING OFFICE ASSISTANT I	0.00	1.00	0.00	(1.00)
80E82	SUPERVISING OFFICE ASSISTANT II	0.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	0.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	0.00	1.00	1.00	0.00
<b>Total</b>		<b>0.00</b>	<b>99.00</b>	<b>103.00</b>	<b>4.00</b>

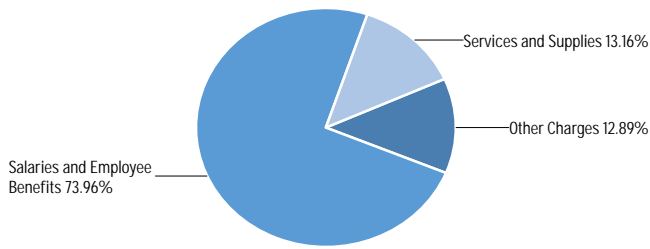
**Augmentation Requests**

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
3100	3100-8542-001-AUG03	Local Housing Trust Fund	Status Quo Other	200,000	0	200,000	0
3100	3100-8542-001-AUG04	Housing Housekeys	Status Quo Other	120,000	0	120,000	0
3100	3100-8543-001-AUG01	Planning On Call Services	Status Quo Other	200,000	0	200,000	0
3100	3100-8543-001-AUG02	Building Plan Check On Call Services	Status Quo Other	200,000	0	200,000	0
3100	3100-8543-001-AUG05	Salinas Valley Ground Basin Investigation	Status Quo Other	96,000	0	96,000	0
3100	3100-8543-001-AUG09	GPUI Update	New Mandated Program/Service w/ General Fund Funding	560,000	0	560,000	0
3100	3100-8543-001-AUG10	Fire Fuel Mitigation	Status Quo Other	32,000	0	32,000	0
<b>Grand Total:</b>				<b>\$1,408,000</b>	<b>0</b>	<b>\$1,408,000</b>	<b>-</b>

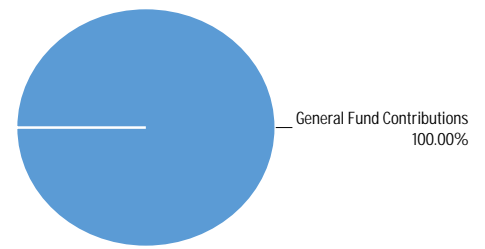
# Administration

(Budget Unit 8542—Fund 001—Appropriation Unit HCD001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$2,522,666	\$2,232,112	\$2,509,607	\$2,509,607	\$(13,059)
Services and Supplies	—	\$661,617	\$530,500	\$446,409	\$446,409	\$(215,208)
Other Charges	—	\$(239,781)	\$(216,844)	\$437,222	\$437,222	\$677,003
<b>Subtotal</b>	—	<b>\$2,944,502</b>	<b>\$2,545,768</b>	<b>\$3,393,238</b>	<b>\$3,393,238</b>	<b>\$448,736</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	\$3,568	—	—	—	\$(3,568)
<b>Subtotal</b>	—	<b>\$3,568</b>	—	—	—	<b>\$(3,568)</b>
General Fund Contributions	—	\$2,940,934	\$2,545,768	\$3,393,238	\$3,393,238	\$452,304
<b>Total Source of Funds</b>	—	<b>\$2,944,502</b>	<b>\$2,545,768</b>	<b>\$3,393,238</b>	<b>\$3,393,238</b>	<b>\$448,736</b>

## Unit Description

The Administrative Unit is responsible for functional activities that support the department and provides departmental executive direction, oversight, centralized administrative and financial staff support. This unit also includes consolidated functions that provide services to support HCD operations including budget, finance and accounting services and secretarial support. The management analyst team oversees contracts and agreements and support special projects, programs, and administrative functions for the department, including former redevelopment, the former Fort Ord and projects in the lower Carmel River area.

This Unit is also responsible for the County’s affordable and inclusionary housing programs, community development, and related grants. Other responsibilities include staffing the Housing Advisory Committee, Urban/County Community Development Block Grant Committee, and serves as support for the Health, Housing, and Human Services Committee.

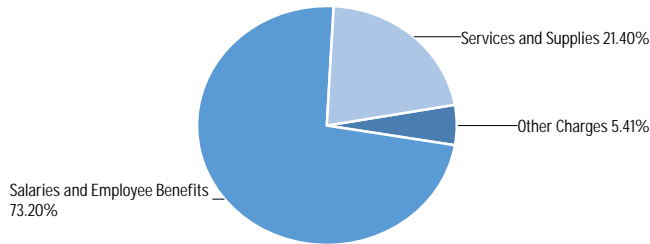
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A34	DIRECTOR OF HOUSING AND COMMUNITY DEVELOPMENT	1.00
14C30	MANAGEMENT ANALYST II	2.00
14C31	MANAGEMENT ANALYST III	1.00
14G02	MANAGEMENT ANALYST I	1.00
14K51	PRINCIPAL PLANNER	1.00
14M22	HOUSING PROGRAM MANAGER	1.00
20B10	ACCOUNTANT I	1.00
20B95	FINANCE MANAGER I	2.00
41F30	REDEVELOPMENT/HOUSING PROJECT ANALYST I	1.00
41F32	REDEVELOPMENT/HOUSING PROJECT ANALYST III	1.00
80A31	SECRETARY	1.00
80A32	SENIOR SECRETARY	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>17.00</b>

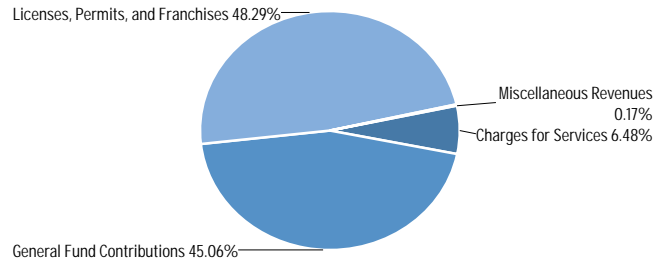
# Community Development

(Budget Unit 8543—Fund 001—Appropriation Unit HCD002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$10,678,854	\$9,783,431	\$11,321,186	\$11,321,186	\$642,332
Services and Supplies	—	\$2,583,607	\$3,033,854	\$3,309,318	\$3,309,318	\$725,711
Other Charges	—	\$885,563	\$858,495	\$836,624	\$836,624	\$(48,939)
<b>Subtotal</b>	—	<b>\$14,148,024</b>	<b>\$13,675,780</b>	<b>\$15,467,128</b>	<b>\$15,467,128</b>	<b>\$1,319,104</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	—	\$7,340,273	\$6,849,658	\$7,468,782	\$7,468,782	\$128,509
Intergovernmental Revenues	—	\$480,000	\$195,000	—	—	\$(480,000)
Charges for Services	—	\$946,390	\$1,003,595	\$1,002,952	\$1,002,952	\$56,562
Miscellaneous Revenues	—	\$26,589	\$23,175	\$26,658	\$26,658	\$69
<b>Subtotal</b>	—	<b>\$8,793,252</b>	<b>\$8,071,428</b>	<b>\$8,498,392</b>	<b>\$8,498,392</b>	<b>\$(294,860)</b>
General Fund Contributions	—	\$5,354,772	\$5,604,352	\$6,968,736	\$6,968,736	\$1,613,964
<b>Total Source of Funds</b>	—	<b>\$14,148,024</b>	<b>\$13,675,780</b>	<b>\$15,467,128</b>	<b>\$15,467,128</b>	<b>\$1,319,104</b>

## Unit Description

The Community Development Unit consists of the following functions: Permit Center, Building Services, Planning, Engineering and Environmental Services.

The Permit Center provides agency-wide internal and external customer service through its Permit Counter, Call Center, Public Records, and Administrative Support teams. Staff is also responsible for the department website and access to public data. Building Services issues construction permits, reviews and approves proposed construction documentation and performs inspections of ongoing construction to assure compliance with County and State laws related to building health and safety standards.

Building Services includes four programs and coordinates the review and approval of building permit applications with other related County agencies and 13 fire protection districts. Building Services plan check engineers and technicians review plans and supporting

documentation to ensure that building codes and other construction regulations are met. Inspectors also investigate construction work performed without permits, provide technical advice to the public in the field or in the office, and perform routine plan checks as time permits. Code Enforcement responds to and investigates complaints of violations regarding State and County building, zoning, housing and grading policies and help property owners bring their properties into compliance.

Planning is primarily responsible for regulating development activity in the unincorporated areas of the County, preparing and implementing land use policy and regulations, providing information to the public, and reviewing development projects to ensure compliance with the County's land use regulations governing planning, building construction and design, subdivisions, and grading and erosion control. In addition, Planning has the responsibility of preparing and reviewing environmental documents for development within the County, processing discretionary land use permits, conducting code enforcement of land use regulations, managing

records, and maintaining long-range planning documents including the General Plan, Local Coastal Program, and implementing ordinances. Planning provides staff support to the Planning Commission, Zoning Administrator, Cannabis Committee, Inter-Agency Review (IAR), Airport Land Use Commission (ALUC), Land Use Advisory Committees (LUAC) and Historical Committees.

Engineering reviews major and minor subdivisions, improvement plans, surveys and maps, and processing of final maps and parcel maps in accordance with the Subdivision Map Act, the Land Surveyors Act, and local ordinances. Review includes the review of technical documentation consistent with the California Environmental Quality Act (CEQA) documentation. In addition, Development Services provides the technical review of boundary maps for the Local Agency Formation Commission (LAFCO), the road-naming and house-numbering system, transportation permits for oversize and overweight vehicles traveling in Monterey County and issuance of encroachment permits for public right-of-way.

Environmental Services consolidates development review responsibilities for grading and erosion control. Staff conducts site inspections throughout the construction process to ensure code compliance. The following program elements are required to be developed and/or implemented on an ongoing basis: Construction Site Storm Water Runoff Control Program, and Post-Construction Storm Water Management Program.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	3.00
14K46	PERMIT CENTER MANAGER	1.00
14K47	BUILDING SERVICES MANAGER	1.00
14K50	CHIEF OF PLANNING	1.00
14K51	PRINCIPAL PLANNER	2.00
30D21	BUILDING INSPECTOR II	5.00
30D22	SENIOR BUILDING INSPECTOR	1.00

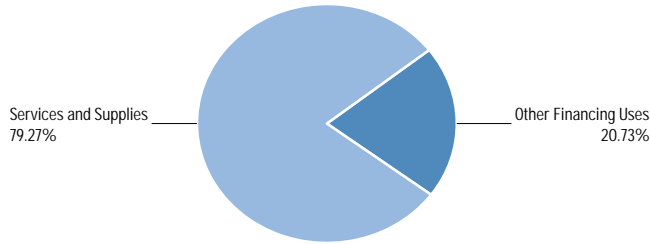
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
30D25	CHIEF OF BUILDING SERVICES	1.00
34P26	CODE COMPLIANCE INSPECTOR II	8.00
34P27	SENIOR CODE COMPLIANCE INSPECTOR	1.00
41A10	ASSISTANT ENGINEER	2.00
41A20	CIVIL ENGINEER	1.00
41A22	SENIOR CIVIL ENGINEER	1.00
41B21	BUILDING PLANS EXAMINER	4.00
41C02	WATER RESOURCES HYDROLOGIST	2.00
41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	1.00
41F11	ASSOCIATE PLANNER	12.00
41F22	SENIOR PLANNER	4.00
41F23	SUPERVISING PLANNER	2.00
43A22	ENGINEERING AIDE III	1.00
43A23	ENGINEERING TECHNICIAN	2.00
43B03	WATER RESOURCES TECHNICIAN	2.00
43C10	PERMIT TECHNICIAN I	3.00
43C11	PERMIT TECHNICIAN II	5.00
43C12	PERMIT TECHNICIAN III	1.00
80A31	SECRETARY	1.00
80A32	SENIOR SECRETARY	1.00
80A33	ADMINISTRATIVE SECRETARY	1.00
80E01	OFFICE ASSISTANT I	1.00
80E21	OFFICE ASSISTANT II	10.00
80E22	OFFICE ASSISTANT III	3.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00
<b>Total</b>		<b>86.00</b>

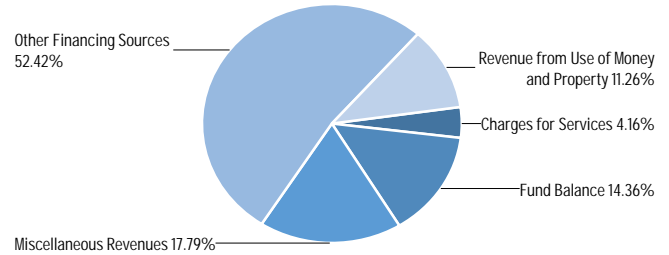
# Inclusionary Housing

(Budget Unit 8544—Fund 009—Appropriation Unit HCD003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$196,036	\$196,792	\$95,214	\$95,214	\$(100,822)
Other Financing Uses	—	\$300,000	\$300,000	\$24,905	\$24,905	\$(275,095)
<b>Subtotal</b>	—	<b>\$496,036</b>	<b>\$496,792</b>	<b>\$120,119</b>	<b>\$120,119</b>	<b>\$(375,917)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$18,000	\$20,295	\$13,530	\$13,530	\$(4,470)
Charges for Services	—	\$6,000	\$6,000	\$5,000	\$5,000	\$(1,000)
Miscellaneous Revenues	—	—	\$32,044	\$21,375	\$21,375	\$21,375
Other Financing Sources	—	—	—	\$62,964	\$62,964	\$62,964
<b>Subtotal</b>	—	<b>\$24,000</b>	<b>\$58,339</b>	<b>\$102,869</b>	<b>\$102,869</b>	<b>\$78,869</b>
Fund Balance	—	\$472,036	\$438,453	\$17,250	\$17,250	\$(454,786)
General Fund Contributions	—	—	—	—	—	—
<b>Total Source of Funds</b>	—	<b>\$496,036</b>	<b>\$496,792</b>	<b>\$120,119</b>	<b>\$120,119</b>	<b>\$(375,917)</b>

## Unit Description

The Inclusionary Housing Program was established through an Ordinance adopted by the Board of Supervisors in FY 1979-80. The Ordinance has been amended several times, most recently in 2011. The purpose of the Inclusionary Housing Fund is to facilitate development of housing for low- and moderate- income residents of Monterey County. The Fund is capitalized through payment of in-lieu fees by developers of subdivision projects and repayment of project loans made from inclusionary funds.

Revenue from the funds are distributed to eligible for-profit and non-profit developers to assist with the cost of providing affordable housing to households earning less than 120% of the County median income. The County Housing Advisory Committee reviews

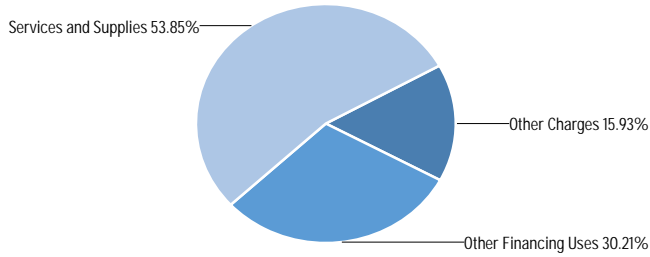
affordable housing proposals. The Fund also supports the cost of administering and monitoring the existing loan portfolio, monitoring inclusionary units, and administering and monitoring all other compliance matters relating to the Inclusionary Housing Ordinance, as well as the land entitlement process. All revenue must be spent in accordance with the requirements of the adopted Inclusionary Housing Ordinance.

The Inclusionary Housing Program provides an opportunity for very low-, low- and moderate-income households to purchase or rent affordable inclusionary units throughout the unincorporated areas of the County of Monterey. Currently, there are approximately 251 owner-occupied inclusionary units and 423 tenant-occupied units in the Inclusionary Housing Program.

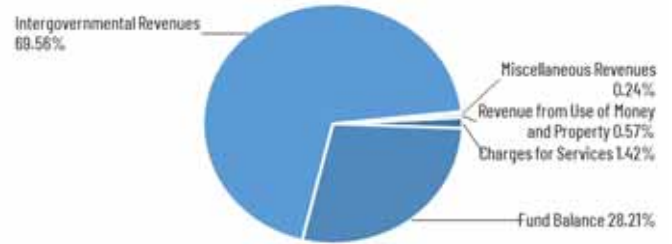
# Community Development Reuse

(Budget Unit 8545—Fund 013—Appropriation Unit HCD004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$6,000	\$4,000	\$2,706,538	\$2,706,538	\$2,706,538
Other Charges	—	\$6,055	\$1,000	\$800,749	\$800,749	\$794,694
Other Financing Uses	—	\$1,430,000	\$100,000	\$1,518,397	\$1,518,397	\$88,397
<b>Subtotal</b>	—	<b>\$1,442,055</b>	<b>\$105,000</b>	<b>\$5,025,684</b>	<b>\$5,025,684</b>	<b>\$3,583,629</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$45,000	\$45,000	\$28,575	\$28,575	\$(16,425)
Intergovernmental Revenues	—	—	—	\$3,496,005	\$3,496,005	\$3,496,005
Charges for Services	—	—	—	\$71,145	\$71,145	\$71,145
Miscellaneous Revenues	—	—	\$15,918	\$12,065	\$12,065	\$12,065
<b>Subtotal</b>	—	<b>\$45,000</b>	<b>\$60,918</b>	<b>\$3,607,790</b>	<b>\$3,607,790</b>	<b>\$3,562,790</b>
Fund Balance	—	\$1,397,055	\$44,082	\$1,417,894	\$1,417,894	\$20,839
<b>Total Source of Funds</b>	—	<b>\$1,442,055</b>	<b>\$105,000</b>	<b>\$5,025,684</b>	<b>\$5,025,684</b>	<b>\$3,583,629</b>

## Unit Description

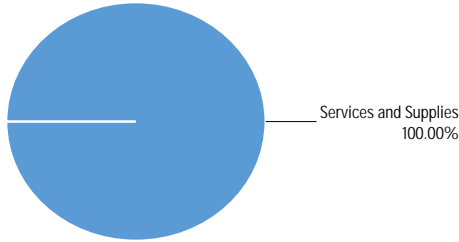
This unit provides for the reuse of payments on loans that were originally funded by State Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program

funds. Grant funds are loaned to low and very low-income households for first-time homebuyer down payment assistance activities and to nonprofits for affordable housing projects. All program income must be spent on eligible activities in accordance with State regulations and adopted Program Income Reuse Plans and Guidelines.

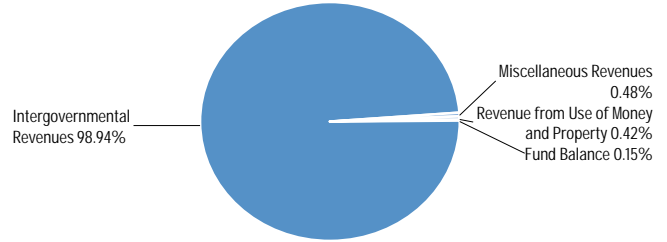
# Community Development Grant

(Budget Unit 8546—Fund 013—Appropriation Unit HCD005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$1,596,288	\$2,671,114	\$3,857,920	\$3,857,920	\$2,261,632
<b>Subtotal</b>	—	\$1,596,288	\$2,671,114	\$3,857,920	\$3,857,920	\$2,261,632

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$7,000	\$7,000	\$16,381	\$16,381	\$9,381
Intergovernmental Revenues	—	\$1,589,288	\$2,664,114	\$3,817,129	\$3,817,129	\$2,227,841
Miscellaneous Revenues	—	—	\$1,531	\$18,445	\$18,445	\$18,445
<b>Subtotal</b>	—	\$1,596,288	\$2,672,645	\$3,851,955	\$3,851,955	\$2,255,667
Fund Balance	—	—	\$(1,531)	\$5,965	\$5,965	\$5,965
<b>Total Source of Funds</b>	—	\$1,596,288	\$2,671,114	\$3,857,920	\$3,857,920	\$2,261,632

## Unit Description

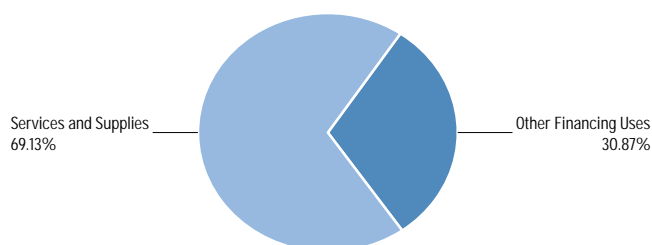
The Community Development Grant unit provides for community and economic development projects funded through federal CDBG, State HOME, and other grant programs and funding sources. This unit

provides funding for public infrastructure, community facilities, housing projects for very low, low, and moderate-income households, and public service programs. Funding must be utilized in accordance with funding source guidelines.

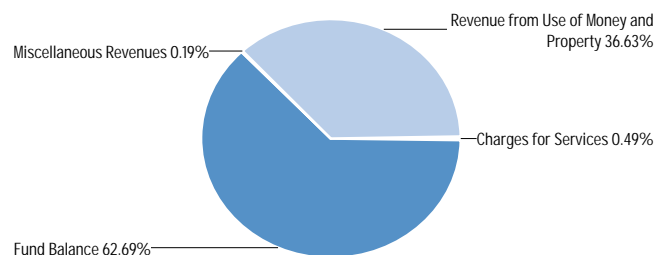
# Castroville/Pajaro Housing Set-Aside

(Budget Unit 8547—Fund 175—Appropriation Unit HCD006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$527,950	\$686,450	\$559,943	\$559,943	\$31,993
Other Financing Uses	—	\$250,000	\$91,500	\$250,000	\$250,000	—
<b>Subtotal</b>	—	<b>\$777,950</b>	<b>\$777,950</b>	<b>\$809,943</b>	<b>\$809,943</b>	<b>\$31,993</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$213,800	\$237,800	\$296,700	\$296,700	\$82,900
Charges for Services	—	\$4,000	\$4,000	\$4,000	\$4,000	—
Miscellaneous Revenues	—	—	\$27,263	\$1,500	\$1,500	\$1,500
<b>Subtotal</b>	—	<b>\$217,800</b>	<b>\$269,063</b>	<b>\$302,200</b>	<b>\$302,200</b>	<b>\$84,400</b>
Fund Balance	—	\$560,150	\$508,887	\$507,743	\$507,743	\$(52,407)
<b>Total Source of Funds</b>	—	<b>\$777,950</b>	<b>\$777,950</b>	<b>\$809,943</b>	<b>\$809,943</b>	<b>\$31,993</b>

## Unit Description

The Castroville/Pajaro Housing Set-Aside unit was established to facilitate the provision of affordable housing to very low-, low- and moderate-income families within the Castroville/Pajaro Redevelopment Project Area. In accordance with Redevelopment

Law, all funds deposited into the Housing Set-Aside Fund were to be used to increase the supply or improve the condition of very low-, low-, and moderate-income housing. Since the State's dissolution of Redevelopment Agencies and the loss of funds, the County took required action to become the Housing Successor Agency. Any repayment of loans can be used to reinvest in housing.



# Boronda Housing Set-Aside

(Budget Unit 8548—Fund 176—Appropriation Unit HCD007)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$13,300	\$13,300	—	—	\$(13,300)
<b>Subtotal</b>	—	\$13,300	\$13,300	—	—	\$(13,300)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$150	\$150	—	—	\$(150)
<b>Subtotal</b>	—	\$150	\$150	—	—	\$(150)
Fund Balance	—	\$13,150	\$13,150	—	—	\$(13,150)
<b>Total Source of Funds</b>	—	\$13,300	\$13,300	—	—	\$(13,300)

## Unit Description

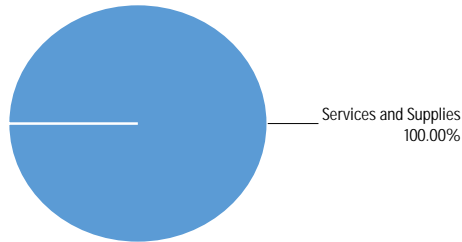
The Boronda Housing Set-Aside provided Redevelopment funding for the provision of affordable housing to low and moderate-income families within the Boronda Redevelopment Project Area. In accordance with State law, all funds deposited into the housing Set-

Aside Fund were used to increase the supply or improve the condition of very low-, low-, and moderate-income housing. Since the State dissolution of Redevelopment Agencies and the loss of funds, the County took required actions to become the Housing Successor Agency. Any repayment of loans can be used to reinvest in housing.

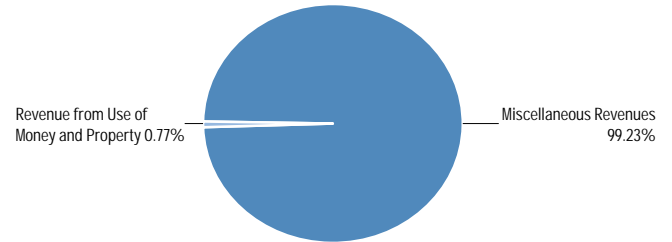
# East Garrison Developer Reimbursements

(Budget Unit 8549—Fund 182—Appropriation Unit HCD008)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$301,000	\$129,000	\$129,000	\$129,000	\$(172,000)
<b>Subtotal</b>	—	\$301,000	\$129,000	\$129,000	\$129,000	\$(172,000)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$1,000	\$1,000	\$1,000	\$1,000	—
Miscellaneous Revenues	—	\$300,000	\$129,000	\$129,000	\$129,000	\$(171,000)
<b>Subtotal</b>	—	\$301,000	\$130,000	\$130,000	\$130,000	\$(171,000)
Fund Balance	—	—	\$(1,000)	\$(1,000)	\$(1,000)	\$(1,000)
<b>Total Source of Funds</b>	—	\$301,000	\$129,000	\$129,000	\$129,000	\$(172,000)

## Unit Description

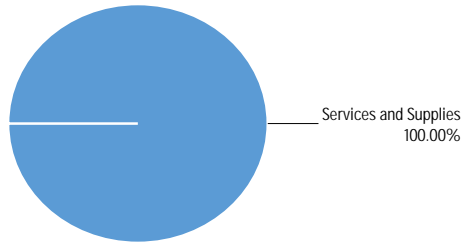
The East Garrison Developer Reimbursement Unit was created in FY 2013-14 for the purpose of monitoring and accurately allocating County Administration costs, including County Counsel, Economic

Development, and support and oversight, including financial support from the Department of Housing and Community Development. These activities are paid from the Developer's deposits and reimbursements and are expected to be cost neutral to the County.

# Habitat Management

(Budget Unit 8550—Fund 029—Appropriation Unit HCD009)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$498,883	\$463,756	\$545,625	\$545,625	\$46,742
<b>Subtotal</b>	—	\$498,883	\$463,756	\$545,625	\$545,625	\$46,742

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$219,763	\$173,535	\$177,006	\$177,006	\$(42,757)
Intergovernmental Revenues	—	\$905,223	—	—	—	\$(905,223)
<b>Subtotal</b>	—	\$1,124,986	\$173,535	\$177,006	\$177,006	\$(947,980)
Fund Balance	—	\$(626,103)	\$290,221	\$368,619	\$368,619	\$994,722
<b>Total Source of Funds</b>	—	\$498,883	\$463,756	\$545,625	\$545,625	\$46,742

## Unit Description

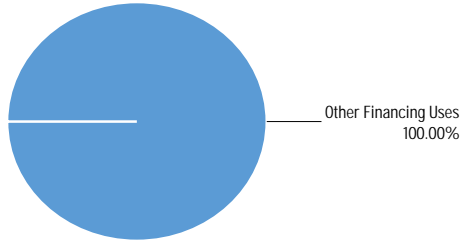
On June 30, 2020, the Fort Ord Reuse Authority (FORA) dissolved, and the County agreed to assume certain responsibilities with

associated funding. This Fund was established to implement a habitat management program for the former Fort Ord lands. Under this program HCD will perform essential habitat management planning activities.

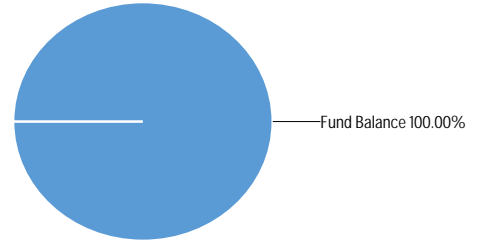
# Fort Ord Housing Set-Aside

(Budget Unit 8583—Fund 177—Appropriation Unit HCD011)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	—	—	—	\$1,811	\$1,811	\$1,811
<b>Subtotal</b>	—	—	—	\$1,811	\$1,811	\$1,811

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fund Balance	—	—	—	\$1,811	\$1,811	\$1,811
<b>Total Source of Funds</b>	—	—	—	\$1,811	\$1,811	\$1,811

## Unit Description

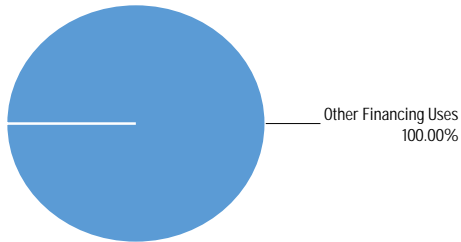
The former Fort Ord Redevelopment Project Area provided funding for the provision of affordable housing to very low-, low- and

moderate-income families within the Project Area. This Fund is scheduled to be closed in FY2022-23.

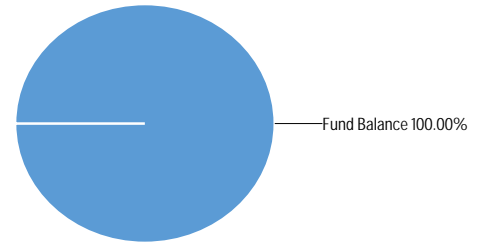
# East Garrison Housing Set-Aside

(Budget Unit 8584—Fund 178—Appropriation Unit HCD012)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	—	—	—	\$94	\$94	\$94
<b>Subtotal</b>	—	—	—	\$94	\$94	\$94

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fund Balance	—	—	—	\$94	\$94	\$94
<b>Total Source of Funds</b>	—	—	—	\$94	\$94	\$94

## Unit Description

The former East Garrison Redevelopment Project Area provided funding for the provision of affordable housing to very low-, low-,

and moderate-income families within the Project Area. This Fund is scheduled to be closed in FY2022-23.

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# Public Works, Facilities, and Parks

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## Departmental Overview:

The Public Works, Facilities, and Parks Department (PWFP) provides services to plan for future needs, manage infrastructure and County facilities, and protect natural resources.

## Programs and Functions:

PWFP is comprised of three Divisions: Public Works, Facilities, and Parks which are responsible for managing and maintaining the County's infrastructure and open space. The Public Works Division consists of Road and Bridge Design; Storm Water and Flood Plain Management, including Special Districts; Road and Bridge Capital Projects; Land Survey, Traffic and Transportation; and Road and Bridge Maintenance. Public Works is responsible for managing 1,257 miles of County roads, 175 County maintained bridges, and road appurtenances, such as 29 traffic signals, striping, etc.

The Facilities Division consists of Architectural Services responsible for capital project implementation and project management, including developing the Annual Five Year Capital Improvement Plan; Facility maintenance and grounds crews with a primary purpose to manage over 2.0 million square feet of County-owned facilities; 402,029 square feet of leased building space, plus 197,525 new square footage added from the Share Center, New Juvenile Hall and Jail Housing Addition projects; and Property Management oversight of 93 County-owned facilities; 68 leased facilities; 42 County Landlord Leases; and 486 Owned Parcels. As a result of the dissolution of the Fort Ord Reuse Authority (FORA) in June 2020, the County received an additional 2,980 acres of open space land with habitat management responsibilities.

The Parks Division is responsible for the management and enforcement of 30,130 acres of Regional Parks and Open Space, comprised of Royal Oaks Park, Manzanita Park, Jacks Peak Park, Toro Park, Travel Camp, Lincoln Park, San Lorenzo Park, Lake San Antonio (North and South), and Lake Nacimiento Resort and Recreation area. Enforcement is performed by a staff of five armed Park Rangers.

## Department's Contribution to Monterey County's Strategic Initiatives:

### ADMINISTRATION

Utilize performance measures to monitor key public services and track trends that form organizational improvements, budgeting priorities, and efficiencies.

### HEALTH AND HUMAN SERVICES

Provide quality recreational facilities for everyone that visits our parks, lakes, and open space.

### INFRASTRUCTURE

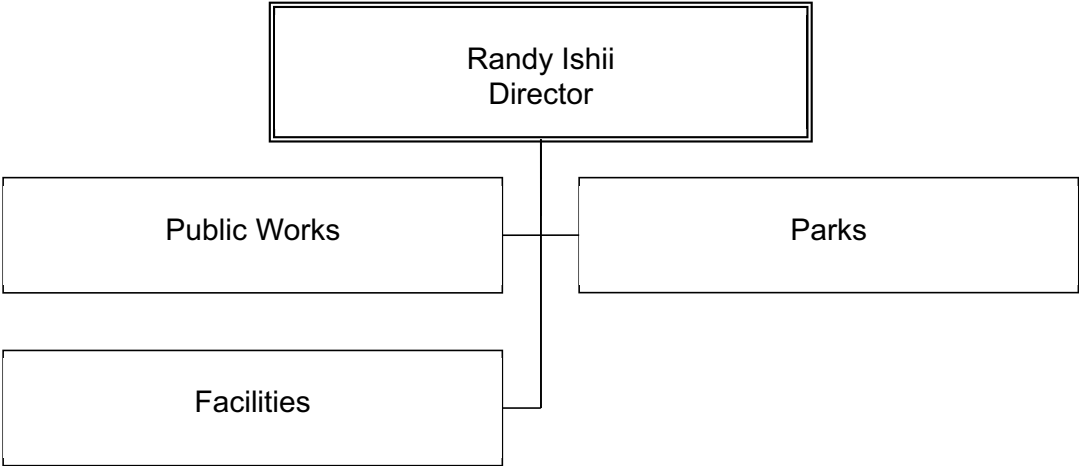
Ensure that projects funded in the Countywide Five-Year Capital Improvement Plan (CIP) are completed on schedule and within budget. Continue to update and implement facility management plans and work to increase proactive maintenance. Maintain 1,257 miles of County roads, 175 bridges, and road appurtenances.

### PUBLIC SAFETY

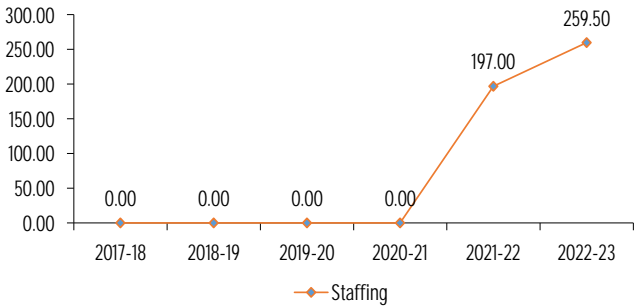
Provide safe transportation. Complete safety improvements, which provide safe facilities and environments for all those that utilize County property.



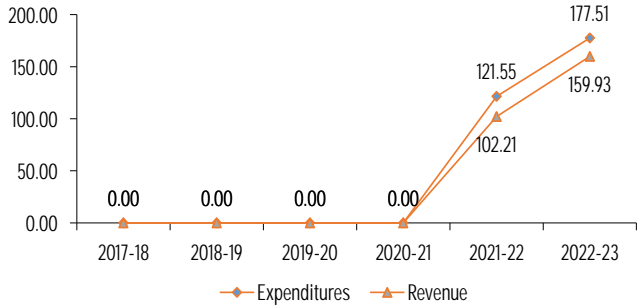
Operating Budget: \$177,512,358  
Positions (FTEs): 259.50



**Staffing Trends**



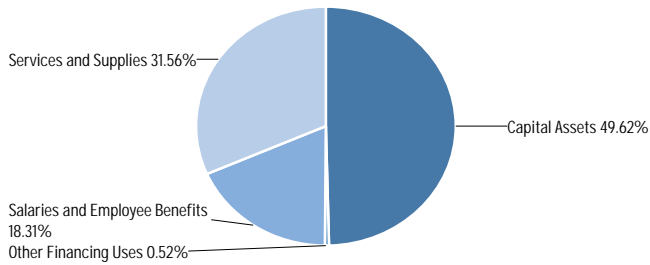
**Expenditure/Revenue History (in millions)**



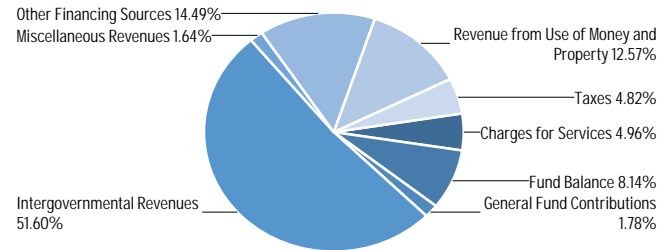
Public Works, Facilities, & Parks (PWWP) utilize these measures to inform operational improvements, assist in developing budgets, and identify additional resources needed to achieve its targets. PWWP partnered with the Transportation Agency for Monterey County (TAMC) on a countywide road condition assessment providing field data.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Percent of County roads (1,257 miles) at Pavement Condition Index rating of 60 or above (FY 2018-19 is modeled data). Target = 50%	16.0%	16.9%	16.5%
Percent of fully funded priority Capital Improvement Program (CIP) projects on schedule and on budget. Target = 100%	71%	71%	74%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$25,609,108	\$23,896,678	\$36,697,764	\$35,641,312	\$10,032,204
Services and Supplies	—	\$39,213,633	\$39,721,504	\$84,742,345	\$61,425,369	\$22,211,736
Other Charges	—	\$(4,057,015)	\$(4,187,669)	\$(17,135,541)	\$(17,135,541)	\$(13,078,526)
Capital Assets	—	\$57,354,823	\$61,437,298	\$96,575,076	\$96,575,076	\$39,220,253
Other Financing Uses	—	\$1,403,190	\$680,032	\$1,006,142	\$1,006,142	\$(397,048)
<b>Subtotal</b>	—	<b>\$119,523,739</b>	<b>\$121,547,843</b>	<b>\$201,885,786</b>	<b>\$177,512,358</b>	<b>\$57,988,619</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	—	\$8,497,468	\$8,501,981	\$8,540,205	\$8,540,205	\$42,737
Licenses, Permits, and Franchises	—	\$508,014	\$505,731	\$174,332	\$174,332	\$(333,682)
Fines, Forfeitures, and Penalties	—	\$38,997	\$55,768	\$42,178	\$42,178	\$3,181
Revenue from Use of Money & Property	—	\$4,676,578	\$3,605,619	\$22,283,409	\$22,283,409	\$17,606,831
Intergovernmental Revenues	—	\$53,112,418	\$42,405,221	\$91,491,064	\$91,491,064	\$38,378,646
Charges for Services	—	\$6,632,485	\$5,717,128	\$8,792,504	\$8,792,504	\$2,160,019
Miscellaneous Revenues	—	\$1,718,229	\$1,317,450	\$2,905,532	\$2,905,532	\$1,187,303
Other Financing Sources	—	\$28,394,905	\$40,101,026	\$34,648,800	\$25,698,292	\$(2,696,613)
<b>Subtotal</b>	—	<b>\$103,579,094</b>	<b>\$102,209,924</b>	<b>\$168,878,024</b>	<b>\$159,927,516</b>	<b>\$56,348,422</b>
Fund Balance	—	\$(951,638)	\$3,212,453	\$14,431,960	\$1,715,492	\$2,667,130
General Fund Contributions	—	\$16,896,283	\$16,125,466	\$18,575,802	\$15,869,350	\$(1,026,933)
<b>Total Source of Funds</b>	—	<b>\$119,523,739</b>	<b>\$121,547,843</b>	<b>\$201,885,786</b>	<b>\$177,512,358</b>	<b>\$57,988,619</b>

## Summary of Recommendation

Public Works, Facilities & Parks' (PWFP) Recommended Budget includes appropriations of \$177,512,358, financed with revenues of \$159,927,516, a General Fund Contribution (GFC) of \$15,869,350, resulting in a use of non-General fund, fund balance of \$1,715,492. Overall, the Recommended Budget expenditures and revenues increased due to Laguna Seca Recreational Area, Rifle Range, Fleet, Vehicle Asset Management Program, Mail, Courier, and Records Retention transferring to PWFP from County Administrative Office (CAO).

The Recommended Budget does not include funding for key augmentations, including six positions to maintain grounds and provide public safety for the 2,980 acres of Fort Ord open space the County inherited on June 30, 2020; two positions for Jacks Peak Park;

an Administrative Operations Manager to oversee the Central Service Units being transferred from CAO; Laguna Seca Recreational Area (LSRA) Portable Radio Replacements; Parks Capital Improvements for roof and playground repairs and replacements; and the Parks Master Plan. The Pajaro County Sanitation District augmentation to cover increased costs from the City of Watsonville Wastewater Treatment Plant is also not included, but the City is looking for grant opportunities to reduce overall costs.

The Recommended Budget includes 260 positions, an increase of 63 from the prior year. Forty-three positions will transfer to PWFP, with the reassignment of LSRA, Rifle Range, Fleet, Mail, Courier, and Records Retention from the CAO. There are also 18 new positions included in the Recommended Budget with various funding sources; 13 with Road Fund dollars, three with internal service reimbursements, one with LSRA dollars, and one Stormwater/



Floodplain Management position funded with one-time ARPA funding.

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## Budget Impacts

Public Works, Facilities & Parks (PWF) submitted 41 augmentations totaling \$10.0 million in expenditure and \$2 million in revenues, for a net funding request of \$8 million. The requests are categorized into five priority groups 1) add new positions, 2) new programs or services, 3) capital improvements projects, 4) CSA and CSD services, and 5) ongoing operating services.

1) Add new positions. Twenty-seven new positions were requested for a total requested expenditure of \$3.2 million. Eighteen of the requested new positions are included in the Recommended Budget with total funding of \$2.1 million. Following are the requested and recommended new positions:

Four positions were recommended in the General Fund: a Permanent Storekeeper, an Accounting Technician, an Accountant I, and an Associate Water Resources Hydrologist. The first three positions will be funded by reimbursements from other departments which will be utilizing these positions, while the new Associate Hydrologist will be funded by the County's ARPA funds.

Under the Road Fund, a total of \$1.9 million for thirteen positions were included in the Recommended Budget. These consist of an Assistant Road Superintendent, a Bridge Maintenance Worker, two Assistant Engineers, two Civil Engineers, two Engineering Technicians, a GIS Analyst II, and four Road Maintenance Workers. The total requested funding is to be financed by Road Fund revenue.

Under Laguna Seca Recreation Area (Fund 453), a new Accountant III position is included in the Recommended Budget, funded with LSRA revenue and charges to other departments.

The following nine positions for \$1.1 million are not included in the Recommended Budget. These positions were requested to be funded for General Fund programs and are all deemed critical for the Department to render its necessary services to the County. The positions were an Administrative Operations Manager, a Parks Buildings & Grounds Worker II for Jacks Peak Park, a Parks Services Aide II for Jacks Peak Park, a County Parks Ranger II for North County, a Parks Buildings & Grounds Worker II for Fort Ord, a Park Services Aide II for Fort Ord, a County Parks Ranger II for North County, a Parks Buildings & Grounds Worker II for Fort Ord, and a Park Services Aide II for Fort Ord.

2) New programs or services. PWF requested augmentations of various programs and services, namely:

Develop Parks Master Plan - This request is for a one-time allocation of funds to support the development of a County Parks Master Plan for the day-use parks, Lake San Antonio and Lake Nacimiento (Laguna Seca Recreation Area will be a separate Master Plan in the future). This funding would be used to hire a consultant to complete various tasks needed to develop a comprehensive plan for operations, maintenance, and park use. The Parks Master Plan would establish a long-range vision for the County Parks, which will help prioritize future park system improvements and services based on constituent needs and funding opportunities. The Parks Master Plan will provide the basis for future actions and will be a strong resource to support the development of competitive applications for grant funding opportunities. Without a Parks Master Plan, the County will not have a community-based roadmap to guide future operational and capital planning decisions to best manage and guide the County Parks system. This will limit the County's approach to just maintaining the status quo and will not provide a comprehensive action plan to guide future park system operations and capital project implementation. This request was not recommended for FY 2022-23.

Parks Picnic Tables, BBQ, and Fire Ring Replacement - Monterey County Parks has thousands of picnic tables, barbeque, and campground fire rings that need to be replaced. Most of the amenities are over 20-30 years old, and have been repaired many times but now need to be replaced with new ones for public use and for safety reasons. A multi-year replacement program will be developed with the goal to replace all amenities within five years. If this request is not funded Parks will only be able to replace a limited number of these amenities annually. Those that are not replaced will be taken out of service to reduce the negative impact on customer satisfaction and on revenue, as campsites or picnic areas may end up being closed due to lack of amenities. Public safety is also a concern due to the degraded pits and rings being a fire hazard. The cost of this project may be substantiated by anticipated revenues in the future, but this capital improvement subsidy is recommended to go first. This request is not recommended for FY 2022-23.

Facilities COVID-19 Related Expenditures - This request is to supplement the Facilities Division budget to accommodate expenditures for services and supplies required to comply with federal, State, and local mandates related to the reduction of virus transmission in the workplace, and decontamination of specified areas in the event of exposure. The service component is comprised of custodial, security, and installation labor. The supply component consists of Personal Protective Equipment (PPE), materials for barrier installation, signage, and related maintenance supplies. This augmentation was recommended for FY 2022-23 funded with the County's ARPA funds.

Parking Citation Processing - Parking citation processing is required to support the issuance of tickets mandated by the California Vehicle Code and the Monterey County Municipal Code, Chapters 12.32 and 12.40 which specify County parking regulations and enforcement at County facilities, institutions, and unincorporated areas under the authority of the County Administrative Office (CAO). This was recommended for FY 2022-23 funded by the County's ARPA funds.

Facility Unscheduled Maintenance - Facilities maintenance is responsible for operations and maintenance of County buildings, grounds, utilities, and property management. Facilities is reimbursed for costs through the County-wide Cost Allocation Plan (COWCAP). Facilities also receive General Fund Contribution (GFC). Due to the increasing costs of operations and personnel in Facilities, the Department requires additional funding to be prepared for unforeseen unscheduled maintenance. This request was recommended for FY 2022-23 with the cannabis tax assignment as the financing source.

3) Capital improvement projects. Four augmentation requests for capital improvement projects were requested, three major ones include:

County Parks Playground Inspections and Repair/Replacement - In 2015, playground safety inspections were completed at Toro, San Lorenzo, Royal Oaks Parks, Laguna Seca, and Lake San Antonio. All playgrounds were found to be deficient and failed the inspections. Most of the deficiencies were minor and were repaired or replaced, however, it has been nearly 20 years since many playground structures were installed and they are aging and need substantial repairs or replacement to keep them open to the public. Another round of inspections is necessary to identify current deficiencies and create a repair and/or replacement schedule. A multi-year repair and replacement schedule will be developed with the information acquired from the inspections. Inspections are estimated at \$25,000, while priority playground repairs and replacement are estimated at \$225,000 for the first year. The augmentation request to fund this was not recommended for FY 2022-23.

Parks Roof Replacements on various locations - Monterey County Parks have over 60 roofed structures including bathrooms, lodging,

buildings and grounds structures, and administrative buildings. Many of the structures have roofs that are well past their useful age, causing leaks leading to water damage and dry rot of the internal framing. A vast majority of the roofs are 30-40 years old. Patches and minor repairs are done annually by Parks staff and at times full roof replacement and repairs are completed through the JOC program. Parks has identified ten of the worst roofs that need replacement and estimated the cost to be approximately \$400,000. If the Parks roof repairs and replacements are not funded, further degradation of the roof and interior structures will continue, increasing the cost of repairs in future years. Some of the bathroom roofs at Toro Park have become weak and it may be necessary to close some of the facilities for safety reasons. This request is not recommended for FY 2022-23.

Laguna Seca Recreation Area Portable Radio Replacement - Portable handheld radios are a necessity for communication at Laguna Seca Recreation Area during track and recreation area operations. The radios are used by staff and volunteers for communications during track rentals, major events, and daily operations. The radios serve as a tool that provides extra security for both spectators and on-track racers. The current radios have been in use for over ten years and are continually failing, only 75 radios are currently in service from approximately 200 that were originally purchased. The project would also upgrade the communication tower and associated assets necessary for the system to function. A proposal has been obtained from Motorola Solutions for the Laguna Seca Radio system Upgrade and Installation in the amount of \$552,465. This was included in the requested augmentation for General Fund funding but was not recommended for FY 2022-23.

4) CSA and CSD Services. Two augmentations were requested for these services, namely:

County Service Area 17 Tierra Grande Open Space - The CSA is one of 37 active County Service Areas in the County. CSAs are areas of local government formed to perform one or more enhanced or extended service(s) that the County does not provide to the same extent on a countywide basis. PWWP is requesting \$25,300 to be transferred to CSA 17, Fund 057-3200-8566-PFP011 to fund an anticipated revenue shortfall. Additional funding in the amount of \$22,600 is necessary for storm drainage and open space maintenance, necessary for the completion of a Proposition 218 election to establish a property-related assessment that will be used to fund appropriate levels of service. Without funding, the active services of storm drainage and open space maintenance cannot continue at an appropriate level necessary for the health and safety of the CSA. The request was not included in the Recommended Budget.

Pajaro County Service District – Funding for sanitation system operations & maintenance - A certain level of maintenance is necessary to ensure that the PCSD operates properly, to avoid equipment and system failure that could result in sewer spills that would be hazardous to the community. The current level of revenue (including customer sewer charges and a portion of general property tax) is insufficient to meet the annual financial needs of the District.

A condition assessment has been completed which will be used to inform a rate study that will establish a rate structure that provides fiscal sustainability for the system. It was originally anticipated that a subsequent rate structure would be completed by September 2021.

However, the recent availability of ARPA funds to be used for upgrades to pumps, line cleaning and inspections, and lift station upgrades, has resulted in a delay in the completion of the rate study since improvements to the sewer system will affect the final rate structure. PWWP is requesting \$2.4 million to subsidize the Pajaro County Sanitation District (PCSD), Fund 151, to cover the increased utility (City of Watsonville Wastewater Treatment Plant) costs. Approval of the requested augmentation will allow for proper operations and maintenance of the system, avoiding costs related to

equipment failure and potential sewer spills that could result due to faulty equipment and infrastructure. The request was not included in the Recommended Budget.

5) Ongoing operating services. Three augmentations were requested for these services, namely:

Security Service at Laurel Yard - PWWP contracts for security services within multi-use occupied County facilities to protect the welfare and safety of occupants, visitors, and real property. The County has entered into agreements with qualified contractors to provide service in accordance with specified terms and conditions, prescribed schedules, and special requests. Laurel Yard is occupied by several departments that provide 24/7 maintenance and critical services for county facilities, fleet and large equipment, road and bridges, and the Sheriff's STAR program. Multiple warehouses and buildings are occupied with staff offices, equipment, inventory, and other assets that are essential to performing critical 24/7 maintenance and repair to County operations and services. The property is surrounded by homeless encampments and crime making it a heavily targeted area for theft, damage, and trespassing. Security services are critical to helping maintain a safe work environment and reduce the risk of personal and property damage. Non-funding would put the County at greater risk due to threats or actual incidents of personal injury, property damage and property loss. An augmentation request for this service is not included in the Recommended Budget.

Fire Fuel Abatement - Tree Work - The County has the mandate to mitigate fire hazards on County-owned properties due to excessive weed and tree growth, in accordance with applicable state and local fire codes. Locations are throughout the County on unimproved parcels, abandoned lanes, right of ways, and utility easements. Hazards are in the form of weeds, brush as well as potential damage caused by dead or dying trees. Extended drought conditions have expanded the need for resources to remediate dead or dying vegetation and trees. The current staffing level is four groundskeepers, performing daily scheduled route maintenance for five to six routes each on a weekly basis. The crew also completes an average of more than 1,000 service requests annually. Funding is required to increase remediation capability through contracted services, purchase of equipment and tools, and increased labor costs. This work cannot be performed by Road and Bridge or Tree Crew classifications due to funding restrictions. The request is to provide additional funds to address an increased need for expenditures related to fire fuel abatement. The existing budget and staffing levels are adequate for typical grounds maintenance but are not sufficient to cover the increased demand for fire fuel abatement. The request was not included in the Recommended Budget.

Custodial Service in Multiple Use Facilities - The County is obligated to maintain more than 400,000 square feet of occupied building interior space in a clean and orderly condition. The County has entered into agreements with qualified contractors to provide janitorial service in accordance with prescribed schedules, and special requests. This request is to provide funding for custodial service in multi-use facilities. This includes cleaning and trash services for more than 400,000 square feet of interior offices, employee restrooms, public areas and restrooms, and common areas. The service is required to comply with code requirements for cleanliness and sanitation and to reduce risk exposure due to unsanitary conditions within occupied facilities. This is included in the Recommended Budget funded by the County's ARPA funds.

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## Prior Year Accomplishments

Goal 1 Recruit and fill the Chief of Parks, as well as key vacancies of Assistant Engineer, Civil Engineer, and Building & Grounds Worker positions.

PWFP worked with the Human Resources Department (HRD) to recruit and fill key vacant positions. The Department successfully partnered with Avery and Associated to recruit for the Chief of Parks position, which was filled in December 2021. All eight (8) Assistant Engineer positions are filled, and two (2) of the three (3) Civil Engineer and seven (7) of the nine (9) Building & Grounds Worker positions are filled. Recruitments continue to be a department-wide priority.

Goal 2 Initiate a comprehensive compensation study for the Chief of Parks, a classification and compensation study for the RMA Service Manager position, consider salary competitiveness for difficult to retain professional classifications, and develop a succession plan with Human Resources.

The Human Resources Department conducted a compensation study for the Chief of Parks position, which affirmed the salary range. HRD also conducted a classification and compensation study for the RMA Service Manager position and recommended the new classification of Capital Improvement Manager. The base wage compensation survey of the County's comparable agencies resulted in a new salary range, which increased overall costs. The position was filled in April 2022.

Goal 3 Facility Condition Assessment.

As part of the goal to implement a countywide computerized maintenance management system (CMMS), PWFP is taking steps to prepare existing data to determine the resources and information needed to create a facility condition assessment. This information will be used as the baseline for the CMMS that will facilitate planning and maintenance priorities. This effort will be completed in tandem with the identification of the CMMS system to ensure the most current information is used for the automated system. PWFP is in the process to fill a staff position that will have the primary responsibility to advance the data needed to launch the CMMS.

Goal 4 Complete the Parks Master Plan, and Facilities Master Plan.

Due to COVID-19 impacts and loss of key staff, the Parks Master Plan has not been completed. Currently, recruitment is underway to obtain the necessary staff to complete this goal. Outside consulting services will also be needed to complete a comprehensive Parks Master Plan. To that end, PWFP submitted a budget augmentation request to fund needed consulting assistance, but this was not approved. Once key staff positions are filled, PWFP will do as much as possible to advance this work, but a comprehensive Parks Master Plan cannot be completed without specialized consulting assistance.

Goal 5 Identify a Countywide Computerized Maintenance Management System (CMMS) to implement in Fiscal Year (FY) 2022-23.

The Citygate Report supported this goal with a recommendation to implement a County-wide management system to facilitate planning, prioritizing, and funding maintenance, repair, and replacement of facilities and infrastructure. This is a priority and continuing effort. PWFP is in the process to fill a staff position that will have the primary responsibility to advance this project to implement a CMMS. While the recruiting effort progresses, PWFP is taking steps to prepare, collect and organize data and document processes that will need to be incorporated into a CMMS.

Goal 6 Install Wi-Fi at San Lorenzo Park, and determine the costs of providing Wi-Fi at Toro, Jacks Peak, and Royal Oaks Parks.

While the Citygate report recommended installing Wi-Fi at the parks to improve the overall customer experience, the initial cost is prohibitive. In coordination with ITD, estimates were obtained for each park and an assessment of existing and needed infrastructure was

completed. Overall, other than the camping area in San Lorenzo Park, the cost was too great considering the infrastructure that would be needed. The cost per park was estimated to be a minimum of \$1.0 million. Jacks Peak Park is not a feasible option due to the lack of electrical service and the forested topography. As an alternative, Parks will be implementing the Outer Spatial app to provide a user experience with online access to maps, the ability to report issues, receive important messages, interact with Parks staff, and take part in Parks sponsored exercises and outdoor challenges, and stay connected to Monterey County Parks.

Goal 7 Transition entry gate responsibilities from volunteers to Park Service Aide positions.

In FY 2021-22, the Board of Supervisors suspended the entrance fees for the day-use parks which eliminated the need to staff the entry gates. In FY 2022-23, Parks will be able to continue the suspension of entrance fees, which will again eliminate the need for entry gate responsibilities. Currently, the Laguna Seca Recreation Area entry gate is staffed by volunteers. San Antonio Lake is currently utilizing iron rangers self-pay stations until a need arises and then volunteers or Parks Services Aides will provide customer service at the entry points. Lake Nacimiento Resort's entry gate is staffed by Basecamp.

Goal 8 Establish electronic file storage standards.

PWFP is in the process to develop an improved electronic file storage system and approach, which may include cloud and/or network drive storage approaches. Staff is developing the details of this approach and will continue coordination with ITD to ensure that the final storage standards are consistent with applicable security policies. This new file storage approach will be implemented no later than the end of the calendar year 2022.

Goal 9 Improve public interface platforms and links on the website.

PWFP is continuing efforts to improve and refine the content and organization of the Department website so that it provides useful information to the public that is easy to find. Staff has been making incremental changes to improve the organization and content of the existing PWFP website, and staff is engaged on a more comprehensive update to the entire structure and design of the PWFP website. That work is happening offline so that content can be developed and refined before an improved website is launched. PWFP expects to launch the new website by the end of FY 2023.

Goal 10 Develop administrative and financial manual for routine processes.

PWFP adheres to Countywide financial and budgetary policies and procedures, related to Cash Handling, Petty Cash and Change Funds, Outside Bank Accounts, Procurement, Procurement Card Program, Travel and Business Expenses, General Accounting, Accounts Payable, Cash Receipts, Journal Entries, Internal Exchange Transactions, Budgetary Adjustments, Year-End Accruals, Capital Assets, Inventory, and Information Security. Additionally, PWFP Finance and Payroll division have created procedures for routine internal processes for WinCAMS, a Cost Accounting System used to report staff time and project costs. Staff also have desk manuals for accounts payable, deposits, park cash handling, parking citations, etc.

These documents are used to train new staff and provide a resource and tool for staff to continue to learn and develop.

Goal 11 Replace critical equipment including mowers, light-duty trucks, and vessels.

Critical equipment and vehicles were added to the PWFP fleet during the year using a variety of funding sources. The Road Fund purchased multiple light-duty trucks, a backhoe, and a vehicle-mounted changeable message sign. The department was able to

purchase, in lieu of renting, equipment used for routine maintenance repairs. Due to equipment shortages and supply chain issues attributable to COVID-19, the mowers will arrive at the beginning of FY 2023.

## Budget Year Goals

Continue implementing Citygate Report recommendations, including: 1) Recruit and fill vacant positions of Assistant Engineer, Civil Engineer, and other positions; 2) consider salary competitiveness for difficult to retain professional classifications, and develop a succession plan with Human Resources; 3) Update the Facility Condition Assessment; 4) Complete the Parks Master Plan, and Facilities Master Plan; 5) Identify a Countywide Computerized Maintenance Management System (CMMS) to implement in Fiscal Year (FY) 2023-24; 6) Install Wi-Fi at San Lorenzo Park; 7) Establish electronic file storage standards, and 8) Improve public interface platforms and links on the website.

Additionally, Public Works and Parks will work towards replacing and investing in new critical equipment including mowers, light-duty trucks, and vessels. Parks also plans to implement an Outer Spatial app for park users, develop a docent program for guided informative tours and an outdoor education program like State Parks, and seek out large-scale events and community gatherings.

## Pending Issues

### Road Condition

PWFP has approximately \$1.6 billion in deferred maintenance costs: Roads (\$700 million), Bridges (\$300 million), Road Appurtenances (\$500 million), Buildings (\$100 million), and Parks (\$15 million). The addition of Measure X and Senate Bill 1 provided new funding for County roads, but not enough to make a significant impact on the deferred maintenance. The County's Road conditions are declining and need rehabilitation. The Pavement Condition Index (PCI) (where 0 is a failed condition and 100 is an excellent condition) indicates the Countywide average was 46 (poor). The Board of Supervisors supported pursuing road rehabilitation of local community and residential roads on an accelerated schedule and directed staff to develop a pilot bond program. A smaller bond issuance is being pursued, which will be backed by existing Road Fund revenue sources. A hybrid implementation approach will include utilizing consultants and contractors, as well as a measured increase in staff levels.

### Parks' Deferred Maintenance and New Projects

California Parks and Water Bond Act of 2018 (Prop 68) provided both per capita and competitive grant opportunities for Parks. Prop 68 per capita funds will be used for deferred maintenance projects at Toro, Jacks Peak, Lake Nacimiento, and Lake San Antonio. Applications for both the Rural Recreation and Tourism Program (RRT) and Regional Park Program (RPP) grants were submitted for various

projects, such as the Lake San Antonio North Shore Amphitheater, Lake San Antonio South Shore Marina Project, San Lorenzo Park Improvements, and BMX Pumptrack and Skate Park. There is currently no known funding for building deferred maintenance. The Laguna Seca Recreational Area (LSRA) has become part of PWFP as of November 1, 2021, and similar deferred maintenance challenges have been identified.

### Fort Ord Land Management

The Fort Ord Reuse Authority (FORA), which served as the regional coordination agency for the reuse and redevelopment of the former Fort Ord, dissolved on June 30, 2020. Over 2,980 acres of former Fort Ord open space and trails were transferred to the County, which PWFP is responsible for maintaining. Augmentations were submitted in FY2021-22 and FY2022-23 for positions to provide both law enforcement and maintenance but are not included in the Recommended Budget. Without staffing to maintain trees and vegetation, reduce wildfire fuel, provide trail maintenance, and provide a presence at the properties, the County will continue to receive concerns from the residents, Bureau of Land Management (BLM), California State University at Monterey Bay (CSUMB), surrounding Cities and Monterey County Regional Fire District to address issues related to wildfire, illegal use, and public safety. Upon its dissolution, several administrative and management responsibilities were absorbed by the Resource Management Agency (RMA) and are now shared between HCD and PWFP. These include records retention and paying unpaid contractual obligations. Some or all of FORA's statutory tax increments (35% of tax revenue generated in former Fort Ord) will pass through to the County (38%), Successor Agencies (54%), and Other Taxing Entities (8%). The 38% County share is generating approximately \$275,000 annually.

### Disaster Event Recovery

Significant disaster events have occurred over the past six years: In FY 2016-17, the 2016 Soberanes Fire and 2017 Winter Storms damaged County roadways, lands, and infrastructure causing an estimated \$57.0 million in damages. In the first quarter of the calendar year 2019, storm systems caused widespread damage and flooding in the County, with an estimated cost of \$5.2 million; in FY 2019-20, the COVID-19 pandemic impacted the County, causing widespread and potentially long-lasting economic impacts. In FY 2020-21, the River Fire, Carmel Fire, and Dolan Fire razed County lands, private properties, and national forests. The fires not only destroyed homes and property but also subjected them to significant erosion potential. Much of that denuded land led to mudslides to additional private properties and County infrastructure in January 2021. Overall damages reached nearly \$8.2 million. PWFP continues to work on projects related to these events and coordinates with both federal and state agencies for reimbursements.

## Policy Considerations

There are no Policy Considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
County Disposal Sites (PFP001)	0	194,830	181,285	149,410	149,410	(45,420)	001	8551
Facility Services (PFP054)	0	3,261,978	3,493,701	3,043,343	2,449,693	(812,285)	001	8552
Utilities (PFP055)	0	1,830,282	1,982,961	1,871,916	1,871,916	41,634	001	8553
Litter Control (PFP002)	0	503,310	393,962	474,287	474,287	(29,023)	001	8554
Special Districts Admin (PFP003)	0	43,970	43,970	59,296	59,296	15,326	001	8555

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Park Operations (PFP058)	0	8,186,692	7,318,604	9,432,520	7,319,718	(866,974)	001	8556
Stormwater/Floodplain Mgmt (PFP061)	0	1,153,248	868,312	1,319,710	1,319,710	166,462	001	8557
Road & Bridge Engineering (PFP004)	0	48,153,879	38,500,590	60,152,499	60,152,499	11,998,620	002	8558
Road & Bridge Maintenance (PFP004)	0	18,558,257	18,332,131	16,916,500	16,916,500	(1,641,757)	002	8559
Fish & Game Propagation (PFP059)	0	42,192	42,174	52,147	52,147	9,955	006	8560
East Garrison Public Financing Authority (PFP005)	0	74,290	56,950	43,925	43,925	(30,365)	180	8561
East Garrison Community Services District (PFP006)	0	2,556,885	2,342,037	2,010,257	2,010,257	(546,628)	181	8562
Capital Projects (PFP056)	0	5,852,432	5,935,201	0	0	(5,852,432)	402	8563
Facility Master Plan Projects (PFP057)	0	17,080,141	31,387,562	58,003,217	49,052,709	31,972,568	404	8564
Nacimiento Resort/Recreation (PFP060)	0	3,892,651	3,351,680	4,193,603	4,193,603	300,952	452	8565
County Service Areas (0xx)	0	0	0	22,600	0	0	057	8566
County Service Areas (PFP007)	0	21,686	16,146	67,205	67,205	45,519	051	8566
County Service Areas (PFP008)	0	125,041	35,163	201,221	201,221	76,180	052	8566
County Service Areas (PFP009)	0	708	124	33,639	33,639	32,931	053	8566
County Service Areas (PFP010)	0	239,718	201,587	272,345	272,345	32,627	056	8566
County Service Areas (PFP011)	0	25,706	33,367	17,447	17,447	(8,259)	057	8566
County Service Areas (PFP012)	0	2,026	1,562	6,650	6,650	4,624	058	8566
County Service Areas (PFP013)	0	7,166	6,439	23,017	23,017	15,851	059	8566
County Service Areas (PFP014)	0	28,761	23,661	65,382	65,382	36,621	060	8566
County Service Areas (PFP015)	0	22,008	3,566	8,052	8,052	(13,956)	061	8566
County Service Areas (PFP016)	0	37,940	37,033	66,664	66,664	28,724	062	8566
County Service Areas (PFP017)	0	8,799	6,444	20,825	20,825	12,026	063	8566
County Service Areas (PFP018)	0	8,500	5,913	8,976	8,976	476	064	8566
County Service Areas (PFP019)	0	8,924	4,918	11,822	11,822	2,898	065	8566
County Service Areas (PFP020)	0	11,630	10,043	19,684	19,684	8,054	066	8566
County Service Areas (PFP021)	0	21,454	6,153	15,719	15,719	(5,735)	067	8566
County Service Areas (PFP022)	0	7,234	6,332	2,622	2,622	(4,612)	068	8566
County Service Areas (PFP023)	0	27,108	11,768	26,770	26,770	(338)	069	8566
County Service Areas (PFP024)	0	7,734	4,828	8,342	8,342	608	070	8566
County Service Areas (PFP025)	0	4,878	3,945	17,266	17,266	12,388	071	8566
County Service Areas (PFP026)	0	21,107	19,812	62,334	62,334	41,227	072	8566
County Service Areas (PFP027)	0	59,139	10,689	23,259	23,259	(35,880)	073	8566
County Service Areas (PFP028)	0	133,964	51,565	121,293	121,293	(12,671)	074	8566
County Service Areas (PFP029)	0	79,996	47,058	44,963	44,963	(35,033)	075	8566
County Service Areas (PFP030)	0	100,560	119,610	34,632	34,632	(65,928)	076	8566
County Service Areas (PFP031)	0	542,953	147,232	1,093,571	1,093,571	550,618	077	8566
County Service Areas (PFP032)	0	41,199	16,369	63,756	63,756	22,557	078	8566
County Service Areas (PFP033)	0	36,123	10,128	70,415	70,415	34,292	079	8566
County Service Areas (PFP034)	0	53,234	126,779	13,166	13,166	(40,068)	080	8566
County Service Areas (PFP035)	0	11,588	8,093	11,898	11,898	310	081	8566
County Service Areas (PFP036)	0	36,168	10,173	67,205	67,205	31,037	082	8566
County Service Areas (PFP037)	0	9,096	6,601	56,829	56,829	47,733	083	8566
County Service Areas (PFP038)	0	4,018	3,557	9,524	9,524	5,506	084	8566
County Service Areas (PFP039)	0	10,820	7,816	18,025	18,025	7,205	085	8566
County Service Areas (PFP040)	0	13,600	6,139	63,622	63,622	50,022	086	8566

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
County Service Areas (PFP041)	0	18,659	36,347	43,708	43,708	25,049	087	8566
County Service Areas (PFP042)	0	44,594	25,661	689,788	689,788	645,194	088	8566
County Service Areas (PFP043)	0	18,722	10,672	19,833	19,833	1,111	089	8566
County Service Areas (PFP044)	0	0	0	288	288	288	090	8566
County Service Areas (PFP045)	0	35,000	31,991	41,816	41,816	6,816	091	8566
County Service Areas (PFP046)	0	185,926	206,588	220,500	220,500	34,574	093	8566
County Service Areas (PFP051)	0	0	15,709	15,849	15,849	15,849	312	8566
County Sanitation District (PFP047)	0	1,352,481	1,519,628	3,328,977	912,574	(439,907)	151	8567
County Sanitation District (PFP049)	0	199,193	217,667	205,602	205,602	6,409	156	8567
County Sanitation District (PFP050)	0	277,217	292,861	341,548	341,548	64,331	157	8567
County Sanitation District (PFP052)	0	0	0	38,250	38,250	38,250	306	8567
County Sanitation District (PFP057)	0	0	38,850	0	0	0	306	8567
Administration (PFP062)	0	4,236,324	3,910,136	4,036,573	4,036,573	(199,751)	001	8569
Records Retention (PFP063)	0	0	0	(402,499)	(402,499)	(402,499)	001	8574
Courier (PFP064)	0	0	0	(197,053)	(197,053)	(197,053)	001	8575
Mail (PFP064)	0	0	0	(104,908)	(104,908)	(104,908)	001	8576
Fleet Administration (PFP065)	0	0	0	600,142	600,142	600,142	001	8577
Rifle Range (PFP066)	0	0	0	229,349	229,349	229,349	001	8578
Laguna Seca (PFP067)	0	0	0	28,838,108	18,560,643	18,560,643	453	8579
Vehicle Replacement (PFP068)	0	0	0	3,546,545	3,546,545	3,546,545	478	8580
<b>Subtotal</b>	<b>0</b>	<b>\$119,523,739</b>	<b>\$121,547,843</b>	<b>\$201,885,786</b>	<b>\$177,512,358</b>	<b>\$57,988,619</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A33	DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	0.00	1.00	1.00	0.00
12C23	ASSISTANT DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	0.00	1.00	1.00	0.00
14A10	PROJECT MANAGER I	0.00	1.00	1.00	0.00
14A11	PROJECT MANAGER II	0.00	5.00	5.00	0.00
14A12	PROJECT MANAGER III	0.00	4.00	4.00	0.00
14C30	MANAGEMENT ANALYST II	0.00	8.00	9.00	1.00
14C31	MANAGEMENT ANALYST III	0.00	3.00	4.00	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	0.00	1.00	1.00	0.00
14C74	REAL PROPERTY SPECIALIST	0.00	1.00	1.00	0.00
14E01	BUYER I	0.00	0.00	1.00	1.00
14G02	MANAGEMENT ANALYST I	0.00	0.00	2.00	2.00
14H64	FLEET MANAGER	0.00	0.00	1.00	1.00
14K48	CAPITAL IMPROVEMENT MANAGER	0.00	0.00	1.00	1.00
14K51	RMA SERVICES MANAGER	0.00	1.00	0.00	(1.00)
14K63	CHIEF OF FACILITIES	0.00	1.00	1.00	0.00
14K70	CHIEF OF PARKS	0.00	1.00	1.00	0.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	0.00	2.00	3.00	1.00
16G24	GIS ANALYST II	0.00	0.00	1.00	1.00
20B10	ACCOUNTANT I	0.00	1.00	3.00	2.00
20B11	ACCOUNTANT II	0.00	2.00	3.00	1.00
20B12	ACCOUNTANT III	0.00	1.00	2.00	1.00
20B93	FINANCE MANAGER II	0.00	1.00	1.00	0.00
20B94	FINANCE MANAGER III	0.00	1.00	1.00	0.00

Public Works, Facilities, and Parks

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
20B95	FINANCE MANAGER I	0.00	2.00	2.00	0.00
30D31	CHIEF OF PUBLIC WORKS	0.00	1.00	1.00	0.00
34X21	GUARD	0.00	2.00	2.00	0.00
41A10	ASSISTANT ENGINEER	0.00	8.00	10.00	2.00
41A20	CIVIL ENGINEER	0.00	3.00	5.00	2.00
41A22	SENIOR CIVIL ENGINEER	0.00	3.00	3.00	0.00
41A87	CHIEF OF SURVEYS	0.00	1.00	1.00	0.00
41C02	WATER RESOURCES HYDROLOGIST	0.00	1.00	1.00	0.00
41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	0.00	0.00	1.00	1.00
41C17	SENIOR WATER RESOURCES HYDROLOGIST	0.00	1.00	1.00	0.00
41F85	PARKS PLANNING MANAGER	0.00	1.00	1.00	0.00
43A22	ENGINEERING AIDE III	0.00	1.00	0.00	(1.00)
43A23	ENGINEERING TECHNICIAN	0.00	3.00	6.00	3.00
43B03	WATER RESOURCES TECHNICIAN	0.00	1.00	1.00	0.00
43L18	COMMUNICATIONS TECHNICIAN III	0.00	0.00	1.00	1.00
43L20	COMMUNICATIONS TECHNICIAN I	0.00	0.00	1.00	1.00
65C10	PARKS MUSEUM ASSISTANT	0.00	1.00	1.00	0.00
68A30	RANGE MASTER	0.00	0.00	1.00	1.00
68A41	COUNTY PARK RANGER II	0.00	2.00	2.00	0.00
68A42	COUNTY PARK RANGER III	0.00	2.00	2.00	0.00
68A43	COUNTY PARK RANGER SUPERVISOR	0.00	1.00	1.00	0.00
68C01	PARK SERVICES AIDE I	0.00	3.00	3.00	0.00
68C02	RANGE AIDE	0.00	0.00	1.00	1.00
68C21	PARK SERVICES AIDE II	0.00	1.00	1.00	0.00
68C23	PARK SERVICES AIDE III	0.00	1.00	1.00	0.00
70C20	SENIOR GROUNDSKEEPER	0.00	1.00	1.00	0.00
70C21	GROUNDSKEEPER	0.00	4.00	4.00	0.00
70C80	GROUNDS SUPERVISOR	0.00	1.00	1.00	0.00
70F10	FLEET PARTS COORDINATOR	0.00	0.00	1.00	1.00
70F12	SENIOR FLEET PARTS COORDINATOR	0.00	0.00	1.00	1.00
70F21	COURIER	0.00	0.00	5.00	5.00
70F23	STOREKEEPER	0.00	0.00	5.00	5.00
70F81	SUPERVISING STOREKEEPER	0.00	0.00	1.00	1.00
70N01	OFFICE MAINTENANCE WORKER	0.00	2.00	2.00	0.00
72A23	BUILDING MAINTENANCE WORKER	0.00	12.00	12.00	0.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	0.00	2.00	2.00	0.00
72A81	BUILDING MAINTENANCE SUPERVISOR	0.00	3.00	3.00	0.00
72B31	PARKS BUILDING & GROUNDS WORKER II	0.00	9.00	9.00	0.00
72B32	PARKS BUILDING & GROUNDS WORKER SUPERVISOR	0.00	3.00	3.00	0.00
72B40	PARKS UTILITIES & WATER SYSTEMS SPECIALIST	0.00	3.00	3.00	0.00
72B41	SENIOR PARKS UTILITIES & WATER SYSTEMS SPECIALIST	0.00	1.00	1.00	0.00
72C20	MECHANIC I	0.00	0.00	2.00	2.00
72C23	MECHANIC II	0.00	0.00	11.00	11.00
72C26	MECHANIC III	0.00	0.00	2.00	2.00
72C83	FLEET SERVICE WRITER	0.00	0.00	1.00	1.00
74D12	ROAD MAINTENANCE WORKER	0.00	19.00	23.00	4.00
74D13	SENIOR ROAD MAINTENANCE WORKER	0.00	8.00	8.00	0.00
74D81	ASSISTANT ROAD SUPERINTENDENT	0.00	4.00	5.00	1.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
74D83	ROAD SUPERINTENDENT	0.00	4.00	4.00	0.00
74D84	ROAD MAINTENANCE SUPERINTENDENT	0.00	1.00	1.00	0.00
74D85	MAINTENANCE MANAGER	0.00	2.00	2.00	0.00
74E11	BRIDGE MAINTENANCE WORKER	0.00	4.00	5.00	1.00
74E31	SENIOR BRIDGE MAINTENANCE WORKER	0.00	1.00	1.00	0.00
74E80	ASSISTANT BRIDGE SUPERINTENDENT	0.00	1.00	1.00	0.00
74E81	BRIDGE SUPERINTENDENT	0.00	1.00	1.00	0.00
74G21	TREE TRIMMER	0.00	2.00	2.00	0.00
74G22	SENIOR TREE TRIMMER	0.00	1.00	1.00	0.00
74I11	TRAFFIC MAINTENANCE WORKER	0.00	4.00	4.00	0.00
74I25	TRAFFIC MAINTENANCE SUPERINTENDENT	0.00	1.00	1.00	0.00
80A31	SECRETARY	0.00	4.00	4.00	0.00
80A32	SENIOR SECRETARY	0.00	2.00	2.00	0.00
80A33	ADMINISTRATIVE SECRETARY	0.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	0.00	4.00	4.00	0.00
80E22	OFFICE ASSISTANT III	0.00	1.00	1.00	0.00
80E90	MAINTENANCE YARD CLERK	0.00	4.00	4.00	0.00
80E91	MAINTENANCE INVENTORY & YARD CLERK	0.00	1.00	1.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	0.00	1.00	1.00	0.00
80J21	ACCOUNT CLERK	0.00	1.00	0.00	(1.00)
80J22	SENIOR ACCOUNT CLERK	0.00	6.00	9.00	3.00
80J30	ACCOUNTING TECHNICIAN	0.00	3.00	4.00	1.00
80O22	MAILROOM CLERK	0.00	0.00	0.50	0.50
80O23	SENIOR MAILROOM CLERK	0.00	0.00	1.00	1.00
<b>Total</b>		<b>0.00</b>	<b>197.00</b>	<b>259.50</b>	<b>62.50</b>

**Augmentation Request**

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
3200	3200-8552-001-AUG1	Facilities COVID19 Related Expenditures	New Mandated Program/Service w/ General Fund Funding	250,000	-	250,000	-
3200	3200-8552-001-AUG10	Parking Citation Processing	New Mandated Program/Service w/ General Fund Funding	20,000	-	20,000	-
3200	3200-8552-001-AUG14	Facility Unscheduled Maintenance	New Program/Service w/ Outside Funding	903,000	-	903,000	-
3200	3200-8552-001-AUG31	Custodial Service in Multiple Use Facilities	Status Quo Other	950,000	-	950,000	-
3200	3200-8552-001-AUG33	Security Service at Laurel Yard	Status Quo Other	250,000	-	-	-
3200	3200-8552-001-AUG5	Admin Ops Manager	New Mandated Program/Service w/ General Fund Funding	193,650	1.00	-	-
3200	3200-8552-001-AUG9	Fire Fuel Abatement - Tree Work	Status Quo Other	150,000	-	-	-
3200	3200-8556-001-AUG11	Develop Parks Master Plan	New Program/Service w/ General Fund Funding	350,000	-	-	-
3200	3200-8556-001-AUG17	Parks Buildings & Grounds Worker II (Jacks Peak Park)	Request New Position	104,012	1.00	-	-
3200	3200-8556-001-AUG18	Parks Services Aide II (Jacks Peak Park)	Request New Position	91,450	1.00	-	-

Public Works, Facilities, and Parks



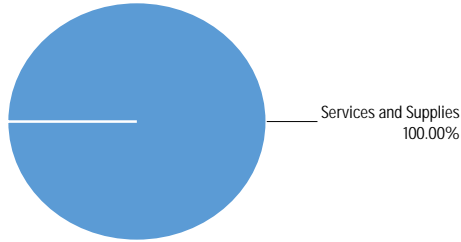
## Augmentation Request

3200	3200-8556-001-AUG19	County Parks Ranger II (North County)	Request New Position	138,208	1.00	-	-
3200	3200-8556-001-AUG20	Parks Buildings & Grounds Worker II (Ft Ord)	Request New Position	104,012	1.00	-	-
3200	3200-8556-001-AUG23	County Parks Playground Inspections and Repair/ Replacement	Capital Improvements	250,000	-	-	-
3200	3200-8556-001-AUG24	Parks Roof Replacements- various locations	Capital Improvements	400,000	-	-	-
3200	3200-8556-001-AUG25	Park Services Aide II (Ft Ord)	Request New Position	91,450	1.00	-	-
3200	3200-8556-001-AUG26	County Parks Ranger II (North County)	Request New Position	138,208	1.00	-	-
3200	3200-8556-001-AUG27	Parks Buildings & Grounds Worker II (Ft Ord)	Request New Position	104,012	1.00	-	-
3200	3200-8556-001-AUG3	Park Services Aide II (Ft Ord)	Request New Position	91,450	1.00	-	-
3200	3200-8556-001-AUG39	Parks Firepits, BBQ and Picnic Tables	New Program/Service w/ General Fund Funding	250,000	-	-	-
3200	3200-8557-001-AUG37	New Associate Water Resources Hydrologist	Request New Position	194,394	1.00	194,394	1.00
3200	3200-8574-001-AUG13	Reallocation: Permanent Store Keeper	Request New Position	-	1.00	-	1.00
3200	3200-8577-001-AUG30	Accounting Technician	Request New Position	-	1.00	-	1.00
3200	3200-8577-001-AUG38	Accountant I	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG15	New Assistant Engineer (Road/ Bridge Engineering)	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG16	New Civil Engineer (Road/Bridge Engineering)	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG34	New Engineering Technician (GIS)	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG35	New Engineering Technician (Traffic)	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG36	New GIS Analyst II	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG44	New Assistant Engineer (Road/ Bridge Engineering)	Request New Position	-	1.00	-	1.00
3200	3200-8558-002-AUG45	New Civil Engineer (Road/Bridge Engineering)	Request New Position	-	1.00	-	1.00
3200	3200-8559-002-AUG12	Road Maintenance Worker	Request New Position	-	1.00	-	1.00
3200	3200-8559-002-AUG41	Road Maintenance Worker	Request New Position	-	1.00	-	1.00
3200	3200-8559-002-AUG42	Road Maintenance Worker	Request New Position	-	1.00	-	1.00
3200	3200-8559-002-AUG43	Road Maintenance Worker	Request New Position	-	1.00	-	1.00
3200	3200-8559-002-AUG6	Assistant Road Superintendent	Request New Position	-	1.00	-	1.00
3200	3200-8559-002-AUG7	Bridge Maintenance Worker	Request New Position	-	1.00	-	1.00
3200	3200-8566-057-AUG28	County Service Area 17 - Tierra Grande (CSA 17)- Open space	Contribution to Other Funds	22,600	-	-	-
3200	3200-8567-151-AUG4	Pajaro CSD-Funding for sanitation system operations & mainte	Contribution to Other Funds	2,416,403	-	-	-
3200	3200-8564-404-AUG43	Laguna Seca Capital Projects	Capital Improvements	-	-	-	-
3200	3200-8564-404-AUG46	Health Department Facilities	Capital Improvements	-	-	-	-
3200	3200-8579-453-AUG29	Accountant III	Request New Position	-	1.00	-	1.00
3200	3200-8579-453-AUG40	Laguna Seca Recreation Area Portable Radio Replacement	Capital Improvements	552,465	-	-	-
<b>Grand Total:</b>				<b>\$8,015,314</b>	<b>27.00</b>	<b>\$2,317,394</b>	<b>18.00</b>

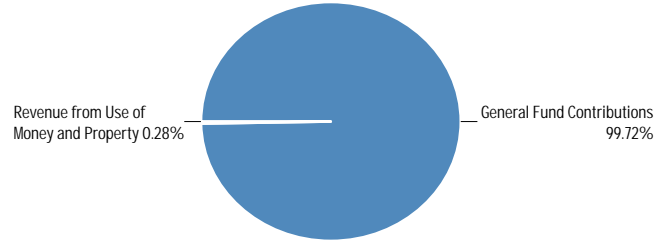
# County Disposal Sites

(Budget Unit 8551—Fund 001—Appropriation Unit PFP001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$194,830	\$181,285	\$149,410	\$149,410	\$(45,420)
<b>Subtotal</b>	—	\$194,830	\$181,285	\$149,410	\$149,410	\$(45,420)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$425	—	\$425	\$425	—
<b>Subtotal</b>	—	\$425	—	\$425	\$425	—
General Fund Contributions	—	\$194,405	\$181,285	\$148,985	\$148,985	\$(45,420)
<b>Total Source of Funds</b>	—	\$194,830	\$181,285	\$149,410	\$149,410	\$(45,420)

## Unit Description

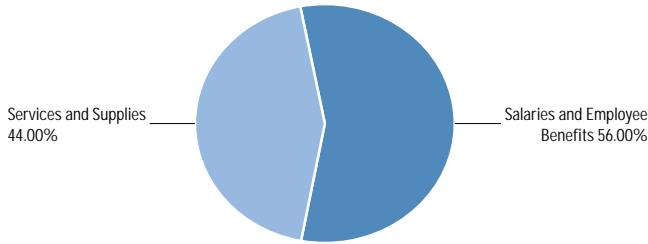
The County Disposal Site (CDS) Program provides for the administration and inspection of two transfer stations and 8 closed landfill disposal sites. Three of the landfills (Bradley, North Shore

Lake San Antonio and San Ardo) require groundwater and storm water monitoring and reporting. This unit provides for engineering consulting contracts to comply with mandated Federal and State requirements for management of closed landfills.

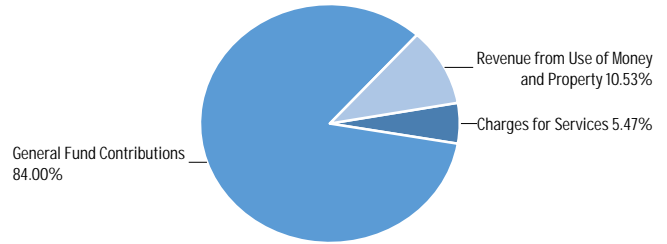
# Facilities Maintenance

(Budget Unit 8552—Fund 001—Appropriation Unit PFP054)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$5,095,730	\$5,003,031	\$5,844,417	\$5,650,767	\$555,037
Services and Supplies	—	\$4,173,285	\$4,647,287	\$4,839,141	\$4,439,141	\$265,856
Other Charges	—	\$(6,257,037)	\$(6,156,617)	\$(7,640,215)	\$(7,640,215)	\$(1,383,178)
Other Financing Uses	—	\$250,000	—	—	—	\$(250,000)
<b>Subtotal</b>	—	<b>\$3,261,978</b>	<b>\$3,493,701</b>	<b>\$3,043,343</b>	<b>\$2,449,693</b>	<b>\$(812,285)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	—	\$1,500	\$1,500	\$1,500	\$1,500
Revenue from Use of Money & Property	—	\$251,549	\$250,018	\$257,692	\$257,692	\$6,143
Charges for Services	—	\$133,990	\$133,990	\$133,990	\$133,990	—
Miscellaneous Revenues	—	\$250,000	\$68	—	—	\$(250,000)
Other Financing Sources	—	\$74,066	—	—	—	\$(74,066)
<b>Subtotal</b>	—	<b>\$709,605</b>	<b>\$385,576</b>	<b>\$393,182</b>	<b>\$393,182</b>	<b>\$(316,423)</b>
General Fund Contributions	—	\$2,552,373	\$3,108,125	\$2,650,161	\$2,056,511	\$(495,862)
<b>Total Source of Funds</b>	—	<b>\$3,261,978</b>	<b>\$3,493,701</b>	<b>\$3,043,343</b>	<b>\$2,449,693</b>	<b>\$(812,285)</b>

## Unit Description

The Facilities Maintenance Unit is responsible for the operation and maintenance of County buildings as well as grounds maintenance and landscaping on County-owned multi-department facilities, the Public Safety Building, and various parcels outside road rights-of-way. Coverage includes building equipment, such as auxiliary power generators, infrastructure including utility services, and building control functions for heating, ventilation, and air conditioning systems. In addition to maintenance and repair projects, Facilities administers ongoing programs affecting building and occupancy conditions such as security, parking, code compliance related to occupancy, environmental conditions, and the Americans with Disabilities Act (ADA) Transition Plan. This Unit also provides maintenance to designated areas of the Monterey and King City

Courthouses based on percentages specified in Joint Occupancy Agreements between the County and State of California Administrative Office of the Court (AOC). The County receives reimbursement from the AOC for associated costs in accordance with terms specified in the agreements.

In FY 2019-20, Architectural Services Unit 8173 and Property Management Unit 8481 were incorporated into the Facilities Unit. Architectural Services staff provides project management for new construction, major renovation and facility maintenance and repair projects funded by the Facility Master Plan Projects Fund 404, Unit 8564, and projects directly funded by County departments. Property Management staff manages real property related to 91 owned facilities, 63 County “as tenant” leases, 53 County “as landlord” leases, and 502 owned parcels. This includes management of

acquisition, sales, leases, and records affecting properties. In FY 2021-22, Grounds Unit 8181 was incorporated into the Facility Services Unit, adding grounds and landscape maintenance.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
14A11	PROJECT MANAGER II	3.00
14A12	PROJECT MANAGER III	1.00
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	1.00
14C74	REAL PROPERTY SPECIALIST	1.00
14K48	CAPITAL IMPROVEMENT MANAGER	1.00
14K63	CHIEF OF FACILITIES	1.00
20B95	FINANCE MANAGER I	1.00
70C20	SENIOR GROUNDSKEEPER	1.00
70C21	GROUNDSKEEPER	4.00

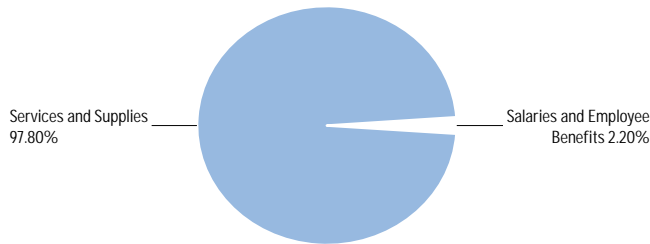
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
70C80	GROUNDS SUPERVISOR	1.00
70N01	OFFICE MAINTENANCE WORKER	2.00
72A23	BUILDING MAINTENANCE WORKER	12.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	2.00
72A81	BUILDING MAINTENANCE SUPERVISOR	3.00
74D85	MAINTENANCE MANAGER	1.00
80A31	SECRETARY	1.00
80A33	ADMINISTRATIVE SECRETARY	1.00
80E21	OFFICE ASSISTANT II	2.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>42.00</b>

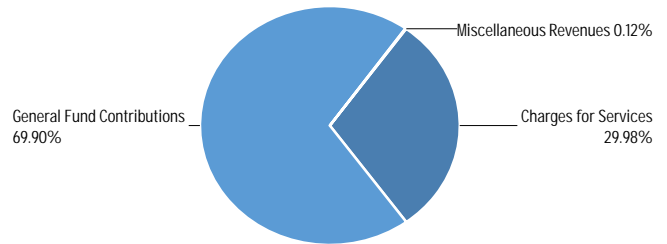
# Utilities

(Budget Unit 8553—Fund 001—Appropriation Unit PFP055)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$98,459	\$98,459	\$98,459
Services and Supplies	—	\$4,137,444	\$4,290,123	\$4,367,485	\$4,367,485	\$230,041
Other Charges	—	\$(2,307,162)	\$(2,307,162)	\$(2,594,028)	\$(2,594,028)	\$(286,866)
<b>Subtotal</b>	—	<b>\$1,830,282</b>	<b>\$1,982,961</b>	<b>\$1,871,916</b>	<b>\$1,871,916</b>	<b>\$41,634</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	\$519,656	\$555,888	\$561,290	\$561,290	\$41,634
Miscellaneous Revenues	—	\$2,169	\$3,409	\$2,169	\$2,169	—
<b>Subtotal</b>	—	<b>\$521,825</b>	<b>\$559,297</b>	<b>\$563,459</b>	<b>\$563,459</b>	<b>\$41,634</b>
General Fund Contributions	—	\$1,308,457	\$1,423,664	\$1,308,457	\$1,308,457	—
<b>Total Source of Funds</b>	—	<b>\$1,830,282</b>	<b>\$1,982,961</b>	<b>\$1,871,916</b>	<b>\$1,871,916</b>	<b>\$41,634</b>

## Unit Description

The Utilities Unit accumulates costs associated with water, garbage, sewer, alarm lines, fire protection, gas, and electric for all shared County facilities. In FY 2011-12, the negotiated quarterly County Facility Payments (CFPs) for the utilities associated with the Monterey Courthouse, King City Courthouse, and the North Wing of the Salinas Courthouse moved to the Trial Courts budget Unit 8031 under the purview of the County Administrative Office. Separate from the CFPs, the County provides utilities for the common areas within the Monterey and King City Courthouses and until separate

metering is installed the County incurs 100% of the electricity, natural gas, water, and sewer for the North Wing of the Salinas Courthouse. The County is reimbursed for these expenditures based on percentages agreed to in the Joint Occupancy agreements.

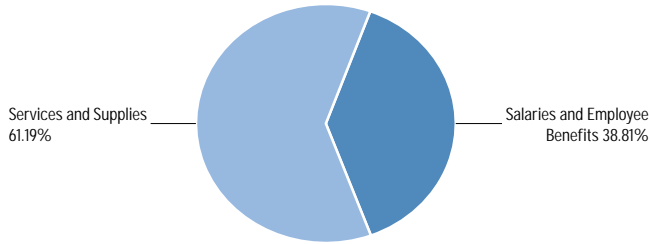
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
80J22	SENIOR ACCOUNT CLERK	1.00
<b>Total</b>		<b>1.00</b>

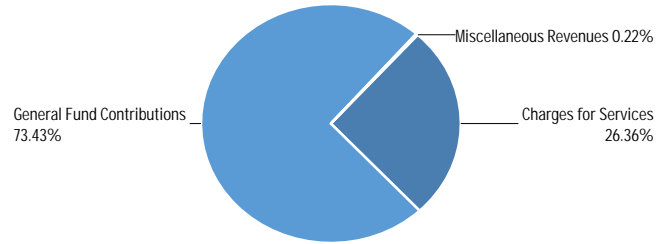
# Litter Control

(Budget Unit 8554—Fund 001—Appropriation Unit PFP002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$186,351	\$138,277	\$199,427	\$199,427	\$13,076
Services and Supplies	—	\$376,130	\$404,059	\$314,367	\$314,367	\$(61,763)
Other Charges	—	\$(59,171)	\$(148,374)	\$(39,507)	\$(39,507)	\$19,664
<b>Subtotal</b>	—	<b>\$503,310</b>	<b>\$393,962</b>	<b>\$474,287</b>	<b>\$474,287</b>	<b>\$(29,023)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	\$125,000	\$63,060	\$125,000	\$125,000	—
Miscellaneous Revenues	—	\$380	\$1,030	\$1,030	\$1,030	\$650
<b>Subtotal</b>	—	<b>\$125,380</b>	<b>\$64,090</b>	<b>\$126,030</b>	<b>\$126,030</b>	<b>\$650</b>
General Fund Contributions	—	\$377,930	\$329,872	\$348,257	\$348,257	\$(29,673)
<b>Total Source of Funds</b>	—	<b>\$503,310</b>	<b>\$393,962</b>	<b>\$474,287</b>	<b>\$474,287</b>	<b>\$(29,023)</b>

## Unit Description

Litter and Environmental Control Services provides for the collection and disposal of litter, debris, and hazardous material on County maintained roads and County roads rights-of-way under the jurisdiction of the Board of Supervisors. The Litter Control Services component includes education through the development of promotional materials, public awareness campaigns, supporting environmental issues such as the elimination of illegal dumping, and presenting to local businesses, schools, and clubs. Litter clean-up from County roads and rights-of-way is a seven-day a week operation

staffed by two County employed Litter Guards. The Litter Guards supervise citizens from the County Work Alternative Program who remove material dumped on County roads and property. The ability to remove material is dependent on the number of individuals available from the Work Alternative program which varies.

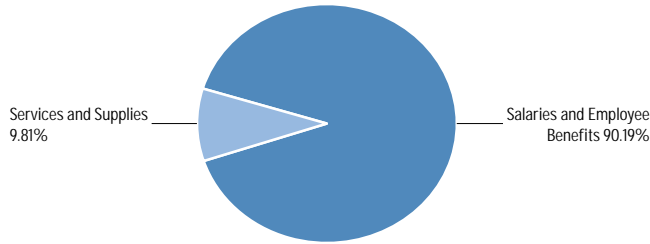
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
34X21	GUARD	2.00
<b>Total</b>		<b>2.00</b>

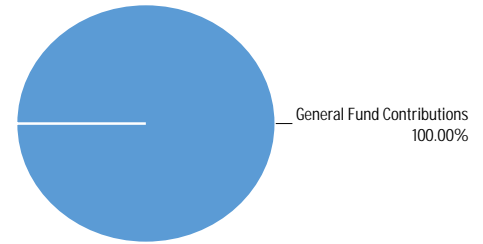
# Special Districts Administration

(Budget Unit 8555—Fund 001—Appropriation Unit PFP003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$599,252	\$506,990	\$674,649	\$674,649	\$75,397
Services and Supplies	—	\$16,569	\$74,735	\$73,362	\$73,362	\$56,793
Other Charges	—	\$(571,851)	\$(537,755)	\$(688,715)	\$(688,715)	\$(116,864)
<b>Subtotal</b>	—	<b>\$43,970</b>	<b>\$43,970</b>	<b>\$59,296</b>	<b>\$59,296</b>	<b>\$15,326</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	—	\$43,970	\$43,970	\$59,296	\$59,296	\$15,326
<b>Total Source of Funds</b>	—	<b>\$43,970</b>	<b>\$43,970</b>	<b>\$59,296</b>	<b>\$59,296</b>	<b>\$15,326</b>

## Unit Description

Special Districts Administration is responsible for the management and oversight of the County's services districts, sanitation districts and closed landfills.

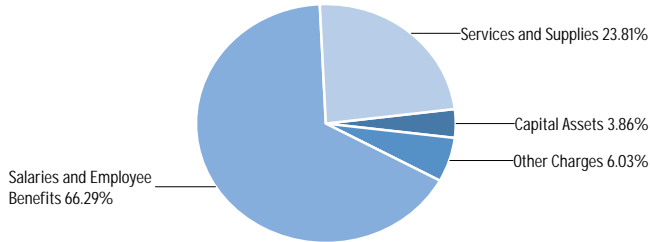
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14A10	PROJECT MANAGER I	1.00
14C31	MANAGEMENT ANALYST III	1.00
20B10	ACCOUNTANT I	1.00
41A20	CIVIL ENGINEER	1.00
<b>Total</b>		<b>4.00</b>

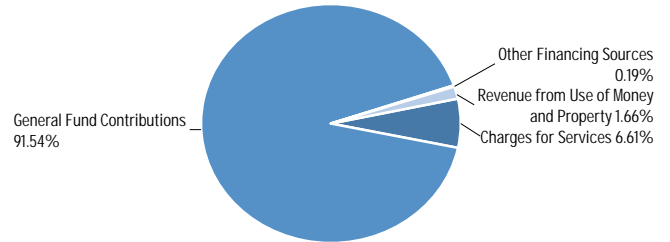
# Park Operations

(Budget Unit 8556—Fund 001—Appropriation Unit PFP058)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$4,479,412	\$3,964,113	\$5,715,240	\$4,852,438	\$373,026
Services and Supplies	—	\$2,402,117	\$2,031,585	\$2,992,998	\$1,742,998	\$(659,119)
Other Charges	—	\$1,305,163	\$1,242,661	\$441,463	\$441,463	\$(863,700)
Capital Assets	—	—	\$80,245	\$282,819	\$282,819	\$282,819
<b>Subtotal</b>	—	<b>\$8,186,692</b>	<b>\$7,318,604</b>	<b>\$9,432,520</b>	<b>\$7,319,718</b>	<b>\$(866,974)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	\$2,603	\$300	\$2,464	\$2,464	\$(139)
Revenue from Use of Money & Property	—	\$2,210	\$255,488	\$121,378	\$121,378	\$119,168
Intergovernmental Revenues	—	—	\$124,973	—	—	—
Charges for Services	—	\$957,939	\$484,208	\$483,524	\$483,524	\$(474,415)
Miscellaneous Revenues	—	\$2,329	\$1,668	—	—	\$(2,329)
Other Financing Sources	—	\$192,035	\$192,035	\$14,200	\$14,200	\$(177,835)
<b>Subtotal</b>	—	<b>\$1,157,116</b>	<b>\$1,058,672</b>	<b>\$621,566</b>	<b>\$621,566</b>	<b>\$(535,550)</b>
General Fund Contributions	—	\$7,029,576	\$6,259,932	\$8,810,954	\$6,698,152	\$(331,424)
<b>Total Source of Funds</b>	—	<b>\$8,186,692</b>	<b>\$7,318,604</b>	<b>\$9,432,520</b>	<b>\$7,319,718</b>	<b>\$(866,974)</b>

## Unit Description

Monterey County Parks were established to protect and preserve the natural, historic, cultural and recreational resources in the community. The Monterey County PWWP-Parks operates and maintains a system of County parks.

The County's Parks System enriches the local community by providing an assortment of outdoor and recreational activities, while boosting local tourism and economic activity. Both residents and visitors value parks for access to outdoor spaces to play and be active,

exercise and participate in group sports and experience and discover the natural environment.

Children, teens, adults, seniors, families, businesses, and community organizations benefit from the wide range of park amenities, open spaces, trails, sports fields and playing courts, playgrounds, facilities and associated programs. One of the primary goals is to provide, enhance and maintain opportunities for the public's enjoyment, inspiration, education, healthful living, personal development and cultural enrichment to make lives and communities better now and in the future.



**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	2.00
14K70	CHIEF OF PARKS	1.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	2.00
20B12	ACCOUNTANT III	1.00
41F85	PARKS PLANNING MANAGER	1.00
65C10	PARKS MUSEUM ASSISTANT	1.00
68A41	COUNTY PARK RANGER II	2.00
68A42	COUNTY PARK RANGER III	2.00
68A43	COUNTY PARK RANGER SUPERVISOR	1.00
68C01	PARK SERVICES AIDE I	3.00
68C21	PARK SERVICES AIDE II	1.00
68C23	PARK SERVICES AIDE III	1.00

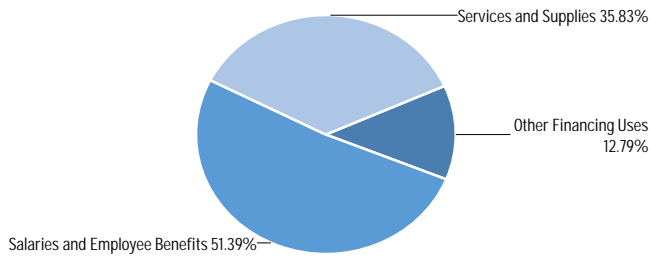
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
72B31	PARKS BUILDING & GROUNDS WORKER II	9.00
72B32	PARKS BUILDING & GROUNDS WORKER SUPERVISOR	3.00
72B40	PARKS UTILITIES & WATER SYSTEMS SPECIALIST	3.00
72B41	SENIOR PARKS UTILITIES & WATER SYSTEMS SPECIALIST	1.00
80A31	SECRETARY	1.00
80A32	SENIOR SECRETARY	1.00
80E22	OFFICE ASSISTANT III	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
	<b>Total</b>	<b>38.00</b>

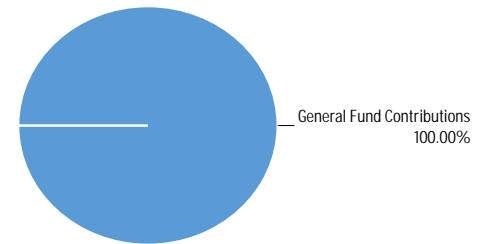
# Stormwater Floodplain Management

(Budget Unit 8557—Fund 001—Appropriation Unit PFP061)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$456,034	\$462,125	\$703,378	\$703,378	\$247,344
Services and Supplies	—	\$697,214	\$406,187	\$490,381	\$490,381	\$(206,833)
Other Charges	—	—	—	\$(49,049)	\$(49,049)	\$(49,049)
Other Financing Uses	—	—	—	\$175,000	\$175,000	\$175,000
<b>Subtotal</b>	—	<b>\$1,153,248</b>	<b>\$868,312</b>	<b>\$1,319,710</b>	<b>\$1,319,710</b>	<b>\$166,462</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	—	\$1,153,248	\$868,312	\$1,319,710	\$1,319,710	\$166,462
<b>Total Source of Funds</b>	—	<b>\$1,153,248</b>	<b>\$868,312</b>	<b>\$1,319,710</b>	<b>\$1,319,710</b>	<b>\$166,462</b>

## Unit Description

This Unit is responsible for reviewing stormwater and floodplain management regulations and implementing the National Pollutant Discharge Elimination System (NPDES) Municipal General Permit and the Monterey Regional Stormwater Management Program (MRSWMP). Staff conduct site inspections, water quality sampling and provide support for related programs.

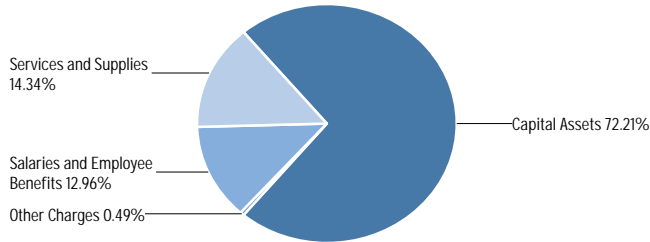
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
41C02	WATER RESOURCES HYDROLOGIST	1.00
41C14	ASSOCIATE WATER RESOURCES HYDROLOGIST	1.00
41C17	SENIOR WATER RESOURCES HYDROLOGIST	1.00
43B03	WATER RESOURCES TECHNICIAN	1.00
<b>Total</b>		<b>4.00</b>

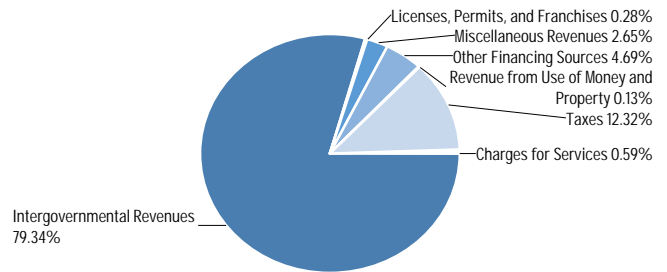
# Road & Bridge Engineering

(Budget Unit 8558—Fund 002—Appropriation Unit PFP004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$6,231,578	\$5,774,316	\$7,797,719	\$7,797,719	\$1,566,141
Services and Supplies	—	\$7,548,071	\$8,616,495	\$8,625,816	\$8,625,816	\$1,077,745
Other Charges	—	\$(432,794)	\$(315,071)	\$295,136	\$295,136	\$727,930
Capital Assets	—	\$34,807,024	\$24,424,850	\$43,433,828	\$43,433,828	\$8,626,804
<b>Subtotal</b>	—	<b>\$48,153,879</b>	<b>\$38,500,590</b>	<b>\$60,152,499</b>	<b>\$60,152,499</b>	<b>\$11,998,620</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	—	\$7,652,168	\$7,652,168	\$7,652,168	\$7,652,168	—
Licenses, Permits, and Franchises	—	\$507,514	\$504,531	\$173,132	\$173,132	\$(334,382)
Revenue from Use of Money & Property	—	\$361,005	\$106,187	\$77,762	\$77,762	\$(283,243)
Intergovernmental Revenues	—	\$39,780,547	\$29,073,370	\$49,279,216	\$49,279,216	\$9,498,669
Charges for Services	—	\$907,879	\$387,607	\$366,718	\$366,718	\$(541,161)
Miscellaneous Revenues	—	\$1,281,964	\$1,193,665	\$1,648,146	\$1,648,146	\$366,182
Other Financing Sources	—	\$2,749,433	\$2,776,620	\$2,911,482	\$2,911,482	\$162,049
<b>Subtotal</b>	—	<b>\$53,240,510</b>	<b>\$41,694,148</b>	<b>\$62,108,624</b>	<b>\$62,108,624</b>	<b>\$8,868,114</b>
Fund Balance	—	\$(5,086,631)	\$(3,193,558)	\$(1,956,125)	\$(1,956,125)	\$3,130,506
<b>Total Source of Funds</b>	—	<b>\$48,153,879</b>	<b>\$38,500,590</b>	<b>\$60,152,499</b>	<b>\$60,152,499</b>	<b>\$11,998,620</b>

## Unit Description

This Unit includes capital projects management for the construction of County roads, bridges, streetlights, and traffic signals. The primary sources of revenue for this Unit include State and Federal Grants, Transportation Safety & Investment Plan Local Tax Measure X, Senate Bill 1 (SB 1), and an allocation from Transient Occupancy Tax (TOT) to meet the maintenance of effort requirement.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A33	DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	1.00
14A11	PROJECT MANAGER II	2.00
14A12	PROJECT MANAGER III	3.00
14C30	MANAGEMENT ANALYST II	2.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00
16G24	GIS ANALYST II	1.00

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**Recommended FY 2022-23 Positions**

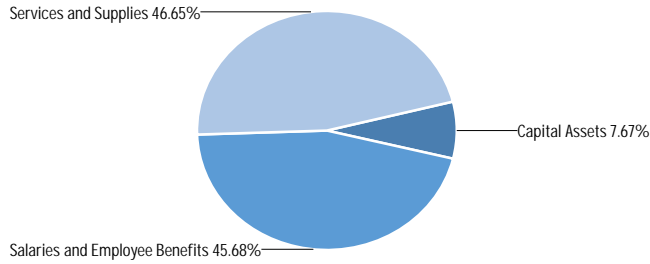
<b>Classification Code</b>	<b>Classification Label</b>	<b>FTE</b>
20B11	ACCOUNTANT II	2.00
20B94	FINANCE MANAGER III	1.00
20B95	FINANCE MANAGER I	1.00
30D31	CHIEF OF PUBLIC WORKS	1.00
41A10	ASSISTANT ENGINEER	10.00
41A20	CIVIL ENGINEER	4.00
41A22	SENIOR CIVIL ENGINEER	3.00
41A87	CHIEF OF SURVEYS	1.00
43A23	ENGINEERING TECHNICIAN	6.00
80A31	SECRETARY	1.00
80A32	SENIOR SECRETARY	1.00
80E21	OFFICE ASSISTANT II	1.00
80J30	ACCOUNTING TECHNICIAN	2.00
	<b>Total</b>	<b>44.00</b>

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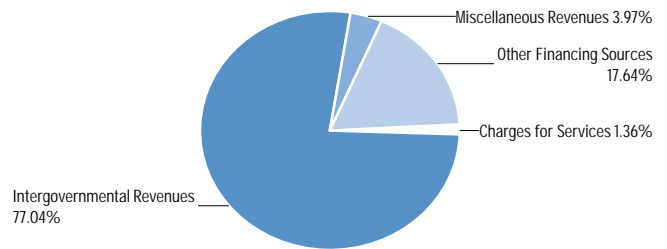
# Road & Bridge Maintenance

(Budget Unit 8559—Fund 002—Appropriation Unit PFP004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$6,791,785	\$6,186,881	\$8,038,346	\$8,038,346	\$1,246,561
Services and Supplies	—	\$8,398,306	\$8,777,083	\$8,208,855	\$8,208,855	\$(189,451)
Other Charges	—	\$2,349,967	\$2,349,967	\$(680,701)	\$(680,701)	\$(3,030,668)
Capital Assets	—	\$1,018,199	\$1,018,200	\$1,350,000	\$1,350,000	\$331,801
<b>Subtotal</b>	—	<b>\$18,558,257</b>	<b>\$18,332,131</b>	<b>\$16,916,500</b>	<b>\$16,916,500</b>	<b>\$(1,641,757)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	—	\$(15,955)	—	—	—
Intergovernmental Revenues	—	\$12,178,149	\$11,514,350	\$13,480,835	\$13,480,835	\$1,302,686
Charges for Services	—	\$463,377	\$552,028	\$237,463	\$237,463	\$(225,914)
Miscellaneous Revenues	—	\$4,046	\$5,618	\$694,437	\$694,437	\$690,391
Other Financing Sources	—	\$2,856,433	\$2,856,619	\$3,086,287	\$3,086,287	\$229,854
<b>Subtotal</b>	—	<b>\$15,502,005</b>	<b>\$14,912,660</b>	<b>\$17,499,022</b>	<b>\$17,499,022</b>	<b>\$1,997,017</b>
Fund Balance	—	\$3,056,252	\$3,419,471	\$(582,522)	\$(582,522)	\$(3,638,774)
<b>Total Source of Funds</b>	—	<b>\$18,558,257</b>	<b>\$18,332,131</b>	<b>\$16,916,500</b>	<b>\$16,916,500</b>	<b>\$(1,641,757)</b>

## Unit Description

This Unit maintains various infrastructure within the County Rights-of-way including: pavement, striping, traffic signals, traffic signs, pavement markings, curb, gutters, sidewalks, grading of shoulders, ditches and dirt roads, drainage culverts, bridges, trees & vegetation, remediation of illegal dumping of litter/debris/hazardous materials, sanitary sewer lift stations, deceased animal removal, flood management of the Carmel Lagoon and emergency response to multi-hazards, as well as maintenance of over 60 miles of dirt roads within the Los Padres National Forest for the US Forest Service.

The primary sources of revenue for this budget include the State Highway Users Tax Account (HUTA), the Regional Surface Transportation Program (RSTRP), and an allocation of Transient Occupancy Tax (TOT) to meet the maintenance of effort requirement.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
74D12	ROAD MAINTENANCE WORKER	23.00
74D13	SENIOR ROAD MAINTENANCE WORKER	8.00
74D81	ASSISTANT ROAD SUPERINTENDENT	5.00
74D83	ROAD SUPERINTENDENT	4.00
74D84	ROAD MAINTENANCE SUPERINTENDENT	1.00
74D85	MAINTENANCE MANAGER	1.00
74E11	BRIDGE MAINTENANCE WORKER	5.00
74E31	SENIOR BRIDGE MAINTENANCE WORKER	1.00

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**Recommended FY 2022-23 Positions**

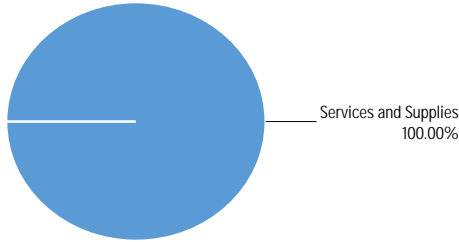
Classification Code	Classification Label	FTE
74E80	ASSISTANT BRIDGE SUPERINTENDENT	1.00
74E81	BRIDGE SUPERINTENDENT	1.00
74G21	TREE TRIMMER	2.00
74G22	SENIOR TREE TRIMMER	1.00
74I11	TRAFFIC MAINTENANCE WORKER	4.00
74I25	TRAFFIC MAINTENANCE SUPERINTENDENT	1.00
80A31	SECRETARY	1.00
80E21	OFFICE ASSISTANT II	1.00
80E90	MAINTENANCE YARD CLERK	4.00
80E91	MAINTENANCE INVENTORY & YARD CLERK	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
<b>Total</b>		<b>66.00</b>

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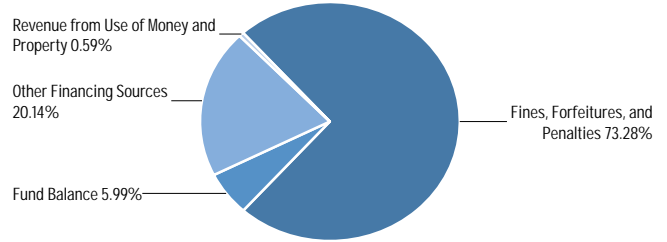
# Fish & Game Propagation

(Budget Unit 8560—Fund 006—Appropriation Unit PFP059)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$41,520	\$41,502	\$52,327	\$52,327	\$10,807
Other Charges	—	\$672	\$672	\$(180)	\$(180)	\$(852)
<b>Subtotal</b>	—	<b>\$42,192</b>	<b>\$42,174</b>	<b>\$52,147</b>	<b>\$52,147</b>	<b>\$9,955</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	\$36,394	\$53,968	\$38,214	\$38,214	\$1,820
Revenue from Use of Money & Property	—	\$623	\$292	\$307	\$307	\$(316)
Other Financing Sources	—	\$10,500	\$10,500	\$10,500	\$10,500	—
<b>Subtotal</b>	—	<b>\$47,517</b>	<b>\$64,760</b>	<b>\$49,021</b>	<b>\$49,021</b>	<b>\$1,504</b>
Fund Balance	—	\$(5,325)	\$(22,586)	\$3,126	\$3,126	\$8,451
<b>Total Source of Funds</b>	—	<b>\$42,192</b>	<b>\$42,174</b>	<b>\$52,147</b>	<b>\$52,147</b>	<b>\$9,955</b>

## Unit Description

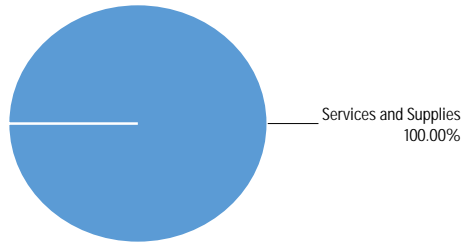
The Monterey County Fish and Game Advisory Commission supports the preservation and enhancement of the County's fish and wildlife resources, including funding local youth and outdoor education through Grant Awards. The Commission is under the authority of the Monterey County Board of Supervisors and serves in an advisory capacity. PWFP-Parks personnel provide administration services and

staff support to the Commission. The Commission receives a percentage of fine monies from enforcement activities by the State Department of Fish and Wildlife Game Wardens. The Commission oversees the allocation of Fish and Game Propagation Funds generated from the fines received and recommends grant awards to the Board of Supervisors to fund qualified organizations and agencies undertaking fish and wildlife preservation, protection, and educational projects or programs.

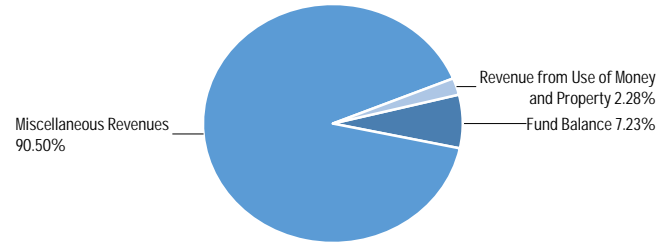
# East Garrison Public Financing Authority

(Budget Unit 8561—Fund 180—Appropriation Unit PFP005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$74,290	\$56,950	\$43,925	\$43,925	\$(30,365)
<b>Subtotal</b>	—	\$74,290	\$56,950	\$43,925	\$43,925	\$(30,365)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$4,000	\$4,000	\$1,000	\$1,000	\$(3,000)
Miscellaneous Revenues	—	\$75,335	\$10,000	\$39,750	\$39,750	\$(35,585)
<b>Subtotal</b>	—	\$79,335	\$14,000	\$40,750	\$40,750	\$(38,585)
Fund Balance	—	\$(5,045)	\$42,950	\$3,175	\$3,175	\$8,220
<b>Total Source of Funds</b>	—	\$74,290	\$56,950	\$43,925	\$43,925	\$(30,365)

## Unit Description

In 2006, the Board of Supervisors created Community Facilities District (CFD) Number 2006-1 (East Garrison CFD). This Unit includes activities related to the collection and disbursement of facilities' special tax revenue collected in the East Garrison CFD.

The facilities' special tax unit was set up to acquire constructed facilities from the East Garrison Developer (up to a maximum of \$20

million) either through the issuance of bonds or through a pay-as-you-go method. Revenues include special taxes collected, interest earned on unused funds, and penalties from delinquent special facilities taxes.

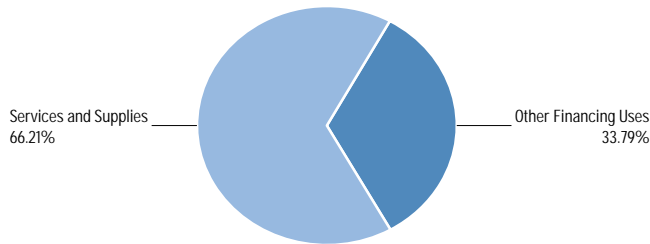
Specific activities funded in this unit include payment of administrative expenses, as defined in the rate and method of apportionment for the fiscal year, and construction or acquisition of authorized facilities.



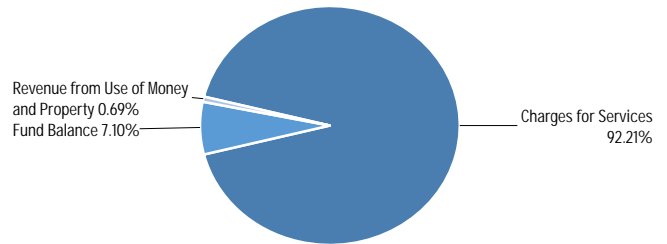
# East Garrison Community Service District

(Budget Unit 8562—Fund 181—Appropriation Unit PFP006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$1,853,832	\$1,725,144	\$1,329,628	\$1,329,628	\$(524,204)
Other Charges	—	\$2,160	\$2,160	\$2,000	\$2,000	\$(160)
Other Financing Uses	—	\$700,893	\$614,733	\$678,629	\$678,629	\$(22,264)
<b>Subtotal</b>	—	<b>\$2,556,885</b>	<b>\$2,342,037</b>	<b>\$2,010,257</b>	<b>\$2,010,257</b>	<b>\$(546,628)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$25,000	\$25,000	\$13,954	\$13,954	\$(11,046)
Charges for Services	—	\$2,101,453	\$2,101,453	\$1,853,613	\$1,853,613	\$(247,840)
Other Financing Sources	—	—	\$5,020	—	—	—
<b>Subtotal</b>	—	<b>\$2,126,453</b>	<b>\$2,131,473</b>	<b>\$1,867,567</b>	<b>\$1,867,567</b>	<b>\$(258,886)</b>
Fund Balance	—	\$430,432	\$210,564	\$142,690	\$142,690	\$(287,742)
<b>Total Source of Funds</b>	—	<b>\$2,556,885</b>	<b>\$2,342,037</b>	<b>\$2,010,257</b>	<b>\$2,010,257</b>	<b>\$(546,628)</b>

## Unit Description

This Unit includes activities related to the collection and disbursement of funds for designated services provided in the East

Garrison project. County and District services provided include the Sheriff's Office patrol operations, street maintenance, drainage maintenance, park/open space maintenance and administration of the East Garrison Community Services District (CSD).

# Capital Projects

(Budget Unit 8563—Fund 402—Appropriation Unit PFP056)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$1,221,288	\$1,221,288	—	—	\$(1,221,288)
Other Charges	—	\$(334,656)	\$(334,656)	—	—	\$334,656
Capital Assets	—	\$4,765,620	\$5,048,569	—	—	\$(4,765,620)
Other Financing Uses	—	\$200,180	—	—	—	\$(200,180)
<b>Subtotal</b>	—	<b>\$5,852,432</b>	<b>\$5,935,201</b>	—	—	<b>\$(5,852,432)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$49,055	\$23,664	—	—	\$(49,055)
Intergovernmental Revenues	—	\$631,430	\$631,430	—	—	\$(631,430)
Other Financing Sources	—	\$5,056,840	\$3,560,538	—	—	\$(5,056,840)
<b>Subtotal</b>	—	<b>\$5,737,325</b>	<b>\$4,215,632</b>	—	—	<b>\$(5,737,325)</b>
Fund Balance	—	\$115,107	\$1,719,569	—	—	\$(115,107)
<b>Total Source of Funds</b>	—	<b>\$5,852,432</b>	<b>\$5,935,201</b>	—	—	<b>\$(5,852,432)</b>

## Unit Description

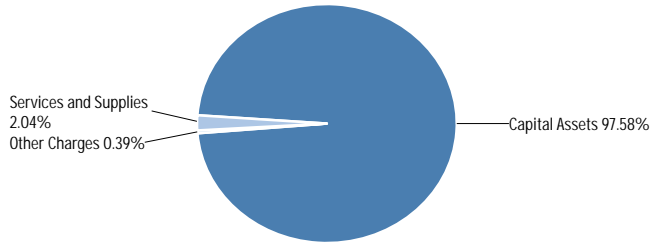
Starting in FY 2022-23, PWPF will no longer use the Capital Projects Fund 402 to track construction costs for new facilities and major

renovations financed with County General Funds or other departmental funds. These activities will be tracked and recorded in the Facility Master Plan Projects Fund 404.

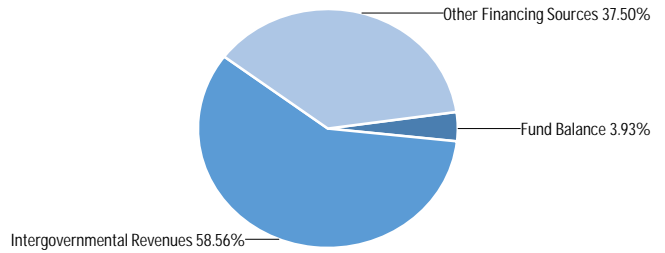
# Facility Master Plan Projects

(Budget Unit 8564—Fund 404—Appropriation Unit PFP057)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$276,894	\$556,927	\$9,950,000	\$999,492	\$722,598
Other Charges	—	\$(34,799)	\$(34,799)	\$189,709	\$189,709	\$224,508
Capital Assets	—	\$16,763,980	\$30,865,434	\$47,863,508	\$47,863,508	\$31,099,528
Other Financing Uses	—	\$74,066	—	—	—	\$(74,066)
<b>Subtotal</b>	—	<b>\$17,080,141</b>	<b>\$31,387,562</b>	<b>\$58,003,217</b>	<b>\$49,052,709</b>	<b>\$31,972,568</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$5,000	\$(37,202)	—	—	\$(5,000)
Intergovernmental Revenues	—	\$518,697	\$1,057,503	\$28,727,347	\$28,727,347	\$28,208,650
Other Financing Sources	—	\$15,936,109	\$29,540,220	\$27,346,804	\$18,396,296	\$2,460,187
<b>Subtotal</b>	—	<b>\$16,459,806</b>	<b>\$30,560,521</b>	<b>\$56,074,151</b>	<b>\$47,123,643</b>	<b>\$30,663,837</b>
Fund Balance	—	\$620,335	\$827,041	\$1,929,066	\$1,929,066	\$1,308,731
<b>Total Source of Funds</b>	—	<b>\$17,080,141</b>	<b>\$31,387,562</b>	<b>\$58,003,217</b>	<b>\$49,052,709</b>	<b>\$31,972,568</b>

## Unit Description

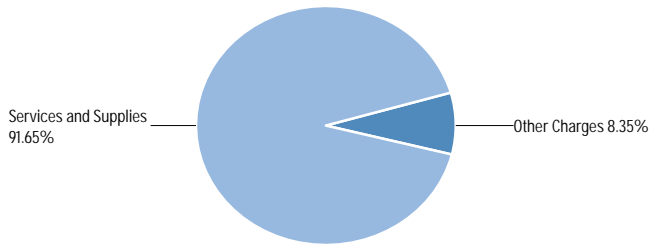
The Facilities Master Plan Implementation Projects Fund 404 was established to track the proceeds of and meet the reporting requirements for the issuance of Certificates of Participation (COPs) for capital projects in the Monterey County Government Center and

the Health Services Headquarters. These requirements have been met and the projects have been completed. Starting in Fiscal Year 2022-23 all Capital Projects will be budgeted in Fund 404. No positions are budgeted in this Fund. Staff costs are included in Unit 8552 - Facility Services.

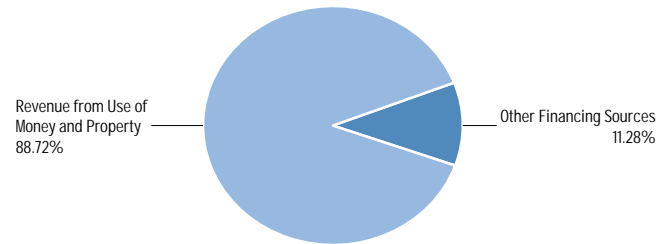
# Nacimiento Lake & Resort Operations

(Budget Unit 8565—Fund 452—Appropriation Unit PFP060)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$3,572,110	\$3,044,424	\$3,843,323	\$3,843,323	\$271,213
Other Charges	—	\$320,541	\$307,256	\$350,280	\$350,280	\$29,739
<b>Subtotal</b>	—	<b>\$3,892,651</b>	<b>\$3,351,680</b>	<b>\$4,193,603</b>	<b>\$4,193,603</b>	<b>\$300,952</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	\$3,825,952	\$2,841,535	\$4,084,434	\$4,084,434	\$258,482
Miscellaneous Revenues	—	—	\$150	—	—	—
Other Financing Sources	—	\$519,205	\$520,340	\$519,205	\$519,205	—
<b>Subtotal</b>	—	<b>\$4,345,157</b>	<b>\$3,362,025</b>	<b>\$4,603,639</b>	<b>\$4,603,639</b>	<b>\$258,482</b>
Fund Balance	—	\$(452,506)	\$(10,345)	\$(410,036)	\$(410,036)	\$42,470
<b>Total Source of Funds</b>	—	<b>\$3,892,651</b>	<b>\$3,351,680</b>	<b>\$4,193,603</b>	<b>\$4,193,603</b>	<b>\$300,952</b>

## Unit Description

The Lakes Unit encompasses all aspects of support to the resort operations at Lake Nacimiento. The lake park facilities offer a spectrum of recreational opportunities for visitors including camping, day-use, fishing, furnished lodging, boat launch ramps, boating and water sport rentals, full-service marinas, general store, snack bar and

ancillary services. A management company is contracted to operate the entry gate, marina, store, service station, campgrounds and condominium units and lake view lodges. Beginning FY 2019-20, Lake San Antonio North and South Shores operate under the General Fund as a regional park, focusing on low impact activities such as camping, boating, fishing, hiking and horseback riding.

# Community Service Areas

(Budget Unit 8566—All Funds)

## Use of Funds

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## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$2,058,604	\$1,305,432	\$3,683,991	\$3,661,391	\$1,602,787
Other Charges	—	\$14,883	\$32,149	\$18,531	\$18,531	\$3,648
<b>Subtotal</b>	—	<b>\$2,073,487</b>	<b>\$1,337,581</b>	<b>\$3,702,522</b>	<b>\$3,679,922</b>	<b>\$1,606,435</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	—	\$574,267	\$578,780	\$608,148	\$608,148	\$33,881
Revenue from Use of Money & Property	—	\$150,059	\$150,139	\$44,840	\$44,840	\$(105,219)
Intergovernmental Revenues	—	\$2,322	\$2,322	\$2,393	\$2,393	\$71
Charges for Services	—	\$554,191	\$569,900	\$451,890	\$451,890	\$(102,301)
Other Financing Sources	—	\$400,000	—	\$485,000	\$485,000	\$85,000
<b>Subtotal</b>	—	<b>\$1,680,839</b>	<b>\$1,301,141</b>	<b>\$1,592,271</b>	<b>\$1,592,271</b>	<b>\$(88,568)</b>
Fund Balance	—	\$392,648	\$36,440	\$2,110,251	\$2,087,651	\$1,695,003
<b>Total Source of Funds</b>	—	<b>\$2,073,487</b>	<b>\$1,337,581</b>	<b>\$3,702,522</b>	<b>\$3,679,922</b>	<b>\$1,606,435</b>

## Unit Description

The County has 40 individual Community Service Areas (CSAs) of which all but two are active. The CSAs provide a variety of urban services to unincorporated areas of the County. These services include park maintenance, street lighting, street and sidewalk maintenance,

storm drain maintenance, surface water disposal, sewage collection and disposal, levee maintenance and repair, and operation of the CSAs. The Board of Supervisors acts as the governing body on behalf of the CSAs, and Special District Administration Unit 8555 administers the maintenance and operations of the CSAs.

# Community Service Districts

(Budget Unit 8567—All Funds)

## Use of Funds

Intentionally Left Blank

## Source of Funds

Intentionally Left Blank

## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	\$1,790,511	\$1,991,776	\$3,327,847	\$1,421,444	\$(369,067)
Other Charges	—	\$30	\$38,880	\$38,280	\$38,280	\$38,250
Other Financing Uses	—	\$38,350	\$38,350	\$38,250	\$38,250	\$(100)
<b>Subtotal</b>	—	\$1,828,891	\$2,069,066	\$3,914,377	\$1,497,974	\$(330,917)

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	—	\$271,033	\$271,033	\$279,889	\$279,889	\$8,856
Licenses, Permits, and Franchises	—	\$500	\$1,200	\$1,200	\$1,200	\$700
Revenue from Use of Money & Property	—	\$1,700	\$2,453	\$3,273	\$3,273	\$2,002
Intergovernmental Revenues	—	\$1,273	\$1,273	\$1,273	\$1,273	—
Charges for Services	—	\$869,000	\$869,000	\$869,000	\$869,000	—
Miscellaneous Revenues	—	\$102,006	\$102,006	—	—	\$(102,006)
Other Financing Sources	—	\$600,284	\$639,134	\$38,250	\$38,250	\$(562,034)
<b>Subtotal</b>	—	\$1,845,796	\$1,886,099	\$1,193,314	\$1,193,314	\$(652,482)
Fund Balance	—	\$(16,905)	\$182,907	\$2,721,063	\$1,193,314	\$321,565
<b>Total Source of Funds</b>	—	\$1,828,891	\$2,069,066	\$3,914,377	\$1,497,974	\$(330,917)

## Unit Description

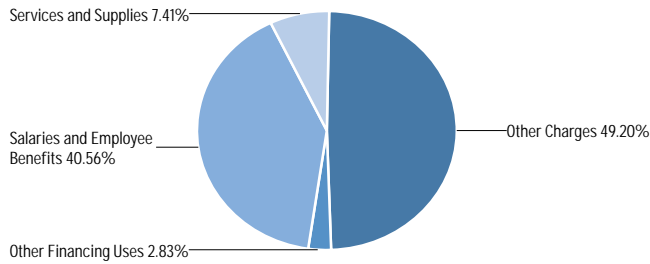
There are currently two active County Sanitation Districts (CSDs), Pajaro and Boronda, which the Board of Supervisors act as the

governing body. The CSDs provide sanitation (wastewater collection) services. Boronda CSD also includes the San Jerardo Water System Zone 2, which provides potable water to the San Jerardo Cooperative.

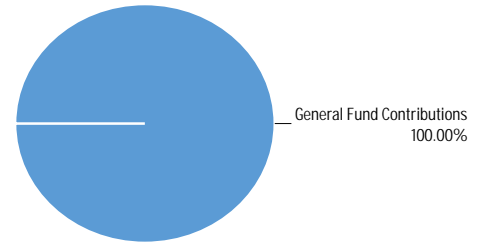
# Administration

(Budget Unit 8569—Fund 001—Appropriation Unit PFP062)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	\$1,768,966	\$1,860,945	\$1,637,308	\$1,637,308	\$(131,658)
Services and Supplies	—	\$380,618	\$349,222	\$298,984	\$298,984	\$(81,634)
Other Charges	—	\$1,947,039	\$1,673,020	\$1,986,018	\$1,986,018	\$38,979
Other Financing Uses	—	\$139,701	\$26,949	\$114,263	\$114,263	\$(25,438)
<b>Subtotal</b>	—	<b>\$4,236,324</b>	<b>\$3,910,136</b>	<b>\$4,036,573</b>	<b>\$4,036,573</b>	<b>\$(199,751)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	—	\$(6)	—	—	—
Miscellaneous Revenues	—	—	\$(164)	—	—	—
<b>Subtotal</b>	—	—	<b>\$(170)</b>	—	—	—
General Fund Contributions	—	\$4,236,324	\$3,910,306	\$4,036,573	\$4,036,573	\$(199,751)
<b>Total Source of Funds</b>	—	<b>\$4,236,324</b>	<b>\$3,910,136</b>	<b>\$4,036,573</b>	<b>\$4,036,573</b>	<b>\$(199,751)</b>

## Unit Description

The Administration Unit provides executive direction, oversight, coordination, and centralized administrative staff support of the operational areas within PWFP, including Payroll and Contracts Purchasing.

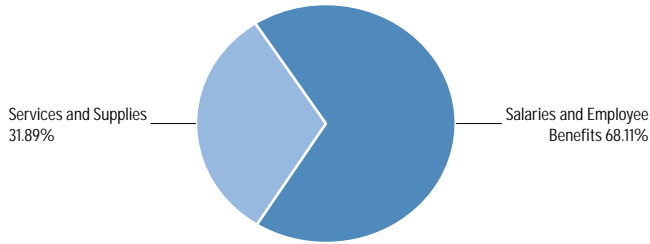
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12C23	ASSISTANT DIRECTOR OF PUBLIC WORKS, FACILITIES AND PARKS	1.00
14C30	MANAGEMENT ANALYST II	3.00
14C31	MANAGEMENT ANALYST III	1.00
20B10	ACCOUNTANT I	1.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00
80J22	SENIOR ACCOUNT CLERK	3.00
<b>Total</b>		<b>10.00</b>

# Records Retention

(Budget Unit 8574—Fund 001—Appropriation Unit PFP063)

## Use of Funds



## Source of Funds

category  
0.00%

## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$655,170	\$655,170	\$655,170
Services and Supplies	—	—	—	\$306,740	\$306,740	\$306,740
Other Charges	—	—	—	\$(1,364,409)	\$(1,364,409)	\$(1,364,409)
<b>Subtotal</b>	—	—	—	<b>\$(402,499)</b>	<b>\$(402,499)</b>	<b>\$(402,499)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	—	—	—	\$(402,499)	\$(402,499)	\$(402,499)
<b>Total Source of Funds</b>	—	—	—	<b>\$(402,499)</b>	<b>\$(402,499)</b>	<b>\$(402,499)</b>

## Unit Description

The Administration Unit provides executive direction, oversight, coordination, and centralized administrative staff support of the operational areas within PWF, including Payroll and Contracts Purchasing.

## Recommended FY 2022-23 Positions

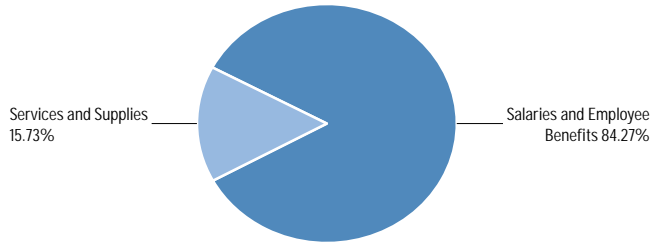
Classification Code	Classification Label	FTE
70F23	STOREKEEPER	5.00
70F81	SUPERVISING STOREKEEPER	1.00
<b>Total</b>		<b>6.00</b>



# Courier

(Budget Unit 8575—Fund 001—Appropriation Unit PFP064)

## Use of Funds



## Source of Funds

category  
0.00%

## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$513,442	\$513,442	\$513,442
Services and Supplies	—	—	—	\$95,806	\$95,806	\$95,806
Other Charges	—	—	—	\$(806,301)	\$(806,301)	\$(806,301)
<b>Subtotal</b>	—	—	—	<b>\$(197,053)</b>	<b>\$(197,053)</b>	<b>\$(197,053)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	—	—	—	\$(197,053)	\$(197,053)	\$(197,053)
<b>Total Source of Funds</b>	—	—	—	<b>\$(197,053)</b>	<b>\$(197,053)</b>	<b>\$(197,053)</b>

## Unit Description

The Records Retention unit provides a highly secure, environmentally sound, seismic structurally tested, cost-effective solution for the storage, retrieval, management, and destruction of paper files, charts, drawings, and blueprints which must be retained for audit, legal, fiscal, or administrative needs in compliance with recordkeeping policy requirements.

Effective Fiscal Year 2022-23, Records Retention will transfer from the County Administrative Office (CAO) to Public Works, Facilities and Parks (PWFP).

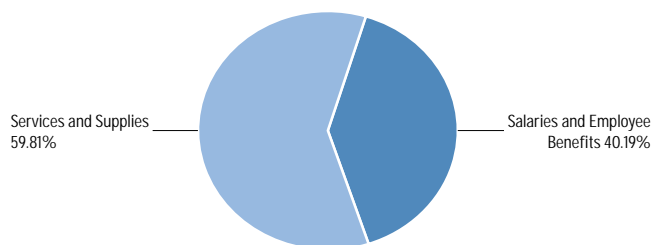
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
70F21	COURIER	4.00
80023	SENIOR MAILROOM CLERK	1.00
<b>Total</b>		<b>5.00</b>

# Mail

(Budget Unit 8576—Fund 001—Appropriation Unit PFP064)

## Use of Funds



## Source of Funds

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## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$127,382	\$127,382	\$127,382
Services and Supplies	—	—	—	\$189,572	\$189,572	\$189,572
Other Charges	—	—	—	\$(421,862)	\$(421,862)	\$(421,862)
<b>Subtotal</b>	—	—	—	<b>\$(104,908)</b>	<b>\$(104,908)</b>	<b>\$(104,908)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	—	—	—	\$(104,908)	\$(104,908)	\$(104,908)
<b>Total Source of Funds</b>	—	—	—	<b>\$(104,908)</b>	<b>\$(104,908)</b>	<b>\$(104,908)</b>

## Unit Description

Mail Services is responsible for the collection, distribution, presorting, and automated postage metering for all outbound United State Postal Service mail as well as United Parcel Service shipments. Costs for this unit are entirely covered through charges for services.

Effective Fiscal Year 2022-23, Mail will transfer from the County Administrative Office (CAO) to Public Works, Facilities and Parks (PWWP).

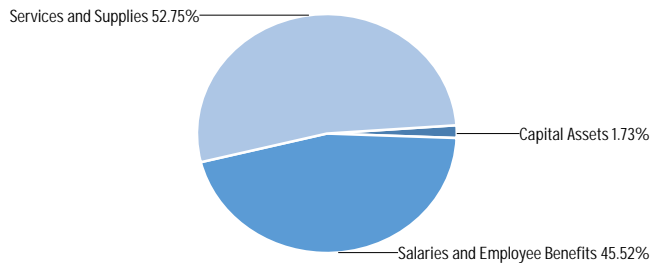
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
70F21	COURIER	1.00
80022	MAILROOM CLERK	0.50
<b>Total</b>		<b>1.50</b>

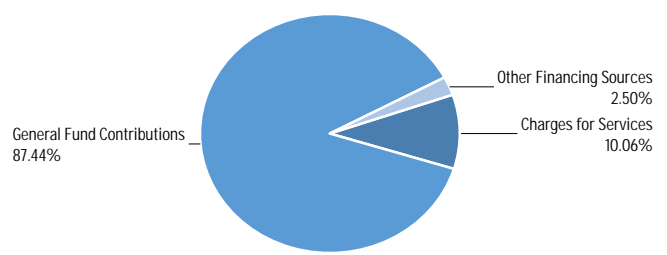
# Fleet Administration

(Budget Unit 8577—Fund 001—Appropriation Unit PFP065)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$3,428,806	\$3,428,806	\$3,428,806
Services and Supplies	—	—	—	\$3,973,266	\$3,973,266	\$3,973,266
Other Charges	—	—	—	\$(6,931,930)	\$(6,931,930)	\$(6,931,930)
Capital Assets	—	—	—	\$130,000	\$130,000	\$130,000
<b>Subtotal</b>	—	—	—	<b>\$600,142</b>	<b>\$600,142</b>	<b>\$600,142</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	—	—	\$60,352	\$60,352	\$60,352
Other Financing Sources	—	—	—	\$15,000	\$15,000	\$15,000
<b>Subtotal</b>	—	—	—	<b>\$75,352</b>	<b>\$75,352</b>	<b>\$75,352</b>
General Fund Contributions	—	—	—	\$524,790	\$524,790	\$524,790
<b>Total Source of Funds</b>	—	—	—	<b>\$600,142</b>	<b>\$600,142</b>	<b>\$600,142</b>

## Unit Description

Fleet Administration services and tracks repairs and maintenance for over 3,000 pieces of equipment ranging from passenger cars to heavy equipment to maintain compliance with government regulations. Additionally, Fleet operates an automated vehicle rental program (Invers), multiple fueling sites, and manages a vehicle replacement program.

Effective FY 2022-23, Fleet Administration will transfer from the County Administrative Office to Public Works, Facilities and Parks.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
14E01	BUYER I	1.00
14G02	MANAGEMENT ANALYST I	1.00
14H64	FLEET MANAGER	1.00
20B10	ACCOUNTANT I	1.00

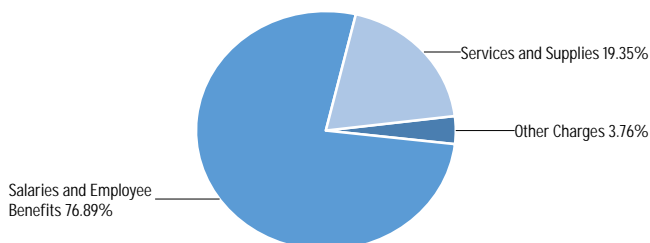
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
43L18	COMMUNICATIONS TECHNICIAN III	1.00
43L20	COMMUNICATIONS TECHNICIAN I	1.00
70F10	FLEET PARTS COORDINATOR	1.00
70F12	SENIOR FLEET PARTS COORDINATOR	1.00
72C20	MECHANIC I	2.00
72C23	MECHANIC II	11.00
72C26	MECHANIC III	2.00
72C83	FLEET SERVICE WRITER	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>27.00</b>

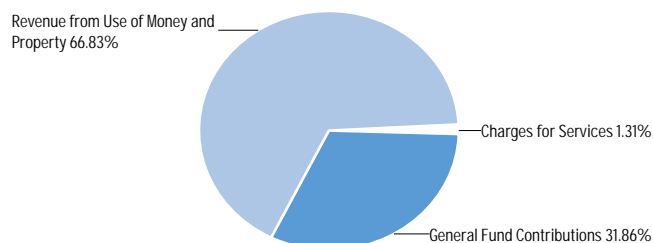
# Rifle Range

(Budget Unit 8578—Fund 001—Appropriation Unit PFP066)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$176,356	\$176,356	\$176,356
Services and Supplies	—	—	—	\$44,374	\$44,374	\$44,374
Other Charges	—	—	—	\$8,619	\$8,619	\$8,619
<b>Subtotal</b>	—	—	—	<b>\$229,349</b>	<b>\$229,349</b>	<b>\$229,349</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	—	—	\$153,270	\$153,270	\$153,270
Charges for Services	—	—	—	\$3,000	\$3,000	\$3,000
<b>Subtotal</b>	—	—	—	<b>\$156,270</b>	<b>\$156,270</b>	<b>\$156,270</b>
General Fund Contributions	—	—	—	\$73,079	\$73,079	\$73,079
<b>Total Source of Funds</b>	—	—	—	<b>\$229,349</b>	<b>\$229,349</b>	<b>\$229,349</b>

## Unit Description

Laguna Seca Rifle and Pistol Range offers a safe shooting environment year-round with a well-trained staff. The range includes 15 rifle stalls and 10 pistol stalls using paper targets and 10 shooting stalls with reactive steel targets for pistols and rifles. The range can be reserved for groups and local law enforcement agencies.

On November 1, 2021, the Rifle Range was transferred from the County Administrative Office (CAO) to the Public Works, Facilities

and Parks Department (PWWP). Effective Fiscal Year 2022-23, the budget unit for the Rifle Range will change to unit 8578 under PWWP, from its previous unit 8504 under CAO.

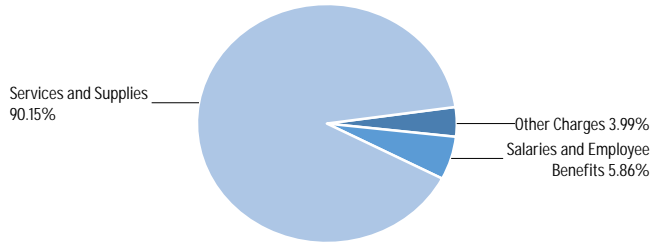
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
68A30	RANGE MASTER	1.00
68C02	RANGE AIDE	1.00
	<b>Total</b>	<b>2.00</b>

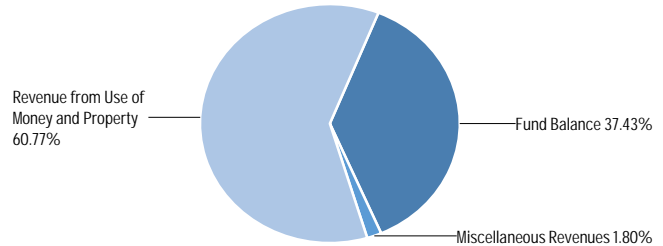
# Laguna Seca

(Budget Unit 8579—Fund 453—Appropriation Unit PFP067)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	—	—	—	\$1,087,665	\$1,087,665	\$1,087,665
Services and Supplies	—	—	—	\$27,009,256	\$16,731,791	\$16,731,791
Other Charges	—	—	—	\$741,187	\$741,187	\$741,187
<b>Subtotal</b>	—	—	—	<b>\$28,838,108</b>	<b>\$18,560,643</b>	<b>\$18,560,643</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	—	—	—	\$17,524,645	\$17,524,645	\$17,524,645
Miscellaneous Revenues	—	—	—	\$520,000	\$520,000	\$520,000
<b>Subtotal</b>	—	—	—	<b>\$18,044,645</b>	<b>\$18,044,645</b>	<b>\$18,044,645</b>
Fund Balance	—	—	—	\$10,793,463	\$515,998	\$515,998
<b>Total Source of Funds</b>	—	—	—	<b>\$28,838,108</b>	<b>\$18,560,643</b>	<b>\$18,560,643</b>

## Unit Description

In 1974, under President Nixon's Legacy of Parks program, the County of Monterey acquired 542 acres from the Federal government (formerly Fort Ord land) to create the Laguna Seca Recreational Area (LSRA). A raceway existed and then a rifle range, archery range, and a motocross track were constructed to enhance facility use. In 1981, LSRA celebrated the grand opening of an added campground, lake, and picnic areas.

LSRA operates as a fee-for-service enterprise. Services include camping, daily track rentals, venue rentals, corporate team-building packages, and ticket sales to various special events. Special events range from small local gatherings to international events known worldwide. The earnings of LSRA are intended to sustain its operations including financing all costs associated with capital improvement projects, depreciation, and all County cost allocations. Operations are currently managed by a private contractor.

On November 1, 2021, the management of LSRA was transferred from the County Administrative Office (CAO) to the Public Works, Facilities and Parks Department (PWFP). Effective Fiscal Year 2022-23, the budget unit for LSRA will change to unit 8579 under PWFP, from its previous unit 8536 under CAO.

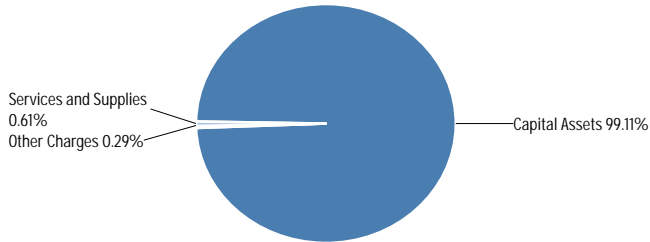
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
14G02	MANAGEMENT ANALYST I	1.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
<b>Total</b>		<b>7.00</b>

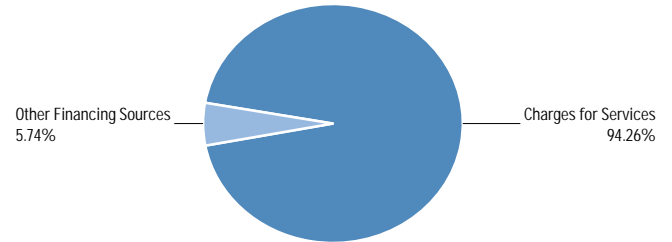
# Vehicle Replacement

(Budget Unit 8580—Fund 478—Appropriation Unit PFP068)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	—	—	—	\$21,491	\$21,491	\$21,491
Other Charges	—	—	—	\$10,133	\$10,133	\$10,133
Capital Assets	—	—	—	\$3,514,921	\$3,514,921	\$3,514,921
<b>Subtotal</b>	—	—	—	<b>\$3,546,545</b>	<b>\$3,546,545</b>	<b>\$3,546,545</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	—	—	—	\$3,646,664	\$3,646,664	\$3,646,664
Other Financing Sources	—	—	—	\$222,072	\$222,072	\$222,072
<b>Subtotal</b>	—	—	—	<b>\$3,868,736</b>	<b>\$3,868,736</b>	<b>\$3,868,736</b>
Fund Balance	—	—	—	\$(322,191)	\$(322,191)	\$(322,191)
<b>Total Source of Funds</b>	—	—	—	<b>\$3,546,545</b>	<b>\$3,546,545</b>	<b>\$3,546,545</b>

## Unit Description

Under the Vehicle Asset Management Program (VAMP), participating departments are charged a monthly future replacement fee during the useful life of the vehicle. These funds are then used to replace the

vehicle after it has been fully depreciated, typically for six to eight years.

Effective FY 2022-23, Vehicle Replacement Planning will transfer from the County Administrative Office to Public Works, Facilities and Parks (PWFP).



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# Health

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## Departmental Overview:

Monterey County Health Department is responsible for protecting the health and wellbeing of the community and safeguarding our environment. To meet this responsibility, the Health Department collaborates with partners and community residents to improve health and racial equity; enforces laws and regulations to protect the public's health; and offers behavioral health, primary and specialty health care services, and public health education, prevention, and control services.

## Programs and Functions:

The Health Department is organized into eight (8) operational bureaus/divisions. The Administration Bureau provides infrastructure and support services and leads Health in All Policies efforts. The Animal Services Division provides sheltering and rabies control and prevention services. The Behavioral Health Bureau provides mental health and substance use disorder services to County residents. The Clinic Services Bureau provides comprehensive primary medical care, obstetrics, internal medicine, low acuity behavioral health, and communicable disease prevention services to all County residents. The Environmental Health Bureau safeguards the health and safety of residents by way of education and enforcement of federal, state, and local environmental statutes. Emergency Medical Services (EMS) plans, coordinates, and evaluates the countywide EMS system. The Public Health Bureau registers births and deaths, provides laboratory analyses, coordinates care services to children and families, implements strategies for the prevention and control of communicable diseases, and implements programs that inform and educate individuals and communities to reduce health inequities. The Public Guardian/Administrator serves as the court-appointed responsible party for vulnerable individuals unable or unwilling to meet their medical, housing, clothing, and physical needs.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

Encouraging municipalities to consider health equity and "Health in All Policies" in future community development plans.

### ADMINISTRATION

Conducting ongoing quality improvement activities; using customer satisfaction survey results to improve public services.

### HEALTH AND HUMAN SERVICES

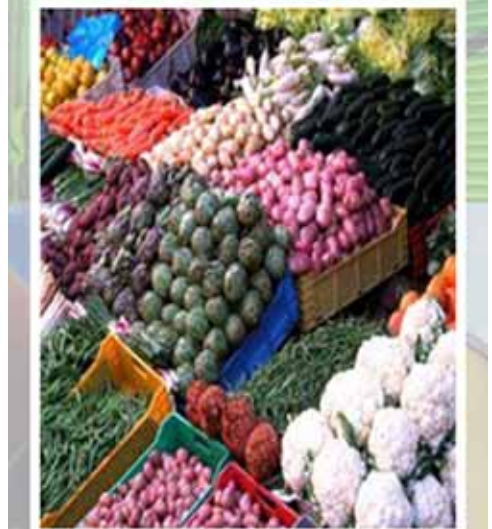
Ensuring equitable access to physical and emotional health services and working with community partners to address the root causes of health disparities.

### INFRASTRUCTURE

Assuring well water, stream, and beach water quality through ongoing testing and public information announcements.

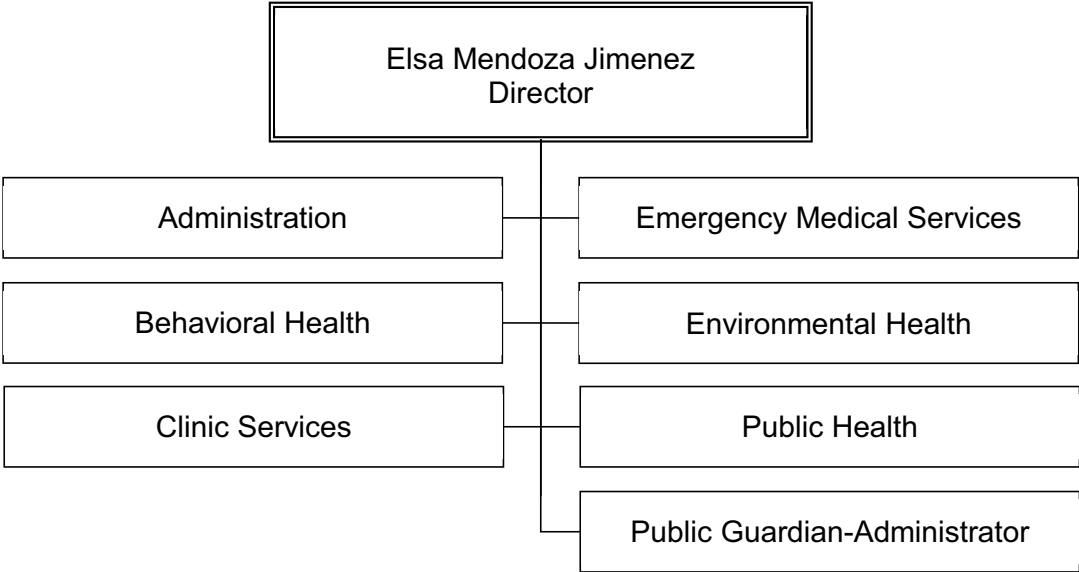
### PUBLIC SAFETY

Promoting protective factors against violence; advocating for the use of safety equipment and safe routes to school; assuring timely and appropriate pre-hospital transportation; and responding to disasters.

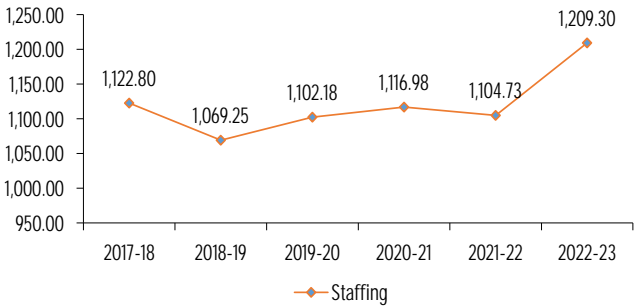




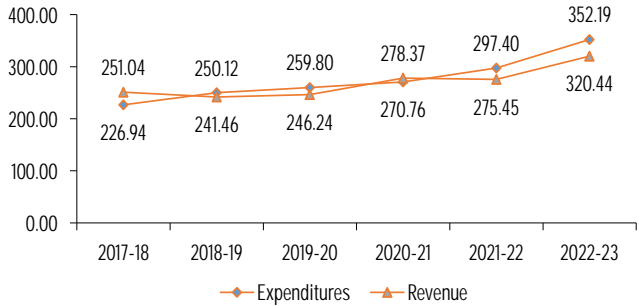
Operating Budget: \$352,194,144  
Positions (FTEs): 1,209.30



**Staffing Trends**



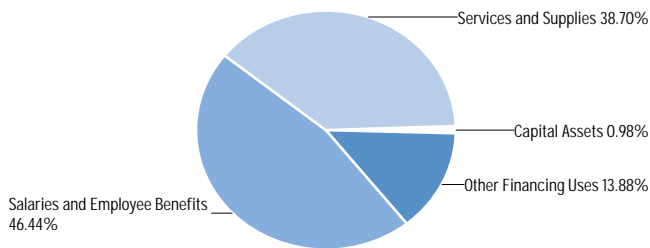
**Expenditure/Revenue History (in millions)**



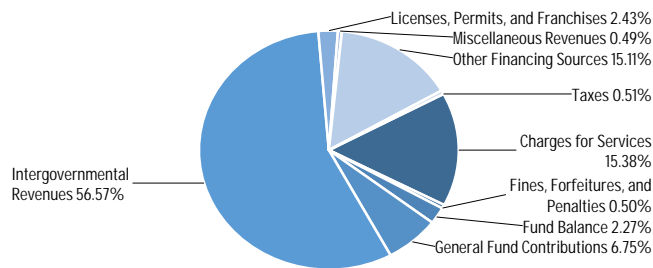
The Health Department protects the health of our entire community by offering primary, specialty, and mental health care, health education, enforcing laws and regulations to protect health and our environment, and by collaborating with partners to improve health equity.

Key Performance Measures	2019-20 Actual	2019-20 Actual	2020-21 Mid-Year
Inspections of high risk food facilities. Target > 108	93	88	29
Decreased re-hospitalization of behavioral health clients within 30 days of discharge. Target > 17%	11%	23%	14%
Youth ages 3-17 with clinic-measured body mass calculations in the prior 6 months. Target > 90%	60%	48%	45%
WIC-enrolled mothers providing any breastfeeding at 6 months. Target > 43%	44%	47%	45%
Public Guardian onsite visits with clients at least once per quarter. Target = 100% (Per COVID-19 restrictions, all visits have been virtual.)	100%	99%	98%

**Use of Funds**



**Source of Funds**



**Use of Funds**

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$122,563,801	\$137,810,762	\$129,776,939	\$164,909,742	\$163,715,417	\$25,904,655
Services and Supplies	\$106,989,741	\$128,673,551	\$121,770,269	\$136,646,787	\$136,419,005	\$7,745,454
Other Charges	\$4,272,253	\$8,449,322	\$4,000,361	\$(1,302,731)	\$(324,514)	\$(8,773,836)
Capital Assets	\$2,999,481	\$8,830,000	\$5,313,608	\$3,441,376	\$3,441,376	\$(5,388,624)
Other Financing Uses	\$33,939,400	\$49,450,592	\$36,538,612	\$48,942,860	\$48,942,860	\$(507,732)
<b>Subtotal</b>	<b>\$270,764,675</b>	<b>\$333,214,227</b>	<b>\$297,399,789</b>	<b>\$352,638,034</b>	<b>\$352,194,144</b>	<b>\$18,979,917</b>

**Source of Funds**

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$1,801,326	\$1,690,000	\$1,800,000	\$1,800,000	\$1,800,000	\$110,000
Licenses, Permits, and Franchises	\$7,965,114	\$8,072,725	\$6,550,521	\$8,535,500	\$8,535,500	\$462,775
Fines, Forfeitures, and Penalties	\$1,209,461	\$1,487,122	\$1,172,645	\$1,744,439	\$1,744,439	\$257,317
Revenue from Use of Money & Property	\$379,787	\$513,882	\$480,420	\$299,390	\$299,390	\$(214,492)
Intergovernmental Revenues	\$179,804,708	\$187,296,839	\$175,376,739	\$199,078,986	\$199,078,986	\$11,782,147
Charges for Services	\$48,160,467	\$55,169,426	\$47,473,961	\$54,106,599	\$54,106,599	\$(1,062,827)
Miscellaneous Revenues	\$1,310,827	\$898,359	\$1,702,830	\$1,710,220	\$1,710,220	\$811,861
Other Financing Sources	\$37,428,567	\$48,432,682	\$40,892,483	\$53,284,347	\$53,162,027	\$4,729,345
<b>Subtotal</b>	<b>\$278,060,256</b>	<b>\$303,561,035</b>	<b>\$275,449,599</b>	<b>\$320,559,481</b>	<b>\$320,437,161</b>	<b>\$16,876,126</b>
Fund Balance	\$(28,659,298)	\$6,043,965	\$(4,957,242)	\$7,997,395	\$7,997,395	\$1,953,430
General Fund Contributions	\$21,363,717	\$23,609,227	\$26,907,432	\$24,081,158	\$23,759,588	\$150,361
<b>Total Source of Funds</b>	<b>\$270,764,675</b>	<b>\$333,214,227</b>	<b>\$297,399,789</b>	<b>\$352,638,034</b>	<b>\$352,194,144</b>	<b>\$18,979,917</b>

**Summary of Recommendation**

The Recommended Budget for the Health Department includes appropriations of \$352,194,144, financed by revenues of \$320,437,161, departmental fund balance of \$7,997,395 (\$2,819,238 Behavioral Health, \$4,300,360 Whole Person Care, \$861,694 Health Realignment, \$348,103 Emergency Medical Services (EMS) CSA 74, and a contribution to fund balance of (\$322,000) in EMS Uncompensated Care), and General Fund Contribution (GFC) of \$23,759,588 which includes departmental restricted fund use of \$6,186,290 (\$5,430,530 Clinic Services and \$755,760 Environmental Health). Appropriation and revenue levels are respectively \$18,979,917 and \$16,876,126, higher than the Fiscal Year (FY) 2021-22 Adopted Budget. The increase in appropriations is driven primarily by program growth in the Behavioral Health and Public Health Bureaus (\$6.6 million and \$11.2 million, respectively) to meet

demand for services, with corresponding increases in program revenues.

The Recommended Budget includes augmentations adding 87 positions funded by departmental funds as follows: two (2) Administration Bureau (Chronic Disease Prevention Coordinator and Chronic Disease Prevention Specialist II); six (6) Animal Services Division (Principal Office Assistant, Animal Control Technician II, Office Assistant II, Animal Control Officer, Office Assistant I); ten (10) Clinic Services Bureau (Accounting Technician, Sr. Clinic Nurse, 8 Medical Assistant); two (2) Environmental Health Bureau (2 Environmental Health Specialist II); 35 Public Health Bureau (3 Behavioral Health Aide, 19 Community Service Aide II, 7 Public Health License Vocational Nurse, 2 Supervising Public Health Nurse, 1 Social Worker II, 1 Office Assistant III, 1 Supervising Public Health Epidemiologist, 1 Chronic Disease Prevention Coordinator);

and 32 Behavioral Health Bureau (6 Public Health License Vocational Nurse, 9 Social Worker III, 2 Psychiatric Social Worker II, 5 Behavioral Health Unit Supervisor, 3 Medical Assistant, 1 Clinic Operations Supervisor, 3 Management Analyst II, 1 Management Analyst III, 2 Patient Services Representative II). The Recommended Budget also includes augmentations to fully fund the water repair project at the Health Administration building (\$1.2 million), professional services in support of the SART program (\$250,000), Mobile Spay/Neuter Clinics (\$108,000), and violence prevention efforts (\$318,195, financed with ARPA funds).

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## Budget Impacts

The Recommended Budget does not include augmentations for the following positions: one (1) new Public Guardian Bureau (Office Assistant II); six (6) new, fully funded positions in the Health Administration Bureau (Senior Human Resource Analyst, 2 Associate Human Resource Analyst, Personnel Technician-Confidential, Management Analyst III, Management Analyst II; and one (1.0) new, fully funded position in the Behavioral Health Bureau (Deputy Director), all critical for efficient administration of departmental operations.

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## Prior Year Accomplishments

Health Department Bureaus spent much of the prior year prioritizing COVID-19 response activities to safeguard the health and safety of County residents amid the emergence of new variants and infection surges. This required innovation and ingenuity to implement rigorous safety measures in our facilities to ensure the health and wellbeing of staff and the public, and to accommodate and equip staff working remotely to deliver services by means not previously allowed such as by telephone and the internet while still adhering to stringent privacy rules and regulations to meet our obligation for client confidentiality.

Our planned goals and objectives for the year were upended by the pandemic, therefore, no significant milestones were reached on the established performance goals for Health Bureaus. The forced pause, however, presents an opportunity for the Health Department to revisit its performance measures to assess their utility and more importantly their impact and to adjust as may be appropriate.

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## Budget Year Goals

Complete 90% of employee annual performance appraisals on or before anniversary dates.

Conduct 24 Plan, Do, Study, Act (PDSA) exercises for programs serving vulnerable populations.

Aim to submit five or more federal or State grant proposals per fiscal year.

Assure 65% of Behavioral Health clients seeking services are seen by a clinician within 10 days.

Establish that less than 15% of mental health clients are re-hospitalized within 30 days.

Sustain equitable Behavioral Health access to services for new and existing clients by focusing on underserved County regions in proportion to the regions in which Medi-Cal recipients reside; Coast 14%, North 1%, Valley 50%, South 20%, and Other 5%.

Improve Behavioral Health service penetration to the Latino Community by 2%.

Develop and execute workforce strategies to reduce Behavioral Health's vacancy rate to below 15% and sustain Master-level personnel.

Aid more than 70% of Primary Care Services diabetic patients to have Hemoglobin A1c levels of less than 9.

Help more than 75% of Primary Care Services patients with hypertension to have systolic blood pressure measurement less than 140 mm Hg and diastolic blood pressure less than 90 mm Hg.

Conduct annual inspection of 100% of current permitted high-risk food facilities.

Collect 18,000 pounds of recyclables/solid waste from beaches, agricultural lands, and open spaces.

Ensure that 100% of urgent Public Guardian client's safety needs are addressed within five days of court appointment.

Encourage more than 37% of Women, Infant and Children (WIC) beneficiaries to receive breastfeeding at 12 months.

Work with WIC beneficiaries ages 2 to 5 years to strive for less than 20% to be considered overweight or at risk of overweight.

Demonstrate proficiency in lab testing at least 90% of the time.

Aid at least 90% of teen girls enrolled in the postpone peer education training program to complete course.

Respond to infectious disease reports within Centers for Disease Control and Prevention and the California Department of Public Health recommended timeframes more than 80% of the time.

Facilitate provision of HIV tests to more than 75% of individuals with new syphilis infections within 30 days of their diagnosis.

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## Pending Issues

The Clinic Services Bureau had an average of 43,000 patients assigned per month in FY 2020-21. Provider recruitment and retention remains a concern for the healthcare industry. Losing providers presents challenges in providing patient care, maintaining quality of care, reducing staff burnout, and maintaining financial sustainability. Shortage of primary care providers in the region results in high demand of primary care providers, which creates competitive markets. Retaining and recruiting providers will remain a challenge in subsequent fiscal years. Review of provider compensation and alternative venues will be necessary to retain current providers and recruit new providers needed for patient care. Clinic Services is participating in the National Health Service Corporation (NHSC) Loan Repayment Program to attract providers.

The Department of Health Care Services (DHCS) submitted State Plan Amendment 18-003 to the Center for Medicare and Medicaid Services. It included a few proposals pertinent to Federal Qualified Centers (FQHC), such as, adding marriage and family therapists (MFT) as a new FQHC billable provider, reducing minimum productivity standards used in the rate setting process, and an alternative payment method (APM) pilot program to reform payment and service delivery modules. The APM would replace the traditional

Fee for Service, per visit payment model where payment is contingent on a face to face visit with a medical provider. If a pilot program is available, Clinic Services will consider participating, to seek reimbursement of patient engagement activities and other case management services, which are not currently reimbursable but primary care providers are held accountable to improve for patient health outcomes. Additionally, DHCS approved Community Health Workers (CHWs) as new billable providers starting FY 2022-23.

The State launched the California Advancing and Innovating Medi-Cal (CalAIM) initiative in January of 2022. CalAIM seeks to move Medi-Cal to a population health approach, which prioritizes prevention and whole person care and provides supports beyond those available in traditional medical settings. CalAIM seeks to address social drivers of health and offer beneficiaries coordinated and equitable access to services. This will be achieved through various strategies and interventions, including Enhanced Care Management (ECM), which is provided to beneficiaries with the highest needs. Having participated in the Whole Person Care demonstration project, the Health Department transitioned to provider of ECM services. To that end, Health Department executed an agreement with the Central California Alliance for Health (CCAH), the managed care provider, effective January of 2022 and has begun accepting client referrals from CCAH. The ECM program is administered by the Public Health Bureau, and the position augmentations requested for the Budget Year 2022-23 are intended to staff the program to meet service demands. CalAIM will be implemented in a three-phase approach, transitioning one population of focus at a time beginning in January 2022 with individuals and families experiencing homelessness, high-utilizer adults, and adults with severe mental illness, and or substance use disorders. The next population of focus will be introduced on January 1, 2023, and will be comprised of adults, children, and youth transitioning from incarceration, eligible for long-term-care and at risk of institutionalization, and nursing facility residents wishing to transition into the community. The third and last population of focus will be introduced on July 1, 2023 and will be comprised of children and youth who are high-utilizers, with severe emotional disturbance (SED), enrolled in California Children Services (CCS) with needs beyond CCS, and history of involvement with child welfare.

The Office of the Inspector General (OIG) conducted a State audit of the Specialty Mental Health Medi-Cal claims for FY 2013-14 which resulted in a statewide recoupment of \$180.7 million. Monterey County's portion of the payment is \$2.5 million to be offset from Vehicle License Fee revenue over four fiscal years. The first offset occurred in FY 2019. During FY 2020, due to the onset of the COVID-19 pandemic and the downward fiscal outlook, the State paused recoupments. As anticipated, the State endeavored to restart recoupment during FY 2022; however, there are advocacy efforts underway for the State to settle the recoupment with State funds. Monterey County's unpaid balance is \$1.8 million. If recoupment is enforced, the installments due for FY 2021-22 and FY 2022-23 would be \$623,749, respectively.

Due to the implementation of AB85, in future years approximately \$6 million in local health revenues will be redirected to the State each year. In FY 2018-19 the Board approved a three-year plan using realignment fund balance to minimize the impact to services. Through prudent decision-making and management, the three-year plan has outperformed initial estimates and consequently, realignment fund balance continues to be used strategically to minimize impacts to services. If AB85 redirection continues, the Department may face budgetary challenges in the future. AB85 developments continue to be monitored. In FY 2020-21, the County agreed to defer the FY

2020-21 redirection to FY 2023-24. The deferral has no long-term impact to realignment utilization or fund balance.

In FY 2020-21, a second Request for Proposals for a new ambulance contract was released but unfortunately, no bids were received. The (Emergency Medical Services Agency (EMSA) will explore options to ensure that its exclusive operating area is maintained, and that higher level of emergency medical services are delivered in a more equitable manner.

Implementation of Salinas Valley Basin Groundwater Sustainability Agency (SBVGSA) Groundwater Sustainability Plan will require a review and update to Environmental Health's role in the permitting of drinking, agricultural well construction, destruction and monitoring.

Animal Services continues to work with the City of Salinas on consolidation of Animal Services, under an agreement that is set to expire December 2022. Resulting impacts to the Animal Services budget from consolidation efforts will be brought to the Board for consideration and approval. The FY 2022-23 Recommended Budget includes six additional positions which costs will be offset by the collaboration agreement with the City of Salinas.

The enactment of Senate Bill (SB) 317, Competence to Stand Trial, has further increased referrals for services to the Public Guardian Bureau. 1370 cases, as they are known, are the most complex, and result in staff needing to have smaller caseloads assigned to better support these individuals. Referrals come from many sources including hospitals, courts, jails, adult protective services, etc. The challenge faced is the ability to keep up with the increased demands while trying to effectively provide quality service to Monterey County's most vulnerable adult population.

The Public Health Bureau has been actively engaged in COVID-19 response since December 2019. To serve the community during the pandemic, significant resources are required to provide SARS-CoV-2 testing, case investigation, contact tracing, public education, and immunization services. The Bureau's pandemic response efforts are expected to continue through June 2023.

DHCS proposes to sunset the Child Health and Disability Prevention (CHDP) program by July 1, 2023, in order to simplify and streamline the delivery of services to children and youth under the age of 21, in alignment with the goals of CalAIM. DHCS will eliminate CHDP county allocations in FY 2023-2024 budget. DHCS proposes to preserve the Healthcare Program for Children in Foster Care (HCPCFC) as a stand-alone program and transition the Medi-Cal Managed Care (MC) Childhood Lead Poisoning Program (CLPP) responsibilities to local MC Plans. The Health Department will continue to engage with DHCS and Central California Alliance for Health (CCAH) to prepare for these transitions.

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## Policy Considerations

The Environmental Health Bureau has established the implementation of SB 1383, Short Lived Climate Pollutants (Organics Recycling) rules and regulations which will require the Bureau to develop Board approved resources and coordinative efforts among other key agencies and entities.

AB 626 established a new type of retail food facility called the Micro Enterprise Home Kitchen Operation (MEHKO) where retail food activities can now be permitted to operate out of a personal home kitchen. The Board will have the option for the County to opt in or opt

out of this program. Opting in will require more resources to ensure proper implementation of health requirements.

The Environmental Health Bureau will continue to submit annual fee adjustments of health permits and services for the Board’s consideration and approval. Such annual adjustments are needed to keep pace with the rising costs of providing services.

County and local municipality ordinances regulating the sale, manufacturing and distribution of Medical Marijuana will continue to have significant impacts on workloads and require collaboration with law enforcement for enforcement of illegal operations throughout the entire County. The Department will need a new dedicated funding source to comply with local and State requirements for medical use and commercial adult use cannabis.

The COVID-19 health emergency exposed inadequate local systems and resources brought about by years of underinvestment in core Public Health functions including communicable disease prevention and control, data surveillance, and the Public Health laboratory. As part of the response efforts, the Federal Government made one-time funding available for Public Health, which has helped prop up temporary infrastructure. However, further ongoing investments will be required to maintain and enhance local public health capacity and infrastructure.

The Public Guardian Bureau requested an augmentation for one additional staff member to provide ongoing support to the increasing number of clients, exacerbated by the passing of SB 317.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Clinic Services Administration (HEA007)	12,133,608	13,110,242	10,272,351	12,385,370	12,385,370	(724,872)	001	8096
Alisal Health Center (HEA007)	9,411,048	11,091,518	9,221,460	12,550,605	12,550,605	1,459,087	001	8097
Clinic Services NIDO clinic (HEA007)	1,118,972	919,260	1,007,219	1,399,937	1,399,937	480,677	001	8098
Laurel Family Practice (HEA007)	6,618,426	7,563,057	7,084,030	7,728,044	7,728,044	164,987	001	8099
Laurel Internal Medicine (HEA007)	4,935,223	6,378,204	5,172,749	7,088,810	7,088,810	710,606	001	8100
Laurel Pediatrics (HEA007)	6,210,794	7,724,476	6,523,677	8,491,530	8,491,530	767,054	001	8101
Marina Health Center (HEA007)	1,847,492	2,125,266	1,791,969	2,344,619	2,344,619	219,353	001	8103
Seaside Family Health Center (HEA007)	9,789,771	11,130,890	9,659,538	12,242,824	12,242,824	1,111,934	001	8105
Ambulance Service (HEA010)	1,583,105	2,158,909	1,987,092	2,198,103	2,198,103	39,194	092	8108
EMS Operating (HEA006)	648,097	591,102	415,101	319,694	319,694	(271,408)	001	8109
Uncompensated Care (HEA009)	437,072	640,000	602,653	603,000	603,000	(37,000)	016	8111
Consumer Health Protection Services (HEA005)	3,541,434	4,332,317	3,582,873	4,768,458	4,768,458	436,141	001	8112
Recycling and Resource Recovery Services (HEA005)	916,908	1,118,306	998,329	1,006,418	1,006,418	(111,888)	001	8113
Land Use (HEA005)	953,722	1,157,918	1,036,855	1,179,315	1,179,315	21,397	001	8115
Hazardous Materials & Solid Waste Management (HEA005)	3,223,965	3,714,290	3,309,644	3,833,921	3,833,921	119,631	001	8116
Environmental Health Fiscal and Administration (HEA005)	232,942	587,835	605,854	51,126	51,126	(536,709)	001	8117
Public Guardian/Administrator/Conservator (HEA008)	2,198,696	2,652,725	2,491,643	3,100,211	3,003,641	350,916	001	8118
Children's Medical Services (HEA004)	4,636,668	4,895,040	4,670,624	5,176,413	5,176,413	281,373	001	8121
Community Health Regional Teams (HEA003)	1,518,618	2,364,642	1,722,788	2,254,675	2,254,675	(109,967)	001	8123
Public Health (HEA003)	23,194,308	30,475,918	29,657,438	42,770,065	42,545,065	12,069,147	001	8124
Drinking Water Protection (HEA005)	1,465,435	1,469,946	1,564,606	2,200,218	2,200,218	730,272	001	8272
Behavioral Health (HEA012)	129,234,935	146,573,860	142,550,500	153,098,344	152,976,024	6,402,164	023	8410
Behavioral Health (HEA015)	17,000,000	17,660,926	5,935,930	21,764,942	21,764,942	4,104,016	022	8410
Behavioral Health (HEA016)	10,630,949	10,301,172	10,301,721	10,301,721	10,301,721	549	025	8410
Health Realignment (HEA013)	4,218,963	12,285,783	12,285,783	12,575,837	12,575,837	290,054	025	8424
Health Dept. Administration (HEA014)	1,655,331	5,357,734	8,537,432	6,733,453	6,733,453	1,375,719	001	8438

### Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Animal Services (HEA001)	3,047,389	3,648,455	3,441,871	4,825,854	4,825,854	1,177,399	001	8442
Bienestar Salinas (HEA007)	107,064	94,997	76,574	112,263	112,263	17,266	001	8446
Marina Integrative Clinic (HEA007)	89,253	101,637	97,964	221,834	221,834	120,197	001	8447
Laurel Vista (HEA007)	1,127,470	1,761,749	1,053,133	1,452,818	1,452,818	(308,931)	001	8448
Clinic Services Quality Improvement (HEA007)	1,107,492	1,564,761	1,196,925	1,741,948	1,741,948	177,187	001	8449
Customer Service Center (HEA007)	1,194,254	1,516,412	1,291,315	1,815,304	1,815,304	298,892	001	8450
Whole Person Care (HEA017)	4,735,275	16,144,880	7,252,148	4,300,360	4,300,360	(11,844,520)	023	8473
<b>Subtotal</b>	<b>\$270,764,675</b>	<b>\$333,214,227</b>	<b>\$297,399,789</b>	<b>\$352,638,034</b>	<b>\$352,194,144</b>	<b>\$18,979,917</b>		

### Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A09	DIRECTOR HEALTH SERVICES	1.00	1.00	1.00	0.00
12C05	ASSISTANT DIRECTOR OF HEALTH SERVICES	0.00	1.00	1.00	0.00
12E04	BUREAU CHIEF	6.00	5.00	5.00	0.00
14A10	PROJECT MANAGER I	1.00	1.00	1.00	0.00
14B21	ASSOCIATE PERSONNEL ANALYST	4.00	4.00	4.00	0.00
14B32	SENIOR PERSONNEL ANALYST	2.00	2.00	2.00	0.00
14B66	DEPARTMENTAL HR MANAGER	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	13.50	14.50	19.50	5.00
14C31	MANAGEMENT ANALYST III	13.00	13.00	14.00	1.00
14C48	PUBLIC HEALTH PROGRAM MANAGER II	3.00	3.00	3.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
14C80	PUBLIC HEALTH PROGRAM MANAGER I	2.00	2.00	2.00	0.00
14G02	MANAGEMENT ANALYST I	5.00	5.00	4.00	(1.00)
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	5.00	5.00	5.00	0.00
14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00	1.00	1.00	0.00
14H66	OUTPATIENT SERVICES DIRECTOR	1.00	1.00	1.00	0.00
14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	1.00	1.00	0.00	(1.00)
14K41	BEHAVIORAL HEALTH SERVICES MANAGER II	15.00	15.00	16.00	1.00
14K44	ASSISTANT BUREAU CHIEF	3.00	3.00	3.00	0.00
14K61	ENVIRONMENTAL HEALTH PROGRAM MANAGER	1.00	1.00	1.00	0.00
14N06	OPERATIONS MANAGER	2.00	2.00	2.00	0.00
14N10	OUTPATIENT SERVICES MANAGER I	4.00	4.00	4.00	0.00
14N11	OUTPATIENT SERVICES MANAGER II	4.00	4.00	4.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	1.00	1.00	2.00	1.00
16C88	BUSINESS TECHNOLOGY ANALYST III	2.00	2.00	2.00	0.00
16C93	BUSINESS TECHNOLOGY ANALYST IV	2.00	2.00	3.00	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	3.00	1.00
20B11	ACCOUNTANT II	7.00	8.00	8.00	0.00
20B12	ACCOUNTANT III	6.00	6.00	7.00	1.00
20B93	FINANCE MANAGER II	3.00	3.00	4.00	1.00
20B94	FINANCE MANAGER III	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	3.00	3.00	2.00	(1.00)
25G21	CA CHILDRENS SERVICES CASE WORKER II	3.00	3.00	3.00	0.00
30J01	ENVIRONMENTAL HEALTH TECHNICIAN	1.00	0.00	0.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	24.00	25.00	27.00	2.00
30J31	ENVIRONMENTAL HEALTH SPECIALIST III	16.00	17.00	17.00	0.00
30J81	RECYCLING/RESOURCE RECOVERY SPECIALIST	2.00	2.00	2.00	0.00
30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	9.00	8.00	8.00	0.00
34C01	ANIMAL CONTROL OFFICER	3.00	3.00	5.00	2.00
34C02	SENIOR ANIMAL CONTROL OFFICER	1.00	1.00	1.00	0.00
34C11	ANIMAL SERVICES SUPERVISOR	2.00	2.00	2.00	0.00
34H24	DEPUTY PUBLIC ADMINISTRATOR/GUARDIAN/ CONSERVATOR I	2.00	2.50	2.50	0.00
34H34	DEPUTY PUBLIC ADMINISTRATOR/GUARDIAN/ CONSERVATOR II	4.00	4.00	4.00	0.00
43B02	WATER QUALITY SPECIALIST	1.00	1.00	1.00	0.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	9.00	9.00	9.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00	6.00	6.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	2.00	1.00
50B12	EMERGENCY MEDICAL SERVICES ANALYST	4.00	4.00	4.00	0.00
50C22	PUBLIC HEALTH MICROBIOLOGIST II	3.00	3.00	3.00	0.00
50C23	SENIOR PUBLIC HEALTH MICROBIOLOGIST	1.00	1.00	1.00	0.00
50C70	ASSISTANT DIRECTOR - PUBLIC HEALTH LABORATORY	1.00	1.00	1.00	0.00
50C80	DIRECTOR PUBLIC HEALTH LABORATORY	1.00	1.00	1.00	0.00
50C81	PUBLIC HEALTH CHEMIST	1.00	1.00	1.00	0.00
50E23	LABORATORY ASSISTANT	3.00	3.00	3.00	0.00
50F20	OCCUPATIONAL THERAPIST	1.00	1.00	1.00	0.00
50F23	OCCUPATIONAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.40	3.40	3.40	0.00
50G23	PHYSICAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.65	3.65	3.65	0.00
50G25	SENIOR THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	0.80	0.80	0.80	0.00
50G31	SUPERVISING THERAPIST-MED THER PROG	1.00	1.00	1.00	0.00
50J01	CHRONIC DISEASE PREVENTION SPECIALIST I	24.00	24.00	24.00	0.00
50J11	CHRONIC DISEASE PREVENTION SPECIALIST II	10.00	9.00	10.00	1.00
50J21	CHRONIC DISEASE PREVENTION COORDINATOR	10.00	12.00	14.00	2.00
50K18	HEALTH PROGRAM COORDINATOR	6.00	6.00	6.00	0.00
50K19	HEALTH EDUCATION ASSISTANT	7.00	7.00	7.00	0.00
50K22	HEALTH EDUCATOR	1.00	1.00	1.00	0.00
50K23	SENIOR HEALTH EDUCATOR	2.00	2.00	2.00	0.00
50L22	PUBLIC HEALTH NUTRITIONIST II	3.00	3.00	3.00	0.00
50L80	SUPERVISING PUBLIC HEALTH NUTRITIONIST	3.00	3.00	3.00	0.00
50M21	REGISTERED VETERINARY TECHNICIAN	1.00	1.00	1.00	0.00
50M80	VETERINARIAN	1.00	1.00	1.00	0.00
50N11	PUBLIC HEALTH EPIDEMIOLOGIST II	5.00	5.00	4.00	(1.00)
50N22	SUPERVISING PUBLIC HEALTH EPIDEMIOLOGIST	0.00	1.00	2.00	1.00
50T01	MEDICAL RECORD TECHNICIAN I	1.00	1.00	1.00	0.00
50U16	BEHAVIORAL HEALTH AIDE	20.03	20.03	25.10	5.08
50U42	MEDICAL ASSISTANT	165.00	157.00	168.00	11.00
52A21	CLINIC NURSE	1.00	1.00	1.00	0.00
52A22	SENIOR CLINIC NURSE	9.00	9.00	10.00	1.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
52A94	PSYCHIATRIC NURSE PRACTITIONER	3.00	3.00	3.00	0.00
52A97	CLINIC NURSE PRACTITIONER	9.00	9.00	9.00	0.00
52E01	PUBLIC HEALTH LICENSED VOCATIONAL NURSE	10.00	8.00	21.00	13.00
52E20	DIRECTOR OF PUBLIC HEALTH NURSING	1.00	1.00	1.00	0.00
52E22	PUBLIC HEALTH NURSE II	22.75	23.00	23.00	0.00
52E23	PUBLIC HEALTH NURSE III	3.00	3.00	3.00	0.00
52E80	SUPERVISING PUBLIC HEALTH NURSE	6.75	6.75	9.75	3.00
54B04	GENERAL INTERNIST	2.00	2.00	2.00	0.00
54B12	CONTRACT PHYSICIAN	44.60	44.60	44.60	0.00
54B13	CLINIC SERVICES MEDICAL DIRECTOR	1.00	1.00	1.00	0.00
54B90	CLINIC PHYSICIAN II	5.00	5.00	5.00	0.00
54C03	CLINIC PHYSICIAN ASSISTANT	9.00	9.00	9.00	0.00
54C05	PSYCHIATRIC PHYSICIAN ASSISTANT	2.00	2.00	2.00	0.00
60A21	CLINICAL PSYCHOLOGIST	14.50	14.50	12.50	(2.00)
60B21	PSYCHIATRIC SOCIAL WORKER II	213.00	201.00	198.00	(3.00)
60B23	BEHAVIORAL HEALTH UNIT SUPERVISOR	31.00	30.00	35.00	5.00
60B25	SENIOR PSYCHIATRIC SOCIAL WORKER	22.00	23.00	26.00	3.00
60C21	SOCIAL WORKER II	0.00	0.00	1.00	1.00
60C22	SOCIAL WORKER III	41.00	39.00	55.00	16.00
60C80	SOCIAL WORK SUPERVISOR I	0.00	0.00	1.00	1.00
60I10	DEPUTY DIRECTOR BEHAVIORAL HEALTH	3.00	3.00	4.00	1.00
60L01	PATIENT RIGHTS ADVOCATE	1.00	1.00	1.00	0.00
60P21	COMMUNITY SERVICE AIDE II	2.00	3.00	26.00	23.00
60P22	COMMUNITY SERVICE AIDE III	5.00	5.00	5.00	0.00
60P23	COMMUNITY SERVICE AIDE IV	3.00	3.00	3.00	0.00
60V11	BEHAVIORAL HEALTH GROUP COUNSELOR II	2.00	2.00	1.00	(1.00)
70B03	ANIMAL CARE TECHNICIAN II	6.00	6.00	7.50	1.50
70B04	SENIOR ANIMAL CARE TECHNICIAN	1.00	1.00	1.00	0.00
72A23	BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	0.00
80A31	SECRETARY	1.00	1.00	1.00	0.00
80A32	SENIOR SECRETARY	4.00	4.00	4.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E01	OFFICE ASSISTANT I	1.00	1.00	2.00	1.00
80E21	OFFICE ASSISTANT II	9.00	9.00	10.00	1.00
80E22	OFFICE ASSISTANT III	19.00	19.00	20.00	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	4.00	4.00	5.00	1.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00	1.00	1.00	0.00
80E93	SUPERVISING VITAL RECORDS SPECIALIST	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	6.00	6.00	6.00	0.00
80J30	ACCOUNTING TECHNICIAN	6.00	7.00	9.00	2.00
80K20	CLINIC OFFICE SUPERVISOR	2.00	2.00	0.00	(2.00)
80K25	CLINIC OPERATIONS SUPERVISOR	7.00	7.00	8.00	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	69.00	74.00	76.00	2.00
80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	1.00	1.00	1.00	0.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00	3.00	5.00	2.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	18.00	18.00	17.00	(1.00)
80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	0.00	0.00	1.00	1.00
80M04	SUPERVISING PATIENT ACCOUNT REPRESENTATIVE	2.00	2.00	2.00	0.00
80U21	TELEPHONE OPERATOR	1.00	1.00	1.00	0.00
<b>Total</b>		<b>1,116.98</b>	<b>1,104.73</b>	<b>1,209.30</b>	<b>104.58</b>



## Augmentation Requests

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
4000	4000-8096-001-AUG4	AUG4 CSB BUDGET ADM	Request New Position	-	1.00	-	1.00
4000	4000-8097-001-AUG3	AUG3 CSB ALISAL HEALTH CTR	Request New Position	-	1.00	-	1.00
4000	4000-8097-001-AUG5	AUG5 CSB ALISAL HEALTH CTR	Request New Position	-	2.00	-	2.00
4000	4000-8099-001-AUG6	AUG6 CSB LAUREL FAM	Request New Position	-	2.00	-	2.00
4000	4000-8100-001-AUG7	AUG7 CSB LAUREL INTERNAL	Request New Position	-	1.00	-	1.00
4000	4000-8101-001-AUG1	AUG1 CSB LAUREL PED	Request New Position	-	2.00	-	2.00
4000	4000-8118-001-AUG1	OAll - Request New Position	Request New Position	96,570	1.00	-	-
4000	4000-8124-001-AUG1	BH Aide - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG10	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG11	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG12	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG13	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG14	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG15	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG16	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG17	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG18	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG19	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG2	BH Aide - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG20	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG21	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG22	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG23	Public Health LVN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG24	Public Health Vocational Nurse (ECM)	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG25	Public Health LVN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG26	Public Health LVN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG27	Public Health LVN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG28	Public Health LVN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG29	Public Health LVN - ECM Request New Position	Request New Position	-	1.00	-	1.00

## Augmentation Requests

4000	4000-8124-001-AUG3	BH Aide - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG30	OA III - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG31	SPHN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG32	SPHN - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG33	SW II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG36	SPHE- CD- Requested Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG37	CDPC- PREP -Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG38	Water Repair- PHB Request New Service	New Program/Service w/ General Fund Funding	1,200,000	-	1,200,000	-
4000	4000-8124-001-AUG39	CPTED (STRYVE)-Public Health	New Program/Service w/ Outside Funding	318,195	-	318,195	-
4000	4000-8124-001-AUG4	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG42	Bright Beginnings - Mamas de Salinas Abogan - PHB	New Program/Service w/ General Fund Funding	225,000	-	-	-
4000	4000-8124-001-AUG5	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG6	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG7	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG8	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8124-001-AUG9	CSA II - ECM Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8272-001-AUG1	EHS II - Request New Position	Request New Position	314,859	4.00	314,859	4.00
4000	4000-8438-001-AUG1	CDPC HDADM PEP New Position	Request New Position	-	1.00	-	1.00
4000	4000-8438-001-AUG13	SART - Contracted Services	New Mandated Program/Service w/ General Fund Funding	250,000	-	250,000	-
4000	4000-8438-001-AUG2	CDPS II HDADM PEP New Position	Request New Position	-	1.00	-	1.00
4000	4000-8438-001-AUG3	Personnel Technician- Confidential HDADM New Position	Request New Position	-	1.00	-	-
4000	4000-8438-001-AUG4	Associate HR Analyst HDADM New Position	Request New Position	-	1.00	-	-
4000	4000-8438-001-AUG5	Associate HR Analyst HDADM New Position	Request New Position	-	1.00	-	-
4000	4000-8438-001-AUG6	Senior HR Analyst HDADM New Position	Request New Position	-	1.00	-	-
4000	4000-8438-001-AUG7	Management Analyst III HDADM New Position	Request New Position	-	1.00	-	-
4000	4000-8438-001-AUG8	Management Analyst II HDADM New Position	Request New Position	-	1.00	-	-
4000	4000-8442-001-AUG1	POA - Request New Position	Request New Position	-	1.00	-	1.00

## Augmentation Requests

4000	4000-8442-001-AUG2	ACTII - Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8442-001-AUG3	OAIL - Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8442-001-AUG4	ACO - Request New Position	Request New Position	-	2.00	-	2.00
4000	4000-8442-001-AUG5	OAI - Request New Position	Request New Position	-	1.00	-	1.00
4000	4000-8442-001-AUG6	Mobile Clinics - ASB	New Program/Service w/ General Fund Funding	108,000	-	108,000	-
4000	4000-8448-001-AUG2	AUG2 CSB LAUREL VISTA	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG1	AUG1 - Deputy Director of BH	Request New Position	-	1.00	-	-
4000	4000-8410-023-AUG10	AUG10 - Public Health Licensed Vocational Nurse	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG11	AUG11 - Public Health Licensed Vocational Nurse	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG12	AUG12 - Public Health Licensed Vocational Nurse	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG13	AUG13 - Public Health Licensed Vocational Nurse	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG14	AUG14 - Public Health Licensed Vocational Nurse	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG15	AUG15 - Public Health Licensed Vocational Nurse	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG16	AUG16 - Psychiatric Social Worker II	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG17	AUG17 - Psychiatric Social Worker II	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG18	AUG18 - Behavioral Health Unit Supervisor	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG19	AUG19 - Behavioral Health Unit Supervisor	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG2	AUG2 - Management Analyst II	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG20	AUG20 - Behavioral Health Unit Supervisor	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG21	AUG21 - Behavioral Health Unit Supervisor	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG22	AUG22 - Behavioral Health Unit Supervisor	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG23	AUG23 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG24	AUG24 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG25	AUG25 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG26	AUG26 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG27	AUG27 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG28	AUG28 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG29	AUG29 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG3	AUG3 - Management Analyst II	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG30	AUG30 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG31	AUG31 - Social Worker III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG32	AUG32 - Patient Services Representative II	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG33	AUG33 - Patient Services Representative II	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG4	AUG4 - Management Analyst II	Request New Position	-	1.00	-	1.00

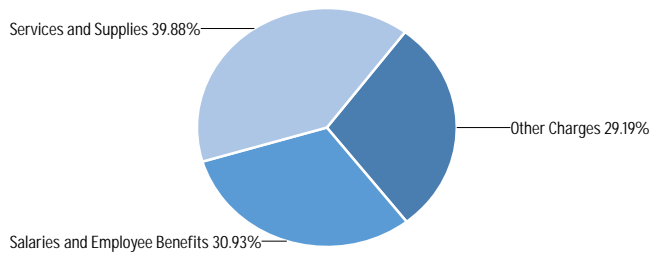
## Augmentation Requests

4000	4000-8410-023-AUG5	AUG5 - Management Analyst III	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG6	AUG6 - Medical Assistant	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG7	AUG7 - Medical Assistant	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG8	AUG8 - Medical Assistant	Request New Position	-	1.00	-	1.00
4000	4000-8410-023-AUG9	AUG9 - Clinic Operations Supervisor	Request New Position	-	1.00	-	1.00
4000	4000-8473-023-AUG001	ECM Request 33 New Positions	Request New Position	1,176,384	-	1,176,384	-
4000	4000-8424-025-AUG1	CDPC - HDADM Request New Position	Request New Position	148,655	-	148,655	-
4000	4000-8424-025-AUG2	CDPS II HDADM Request New Position	Request New Position	141,399	-	141,399	-
<b>Grand Total:</b>				<b>\$3,979,062</b>	<b>97.00</b>	<b>\$3,657,492</b>	<b>89.00</b>

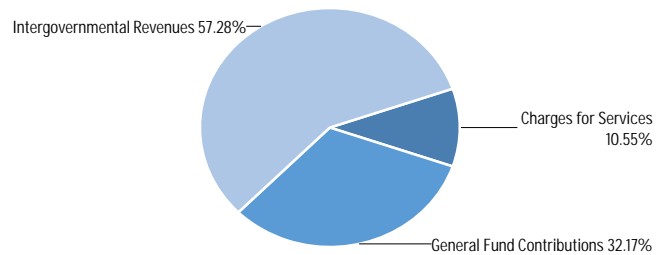
# Clinic Services Administration

(Budget Unit 8096—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,666,294	\$3,486,073	\$2,671,685	\$3,830,550	\$3,830,550	\$344,477
Services and Supplies	\$4,635,890	\$5,372,712	\$3,349,209	\$4,939,875	\$4,939,875	\$(432,837)
Other Charges	\$4,831,424	\$4,251,457	\$4,251,457	\$3,614,945	\$3,614,945	\$(636,512)
<b>Subtotal</b>	<b>\$12,133,608</b>	<b>\$13,110,242</b>	<b>\$10,272,351</b>	<b>\$12,385,370</b>	<b>\$12,385,370</b>	<b>\$(724,872)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$6,736,762	\$4,640,380	\$3,536,183	\$7,094,101	\$7,094,101	\$2,453,721
Charges for Services	\$1,290,159	\$1,676,000	\$1,681,574	\$1,306,888	\$1,306,888	\$(369,112)
Miscellaneous Revenues	\$139,513	\$21,000	—	—	—	\$(21,000)
<b>Subtotal</b>	<b>\$8,166,435</b>	<b>\$6,337,380</b>	<b>\$5,217,757</b>	<b>\$8,400,989</b>	<b>\$8,400,989</b>	<b>\$2,063,609</b>
General Fund Contributions	\$3,967,173	\$6,772,862	\$5,054,594	\$3,984,381	\$3,984,381	\$(2,788,481)
<b>Total Source of Funds</b>	<b>\$12,133,608</b>	<b>\$13,110,242</b>	<b>\$10,272,351</b>	<b>\$12,385,370</b>	<b>\$12,385,370</b>	<b>\$(724,872)</b>

## Unit Description

Clinic Services Administration provides leadership, administrative support, fiscal reporting and oversight, service delivery and strategic planning, contracting, provider credentialing and all administrative functions necessary to maintain and expand Federally Qualified Health Center (FQHC) status. Clinic Services Administration also performs all medical payor and patient billing and processes applications for a sliding fee discount program to those at or below the 200% Federal Poverty Level Income guideline, in compliance with FQHC regulations.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
20B11	ACCOUNTANT II	2.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
80A32	SENIOR SECRETARY	1.00
80E22	OFFICE ASSISTANT III	2.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	2.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	12.00
80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	1.00
80M04	SUPERVISING PATIENT ACCOUNT REPRESENTATIVE	1.00
<b>Total</b>		<b>30.00</b>

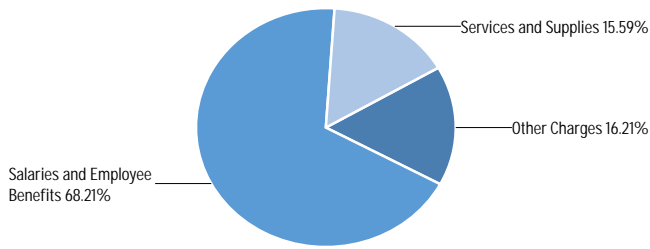
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E04	BUREAU CHIEF	1.00
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	2.00
14G02	MANAGEMENT ANALYST I	1.00
14H66	OUTPATIENT SERVICES DIRECTOR	1.00

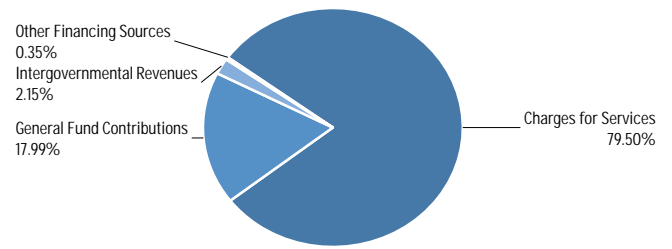
# Alisal Health Center

(Budget Unit 8097—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$6,411,566	\$7,822,209	\$6,691,926	\$8,560,239	\$8,560,239	\$738,030
Services and Supplies	\$1,780,322	\$2,302,614	\$1,677,095	\$1,956,423	\$1,956,423	\$(346,191)
Other Charges	\$1,207,437	\$966,695	\$841,498	\$2,033,943	\$2,033,943	\$1,067,248
Capital Assets	\$11,722	—	\$10,941	—	—	—
<b>Subtotal</b>	<b>\$9,411,048</b>	<b>\$11,091,518</b>	<b>\$9,221,460</b>	<b>\$12,550,605</b>	<b>\$12,550,605</b>	<b>\$1,459,087</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$270,408	\$510,269	—	\$270,408	\$270,408	\$(239,861)
Charges for Services	\$9,045,007	\$9,515,538	\$8,792,662	\$9,977,899	\$9,977,899	\$462,361
Miscellaneous Revenues	\$6,701	—	\$6,500	—	—	—
Other Financing Sources	\$48,474	—	\$335,154	\$44,310	\$44,310	\$44,310
<b>Subtotal</b>	<b>\$9,370,590</b>	<b>\$10,025,807</b>	<b>\$9,134,316</b>	<b>\$10,292,617</b>	<b>\$10,292,617</b>	<b>\$266,810</b>
General Fund Contributions	\$40,458	\$1,065,711	\$87,144	\$2,257,988	\$2,257,988	\$1,192,277
<b>Total Source of Funds</b>	<b>\$9,411,048</b>	<b>\$11,091,518</b>	<b>\$9,221,460</b>	<b>\$12,550,605</b>	<b>\$12,550,605</b>	<b>\$1,459,087</b>

## Unit Description

Alisal Health Center is a community health clinic serving the east Salinas area offering primary care and preventive health services. It serves children, adults and pregnant women and provides perinatal and postpartum education for parents. The clinic also offers walk-in immunizations and sexually transmitted disease testing and treatment. Free legal assistance is available on-site in partnership with California Rural Legal Assistance as well as a Social Services Eligibility Worker who provides assistance with public benefit programs and services.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N10	OUTPATIENT SERVICES MANAGER I	1.00
14N11	OUTPATIENT SERVICES MANAGER II	1.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	1.00
50K19	HEALTH EDUCATION ASSISTANT	1.00
50U42	MEDICAL ASSISTANT	29.00

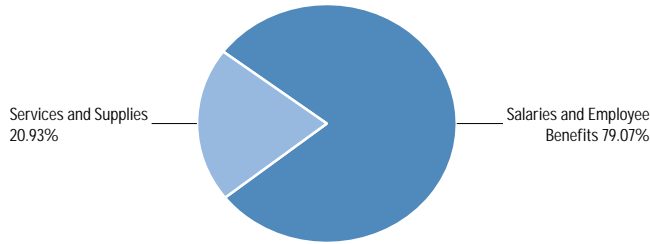
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
52A21	CLINIC NURSE	1.00
52A22	SENIOR CLINIC NURSE	2.00
52A97	CLINIC NURSE PRACTITIONER	1.00
54B12	CONTRACT PHYSICIAN	4.00
54B90	CLINIC PHYSICIAN II	4.00
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00
60C22	SOCIAL WORKER III	1.00
80K25	CLINIC OPERATIONS SUPERVISOR	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	8.00
<b>Total</b>		<b>57.00</b>

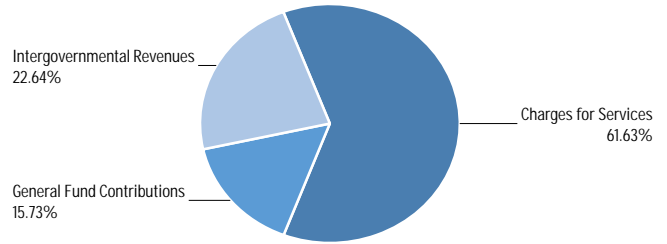
# Clinic Services NIDO clinic

(Budget Unit 8098—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$889,861	\$1,162,991	\$779,381	\$1,227,857	\$1,227,857	\$64,866
Services and Supplies	\$395,414	\$196,054	\$400,319	\$324,944	\$324,944	\$128,890
Other Charges	\$(166,304)	\$(439,785)	\$(172,481)	\$(152,864)	\$(152,864)	\$286,921
<b>Subtotal</b>	<b>\$1,118,972</b>	<b>\$919,260</b>	<b>\$1,007,219</b>	<b>\$1,399,937</b>	<b>\$1,399,937</b>	<b>\$480,677</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$430,748	\$404,388	\$267,582	\$316,897	\$316,897	\$(87,491)
Charges for Services	\$463,816	\$814,659	\$718,556	\$862,814	\$862,814	\$48,155
Miscellaneous Revenues	\$872	—	—	—	—	—
<b>Subtotal</b>	<b>\$895,436</b>	<b>\$1,219,047</b>	<b>\$986,138</b>	<b>\$1,179,711</b>	<b>\$1,179,711</b>	<b>\$(39,336)</b>
General Fund Contributions	\$223,536	\$(299,787)	\$21,081	\$220,226	\$220,226	\$520,013
<b>Total Source of Funds</b>	<b>\$1,118,972</b>	<b>\$919,260</b>	<b>\$1,007,219</b>	<b>\$1,399,937</b>	<b>\$1,399,937</b>	<b>\$480,677</b>

## Unit Description

In September 2019, Clinic Services (CS) Bureau was awarded a New Access Point (NAP) grant. As a result of the NAP grant, the Health Departments primary care clinics received Federally Qualified Health Center (FQHC) designation and the Natividad Immunology Division Outpatient (NIDO) Clinic transitioned from Natividad Medical Center to CS as a new FQHC site.

The NIDO clinic provides comprehensive primary care services to all residents, specializing in serving adults with compromised immune system and other infectious diseases, such as HIV/AIDS, tuberculosis, sexually transmitted infections, and more. In addition to medical services, the clinic provides free HIV testing and counseling, laboratory, case management, health education, treatment adherence education, mental health counseling, outreach, and referral services.

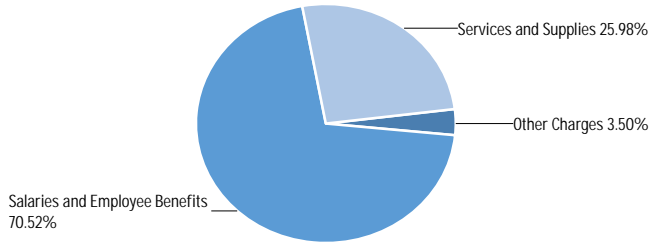
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
50K19	HEALTH EDUCATION ASSISTANT	2.00
50U42	MEDICAL ASSISTANT	2.00
52A22	SENIOR CLINIC NURSE	1.00
54B12	CONTRACT PHYSICIAN	1.00
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
80K25	CLINIC OPERATIONS SUPERVISOR	1.00
80L02	PATIENT SERVICES REPRESENTATIVE	2.00
II		
<b>Total</b>		<b>10.00</b>

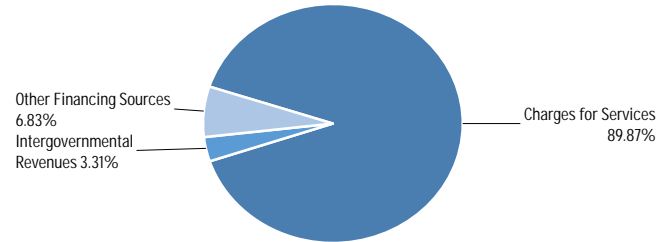
# Laurel Family Practice

(Budget Unit 8099—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$3,726,493	\$5,046,325	\$4,224,814	\$5,450,091	\$5,450,091	\$403,766
Services and Supplies	\$1,998,239	\$1,832,889	\$2,175,373	\$2,007,496	\$2,007,496	\$174,607
Other Charges	\$893,694	\$683,843	\$683,843	\$270,457	\$270,457	\$(413,386)
<b>Subtotal</b>	<b>\$6,618,426</b>	<b>\$7,563,057</b>	<b>\$7,084,030</b>	<b>\$7,728,044</b>	<b>\$7,728,044</b>	<b>\$164,987</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$261,480	\$369,085	—	\$261,480	\$261,480	\$(107,605)
Charges for Services	\$5,425,064	\$8,731,702	\$6,394,667	\$7,109,589	\$7,109,589	\$(1,622,113)
Miscellaneous Revenues	\$5,684	—	—	—	—	—
Other Financing Sources	\$554,808	\$650,000	\$726,609	\$539,999	\$539,999	\$(110,001)
<b>Subtotal</b>	<b>\$6,247,037</b>	<b>\$9,750,787</b>	<b>\$7,121,276</b>	<b>\$7,911,068</b>	<b>\$7,911,068</b>	<b>\$(1,839,719)</b>
General Fund Contributions	\$371,389	\$(2,187,730)	\$(37,246)	\$(183,024)	\$(183,024)	\$2,004,706
<b>Total Source of Funds</b>	<b>\$6,618,426</b>	<b>\$7,563,057</b>	<b>\$7,084,030</b>	<b>\$7,728,044</b>	<b>\$7,728,044</b>	<b>\$164,987</b>

## Unit Description

Laurel Family Practice Clinic is located on the Natividad Medical Center Campus. The Clinic provides primary care and preventative health services including obstetric and family medicine services and procedures. It also serves as a collaborative training site for 30 Natividad Medical Center family practice residents.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N11	OUTPATIENT SERVICES MANAGER II	1.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	1.00
50U42	MEDICAL ASSISTANT	29.00
52A22	SENIOR CLINIC NURSE	1.00
54B12	CONTRACT PHYSICIAN	1.00

## Recommended FY 2022-23 Positions

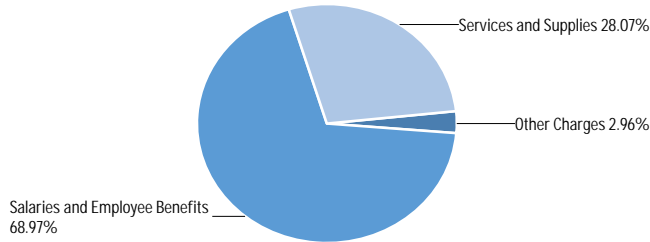
Classification Code	Classification Label	FTE
54C03	CLINIC PHYSICIAN ASSISTANT	2.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00
60B25	SENIOR PSYCHIATRIC SOCIAL WORKER	1.00
80K25	CLINIC OPERATIONS SUPERVISOR	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	11.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	1.00
<b>Total</b>		<b>50.00</b>



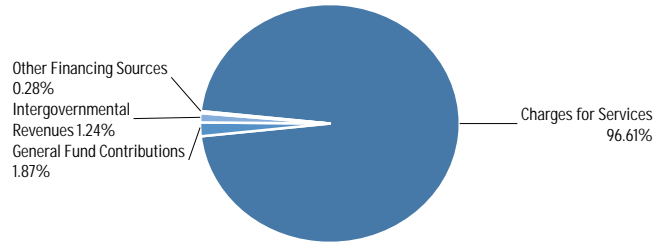
# Laurel Internal Medicine

(Budget Unit 8100—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,953,322	\$4,400,818	\$3,529,201	\$4,889,155	\$4,889,155	\$488,337
Services and Supplies	\$1,988,033	\$1,977,386	\$1,643,048	\$1,989,628	\$1,989,628	\$12,242
Other Charges	\$(6,132)	—	\$500	\$210,027	\$210,027	\$210,027
<b>Subtotal</b>	<b>\$4,935,223</b>	<b>\$6,378,204</b>	<b>\$5,172,749</b>	<b>\$7,088,810</b>	<b>\$7,088,810</b>	<b>\$710,606</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$88,029	\$262,238	\$8,500	\$88,029	\$88,029	\$(174,209)
Charges for Services	\$6,615,759	\$7,876,457	\$4,949,751	\$6,848,465	\$6,848,465	\$(1,027,992)
Miscellaneous Revenues	\$3,278	—	—	—	—	—
Other Financing Sources	\$27,404	—	\$38,098	\$19,793	\$19,793	\$19,793
<b>Subtotal</b>	<b>\$6,734,471</b>	<b>\$8,138,695</b>	<b>\$4,996,349</b>	<b>\$6,956,287</b>	<b>\$6,956,287</b>	<b>\$(1,182,408)</b>
General Fund Contributions	\$(1,799,248)	\$(1,760,491)	\$176,400	\$132,523	\$132,523	\$1,893,014
<b>Total Source of Funds</b>	<b>\$4,935,223</b>	<b>\$6,378,204</b>	<b>\$5,172,749</b>	<b>\$7,088,810</b>	<b>\$7,088,810</b>	<b>\$710,606</b>

## Unit Description

Laurel Internal Medicine Clinic is a Level III Patient Centered Medical Home certified by the National Committee for Quality Assurance (NCQA), providing primary care services, obstetric and gynecological care, behavioral health, internal medicine and comprehensive perinatal and postpartum education.

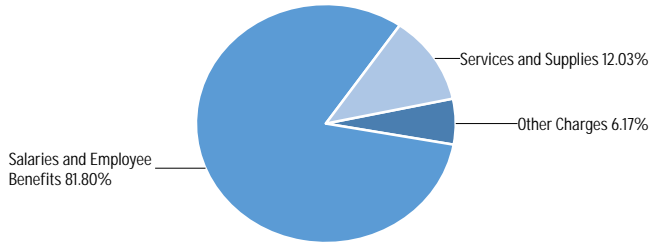
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N10	OUTPATIENT SERVICES MANAGER I	1.00
50K19	HEALTH EDUCATION ASSISTANT	1.00
50U42	MEDICAL ASSISTANT	18.00
52A22	SENIOR CLINIC NURSE	1.00
52A97	CLINIC NURSE PRACTITIONER	2.00
54B04	GENERAL INTERNIST	1.00
54B12	CONTRACT PHYSICIAN	2.00
54C05	PSYCHIATRIC PHYSICIAN ASSISTANT	1.00
60C22	SOCIAL WORKER III	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	5.00
<b>Total</b>		<b>33.00</b>

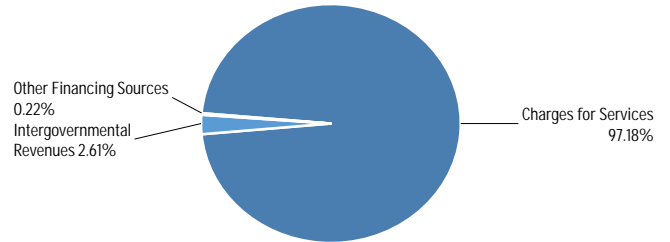
# Laurel Pediatrics

(Budget Unit 8101—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$4,982,780	\$6,512,440	\$5,360,885	\$6,946,269	\$6,946,269	\$433,829
Services and Supplies	\$1,161,017	\$1,159,777	\$1,110,533	\$1,021,346	\$1,021,346	\$(138,431)
Other Charges	\$55,275	\$52,259	\$52,259	\$523,915	\$523,915	\$471,656
Capital Assets	\$11,722	—	—	—	—	—
<b>Subtotal</b>	<b>\$6,210,794</b>	<b>\$7,724,476</b>	<b>\$6,523,677</b>	<b>\$8,491,530</b>	<b>\$8,491,530</b>	<b>\$767,054</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$238,728	\$317,224	\$8,500	\$238,728	\$238,728	\$(78,496)
Charges for Services	\$6,102,398	\$7,259,619	\$6,583,040	\$8,898,630	\$8,898,630	\$1,639,011
Miscellaneous Revenues	\$5,703	—	—	—	—	—
Other Financing Sources	\$27,404	—	\$38,098	\$19,793	\$19,793	\$19,793
<b>Subtotal</b>	<b>\$6,374,233</b>	<b>\$7,576,843</b>	<b>\$6,629,638</b>	<b>\$9,157,151</b>	<b>\$9,157,151</b>	<b>\$1,580,308</b>
General Fund Contributions	\$(163,439)	\$147,633	\$(105,961)	\$(665,621)	\$(665,621)	\$(813,254)
<b>Total Source of Funds</b>	<b>\$6,210,794</b>	<b>\$7,724,476</b>	<b>\$6,523,677</b>	<b>\$8,491,530</b>	<b>\$8,491,530</b>	<b>\$767,054</b>

## Unit Description

Laurel Pediatrics Clinic provides pediatric primary care, preventative health services, and mental health services. It also provides training to Natividad Family Practice residents.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N11	OUTPATIENT SERVICES MANAGER II	1.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	1.00
50U42	MEDICAL ASSISTANT	25.00
52A22	SENIOR CLINIC NURSE	1.00
52A97	CLINIC NURSE PRACTITIONER	2.00

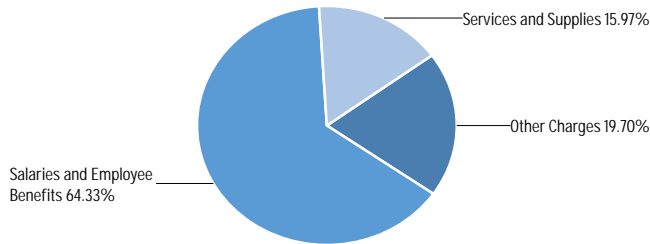
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
54B12	CONTRACT PHYSICIAN	8.00
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00
60C22	SOCIAL WORKER III	1.00
80K25	CLINIC OPERATIONS SUPERVISOR	2.00
80L02	PATIENT SERVICES REPRESENTATIVE II	8.00
<b>Total</b>		<b>51.00</b>

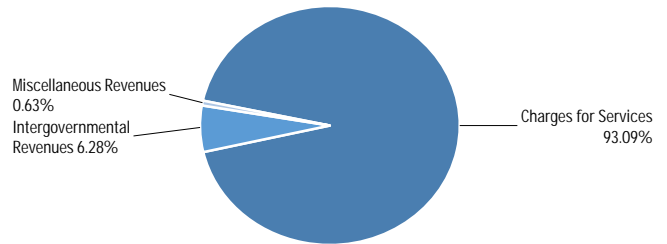
# Marina Health Center

(Budget Unit 8103—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,073,956	\$1,388,266	\$1,058,517	\$1,508,378	\$1,508,378	\$120,112
Services and Supplies	\$340,324	\$387,139	\$398,341	\$374,445	\$374,445	\$(12,694)
Other Charges	\$433,212	\$349,861	\$335,111	\$461,796	\$461,796	\$111,935
<b>Subtotal</b>	<b>\$1,847,492</b>	<b>\$2,125,266</b>	<b>\$1,791,969</b>	<b>\$2,344,619</b>	<b>\$2,344,619</b>	<b>\$219,353</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$148,686	\$151,196	—	\$148,686	\$148,686	\$(2,510)
Charges for Services	\$1,618,219	\$1,823,464	\$1,422,846	\$2,204,866	\$2,204,866	\$381,402
Miscellaneous Revenues	\$16,146	\$15,000	\$15,000	\$15,000	\$15,000	—
<b>Subtotal</b>	<b>\$1,783,051</b>	<b>\$1,989,660</b>	<b>\$1,437,846</b>	<b>\$2,368,552</b>	<b>\$2,368,552</b>	<b>\$378,892</b>
General Fund Contributions	\$64,441	\$135,606	\$354,123	\$(23,933)	\$(23,933)	\$(159,539)
<b>Total Source of Funds</b>	<b>\$1,847,492</b>	<b>\$2,125,266</b>	<b>\$1,791,969</b>	<b>\$2,344,619</b>	<b>\$2,344,619</b>	<b>\$219,353</b>

## Unit Description

The Marina Health Center is small clinic offering primary care and preventive services in the Marina area.

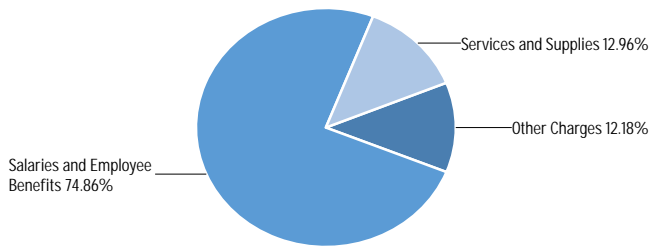
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
50U42	MEDICAL ASSISTANT	7.00
54B12	CONTRACT PHYSICIAN	1.00
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
80K25	CLINIC OPERATIONS SUPERVISOR	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	1.00
<b>Total</b>		<b>11.00</b>

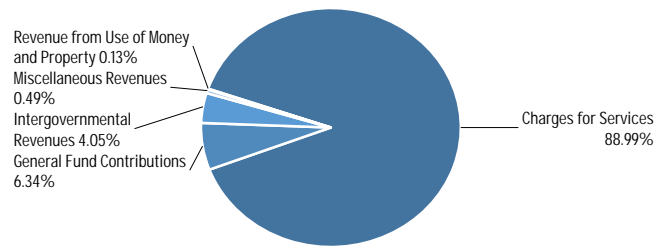
# Seaside Family Health Center

(Budget Unit 8105—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,171,362	\$8,506,486	\$7,533,760	\$9,165,108	\$9,165,108	\$658,622
Services and Supplies	\$1,575,708	\$1,832,657	\$1,334,031	\$1,586,367	\$1,586,367	\$(246,290)
Other Charges	\$1,030,979	\$791,747	\$791,747	\$1,491,349	\$1,491,349	\$699,602
Capital Assets	\$11,722	—	—	—	—	—
<b>Subtotal</b>	<b>\$9,789,771</b>	<b>\$11,130,890</b>	<b>\$9,659,538</b>	<b>\$12,242,824</b>	<b>\$12,242,824</b>	<b>\$1,111,934</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$15,337	\$18,648	\$15,186	\$15,490	\$15,490	\$(3,158)
Intergovernmental Revenues	\$496,406	\$505,975	\$34,000	\$496,406	\$496,406	\$(9,569)
Charges for Services	\$10,094,509	\$10,735,490	\$10,777,712	\$10,894,950	\$10,894,950	\$159,460
Miscellaneous Revenues	\$67,928	\$60,000	\$60,000	\$60,000	\$60,000	—
<b>Subtotal</b>	<b>\$10,674,180</b>	<b>\$11,320,113</b>	<b>\$10,886,898</b>	<b>\$11,466,846</b>	<b>\$11,466,846</b>	<b>\$146,733</b>
General Fund Contributions	\$(884,409)	\$(189,223)	\$(1,227,360)	\$775,978	\$775,978	\$965,201
<b>Total Source of Funds</b>	<b>\$9,789,771</b>	<b>\$11,130,890</b>	<b>\$9,659,538</b>	<b>\$12,242,824</b>	<b>\$12,242,824</b>	<b>\$1,111,934</b>

## Unit Description

The Seaside Family Health Center is a large clinic serving the Monterey Peninsula providing comprehensive primary care, preventative health services, including obstetric and gynecological care, pediatrics, mental health, and internal medicine. The Clinic offers services in a group visit setting for diabetic management and offers behavioral health services to those with mild to moderate mental health conditions.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N10	OUTPATIENT SERVICES MANAGER I	1.00
14N11	OUTPATIENT SERVICES MANAGER II	1.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	1.00
50K19	HEALTH EDUCATION ASSISTANT	1.00
50U42	MEDICAL ASSISTANT	33.00

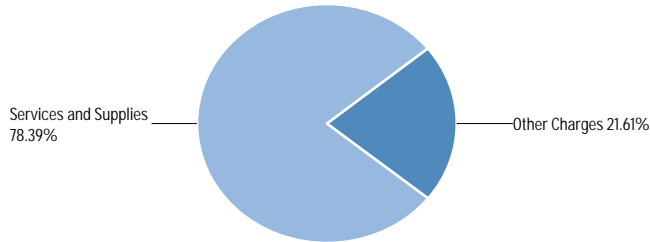
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
52A22	SENIOR CLINIC NURSE	2.00
52A97	CLINIC NURSE PRACTITIONER	3.00
54B04	GENERAL INTERNIST	1.00
54B12	CONTRACT PHYSICIAN	7.00
54B90	CLINIC PHYSICIAN II	1.00
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
60B21	PSYCHIATRIC SOCIAL WORKER II	1.00
60C22	SOCIAL WORKER III	1.00
80K25	CLINIC OPERATIONS SUPERVISOR	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	8.00
<b>Total</b>		<b>63.00</b>

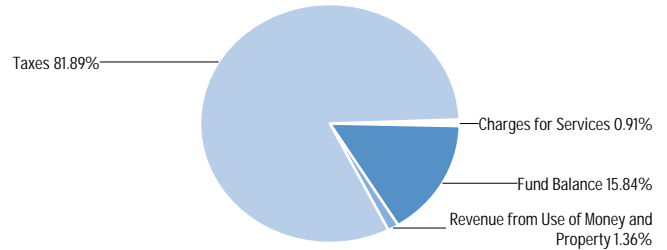
# Ambulance Service

(Budget Unit 8108—Fund 092—Appropriation Unit HEA010)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$1,108,284	\$1,681,409	\$1,509,877	\$1,723,103	\$1,723,103	\$41,694
Other Charges	\$474,821	\$477,500	\$477,215	\$475,000	\$475,000	\$(2,500)
<b>Subtotal</b>	<b>\$1,583,105</b>	<b>\$2,158,909</b>	<b>\$1,987,092</b>	<b>\$2,198,103</b>	<b>\$2,198,103</b>	<b>\$39,194</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$1,801,326	\$1,690,000	\$1,800,000	\$1,800,000	\$1,800,000	\$110,000
Revenue from Use of Money & Property	\$33,951	\$65,000	\$30,000	\$30,000	\$30,000	\$(35,000)
Charges for Services	\$22,154	\$25,000	\$20,000	\$20,000	\$20,000	\$(5,000)
<b>Subtotal</b>	<b>\$1,857,430</b>	<b>\$1,780,000</b>	<b>\$1,850,000</b>	<b>\$1,850,000</b>	<b>\$1,850,000</b>	<b>\$70,000</b>
Fund Balance	\$(274,326)	\$378,909	\$137,092	\$348,103	\$348,103	\$(30,806)
<b>Total Source of Funds</b>	<b>\$1,583,105</b>	<b>\$2,158,909</b>	<b>\$1,987,092</b>	<b>\$2,198,103</b>	<b>\$2,198,103</b>	<b>\$39,194</b>

## Unit Description

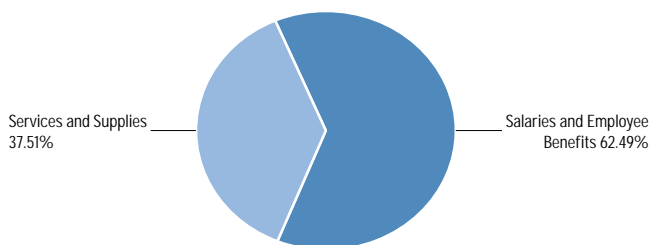
The Monterey County Emergency Medical Services (EMS) system provides paramedic, ambulance and related services. Originally County Service Area 74 (CSA-74) was formed to provide funding for

paramedic, ambulance, and related services. On March 7, 2000, Monterey County voters approved Measure A, replacing the former CSA 74 benefit assessment with an equivalent special tax, in compliance with Proposition 218. The special tax is collected and administered by the Emergency Medical Services (EMS) Agency.

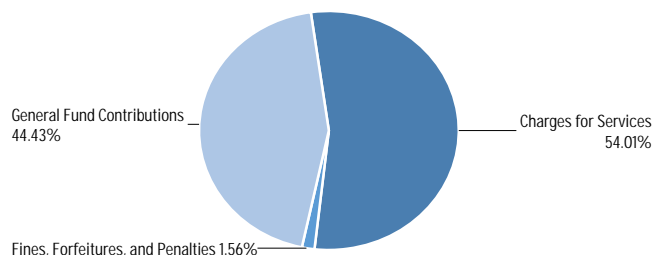
# EMS Operating

(Budget Unit 8109—Fund 001—Appropriation Unit HEA006)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$907,136	\$1,391,238	\$1,104,153	\$1,323,803	\$1,323,803	\$(67,435)
Services and Supplies	\$611,980	\$800,367	\$800,297	\$794,494	\$794,494	\$(5,873)
Other Charges	\$(871,019)	\$(1,600,503)	\$(1,489,349)	\$(1,798,603)	\$(1,798,603)	\$(198,100)
<b>Subtotal</b>	<b>\$648,097</b>	<b>\$591,102</b>	<b>\$415,101</b>	<b>\$319,694</b>	<b>\$319,694</b>	<b>\$(271,408)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	—	\$1,000	—	\$5,000	\$5,000	\$4,000
Charges for Services	\$172,658	\$347,658	\$172,658	\$172,658	\$172,658	\$(175,000)
Miscellaneous Revenues	\$1,841	—	—	—	—	—
<b>Subtotal</b>	<b>\$174,499</b>	<b>\$348,658</b>	<b>\$172,658</b>	<b>\$177,658</b>	<b>\$177,658</b>	<b>\$(171,000)</b>
General Fund Contributions	\$473,598	\$242,444	\$242,443	\$142,036	\$142,036	\$(100,408)
<b>Total Source of Funds</b>	<b>\$648,097</b>	<b>\$591,102</b>	<b>\$415,101</b>	<b>\$319,694</b>	<b>\$319,694</b>	<b>\$(271,408)</b>

## Unit Description

The Emergency Medical Services (EMS) Agency is designated by the Monterey County Board of Supervisors, pursuant to California Health and Safety Code, Section 1797.200, as the Local EMS Agency. The local EMS Agency is responsible to plan, implement, and evaluate the Emergency Medical Services System, consisting of organized patterns of readiness and response services based on public and private agreements and operational procedures. The Local EMS Agency is also responsible to implement advanced life support systems, and to establish policies and procedures approved by the Medical Director of the Local EMS Agency to assure medical control of the EMS system. In addition, EMS Agency staff administer funds received through the CSA-74 Special Tax (Fund 092) and the Uncompensated Care Fund (Fund 016).

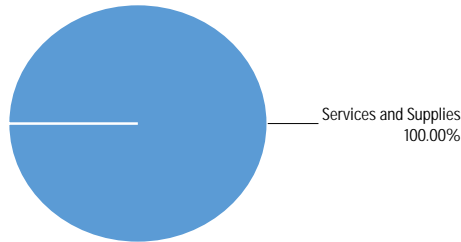
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E04	BUREAU CHIEF	1.00
14C31	MANAGEMENT ANALYST III	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00
20B10	ACCOUNTANT I	1.00
50B12	EMERGENCY MEDICAL SERVICES ANALYST	4.00
50K18	HEALTH PROGRAM COORDINATOR	1.00
<b>Total</b>		<b>9.00</b>

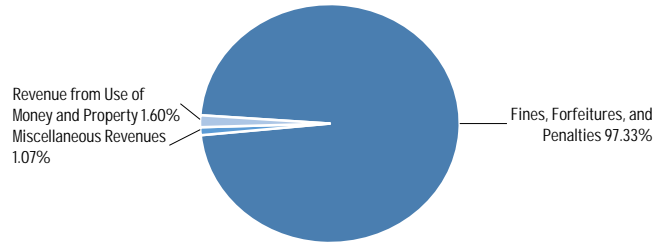
# Uncompensated Care

(Budget Unit 8111—Fund 016—Appropriation Unit HEA009)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$437,072	\$640,000	\$602,653	\$603,000	\$603,000	\$(37,000)
<b>Subtotal</b>	<b>\$437,072</b>	<b>\$640,000</b>	<b>\$602,653</b>	<b>\$603,000</b>	<b>\$603,000</b>	<b>\$(37,000)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$568,481	\$650,000	\$910,000	\$910,000	\$910,000	\$260,000
Revenue from Use of Money & Property	\$19,413	\$10,000	\$15,000	\$15,000	\$15,000	\$5,000
Miscellaneous Revenues	\$11,800	\$10,000	\$10,000	\$10,000	\$10,000	—
<b>Subtotal</b>	<b>\$599,694</b>	<b>\$670,000</b>	<b>\$935,000</b>	<b>\$935,000</b>	<b>\$935,000</b>	<b>\$265,000</b>
Fund Balance	\$(162,622)	\$(30,000)	\$(332,347)	\$(332,000)	\$(332,000)	\$(302,000)
<b>Total Source of Funds</b>	<b>\$437,072</b>	<b>\$640,000</b>	<b>\$602,653</b>	<b>\$603,000</b>	<b>\$603,000</b>	<b>\$(37,000)</b>

## Unit Description

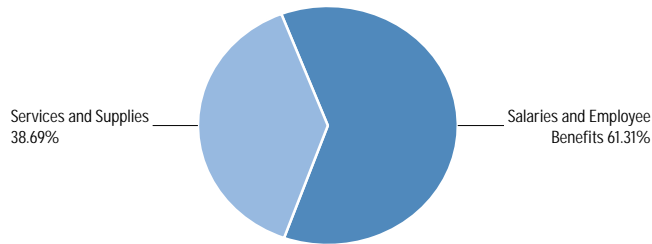
Uncompensated Care Fund 016 was established in 1989 to provide for collection and distribution of fine proceeds authorized by the California State Legislature through Senate Bill (SB) 612 and SB 1773. These laws allow counties to levy an assessment of \$4.00 per \$10.00 of fines for specified traffic violations. Pursuant to State Law, up to 10% of the proceeds are available to fund the program's

administration. The remaining 90% is distributed to physicians and hospitals for patients who do not make payments for EMS and for other emergency medical services as follows: 58% to reimburse physicians for a portion of unreimbursed indigent services/bad debt costs; 25% to reimburse hospitals which provide a disproportionate share of unreimbursed emergency medical care; and 17% to support the Health Department's Emergency Medical Services (EMS) Agency activities.

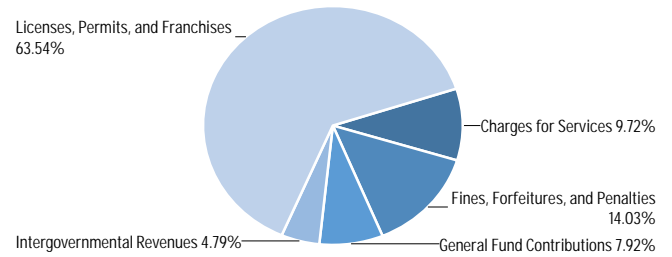
# Consumer Health Protection Services

(Budget Unit 8112—Fund 001—Appropriation Unit HEA005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,419,413	\$2,362,709	\$2,319,458	\$2,923,711	\$2,923,711	\$561,002
Services and Supplies	\$1,215,185	\$1,969,608	\$1,263,415	\$1,844,747	\$1,844,747	\$(124,861)
Other Charges	\$(93,164)	—	—	—	—	—
<b>Subtotal</b>	<b>\$3,541,434</b>	<b>\$4,332,317</b>	<b>\$3,582,873</b>	<b>\$4,768,458</b>	<b>\$4,768,458</b>	<b>\$436,141</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$2,603,198	\$2,809,232	\$1,600,000	\$3,029,664	\$3,029,664	\$220,432
Fines, Forfeitures, and Penalties	\$422,403	\$670,671	\$100,000	\$669,051	\$669,051	\$(1,620)
Intergovernmental Revenues	\$99,145	\$228,497	\$155,000	\$228,497	\$228,497	—
Charges for Services	\$452,121	\$422,433	\$380,000	\$463,424	\$463,424	\$40,991
Miscellaneous Revenues	\$2,277	—	—	—	—	—
<b>Subtotal</b>	<b>\$3,579,143</b>	<b>\$4,130,833</b>	<b>\$2,235,000</b>	<b>\$4,390,636</b>	<b>\$4,390,636</b>	<b>\$259,803</b>
General Fund Contributions	\$(37,710)	\$201,484	\$1,347,873	\$377,822	\$377,822	\$176,338
<b>Total Source of Funds</b>	<b>\$3,541,434</b>	<b>\$4,332,317</b>	<b>\$3,582,873</b>	<b>\$4,768,458</b>	<b>\$4,768,458</b>	<b>\$436,141</b>

## Unit Description

Consumer Health Protection Services (CHPS) is responsible for the regulatory oversight of all retail food activities in all areas of the County including but not limited to restaurants, markets, delis, cottage food operations, mobile food trucks, and temporary food booths at special events. In addition, CHPS conducts food inspections at institutional operations such as cafeterias in schools, hospitals, skilled nursing, and detention facilities. Outside of retail food activities, CHPS is also responsible for the regulatory oversight of employee housing, recreational and beach water quality monitoring, public swimming pools and spas, vector control, agricultural field toilets, and tobacco retail licensing. Lastly, CHPS oversees other health protection activities such as the Childhood Lead Poisoning Prevention Program, complaint response involving vectors,

substandard housing, mold and sanitation, and the Summer School Lunch inspection program.

## Recommended FY 2022-23 Positions

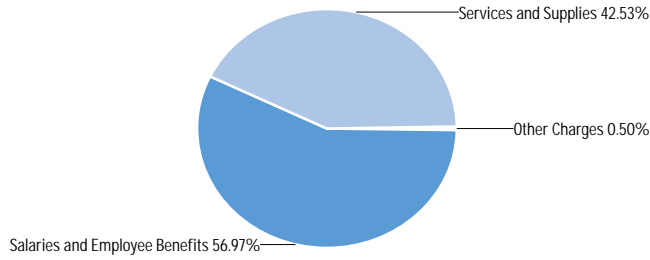
Classification Code	Classification Label	FTE
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	10.00
30J31	ENVIRONMENTAL HEALTH SPECIALIST III	5.00
30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	2.00
80E21	OFFICE ASSISTANT II	2.00
80E80	PRINCIPAL OFFICE ASSISTANT	3.00
<b>Total</b>		<b>22.00</b>



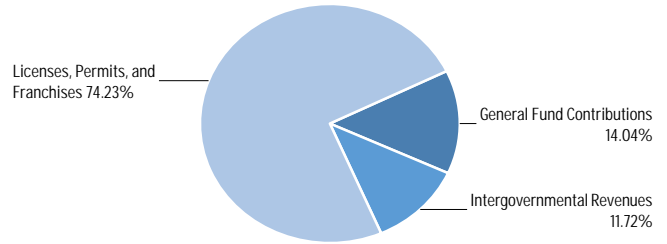
# Recycling and Resource Recovery Services

(Budget Unit 8113—Fund 001—Appropriation Unit HEA005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$465,967	\$601,093	\$486,104	\$573,356	\$573,356	\$(27,737)
Services and Supplies	\$445,941	\$512,213	\$507,225	\$428,062	\$428,062	\$(84,151)
Other Charges	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	—
<b>Subtotal</b>	<b>\$916,908</b>	<b>\$1,118,306</b>	<b>\$998,329</b>	<b>\$1,006,418</b>	<b>\$1,006,418</b>	<b>\$(111,888)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$798,987	\$747,079	\$747,079	\$747,079	\$747,079	—
Intergovernmental Revenues	\$111,238	\$112,000	\$112,025	\$118,000	\$118,000	\$6,000
Charges for Services	—	\$3	\$3	\$3	\$3	—
Miscellaneous Revenues	\$791	\$5	\$5	\$5	\$5	—
<b>Subtotal</b>	<b>\$911,016</b>	<b>\$859,087</b>	<b>\$859,112</b>	<b>\$865,087</b>	<b>\$865,087</b>	<b>\$6,000</b>
General Fund Contributions	\$5,891	\$259,219	\$139,217	\$141,331	\$141,331	\$(117,888)
<b>Total Source of Funds</b>	<b>\$916,908</b>	<b>\$1,118,306</b>	<b>\$998,329</b>	<b>\$1,006,418</b>	<b>\$1,006,418</b>	<b>\$(111,888)</b>

## Unit Description

Recycling and Resource Recovery Services (RRRS) is responsible for oversight of the residential, business, multi-family, special events Waste Diversion programs, and the Recycling Public Education program. RRRS promotes countywide cleanup events, which support the Solid Waste Management Service's (SWMS) Illegal Dumping and Litter Abatement program to combat illegal dumping. In addition RRRS serves as administrator for the Unified Franchise Agreement for solid waste collection as well as administrator for several grants that fund program activities such as waste oil collection and waste tire inspections.

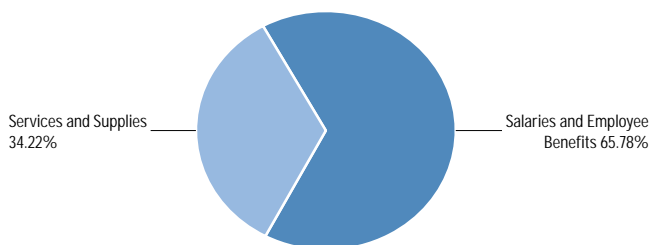
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
20B10	ACCOUNTANT I	1.00
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	1.00
30J81	RECYCLING/RESOURCE RECOVERY SPECIALIST	2.00
80E01	OFFICE ASSISTANT I	1.00
<b>Total</b>		<b>5.00</b>

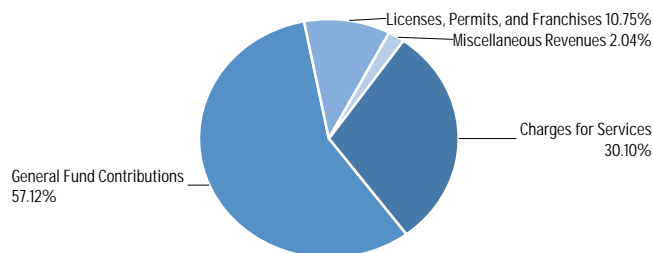
# Land Use

(Budget Unit 8115—Fund 001—Appropriation Unit HEA005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$634,585	\$726,620	\$635,087	\$775,778	\$775,778	\$49,158
Services and Supplies	\$319,137	\$431,298	\$401,768	\$403,537	\$403,537	\$(27,761)
<b>Subtotal</b>	<b>\$953,722</b>	<b>\$1,157,918</b>	<b>\$1,036,855</b>	<b>\$1,179,315</b>	<b>\$1,179,315</b>	<b>\$21,397</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$204,357	\$135,395	\$118,000	\$126,734	\$126,734	\$(8,661)
Intergovernmental Revenues	—	\$1	\$1	\$1	\$1	—
Charges for Services	\$395,044	\$355,002	\$312,002	\$355,002	\$355,002	—
Miscellaneous Revenues	\$19,101	\$24,001	\$24,001	\$24,001	\$24,001	—
Other Financing Sources	—	\$1	\$1	\$1	\$1	—
<b>Subtotal</b>	<b>\$618,502</b>	<b>\$514,400</b>	<b>\$454,005</b>	<b>\$505,739</b>	<b>\$505,739</b>	<b>\$(8,661)</b>
General Fund Contributions	\$335,220	\$643,518	\$582,850	\$673,576	\$673,576	\$30,058
<b>Total Source of Funds</b>	<b>\$953,722</b>	<b>\$1,157,918</b>	<b>\$1,036,855</b>	<b>\$1,179,315</b>	<b>\$1,179,315</b>	<b>\$21,397</b>

## Unit Description

Land Use serves as the liaison between the Environmental Health Bureau (EHB) and the Housing and Community Development (HCD) and is responsible for review of development project applications, including but not limited to lot line adjustments, creation of housing subdivisions, establishment of cannabis business operations, and evaluation of construction permits to ensure conformance with regulations where EHB is the regulatory agency. Additionally, this program reviews, inspects, and approves Onsite Wastewater Treatment Systems (OWTS) and monitors water quality of discharges from sewage treatment and wastewater reclamation facilities.

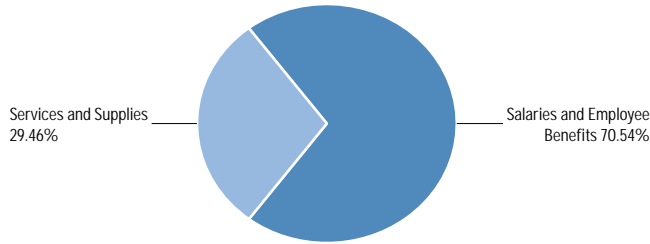
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	3.00
30J31	ENVIRONMENTAL HEALTH SPECIALIST III	3.00
30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	1.00
<b>Total</b>		<b>7.00</b>

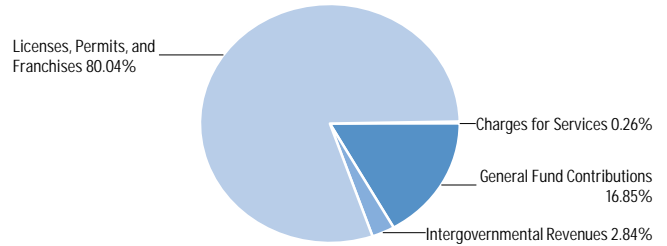
# Hazardous Materials & Solid Waste Management

(Budget Unit 8116—Fund 001—Appropriation Unit HEA005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$2,055,006	\$2,474,242	\$2,228,746	\$2,704,333	\$2,704,333	\$230,091
Services and Supplies	\$1,187,536	\$1,240,048	\$1,080,898	\$1,129,588	\$1,129,588	\$(110,460)
Other Charges	\$(18,577)	—	—	—	—	—
<b>Subtotal</b>	<b>\$3,223,965</b>	<b>\$3,714,290</b>	<b>\$3,309,644</b>	<b>\$3,833,921</b>	<b>\$3,833,921</b>	<b>\$119,631</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$2,781,590	\$2,836,567	\$2,580,135	\$3,068,833	\$3,068,833	\$232,266
Fines, Forfeitures, and Penalties	\$3,306	—	—	\$1	\$1	\$1
Intergovernmental Revenues	\$73,372	\$109,000	\$63,954	\$109,000	\$109,000	—
Charges for Services	\$48,548	\$30,002	\$5,001	\$10,002	\$10,002	\$(20,000)
Miscellaneous Revenues	\$1,469	\$2	—	\$2	\$2	—
Other Financing Sources	\$3,551	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,911,836</b>	<b>\$2,975,571</b>	<b>\$2,649,090</b>	<b>\$3,187,838</b>	<b>\$3,187,838</b>	<b>\$212,267</b>
General Fund Contributions	\$312,129	\$738,719	\$660,554	\$646,083	\$646,083	\$(92,636)
<b>Total Source of Funds</b>	<b>\$3,223,965</b>	<b>\$3,714,290</b>	<b>\$3,309,644</b>	<b>\$3,833,921</b>	<b>\$3,833,921</b>	<b>\$119,631</b>

## Unit Description

This Unit provides services in three areas: Hazardous Materials Management Services (HMMS), Solid Waste Management Services (SWMS), and Cannabis Management Services (CMS).

Hazardous Materials Management Services (HMMS) is designated as the local Certified Unified Program Agency (CUPA) in Monterey County and is responsible for inspecting facilities in the County to verify proper storage, handling and disposal of hazardous materials and hazardous wastes. HMMS is responsible for permitting and conducting inspections of underground storage tanks and aboveground petroleum storage tanks, business response plans, hazardous waste, the California Accidental Release Prevention Program, and contaminated site mitigation. Additionally, HMMS

provides emergency response 24 hours a day, seven days per week, to oversee hazardous material spill site cleanup activities and to operate the pesticide illness reporting program.

Solid Waste Management Services (SWMS) is designated as CalRecycle's Local Enforcement Agency (LEA) and the Tire Enforcement Agency (TEA) for Monterey County. LEA/TEA is responsible for permitting and inspecting solid waste handling facilities such as landfills, transfer stations, compost facilities, waste tire generators, haulers, and end use facilities. SWMS also implements inspection enforcement programs for the body art, medical waste, solid waste vehicle, liquid waste vehicle, and vegetable cull feeder programs. SWMS staff is responsible for the local Illegal Dumping and Litter Abatement Program and responding to illegal dumping complaints to ensure the timely clean up and

proper disposal of abandoned waste. Staff also administers State-funded grants that support program activities.

Cannabis Management Services (CMS) is responsible for permitting and inspecting cannabis businesses including grow operations, manufacturers, retail distribution and laboratory testing facilities. CMS inspections include but are not limited to hazardous materials, water quality, food ingredient handling and storage, and waste management. CMS is also involved in responding to issues related to illegal cannabis activities such as illegal grow sites and cannabis products from unapproved sources. CMS operates in all parts of the County as part of the County Administrative Office’s Intergovernmental and Legislative Affairs (CAO-IGLA) Cannabis Program that is responsible for the regulatory oversight of all cannabis activities within the unincorporated areas of the County. CMS also participates in the Health Department’s Cannabis Ad Hoc

Committee that seeks to promote public health messaging specifically the negative health effects caused by the abuse of cannabis by youth, adults and expectant mothers.

**Recommended FY 2022-23 Positions**

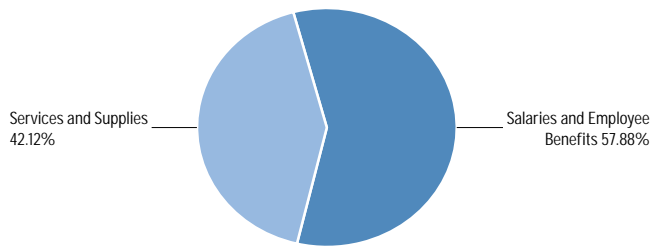
Classification Code	Classification Label	FTE
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	7.00
30J31	ENVIRONMENTAL HEALTH SPECIALIST III	7.00
30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	3.00
80E22	OFFICE ASSISTANT III	3.00
<b>Total</b>		<b>20.00</b>

Health

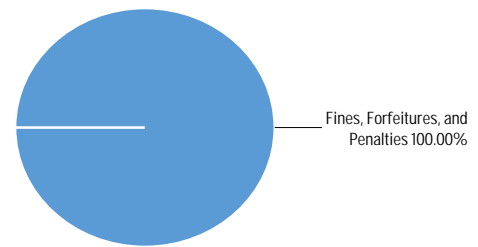
# Environmental Health Fiscal and Administration

(Budget Unit 8117—Fund 001—Appropriation Unit HEA005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,303,462	\$1,193,809	\$973,601	\$1,271,528	\$1,271,528	\$77,719
Services and Supplies	\$928,678	\$1,395,827	\$1,246,390	\$925,399	\$925,399	\$(470,428)
Other Charges	\$(2,005,314)	\$(2,001,801)	\$(1,614,137)	\$(2,145,801)	\$(2,145,801)	\$(144,000)
Capital Assets	\$6,116	—	—	—	—	—
<b>Subtotal</b>	<b>\$232,942</b>	<b>\$587,835</b>	<b>\$605,854</b>	<b>\$51,126</b>	<b>\$51,126</b>	<b>\$(536,709)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$372	—	—	—	—	—
Fines, Forfeitures, and Penalties	\$108,067	\$79,331	\$75,000	\$73,245	\$73,245	\$(6,086)
Charges for Services	\$19,772	—	\$1,350	—	—	—
Miscellaneous Revenues	\$21,999	—	\$21,000	—	—	—
<b>Subtotal</b>	<b>\$150,209</b>	<b>\$79,331</b>	<b>\$97,350</b>	<b>\$73,245</b>	<b>\$73,245</b>	<b>\$(6,086)</b>
General Fund Contributions	\$82,732	\$508,504	\$508,504	\$(22,119)	\$(22,119)	\$(530,623)
<b>Total Source of Funds</b>	<b>\$232,942</b>	<b>\$587,835</b>	<b>\$605,854</b>	<b>\$51,126</b>	<b>\$51,126</b>	<b>\$(536,709)</b>

## Unit Description

Environmental Health Fiscal and Administration provides financial and administrative oversight for the EHB major regulatory oversight programs: Consumer Health Protection, Recycling and Resource Recovery, Environmental Health Review, Hazardous Materials Management, Solid Waste Management, Cannabis Management and Drinking Water Protection Services. Fiscal and administrative services include strategic planning and goal setting, budget preparation and oversight, coordination and execution of billing and collection activities, procurement and accounts payable management, contract and grant management, information management systems support, preparation of board reports and legislative reviews, departmental human resources liaison, fleet vehicle management, office logistics and supplies, workman,??s comp coordination, bureau wide monitoring and tracking of training activities, and implementation of workplace safety standards.

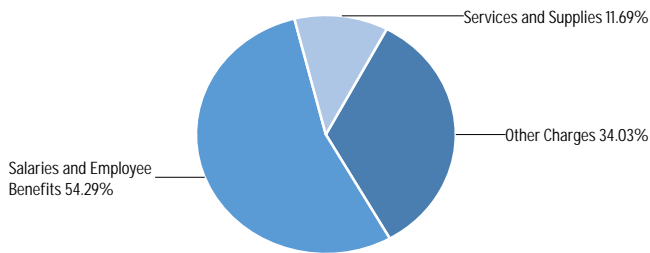
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E04	BUREAU CHIEF	1.00
14C30	MANAGEMENT ANALYST II	1.00
14C31	MANAGEMENT ANALYST III	1.00
14G02	MANAGEMENT ANALYST I	1.00
14K44	ASSISTANT BUREAU CHIEF	1.00
14K61	ENVIRONMENTAL HEALTH PROGRAM MANAGER	1.00
20B11	ACCOUNTANT II	1.00
20B95	FINANCE MANAGER I	1.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
<b>Total</b>		<b>10.00</b>

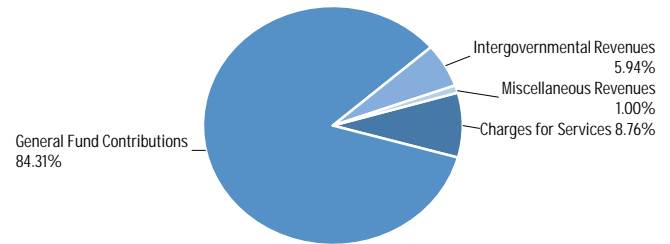
# Public Guardian/Administrator/Conservator

(Budget Unit 8118—Fund 001—Appropriation Unit HEA008)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,193,092	\$1,493,826	\$1,375,582	\$1,724,352	\$1,630,564	\$136,738
Services and Supplies	\$318,007	\$379,187	\$336,349	\$353,819	\$351,037	\$(28,150)
Other Charges	\$687,596	\$779,712	\$779,712	\$1,022,040	\$1,022,040	\$242,328
<b>Subtotal</b>	<b>\$2,198,696</b>	<b>\$2,652,725</b>	<b>\$2,491,643</b>	<b>\$3,100,211</b>	<b>\$3,003,641</b>	<b>\$350,916</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$184,554	\$104,400	\$121,202	\$178,328	\$178,328	\$73,928
Charges for Services	\$209,682	\$271,296	\$264,600	\$263,062	\$263,062	\$(8,234)
Miscellaneous Revenues	\$29,190	\$30,000	\$21,600	\$30,000	\$30,000	—
<b>Subtotal</b>	<b>\$423,426</b>	<b>\$405,696</b>	<b>\$407,402</b>	<b>\$471,390</b>	<b>\$471,390</b>	<b>\$65,694</b>
General Fund Contributions	\$1,775,270	\$2,247,029	\$2,084,241	\$2,628,821	\$2,532,251	\$285,222
<b>Total Source of Funds</b>	<b>\$2,198,696</b>	<b>\$2,652,725</b>	<b>\$2,491,643</b>	<b>\$3,100,211</b>	<b>\$3,003,641</b>	<b>\$350,916</b>

## Unit Description

The Public Administrator is mandated by law to take charge of property if no personal representative has been appointed. The public administrator of a county shall take prompt possession or control of property of a decedent in the County that is deemed by the public administrator to be subject to loss, injury, waste, or misappropriation Probate Code - PROB -§ 7601. The Public Conservator is the court appointed Lanterman Petris Short Conservator of any individual found to be gravely disabled as a condition in which a person as a result of a mental disorder is unable to provide for his or her basic personal needs for food, clothing or shelter. Welfare & Institutions Code -§ 5008(h)(1)(A). The Public Guardian serves as Public Representative Payee pursuant to Board Resolution 82-43 for Monterey County residents deemed incapable of managing their own public entitlement benefits. Referrals to the Bureau are investigated to determine whether the assistance of the Public Guardian/Administrator/Conservator is necessary. If assistance is needed, the Public Representative Payee manages and/or applies for any public entitlement benefits on behalf of disabled Monterey County residents.

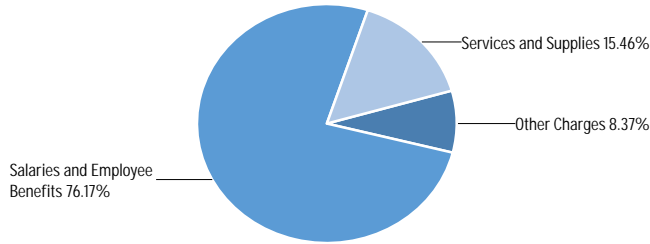
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N06	OPERATIONS MANAGER	1.00
20B12	ACCOUNTANT III	1.00
34H24	DEPUTY PUBLIC ADMINISTRATOR/ GUARDIAN/CONSERVATOR I	2.50
34H34	DEPUTY PUBLIC ADMINISTRATOR/ GUARDIAN/CONSERVATOR II	4.00
80E21	OFFICE ASSISTANT II	1.00
80E22	OFFICE ASSISTANT III	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>13.50</b>

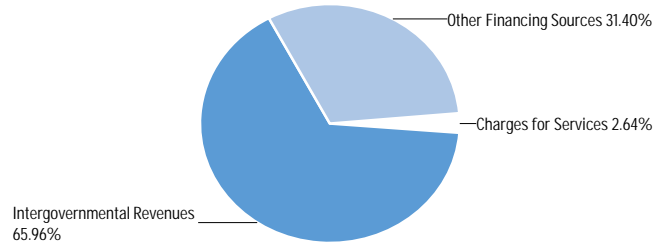
# Children's Medical Services

(Budget Unit 8121—Fund 001—Appropriation Unit HEA004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$3,280,318	\$3,706,842	\$3,483,516	\$3,942,637	\$3,942,637	\$235,795
Services and Supplies	\$608,952	\$737,160	\$669,918	\$800,355	\$800,355	\$63,195
Other Charges	\$747,398	\$451,038	\$517,190	\$433,421	\$433,421	\$(17,617)
<b>Subtotal</b>	<b>\$4,636,668</b>	<b>\$4,895,040</b>	<b>\$4,670,624</b>	<b>\$5,176,413</b>	<b>\$5,176,413</b>	<b>\$281,373</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$261,762	\$3,220,583	\$2,951,331	\$3,414,243	\$3,414,243	\$193,660
Charges for Services	\$41,073	\$145,337	\$65,663	\$136,570	\$136,570	\$(8,767)
Miscellaneous Revenues	\$13,713	—	—	—	—	—
Other Financing Sources	\$1,218,318	\$1,200,413	\$1,293,077	\$1,625,600	\$1,625,600	\$425,187
<b>Subtotal</b>	<b>\$1,534,865</b>	<b>\$4,566,333</b>	<b>\$4,310,071</b>	<b>\$5,176,413</b>	<b>\$5,176,413</b>	<b>\$610,080</b>
General Fund Contributions	\$3,101,802	\$328,707	\$360,553	—	—	\$(328,707)
<b>Total Source of Funds</b>	<b>\$4,636,668</b>	<b>\$4,895,040</b>	<b>\$4,670,624</b>	<b>\$5,176,413</b>	<b>\$5,176,413</b>	<b>\$281,373</b>

## Unit Description

Children's Medical Services provides services to improve health status, mitigate morbidity and reduce health disparities by assuring access to quality preventive and specialty medical care for all Monterey County children. Programs provided include California Children's Services (CCS), Child Health Disability Prevention (CHDP) Program and Childhood Lead Poisoning Prevention Program (CLPPP). CCS, a State-mandated program, provides medical care coordination and treatment authorization for eligible children up to age 21. Direct physical and occupational therapy services are provided to children with certain orthopedic and neurological conditions through the CCS Medical Therapy Program. CHDP provides no-cost health assessments and dental screenings for Medical eligible children up to age 21 and children under 200% of the poverty level up to age 19. CHDP provides training and technical assistance to enrolled providers, and assures children receive follow-

up treatment services. CHDP Foster Care Public Health nurses work with the Child and Family Services Division of the Department of Social Services and the Probation Department to assure children in foster care have access to appropriate health care services. The CLPPP educates medical providers in detecting and preventing lead poisoning in children, improves lead poisoning detection by assuring all at-risk children receive blood lead screening tests, case manages lead-poisoned children to assure screening follow-up, and maintains a system to collect, analyze and disseminate childhood lead poisoning data that is used for program planning, evaluation and epidemiology. CCS, effective July 1, 2018, transferred approximately 90 percent of the case management and health care service authorization to the Central California Alliance for Health as part of California's current Section 1115 waiver agreement with the U.S. Centers for Medicare and Medicaid Services. CCS continues to provide medical and financial eligibility determination for the entire CCS population, all annual reviews and new referrals to the program.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
25G21	CA CHILDRENS SERVICES CASE WORKER II	3.00
50F23	OCCUPATIONAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.40
50G23	PHYSICAL THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	3.65
50G25	SENIOR THERAPIST-PHYSICALLY HANDICAPPED CHILDREN	0.80
50G31	SUPERVISING THERAPIST-MED THER PROG	1.00

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
50J11	CHRONIC DISEASE PREVENTION SPECIALIST II	1.00
50K19	HEALTH EDUCATION ASSISTANT	1.00
52E22	PUBLIC HEALTH NURSE II	6.00
52E23	PUBLIC HEALTH NURSE III	1.00
52E80	SUPERVISING PUBLIC HEALTH NURSE	1.75
54B12	CONTRACT PHYSICIAN	0.45
60P22	COMMUNITY SERVICE AIDE III	3.00
80E22	OFFICE ASSISTANT III	2.00
<b>Total</b>		<b>28.05</b>

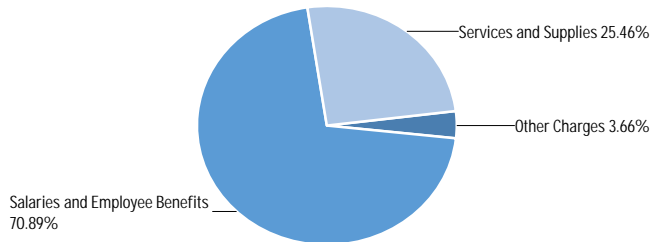
Health



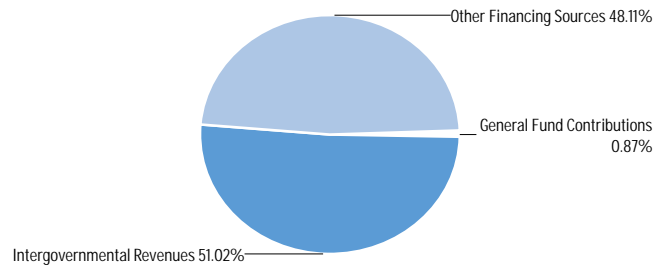
# Community Health Regional Teams

(Budget Unit 8123—Fund 001—Appropriation Unit HEA003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,025,227	\$1,375,220	\$1,148,429	\$1,598,262	\$1,598,262	\$223,042
Services and Supplies	\$416,291	\$895,874	\$480,811	\$573,997	\$573,997	\$(321,877)
Other Charges	\$77,100	\$93,548	\$93,548	\$82,416	\$82,416	\$(11,132)
<b>Subtotal</b>	<b>\$1,518,618</b>	<b>\$2,364,642</b>	<b>\$1,722,788</b>	<b>\$2,254,675</b>	<b>\$2,254,675</b>	<b>\$(109,967)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$379,195	\$1,170,551	\$638,903	\$1,150,424	\$1,150,424	\$(20,127)
Other Financing Sources	—	\$1,174,207	\$1,034,119	\$1,084,675	\$1,084,675	\$(89,532)
<b>Subtotal</b>	<b>\$379,195</b>	<b>\$2,344,758</b>	<b>\$1,673,022</b>	<b>\$2,235,099</b>	<b>\$2,235,099</b>	<b>\$(109,659)</b>
General Fund Contributions	\$1,139,423	\$19,884	\$49,766	\$19,576	\$19,576	\$(308)
<b>Total Source of Funds</b>	<b>\$1,518,618</b>	<b>\$2,364,642</b>	<b>\$1,722,788</b>	<b>\$2,254,675</b>	<b>\$2,254,675</b>	<b>\$(109,967)</b>

## Unit Description

The Community Health Regional Teams includes Public Health Nurses, Public Health Nutritionists and support staff which are a part of the Nurse-Family Partnership, a nationally recognized program, provide medical and socio-economic nurse case management for improving life outcomes for first-time mothers and their infants. Public Health Nutritionists and support staff provide case management and nutritional evaluation and assistance. These targeted services are provided to families, children under age 21, medically

fragile individuals, individuals at risk of institutionalization and individuals in jeopardy of negative health or psycho-social outcomes.

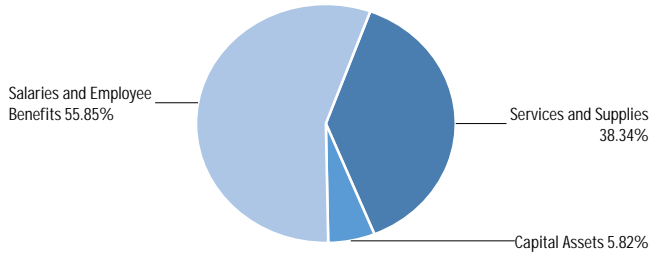
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
50L22	PUBLIC HEALTH NUTRITIONIST II	3.00
52E22	PUBLIC HEALTH NURSE II	5.00
52E80	SUPERVISING PUBLIC HEALTH NURSE	2.00
<b>Total</b>		<b>10.00</b>

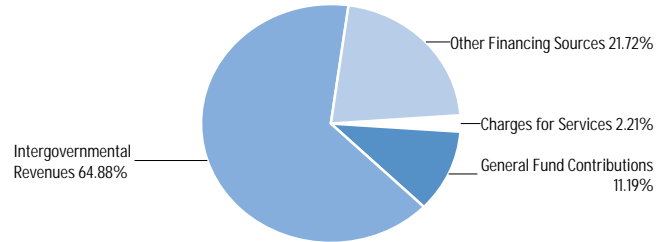
# Public Health

(Budget Unit 8124—Fund 001—Appropriation Unit HEA003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$14,326,439	\$13,668,502	\$16,557,979	\$24,911,932	\$24,911,932	\$11,243,430
Services and Supplies	\$9,813,639	\$17,411,742	\$14,040,539	\$17,326,665	\$17,101,665	\$(310,077)
Other Charges	\$(1,395,899)	\$(784,326)	\$(2,069,451)	\$(2,063,537)	\$(2,063,537)	\$(1,279,211)
Capital Assets	\$450,129	\$180,000	\$1,128,371	\$2,595,005	\$2,595,005	\$2,415,005
<b>Subtotal</b>	<b>\$23,194,308</b>	<b>\$30,475,918</b>	<b>\$29,657,438</b>	<b>\$42,770,065</b>	<b>\$42,545,065</b>	<b>\$12,069,147</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$31,137	\$32,393	\$35,807	\$37,364	\$37,364	\$4,971
Fines, Forfeitures, and Penalties	\$10,058	\$8,030	\$9,555	\$9,052	\$9,052	\$1,022
Intergovernmental Revenues	\$14,330,430	\$17,215,430	\$14,419,448	\$27,572,797	\$27,572,797	\$10,357,367
Charges for Services	\$2,579,497	\$1,203,355	\$1,336,944	\$940,117	\$940,117	\$(263,238)
Miscellaneous Revenues	\$41,767	—	—	—	—	—
Other Financing Sources	—	\$7,057,975	\$7,022,386	\$9,231,101	\$9,231,101	\$2,173,126
<b>Subtotal</b>	<b>\$16,992,889</b>	<b>\$25,517,183</b>	<b>\$22,824,140</b>	<b>\$37,790,431</b>	<b>\$37,790,431</b>	<b>\$12,273,248</b>
General Fund Contributions	\$6,201,419	\$4,958,735	\$6,833,298	\$4,979,634	\$4,754,634	\$(204,101)
<b>Total Source of Funds</b>	<b>\$23,194,308</b>	<b>\$30,475,918</b>	<b>\$29,657,438</b>	<b>\$42,770,065</b>	<b>\$42,545,065</b>	<b>\$12,069,147</b>

## Unit Description

Public health is credited with adding 25 years to the life expectancy of people in the United States. In the last 100 years, major public health accomplishments that have improved and prolonged life include vaccinations, motor vehicle safety, safe workplaces, control of infectious disease, food safety, safe drinking water and alcohol and tobacco laws.

Communicable Disease Prevention and Control monitors reportable diseases such as measles, tuberculosis, syphilis, hepatitis A and influenza, investigates suspected outbreaks, and takes measures to reduce the future spread of disease. The Public Health Laboratory receives samples from local hospitals and health care providers to test

for infectious diseases such as E. coli and whooping cough and receives samples from businesses and residents to test for contaminants in drinking, beach, recreational and waste water. Public Health Preparedness prepares Health Department employees to respond effectively to emergencies and disasters such as epidemics, floods and forest fires. Vital Records Office registers live births and deaths in Monterey County, issues certificates of birth and death, and issues burial and cremation permits.

Community Based Nursing promotes comprehensive perinatal services for pregnant women, provides case management for mothers and their babies, and links families to services and resources that lead to healthier children. Nurses also link homeless individuals to

housing, drug treatment and a medical home, which improves their health and reduces health care costs.

Chronic Disease and Injury Prevention works in schools to promote oral health, prevent teen pregnancy, sexually transmitted infections and abusive relationships. Prevention also works with cities to reduce motor vehicle, bicyclist and pedestrian injuries and deaths, and works with businesses to reduce youth access to alcohol and tobacco products. Women, Infants and Children (WIC) program provides supplemental food, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women. Monterey County Employee Wellness Program improves county employee social, emotional and physical health, which improves staff morale and productivity, reduces absenteeism, reduces worker's compensation claims and can reduce health insurance and disability premium rates.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
12E04	BUREAU CHIEF	1.00
14C30	MANAGEMENT ANALYST II	2.00
14C48	PUBLIC HEALTH PROGRAM MANAGER II	2.00
14C80	PUBLIC HEALTH PROGRAM MANAGER I	2.00
14G02	MANAGEMENT ANALYST I	1.00
14K44	ASSISTANT BUREAU CHIEF	1.00
20B11	ACCOUNTANT II	3.00
20B93	FINANCE MANAGER II	1.00
43B02	WATER QUALITY SPECIALIST	1.00
50C22	PUBLIC HEALTH MICROBIOLOGIST II	3.00
50C23	SENIOR PUBLIC HEALTH MICROBIOLOGIST	1.00
50C70	ASSISTANT DIRECTOR - PUBLIC HEALTH LABORATORY	1.00
50C80	DIRECTOR PUBLIC HEALTH LABORATORY	1.00
50C81	PUBLIC HEALTH CHEMIST	1.00
50E23	LABORATORY ASSISTANT	3.00

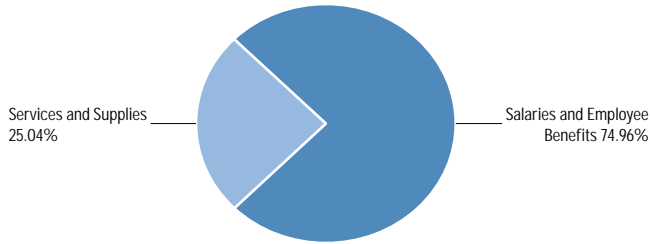
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
50J01	CHRONIC DISEASE PREVENTION SPECIALIST I	24.00
50J11	CHRONIC DISEASE PREVENTION SPECIALIST II	6.00
50J21	CHRONIC DISEASE PREVENTION COORDINATOR	9.00
50K18	HEALTH PROGRAM COORDINATOR	5.00
50K19	HEALTH EDUCATION ASSISTANT	1.00
50K22	HEALTH EDUCATOR	1.00
50K23	SENIOR HEALTH EDUCATOR	2.00
50L80	SUPERVISING PUBLIC HEALTH NUTRITIONIST	3.00
50N11	PUBLIC HEALTH EPIDEMIOLOGIST II	2.00
50N22	SUPERVISING PUBLIC HEALTH EPIDEMIOLOGIST	1.00
50U16	BEHAVIORAL HEALTH AIDE	7.00
52E01	PUBLIC HEALTH LICENSED VOCATIONAL NURSE	12.00
52E20	DIRECTOR OF PUBLIC HEALTH NURSING	1.00
52E22	PUBLIC HEALTH NURSE II	12.00
52E23	PUBLIC HEALTH NURSE III	2.00
52E80	SUPERVISING PUBLIC HEALTH NURSE	6.00
54B12	CONTRACT PHYSICIAN	0.15
60C21	SOCIAL WORKER II	1.00
60C80	SOCIAL WORK SUPERVISOR I	1.00
60P21	COMMUNITY SERVICE AIDE II	26.00
60P22	COMMUNITY SERVICE AIDE III	2.00
60P23	COMMUNITY SERVICE AIDE IV	3.00
80E22	OFFICE ASSISTANT III	8.00
80E93	SUPERVISING VITAL RECORDS SPECIALIST	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>162.15</b>

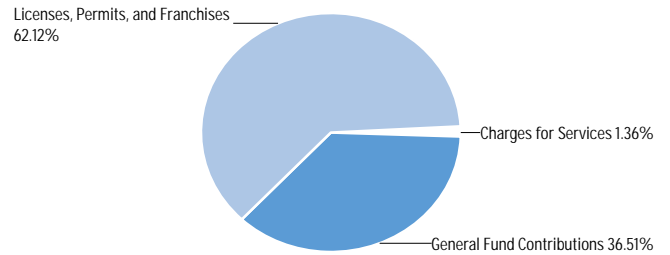
# Drinking Water Protection

(Budget Unit 8272—Fund 001—Appropriation Unit HEA005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$918,551	\$931,160	\$1,009,976	\$1,649,203	\$1,649,203	\$718,043
Services and Supplies	\$546,884	\$538,786	\$554,630	\$551,015	\$551,015	\$12,229
<b>Subtotal</b>	<b>\$1,465,435</b>	<b>\$1,469,946</b>	<b>\$1,564,606</b>	<b>\$2,200,218</b>	<b>\$2,200,218</b>	<b>\$730,272</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$1,400,916	\$1,357,059	\$1,327,500	\$1,366,826	\$1,366,826	\$9,767
Intergovernmental Revenues	—	\$1	\$1	\$1	\$1	—
Charges for Services	\$42,078	\$50,001	\$40,000	\$30,001	\$30,001	\$(20,000)
Miscellaneous Revenues	\$8,021	\$2	\$2	\$2	\$2	—
<b>Subtotal</b>	<b>\$1,451,015</b>	<b>\$1,407,063</b>	<b>\$1,367,503</b>	<b>\$1,396,830</b>	<b>\$1,396,830</b>	<b>\$(10,233)</b>
General Fund Contributions	\$14,420	\$62,883	\$197,103	\$803,388	\$803,388	\$740,505
<b>Total Source of Funds</b>	<b>\$1,465,435</b>	<b>\$1,469,946</b>	<b>\$1,564,606</b>	<b>\$2,200,218</b>	<b>\$2,200,218</b>	<b>\$730,272</b>

## Unit Description

Drinking Water Protection Services (DWPS) is responsible for permitting, inspection and enforcement of over 1,250 water systems in the County. DWPS provides assistance to non-State regulated public and private potable water distribution systems to comply with local, state and federal regulations, and to resolve water quality and quantity issues. DWPS permits all water well construction, repair and destruction activities in the County; operates a cross-connection control program and a water reuse program; and permits and inspects desalination treatment facilities. Additionally, DWPS issues all hazardous materials monitoring well construction, destruction and soil boring permits and inspections. DWPS is the Local Primacy

Agency (LPA) for the State Water Resource Control Board for the regulation of small public water systems.

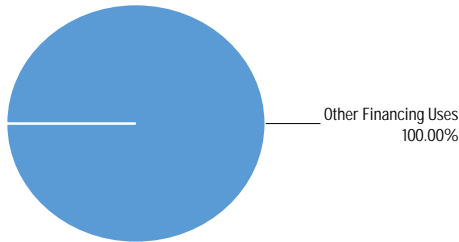
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
30J21	ENVIRONMENTAL HEALTH SPECIALIST II	6.00
30J31	ENVIRONMENTAL HEALTH SPECIALIST III	2.00
30J84	ENVIRONMENTAL HEALTH SPECIALIST IV	2.00
<b>Total</b>		<b>10.00</b>

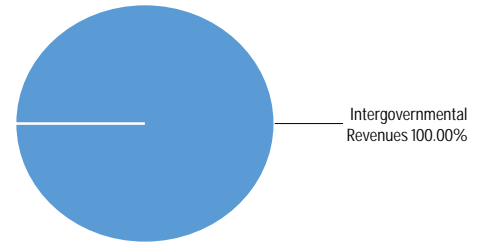
# Behavioral Health

(Budget Unit 8410—Fund 022—Appropriation Unit HEA015)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$17,000,000	\$17,660,926	\$5,935,930	\$21,764,942	\$21,764,942	\$4,104,016
<b>Subtotal</b>	<b>\$17,000,000</b>	<b>\$17,660,926</b>	<b>\$5,935,930</b>	<b>\$21,764,942</b>	<b>\$21,764,942</b>	<b>\$4,104,016</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$20,145,095	\$17,660,926	\$19,264,941	\$21,764,942	\$21,764,942	\$4,104,016
<b>Subtotal</b>	<b>\$20,145,095</b>	<b>\$17,660,926</b>	<b>\$19,264,941</b>	<b>\$21,764,942</b>	<b>\$21,764,942</b>	<b>\$4,104,016</b>
Fund Balance	\$(3,145,095)	—	\$(13,329,011)	—	—	—
<b>Total Source of Funds</b>	<b>\$17,000,000</b>	<b>\$17,660,926</b>	<b>\$5,935,930</b>	<b>\$21,764,942</b>	<b>\$21,764,942</b>	<b>\$4,104,016</b>

## Unit Description

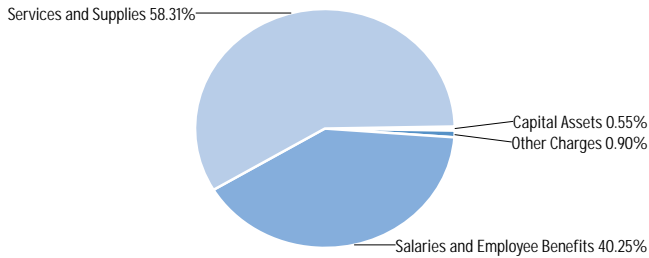
The Local Revenue Fund, Fund 022, was established in FY 2011-12 pursuant to AB 118, to recognize and track non-health and social services sales tax revenue and vehicle license fee realignment funds.

For consistency in the treatment of 2011 revenue, effective in March 2015, recognition and tracking of Behavioral Health Sub-account revenue receipts was transferred to Fund 022. The Recommended Budget of \$21,764,942 represents the estimated revenue available to fund eligible expenditures during the budget year.

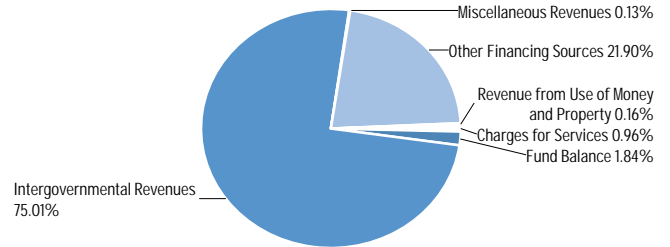
# Behavioral Health

(Budget Unit 8410—Fund 023—Appropriation Unit HEA012)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$51,740,507	\$54,878,174	\$53,097,005	\$61,688,945	\$61,566,625	\$6,688,451
Services and Supplies	\$72,116,221	\$82,388,245	\$80,734,776	\$89,193,496	\$89,193,496	\$6,805,251
Other Charges	\$2,867,374	\$2,707,441	\$2,124,155	\$1,369,532	\$1,369,532	\$(1,337,909)
Capital Assets	\$2,510,833	\$6,600,000	\$2,094,564	\$846,371	\$846,371	\$(5,753,629)
Other Financing Uses	—	—	\$4,500,000	—	—	—
<b>Subtotal</b>	<b>\$129,234,935</b>	<b>\$146,573,860</b>	<b>\$142,550,500</b>	<b>\$153,098,344</b>	<b>\$152,976,024</b>	<b>\$6,402,164</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$97,147	\$78,090	\$78,090	\$78,090	\$78,090	—
Revenue from Use of Money & Property	\$311,086	\$420,234	\$420,234	\$238,900	\$238,900	\$(181,334)
Intergovernmental Revenues	\$107,325,253	\$109,141,758	\$107,542,047	\$114,686,761	\$114,686,761	\$5,545,003
Charges for Services	\$2,378,560	\$2,547,802	\$2,547,802	\$1,469,241	\$1,469,241	\$(1,078,561)
Miscellaneous Revenues	\$402,165	\$144,000	\$1,002,000	\$200,000	\$200,000	\$56,000
Other Financing Sources	\$29,577,700	\$29,742,818	\$23,034,818	\$33,606,114	\$33,483,794	\$3,740,976
<b>Subtotal</b>	<b>\$140,091,910</b>	<b>\$142,074,702</b>	<b>\$134,624,991</b>	<b>\$150,279,106</b>	<b>\$150,156,786</b>	<b>\$8,082,084</b>
Fund Balance	\$(10,853,035)	\$4,499,158	\$7,925,509	\$2,819,238	\$2,819,238	\$(1,679,920)
<b>Total Source of Funds</b>	<b>\$129,234,935</b>	<b>\$146,573,860</b>	<b>\$142,550,500</b>	<b>\$153,098,344</b>	<b>\$152,976,024</b>	<b>\$6,402,164</b>

## Unit Description

Pursuant to Welfare and Institutions Code Section 5600, the Behavioral Health Bureau provides a continuum of County operated and community-based substance use disorder and mental health services. The program provides community prevention programs, crisis intervention, inpatient psychiatric services, social rehabilitation, supportive housing, and outpatient services primarily to Monterey County Medi-Cal beneficiaries who meet the State Department of Health Care Services, Mental Health Division's medical necessity criteria. In addition, the program also serves many non-Medi-Cal eligible residents who have behavioral health disorders. For instance, the program serves non-Medi-Cal eligible children who meet the

Seriously Emotionally Disturbed definition under the newly created Education-Related Mental Health Services Program. The passage of AB 100 realignment and the restructuring of the State Departments of Mental Health and Alcohol and Drugs resulted in a significant transition of Behavioral Health Services from the State to counties.

Behavioral Health Administration provides administrative support to both Mental Health and Substance Use Disorder Programs. This unit includes: Quality Management for Medi-Cal and non-Medi-Cal clinical services; budget preparation, management, and monitoring; accounts receivable/payable; Medi-Cal billing; electronic health records maintenance; information technology support; grants management; contract management; housing projects administration;

capital projects development and coordination; workforce education and training coordination; human resources services; purchasing; and executive management.

### Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
12E04	BUREAU CHIEF	1.00
14C30	MANAGEMENT ANALYST II	11.00
14C31	MANAGEMENT ANALYST III	5.00
14K41	BEHAVIORAL HEALTH SERVICES MANAGER II	16.00
14K44	ASSISTANT BUREAU CHIEF	1.00
20B10	ACCOUNTANT I	1.00
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	4.00
20B93	FINANCE MANAGER II	1.00
20B95	FINANCE MANAGER I	1.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	4.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
50F20	OCCUPATIONAL THERAPIST	1.00
50J21	CHRONIC DISEASE PREVENTION COORDINATOR	1.00
50N11	PUBLIC HEALTH EPIDEMIOLOGIST II	1.00
50T01	MEDICAL RECORD TECHNICIAN I	1.00
50U16	BEHAVIORAL HEALTH AIDE	18.10
50U42	MEDICAL ASSISTANT	16.00
52A94	PSYCHIATRIC NURSE PRACTITIONER	3.00
52E01	PUBLIC HEALTH LICENSED VOCATIONAL NURSE	9.00
54B12	CONTRACT PHYSICIAN	18.00

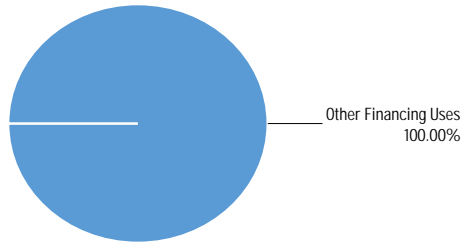
### Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
54C05	PSYCHIATRIC PHYSICIAN ASSISTANT	1.00
60A21	CLINICAL PSYCHOLOGIST	12.50
60B21	PSYCHIATRIC SOCIAL WORKER II	194.00
60B23	BEHAVIORAL HEALTH UNIT SUPERVISOR	35.00
60B25	SENIOR PSYCHIATRIC SOCIAL WORKER	25.00
60C22	SOCIAL WORKER III	51.00
60I10	DEPUTY DIRECTOR BEHAVIORAL HEALTH	4.00
60L01	PATIENT RIGHTS ADVOCATE	1.00
60V11	BEHAVIORAL HEALTH GROUP COUNSELOR II	1.00
80A31	SECRETARY	1.00
80A32	SENIOR SECRETARY	3.00
80E21	OFFICE ASSISTANT II	2.00
80E22	OFFICE ASSISTANT III	3.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	2.00
80K25	CLINIC OPERATIONS SUPERVISOR	1.00
80L02	PATIENT SERVICES REPRESENTATIVE II	17.00
80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	1.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	5.00
80M04	SUPERVISING PATIENT ACCOUNT REPRESENTATIVE	1.00
<b>Total</b>		<b>482.60</b>

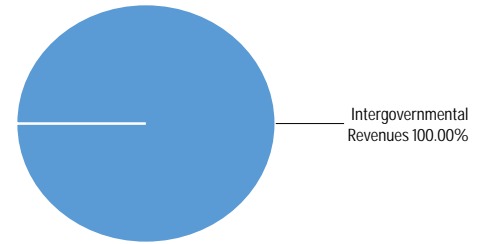
# Behavioral Health

(Budget Unit 8410—Fund 025—Appropriation Unit HEA016)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$10,630,949	\$10,301,172	\$10,301,721	\$10,301,721	\$10,301,721	\$549
<b>Subtotal</b>	<b>\$10,630,949</b>	<b>\$10,301,172</b>	<b>\$10,301,721</b>	<b>\$10,301,721</b>	<b>\$10,301,721</b>	<b>\$549</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$10,228,110	\$10,301,172	\$10,301,721	\$10,301,721	\$10,301,721	\$549
<b>Subtotal</b>	<b>\$10,228,110</b>	<b>\$10,301,172</b>	<b>\$10,301,721</b>	<b>\$10,301,721</b>	<b>\$10,301,721</b>	<b>\$549</b>
Fund Balance	\$402,839	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$10,630,949</b>	<b>\$10,301,172</b>	<b>\$10,301,721</b>	<b>\$10,301,721</b>	<b>\$10,301,721</b>	<b>\$549</b>

## Unit Description

The Health & Welfare Realignment Fund, Fund 025, was established in FY 2012-13 to comply with new 1991 Realignment accounting and funding methodologies adopted by the State. Fund 025 serves as the repository and appropriation unit for all realignment funds. Effective

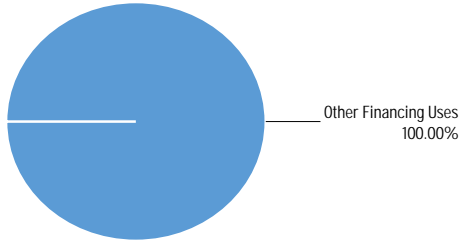
March 2015, the recognition and tracking of 1991 realignment receipts for Mental Health was transferred to Fund 025. The Recommended Budget of \$10,301,172 represents the estimated revenue available to fund eligible expenditures during the budget year.



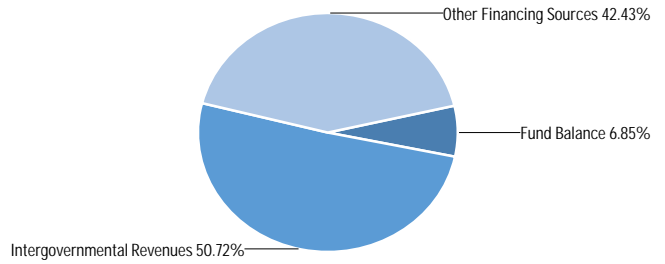
# Health Realignment

(Budget Unit 8424—Fund 025—Appropriation Unit HEA013)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$4,218,963	\$12,285,783	\$12,285,783	\$12,575,837	\$12,575,837	\$290,054
<b>Subtotal</b>	<b>\$4,218,963</b>	<b>\$12,285,783</b>	<b>\$12,285,783</b>	<b>\$12,575,837</b>	<b>\$12,575,837</b>	<b>\$290,054</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$11,620,565	\$6,278,597	\$5,825,856	\$6,377,855	\$6,377,855	\$99,258
Other Financing Sources	\$5,239,014	\$5,336,288	\$5,336,288	\$5,336,288	\$5,336,288	—
<b>Subtotal</b>	<b>\$16,859,579</b>	<b>\$11,614,885</b>	<b>\$11,162,144</b>	<b>\$11,714,143</b>	<b>\$11,714,143</b>	<b>\$99,258</b>
Fund Balance	\$(12,640,616)	\$670,898	\$1,123,639	\$861,694	\$861,694	\$190,796
<b>Total Source of Funds</b>	<b>\$4,218,963</b>	<b>\$12,285,783</b>	<b>\$12,285,783</b>	<b>\$12,575,837</b>	<b>\$12,575,837</b>	<b>\$290,054</b>

## Unit Description

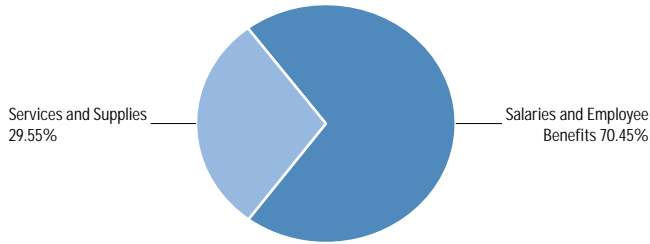
The Health & Welfare Realignment Fund 025 was established in FY 2012-13 to comply with new 1991 realignment accounting and funding methodologies adopted by the State. Fund 025 will serve as the repository and appropriation unit for realignment funds. Total expenditures of \$12,575,837 are categorized as follows: \$2,450,645

for Sheriff's Office inmate medical care, \$500,000 for debt service for the Health Building, \$933,292 for Policy Evaluation and Planning Unit (PEP), \$157,000 for Enhanced Care Management (ECM, Health Administration), \$38,000 for Medi-Cal Coordination (MAA/TCM), \$60,000 for indigent medical services to rural clinics, \$557,409 for Animal Services, \$1,218,318 for Children's Medical Services, and \$6,661,173 for Public Health programs and services.

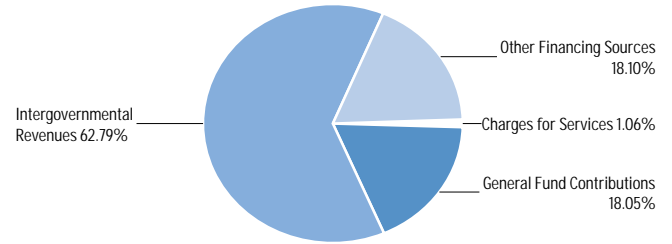
# Health Dept. Administration

(Budget Unit 8438—Fund 001—Appropriation Unit HEA014)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$7,705,613	\$8,118,785	\$8,487,252	\$10,370,530	\$9,392,313	\$1,273,528
Services and Supplies	\$1,514,530	\$1,111,167	\$3,816,745	\$3,938,802	\$3,938,802	\$2,827,635
Other Charges	\$(7,562,049)	\$(5,922,218)	\$(5,846,297)	\$(7,575,879)	\$(6,597,662)	\$(675,444)
Capital Assets	\$(2,763)	\$2,050,000	\$2,079,732	—	—	\$(2,050,000)
<b>Subtotal</b>	<b>\$1,655,331</b>	<b>\$5,357,734</b>	<b>\$8,537,432</b>	<b>\$6,733,453</b>	<b>\$6,733,453</b>	<b>\$1,375,719</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$221,992	\$361,135	\$2,643,103	\$4,227,799	\$4,227,799	\$3,866,664
Charges for Services	\$77,575	\$71,392	\$69,303	\$71,491	\$71,491	\$99
Miscellaneous Revenues	\$11,659	—	—	—	—	—
Other Financing Sources	\$53,250	\$977,740	\$1,215,806	\$1,218,975	\$1,218,975	\$241,235
<b>Subtotal</b>	<b>\$364,475</b>	<b>\$1,410,267</b>	<b>\$3,928,212</b>	<b>\$5,518,265</b>	<b>\$5,518,265</b>	<b>\$4,107,998</b>
General Fund Contributions	\$1,290,856	\$3,947,467	\$4,609,220	\$1,215,188	\$1,215,188	\$(2,732,279)
<b>Total Source of Funds</b>	<b>\$1,655,331</b>	<b>\$5,357,734</b>	<b>\$8,537,432</b>	<b>\$6,733,453</b>	<b>\$6,733,453</b>	<b>\$1,375,719</b>

## Unit Description

Health Department Administration Bureau provides operating Bureaus/Divisions with infrastructure and support services. These services include; departmentwide administration, budget, and accounting oversight, human resources services, management information systems support, program evaluation and data analyses for health policy and program development and monitoring, management of public health accreditations processes, and facilities management.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A09	DIRECTOR HEALTH SERVICES	1.00
12C05	ASSISTANT DIRECTOR OF HEALTH SERVICES	1.00
14A10	PROJECT MANAGER I	1.00
14B21	ASSOCIATE PERSONNEL ANALYST	4.00
14B32	SENIOR PERSONNEL ANALYST	2.00
14B66	DEPARTMENTAL HR MANAGER	1.00
14C30	MANAGEMENT ANALYST II	4.50
14C31	MANAGEMENT ANALYST III	4.00
14C48	PUBLIC HEALTH PROGRAM MANAGER II	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	5.00

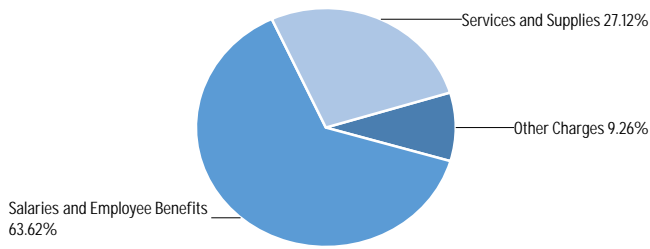
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N06	OPERATIONS MANAGER	1.00
16C87	BUSINESS TECHNOLOGY ANALYST II	2.00
16C88	BUSINESS TECHNOLOGY ANALYST III	2.00
16C93	BUSINESS TECHNOLOGY ANALYST IV	3.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00
20B11	ACCOUNTANT II	1.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	1.00
20B94	FINANCE MANAGER III	1.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
50J11	CHRONIC DISEASE PREVENTION SPECIALIST II	3.00
50J21	CHRONIC DISEASE PREVENTION COORDINATOR	4.00
50N11	PUBLIC HEALTH EPIDEMIOLOGIST II	1.00
50N22	SUPERVISING PUBLIC HEALTH EPIDEMIOLOGIST	1.00
52A97	CLINIC NURSE PRACTITIONER	1.00
72A23	BUILDING MAINTENANCE WORKER	1.00
80A99	ADMINISTRATIVE SECRETARY- CONFIDENTIAL	1.00
80E21	OFFICE ASSISTANT II	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	3.00
80U21	TELEPHONE OPERATOR	1.00
	<b>Total</b>	<b>61.50</b>

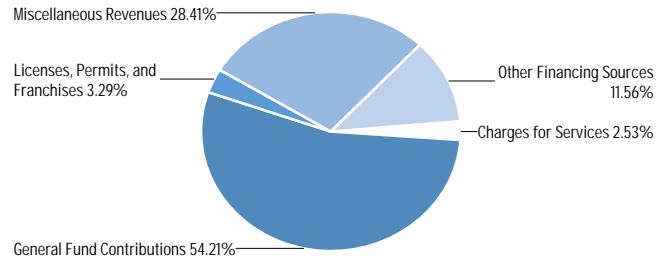
# Animal Services

(Budget Unit 8442—Fund 001—Appropriation Unit HEA001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,809,033	\$2,149,547	\$1,943,071	\$3,070,202	\$3,070,202	\$920,655
Services and Supplies	\$854,846	\$1,033,878	\$1,033,770	\$1,308,699	\$1,308,699	\$274,821
Other Charges	\$383,509	\$465,030	\$465,030	\$446,953	\$446,953	\$(18,077)
<b>Subtotal</b>	<b>\$3,047,389</b>	<b>\$3,648,455</b>	<b>\$3,441,871</b>	<b>\$4,825,854</b>	<b>\$4,825,854</b>	<b>\$1,177,399</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Licenses, Permits, and Franchises	\$144,559	\$155,000	\$142,000	\$159,000	\$159,000	\$4,000
Charges for Services	\$119,655	\$107,000	\$119,000	\$122,000	\$122,000	\$15,000
Miscellaneous Revenues	\$494,187	\$594,349	\$536,222	\$1,371,210	\$1,371,210	\$776,861
Other Financing Sources	—	\$557,698	\$557,698	\$557,698	\$557,698	—
<b>Subtotal</b>	<b>\$758,401</b>	<b>\$1,414,047</b>	<b>\$1,354,920</b>	<b>\$2,209,908</b>	<b>\$2,209,908</b>	<b>\$795,861</b>
General Fund Contributions	\$2,288,988	\$2,234,408	\$2,086,951	\$2,615,946	\$2,615,946	\$381,538
<b>Total Source of Funds</b>	<b>\$3,047,389</b>	<b>\$3,648,455</b>	<b>\$3,441,871</b>	<b>\$4,825,854</b>	<b>\$4,825,854</b>	<b>\$1,177,399</b>

## Unit Description

Animal Services provides health protection to the residents of Monterey County through rabies and stray animal control. Animal Services also provides public education, volunteer opportunities, field response for dangerous animals and nuisance complaints, pet licensing, spay and neuter services and shelter for approximately 2,500-3,000 animals annually, which largely consist of animals coming in as stray and roaming animals.

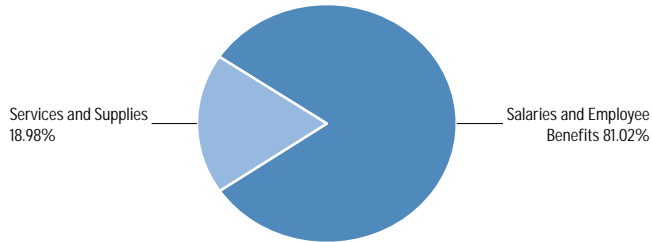
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00
34C01	ANIMAL CONTROL OFFICER	5.00
34C02	SENIOR ANIMAL CONTROL OFFICER	1.00
34C11	ANIMAL SERVICES SUPERVISOR	2.00
50M21	REGISTERED VETERINARY TECHNICIAN	1.00
50M80	VETERINARIAN	1.00
70B03	ANIMAL CARE TECHNICIAN II	7.50
70B04	SENIOR ANIMAL CARE TECHNICIAN	1.00
80E01	OFFICE ASSISTANT I	1.00
80E21	OFFICE ASSISTANT II	4.00
80E22	OFFICE ASSISTANT III	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00
<b>Total</b>		<b>26.50</b>

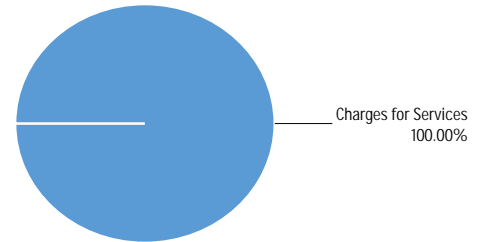
# Bienestar Salinas

(Budget Unit 8446—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$87,838	\$78,912	\$50,916	\$90,961	\$90,961	\$12,049
Services and Supplies	\$19,226	\$16,085	\$25,658	\$21,302	\$21,302	\$5,217
<b>Subtotal</b>	<b>\$107,064</b>	<b>\$94,997</b>	<b>\$76,574</b>	<b>\$112,263</b>	<b>\$112,263</b>	<b>\$17,266</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	—	\$8,500	—	—	—
Charges for Services	\$18,816	\$104,768	\$143,177	\$167,027	\$167,027	\$62,259
Miscellaneous Revenues	\$194	—	—	—	—	—
<b>Subtotal</b>	<b>\$19,010</b>	<b>\$104,768</b>	<b>\$151,677</b>	<b>\$167,027</b>	<b>\$167,027</b>	<b>\$62,259</b>
General Fund Contributions	\$88,054	\$(9,771)	\$(75,103)	\$(54,764)	\$(54,764)	\$(44,993)
<b>Total Source of Funds</b>	<b>\$107,064</b>	<b>\$94,997</b>	<b>\$76,574</b>	<b>\$112,263</b>	<b>\$112,263</b>	<b>\$17,266</b>

## Unit Description

Bienestar Clinic offers primary care services in Salinas to serious mentally ill patients in partnership with the Behavioral Health Bureau.

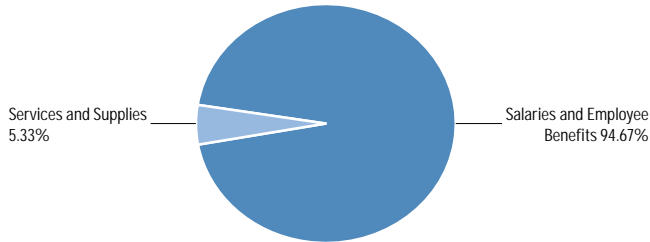
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
<b>Total</b>		<b>1.00</b>

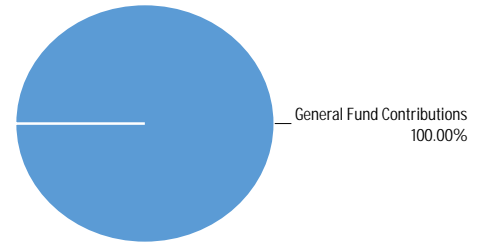
# Marina Integrative Clinic

(Budget Unit 8447—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$55,502	\$89,293	\$71,905	\$210,004	\$210,004	\$120,711
Services and Supplies	\$33,752	\$12,344	\$26,059	\$11,830	\$11,830	\$(514)
<b>Subtotal</b>	<b>\$89,253</b>	<b>\$101,637</b>	<b>\$97,964</b>	<b>\$221,834</b>	<b>\$221,834</b>	<b>\$120,197</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Charges for Services	\$46,339	—	\$34,567	—	—	—
Miscellaneous Revenues	\$161	—	—	—	—	—
<b>Subtotal</b>	<b>\$46,500</b>	<b>—</b>	<b>\$34,567</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$42,753	\$101,637	\$63,397	\$221,834	\$221,834	\$120,197
<b>Total Source of Funds</b>	<b>\$89,253</b>	<b>\$101,637</b>	<b>\$97,964</b>	<b>\$221,834</b>	<b>\$221,834</b>	<b>\$120,197</b>

## Unit Description

Marina Integrated Care Clinic offers primary care services to serious mentally ill patients in partnership with the Behavioral Health Bureau.

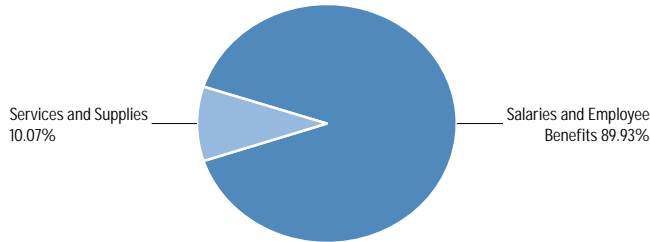
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
80L02	PATIENT SERVICES REPRESENTATIVE II	1.00
<b>Total</b>		<b>1.00</b>

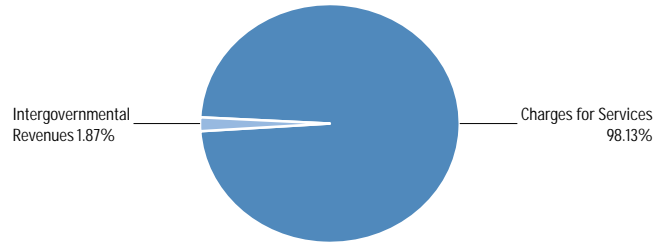
# Laurel Vista

(Budget Unit 8448—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$879,011	\$1,407,351	\$808,944	\$1,312,642	\$1,312,642	\$(94,709)
Services and Supplies	\$198,354	\$173,743	\$207,348	\$147,017	\$147,017	\$(26,726)
Other Charges	\$50,105	\$180,655	\$36,841	\$(6,841)	\$(6,841)	\$(187,496)
<b>Subtotal</b>	<b>\$1,127,470</b>	<b>\$1,761,749</b>	<b>\$1,053,133</b>	<b>\$1,452,818</b>	<b>\$1,452,818</b>	<b>\$(308,931)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$33,882	\$28,269	—	\$33,882	\$33,882	\$5,613
Charges for Services	\$881,965	\$1,055,448	\$641,083	\$1,781,900	\$1,781,900	\$726,452
Miscellaneous Revenues	\$2,471	—	—	—	—	—
<b>Subtotal</b>	<b>\$918,317</b>	<b>\$1,083,717</b>	<b>\$641,083</b>	<b>\$1,815,782</b>	<b>\$1,815,782</b>	<b>\$732,065</b>
General Fund Contributions	\$209,152	\$678,032	\$412,050	\$(362,964)	\$(362,964)	\$(1,040,996)
<b>Total Source of Funds</b>	<b>\$1,127,470</b>	<b>\$1,761,749</b>	<b>\$1,053,133</b>	<b>\$1,452,818</b>	<b>\$1,452,818</b>	<b>\$(308,931)</b>

## Unit Description

Laurel Vista Clinic is located on the Natividad Campus and provides comprehensive primary care and preventative health services. The Clinic offers comprehensive gynecological and obstetric care to women with high-risk pregnancy.

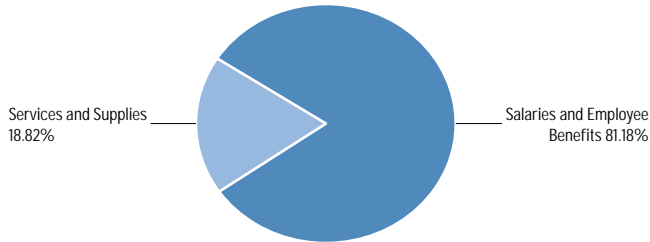
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14N10	OUTPATIENT SERVICES MANAGER I	1.00
50U42	MEDICAL ASSISTANT	6.00
52A22	SENIOR CLINIC NURSE	1.00
54B12	CONTRACT PHYSICIAN	2.00
54C03	CLINIC PHYSICIAN ASSISTANT	1.00
<b>Total</b>		<b>11.00</b>

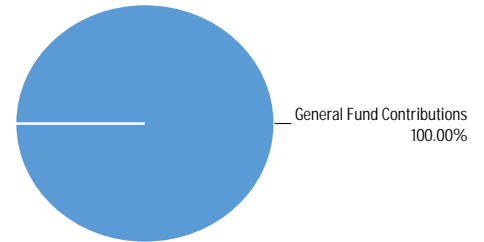
# Clinic Services Quality Improvement

(Budget Unit 8449—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$727,659	\$1,361,698	\$891,487	\$1,414,193	\$1,414,193	\$52,495
Services and Supplies	\$379,833	\$203,063	\$305,438	\$327,755	\$327,755	\$124,692
<b>Subtotal</b>	<b>\$1,107,492</b>	<b>\$1,564,761</b>	<b>\$1,196,925</b>	<b>\$1,741,948</b>	<b>\$1,741,948</b>	<b>\$177,187</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$78,256	\$139,807	—	—	—	\$(139,807)
Miscellaneous Revenues	\$581	—	\$6,500	—	—	—
<b>Subtotal</b>	<b>\$78,837</b>	<b>\$139,807</b>	<b>\$6,500</b>	<b>—</b>	<b>—</b>	<b>\$(139,807)</b>
General Fund Contributions	\$1,028,655	\$1,424,954	\$1,190,425	\$1,741,948	\$1,741,948	\$316,994
<b>Total Source of Funds</b>	<b>\$1,107,492</b>	<b>\$1,564,761</b>	<b>\$1,196,925</b>	<b>\$1,741,948</b>	<b>\$1,741,948</b>	<b>\$177,187</b>

## Unit Description

The Quality Improvement Team conducts quality monitoring, reviewing performance data, identifying areas of improvement, monitoring performance efforts, implementing policies and procedures, and developing and providing staff training. The Unit develops and implements standards for workflows and medical record documentation into the Electronic Medical Record system. In addition, it provides information technology support/maintenance of the electronic medical record and database functions necessary to meet standards of practice and regulatory quality improvement programs required by federal, State and local agencies.

## Recommended FY 2022-23 Positions

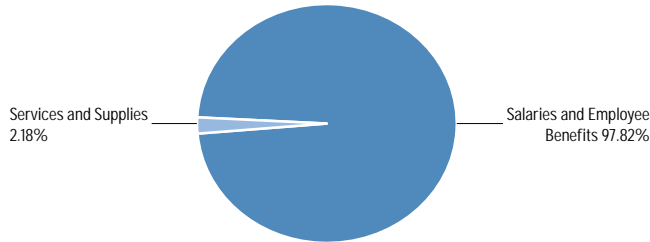
Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
14G02	MANAGEMENT ANALYST I	1.00
43J04	DEPARTMENTAL INFORMATION SYSTEMS SPECIALIST	1.00
50U42	MEDICAL ASSISTANT	3.00
52A22	SENIOR CLINIC NURSE	1.00
54B13	CLINIC SERVICES MEDICAL DIRECTOR	1.00
<b>Total</b>		<b>8.00</b>



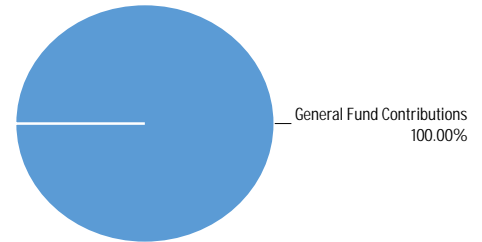
# Customer Service Center

(Budget Unit 8450—Fund 001—Appropriation Unit HEA007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,153,808	\$1,476,133	\$1,253,559	\$1,775,723	\$1,775,723	\$299,590
Services and Supplies	\$40,445	\$40,279	\$37,756	\$39,581	\$39,581	\$(698)
<b>Subtotal</b>	<b>\$1,194,254</b>	<b>\$1,516,412</b>	<b>\$1,291,315</b>	<b>\$1,815,304</b>	<b>\$1,815,304</b>	<b>\$298,892</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	\$179,619	—	—	—	\$(179,619)
Miscellaneous Revenues	\$1,615	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,615</b>	<b>\$179,619</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>\$(179,619)</b>
General Fund Contributions	\$1,192,639	\$1,336,793	\$1,291,315	\$1,815,304	\$1,815,304	\$478,511
<b>Total Source of Funds</b>	<b>\$1,194,254</b>	<b>\$1,516,412</b>	<b>\$1,291,315</b>	<b>\$1,815,304</b>	<b>\$1,815,304</b>	<b>\$298,892</b>

## Unit Description

The Customer Service Center is the first point of contact for Clinic Services patients. The unit is responsible for scheduling appointments, answering patients' questions and documenting any information requests. The Center provides dedicated customer-focused services to all clinics and their customers.

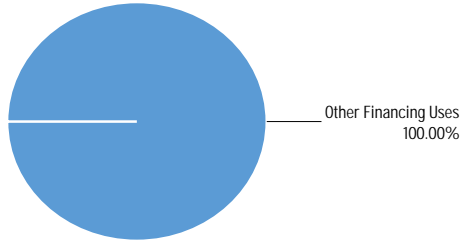
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
80L02	PATIENT SERVICES REPRESENTATIVE II	15.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	1.00
<b>Total</b>		<b>16.00</b>

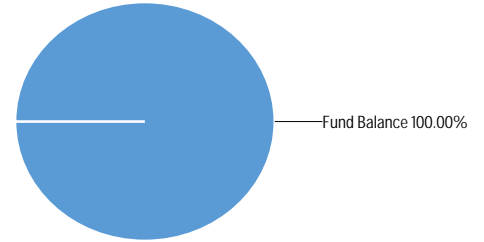
# Whole Person Care

(Budget Unit 8473—Fund 023—Appropriation Unit HEA017)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$2,645,787	\$6,942,169	\$3,736,970	—	—	\$(6,942,169)
Other Financing Uses	\$2,089,488	\$9,202,711	\$3,515,178	\$4,300,360	\$4,300,360	\$(4,902,351)
<b>Subtotal</b>	<b>\$4,735,275</b>	<b>\$16,144,880</b>	<b>\$7,252,148</b>	<b>\$4,300,360</b>	<b>\$4,300,360</b>	<b>\$(11,844,520)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$6,040,611	\$13,884,338	\$7,473,941	—	—	\$(13,884,338)
Other Financing Sources	\$678,643	\$1,735,542	\$260,331	—	—	\$(1,735,542)
<b>Subtotal</b>	<b>\$6,719,254</b>	<b>\$15,619,880</b>	<b>\$7,734,272</b>	<b>—</b>	<b>—</b>	<b>\$(15,619,880)</b>
Fund Balance	\$(1,983,979)	\$525,000	\$(482,124)	\$4,300,360	\$4,300,360	\$3,775,360
<b>Total Source of Funds</b>	<b>\$4,735,275</b>	<b>\$16,144,880</b>	<b>\$7,252,148</b>	<b>\$4,300,360</b>	<b>\$4,300,360</b>	<b>\$(11,844,520)</b>

## Unit Description

The unit provides enhanced care coordination services to vulnerable high-cost service utilizers experiencing homelessness and a mental

health or substance abuse disorder. Services are provided in coordination with Public Health, Behavioral Health, Social Services, Natividad Medical Center, and community-based organizations.



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# Social Services

## Departmental Overview:

The Department of Social Services (DSS) promotes the social and economic self-reliance of individuals and families in Monterey County through employment services, temporary financial assistance, social support services, protective services to children, dependent adults and seniors, and partnerships with the community to develop and support personal responsibility and self-sufficiency.

## Programs and Functions:

**COMMUNITY BENEFITS (CB)** provides eligibility services for Medi-Cal health insurance, CalFresh nutrition assistance, CalWORKs through cash aid to families with children, and General Assistance to indigent adults.

**FAMILY AND CHILDREN SERVICES BENEFITS (FCS)** provides child abuse and neglect prevention, assesses and investigates referrals of child abuse and neglect, supports adoptions and other permanency resources when reunification is not possible, and provides independent living skills services for older youth who are in care or emancipating to independence.

**CalWORKs EMPLOYMENT SERVICES** administers the Welfare-to-Work Employment Program providing self-sufficiency services to CalWORKs customers. This includes child care, job search support, skill building, wage subsidies, and services to overcome barriers related to housing, mental health, substance abuse, and domestic violence.

**AGING AND ADULT SERVICES** administers the Adult Protective Services (APS) Program to address abuse and dependent adult exploitation, In-Home Supportive Services (IHSS) program to provide home care services as an alternative to out of home residential or institutional care, Supplemental Security Income (SSI) advocacy to support disabled General Assistance recipients applying for more appropriate SSI benefits, and Area Agency on Aging programs for seniors.

**MILITARY & VETERANS' AFFAIRS OFFICE (MVAO)** provides support and assistance to veterans, their survivors, and dependents through outreach, preparation of benefit claims, and transportation to the San Jose and Palo Alto Veterans Affairs (VA) healthcare facilities.

## Department's Contribution to Monterey County's Strategic Initiatives:

### HEALTH AND HUMAN SERVICES:

Improve health and quality of life through promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities through a strong network to support Medi-Cal, CalFresh and CalWORKs outreach, CalWORKs Employment, Child Welfare, Adult Protective Services, Behavioral Health and Community organizations.

### ECONOMIC DEVELOPMENT INITIATIVE:

Strengthen economic development through the CalWORKs wage subsidy program that assists families in accessing long-term employment by underwriting wages while job skills are developed, delivering CalFresh nutrition assistance, allowing families to spend approximately \$68 million in federal funds at local groceries stores and restaurants, and determining eligibility for Medi-Cal benefits which are critical for sustaining the County's health care delivery system.



**FOOD ASSISTANCE**



**ELDER CARE**



**SAFETY NET SERVICES**



**HEALTH INSURANCE**

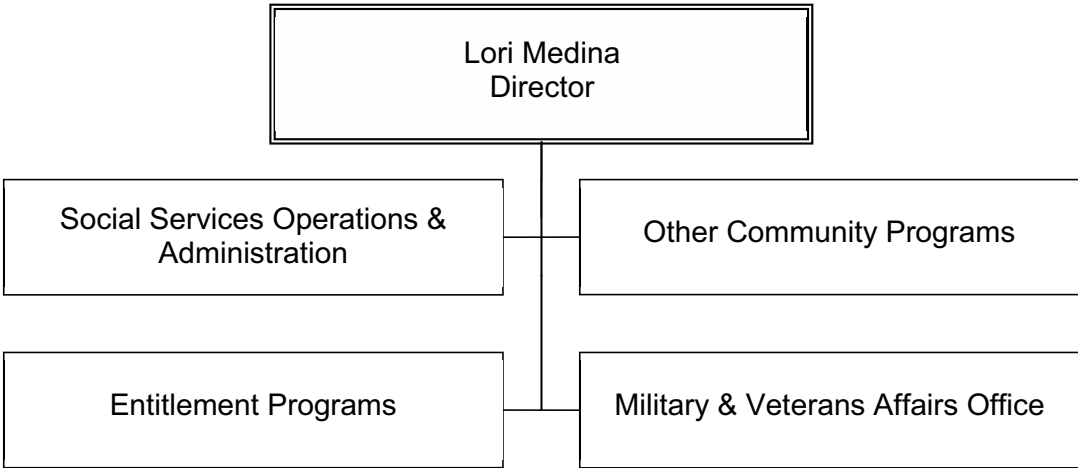


**WELFARE TO WORK**

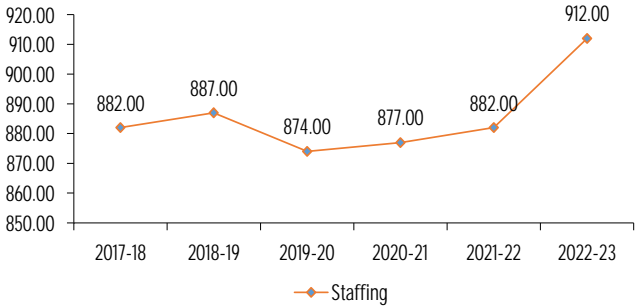


**CHILD WELFARE**

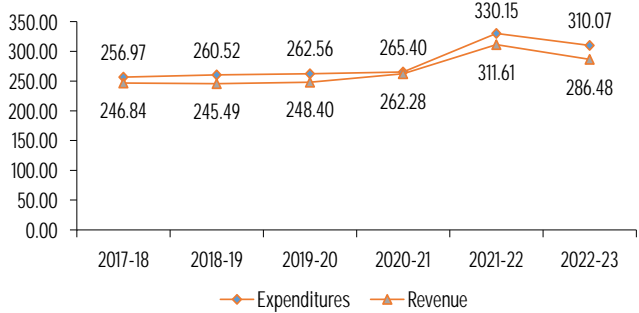
Operating Budget: \$310,071,323  
Positions (FTEs): 912.00



**Staffing Trends**



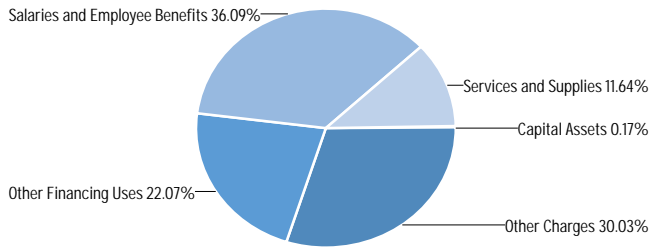
**Expenditure/Revenue History (in millions)**



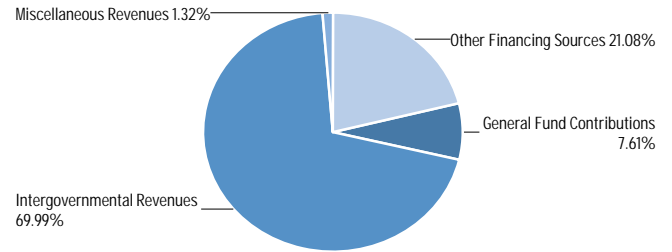
The following effectiveness measures demonstrate the Department’s efforts and performance in improving the social and economic security of county residents and assisting veterans and their families.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Total county residents aided.	234,476	236,255	237,754
Percent of Community Benefits applications processed timely. Target = 100%	90.3%	88.2%	88.9%
Rate of work participation for all CalWORKs (not including WINS). Target = 50%	60.2%	62.9%	65.3%
Average monthly number of IHSS recipients.	5,147	5,352	5,478
Number of adult protective services referrals	2,016	2,037	1,385
Number of child maltreatment allegations referred.	4,571	4,119	1,847
Children in care per 1,000 children in population.	2.6	1.8	N/A
Percent of children with no recurrence of maltreatment within 6 months. Target = 100%	96.3%	92.9%	N/A
Number of Veteran claims submitted.	4,870	3,248	3,595

### Use of Funds



### Source of Funds



### Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$85,979,651	\$95,630,796	\$98,705,286	\$113,438,055	\$111,904,732	\$16,273,936
Services and Supplies	\$44,833,815	\$54,642,786	\$77,758,692	\$36,167,645	\$36,092,645	\$(18,550,141)
Other Charges	\$80,648,755	\$91,400,655	\$86,087,739	\$93,126,795	\$93,126,795	\$1,726,140
Capital Assets	\$338,886	\$1,027,358	\$1,155,212	\$525,000	\$525,000	\$(502,358)
Other Financing Uses	\$60,696,341	\$67,841,835	\$66,444,473	\$68,422,151	\$68,422,151	\$580,316
<b>Subtotal</b>	<b>\$272,497,449</b>	<b>\$310,543,430</b>	<b>\$330,151,402</b>	<b>\$311,679,646</b>	<b>\$310,071,323</b>	<b>\$(472,107)</b>

### Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$230	\$500	\$235	\$434	\$434	\$(66)
Intergovernmental Revenues	\$202,187,736	\$221,011,988	\$248,172,914	\$217,156,517	\$216,944,820	\$(4,067,168)
Charges for Services	\$121,850	\$130,000	\$116,250	\$120,000	\$120,000	\$(10,000)
Miscellaneous Revenues	\$1,257,124	\$2,655,191	\$2,620,906	\$4,092,225	\$4,092,225	\$1,437,034
Other Financing Sources	\$58,721,398	\$65,070,581	\$60,698,651	\$65,324,633	\$65,324,633	\$254,052
<b>Subtotal</b>	<b>\$262,288,339</b>	<b>\$288,868,260</b>	<b>\$311,608,956</b>	<b>\$286,693,809</b>	<b>\$286,482,112</b>	<b>\$(2,386,148)</b>
Fund Balance	\$(2,314,509)	\$1,156,392	\$(2,736,779)	—	—	\$(1,156,392)
General Fund Contributions	\$12,523,619	\$20,518,778	\$21,279,225	\$24,985,837	\$23,589,211	\$3,070,433
<b>Total Source of Funds</b>	<b>\$272,497,449</b>	<b>\$310,543,430</b>	<b>\$330,151,402</b>	<b>\$311,679,646</b>	<b>\$310,071,323</b>	<b>\$(472,107)</b>

### Summary of Recommendation

The Recommended Budget for the Department of Social Services (DSS) totals \$310,071,323 in appropriations, financed by \$286,482,112 in program revenues, \$23,117,239 in General Fund Contributions (GFC), and \$471,972 in general fund assignment use (\$448,405 for Military & Veteran Services and \$23,567 for Community Programs). This represents decreased appropriations of \$472,107, decreased estimated revenues of \$2,386,148, and an increase of General Fund Contributions of \$3,070,433 from the FY 2021-22 Adopted Budget. Significant increased costs include \$9.2 million in Salaries, \$2.7 million employee health insurance, \$1.9 million in CalPERS, \$1.4 million for a supplemental pension fund, \$1.1 million in the County Wide Cost Allocation Plan (COWCAP) costs, and \$1.5 million for the In-Home Supportive Services (IHSS) Maintenance of Effort (MOE). These increases are offset by decreased obligations of \$17.5 million in Community Programs Rental Assistance Program.

The Recommended Budget adds two new positions: an Emergency Response social worker for Family & Children Services and an Office Maintenance Worker for Administrative Services. In summary, the Recommended Budget includes 912 full-time positions, representing an increase of 30 positions from the FY 2021-22 Adopted Budget for positions added during the fiscal year and the two new positions discussed above.

### Budget Impacts

The Recommended Budget does not include augmentations for: ten (10) new positions in Family and Children Services (4 Emergency Response Social Worker V's, 5 Intake-Hotline Social Worker V's, and 1 Social Work Supervisor II) totaling \$1,533,323, with a GFC request of \$1,321,626. The additional positions would provide mandated services that require timely responses in responding to referrals and investigate alleged abuse/neglect of children. The Recommended Budget does not include \$75,000 for Homeless Outreach and Coordination.

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## Prior Year Accomplishments

In November 2021, the Monterey County formally adopted the Lead Me Home 5 Year Plan to Reduce Homelessness and a commitment to supporting community wide efforts in achieving the goals of the Plan. Along with other County departments and community stakeholders, Social Services served as a key partner in drafting and developing the plan. This plan has become an essential element in the community for prioritizing goals, galvanizing collaboration, and increasing the community's competitive edge for applying and receiving new funding opportunities dedicated to addressing homelessness.

The regularly scheduled biennial Unsheltered Point-in-Time Census was cancelled in 2021 due to rising cases of COVID-19 in Monterey and San Benito Counties after an official waiver request was submitted and approved by HUD. While typically an off-cycle year, the biennial Unsheltered Point-in-Time Census was completed in January 2022 with strong participation and collaboration from County departments and community partners. Results from the census are being analyzed and are typically published in late summer.

The goal to implement a second shift from 3pm to midnight for Family & Children Services (FCS) Intake Unit was placed on hold due to staffing shortages and leave of absences. A joint management and union meeting is convening to discuss alternatives and to fill the stand-by gaps.

Strategic planning sessions were put on hold until the Fall of 2022, due to staffing shortages and high number of leave of absences.

FCS is currently in progress of developing unit program directives and procedures and by the Fall of 2022, all units will have appropriate policies and expectations that will be understood by all FCS staff through our process mapping exercises.

The Military & Veterans Affairs Office (MVAO) submitted 1,304 new claims to the Veteran Affairs (VA) for compensation and obtained \$10,996,660 in new Compensation Awards for FY 2020-21.

MVAO gained momentum and awareness regarding the need to establish a pharmacy at the Veteran Affairs (VA)- Department of Defense (DoD) Clinic. Multiple meetings were held with Congressman Panetta's Legislative staff as well as the Veterans Health Administrative Leadership and staff. Further discovery will be needed to identify potential need and next steps.

In December of 2021, and after a yearlong process, the California Department of Aging (CDA) approved a Designated Aging and Disability Resource Connection (ADRC) status. Moving from emerging status to designated status will enable the Department to access more CDA funding to help grow the ADRC "No Wrong Door" service delivery model in Monterey County.

CalWORKs Employment Services (CWES) and AAS staff were co-located into the same building, 730 La Guardia, Salinas which was renamed the "One Stop Community Center". The Center was renovated to include a wall mural depicting a multi-generation theme, comfortable furniture that met ADA compliance rules, a new children's play area, a monitor that included videos of the Monterey Bay Aquarium, which contributed to a welcoming, calming, and professional environment for the families the Department serves. Clerical and reception staff were cross trained to respond to customer's needs regardless of the program area.

CWES substantially increased the monthly number of CalFresh customers co-enrolled in the CalFresh Employment and Training (CFET) program in fiscal year 2021-2022. The success resulted from directly assigning case managers to CFET only caseloads, increasing CFET outreach in the community, strengthening program knowledge for intake workers, and improving marketing materials and access to CFET services.

CWES nearly doubled the monthly number of CalWORKs customers enrolled in the Home Visiting Program in partnership with First 5 of Monterey County. The success resulted from the establishment of a monthly referral baseline metric, improved data management, regular reporting, and strengthening collaboration between First 5 of Monterey County and CWES staff.

Community Benefits Branch has continued to remain open to the public and continues to provide timely application interviews and processing by utilizing technology to serve the community efficiently and safely for approximately 3,300-4,600 applicants per month. This includes utilizing new technology to obtain verifications online from customers to assist households who cannot come into the office, utilizing zoom for interviews, and obtaining signatures telephonically or electronically which was implemented due to the COVID-19 public health crisis. During this time an average of 96% for 3-day CalFresh emergency case processing was met, and 97% of regular case processing timeframes was met during the peak winter months for CalWORKs, CalFresh, Medi-Cal and General Assistance.

Outreach staff completed nine presentations which included a total of 716 participants. Outreach staff also assisted 2,158 customers via telephone with questions and assistance with application and/or form completion. Staff also assisted 650 customers with appointment and verification reminders to assist with application approval.

Community Benefits Call Center has continued to provide timely service to customers by answering a total of 131,746 customer calls ranging from requesting to apply for: Emergency Services, CalWORKs, CalFresh, and Medi-Cal, to assisting with general information. This is an average of 10,979 calls per month. During this period the average wait time for initial contact was 6:46 minutes. The Department has increased First Point of Contact (triage) staff to ensure that all customer questions that do not require an Eligibility Specialist can be handled via the initial contact.

In October 2021 the Department implemented Webchat for customers. This feature has increased each month and a total of 389 chats have been received since fully implementing. The Department continues to grow and advance in its technology at the Call Center and continue to add additional staff to ensure Customer Service is at the forefront.

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## Budget Year Goals

Continue to partner with other county departments and community stakeholders to support and achieve the goals of the Lead Me Home 5 Year Plan to Reduce Homelessness.

Develop, maintain, and evaluate community services that empower low-income persons and improve their quality of life.

Establish consistent standards of practice for all social worker teams that are reflective in Family & Children Services (FCS) policies and procedures and are fully understood by all staff.

To create and establish a continuum of evidence-based services for children and families to expedite reunification and permanency efforts. Family First Prevention Services Act provides for Title IVE reimbursement for preventing children from entering foster care; but the services to preserve the child in their own must be on the Federal Clearinghouse as evidence based.

Continue to establish a fully functional pharmacy at the Major General William H. Gourley Veterans Affairs (VA)- Department of Defense (DoD) Outpatient Clinic.

Have legislation introduced to establish a new California Department of Veterans Affairs- Veteran Home in Monterey County.

Expand the creation of a seamless and welcoming service delivery model to meet the needs of Aging and Adult Services (AAS) and CalWORKs (CWES) families with children, elders, and individuals with disabilities that maximizes CWES and Aging & Adult Services resources.

Look for opportunities under the State’s Master Plan of Aging to expand resources (staff, funding, training) to meet the growing needs of the aging and disability population in the community.

Community Benefits will continue to sustain high levels of customer responsiveness and accuracy in the Community Benefits Branch, through the delivery of timely and accurate benefits in all programs.

Community Benefits will continue to expand efforts in outreach, to broaden access to Monterey County residents in applying for CalWORKs, CalFresh, and Med-Cal.

### Pending Issues

The Department is seeking funding for \$250,000 which is unfunded on the Capital Improvements Plan for a Project Manager and an assessment to be conducted on the Seaside County building on 1281 Broadway to determine the project needs to update the building.

### Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
CalWORKS/TANF (SOC001)	29,367,746	29,717,355	28,848,060	29,558,305	29,558,305	(159,050)	001	8252
General Assistance (SOC002)	1,026,491	1,170,703	815,565	1,064,495	1,064,495	(106,208)	001	8253
IHSS Wages/Benefits (SOC001)	19,695,117	19,722,319	20,549,067	23,885,855	23,885,855	4,163,536	001	8254
Out of Home Care (SOC001)	24,666,926	28,143,963	23,297,836	24,474,804	24,474,804	(3,669,159)	001	8255
Community Action Partnership (SOC007)	936,219	984,480	933,154	519,881	519,881	(464,599)	008	8257
Community Programs (SOC004)	13,672,576	21,672,265	44,674,824	4,197,788	4,122,788	(17,549,477)	001	8258
IHSS Public Authority (SOC008)	756,558	969,740	957,474	1,018,734	1,018,734	48,994	005	8259
Military & Veterans Services (SOC003)	1,458,363	2,948,786	2,627,137	2,175,989	2,175,989	(772,797)	001	8260
Social Services (SOC005)	117,495,883	134,590,977	137,234,582	153,183,884	151,650,561	17,059,584	001	8262
Area Agency on Aging (SOC010)	3,463,688	2,862,588	3,892,795	3,348,151	3,348,151	485,563	001	8268
Social Services Realignment (SOC012)	38,831,116	46,150,715	44,343,099	43,831,625	43,831,625	(2,319,090)	025	8425
Protective Services (SOC011)	21,077,860	21,609,539	21,977,809	24,420,135	24,420,135	2,810,596	022	8464
Office for Employment Training (SOC013)	48,905	0	0	0	0	0	001	8498
<b>Subtotal</b>	<b>\$272,497,449</b>	<b>\$310,543,430</b>	<b>\$330,151,402</b>	<b>\$311,679,646</b>	<b>\$310,071,323</b>	<b>(\$472,107)</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A12	DIRECTOR OF SOCIAL SERVICES	1.00	1.00	1.00	0.00
12C13	ASSISTANT DIRECTOR SOCIAL SERVICES	1.00	1.00	1.00	0.00
14B21	ASSOCIATE PERSONNEL ANALYST	3.00	4.00	4.00	0.00
14B32	SENIOR PERSONNEL ANALYST	1.00	1.00	2.00	1.00
14B51	DEPARTMENTAL HR MANAGER-MERIT SYSTEMS	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	17.00	18.00	20.00	2.00
14C31	MANAGEMENT ANALYST III	15.00	15.00	16.00	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	8.00	8.00	8.00	0.00



## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
14C72	ADMINISTRATIVE SERVICES MANAGER	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	0.00	1.00	1.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	3.00	4.00	5.00	1.00
14H70	STAFF TRAINER II	12.00	12.00	12.00	0.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00	1.00	1.00	0.00
16C87	BUSINESS TECHNOLOGY ANALYST II	5.00	5.00	5.00	0.00
16C88	BUSINESS TECHNOLOGY ANALYST III	1.00	1.00	1.00	0.00
16C93	BUSINESS TECHNOLOGY ANALYST IV	1.00	1.00	2.00	1.00
16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00	1.00	1.00	0.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00	1.00	1.00	0.00
20B10	ACCOUNTANT I	2.00	2.00	3.00	1.00
20B11	ACCOUNTANT II	4.00	4.00	5.00	1.00
20B12	ACCOUNTANT III	1.00	1.00	1.00	0.00
20B93	FINANCE MANAGER II	2.00	2.00	2.00	0.00
20B94	FINANCE MANAGER III	0.00	1.00	1.00	0.00
25E21	ELIGIBILITY SPECIALIST II	164.00	168.00	182.00	14.00
25E22	ELIGIBILITY SPECIALIST III	107.00	107.00	111.00	4.00
25E80	ELIGIBILITY SUPERVISOR	38.00	38.00	40.00	2.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00	3.00	3.00	0.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00	6.00	6.00	0.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00	2.00	2.00	0.00
52E22	PUBLIC HEALTH NURSE II	3.00	3.00	3.00	0.00
60C22	SOCIAL WORKER III	32.00	40.00	40.00	0.00
60C24	SOCIAL WORKER V	86.00	81.00	86.00	5.00
60C80	SOCIAL WORK SUPERVISOR I	8.00	8.00	8.00	0.00
60C81	SOCIAL WORK SUPERVISOR II	17.00	17.00	18.00	1.00
60D10	SOCIAL SERVICES AIDE I	2.00	2.00	2.00	0.00
60D11	SOCIAL SERVICES AIDE II	66.00	66.00	66.00	0.00
60H11	EMPLOYMENT & TRAINING WORKER II	2.00	2.00	1.00	(1.00)
60H21	EMPLOYMENT & TRAINING WORKER III	35.00	33.00	32.00	(1.00)
60H31	EMPLOYMENT & TRAINING SUPERVISOR	7.00	7.00	7.00	0.00
60H32	SUPERVISING STAFF TRAINER	1.00	1.00	1.00	0.00
60I01	DEPUTY DIRECTOR SOCIAL SERVICES	4.00	4.00	4.00	0.00
60I02	PROGRAM MANAGER II	13.00	14.00	14.00	0.00
60U11	MILITARY & VETERANS REPRESENTATIVE II	2.00	2.00	2.00	0.00
60U20	MILITARY & VETERAN AFFAIRS OFFICER	1.00	1.00	1.00	0.00
60U21	MILITARY & VETERANS REPRESENTATIVE III	4.00	4.00	4.00	0.00
60X01	COMMUNITY AFFILIATION MANAGER	1.00	1.00	1.00	0.00
70A21	CUSTODIAN	1.00	1.00	1.00	0.00
70F21	COURIER	1.00	1.00	1.00	0.00
70F23	STOREKEEPER	0.00	0.00	2.00	2.00
70F79	WAREHOUSE WORKER	2.00	2.00	0.00	(2.00)
70F81	SUPERVISING STOREKEEPER	0.00	0.00	1.00	1.00
70F82	SUPERVISING WAREHOUSE WORKER	1.00	1.00	0.00	(1.00)
70N01	OFFICE MAINTENANCE WORKER	2.00	2.00	3.00	1.00
80A31	SECRETARY	13.00	13.00	13.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
80A32	SENIOR SECRETARY	6.00	6.00	6.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80E21	OFFICE ASSISTANT II	86.00	82.00	81.00	(1.00)
80E22	OFFICE ASSISTANT III	36.00	36.00	36.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	14.00	13.00	13.00	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	17.00	17.00	17.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	1.00	2.00	2.00	0.00
80E98	PRINCIPAL CLERK-CONFIDENTIAL	3.00	2.00	0.00	(2.00)
80J20	ACCOUNTING CLERICAL SUPERVISOR	2.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	2.00	2.00	1.00	(1.00)
80J30	ACCOUNTING TECHNICIAN	3.00	3.00	4.00	1.00
<b>Total</b>		<b>877.00</b>	<b>882.00</b>	<b>912.00</b>	<b>30.00</b>

Social & Employment Services

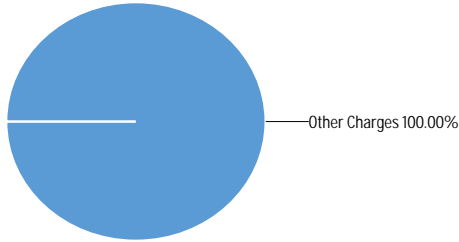
**Augmentation Requests**

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
5010	5010-8254-001-AUG13	Negotiated Wage/Health Benefit Increase	Status Quo Other	1,021,688	-	1,021,688	-
5010	5010-8258-001-AUG14	Homeless Outreach	New Program w/ General Fund Funding	75,000	-	0	-
5010	5010-8262-001-AUG1	ER Social Worker V	Request New Position	-	1.00	0	1.00
5010	5010-8262-001-AUG10	ER Social Worker V	Request New Position	151,706	1.00	0	-
5010	5010-8262-001-AUG11	Social Worker Supervisor II	Request New Position	107,980	1.00	0	-
5010	5010-8262-001-AUG12	Office Maintenance Worker	Request New Position	-	1.00	0	1.00
5010	5010-8262-001-AUG2	ER Social Worker V	Request New Position	113,779	1.00	0	-
5010	5010-8262-001-AUG3	ER Social Worker V	Request New Position	113,779	1.00	0	-
5010	5010-8262-001-AUG4	ER Social Worker V	Request New Position	113,779	1.00	0	-
5010	5010-8262-001-AUG5	ER Social Worker V	Request New Position	113,779	1.00	0	-
5010	5010-8262-001-AUG6	ER Social Worker V	Request New Position	151,706	1.00	0	-
5010	5010-8262-001-AUG7	ER Social Worker V	Request New Position	151,706	1.00	0	-
5010	5010-8262-001-AUG8	ER Social Worker V	Request New Position	151,706	1.00	0	-
5010	5010-8262-001-AUG9	ER Social Worker V	Request New Position	151,706	1.00	0	-
<b>Grand Total:</b>				<b>\$2,418,314</b>	<b>12.00</b>	<b>\$1,021,688</b>	<b>2.00</b>

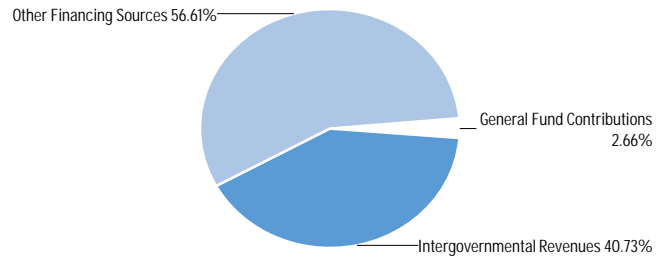
# CalWORKS/TANF

(Budget Unit 8252—Fund 001—Appropriation Unit SOC001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$29,367,746	\$29,717,355	\$28,848,060	\$29,558,305	\$29,558,305	\$(159,050)
<b>Subtotal</b>	<b>\$29,367,746</b>	<b>\$29,717,355</b>	<b>\$28,848,060</b>	<b>\$29,558,305</b>	<b>\$29,558,305</b>	<b>\$(159,050)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$14,250,302	\$9,613,309	\$11,776,436	\$12,040,308	\$12,040,308	\$2,426,999
Other Financing Sources	\$14,774,902	\$19,338,305	\$16,320,699	\$16,733,157	\$16,733,157	\$(2,605,148)
<b>Subtotal</b>	<b>\$29,025,204</b>	<b>\$28,951,614</b>	<b>\$28,097,135</b>	<b>\$28,773,465</b>	<b>\$28,773,465</b>	<b>\$(178,149)</b>
General Fund Contributions	\$342,542	\$765,741	\$750,925	\$784,840	\$784,840	\$19,099
<b>Total Source of Funds</b>	<b>\$29,367,746</b>	<b>\$29,717,355</b>	<b>\$28,848,060</b>	<b>\$29,558,305</b>	<b>\$29,558,305</b>	<b>\$(159,050)</b>

## Unit Description

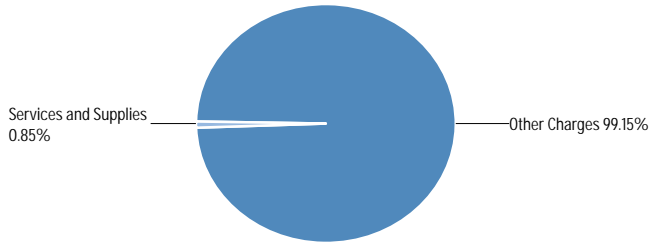
CalWORKs is California's implementation of the Federal Temporary Assistance for Needy Families (TANF) program. It is a temporary cash assistance program for very low-income families that have a child(ren) in the home. If the family has little or no cash and needs housing, food, utilities, clothing, or medical care, they may be eligible to receive immediate assistance. Families that apply and qualify for ongoing assistance receive money each month to help pay for housing, food, and other necessary expenses. Families can also apply and be screened for other support programs such as: CalFresh, and Medi-Cal.

The CalWORKs Welfare-to-Work Employment Services (CWES) Program provides employment focused services as well as supportive services to address the underlying social, educational, economic, health, mental health, and housing barriers to employment to assist families move toward self-sufficiency. Supportive services also include; childcare, transportation, books, clothing, job search and interviewing techniques, learning disability assessments, tutoring, credit repair, and behavior health counseling. In California, adult household members are eligible for a maximum of 60 months of cash aid and supportive services offered through the CWES program.

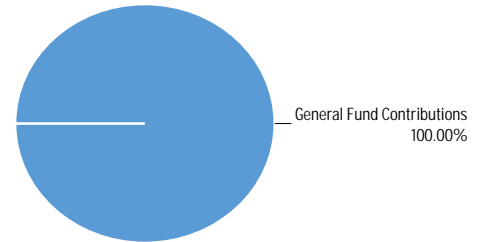
# General Assistance

(Budget Unit 8253—Fund 001—Appropriation Unit SOC002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$675	\$9,000	\$5,400	\$9,000	\$9,000	—
Other Charges	\$1,025,816	\$1,161,703	\$810,165	\$1,055,495	\$1,055,495	\$(106,208)
<b>Subtotal</b>	<b>\$1,026,491</b>	<b>\$1,170,703</b>	<b>\$815,565</b>	<b>\$1,064,495</b>	<b>\$1,064,495</b>	<b>\$(106,208)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$1,026,491	\$1,170,703	\$815,565	\$1,064,495	\$1,064,495	\$(106,208)
<b>Total Source of Funds</b>	<b>\$1,026,491</b>	<b>\$1,170,703</b>	<b>\$815,565</b>	<b>\$1,064,495</b>	<b>\$1,064,495</b>	<b>\$(106,208)</b>

## Unit Description

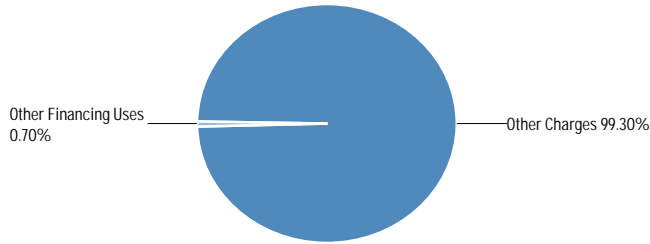
General Assistance is a County-funded program that provides cash and “in-kind” assistance to indigent adults who are not eligible for other public assistance programs. There are two parts to this aid program: 1) Regular General Assistance payments for indigent adults who are able to work; and 2) Interim Assistance which is paid to

indigent adults who are applying for Supplemental Security Income/ State Supplementary Program (SSI/SSP) because of a disability. Adults who are able to work are required to participate in the General Assistance Work Experience Program (GA-WEP) that secures work with government or non-profit agencies. Eligibility for the GA-WEP program is limited to 6 months of assistance in a twelve-month period.

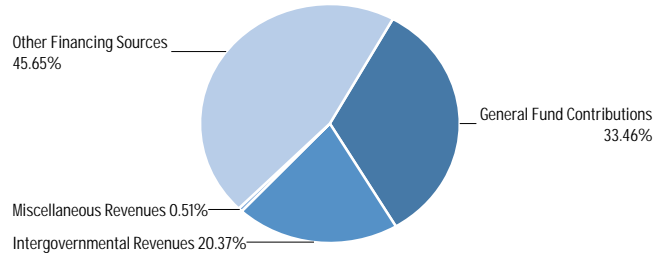
# IHSS Wages/Benefits

(Budget Unit 8254—Fund 001—Appropriation Unit SOC001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$19,653,690	\$19,645,092	\$20,461,647	\$23,718,864	\$23,718,864	\$4,073,772
Other Financing Uses	\$41,427	\$77,227	\$87,420	\$166,991	\$166,991	\$89,764
<b>Subtotal</b>	<b>\$19,695,117</b>	<b>\$19,722,319</b>	<b>\$20,549,067</b>	<b>\$23,885,855</b>	<b>\$23,885,855</b>	<b>\$4,163,536</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$3,148,393	\$3,343,218	\$3,343,218	\$4,866,090	\$4,866,090	\$1,522,872
Miscellaneous Revenues	—	\$45,000	—	\$122,500	\$122,500	\$77,500
Other Financing Sources	\$9,419,988	\$9,362,875	\$9,836,769	\$10,904,351	\$10,904,351	\$1,541,476
<b>Subtotal</b>	<b>\$12,568,381</b>	<b>\$12,751,093</b>	<b>\$13,179,987</b>	<b>\$15,892,941</b>	<b>\$15,892,941</b>	<b>\$3,141,848</b>
General Fund Contributions	\$7,126,736	\$6,971,226	\$7,369,080	\$7,992,914	\$7,992,914	\$1,021,688
<b>Total Source of Funds</b>	<b>\$19,695,117</b>	<b>\$19,722,319</b>	<b>\$20,549,067</b>	<b>\$23,885,855</b>	<b>\$23,885,855</b>	<b>\$4,163,536</b>

## Unit Description

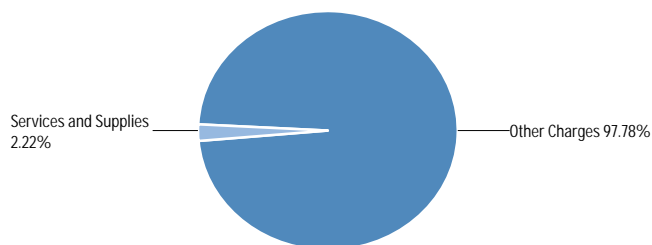
In-Home Supportive Services (IHSS) provides for the cost of home care services to support the independence of aged, blind, and disabled persons and to help them live safely in their own homes and community. Services range from personal care, meal preparation, and housekeeping. Individuals can receive IHSS if they are eligible for

SSI/SSP and/or Medi-Cal and live independently. The appropriations are for the IHSS Maintenance of Effort (MOE), the total cost of health benefits, and an operating transfer from IHSS Public Authority county share of costs. The IHSS MOE represents the County's share of cost for the following: service provider wages, IHSS administrative costs, health benefits for caregivers, and the administration of the IHSS Public Authority.

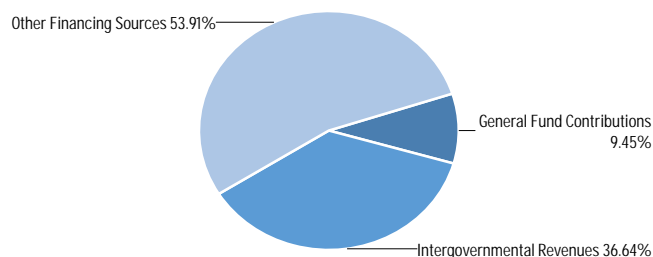
# Out of Home Care

(Budget Unit 8255—Fund 001—Appropriation Unit SOC001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$450,233	\$744,065	\$539,992	\$542,818	\$542,818	\$(201,247)
Other Charges	\$24,216,693	\$27,399,898	\$22,757,844	\$23,931,986	\$23,931,986	\$(3,467,912)
<b>Subtotal</b>	<b>\$24,666,926</b>	<b>\$28,143,963</b>	<b>\$23,297,836</b>	<b>\$24,474,804</b>	<b>\$24,474,804</b>	<b>\$(3,669,159)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$10,043,133	\$9,871,691	\$8,365,939	\$8,967,537	\$8,967,537	\$(904,154)
Other Financing Sources	\$11,918,906	\$16,045,305	\$13,087,968	\$13,193,192	\$13,193,192	\$(2,852,113)
<b>Subtotal</b>	<b>\$21,962,039</b>	<b>\$25,916,996</b>	<b>\$21,453,907</b>	<b>\$22,160,729</b>	<b>\$22,160,729</b>	<b>\$(3,756,267)</b>
General Fund Contributions	\$2,704,888	\$2,226,967	\$1,843,929	\$2,314,075	\$2,314,075	\$87,108
<b>Total Source of Funds</b>	<b>\$24,666,926</b>	<b>\$28,143,963</b>	<b>\$23,297,836</b>	<b>\$24,474,804</b>	<b>\$24,474,804</b>	<b>\$(3,669,159)</b>

## Unit Description

Appropriations in the Out of Home Care budget provide for living expenses of children who are placed out of home as a result of parental unwillingness or inability to provide care. This support includes payments for emergency placements, foster care, wraparound, assistance to adoptive families, and assistance for emancipated youth transitioning to independence and adulthood. These programs receive a statutory cost of living adjustment on July 1st of each year based on the California Necessities Index (CNI). Out of Home Care programs include :

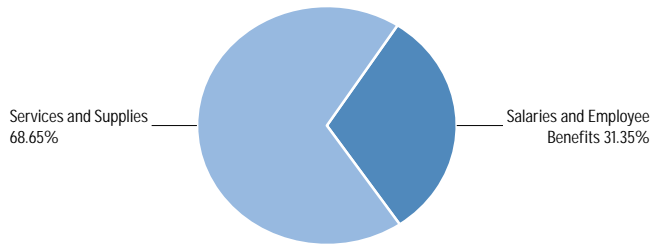
- 1) Aid to Families with Dependent Children Foster Care (AFDC-FC) provides the cost of foster care for children under the jurisdiction of the juvenile court. Foster care aid payments are made on behalf of children placed in resource homes(formerly referred to as foster homes, relative or non-related extended family homes) or institutions by social workers as well as by probation officers. This category of placement is now called resource families rather than foster families.
- 2) The Adoption Assistance Program (AAP) supports the cost of care for families adopting children with special needs.
- 3) County Court

Dependent Children provides the cost of foster care for children placed by court order that are not eligible under the AFDC-FC program. 4) Emergency Placements provide for the cost of care for children placed in emergency short-term foster homes while court jurisdiction is established. 5) The Wraparound Program funds comprehensive supportive social services to assist foster children with serious emotional challenges to live safely with families within the community in lieu of high cost residential treatment. 6) The Transitional Housing Placement Program (THPP) helps participants ages 16 through 20 to transition to adulthood successfully by providing a safe environment for youth to thrive and reach their potential. Within THPP, participating youth practice the skills learned in the Independent Living Program (ILP). Participants may live alone, with departmental approval, or with roommates in apartments and single-family dwellings with regular support and supervision provided by THPP agency staff, ILP Coordinators, and County Social Workers/Probation Officers. 7) THP-Plus is a transitional housing placement opportunity for former foster youth, aged 18-24, who exited the foster care child welfare system after age eighteen with the goal to achieve self-sufficiency.

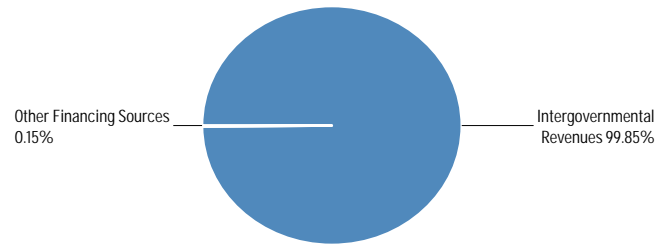
# Community Action Partnership

(Budget Unit 8257—Fund 008—Appropriation Unit SOC007)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$206,925	\$177,225	\$226,671	\$186,527	\$186,527	\$9,302
Services and Supplies	\$840,139	\$832,999	\$757,615	\$408,545	\$408,545	\$(424,454)
Other Charges	\$(110,844)	\$(25,744)	\$(51,132)	\$(75,191)	\$(75,191)	\$(49,447)
<b>Subtotal</b>	<b>\$936,219</b>	<b>\$984,480</b>	<b>\$933,154</b>	<b>\$519,881</b>	<b>\$519,881</b>	<b>\$(464,599)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$(471)	\$500	\$435	\$434	\$434	\$(66)
Intergovernmental Revenues	\$859,827	\$983,026	\$931,765	\$518,692	\$518,692	\$(464,334)
Miscellaneous Revenues	\$323	—	—	—	—	—
Other Financing Sources	\$1,103	\$954	\$954	\$755	\$755	\$(199)
<b>Subtotal</b>	<b>\$860,782</b>	<b>\$984,480</b>	<b>\$933,154</b>	<b>\$519,881</b>	<b>\$519,881</b>	<b>\$(464,599)</b>
Fund Balance	\$75,437	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$936,219</b>	<b>\$984,480</b>	<b>\$933,154</b>	<b>\$519,881</b>	<b>\$519,881</b>	<b>\$(464,599)</b>

## Unit Description

The Community Action Partnership (CAP) administers the federal Community Services Block Grant (CSBG). CAP contracts with non-profit community-based organizations to provide programs to advance and advocate for low-income and vulnerable populations and support services that help attain self-sufficiency. CAP combines CSBG-funded efforts with resources from restricted and general discretionary funds budgeted in Unit 8258 to amplify the impact of limited federal resources. Priority program areas include safety-net services such as: housing and shelter resources, food access,

information and referrals, domestic violence prevention and intervention, youth and family counseling, youth engagement activities, youth employment support, and homeless planning and coordination.

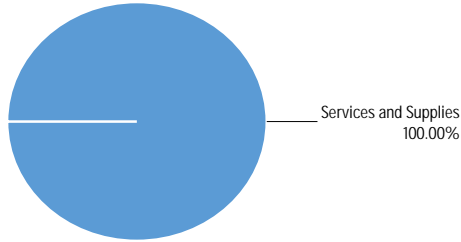
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
60X01	COMMUNITY AFFILIATION MANAGER	1.00
<b>Total</b>		<b>1.00</b>

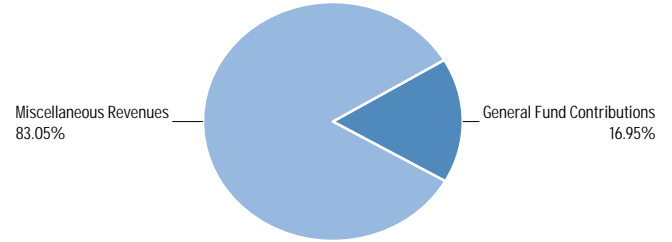
# Community Programs

(Budget Unit 8258—Fund 001—Appropriation Unit SOC004)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$12,926,638	\$21,667,911	\$44,766,806	\$4,194,388	\$4,119,388	\$(17,548,523)
Other Charges	—	—	\$(324,190)	—	—	—
Capital Assets	—	—	\$227,854	—	—	—
Other Financing Uses	\$745,938	\$4,354	\$4,354	\$3,400	\$3,400	\$(954)
<b>Subtotal</b>	<b>\$13,672,576</b>	<b>\$21,672,265</b>	<b>\$44,674,824</b>	<b>\$4,197,788</b>	<b>\$4,122,788</b>	<b>\$(17,549,477)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$13,092,842	\$18,000,000	\$40,446,632	—	—	\$(18,000,000)
Miscellaneous Revenues	\$135,165	\$2,129,634	\$2,365,695	\$3,423,940	\$3,423,940	\$1,294,306
Other Financing Sources	\$1,931,397	\$286,394	\$306,260	—	—	\$(286,394)
<b>Subtotal</b>	<b>\$15,159,404</b>	<b>\$20,416,028</b>	<b>\$43,118,587</b>	<b>\$3,423,940</b>	<b>\$3,423,940</b>	<b>\$(16,992,088)</b>
General Fund Contributions	\$(1,486,828)	\$1,256,237	\$1,556,237	\$773,848	\$698,848	\$(557,389)
<b>Total Source of Funds</b>	<b>\$13,672,576</b>	<b>\$21,672,265</b>	<b>\$44,674,824</b>	<b>\$4,197,788</b>	<b>\$4,122,788</b>	<b>\$(17,549,477)</b>

## Unit Description

This unit primarily consists of facility costs for shelters and contracts with private non-profit community-based organizations for the provision of housing support, shelter, case management and counseling. The community served includes individuals and families experiencing housing instability and homelessness, as well as victims of domestic violence. Funded programs include Rental Assistance and Rapid Re-Housing, facility operation and service coordination to support the Salinas Housing Advancement, Resource and Education (SHARE) Center (the County's permanent regional emergency homeless navigation center), operational support for the domestic violence Women's Shelter, the youth homeless shelter, the Seaside

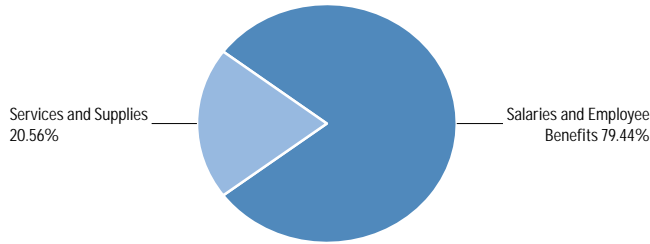
Homeless Shelter for women and families, and the Safe Parking Program. It also includes funding from the Homeless Housing Assistance Program (HHAP) for individuals experiencing homelessness and for the Coalition of Homeless Services Providers to operate the local HUD Continuum of Care. This unit also funds an operating transfer from Community Action Partnership and IHSS Public Authority for the county share for General Liability-non recoverable. The expenditures provided in this budget are financed by Department of Housing and Community Development, Business, Consumer Services, and Housing Agency and the California Interagency Council on Homelessness, Domestic Violence revenues, and County General Fund Contributions.



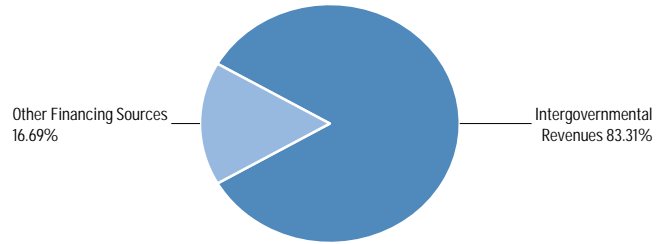
# IHSS Public Authority

(Budget Unit 8259—Fund 005—Appropriation Unit SOC008)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$813,106	\$850,742	\$901,854	\$960,572	\$960,572	\$109,830
Services and Supplies	\$201,839	\$299,730	\$236,802	\$248,619	\$248,619	\$(51,111)
Other Charges	\$(258,388)	\$(180,732)	\$(181,182)	\$(190,457)	\$(190,457)	\$(9,725)
<b>Subtotal</b>	<b>\$756,558</b>	<b>\$969,740</b>	<b>\$957,474</b>	<b>\$1,018,734</b>	<b>\$1,018,734</b>	<b>\$48,994</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Revenue from Use of Money & Property	\$701	—	\$(200)	—	—	—
Intergovernmental Revenues	\$626,336	\$889,113	\$866,854	\$848,659	\$848,659	\$(40,454)
Miscellaneous Revenues	\$1,227	—	—	—	—	—
Other Financing Sources	\$44,839	\$80,627	\$90,820	\$170,075	\$170,075	\$89,448
<b>Subtotal</b>	<b>\$673,103</b>	<b>\$969,740</b>	<b>\$957,474</b>	<b>\$1,018,734</b>	<b>\$1,018,734</b>	<b>\$48,994</b>
Fund Balance	\$83,455	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$756,558</b>	<b>\$969,740</b>	<b>\$957,474</b>	<b>\$1,018,734</b>	<b>\$1,018,734</b>	<b>\$48,994</b>

## Unit Description

The IHSS Public Authority (PA) is administered by Aging and Adult Services Staff. PA staff manage a home care registry that supports IHSS recipients and IHSS social workers with provider referrals. PA staff also plan, arrange and deliver training for IHSS providers. The PA is the administrator of the IHSS provider health insurance plan and serves as employer of record for the purpose of labor negotiations. The PA operates in coordination with the IHSS Program but is an independent authority.

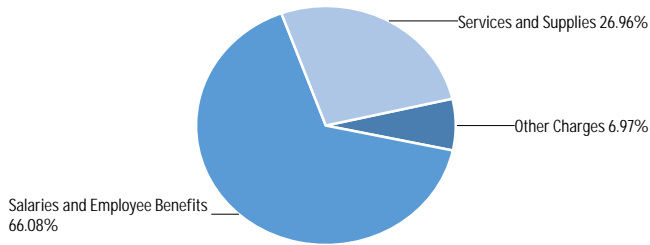
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C30	MANAGEMENT ANALYST II	1.00
60C22	SOCIAL WORKER III	2.00
60C80	SOCIAL WORK SUPERVISOR I	1.00
60D11	SOCIAL SERVICES AIDE II	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	2.00
<b>Total</b>		<b>7.00</b>

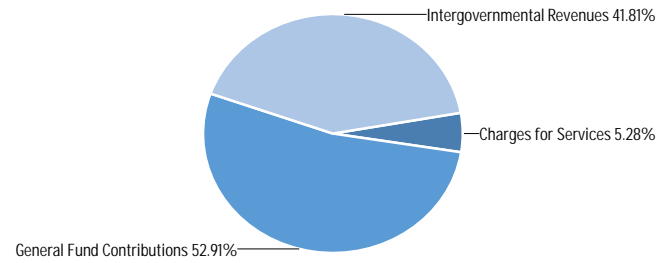
# Military & Veterans Services

(Budget Unit 8260—Fund 001—Appropriation Unit SOC003)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$1,149,095	\$1,290,966	\$1,268,565	\$1,437,796	\$1,437,796	\$146,830
Services and Supplies	\$312,888	\$1,043,333	\$757,426	\$586,555	\$586,555	\$(456,778)
Other Charges	\$(3,620)	\$112,129	\$98,788	\$151,638	\$151,638	\$39,509
Capital Assets	—	\$502,358	\$502,358	—	—	\$(502,358)
<b>Subtotal</b>	<b>\$1,458,363</b>	<b>\$2,948,786</b>	<b>\$2,627,137</b>	<b>\$2,175,989</b>	<b>\$2,175,989</b>	<b>\$(772,797)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$1,474,287	\$975,245	\$807,656	\$909,684	\$909,684	\$(65,561)
Charges for Services	\$105,000	\$110,000	\$111,250	\$115,000	\$115,000	\$5,000
Miscellaneous Revenues	\$2,390	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,581,677</b>	<b>\$1,085,245</b>	<b>\$918,906</b>	<b>\$1,024,684</b>	<b>\$1,024,684</b>	<b>\$(60,561)</b>
General Fund Contributions	\$(123,314)	\$1,863,541	\$1,708,231	\$1,151,305	\$1,151,305	\$(712,236)
<b>Total Source of Funds</b>	<b>\$1,458,363</b>	<b>\$2,948,786</b>	<b>\$2,627,137</b>	<b>\$2,175,989</b>	<b>\$2,175,989</b>	<b>\$(772,797)</b>

## Unit Description

The Military and Veterans' Affairs Office (MVAO) assists and advocates for veterans and their families including but not limited to: Support through the adjudication process with the Department of Veterans Affairs regarding compensation, pension, education, burial, surviving spouse and dependent benefit and entitlement allocations. Assistance with discharge upgrades, securing service and medical records, placement in VA and State medical and domiciliary facilities, survivor assistance for the families of military personnel, and services through the Servicemen's Readjustment Act of 1944. Collaboration with veterans housing support programs (Homeless Veterans Reintegration Program & Supportive Services Veterans Families), home loans, job counseling/placement services, substance abuse recovery programs, and VA Veterans Readiness and Employment. Representation of all veterans and their families on the Military & Veterans Affairs Advisory Commission (MVAAC), United Veterans Council (UVC), Veterans Issues Advisory Committee (VIAC), CA, EDD's Veterans Job Club, Monterey County Veterans Collaborative, and various additional veterans' groups and organizations. Quarterly participation with the California Department of Veterans Affairs - CalTAP presentations. Monthly outreach to the Department of

Defense/Department of Labor - Transition Assistance Program (TAPs), Presidio of Monterey/Defense Language Institute, Naval Post-Graduate School, Fort Hunter Liggett, Veterans Transition Center, Monterey Peninsula College, Hartnell College, Cal-State University Monterey Bay, and the King City Library. Champions new and proposed legislation that would benefit those we serve. MVAO is proud to serve Monterey County Veterans and their Families.

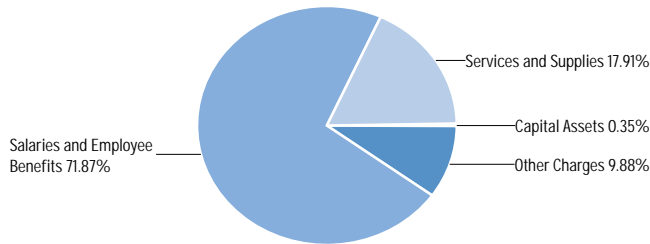
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
14G02	MANAGEMENT ANALYST I	1.00
60U11	MILITARY & VETERANS REPRESENTATIVE II	2.00
60U20	MILITARY & VETERAN AFFAIRS OFFICER	1.00
60U21	MILITARY & VETERANS REPRESENTATIVE III	4.00
80E21	OFFICE ASSISTANT II	1.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00
<b>Total</b>		<b>11.00</b>

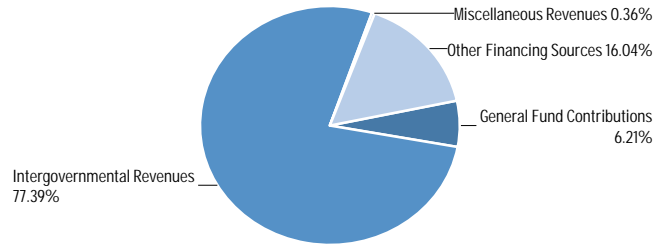
# Social Services

(Budget Unit 8262—Fund 001—Appropriation Unit SOC005)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$83,501,472	\$93,011,062	\$95,970,758	\$110,519,991	\$108,986,668	\$15,975,606
Services and Supplies	\$26,906,574	\$27,476,276	\$27,119,382	\$27,158,558	\$27,158,558	\$(317,718)
Other Charges	\$6,748,952	\$13,578,639	\$13,719,442	\$14,980,335	\$14,980,335	\$1,401,696
Capital Assets	\$338,886	\$525,000	\$425,000	\$525,000	\$525,000	—
<b>Subtotal</b>	<b>\$117,495,883</b>	<b>\$134,590,977</b>	<b>\$137,234,582</b>	<b>\$153,183,884</b>	<b>\$151,650,561</b>	<b>\$17,059,584</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$93,727,796	\$108,025,662	\$108,839,658	\$117,576,656	\$117,364,959	\$9,339,297
Charges for Services	\$16,850	\$20,000	\$5,000	\$5,000	\$5,000	\$(15,000)
Miscellaneous Revenues	\$1,117,050	\$480,557	\$255,211	\$545,785	\$545,785	\$65,228
Other Financing Sources	\$20,630,264	\$19,956,121	\$21,055,181	\$24,323,103	\$24,323,103	\$4,366,982
<b>Subtotal</b>	<b>\$115,491,960</b>	<b>\$128,482,340</b>	<b>\$130,155,050</b>	<b>\$142,450,544</b>	<b>\$142,238,847</b>	<b>\$13,756,507</b>
General Fund Contributions	\$2,003,923	\$6,108,637	\$7,079,532	\$10,733,340	\$9,411,714	\$3,303,077
<b>Total Source of Funds</b>	<b>\$117,495,883</b>	<b>\$134,590,977</b>	<b>\$137,234,582</b>	<b>\$153,183,884</b>	<b>\$151,650,561</b>	<b>\$17,059,584</b>

## Unit Description

This unit administers a variety of social services programs including: eligibility for CalWORKs cash payments and welfare-to-work services to low-income families; eligibility for General Assistance cash payments to individuals; eligibility for CalFresh (formerly known as Food Stamps) nutrition assistance; Medi-Cal health insurance eligibility; assessment of need for In-Home Supportive Services; Child Welfare Services, Child Abuse Prevention programs, Resource Family Approval (formerly Foster Parent Licensing and approval of adoptive homes), and Adoption services; advocacy to support General Assistance recipients in applying for federal Supplemental Security Income and Adult Protective Services.

These programs are primarily funded by the California Department of Social Services, and the California Department of Health Care Services. State and federal allocations and sales tax realignment contribute to the funding of most of these programs under sharing

formulas, which vary from program to program. Generally, the state cost reimbursements are capped while most federal funding, except for CalWORKs, is open-ended. The operation of the various programs is subject to State and federal mandates, which may impose fiscal or other sanctions for non-compliance.

Social Services Operations and Administration consists of the following main areas:

**COMMUNITY BENEFITS:** CalFresh, Medi-Cal, CalWORKs Eligibility, Foster Care Eligibility, Quality Control, and Fraud Prevention;

**FAMILY AND CHILDREN'S SERVICES:** Child Protective Services, the Child Abuse and Neglect Hotline, Child Abuse Prevention programs, Family Maintenance, Family Reunification, Permanency Planning for foster children, Adoptions, Resource Family Approval, the Promoting Safe and Stable Families program, Independent Living Support for Transitional Age Youth, Transitional Services for former

foster youth, and partnership with the CalWORKs Family Stabilization program;

AGING AND ADULT SERVICES: In-Home Supportive Services assessments, Adult Protective Services, Supplemental Security Income (SSI) Advocacy, the Senior Information, Referral and Assistance Hotline;

CALWORKS EMPLOYMENT SERVICES: Welfare-to-Work services for CalWORKs recipients include child care, ancillary/work-related expenses, and transportation assistance. Additional supportive services include the Family Stabilization Program, behavioral health treatment, and domestic violence referral and counseling services, learning disability assessments, employment and job search readiness workshops, and the CalWORKs wage subsidy program;

HUMAN RESOURCES: Employee relations, recruitment, retention, payroll, complaint investigations, civil rights and American Disability Act (ADA) compliance, workers compensation, employee safety, and Department-wide Staff Development; and

ADMINISTRATIVE SERVICES: Financial planning, revenue maximization, accounting, statistical reporting, information systems, procurement, records retention, copying and mail distribution center, facilities management and fleet operations.

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
11A12	DIRECTOR OF SOCIAL SERVICES	1.00
12C13	ASSISTANT DIRECTOR SOCIAL SERVICES	1.00
14B21	ASSOCIATE PERSONNEL ANALYST	4.00
14B32	SENIOR PERSONNEL ANALYST	2.00
14B51	DEPARTMENTAL HR MANAGER-MERIT SYSTEMS	1.00
14C30	MANAGEMENT ANALYST II	19.00
14C31	MANAGEMENT ANALYST III	14.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	8.00
14C72	ADMINISTRATIVE SERVICES MANAGER	1.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	5.00
14H70	STAFF TRAINER II	12.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	1.00
16C87	BUSINESS TECHNOLOGY ANALYST II	5.00
16C88	BUSINESS TECHNOLOGY ANALYST III	1.00
16C93	BUSINESS TECHNOLOGY ANALYST IV	2.00
16F40	DEPARTMENTAL INFORMATION SYSTEMS MANAGER I	1.00
16F41	DEPARTMENTAL INFORMATION SYSTEMS MANAGER II	1.00
20B10	ACCOUNTANT I	3.00

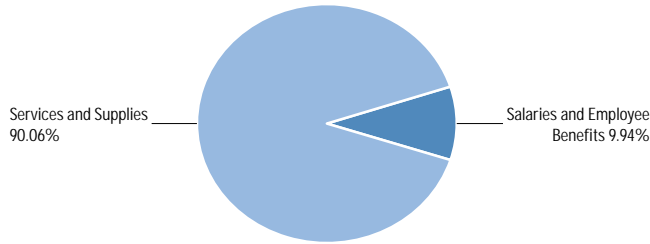
**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
20B11	ACCOUNTANT II	4.00
20B12	ACCOUNTANT III	1.00
20B93	FINANCE MANAGER II	2.00
20B94	FINANCE MANAGER III	1.00
25E21	ELIGIBILITY SPECIALIST II	182.00
25E22	ELIGIBILITY SPECIALIST III	111.00
25E80	ELIGIBILITY SUPERVISOR	40.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	3.00
43J09	SENIOR DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	6.00
43J15	SUPERVISING DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	2.00
52E22	PUBLIC HEALTH NURSE II	3.00
60C22	SOCIAL WORKER III	38.00
60C24	SOCIAL WORKER V	86.00
60C80	SOCIAL WORK SUPERVISOR I	7.00
60C81	SOCIAL WORK SUPERVISOR II	18.00
60D10	SOCIAL SERVICES AIDE I	2.00
60D11	SOCIAL SERVICES AIDE II	65.00
60H11	EMPLOYMENT & TRAINING WORKER II	1.00
60H21	EMPLOYMENT & TRAINING WORKER III	32.00
60H31	EMPLOYMENT & TRAINING SUPERVISOR	7.00
60H32	SUPERVISING STAFF TRAINER	1.00
60I01	DEPUTY DIRECTOR SOCIAL SERVICES	4.00
60I02	PROGRAM MANAGER II	14.00
70A21	CUSTODIAN	1.00
70F21	COURIER	1.00
70F23	STOREKEEPER	2.00
70F81	SUPERVISING STOREKEEPER	1.00
70N01	OFFICE MAINTENANCE WORKER	3.00
80A31	SECRETARY	13.00
80A32	SENIOR SECRETARY	6.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	1.00
80E21	OFFICE ASSISTANT II	80.00
80E22	OFFICE ASSISTANT III	36.00
80E80	PRINCIPAL OFFICE ASSISTANT	10.00
80E81	SUPERVISING OFFICE ASSISTANT I	17.00
80E82	SUPERVISING OFFICE ASSISTANT II	2.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00
80J22	SENIOR ACCOUNT CLERK	1.00
80J30	ACCOUNTING TECHNICIAN	4.00
<b>Total</b>		<b>891.00</b>

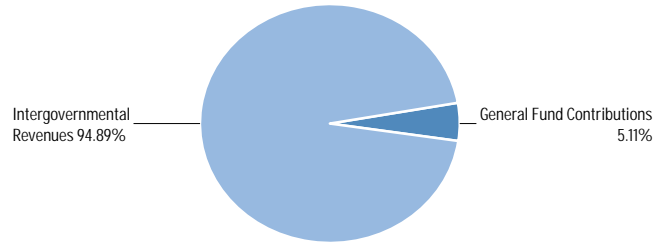
# Area Agency on Aging

(Budget Unit 8268—Fund 001—Appropriation Unit SOC010)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$309,054	\$300,801	\$337,438	\$333,169	\$333,169	\$32,368
Services and Supplies	\$3,194,829	\$2,569,472	\$3,575,269	\$3,019,162	\$3,019,162	\$449,690
Other Charges	\$(40,195)	\$(7,685)	\$(51,703)	\$(4,180)	\$(4,180)	\$3,505
Other Financing Uses	—	—	\$31,791	—	—	—
<b>Subtotal</b>	<b>\$3,463,688</b>	<b>\$2,862,588</b>	<b>\$3,892,795</b>	<b>\$3,348,151</b>	<b>\$3,348,151</b>	<b>\$485,563</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$2,582,442	\$2,706,862	\$3,737,069	\$3,177,131	\$3,177,131	\$470,269
Miscellaneous Revenues	\$969	—	—	—	—	—
<b>Subtotal</b>	<b>\$2,583,411</b>	<b>\$2,706,862</b>	<b>\$3,737,069</b>	<b>\$3,177,131</b>	<b>\$3,177,131</b>	<b>\$470,269</b>
General Fund Contributions	\$880,277	\$155,726	\$155,726	\$171,020	\$171,020	\$15,294
<b>Total Source of Funds</b>	<b>\$3,463,688</b>	<b>\$2,862,588</b>	<b>\$3,892,795</b>	<b>\$3,348,151</b>	<b>\$3,348,151</b>	<b>\$485,563</b>

## Unit Description

The Area Agency on Aging (AAA) was established through the Federal Older Americans Act amendments of 1977 with a mission to plan, advocate, and coordinate services for persons 60 years of age and older. The AAA is administered by Aging and Adult Services Branch staff and has a 15-member AAA Advisory Council. The AAA allocates funds to local non-profit organizations serving seniors and family caregivers with the objective of improving quality of life for seniors. Funded services include Health Insurance Counseling and Advocacy Program (HICAP), Ombudsman for Long-Term Care, family caregiver support services, senior nutrition, nutrition and health promotion, legal services and Information, Referral and

Assistance programs. Planning efforts focus upon home and community-based long-term services and supports that promote healthy aging. These activities are funded primarily by the Older American Act, the California Department of Aging, and supplemented by a County share for administrative expenses.

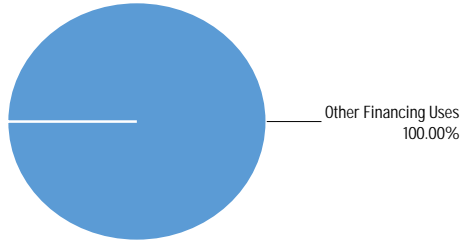
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C31	MANAGEMENT ANALYST III	1.00
20B11	ACCOUNTANT II	1.00
<b>Total</b>		<b>2.00</b>

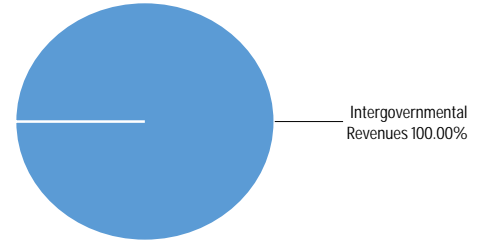
# Social Services Realignment

(Budget Unit 8425—Fund 025—Appropriation Unit SOC012)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$38,831,116	\$46,150,715	\$44,343,099	\$43,831,625	\$43,831,625	\$(2,319,090)
<b>Subtotal</b>	<b>\$38,831,116</b>	<b>\$46,150,715</b>	<b>\$44,343,099</b>	<b>\$43,831,625</b>	<b>\$43,831,625</b>	<b>\$(2,319,090)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$41,989,706	\$45,572,519	\$45,304,570	\$43,831,625	\$43,831,625	\$(1,740,894)
<b>Subtotal</b>	<b>\$41,989,706</b>	<b>\$45,572,519</b>	<b>\$45,304,570</b>	<b>\$43,831,625</b>	<b>\$43,831,625</b>	<b>\$(1,740,894)</b>
Fund Balance	\$(3,158,589)	\$578,196	\$(961,471)	—	—	\$(578,196)
<b>Total Source of Funds</b>	<b>\$38,831,116</b>	<b>\$46,150,715</b>	<b>\$44,343,099</b>	<b>\$43,831,625</b>	<b>\$43,831,625</b>	<b>\$(2,319,090)</b>

## Unit Description

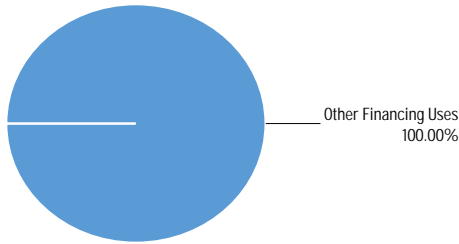
The 1991 Realignment (Realignment) legislation refers to a fiscal arrangement between the State and counties which dedicates portions of Sales Tax and Vehicle License Fee (VLF) revenues to County health, mental health and social services programs. The Realignment was designed to promote greater County responsibility in operating realigned programs, altered cost-sharing ratios, and provided counties with the VLF and Sales Tax as dedicated revenues to pay for the increased program responsibility. The 1991 Realignment differs from the 2011 Public Safety Realignment.

The Realignment impacted the Department of Social Services (DSS) in such programs as: CalWORKs, CalFresh, Foster Care, Adoptions, Child Welfare Services, and In-Home Supportive Services (IHSS). The sales tax and VLF are collected and distributed on a monthly basis by the State Controller's Office and is deposited into the Health and Welfare Realignment Fund (Fund 025) and distributed through operating transfers to various budget units within the Social Services, Probation and Health Departments. Growth funds above the base are distributed by a defined process and estimated annually by the Department of Finance.

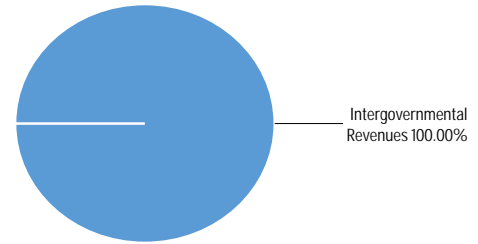
# Protective Services

(Budget Unit 8464—Fund 022—Appropriation Unit SOC011)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Uses	\$21,077,860	\$21,609,539	\$21,977,809	\$24,420,135	\$24,420,135	\$2,810,596
<b>Subtotal</b>	<b>\$21,077,860</b>	<b>\$21,609,539</b>	<b>\$21,977,809</b>	<b>\$24,420,135</b>	<b>\$24,420,135</b>	<b>\$2,810,596</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	\$20,392,672	\$21,031,343	\$23,753,117	\$24,420,135	\$24,420,135	\$3,388,792
<b>Subtotal</b>	<b>\$20,392,672</b>	<b>\$21,031,343</b>	<b>\$23,753,117</b>	<b>\$24,420,135</b>	<b>\$24,420,135</b>	<b>\$3,388,792</b>
Fund Balance	\$685,188	\$578,196	\$(1,775,308)	—	—	\$(578,196)
<b>Total Source of Funds</b>	<b>\$21,077,860</b>	<b>\$21,609,539</b>	<b>\$21,977,809</b>	<b>\$24,420,135</b>	<b>\$24,420,135</b>	<b>\$2,810,596</b>

## Unit Description

Realignment legislation adopted in 2011 and reaffirmed by Proposition 30, requires counties to be responsible for payments of the non-federal portion of Adult Protective Services (APS), Adoption Assistance Program (AAP), Foster Care (FC), and many Child Welfare Services Programs. To fund these new local costs, the State Controller's Office transfers sales taxes to the counties.

The Local Revenue Fund (Fund 022) is established to provide transparency of receipts and transfers of sales taxes associated with the Protective Services Account for 2011 Public Safety Realignment. A process is in place that includes operating transfers between the General Fund units 8255 Out of Home Care and 8262 Social Services and Fund 022 for the realigned programs.

# Office for Employment Training

(Budget Unit 8498—Fund 001—Appropriation Unit SOC013)

<b>Use of Funds</b>	<b>Source of Funds</b>
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Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Charges	\$48,905	—	—	—	—	—
<b>Subtotal</b>	<b>\$48,905</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
General Fund Contributions	\$48,905	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$48,905</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

### Unit Description

This budget unit was closed in FY 2019-20.





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# Library

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## Departmental Overview:

Monterey County Free Libraries (MCFL) is a public library system whose mission is to bring ideas, inspiration, information and enjoyment to the community. MCFL was established to provide library services to the diverse communities of Monterey County under the County Library Law of 1911. MCFL's operations are primarily financed through its own share of the property tax. Other financial support and funding are received from the Foundation for Monterey County Free Libraries (FMCFLL), Friends of the Libraries' groups, and government and private grants.

## Programs and Functions:

**Community Libraries and Services Access Points:** The Library Department services the public through a network of 17 branches covering Aromas, Big Sur, Bradley (planned), Buena Vista (Las Palmas), Carmel Valley, Castroville, Gonzales, Greenfield, King City, Marina, Pajaro, Parkfield, Prunedale, San Ardo, San Lucas, Seaside, and Soledad. The Library Department also provides library services through 3 bookmobiles, Library by Mail, and online through eMCFL.org.

**Print, Digital and Unique Collections:** Monterey County Free Libraries provides public access to a collection of materials for all ages in English and Spanish that can be browsed and borrowed, including books, movies, audiobooks, magazines, newspapers, reference materials, and local history resources. Other materials, not owned by the Library Department and additional languages are available through internet library loan. A strong online collection includes a digital archive, downloadable e-books, e-audiobooks, digital magazines and newspapers, access to online classes, homework help, veterans resources, language learning programs, job development programs, literacy, and citizenship. Monterey County Free Libraries lends telescopes, Wi-fi hotspots, "Play and Learn" kits, Book Club to Go bags, and offers a variety of programs for all ages.

**Program and Learning Activities:** Monterey County Free Libraries offers free programs for children, teens, adults, and families, including makerspaces and play and learn activities. The annual summer reading program offers performances, activities, and reading encouragement. The library operates an early literacy bookmobile that brings programs and resources to preschools throughout Monterey County with an emphasis on Science and Technology Engineering Mathematics (STREAM).

**Staff Assistance:** Dedicated staff members are available to assist the public in English and Spanish to get a library card, check out library materials, help find information, answer questions, recommend reading materials, support students with homework, assist people using library technology, and to promote literacy, information resources and community services. Staff serve as branch managers, community liaisons, and connect each community to the services offered by the entire Monterey County Free Libraries system.

**Technology:** All branches of Monterey County Free Libraries offer free access to computers, the internet, and Wifi. Wireless printing, copy machines, FAX services, and computer printing are offered along with in-person assistance and access to online assistance and classes. Department's Contribution to Monterey County's Strategic Initiatives:

## HEALTH AND HUMAN SERVICES

Improve health and quality of life through County supported policies, programs, and services, promoting access to equitable opportunities for healthy choices and healthy environments in collaboration with communities.

**LIBRARIES  
ARE FOR  
EVERYONE**



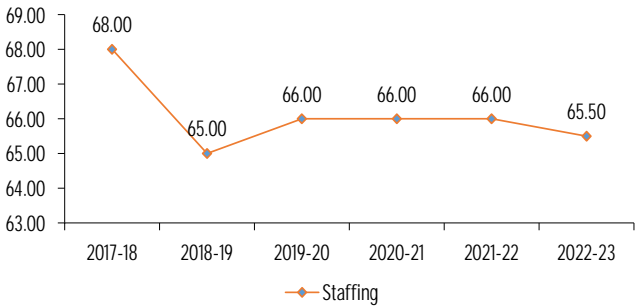
**eMCFL.org**

Operating Budget: \$11,306,033  
Positions (FTEs): 65.50

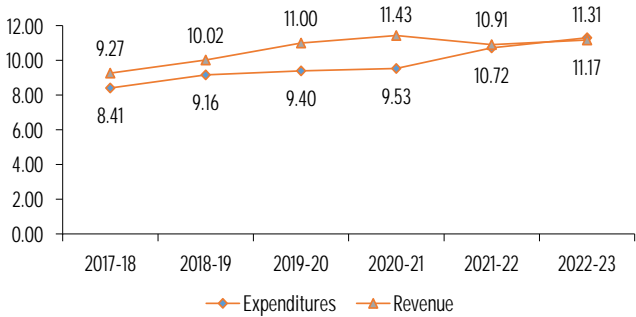
Hillary Theyer  
County Librarian

Library

**Staffing Trends**



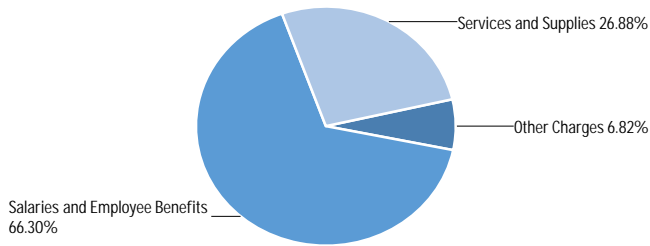
**Expenditure/Revenue History (in millions)**



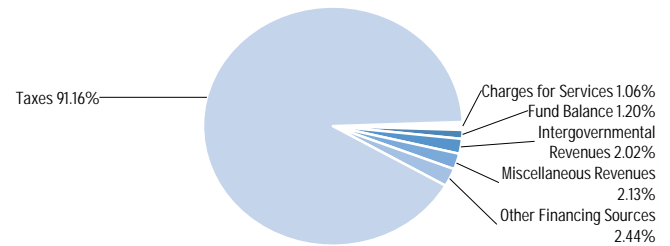
The Library envisions the County as a community where everyone has the opportunity to achieve their potential and pursue happiness. Our mission is to bring ideas, inspiration, information and enjoyment to our community through various delivery methods such as 17 branches, a website, 3 bookmobiles, and library-by-mail. On July 15, 2021, MCFL resumed limited person services and as of mid year 2022, all library locations are in full in person service except for use of Community Rooms and programming events are limited to online and outdoors.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Number of visits. Target = 770,000	536,673	closed for in person	62,418
Number of Completed Technology Sessions. Target = 150,000	90,970	15,161	167,138
Number of Borrowed Items. Target = 500,000	430,549	248,107	243,575
Hours of Volunteer Service. Target = 4,000	4,250	200	300
Number of Children Served in the Homework Center. Target = 10,000	8,371	3,200 (online)	3,800 (online)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$5,762,452	\$6,613,287	\$6,294,394	\$7,495,677	\$7,495,677	\$882,390
Services and Supplies	\$2,591,676	\$3,042,780	\$2,904,119	\$4,838,791	\$3,038,791	\$(3,989)
Other Charges	\$988,818	\$1,147,407	\$1,147,407	\$771,565	\$771,565	\$(375,842)
Capital Assets	\$185,658	\$370,000	\$370,000	—	—	\$(370,000)
<b>Subtotal</b>	<b>\$9,528,605</b>	<b>\$11,173,474</b>	<b>\$10,715,920</b>	<b>\$13,106,033</b>	<b>\$11,306,033</b>	<b>\$132,559</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$9,829,862	\$9,840,787	\$9,840,787	\$10,298,831	\$10,298,831	\$458,044
Revenue from Use of Money & Property	\$36,792	\$7,561	\$7,561	\$7,908	\$7,908	\$347
Intergovernmental Revenues	\$870,781	\$376,151	\$376,151	\$227,847	\$227,847	\$(148,304)
Charges for Services	\$3,564	\$120,000	\$30,000	\$120,000	\$120,000	—
Miscellaneous Revenues	\$441,337	\$235,000	\$235,000	\$240,783	\$240,783	\$5,783
Other Financing Sources	\$244,698	\$562,025	\$422,025	\$2,075,356	\$275,356	\$(286,669)
<b>Subtotal</b>	<b>\$11,427,034</b>	<b>\$11,141,524</b>	<b>\$10,911,524</b>	<b>\$12,970,725</b>	<b>\$11,170,725</b>	<b>\$29,201</b>
Fund Balance	\$(1,898,429)	\$31,950	\$(195,604)	\$135,308	\$135,308	\$103,358
<b>Total Source of Funds</b>	<b>\$9,528,605</b>	<b>\$11,173,474</b>	<b>\$10,715,920</b>	<b>\$13,106,033</b>	<b>\$11,306,033</b>	<b>\$132,559</b>

## Summary of Recommendation

The Fiscal Year (FY) 2022-23 Recommended Budget includes \$11,306,033 in expenditures financed by \$11,170,725 in revenues, and fund balance use of \$135,308. Expenditures are \$132,559 higher than the FY 2021-22 Adopted Budget due to higher salaries and benefits resulting from negotiated bargaining contracts, higher pension contribution and supplemental pension charge, and higher health insurance. Offsetting expenditure decreases include a decrease in County Wide Cost Allocation Plan charges and lower capital project expenditures for this upcoming fiscal year.

Most of the Library's revenues are derived from property taxes which account for \$10,298,831 or 92% of the total estimated revenue. Revenues also include a mandated \$275,356 in General Fund Contribution (GFC) for the County Librarian's salary; contributions by the Foundation for Monterey County Free Libraries (FMCFL), and State grants. One of the private philanthropy grants include a \$50,000 to fund a Phase II landscaping grant for the San Lucas Library and a \$50,000 private bequest for Carmel Valley Library.

The Recommended Budget includes 65.5 positions, a decrease of 0.50 from the adopted budget.

## Budget Impacts

The Foundation for Monterey County Free Libraries is reducing their annual contribution from \$222,499 to \$120,583; due to the absence of revenue from the annual fundraising events during the pandemic years 2020, 2021. This decrease in contribution will result in reduction of program services to the public such as the Home Work Center and literary and youth services program. The Foundation plans to pursue in person fundraising efforts that were put on hold during the pandemic.

State funding through grants from the California State Library experience a slight reduction, which affects Lunch in the Library grants, and funding of some online resources such as Zip Books.

MCFL is currently in partnership with the City of Gonzales in constructing a new Gonzales Library as part of the development of a new Community Center. This facility is scheduled to break ground in early 2023. MCFL anticipates to fund furniture, fixture and

equipment of approximately \$400,000 out of the Library Fund Balance.

## Prior Year Accomplishments

MCFL is now offering outreach bookmobile services to the East Garrison community.

MCFL acquired self check machines providing easier access to check out library resources.

The Lunch in the Library grant provided approximately 30,000 lunches to Monterey County residents.

Continued to work with the Foundation for Monterey County Free Libraries to fund Homework Centers, Summer Reading Program, and Literacy with ongoing flexibility to the evolving operations under COVID and changing community needs.

Continued collaboration with partners on grant applications, including the City of Gonzales for the new Gonzales Library, the Public Works, Facilities and Parks Department for work on the Pajaro Library, and with ITD to leverage federal E-rate funds to upgrade connectivity of facilities; and with the County Sustainability Program for electric vehicle stations.

## Budget Year Goals

Assess staffing at all locations and for all functions and develop more efficient processes and automation to allow staff time to be fully utilized.

Continue examination of all contracts for efficiency and effectiveness.

Work with the Foundation for Monterey County Free Libraries on stabilizing funding for the core services they support.

Enhance the engagement and involvement of all library staff in strategic planning and deepen the skills and talents within library staff by maximizing training and professional development.  
For Facilities and capital projects:

Replace new carpet and tiles for the main area of the King City Library.

Implement keyless badge access to some of the library buildings, add new people counter cameras, and surveillance cameras via the Genentech ITD projects.

Explore finding a suitable site for a library in Bradley, with engineering and planning on a parcel the school district is willing to use for a branch library.

Seek grants and funding for the New Gonzales Library construction.

Purchase furniture, fixtures and equipment for the new Gonzales library location.

Develop a system of e-commerce solution that combines paying fines, computer reservations, and print management into a single kiosk in each library, moving three separate contracts into one for efficiency and customer service.

## Pending Issues

Continue to work in partnership with the East Garrison Community and the County Administration Office to further develop a plan to construct a library at East Garrison.

Continue to develop a plan for improvements to the Pajaro Mansion/Pajaro Library with the involvement of Public Works and Facilities and applying for infrastructure grants.

Growing communities expect library services and while the issue of reliable Bookmobiles is well on its way to resolution, with expected delivery of a new North Bookmobile in mid 2022, expanding staffing to add stops or hours continues to be a major budgetary challenge.

MCFL will continue to seek and advocate for funds to improve the library collection budget to restore it to the 2007 level of \$700,000, and will continue to work with the California State Library on projects such as the Palace Project, to bring equity in pricing for eBooks to public libraries.

## Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Library (LIB001)	0	0	38,642	5,769	5,769	5,769	003	8141
Library (LIB001)	9,528,605	11,173,474	10,677,278	13,100,264	11,300,264	126,790	003	8141
<b>Subtotal</b>	<b>\$9,528,605</b>	<b>\$11,173,474</b>	<b>\$10,715,920</b>	<b>\$13,106,033</b>	<b>\$11,306,033</b>	<b>\$132,559</b>		

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A05	LIBRARY DIRECTOR	1.00	1.00	1.00	0.00
12C04	ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00	0.00
14C71	ADMINISTRATIVE SERVICES OFFICER	1.00	1.00	1.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00	1.00	1.00	0.00
65A31	LIBRARIAN I	1.00	1.00	1.50	0.50
65A33	LIBRARIAN II	12.00	12.00	10.00	(2.00)
65A40	LIBRARIAN III	3.00	3.00	3.00	0.00
65A85	MANAGING LIBRARIAN	2.00	2.00	2.00	0.00
80C01	LIBRARY ASSISTANT I	7.00	6.00	6.00	0.00
80C21	LIBRARY ASSISTANT II	24.00	25.00	26.00	1.00
80C22	LIBRARY ASSISTANT III	11.00	11.00	11.00	0.00
80J21	ACCOUNT CLERK	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	1.00	1.00	1.00	0.00
<b>Total</b>		<b>66.00</b>	<b>66.00</b>	<b>65.50</b>	<b>(0.50)</b>

Library

**Augmentation Request**

Dept	Request Code	Request Name	Ranking Type Name	Requested Amount	Requested FTE	Rec. Amount	Rec. FTE
6110	6110-8141-003-AUG4	Referral \$1.8 mil fr Cannabis - New GO Library construction	Capital Improvements	-	-	-	-
<b>Grand Total:</b>				<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



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# Cooperative Extension Service

## Departmental Overview:

Cooperative Extension is one of the oldest departments in the County. The University of California (UC) and the County started the local Cooperative Extension office in 1918 for the betterment of the local economy and quality of life. Cooperative Extension is a national program under the United States Department of Agriculture (USDA) with support from the County and the UC to bring the research and knowledge of the land grant universities directly to the community.

## Programs and Functions:

**AGRICULTURAL PROGRAM:** The Agricultural Program is conducted by the Farm Advisors (UC paid academics) who were selected based on their expertise, degrees in their disciplines, and their abilities to teach and work with people. Their mission is to conduct frequent needs assessments and to provide local actionable research and education geared to protecting and promoting Monterey County's farm-based economy, the number one industry. The Agricultural Program has Farm Advisors with programs in Entomology, Irrigation, Water Quality and Water Policy, Viticulture, Weed Science, Vegetable Crops, Berry Crops, Ornamental Horticulture, and Waste Management. The programs promote the economic viability of the agricultural industry and the protection of environmental resources. Research and educational programs encompass target areas such as sustainable, safe, nutritious food production, economic success in a global economy, and a sustainable, healthy, productive environment focusing on three of the USDA and UC strategic initiatives: Water Quality, Quantity and Security; Endemic and Invasive Pests; and Sustainable Food Systems.

**4-H YOUTH PROGRAM:** The mission of the 4-H Youth Development Program is to instill leadership, citizenship and life skills in youth through hands-on learning and community service. In Monterey County there are 15 4-H clubs serving young people ages five through 19. The programs are delivered to youth via trained adult volunteers, and focus on science, engineering and technology, healthy living, and citizenship. High quality 4-H activities engage youth in an environment where youth feel safe and free to share, learn, and grow.

**MASTER GARDENER PROGRAM:** The mission of the Master Gardener program is to extend research based knowledge and information on home horticulture, pest management and sustainable practices to the residents. In Monterey County 175 volunteers donate over 4,000 hours per year assisting home gardeners, building community and school gardens, hosting community education demonstrations, and maintaining 2 teaching and demonstration gardens.

**NATURAL RESOURCES PROGRAM:** Two cross-county advisors add to in-County expertise, and UC campus specialists bring additional knowledge to bear on specific County issues as they arise. They work to solve local issues such as pine pitch canker, Monterey pine tree health, Sudden Oak Death (SOD), rangeland management, water quality, soil conservation, land use and animal agriculture production.

## Department's Contribution to Monterey County's Strategic Initiatives:

### ECONOMIC DEVELOPMENT

Active engagement in appropriate economic development and promotion of economic viability of the agricultural industry.

**HEALTH AND HUMAN SERVICES** Promote the use of alternative energy sources, conservation, and related best practices that benefit the environment and create approaches aimed at increasing the overall well-being and quality of life for Monterey County residents.



Cooperative Extension Service



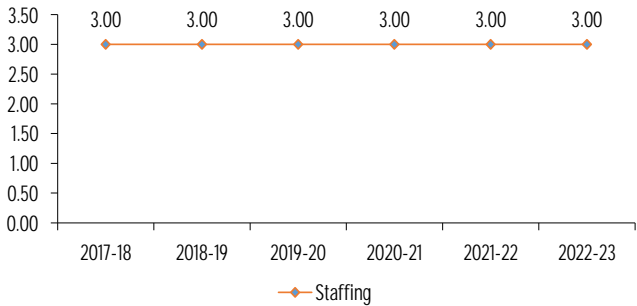
Operating Budget: \$551,347  
Positions (FTEs): 3.00

Maria De La Fuente  
Director

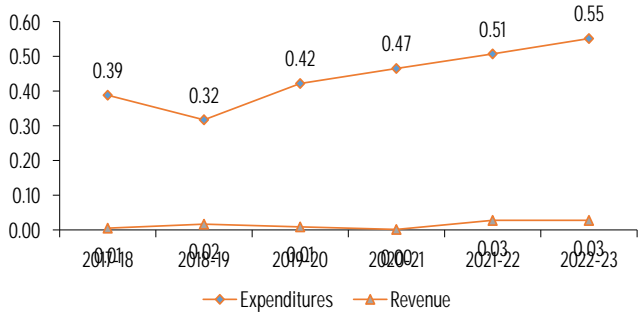
Research & Education

Research & Education –  
Reimbursed Projects

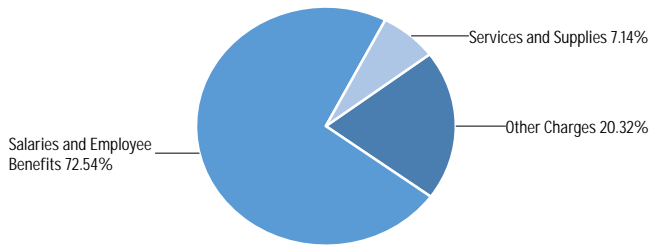
**Staffing Trends**



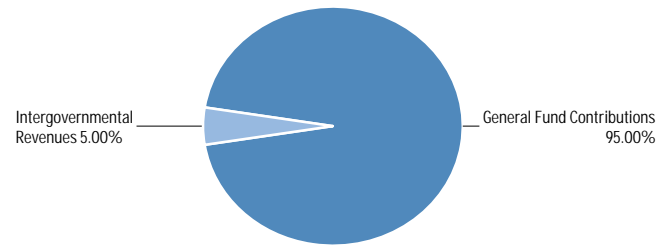
**Expenditure/Revenue History (in millions)**



## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$357,517	\$366,198	\$352,509	\$399,933	\$399,933	\$33,735
Services and Supplies	\$68,221	\$67,412	\$78,598	\$39,390	\$39,390	\$(28,022)
Other Charges	\$39,372	\$75,928	\$75,928	\$112,024	\$112,024	\$36,096
<b>Subtotal</b>	<b>\$465,109</b>	<b>\$509,538</b>	<b>\$507,035</b>	<b>\$551,347</b>	<b>\$551,347</b>	<b>\$41,809</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	\$27,292	\$27,292	\$27,575	\$27,575	\$283
Miscellaneous Revenues	\$1,292	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,292</b>	<b>\$27,292</b>	<b>\$27,292</b>	<b>\$27,575</b>	<b>\$27,575</b>	<b>\$283</b>
General Fund Contributions	\$463,817	\$482,246	\$479,743	\$523,772	\$523,772	\$41,526
<b>Total Source of Funds</b>	<b>\$465,109</b>	<b>\$509,538</b>	<b>\$507,035</b>	<b>\$551,347</b>	<b>\$551,347</b>	<b>\$41,809</b>

## Summary of Recommendation

The Recommended Budget for the UC Cooperative Extension is \$551,347, financed by \$27,575 in program revenue and \$523,772 in general fund contributions (GFC). Recommended appropriations increase \$41,809, primarily due to an increase in wages due to pay raises and higher cost plan charges.

## Budget Year Goals

The Department did not provide information on goals.

## Pending Issues

There are no pending issues.

## Budget Impacts

There are no budget impacts.

## Policy Considerations

There are no policy considerations.

## Prior Year Accomplishments

The Department did not provide information on prior year accomplishments.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Cooperative Extension (EXT001)	445,610	482,246	479,743	523,772	523,772	41,526	001	8021
Cooperative Ext -Reimbursed Projects (EXT001)	19,499	27,292	27,292	27,575	27,575	283	001	8022
<b>Subtotal</b>	<b>465,109</b>	<b>509,538</b>	<b>507,035</b>	<b>551,347</b>	<b>551,347</b>	<b>41,809</b>		

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**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

<b>Classification Code</b>	<b>Classification Label</b>	<b>Adopted Budget 2020-2021</b>	<b>Adopted Budget 2021-2022</b>	<b>Recommended Budget 2022-2023</b>	<b>Change</b>
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	1.00	1.00	0.00
80A31	SECRETARY	1.00	1.00	1.00	0.00
80J30	ACCOUNTING TECHNICIAN	1.00	1.00	1.00	0.00
	<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.00</b>

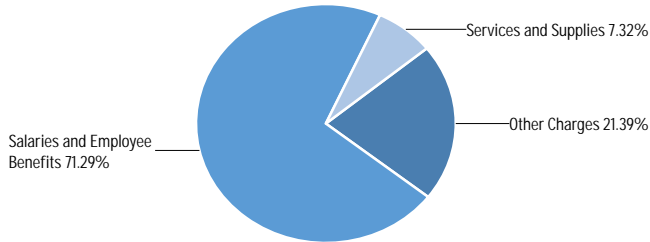
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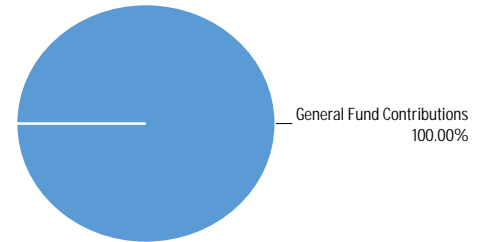
# Cooperative Extension

(Budget Unit 8021—Fund 001—Appropriation Unit EXT001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$338,460	\$340,072	\$326,383	\$373,422	\$373,422	\$33,350
Services and Supplies	\$67,779	\$66,246	\$77,432	\$38,326	\$38,326	\$(27,920)
Other Charges	\$39,372	\$75,928	\$75,928	\$112,024	\$112,024	\$36,096
<b>Subtotal</b>	<b>\$445,610</b>	<b>\$482,246</b>	<b>\$479,743</b>	<b>\$523,772</b>	<b>\$523,772</b>	<b>\$41,526</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Miscellaneous Revenues	\$1,292	—	—	—	—	—
<b>Subtotal</b>	<b>\$1,292</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
General Fund Contributions	\$444,318	\$482,246	\$479,743	\$523,772	\$523,772	\$41,526
<b>Total Source of Funds</b>	<b>\$445,610</b>	<b>\$482,246</b>	<b>\$479,743</b>	<b>\$523,772</b>	<b>\$523,772</b>	<b>\$41,526</b>

## Unit Description

This Budget Unit description is the same as the Department Description. The programs listed in the Department Description (Agriculture, 4-H Youth, and Natural Resources) are all programs funded by the County of Monterey General Fund.

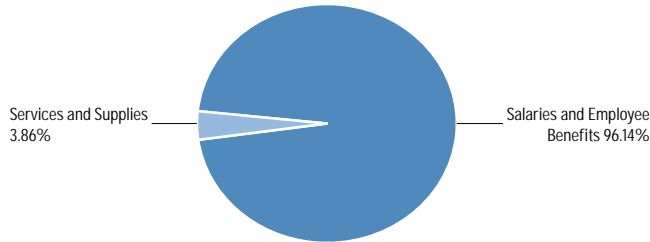
## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00
80A31	SECRETARY	1.00
80J30	ACCOUNTING TECHNICIAN	1.00
<b>Total</b>		<b>3.00</b>

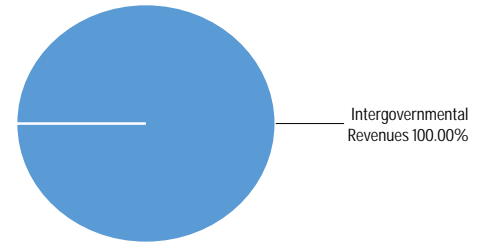
# Cooperative Ext -Reimbursed Projects

(Budget Unit 8022—Fund 001—Appropriation Unit EXT001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$19,057	\$26,126	\$26,126	\$26,511	\$26,511	\$385
Services and Supplies	\$442	\$1,166	\$1,166	\$1,064	\$1,064	\$(102)
<b>Subtotal</b>	<b>\$19,499</b>	<b>\$27,292</b>	<b>\$27,292</b>	<b>\$27,575</b>	<b>\$27,575</b>	<b>\$283</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Intergovernmental Revenues	—	\$27,292	\$27,292	\$27,575	\$27,575	\$283
<b>Subtotal</b>	<b>—</b>	<b>\$27,292</b>	<b>\$27,292</b>	<b>\$27,575</b>	<b>\$27,575</b>	<b>\$283</b>
General Fund Contributions	\$19,499	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$19,499</b>	<b>\$27,292</b>	<b>\$27,292</b>	<b>\$27,575</b>	<b>\$27,575</b>	<b>\$283</b>

## Unit Description

This Budget Unit supports the Agricultural Program described in the Department Description. All expenses of this Budget Unit are

reimbursed by the University of California (UC). The UC grant funding supports research and education programs in vegetable diseases, plant nutrition, weed science, viticulture, insect control, waste management, irrigation, water quality and water policy.

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# Natividad Medical Center

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## Departmental Overview:

Natividad Medical Center (NMC) is a 172-bed acute care hospital owned and operated by Monterey County. As a successful designated public safety-net hospital providing healthcare to the residents of Monterey County for over 135 years, NMC provides health care access to all patients regardless of their ability to pay. NMC is fully accredited by The Joint Commission, has an appointed Board of Trustees, and is under the governance of the Board of Supervisors.

## Programs and Functions:

NMC offers inpatient, outpatient, emergency, diagnostic, and specialty medical care and annually provides more than 38,000 patient days and more than 50,000 Emergency Department visits. NMC is a Level II Trauma Center providing the immediate availability of specialized personnel, equipment, and services to treat the most severe and critical injuries. NMC also operates a large hospital-based specialty clinic, a primary care clinic, and is the location of outpatient primary care clinics operated by the Monterey County Health Department. NMC has a medical staff of over 350 physicians.

NMC is the only teaching hospital on the Central Coast, through its affiliation with the University of California, San Francisco (UCSF). Recognized nationally and internationally as a model program, NMC's Family Medicine Residency Program is postgraduate training for physicians specializing in family medicine. Approximately one-third (1/3) of graduates remain on the Central Coast to establish a practice.

NMC's mission is to continually monitor and improve the health of the people, including the vulnerable, through coordinated, affordable, and high-quality health care. The vision is to be a health care delivery system that collaborates with other providers to offer accessible, high-quality, and high-value healthcare services in a financially stable manner.

## Department's Contributions to Monterey County's Strategic Initiatives:

### ADMINISTRATION

Promote an organization that practices efficient and effective resource management and recognized for responsiveness, strong customer orientation, accountability, and transparency.

### HEALTH AND HUMAN SERVICES

Improve health and quality of life through County supported policies, programs, and services; promoting access to equitable opportunities for healthy choices and health environments in collaboration with communities.

### INFRASTRUCTURE

Plan and develop a sustainable, physical infrastructure that improves the quality of life for County residents and supports economic development.



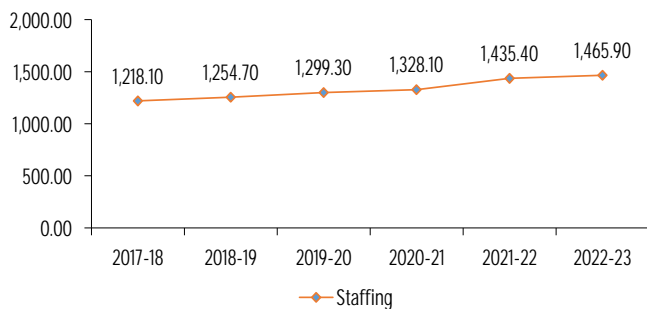
Natividad Medical Center

Operating Budget: \$391,221,605  
Positions (FTEs): 1,465.90

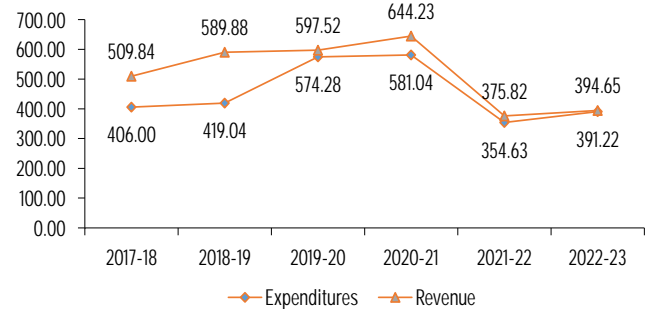
Gary Gray, M.D.  
Chief Executive Officer

Natividad Medical Center

### Staffing Trends



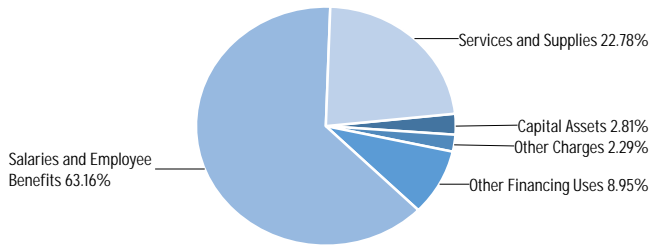
### Expenditure/Revenue History (in millions)



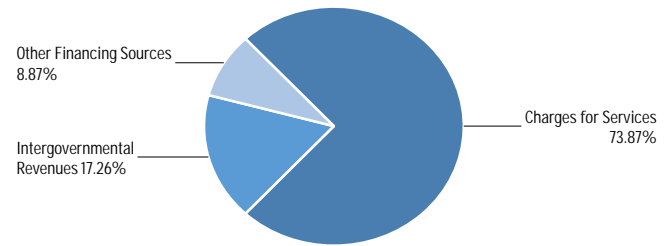
The monitoring of hospital key performance measures help drive performance improvement in the areas of growth of targeted patient service lines, patient experience, and financial performance.

Key Performance Measures	2019-20 Actual	2020-21 Actual	2021-22 Mid-Year
Operating Margin, Target = Budgeted Net Income (in millions of dollars).	\$17.0M	\$22.9M	\$5.2M annualized
Average Daily Census. Target = Budgeted Average Daily Census.	114.0	126.8	127.1
CMS Hospital-acquired Conditions (HAC) reduction Program Total Score, Target = National Benchmark Score.	0.37	0.33	0.41
Rate of Hospital Patient Satisfaction - Nurse Communications. Target = CA Benchmark Score.	81%	80%	73%
Rate of Hospital Patient Satisfaction - Doctor Communications. Target = CA Benchmark Score.	86%	83%	81%
Overall staff turnover rate. Target = <10%.	10.8%	12.0%	14.0%

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$213,215,589	\$231,017,649	\$221,306,893	\$247,115,095	\$247,115,095	\$16,097,446
Services and Supplies	\$141,930,285	\$77,635,099	\$119,853,189	\$89,138,288	\$89,138,288	\$11,503,189
Other Charges	\$81,818,951	\$9,408,971	\$6,470,355	\$8,968,222	\$8,968,222	\$(440,749)
Capital Assets	\$12,501,073	\$11,827,975	\$7,000,000	\$11,000,000	\$11,000,000	\$(827,975)
Other Financing Uses	\$129,949,018	\$40,000,000	—	\$35,000,000	\$35,000,000	\$(5,000,000)
<b>Subtotal</b>	<b>\$579,414,916</b>	<b>\$369,889,694</b>	<b>\$354,630,437</b>	<b>\$391,221,605</b>	<b>\$391,221,605</b>	<b>\$21,331,911</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$346,449	—	—	—	—	—
Revenue from Use of Money & Property	\$4,071,182	—	—	—	—	—
Intergovernmental Revenues	\$218,105,726	\$61,782,530	\$66,410,425	\$68,110,440	\$68,110,440	\$6,327,910
Charges for Services	\$277,850,325	\$272,394,723	\$295,412,342	\$291,540,520	\$291,540,520	\$19,145,797
Miscellaneous Revenues	\$2,598,113	—	—	—	—	—
Other Financing Sources	\$141,259,018	\$40,000,000	\$14,000,000	\$35,000,000	\$35,000,000	\$(5,000,000)
<b>Subtotal</b>	<b>\$644,230,812</b>	<b>\$374,177,253</b>	<b>\$375,822,767</b>	<b>\$394,650,960</b>	<b>\$394,650,960</b>	<b>\$20,473,707</b>
Fund Balance	\$(64,815,896)	\$(4,287,559)	\$(21,192,330)	\$(3,429,355)	\$(3,429,355)	\$858,204
<b>Total Source of Funds</b>	<b>\$579,414,916</b>	<b>\$369,889,694</b>	<b>\$354,630,437</b>	<b>\$391,221,605</b>	<b>\$391,221,605</b>	<b>\$21,331,911</b>

## Summary of Recommendation

The Recommended Budget for Natividad totals \$391,221,605 in expenditures, financed by \$394,650,960 in revenue, a \$3,429,355 estimated addition to fund balance.

Personnel costs and medical operating costs are the largest cost drivers in the budget. Personnel costs are budgeted at \$247,115,095, an increase of \$16,097,446 from the FY 2021-22 Adopted Budget. The increase includes an additional 30.5 full-time equivalent (FTE) positions where the growth is primarily in nursing and volume-driven departments such as Medical/Surgical and Emergency. Employee step advances, higher employee benefit costs, and pay raises also contribute to the increase in personnel costs. Service and supplies are budgeted at \$89,138,288, an increase of \$11,503,189 over the FY 2021-22 Adopted Budget. The increase is largely made up of anticipated increases in medical supplies and professional services usage.

The \$20,473,707 increase in revenue over the FY 2021-22 Adopted Budget is largely attributed to an increase in revenues from patients and other services. Revenues from patients and other services are budgeted at \$291,540,520, an increase of \$19,145,797 from the FY 2021-22 Adopted Budget. The increase in patient revenues is from an increase in patient volume and a change in payor mix resulting in a more favorable collection rate.

The Recommended Budget includes a net transfer from the Natividad capital project fund to the Natividad enterprise fund of \$15.0 million to cover expenditures for Board-approved capital projects such as the Nursecall System Replacement, Pharmacy Remodel, and Laboratory Remodel.

## Budget Impacts

The California Department of Health Care Services (DHCS) announced the approval of California Advancing and Innovating Medi-Cal (CalAIM) by the Centers for Medicare and Medicaid Services (CMS) in December 2021. This is the new Waiver for



California's public safety net providers effective January 1, 2022, through December 31, 2026. The funding levels and regulations for Medicaid funding continue to be evaluated by the Centers for Medicaid and Medicare (CMS). Natividad will monitor the CAiAIM initiative (California Advancing and Innovating Medi-Cal) that may impact the utilization of inpatient/outpatient hospital services and reimbursement. CallAIM may become the proposed model for a new five-year Medicaid waiver through the federal CMS with different reporting requirements and a new payment methodology.

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## Prior Year Accomplishments

Launched Inclusion, Diversity, Equity and Awareness Leaders (IDEAL) to create equity, build healthy communities and promote inclusive growth. The goals are: 1) Continuing to make our workplaces trusting places to have complex, and sometimes difficult, conversations about diversity and inclusion 2) Implementing and expanding unconscious bias education 3) Sharing best -- and unsuccessful -- practices 4) Creating and sharing strategic inclusion and diversity plans with our board of directors.

Interpreting Services provided 112,481 interpretations in 36 languages, including Spanish, Mixteco and Triqui. This record-breaking year was an increase of 18% over last year.

Dr. Melissa Nothnagle, Natividad Family Medicine Residency Program Director, was awarded the Gold Level Program Director Award from the Association of Family Medicine Residency Directors (AFMRD). The award recognizes top residency program directors nationwide in their contributions to family medicine education.

Natividad continued its Everyone's Harvest Farmers Market as part of the hospital's ongoing commitment to promoting wellness and healthy eating. The weekly outdoor market offers our community the opportunity to shop for fresh produce, foods and more.

Completed Radiology Modernization project. New equipment approved by licensing and brought online, including one 3 Tesla MRI, two 128 Slice CT scanners, and one Nuclear Medicine Camera with SPECT CT.

Completed construction to convert four Medical Surgical Unit beds on the second floor to Acute Rehabilitation Unit beds, increasing to 28 beds.

Expanded services, including Telepsychiatry, Endovascular and Soledad and Greenfield clinics to provide obstetrics and gynecology physician services.

The pediatric unit created Jerry the Jellyfish program, standardizing care for patients with developmental delays and decreasing environmental stimulation.

Provided free COVID-19 vaccination clinics at the hospital and locations throughout the Salinas area for the staff and public. Natividad had administered over 50,000 doses of COVID-19 vaccines to our community.

Maintained separate treatment areas and safety protocols to keep staff and patients safe from COVID-19.

Led community outreach efforts to help educate the community about COVID-19 and the slow growth of the virus in vulnerable populations.

Natividad's Foundation obtained a \$250,000 donation from Bank of America to fund expenses for COVID-19 services.

Natividad received an "A" Hospital Safety Grade for Spring and Fall from The Leapfrog Group. The grade is a national recognition of how well the hospital protects patients from infections, accidents, errors, and injuries.

Natividad was ranked #1 for Quality and Outcomes for Acute Rehabilitation Units by Kindred.

Blue Cross Blue Shield designated Natividad's Bariatric program as Blue Distinction Center for Bariatric Surgery.

Completed year 5 of BETA Healthcare Group with a focus on ED Sepsis initiative, "Quest for Zero" excellence in the Emergency Department.

California Health and Human Services Agency recognized Natividad on its 2021 Maternity Honor Roll for its work to minimize Cesarean-sections for low-risk births in 2020.

The California Perinatal Quality Care Collaborative presented the High Risk Infant Follow-Up (HRIF) Super Star Award to the Natividad NICU team.

BETA Healthcare Group Award of Excellence for High Quality Obstetrical Practices achieving 100% Compliance.

Natividad received full accreditation by The Joint Commission. The Joint Commission (TJC) is an agency that visits hospitals to ensure the care provided to patients meets quality and safety standards.

The Diabetes Education Center at Natividad received reaccreditation by the Association of Diabetes Care & Education Specialists (ADCES) for an additional four-year term.

Bariatric Surgery Center is accredited as a Comprehensive Center by the Metabolic and Bariatric Surgery Accreditation and Quality Improvement Program (MBSAQIP), a joint Quality Program of the American College of Surgeons (ACS) and the American Society for Metabolic and Bariatric Surgery (ASMBS).

The National Children's Alliance (NCA) reaccredited the Natividad Sally P. Archer Child Advocacy Center for an additional five-year term, ensuring that all children receive consistent, evidence-based services that help them heal.

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## Budget Year Goals

Continue with COVID-19 preparedness in the event of any future surges and providing vaccinations and testing to the community.

Develop programs necessary to meet requirements for the State's CalAim initiative

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## Pending Issues

There are no pending issues.

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## Policy Considerations

There are no policy considerations.

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Natividad Medical Center (NMC001)	567,259,923	339,889,694	354,630,437	366,221,605	366,221,605	26,331,911	451	8142
Natividad Medical Center (NMC002)	12,154,993	30,000,000	0	25,000,000	25,000,000	(5,000,000)	404	8142
<b>Subtotal</b>	<b>\$579,414,916</b>	<b>\$369,889,694</b>	<b>\$354,630,437</b>	<b>\$391,221,605</b>	<b>\$391,221,605</b>	<b>\$21,331,911</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A25	HOSPITAL CHIEF EXECUTIVE OFFICER	1.00	1.00	1.00	0.00
12C28	HOSPITAL CHIEF NURSING OFFICER	1.00	1.00	1.00	0.00
12C29	HOSPITAL ASSISTANT ADMINISTRATOR	4.00	4.00	3.00	(1.00)
14A10	PROJECT MANAGER I	1.00	1.00	1.00	0.00
14A12	PROJECT MANAGER III	1.00	1.00	1.00	0.00
14A70	HOSPITAL REVENUE CYCLE EXAMINER	2.00	2.00	2.00	0.00
14A80	HOSPITAL DECISION SUPPORT MANAGER	1.00	1.00	1.00	0.00
14B01	PERSONNEL ANALYST	0.00	0.00	4.00	4.00
14B21	ASSOCIATE PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14B28	SUPERVISING PERSONNEL ANALYST	1.00	1.00	1.00	0.00
14B32	SENIOR PERSONNEL ANALYST	3.00	3.00	3.00	0.00
14B66	DEPARTMENTAL HR MANAGER	1.00	1.00	1.00	0.00
14C30	MANAGEMENT ANALYST II	10.00	8.00	10.00	2.00
14C31	MANAGEMENT ANALYST III	5.00	5.00	5.00	0.00
14C36	HOSPITAL DECISION SUPPORT ANALYST	2.00	2.00	2.00	0.00
14C52	PATIENT FINANCIAL SERVICES DIRECTOR	3.00	2.00	3.00	1.00
14C60	HOSPITAL CHIEF FINANCIAL OFFICER	1.00	1.00	1.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	2.00	2.00	2.00	0.00
14E20	BUYER II	6.00	5.00	6.00	1.00
14E90	DIRECTOR OF MATERIAL MANAGEMENT	1.00	1.00	1.00	0.00
14G02	MANAGEMENT ANALYST I	3.00	5.00	3.00	(2.00)
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	3.00	6.00	3.00	(3.00)
14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00	1.00	1.00	0.00
14H60	DIRECTOR OF MARKETING AND COMMUNITY RELATIONS	1.00	1.00	1.00	0.00
14H65	MEDICAL STAFF COORDINATOR	1.00	1.00	1.00	0.00
14K26	MANAGED CARE OPERATIONS MANAGER	1.00	1.00	1.00	0.00
14K31	MANAGER OF DIAGNOSTIC IMAGING SERVICES	1.00	1.00	1.00	0.00
14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	1.50	1.50	1.50	0.00
14K33	HOSP DIRECTOR OF ENGINEERING AND SAFETY	1.00	1.00	1.00	0.00
14K35	NMC HUMAN RESOURCES ADMINISTRATOR	1.00	1.00	1.00	0.00
14K43	HOSPITAL CHIEF INFORMATION OFFICER	1.00	1.00	1.00	0.00
14K67	HOSPITAL PURCHASING & MATERIALS SUPPORT DIRECTOR	1.00	1.00	1.00	0.00
14M02	HOSPITAL INTERPRETER SERVICES MANAGER	1.00	1.00	1.00	0.00
14M31	HOSPITAL DIRECTOR OF NURSING EDUCATION	1.00	1.00	1.00	0.00
14M32	HOSPITAL RISK ASSESSMENT AND COMPLIANCE OFFICER	1.00	1.00	1.00	0.00
14N11	OUTPATIENT SERVICES MANAGER II	1.00	1.00	3.00	2.00
14N30	HOSPITAL PATIENT ADMITTING MANAGER	1.00	1.00	1.00	0.00

Natividad Medical Center

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
14N31	HOSPITAL DIRECTOR OF ENVIRONMENTAL SERVICES	1.00	1.00	1.00	0.00
14P10	DIRECTOR OF MEDICAL CENTER PHYSICIAN SERVICES	1.00	1.00	1.00	0.00
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	2.00	2.00	2.00	0.00
16C60	HOSPITAL SOFTWARE ANALYST I	1.00	1.00	0.00	(1.00)
16C61	HOSPITAL SOFTWARE ANALYST II	5.00	5.00	5.00	0.00
16C62	HOSPITAL SOFTWARE ANALYST III	10.00	10.00	10.00	0.00
16E50	HOSPITAL SECURITY & DATABASE ADMINISTRATOR	3.00	3.00	3.00	0.00
20B12	ACCOUNTANT III	2.00	2.00	2.00	0.00
20B91	CHIEF HOSPITAL ACCOUNTANT	1.00	1.00	1.00	0.00
20B92	HOSPITAL CONTROLLER	1.00	1.00	1.00	0.00
20B94	FINANCE MANAGER III	1.00	1.00	1.00	0.00
20B95	FINANCE MANAGER I	1.00	1.00	1.00	0.00
41K01	HOSPITAL NETWORK & SYSTEMS ENGINEER	2.00	2.00	2.00	0.00
43G01	INFORMATION TECHNOLOGY MANAGER	3.00	3.00	3.00	0.00
43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	2.00	2.00	2.00	0.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	0.80	1.00	1.00	0.00
43M40	HOSPITAL INFORMATION SYSTEMS SUPPORT TECHNICIAN	4.00	4.00	4.00	0.00
50A21	PHARMACIST I	12.20	12.20	12.20	0.00
50A23	PHARMACY DIRECTOR	1.00	1.00	1.00	0.00
50A25	CLINICAL PHARMACY COORDINATOR	2.00	2.00	2.00	0.00
50D11	MEDICAL LABORATORY TECHNICIAN	1.60	1.60	1.80	0.20
50D12	CLINICAL LABORATORY ASSISTANT	17.90	17.90	17.90	0.00
50D13	SENIOR CLINICAL LABORATORY ASSISTANT	2.00	2.00	2.00	0.00
50D21	CLINICAL LABORATORY SCIENTIST	15.00	15.00	15.00	0.00
50D22	SENIOR CLINICAL LABORATORY SCIENTIST	9.00	9.00	9.00	0.00
50D23	SUPERVISING CLINICAL LABORATORY SCIENTIST	1.00	1.00	2.00	1.00
50D80	CLINICAL LABORATORY MANAGER	1.00	1.00	1.00	0.00
50F10	SUPERVISING THERAPIST	2.00	2.00	2.00	0.00
50F20	OCCUPATIONAL THERAPIST	11.20	11.20	11.40	0.20
50G11	PHYSICAL THERAPIST	12.80	13.80	13.80	0.00
50G41	SPEECH PATHOLOGIST	5.00	6.00	6.00	0.00
50G95	REHABILITATIVE SERVICES MANAGER	1.00	1.00	1.00	0.00
50K19	HEALTH EDUCATION ASSISTANT	4.00	4.00	4.00	0.00
50P21	RESPIRATORY CARE PRACTITIONER	19.30	19.30	22.90	3.60
50P22	SENIOR RESPIRATORY CARE PRACTITIONER	1.00	1.00	1.00	0.00
50P24	SUPERVISING RESPIRATORY CARE PRACTITIONER	1.00	1.00	1.00	0.00
50P80	DIRECTOR OF RESPIRATORY CARE SERVICES	1.00	1.00	1.00	0.00
50R21	RADIOLOGIC TECHNOLOGIST	26.30	26.30	27.00	0.70
50R22	SENIOR RADIOLOGIC TECHNOLOGIST	5.00	5.00	5.00	0.00
50R25	DIAGNOSTIC IMAGING SUPERVISOR	2.00	2.00	2.00	0.00
50R31	SONOGRAPHER	8.60	8.60	8.60	0.00
50R32	SENIOR SONOGRAPHER	1.00	1.00	1.00	0.00
50R41	NUCLEAR MEDICINE TECHNOLOGIST	1.00	1.00	1.00	0.00
50T03	HEALTH INFORMATION MANAGEMENT CODER II	7.00	7.00	7.00	0.00
50T22	HEALTH INFORMATION MANAGEMENT CODING SUPERVISOR	1.00	1.00	1.00	0.00
50T33	HEALTH INFORMATION MANAGEMENT DATA INTEGRITY EXAMINER	1.00	1.00	0.00	(1.00)

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
50T41	DIRECTOR OF HEALTH INFORMATION MANAGEMENT	1.00	1.00	1.00	0.00
50U17	PHYSICAL THERAPIST ASSISTANT	4.00	6.00	6.00	0.00
50U18	PHARMACY TECHNICIAN	11.40	11.40	13.30	1.90
50U20	NURSING ASSISTANT	90.80	125.80	106.60	(19.20)
50U22	HEALTH CARE TECHNICIAN	4.70	3.70	1.60	(2.10)
50U23	OBSTETRICAL TECHNICIAN	6.30	6.30	6.30	0.00
50U25	ORTHOPEDIC TECHNICIAN	1.00	1.00	1.00	0.00
50U26	SENIOR OBSTETRICAL TECHNICIAN	0.90	0.90	0.90	0.00
50U27	SURGICAL TECHNICIAN	11.60	11.60	11.60	0.00
50U28	SENIOR PHARMACY TECHNICIAN	2.00	2.00	2.00	0.00
50U29	ENDOSCOPY TECHNICIAN	1.90	1.90	1.90	0.00
50U30	DIETITIAN AIDE	4.00	8.50	8.50	0.00
50U31	ANESTHESIA TECHNICIAN	0.00	0.00	1.80	1.80
50U42	MEDICAL ASSISTANT	2.00	2.00	2.00	0.00
50U43	CENTRAL STERILE TECHNICIAN	5.80	5.80	5.80	0.00
50U44	SENIOR CENTRAL STERILE TECHNICIAN	1.00	1.00	1.00	0.00
50U51	TELEMETRY TECHNICIAN	4.70	4.70	4.70	0.00
50Y21	DIETITIAN	5.40	5.40	5.40	0.00
50Y31	SUPERVISING DIETITIAN	1.00	1.00	1.00	0.00
52A02	LICENSED VOCATIONAL NURSE	12.30	11.30	11.30	0.00
52A16	SUPERVISING NURSE I	14.60	15.40	15.40	0.00
52A17	SUPERVISING NURSE II	1.90	1.90	1.90	0.00
52A19	STAFF NURSE II	328.85	369.95	368.05	(1.90)
52A20	STAFF NURSE III	35.20	36.60	37.40	0.80
52A21	CLINIC NURSE	3.00	4.00	3.00	(1.00)
52A22	SENIOR CLINIC NURSE	7.60	8.60	13.60	5.00
52A31	INFECTION CONTROL NURSE	1.00	2.00	2.00	0.00
52A33	CASE MANAGEMENT NURSE	15.00	15.00	15.00	0.00
52A34	UTILIZATION MANAGEMENT COORDINATOR	2.00	2.00	2.00	0.00
52A40	HOSPITAL NURSE AUDITOR	2.00	2.00	0.00	(2.00)
52A50	HOSPITAL QUALITY ASSURANCE NURSE	7.90	6.90	8.90	2.00
52A60	CLINICAL NURSE SPECIALIST	4.00	4.00	4.00	0.00
52A83	SUPERVISING CLINIC NURSE	2.00	2.00	2.00	0.00
52A84	QUALITY/COMPLIANCE ADMINISTRATOR	1.00	1.00	1.00	0.00
52A88	NURSING SERVICES DIVISION MANAGER	5.00	5.00	6.00	1.00
52A89	ADMIN NURSE/HOUSE SUPV	6.30	6.30	6.30	0.00
52A92	NURSING SERVICES UNIT MANAGER	1.00	3.00	3.00	0.00
52A96	DIRECTOR OF SURGICAL SERVICES	1.00	1.00	1.00	0.00
52A97	CLINIC NURSE PRACTITIONER	2.40	2.40	2.40	0.00
52A98	HOSPITAL NURSE PRACTITIONER	11.00	12.50	12.80	0.30
54A03	RESIDENT PHYSICIAN III	33.00	33.00	33.00	0.00
54B10	CHIEF OB/GYN SURGEON	1.00	1.00	1.00	0.00
54B12	CONTRACT PHYSICIAN	49.00	49.00	61.00	12.00
54B15	NEUROSURGEON	1.00	1.00	1.00	0.00
54B16	TRAUMA SURGEON	3.00	3.00	3.00	0.00
54B17	VASCULAR SURGEON	1.00	1.00	1.00	0.00
54B70	HOSPITAL CHIEF MEDICAL OFFICER	1.00	2.00	2.00	0.00
54B82	CHIEF OF SURGERY	1.00	1.00	1.00	0.00
54B92	ASSISTANT DIRECTOR FAMILY PRACTICE RESIDENCY PROGRAM	1.00	1.00	1.00	0.00

Natividad Medical Center

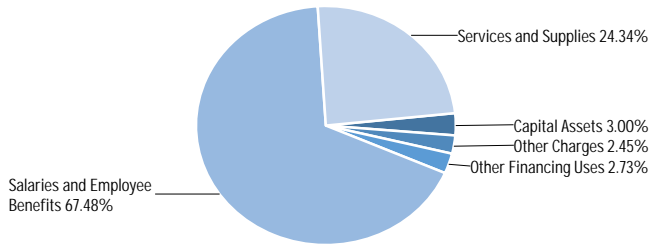
**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
54C03	CLINIC PHYSICIAN ASSISTANT	3.00	3.00	2.00	(1.00)
60B21	PSYCHIATRIC SOCIAL WORKER II	0.00	0.00	5.90	5.90
60C24	SOCIAL WORKER V	6.00	11.00	6.00	(5.00)
60C81	SOCIAL WORK SUPERVISOR II	1.00	1.00	2.00	1.00
65A22	MEDICAL LIBRARIAN	1.00	1.00	1.00	0.00
70A10	HOSPITAL ENVIRONMENTAL SERVICES AIDE	57.80	60.70	59.90	(0.80)
70A12	HOSPITAL SENIOR ENVIRONMENTAL SERVICES AIDE	3.00	3.00	3.80	0.80
70A13	HOSPITAL SUPERVISING ENVIRONMENTAL SERVICES AIDE	2.00	2.00	2.00	0.00
70C21	GROUNDSKEEPER	1.00	1.00	1.00	0.00
70F21	COURIER	1.00	1.00	1.00	0.00
70F23	STOREKEEPER	12.00	14.00	16.00	2.00
70F81	SUPERVISING STOREKEEPER	1.00	1.00	2.00	1.00
70K21	FOOD SERVICE WORKER II	18.00	18.50	18.50	0.00
70K23	COOK	4.50	4.50	5.00	0.50
70K25	SENIOR COOK	2.00	2.00	2.00	0.00
70K80	HEAD COOK	2.00	2.00	2.00	0.00
70K84	HOSPITAL DIRECTOR OF FOOD SERVICES	1.00	1.00	1.00	0.00
70M02	PATIENT TRANSPORTER	6.00	6.00	6.00	0.00
72A23	BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	0.00
72A24	MAINTENANCE PAINTER	2.00	2.00	2.00	0.00
72A80	HOSPITAL MAINTENANCE SUPERVISOR	1.00	1.00	1.00	0.00
72A87	PHYSICAL PLANT MANAGER	1.00	1.00	1.00	0.00
72C19	HOSPITAL MAINTENANCE MECHANIC	9.00	9.00	9.00	0.00
80A32	SENIOR SECRETARY	5.00	5.00	6.00	1.00
80A33	ADMINISTRATIVE SECRETARY	2.00	2.00	2.00	0.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00	1.00	1.00	0.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	3.00	3.00	4.00	1.00
80E21	OFFICE ASSISTANT II	9.30	8.50	7.50	(1.00)
80E22	OFFICE ASSISTANT III	16.30	17.30	17.30	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	14.25	15.25	15.25	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	1.00	1.00	1.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	2.00	2.00	2.00	0.00
80G21	DATA ENTRY OPERATOR II	1.00	1.00	1.00	0.00
80J19	CASHIER	1.50	1.50	1.00	(0.50)
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	1.00	1.00	0.00
80J22	SENIOR ACCOUNT CLERK	4.00	4.00	4.00	0.00
80J30	ACCOUNTING TECHNICIAN	2.00	3.00	3.00	0.00
80K21	MEDICAL UNIT CLERK	19.90	20.10	28.60	8.50
80K23	HOSPITAL MEDICAL INTERPRETER	8.00	8.00	10.00	2.00
80L01	PATIENT SERVICES REPRESENTATIVE I	0.00	0.00	0.60	0.60
80L02	PATIENT SERVICES REPRESENTATIVE II	54.70	54.70	61.70	7.00
80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	1.00	3.00	4.00	1.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00	3.00	3.00	0.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	30.30	30.30	30.30	0.00
80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	3.00	3.00	3.00	0.00
80M05	PATIENT ACCOUNT MANAGER	2.00	2.00	2.00	0.00
80U11	HOSPITAL COMMUNICATIONS OPERATOR II	6.80	6.80	7.00	0.20
80U14	HOSPITAL SUPERVISING COMMUNICATIONS OPERATOR	1.00	1.00	1.00	0.00
<b>Total</b>		<b>1,328.10</b>	<b>1,435.40</b>	<b>1,465.90</b>	<b>30.50</b>

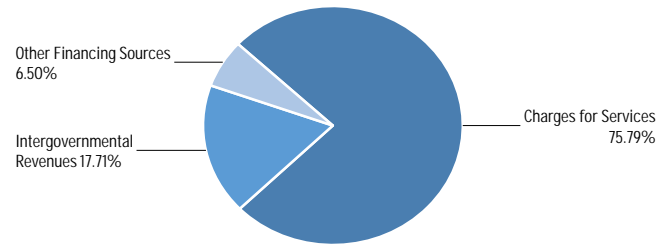
# Natividad Medical Center

(Budget Unit 8142—Fund 451—Appropriation Unit NMC001)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$213,215,589	\$231,017,649	\$221,306,893	\$247,115,095	\$247,115,095	\$16,097,446
Services and Supplies	\$141,880,656	\$77,635,099	\$119,853,189	\$89,138,288	\$89,138,288	\$11,503,189
Other Charges	\$81,818,951	\$9,408,971	\$6,470,355	\$8,968,222	\$8,968,222	\$(440,749)
Capital Assets	\$12,501,073	\$11,827,975	\$7,000,000	\$11,000,000	\$11,000,000	\$(827,975)
Other Financing Uses	\$117,843,653	\$10,000,000	—	\$10,000,000	\$10,000,000	—
<b>Subtotal</b>	<b>\$567,259,923</b>	<b>\$339,889,694</b>	<b>\$354,630,437</b>	<b>\$366,221,605</b>	<b>\$366,221,605</b>	<b>\$26,331,911</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Fines, Forfeitures, and Penalties	\$346,449	—	—	—	—	—
Revenue from Use of Money & Property	\$4,071,182	—	—	—	—	—
Intergovernmental Revenues	\$218,105,726	\$61,782,530	\$66,410,425	\$68,110,440	\$68,110,440	\$6,327,910
Charges for Services	\$277,850,325	\$272,394,723	\$295,412,342	\$291,540,520	\$291,540,520	\$19,145,797
Miscellaneous Revenues	\$2,598,113	—	—	—	—	—
Other Financing Sources	\$126,259,018	\$30,000,000	\$7,000,000	\$25,000,000	\$25,000,000	\$(5,000,000)
<b>Subtotal</b>	<b>\$629,230,812</b>	<b>\$364,177,253</b>	<b>\$368,822,767</b>	<b>\$384,650,960</b>	<b>\$384,650,960</b>	<b>\$20,473,707</b>
Fund Balance	\$(61,970,889)	\$(24,287,559)	\$(14,192,330)	\$(18,429,355)	\$(18,429,355)	\$5,858,204
<b>Total Source of Funds</b>	<b>\$567,259,923</b>	<b>\$339,889,694</b>	<b>\$354,630,437</b>	<b>\$366,221,605</b>	<b>\$366,221,605</b>	<b>\$26,331,911</b>

## Unit Description

The Natividad Medical Center (NMC) Fund 451 accounts for hospital operations involved in providing health services to County residents. Revenues are principally fees for patient services, payments from federal and State programs (e.g. Medicare, Medi-Cal, and Short Doyle), and realignment revenues. NMC is an enterprise fund that is self supporting by providing goods and services to the public for a fee.

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
11A25	HOSPITAL CHIEF EXECUTIVE OFFICER	1.00
12C28	HOSPITAL CHIEF NURSING OFFICER	1.00
12C29	HOSPITAL ASSISTANT ADMINISTRATOR	3.00
14A10	PROJECT MANAGER I	1.00
14A12	PROJECT MANAGER III	1.00
14A70	HOSPITAL REVENUE CYCLE EXAMINER	2.00
14A80	HOSPITAL DECISION SUPPORT MANAGER	1.00

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
14B01	PERSONNEL ANALYST	4.00
14B21	ASSOCIATE PERSONNEL ANALYST	1.00
14B28	SUPERVISING PERSONNEL ANALYST	1.00
14B32	SENIOR PERSONNEL ANALYST	3.00
14B66	DEPARTMENTAL HR MANAGER	1.00
14C30	MANAGEMENT ANALYST II	10.00
14C31	MANAGEMENT ANALYST III	5.00
14C36	HOSPITAL DECISION SUPPORT ANALYST	2.00
14C52	PATIENT FINANCIAL SERVICES DIRECTOR	3.00
14C60	HOSPITAL CHIEF FINANCIAL OFFICER	1.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	2.00
14E20	BUYER II	6.00
14E90	DIRECTOR OF MATERIAL MANAGEMENT	1.00
14G02	MANAGEMENT ANALYST I	3.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	3.00
14H24	EDUCATOR AND VOLUNTEER COORDINATOR	1.00
14H60	DIRECTOR OF MARKETING AND COMMUNITY RELATIONS	1.00
14H65	MEDICAL STAFF COORDINATOR	1.00
14K26	MANAGED CARE OPERATIONS MANAGER	1.00
14K31	MANAGER OF DIAGNOSTIC IMAGING SERVICES	1.00
14K32	BEHAVIORAL HEALTH SERVICES MANAGER I	1.50
14K33	HOSP DIRECTOR OF ENGINEERING AND SAFETY	1.00
14K35	NMC HUMAN RESOURCES ADMINISTRATOR	1.00
14K43	HOSPITAL CHIEF INFORMATION OFFICER	1.00
14K67	HOSPITAL PURCHASING & MATERIALS SUPPORT DIRECTOR	1.00
14M02	HOSPITAL INTERPRETER SERVICES MANAGER	1.00
14M31	HOSPITAL DIRECTOR OF NURSING EDUCATION	1.00
14M32	HOSPITAL RISK ASSESSMENT AND COMPLIANCE OFFICER	1.00
14N11	OUTPATIENT SERVICES MANAGER II	3.00
14N30	HOSPITAL PATIENT ADMITTING MANAGER	1.00
14N31	HOSPITAL DIRECTOR OF ENVIRONMENTAL SERVICES	1.00
14P10	DIRECTOR OF MEDICAL CENTER PHYSICIAN SERVICES	1.00
16C55	INFORMATION TECHNOLOGY SYSTEMS ANALYST III	2.00
16C61	HOSPITAL SOFTWARE ANALYST II	5.00
16C62	HOSPITAL SOFTWARE ANALYST III	10.00
16E50	HOSPITAL SECURITY & DATABASE ADMINISTRATOR	3.00
20B12	ACCOUNTANT III	2.00
20B91	CHIEF HOSPITAL ACCOUNTANT	1.00
20B92	HOSPITAL CONTROLLER	1.00
20B94	FINANCE MANAGER III	1.00
20B95	FINANCE MANAGER I	1.00
41K01	HOSPITAL NETWORK & SYSTEMS ENGINEER	2.00

## Recommended FY 2022-23 Positions

Classification Code	Classification Label	FTE
43G01	INFORMATION TECHNOLOGY MANAGER	3.00
43G04	INFORMATION TECHNOLOGY PROJECT MANAGER III	2.00
43J05	DEPARTMENTAL INFORMATION SYSTEMS COORDINATOR	1.00
43M40	HOSPITAL INFORMATION SYSTEMS SUPPORT TECHNICIAN	4.00
50A21	PHARMACIST I	12.20
50A23	PHARMACY DIRECTOR	1.00
50A25	CLINICAL PHARMACY COORDINATOR	2.00
50D11	MEDICAL LABORATORY TECHNICIAN	1.80
50D12	CLINICAL LABORATORY ASSISTANT	17.90
50D13	SENIOR CLINICAL LABORATORY ASSISTANT	2.00
50D21	CLINICAL LABORATORY SCIENTIST	15.00
50D22	SENIOR CLINICAL LABORATORY SCIENTIST	9.00
50D23	SUPERVISING CLINICAL LABORATORY SCIENTIST	2.00
50D80	CLINICAL LABORATORY MANAGER	1.00
50F10	SUPERVISING THERAPIST	2.00
50F20	OCCUPATIONAL THERAPIST	11.40
50G11	PHYSICAL THERAPIST	13.80
50G41	SPEECH PATHOLOGIST	6.00
50G95	REHABILITATIVE SERVICES MANAGER	1.00
50K19	HEALTH EDUCATION ASSISTANT	4.00
50P21	RESPIRATORY CARE PRACTITIONER	22.90
50P22	SENIOR RESPIRATORY CARE PRACTITIONER	1.00
50P24	SUPERVISING RESPIRATORY CARE PRACTITIONER	1.00
50P80	DIRECTOR OF RESPIRATORY CARE SERVICES	1.00
50R21	RADIOLOGIC TECHNOLOGIST	27.00
50R22	SENIOR RADIOLOGIC TECHNOLOGIST	5.00
50R25	DIAGNOSTIC IMAGING SUPERVISOR	2.00
50R31	SONOGRAPHER	8.60
50R32	SENIOR SONOGRAPHER	1.00
50R41	NUCLEAR MEDICINE TECHNOLOGIST	1.00
50T03	HEALTH INFORMATION MANAGEMENT CODER II	7.00
50T22	HEALTH INFORMATION MANAGEMENT CODING SUPERVISOR	1.00
50T41	DIRECTOR OF HEALTH INFORMATION MANAGEMENT	1.00
50U17	PHYSICAL THERAPIST ASSISTANT	6.00
50U18	PHARMACY TECHNICIAN	13.30
50U20	NURSING ASSISTANT	106.60
50U22	HEALTH CARE TECHNICIAN	1.60
50U23	OBSTETRICAL TECHNICIAN	6.30
50U25	ORTHOPEDIC TECHNICIAN	1.00
50U26	SENIOR OBSTETRICAL TECHNICIAN	0.90
50U27	SURGICAL TECHNICIAN	11.60
50U28	SENIOR PHARMACY TECHNICIAN	2.00
50U29	ENDOSCOPY TECHNICIAN	1.90
50U30	DIETITIAN AIDE	8.50
50U31	ANESTHESIA TECHNICIAN	1.80

**Recommended FY 2022-23 Positions**

Classification Code	Classification Label	FTE
50U42	MEDICAL ASSISTANT	2.00
50U43	CENTRAL STERILE TECHNICIAN	5.80
50U44	SENIOR CENTRAL STERILE TECHNICIAN	1.00
50U51	TELEMETRY TECHNICIAN	4.70
50Y21	DIETITIAN	5.40
50Y31	SUPERVISING DIETITIAN	1.00
52A02	LICENSED VOCATIONAL NURSE	11.30
52A16	SUPERVISING NURSE I	15.40
52A17	SUPERVISING NURSE II	1.90
52A19	STAFF NURSE II	368.05
52A20	STAFF NURSE III	37.40
52A21	CLINIC NURSE	3.00
52A22	SENIOR CLINIC NURSE	13.60
52A31	INFECTION CONTROL NURSE	2.00
52A33	CASE MANAGEMENT NURSE	15.00
52A34	UTILIZATION MANAGEMENT COORDINATOR	2.00
52A50	HOSPITAL QUALITY ASSURANCE NURSE	8.90
52A60	CLINICAL NURSE SPECIALIST	4.00
52A83	SUPERVISING CLINIC NURSE	2.00
52A84	QUALITY/COMPLIANCE ADMINISTRATOR	1.00
52A88	NURSING SERVICES DIVISION MANAGER	6.00
52A89	ADMIN NURSE/HOUSE SUPV	6.30
52A92	NURSING SERVICES UNIT MANAGER	3.00
52A96	DIRECTOR OF SURGICAL SERVICES	1.00
52A97	CLINIC NURSE PRACTITIONER	2.40
52A98	HOSPITAL NURSE PRACTITIONER	12.80
54A03	RESIDENT PHYSICIAN III	33.00
54B10	CHIEF OB/GYN SURGEON	1.00
54B12	CONTRACT PHYSICIAN	61.00
54B15	NEUROSURGEON	1.00
54B16	TRAUMA SURGEON	3.00
54B17	VASCULAR SURGEON	1.00
54B70	HOSPITAL CHIEF MEDICAL OFFICER	2.00
54B82	CHIEF OF SURGERY	1.00
54B92	ASSISTANT DIRECTOR FAMILY PRACTICE RESIDENCY PROGRAM	1.00
54C03	CLINIC PHYSICIAN ASSISTANT	2.00
60B21	PSYCHIATRIC SOCIAL WORKER II	5.90
60C24	SOCIAL WORKER V	6.00
60C81	SOCIAL WORK SUPERVISOR II	2.00
65A22	MEDICAL LIBRARIAN	1.00
70A10	HOSPITAL ENVIRONMENTAL SERVICES AIDE	59.90
70A12	HOSPITAL SENIOR ENVIRONMENTAL SERVICES AIDE	3.80
70A13	HOSPITAL SUPERVISING ENVIRONMENTAL SERVICES AIDE	2.00
70C21	GRUNDSKEEPER	1.00
70F21	COURIER	1.00
70F23	STOREKEEPER	16.00
70F81	SUPERVISING STOREKEEPER	2.00
70K21	FOOD SERVICE WORKER II	18.50
70K23	COOK	5.00

**Recommended FY 2022-23 Positions**

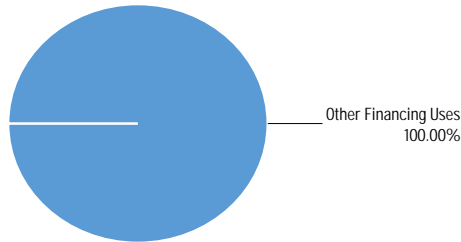
Classification Code	Classification Label	FTE
70K25	SENIOR COOK	2.00
70K80	HEAD COOK	2.00
70K84	HOSPITAL DIRECTOR OF FOOD SERVICES	1.00
70M02	PATIENT TRANSPORTER	6.00
72A23	BUILDING MAINTENANCE WORKER	1.00
72A24	MAINTENANCE PAINTER	2.00
72A80	HOSPITAL MAINTENANCE SUPERVISOR	1.00
72A87	PHYSICAL PLANT MANAGER	1.00
72C19	HOSPITAL MAINTENANCE MECHANIC	9.00
80A32	SENIOR SECRETARY	6.00
80A33	ADMINISTRATIVE SECRETARY	2.00
80A34	SENIOR SECRETARY-CONFIDENTIAL	1.00
80A99	ADMINISTRATIVE SECRETARY-CONFIDENTIAL	4.00
80E21	OFFICE ASSISTANT II	7.50
80E22	OFFICE ASSISTANT III	17.30
80E80	PRINCIPAL OFFICE ASSISTANT	15.25
80E81	SUPERVISING OFFICE ASSISTANT I	1.00
80E82	SUPERVISING OFFICE ASSISTANT II	2.00
80G21	DATA ENTRY OPERATOR II	1.00
80J19	CASHIER	1.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00
80J22	SENIOR ACCOUNT CLERK	4.00
80J30	ACCOUNTING TECHNICIAN	3.00
80K21	MEDICAL UNIT CLERK	28.60
80K23	HOSPITAL MEDICAL INTERPRETER	10.00
80L01	PATIENT SERVICES REPRESENTATIVE I	0.60
80L02	PATIENT SERVICES REPRESENTATIVE II	61.70
80L03	SENIOR PATIENT SERVICES REPRESENTATIVE	4.00
80L04	SUPERVISING PATIENT SERVICES REPRESENTATIVE	3.00
80M02	PATIENT ACCOUNT REPRESENTATIVE II	30.30
80M03	SENIOR PATIENT ACCOUNT REPRESENTATIVE	3.00
80M05	PATIENT ACCOUNT MANAGER	2.00
80U11	HOSPITAL COMMUNICATIONS OPERATOR II	7.00
80U14	HOSPITAL SUPERVISING COMMUNICATIONS OPERATOR	1.00
<b>Total</b>		<b>1,465.90</b>



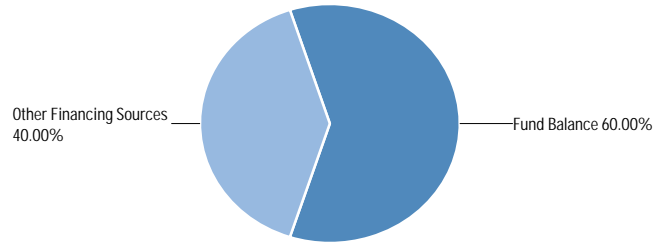
# Natividad Medical Center

(Budget Unit 8142—Fund 404—Appropriation Unit NMC002)

## Use of Funds



## Source of Funds



## Use of Funds

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Services and Supplies	\$49,628	—	—	—	—	—
Other Financing Uses	\$12,105,365	\$30,000,000	—	\$25,000,000	\$25,000,000	\$(5,000,000)
<b>Subtotal</b>	<b>\$12,154,993</b>	<b>\$30,000,000</b>	<b>—</b>	<b>\$25,000,000</b>	<b>\$25,000,000</b>	<b>\$(5,000,000)</b>

## Source of Funds

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Other Financing Sources	\$15,000,000	\$10,000,000	\$7,000,000	\$10,000,000	\$10,000,000	—
<b>Subtotal</b>	<b>\$15,000,000</b>	<b>\$10,000,000</b>	<b>\$7,000,000</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>	<b>—</b>
Fund Balance	\$(2,845,007)	\$20,000,000	\$(7,000,000)	\$15,000,000	\$15,000,000	\$(5,000,000)
<b>Total Source of Funds</b>	<b>\$12,154,993</b>	<b>\$30,000,000</b>	<b>—</b>	<b>\$25,000,000</b>	<b>\$25,000,000</b>	<b>\$(5,000,000)</b>

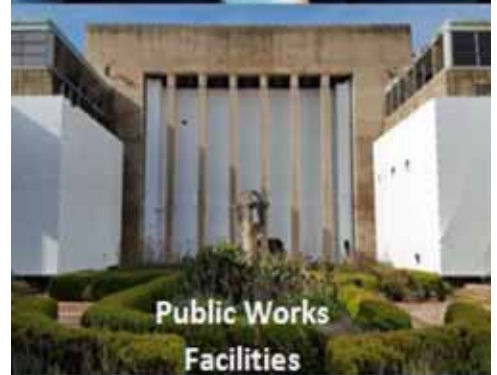
## Unit Description

NMC utilizes Fund 404-Facilities Master Plan Implementation, a County Capital Project Fund, to hold funds for capital projects approved by the Board of Supervisors that are greater than \$100,000

in cost. As expenditures for capital projects are incurred by NMC, the capital project funds are transferred to Fund 451 (NMC operational fund). This budgetary control prevents commingling of operational and capital funds, and ensures approved funding for capital projects is available to complete projects.

# Resource Management Agency

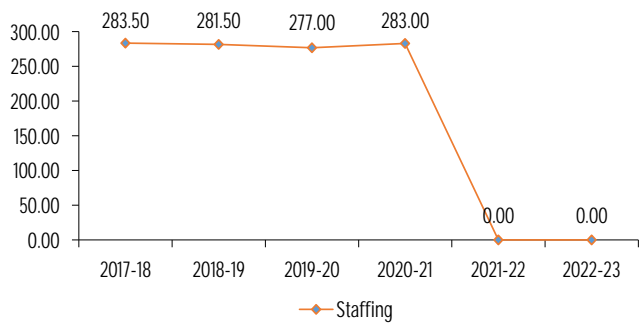
On November 30, 2020, the Board of Supervisors dissolved the Resource Management Agency (RMA) and created two new departments; the Department of Public Works, Facilities, & Parks (PWFP) and the Housing and Community Development Department (HCD). PWFP includes staff responsible for acquiring, constructing, maintaining, and managing County infrastructure, such as bridges, buildings, facilities, grounds, and roads; managing open space, park, and trails assets and programs; and managing the County floodplain and established stormwater systems. HCD includes staff responsible for developing land-use policy and serving development applicants to provide integrated planning, engineering, permitting, and building services to customers and stakeholders.



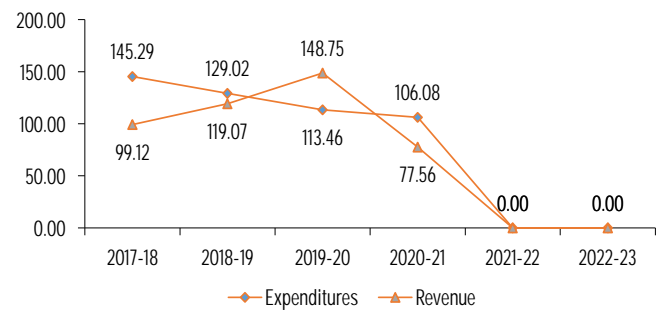
Resource Management Agency

Operating Budget: \$0,000  
 Positions (FTEs): 0.00

**Staffing Trends**



**Expenditure/Revenue History (in millions)**



**Use of Funds**

**Source of Funds**

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**Use of Funds**

Expenditures	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Salaries and Employee Benefits	\$31,422,068	—	—	—	—	—
Services and Supplies	\$44,826,004	—	—	—	—	—
Other Charges	\$(16,386,676)	—	—	—	—	—
Capital Assets	\$45,553,732	—	—	—	—	—
Other Financing Uses	\$667,897	—	—	—	—	—
<b>Subtotal</b>	<b>\$106,083,025</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

**Source of Funds**

Revenues	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted
Taxes	\$9,027,552	—	—	—	—	—
Licenses, Permits, and Franchises	\$7,074,072	—	—	—	—	—
Fines, Forfeitures, and Penalties	\$39,977	—	—	—	—	—
Revenue from Use of Money & Property	\$4,458,994	—	—	—	—	—
Intergovernmental Revenues	\$34,054,974	—	—	—	—	—
Charges for Services	\$6,281,764	—	—	—	—	—
Miscellaneous Revenues	\$3,153,103	—	—	—	—	—
Other Financing Sources	\$13,088,305	—	—	—	—	—
<b>Subtotal</b>	<b>\$77,178,741</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
Fund Balance	\$9,066,490	—	—	—	—	—
General Fund Contributions	\$19,837,794	—	—	—	—	—
<b>Total Source of Funds</b>	<b>\$106,083,025</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>

Resource Management Agency

**Appropriation Expenditure Detail**

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Facility Master Plan Projects (RMA015)	16,436,778	0	0	0	0	0	404	8174
County Disposal Sites (RMA039)	207,896	0	0	0	0	0	001	8175
Facilities Maintenance (RMA006)	2,203,039	0	0	0	0	0	001	8176
Grounds (RMA006)	775,166	0	0	0	0	0	001	8181
Utilities (RMA098)	4,093,693	0	0	0	0	0	001	8182
Litter Control (RMA002)	383,071	0	0	0	0	0	001	8194
Road & Bridge Engineering (RMA012)	30,817,838	0	0	0	0	0	002	8195
County Sanitation District (RMA040)	1,126,747	0	0	0	0	0	151	8197

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
County Sanitation District (RMA045)	203,628	0	0	0	0	0	156	8197
County Sanitation District (RMA046)	113,139	0	0	0	0	0	157	8197
County Sanitation District (RMA091)	38,350	0	0	0	0	0	306	8197
County Service Areas (RMA047)	116,611	0	0	0	0	0	051	8198
County Service Areas (RMA048)	18,501	0	0	0	0	0	052	8198
County Service Areas (RMA049)	133	0	0	0	0	0	053	8198
County Service Areas (RMA052)	137,970	0	0	0	0	0	056	8198
County Service Areas (RMA053)	21,924	0	0	0	0	0	057	8198
County Service Areas (RMA054)	923	0	0	0	0	0	058	8198
County Service Areas (RMA055)	4,253	0	0	0	0	0	059	8198
County Service Areas (RMA056)	7,501	0	0	0	0	0	060	8198
County Service Areas (RMA057)	973	0	0	0	0	0	061	8198
County Service Areas (RMA058)	40,246	0	0	0	0	0	062	8198
County Service Areas (RMA059)	2,191	0	0	0	0	0	063	8198
County Service Areas (RMA060)	889	0	0	0	0	0	064	8198
County Service Areas (RMA061)	953	0	0	0	0	0	065	8198
County Service Areas (RMA062)	6,079	0	0	0	0	0	066	8198
County Service Areas (RMA063)	2,583	0	0	0	0	0	067	8198
County Service Areas (RMA064)	102	0	0	0	0	0	068	8198
County Service Areas (RMA065)	6,558	0	0	0	0	0	069	8198
County Service Areas (RMA066)	858	0	0	0	0	0	070	8198
County Service Areas (RMA067)	1,043	0	0	0	0	0	071	8198
County Service Areas (RMA068)	15,879	0	0	0	0	0	072	8198
County Service Areas (RMA069)	3,583	0	0	0	0	0	073	8198
County Service Areas (RMA070)	19,224	0	0	0	0	0	074	8198
County Service Areas (RMA071)	30,199	0	0	0	0	0	075	8198
County Service Areas (RMA072)	22,880	0	0	0	0	0	076	8198
County Service Areas (RMA073)	36,360	0	0	0	0	0	077	8198
County Service Areas (RMA074)	6,761	0	0	0	0	0	078	8198
County Service Areas (RMA075)	787	0	0	0	0	0	079	8198
County Service Areas (RMA076)	7,598	0	0	0	0	0	080	8198
County Service Areas (RMA077)	667	0	0	0	0	0	081	8198
County Service Areas (RMA078)	766	0	0	0	0	0	082	8198
County Service Areas (RMA079)	565	0	0	0	0	0	083	8198
County Service Areas (RMA080)	3	0	0	0	0	0	084	8198
County Service Areas (RMA081)	2,198	0	0	0	0	0	085	8198
County Service Areas (RMA082)	446	0	0	0	0	0	086	8198
County Service Areas (RMA083)	9,673	0	0	0	0	0	087	8198
County Service Areas (RMA084)	5,029	0	0	0	0	0	088	8198
County Service Areas (RMA085)	517	0	0	0	0	0	089	8198
County Service Areas (RMA087)	24,118	0	0	0	0	0	091	8198
County Service Areas (RMA088)	172,093	0	0	0	0	0	093	8198
County Service Areas (RMA090)	15,496	0	0	0	0	0	312	8198
RMA Administration (RMA013)	4,481,421	0	0	0	0	0	001	8222
Roads & Bridges- Maintenance (RMA012)	17,907,597	0	0	0	0	0	002	8443
Capital Projects (RMA014)	3,823,876	0	0	0	0	0	402	8468
Special District Administration (RMA100)	(1,422)	0	0	0	0	0	001	8469
Fish & Game Propagation (RMA101)	20,282	0	0	0	0	0	006	8476
Lake Operations (RMA102)	2,975,700	0	0	0	0	0	452	8477

## Appropriation Expenditure Detail

	Prior Year 2020-2021	Adopted Budget 2021-2022	CY Estimate 2021-2022	Requested Budget 2022-2023	Recommended Budget 2022-2023	Recommended Change from Adopted	Fund Code	Budget Unit Code
Parks Operations (RMA104)	5,795,689	0	0	0	0	0	001	8510
E Garrison Public Financing Authority (RMA105)	28,768	0	0	0	0	0	180	8521
East Garrison Community Services District (RMA106)	1,442,687	0	0	0	0	0	181	8522
East Garrison Development Reimbursement (RMA107)	41,940	0	0	0	0	0	182	8523
Building Services (RMA110)	6,358,801	0	0	0	0	0	001	8528
Planning (RMA110)	3,357,619	0	0	0	0	0	001	8529
Development Services (RMA110)	863,330	0	0	0	0	0	001	8530
Environmental Services (RMA110)	1,538,677	0	0	0	0	0	001	8531
Habitat Management (RMA111)	303,586	0	0	0	0	0	029	8540
<b>Subtotal</b>	<b>106,083,025</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
11A23	DEPUTY DIRECTOR OF LAND USE AND COMMUNITY DEVELOPMENT	1.00	0.00	0.00	0.00
11A24	DEPUTY DIRECTOR OF PUBLIC WORKS AND FACILITIES	1.00	0.00	0.00	0.00
11A27	RESOURCE MANAGEMENT AGENCY DIRECTOR	1.00	0.00	0.00	0.00
11A32	DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1.00	0.00	0.00	0.00
14A10	PROJECT MANAGER I	1.00	0.00	0.00	0.00
14A11	PROJECT MANAGER II	5.00	0.00	0.00	0.00
14A12	PROJECT MANAGER III	4.00	0.00	0.00	0.00
14B21	ASSOCIATE PERSONNEL ANALYST	2.00	0.00	0.00	0.00
14C30	MANAGEMENT ANALYST II	12.00	0.00	0.00	0.00
14C31	MANAGEMENT ANALYST III	4.00	0.00	0.00	0.00
14C70	ADMINISTRATIVE SERVICES ASSISTANT	1.00	0.00	0.00	0.00
14C74	REAL PROPERTY SPECIALIST	1.00	0.00	0.00	0.00
14G02	MANAGEMENT ANALYST I	1.00	0.00	0.00	0.00
14H03	PERSONNEL TECHNICIAN-CONFIDENTIAL	1.00	0.00	0.00	0.00
14K50	CHIEF OF PLANNING	1.00	0.00	0.00	0.00
14K51	RMA SERVICES MANAGER	5.00	0.00	0.00	0.00
14K63	CHIEF OF FACILITIES	1.00	0.00	0.00	0.00
14K70	CHIEF OF PARKS	1.00	0.00	0.00	0.00
14N05	ADMINISTRATIVE OPERATIONS MANAGER	2.00	0.00	0.00	0.00
20B10	ACCOUNTANT I	1.00	0.00	0.00	0.00
20B11	ACCOUNTANT II	2.00	0.00	0.00	0.00
20B12	ACCOUNTANT III	1.00	0.00	0.00	0.00
20B93	FINANCE MANAGER II	1.00	0.00	0.00	0.00
20B95	FINANCE MANAGER I	3.00	0.00	0.00	0.00
30D21	BUILDING INSPECTOR II	6.00	0.00	0.00	0.00
30D22	SENIOR BUILDING INSPECTOR	1.00	0.00	0.00	0.00
30D25	CHIEF OF BUILDING SERVICES	1.00	0.00	0.00	0.00
30D31	CHIEF OF PUBLIC WORKS	1.00	0.00	0.00	0.00
34P26	CODE COMPLIANCE INSPECTOR II	6.00	0.00	0.00	0.00

## Adopted FY 2021-22 to Recommended FY 2022-23 Positions

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
34P27	SENIOR CODE COMPLIANCE INSPECTOR	1.00	0.00	0.00	0.00
34X21	GUARD	2.00	0.00	0.00	0.00
41A10	ASSISTANT ENGINEER	10.00	0.00	0.00	0.00
41A20	CIVIL ENGINEER	4.00	0.00	0.00	0.00
41A22	SENIOR CIVIL ENGINEER	4.00	0.00	0.00	0.00
41A87	CHIEF OF SURVEYS	1.00	0.00	0.00	0.00
41B21	BUILDING PLANS EXAMINER	4.00	0.00	0.00	0.00
41B22	SENIOR BUILDING PLANS EXAMINER	0.00	0.00	0.00	0.00
41C02	WATER RESOURCES HYDROLOGIST	3.00	0.00	0.00	0.00
41C17	SENIOR WATER RESOURCES HYDROLOGIST	1.00	0.00	0.00	0.00
41F11	ASSOCIATE PLANNER	10.00	0.00	0.00	0.00
41F22	SENIOR PLANNER	4.00	0.00	0.00	0.00
41F23	SUPERVISING PLANNER	2.00	0.00	0.00	0.00
41F85	PARKS PLANNING MANAGER	1.00	0.00	0.00	0.00
43A22	ENGINEERING AIDE III	2.00	0.00	0.00	0.00
43A23	ENGINEERING TECHNICIAN	4.00	0.00	0.00	0.00
43B03	WATER RESOURCES TECHNICIAN	2.00	0.00	0.00	0.00
43C10	PERMIT TECHNICIAN I	3.00	0.00	0.00	0.00
43C11	PERMIT TECHNICIAN II	5.00	0.00	0.00	0.00
43C12	PERMIT TECHNICIAN III	1.00	0.00	0.00	0.00
65C10	PARKS MUSEUM ASSISTANT	1.00	0.00	0.00	0.00
68A41	COUNTY PARK RANGER II	2.00	0.00	0.00	0.00
68A42	COUNTY PARK RANGER III	2.00	0.00	0.00	0.00
68A43	COUNTY PARK RANGER SUPERVISOR	1.00	0.00	0.00	0.00
70C20	SENIOR GROUNDSKEEPER	1.00	0.00	0.00	0.00
70C21	GROUNDSKEEPER	4.00	0.00	0.00	0.00
70C80	GROUNDS SUPERVISOR	1.00	0.00	0.00	0.00
70N01	OFFICE MAINTENANCE WORKER	2.00	0.00	0.00	0.00
72A23	BUILDING MAINTENANCE WORKER	11.00	0.00	0.00	0.00
72A29	SENIOR BUILDING MAINTENANCE WORKER	2.00	0.00	0.00	0.00
72A81	BUILDING MAINTENANCE SUPERVISOR	3.00	0.00	0.00	0.00
72B31	PARKS BUILDING & GROUNDS WORKER II	9.00	0.00	0.00	0.00
72B32	PARKS BUILDING & GROUNDS WORKER SUPERVISOR	3.00	0.00	0.00	0.00
72B40	PARKS UTILITIES & WATER SYSTEMS SPECIALIST	3.00	0.00	0.00	0.00
72B41	SENIOR PARKS UTILITIES & WATER SYSTEMS SPECIALIST	1.00	0.00	0.00	0.00
74D12	ROAD MAINTENANCE WORKER	19.00	0.00	0.00	0.00
74D13	SENIOR ROAD MAINTENANCE WORKER	8.00	0.00	0.00	0.00
74D81	ASSISTANT ROAD SUPERINTENDENT	4.00	0.00	0.00	0.00
74D83	ROAD SUPERINTENDENT	4.00	0.00	0.00	0.00
74D84	ROAD MAINTENANCE SUPERINTENDENT	1.00	0.00	0.00	0.00
74D85	MAINTENANCE MANAGER	2.00	0.00	0.00	0.00
74E11	BRIDGE MAINTENANCE WORKER	4.00	0.00	0.00	0.00
74E31	SENIOR BRIDGE MAINTENANCE WORKER	1.00	0.00	0.00	0.00
74E80	ASSISTANT BRIDGE SUPERINTENDENT	1.00	0.00	0.00	0.00
74E81	BRIDGE SUPERINTENDENT	1.00	0.00	0.00	0.00
74G21	TREE TRIMMER	2.00	0.00	0.00	0.00
74G22	SENIOR TREE TRIMMER	1.00	0.00	0.00	0.00
74I11	TRAFFIC MAINTENANCE WORKER	4.00	0.00	0.00	0.00

**Adopted FY 2021-22 to Recommended FY 2022-23 Positions**

Classification Code	Classification Label	Adopted Budget 2020-2021	Adopted Budget 2021-2022	Recommended Budget 2022-2023	Change
74I25	TRAFFIC MAINTENANCE SUPERINTENDENT	1.00	0.00	0.00	0.00
80A31	SECRETARY	6.00	0.00	0.00	0.00
80A32	SENIOR SECRETARY	3.00	0.00	0.00	0.00
80A33	ADMINISTRATIVE SECRETARY	3.00	0.00	0.00	0.00
80E01	OFFICE ASSISTANT I	2.00	0.00	0.00	0.00
80E21	OFFICE ASSISTANT II	13.00	0.00	0.00	0.00
80E22	OFFICE ASSISTANT III	3.00	0.00	0.00	0.00
80E80	PRINCIPAL OFFICE ASSISTANT	1.00	0.00	0.00	0.00
80E81	SUPERVISING OFFICE ASSISTANT I	1.00	0.00	0.00	0.00
80E82	SUPERVISING OFFICE ASSISTANT II	0.00	0.00	0.00	0.00
80E90	MAINTENANCE YARD CLERK	4.00	0.00	0.00	0.00
80E91	MAINTENANCE INVENTORY & YARD CLERK	1.00	0.00	0.00	0.00
80J20	ACCOUNTING CLERICAL SUPERVISOR	1.00	0.00	0.00	0.00
80J21	ACCOUNT CLERK	1.00	0.00	0.00	0.00
80J22	SENIOR ACCOUNT CLERK	7.00	0.00	0.00	0.00
80J30	ACCOUNTING TECHNICIAN	5.00	0.00	0.00	0.00
<b>Total</b>		<b>283.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>





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# Contributions/Obligations, Liabilities and Other

## Introduction

This section of the Recommended Budget describes the various contributions, obligations, liabilities, legislation, and policies that result in either General Fund expenditures or a decrease in General Fund revenue. It also serves as a repository for legislation and policy decisions impacting availability of General Fund financing sources and provides a historic and comparative perspective of those impacts. The discussion in this section is organized into three sub-sections: 1) Contributions/Obligations - expenditures paid directly from the General Fund; 2) Liabilities - liabilities that have both short and long-term costs/benefits; and 3) Other Obligations adopted to benefit the well-being of the County.

Table 1 summarizes all three sub-sections. County contributions and obligations to non-County entities total \$35.7 million in Fiscal Year (FY) 2022-23. Included are the Monterey County Local Agency Formation Commission (LAFCO), economic development and tourism promotion contributions, Trial Court Funding, Proposition 172 sales tax contributions to fire districts and user agencies, and debt service. Total contributions and obligations increased by \$175,079 over the prior year, primarily due to higher contributions toward Fire and User Agencies of 911, as the County capped these contributions in the prior year due to the pandemic.

Liabilities total \$1.1 billion and are associated with pension benefits, Other Post-Employment Benefits (i.e., retiree health care), workers' compensation, general liability insurance, vacation accruals, certificates of participation debt (COPs), and capital leases.

Other financial commitments total \$7.6 million and include Williamson Act subventions, which decrease property owners' tax obligations in exchange for conserving open space, funding for the Library and Road Funds, and an annual contribution to the Pajaro/Sunny Mesa Community Services District.

Details of the contributions, liabilities, and other commitments are described in the sections that follow. The benefit of this historical perspective is the ability to compare how changes in policy affect funding allocations of the County's General Fund revenues.

Table 1

County Contributions/Obligations/Liabilities/Other Summary Table				
County Contributions/ Obligations	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
LAFCO	332,016	298,814	298,814	354,931
Economic Dev. & Tourism Promotion	2,122,000	1,216,250	2,654,684	2,201,129
Tobacco Settlement	4,082,238	4,607,887	4,082,238	4,316,018
Trial Court - MOE	7,183,910	7,183,910	7,183,910	7,183,910
Trial Court - CFP	777,049	777,049	777,049	777,049
Debt Service	15,998,500	15,324,476	15,414,601	15,391,226
Proposition 172 (Fire Districts)	3,144,425	3,144,425	3,295,753	3,529,729
Proposition 172 (User Agencies)	1,722,029	1,722,029	1,804,903	1,933,039
<b>Total Contributions/ Obligations</b>	<b>35,362,167</b>	<b>34,274,840</b>	<b>35,511,952</b>	<b>35,687,031</b>
Liabilities	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
CalPERS (Unfunded Liability)				
Miscellaneous	407,956,701	478,258,008	501,239,457	541,223,097
Safety	219,605,180	246,605,358	261,238,361	277,570,360
CalPERS Total	627,561,881	724,863,366	762,477,818	818,793,457
Other Post Employment Benefits	39,925,000	38,782,871	39,702,617	39,088,261
General Liability (Fund 475)*	5,643,000	5,449,000	9,642,000	(788,000)
Workers' Compensation (Fund 476)*	1,303,000	(18,000)	(851,000)	(852,000)
Vacation Accruals	30,149,857	31,652,873	35,216,100	48,075,556
Certificates of Participation (COPs)	115,715,405	110,180,196	104,309,791	98,159,837
Capital Leases/Notes/ COPs/Loans	71,048,764	61,877,888	43,831,000	34,843,024
Natividad Medical Center (COPs & Leases)	36,009,416	29,073,594	25,431,389	21,613,806
<b>Total Liabilities</b>	<b>927,356,323</b>	<b>1,001,861,788</b>	<b>1,019,759,715</b>	<b>1,058,933,941</b>
Other	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Williamson Act Contracts	1,231,442	1,364,162	1,503,775	1,503,775
Library	249,320	262,025	275,356	275,356
Road Fund	6,239,884	5,205,660	5,486,766	5,809,574
Pajaro/Sunny Mesa CSD	25,000	25,000	25,000	25,000
<b>Total Other</b>	<b>7,745,646</b>	<b>6,856,847</b>	<b>7,290,897</b>	<b>7,613,705</b>

\*\*Actuarial info provided is based on a two years' prior basis.

\*Actuarial information is based on a two years prior basis.

## Contributions/Obligations

### LAFCO

The Monterey County Local Agency Formation Commission is a regulatory agency with countywide jurisdiction, established by State law (Cortese-Knox-Hertzberg Act) to discourage urban sprawl and to encourage the orderly and efficient provision of services, such as water, sewer, fire protection, etc. LAFCO is responsible for reviewing and approving proposed jurisdictional boundary changes, including annexations and detachments of territory to and/or from cities and special districts, incorporation of new cities, formation of new special districts, and

consolidation, merger, and dissolution of existing districts.

LAFCO’s primary revenue source is annual contributions from the County, special districts, and cities. Pursuant to Government Code §56381(a), the County pays approximately one-third of LAFCO’s annual operational costs. The remaining is apportioned to the special districts and cities.

Table 2 shows the FY 2022-23 projected total (net) revenues of \$1,079,655 on which LAFCO’s operational cost is based. The County’s share is estimated at \$354,931, which is a 18.78% increase from the current year contribution.

Table 2

Local Agency Formation Commission (LAFCO)			
	FY 2020-21	FY 2021-22	FY 2022-23
Operational Costs	1,129,266	1,033,426	1,079,655
County Share	298,814	298,814	354,931
% County Share	26.46%	28.91%	32.87%

**Economic Development and Promotion of Tourism**

The County’s Development Set-Aside (DSA) Program promotes economic development, tourism, filmmaking, and cultural arts activities that strengthen the County’s economic base. The Monterey County Convention and Visitors Bureau (MCCVB), the Arts Council for Monterey County, and the Monterey County Film Commission submit annual marketing plans outlining specific programs and tasks in support of economic development. The County enters into annual agreements with these agencies to implement the plans. Additionally, the County contributes to the Monterey County Business Council. Each agency is described later in this section.

County contributions recognize that the efforts of these agencies can stimulate tourism which in turn may increase Transient Occupancy Tax (TOT). TOT is an assessment by the County, currently 10.5%, on hotel room revenues at all short-term stay hotels and accommodation rentals. The rationale behind levying TOT is to offset a jurisdiction’s General Fund expenses for public safety, street cleaning, street maintenance, etc. that are, to a degree, consumed and utilized by visitors.

Chart 1



FY 2017-18 TOT revenues improved from the prior year as tourism improved from the impacts from the Soberanes Fire. FY 2018-19 increased nearly 15% due to the continued recovery from wildfire and storm related damage that occurred in FY 2016-17, and one-time events such as the 2019 Golf US Open, and one-time collections from non-compliant Short-Term Rental operators. With the exclusion of one-time collections, the FY 2019-20 estimate was \$24,948,914, however, TOT came in lower at \$21,773,829 as the County experienced a drop in tourism due to stay at home orders resulting from the pandemic. Due to the pandemic, FY 2020-21 was estimated at \$16,390,728, a decrease of \$5,383,101 (24.7%) from the prior year, however, TOT came in higher at \$23,528,875. In FY 2021-22, as the pandemic continued, TOT was cautiously estimated at \$17,700,009, a 25% decline from the FY 2019-20 budget established prior to the pandemic. Although the impact of the pandemic continues, the County anticipates tourism to continue to improvement, therefore, TOT for the FY 2022-23 Recommended Budget is estimated at \$27,823,878 or 57% above the previous budgeted year.

In FY 2007-08, the Board of Supervisors determined a formula-based approach to funding the MCCVB, the Arts Council for Monterey County, and the Monterey County Film Commission. The contribution is based on a percentage of the County’s TOT from the prior audited fiscal year. The percentages for the MCCVB, the Arts Council and the Film Commission are 6%, 1.98% and .95%, respectively. However, in years of difficult economic circumstances, the County has negotiated its contributions to these organizations.

Table 3 provides the actual contributions for prior fiscal years. In FY 2018-19, the contributions were based on formulas, however, the additional \$12,790 previously approved for the Business Council in FY 2016-17 and FY 2017-18 was funded with a reduction of the same amount from MCCVB's contribution. The FY 2019-20 Adopted Budget included a capped amount rather than the formula contribution; however, the capped amount was still an increase of \$134,546 or 7% over the prior year. In FY 2020-21, due to budget constraints, and significant reductions anticipated in TOT due to the pandemic, the contributions were not based on the established formula and resulted in a reduction of \$905,750 (42.7%) over the prior year. The Recommended Budget for FY 2021-22 reverted to contributions based on the formula but uses FY 2018-19 actuals as the base instead of FY 2019-20 actuals. The resulting contribution total \$2,654,684, or an increase of \$1,438,434 (118%) over the prior year.

On April 26, 2022, the Board of Supervisors established that moving forward contributions would no longer be based on a formula, but rather capped at the FY 2019-20 amount. In FY 2022-23, the contribution is the same as the FY 2019-20 amount for a total contribution of \$2,122,000 a \$532,684 (20%) decrease from the prior year.

Table 3

County TOT Contributions				
	FY 2019-20*	FY 2020-21	FY 2021-22*	FY 2022-23**
MCCVB	1,400,000	750,000	1,716,473	1,400,000
Arts Council	420,000	247,500	566,436	420,000
Film Commission	202,000	118,750	271,775	202,000
<b>Total DSA</b>	<b>2,022,000</b>	<b>1,116,250</b>	<b>2,554,684</b>	<b>2,022,000</b>
Business Council	100,000	100,000	100,000	100,000
<b>Total TOT Contrib.</b>	<b>2,122,000</b>	<b>1,216,250</b>	<b>2,654,684</b>	<b>2,122,000</b>
Contributions as % of TOT	9.75%	5.17%	15.00%	8.63%

\*Contributions capped amount rather than formula.  
 \*\* Beginning FY 2022-23 Contributions capped at FY 2019-20 level rather than formula  
 Shaded amounts represent estimates, as actual TOT collections are not available.

*Monterey County Convention and Visitors Bureau*

The MCCVB is a non-profit collaborative of local government and the hospitality community with a mission to grow overnight business from domestic and international leisure and business visitors. This is done through initiatives focusing on marketing, media relations, direct sales, and visitor services.

The contribution to MCCVB for FY 2022-23 is \$1,400,000 a decrease of \$316,473 over the previous fiscal year. In addition to the support that Monterey County provides, MCCVB also receives funding from other local entities. Table 4 provides a four-year summary of funding by other local entities.

Table 4

MCCVB Total Jurisdiction Contributions			
Jurisdiction	FY 2020-21	FY 2021-22**	FY 2022-23**
City of Monterey	989,405	1,592,616	1,538,155
Carmel-by-the-Sea	120,040	161,007	228,056
Pacific Grove	84,549	120,822	148,701
City of Seaside	54,000	78,000	87,406
City of Salinas	80,000	111,321	124,232
City of Marina	68,087	81,888	91,385
Sand City*	-	-	-
Del Rey Oaks*	-	-	-
<b>Total DSA</b>	<b>1,396,081</b>	<b>2,145,654</b>	<b>2,217,935</b>

\*Sand City and Del Rey Oaks do not have TOT  
 \*\* Estimated

*Arts Council of Monterey*

The County's contribution to the Arts Council for FY 2022-23 is \$420,000, a decrease of \$146,436 from the prior year. This contribution funds the Council's focus on audience development including: increasing awareness of opportunities in the arts; strengthening the ability to attract and serve a more diversified audience; increasing participation of visitors in arts activities; enhancing the arts and education program; increasing partnerships and collaborative efforts to serve youth and families; and administering the re-granting program. The Arts Council also displays artwork in the public lobbies at the Monterey County Government Center – Administration Building.

*The Monterey County Film Commission*

The County's contribution to the Film Commission for FY 2022-23 is \$202,000, a decrease of \$69,775. The Film Commission is a nonprofit organization, created by the Monterey County Board of Supervisors in 1987 to boost the local economy through on-location film production. The Film Commission markets countywide locations to the film industry and helps facilitate productions. It markets local film crew professionals to visiting production companies, makes referrals to local businesses and services, and offers educational programs related to the film industry. Notable recent productions include Public Broadcasting Service (PBS) and British Broadcasting Company's (BBC) "Big Blue Live," and Home Box

Contributions/Obligations, Liabilities and Other

Office’s (HBO) “Big Little Lies” with Nicole Kidman and Reese Witherspoon.

*Monterey County Business Council*

The Monterey County Business Council contribution for FY 2022-23 is \$100,000. The Business Council provides collaborative leadership via such programs as the Procurement Technical Assistance Center, Leadership Monterey County, the Monterey Bay Defense Alliance, and the Monterey County (C<sup>2</sup>) competitive clusters initiative. The Monterey County Business Council forges cross-sector alliances to foster entrepreneurship for job creation and economic diversification, facilitates business-related issues between private and public sectors, educates industry executives on the importance of economic drivers in Monterey County, provides access to expert advice and knowledge in relevant industries, and improves the overall image of the County as a business and technology-friendly community.

**Tobacco Settlement Funds**

The Tobacco Master Settlement Agreement (MSA) is an agreement between the four largest U.S. tobacco companies (Philip Morris USA, R.J. Reynolds, Brown & Williamson Tobacco Corp., and Lorillard Tobacco Company) and the Attorney General of 46 states (as well as the District of Columbia, Puerto Rico, and the Virgin Islands). The MSA settled Medicaid lawsuits against the tobacco industry for the recovery of tobacco-related health care costs and exempted the companies from private tort liability regarding harm caused by tobacco use. The tobacco companies agreed to pay annual payments to compensate states for some of the medical costs of caring for persons with smoke-related illnesses. Although the settlement was to compensate for healthcare costs, MSA funds are discretionary, and do not have any restrictions on how the funds may be utilized by the recipient jurisdiction. Monterey County participated in the lawsuit against the tobacco industry and began receiving MSA allocations in FY 2001-02. On March 13, 2001, the Board of Supervisors approved a financial policy of leveraging \$500,000 of Tobacco Settlement Funds annually, for twenty-three years, for health facility improvements.

MSA funds are a fluctuating amount based on several factors, i.e. relative market share (based on 1997 figures), number of cigarettes sold in the State, volume adjustments, etc. Table 5 provides a four-year history of

the MSA funding to the County. Since implementation, MSA funds have remained relatively flat.

Table 5

Tobacco Settlement Funds				
	FY 2019-20	FY 2020-21	FY 2021-22*	FY 2022-23*
Tobacco Settlement	4,082,238	4,607,887	4,082,238	4,316,018

\*Budget

**Trial Court Funding**

*Maintenance of Effort and 50/50 Revenue Split*

On January 1, 1998, AB 233, the Lockyer – Isenberg Trial Court Funding Act of 1997 went into effect. This State bill transferred primary responsibility for funding the courts to the State, including future growth in costs. Additionally, it requires counties to make a capped maintenance of effort (MOE) payment to the State each year for court operations. In return, the State allowed the counties to retain many fines and forfeitures revenue to help fund their MOE payments with the provision that collected amounts that exceed a set amount of revenue must be shared equally between the State and the county (50/50 Revenue Split).

The County’s historical MOE contribution was made up of two components. The expenditure component of \$4,520,911 represented the adjusted FY 1994-95 County expenses for court operations and the revenue component of \$3,330,125 was based on the fine and forfeiture revenue sent to the State in FY 1994-95. The revenue component was reduced to \$2,662,998 in FY 2006-07 because of enacted legislation. The statutory amount of the County’s MOE payment is noticed at the beginning of the payment fiscal year by the State of California. The MOE payment of \$7,183,910 has remained constant over the past six fiscal years.

*County Facilities Payments*

The Trial Court Funding Act also transferred responsibility of trial court facilities from counties to the Administrative Office of the Courts (AOC) via transfer agreements that specify the County Facilities Payment (CFP) amount for ongoing operations and maintenance costs.

Although the Trial Court Funding Act was passed in 1997, by 2001, only a small percentage of California county court facilities had transferred responsibility to the State. By July 2008, the only Monterey County

facility that was prepared to be transferred was the Marina Courthouse.

The AOC amended the Trial Court Funding Act in 2002 and provided for the application of monetary penalties to incentivize expeditious transfers, where tiers were established based on time period of transfer. If a transfer agreement(s) was executed during the respective time periods, the following applied in addition to the “standard CFP”: Tier 1- December 1, 2008 to March 31, 2009, the inflationary “price” factor of 2.4% was added; Tier 2- April 1, 2009 to December 31, 2009 the State Appropriations Limit was added, which was approximately 5%; and on or after January 1, 2010, no further transfer agreement(s) could be executed.

In July 2008, the County Administrative Office began negotiating with the AOC regarding the transfer of responsibilities for the Marina, Monterey, King City, Salinas North Wing and Juvenile trial court facilities. On December 29, 2008, the County executed a transfer agreement for the Marina Courthouse. The four remaining court facilities were also transferred to the AOC, but title did not pass to the State. Rather, pursuant to the Trial Court Facilities Act, the County retained title to the four facilities due to either long-term debt on the property (Monterey and Salinas North Wing) or the County was the majority occupant and retained management responsibility for the facility. Additionally, the Salinas North Wing facility was undergoing extensive restoration and construction and would not be completed until the summer of 2010. As a result, the Monterey, King City and Juvenile Court facilities transfers were completed via a Transfer of Responsibility Agreement with a Joint Occupancy Agreement, and the Salinas North Wing Facility transferred via a Transfer of Responsibility with a Deferred Transfer of Title Agreement. All four facility transfer agreements were executed on March 29, 2009, thereby avoiding the 5% CFP penalty assessment. Although the County challenged the levying of a 2.5% penalty on the four remaining courthouses at the Court Facilities Dispute Resolution Committee, that challenge was unsuccessful and a 2.5% penalty (in accordance with the formula set forth above) is annually assessed on all facilities excluding Marina.

Table 7 provides the statutorily calculated CFP terms of the Transfer Agreement(s) the County pays to the AOC for the ongoing operations and maintenance of court facilities within four fiscal years. The CFPs are based

on the amount of historical expenditures for the operation and maintenance of court facilities. The County began paying the CFP for the Salinas North Wing court facility when it was completed on October 13, 2010. FY 2011-12 was the first year in which the County remitted the entire CFP amount for all five facilities to the State.

Table 7

County Facility Payments (CFP)				
Facility	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Marina	96,522	96,522	96,522	96,522
Monterey	167,251	167,251	167,251	167,251
King City	48,079	48,079	48,079	48,079
Juvenile Court	3,960	3,960	3,960	3,960
Salinas North Wing	461,237	461,237	461,237	461,237
<b>Total Annual CFP</b>	<b>777,049</b>	<b>777,049</b>	<b>777,049</b>	<b>777,049</b>

Depending on the percentage change in the National Implicit Price Deflator used to calculate the 2.5% annually assessed penalty, the total CFP could be marginally increased. The State of California typically notifies the County of the calculated CFP amounts for the upcoming fiscal year around April of the current fiscal year.

**Proposition 172 – Public Safety Sales Tax**

The State’s FY 1993-94 budget agreement transferred \$2.6 billion in property tax revenue from local governments into “educational revenue augmentation funds” (ERAFs) to help the State meet its obligations to K-14 school districts. Most of the diverted tax revenue came from counties, compromising their ability to fund general purpose services, the largest of which is public safety. Proposition 172, passed in the November 1993 statewide election, established a permanent statewide half-cent sales tax for support of local public safety to partially replace the lost property tax revenue.

Pursuant to Government Code Section 30052, Proposition 172 funds must be placed into a special revenue fund to be expended on such public safety services as sheriffs, fire, county district attorneys, and corrections. Government Code Section 30056 also contains “maintenance of effort” requirements to maintain public safety funding levels. Information on how Proposition 172 revenues are allocated within the County of Monterey is provided below.

*Emergency Communications Users' Offset*

Prior to FY 2003-04, the County shared 10% of its Proposition 172 revenues with emergency communications user agencies of 911 dispatch services, to be applied as an offset against the County's charges to user agencies. In subsequent years, and in response to ongoing fiscal constraints, the County negotiated various agreements to reduce the total Proposition 172 revenue allocated to user agencies. The last of these annual agreements held the Proposition 172 offset flat at \$1,157,179 beginning in FY 2010-11.

In April 2012, the County met with user agencies' representatives to negotiate a long-term funding solution. The funding for user agencies is based on a formula set at 5.0% of the County's total Proposition 172 revenues for the most recent audited fiscal year. However, the contribution for FY 2020-21 was a flat amount from the FY 2019-20 contribution due to anticipated decline in Public Safety Sales Tax revenue due to COVID-19. The contribution for FY 2021-22 was based on the formula, but utilized FY 2018-19 actuals instead of FY 2019-20 and provided \$1,804,903 to user agencies, of which \$20,822 was funded by ARPA. In FY 2022-23, the contribution is based on the original formula of 5% based on FY 2020-21 actuals for a total of \$1,933,039, an increase of \$128,136 (7.1%). Table 8 shows the Proposition 172 negotiated offset provided user agencies beginning in FY 2007-08.

Table 8

Proposition 172 911 Dispatch User Agencies	
Fiscal Year	Off-Set Contr.
2007-08	1,295,798
2008-09	1,360,558
2009-10	1,428,617
2010-11	1,157,179
2011-12	1,157,179
2012-13	1,224,879
2013-14	1,357,363
2014-15	1,428,113
2015-16	1,486,369
2016-17	1,559,559
2017-18	1,566,675
2018-19	1,630,239
2019-20	1,722,029
2020-21	1,722,029
2021-22	1,804,903
2022-23	1,933,039

*Fire Agencies' Distribution*

In 1997, the Board approved a phased, fixed percentage of Proposition 172 revenues for allocation to fire agencies. The allocation started at 8.02% of the County's total Proposition 172 revenues in FY 1997-1998 and gradually increased to 9.13% by FY 2001-02 and thereafter. In June 2004, the County negotiated a three-year agreement with the Association of Firefighters and Volunteer Fire Companies (the Association) to retain a portion of the 9.13% of Proposition 172 revenues historically contributed to local fire agencies. This agreement resulted in the County retaining 25% of the 9.13% allocation for FY 2004-05 and FY 2005-06. Subsequent agreements reduced the County's retention to 20% in FY 2006-07, 10% in FY 2007-08, and 5% in FY 2008-09 through FY 2010-11.

The County and the Association agreed to a new negotiated disbursement model for Proposition 172 revenues beginning in FY 2011-12. The County agreed to share with the Association the full 9.13% of Proposition 172 revenues for the most recently audited fiscal year. Like the agreement with emergency communications user agencies, the current methodology ties future allocations to audited actuals, resulting in greater predictability for budgeting purposes, and eliminating the need for year-end reconciliations and payment "true-ups."

Due to favorable Proposition 172 revenue trends in recent years, the contributions to the Association have grown \$1,293,099 since FY 2012-13. Similar to the contribution for user agencies, the contribution of \$3,144,425 for FY 2020-21 was flat from the FY 2019-20 contribution due to anticipated reductions in Public Safety Sales Tax revenue as a result of COVID-19. In FY 2021-22 the contribution was based on the formula, but utilized FY 2018-19 actuals instead of FY 2019-20, amounting to \$3,295,753, of which \$38,021 was funded by ARPA. In FY 2022-23, the contribution is based on original formula utilizing two prior year actuals (FY 2020-21) and provides \$3,529,729 or an increase of \$233,976 (7.1%) from the prior year.

The various fire agencies allocate the Proposition 172 revenues amongst themselves via their own allocation formula. Table 9 lists the estimated allocation for FY 2022-23.

Table 9

Proposition 172 FY 2022-23 Fire Agencies Allocation		
Fire Agency	Allocation	% of Total Allocation
Aromas FPD	\$88,671	2.51%
Big Sur VFB	98,937	2.80%
Cachagua FPD	61,182	1.73%
Carmel Highlands FPD	247,310	7.01%
Carmel Valley FPD	509,861	14.44%
Cypress FPD	316,239	8.96%
Gonzales Rural FPD	44,682	1.27%
Greenfield FPD	44,682	1.27%
Mid Coast VFC	61,182	1.73%
North County FPD	781,764	22.15%
Pebble Beach CSD	252,159	7.14%
Monterey County Regional	725,305	20.55%
San Ardo VFC	44,682	1.27%
Soledad Rural FPD	44,682	1.27%
Sprekles CSD	57,498	1.63%
So. Monterey County FP	150,893	4.27%
<b>Total</b>	<b>\$3,529,729</b>	<b>100%</b>

#### County Agency Distribution

The State Board of Equalization apportions Proposition 172 revenues to each county based on its proportionate share of statewide taxable sales. Due to the disbursement cycle of Proposition 172 revenues from the State Controller, each fiscal year's actual Proposition 172 revenues are not known until August of the following fiscal year. Therefore, actual FY 2021-22 and FY 2022-23 revenues at the time of this publication are estimates. Proposition 172 revenues continue to improve from FY 2019-20, which saw a decrease due to the pandemic.

Table 10

Proposition 172 Allocation by Entity			
Entity	FY 2020-21	FY 2021-22	FY 2022-23
Fire District	\$3,144,425	\$3,295,753	\$3,529,729
User Agencies of 911 Ctr.	1,722,029	1,804,903	1,933,039
County Public Safety*	33,409,015	33,069,100	37,520,776
<b>Total</b>	<b>\$38,275,469</b>	<b>\$38,169,756</b>	<b>\$42,983,544</b>

\*Shaded figures are estimated

Table 11 further breaks down the negotiated estimated County Public Safety Proposition 172 revenue allocation by County department.

Table 11

Proposition 172 County Public Safety Allocations			
Department	FY 2020-21	FY 2021-22	FY 2022-23
Sheriff	19,086,824	18,949,583	21,455,322
Probation	6,672,849	6,235,509	6,935,642
District Attorney	5,505,294	5,832,591	6,721,065
Emergency Communicatio	2,144,048	2,051,418	2,408,748
<b>Total</b>	<b>\$ 33,409,015</b>	<b>\$ 33,069,101</b>	<b>\$ 37,520,777</b>

shaded figures are estimates

## Liabilities

### CalPERS

The County of Monterey contributes to the California Public Employees' Retirement System (CalPERS), which manages pension and health benefits for California public employees, retirees, and their families. As of June 30, 2021, CalPERS has 1,326,677 active and inactive (no longer work for a CalPERS employer with service credit on account) members and 750,618 retirees, beneficiaries and survivors receiving a monthly allowance for a total membership of 2,077,295. The CalPERS investment portfolio market value totaled \$477.3 billion as of June 30, 2021, and realized a net investment return of 21.3% over the same fiscal year.<sup>1</sup>

CalPERS provides benefits such as retirement, deferred compensation, disability retirement, death benefits, health benefits, and long-term care benefits to all State government employees and, by contract, to local agencies and school employees. As an active plan member, the County is required to contribute to the pension fund. Before FY 2017-18, the County contributed an overall percent of payroll. Beginning with FY 2017-18, the County's contribution has two components: a percentage of the annual covered salary of its miscellaneous and public safety employees and a lump sum to pay down its unfunded liability.

Retirement benefits are calculated using an employee's years of service credit, age at retirement, and final compensation (average salary for a defined period of employment). The actual retirement formulas are determined by the employer (State, school, or local public agency), occupation (miscellaneous [general office and others], safety, industrial, or peace officer/firefighter), and the specific provisions in the

<sup>1</sup>CalPERS Facts at a Glance for Fiscal Year 2020-21  
<https://www.calpers.ca.gov/docs/forms-publications/facts-investment-pension-funding.pdf>



contract between CalPERS and the employer. Prior to the enactment of the Public Employees' Pension Reform Act of 2013 (PEPRA) the County utilized the miscellaneous formula of 2% at the age of 55 years and 3% at 50 for safety employees. When PEPRA went into effect on January 1, 2013, the miscellaneous formula for new County employees (new hires without prior membership in any California public retirement system) was designated at 2% at the age of 62, with a minimum retirement age of 52 and 2.7% at 57 for safety employees. Additional information regarding PEPRA can be found in the following pages.

*Employer and Employee Contributions to CalPERS*

Prior to changes made in FY 2011-12, the County contributed the employer share and varying amounts of the employees' shares to CalPERS to fund retirement benefits for its employees. In the case of miscellaneous employees, the County paid the entire 7% of the employee contribution. For those covered by the safety formula, the County paid differing amounts of the employee's share depending upon negotiated bargaining unit agreements. Effective October 8, 2011, the County implemented negotiated agreements with its bargaining units wherein employees paid an increased portion. In general, most employees began paying 3.5% of the employee contribution while certain public safety bargaining units' employee contribution amount was increased by 4.5%.

Effective November 2013, most employee groups received a salary increase of 3.5%. The increase was negotiated in exchange for employees paying the remaining 3.5% of the "employee share" of PERS retirement costs (totaling 7%) formerly covered by the County. Public safety employees were already paying in excess of the full employee share with the FY 2011-12 changes.

Table 12 provides the employer contributions required to be paid by the County. These figures are provided in the annual CalPERS actuarial report published each year in October.

Table 12

Miscellaneous Plan				
Required Contributions				
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<b>Required Employer Contribution (in Projected Dollars)</b>				
Employer Normal Cost	\$30,976,164	\$33,221,859	\$32,164,937	\$32,114,514
Unfunded Liability Contribution	29,028,455	33,543,803	39,502,875	44,758,007
Total Employer Contribution	60,004,619	66,765,662	71,667,812	76,872,521
Annual Lump Sum Prepayment Option*	28,030,140	32,428,018	38,188,871	43,269,199
<b>Required Employer Contribution (Percentage of Payroll)</b>				
Employer Normal Cost	8.54%	9.22%	8.50%	8.32%
Unfunded Rate	8.00%	9.31%	10.44%	11.60%
Total Employer Rate**	16.54%	18.52%	18.94%	19.92%
<b>Employee Contributions</b>				
Employee Contributions	24,173,597	23,953,912	26,186,043	26,749,228
Employee Rate	6.66%	6.65%	6.92%	6.93%
<b>Safety Plan</b>				
Required Contributions				
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
<b>Required Employer Contribution (in Projected Dollars)</b>				
Employer Normal Cost	\$10,627,819	\$11,495,296	\$11,648,092	\$11,420,571
Unfunded Liability Contribution	14,542,643	16,448,011	19,160,858	21,352,168
Total Employer Contribution	25,170,462	27,943,307	30,808,950	32,772,739
Annual Lump Sum Prepayment Option*	14,042,508	15,900,892	18,523,501	20,641,920
<b>Required Employer Contribution (Percentage of Payroll)</b>				
Employer Normal Cost	19.30%	20.05%	19.56%	19.07%
Unfunded Rate	26.41%	28.68%	32.18%	35.65%
Total Employer Rate	45.71%	48.73%	51.74%	54.72%
<b>Employee Contributions</b>				
Employee Contributions	5,081,003	5,413,025	5,669,215	5,767,178
Employee Rate	9.23%	9.44%	9.52%	9.63%

\*Beginning FY 2017-18, only the unfunded liability may be prepaid

\*\*Beginning FY 2017-18, only the normal cost is billed as a % of payroll.

Unfunded contribution was converted to % for comparison.

For FY 2022-23, the total County contribution for Miscellaneous Plan will increase by \$5,204,709, a 7.3% increase over the prior fiscal year. The County contribution for Safety Plan over the same fiscal year increases by \$1,963,789 or 6.4%.

These fluctuations in contribution rates for the County are representative of changes in CalPERS methodology. CalPERS revised assumptions used to calculate contributions to reflect improved life expectancy among its membership. The improved life expectancy is reflected in the lower active employee to retiree ratio, which has decreased from 2 to 1 over a decade ago to 1.25 to 1 in 2019 and is expected to continue to decrease. A lower number of active employees are paying into the system to support retirees, who are also living longer. Other factors

contributing to the increase in unfunded liabilities are new amortization and smoothing policies (discussed below) and change to the discount rate or assumption of return on investment.

Prior to FY 2017-18, the County's contributions were based on a percent of payroll with a portion of the contribution paying down unfunded liabilities. Beginning with FY 2017-18, the portion to pay unfunded liabilities became a fixed dollar amount determined by CalPERS in its actuarial report, rather than a percent of payroll. This ensures payments are not affected by a lower payroll. The "normal cost" which is the contribution on behalf of active employees will remain as a percentage of the annual covered salary.

In December 2016, the CalPERS Board of Administration approved lowering the CalPERS discount rate assumption from 7.5% to 7.0%, to be phased in over three years, beginning with FY 2018-19. This change was due to the volatility of the pension fund caused by weak investment returns in a low interest rate environment. The earnings, or the rate of return realized on investments, pays for nearly two-thirds of benefits paid out. Because realistic earnings are expected to be lower, this change results in higher costs and accrued liabilities, further increasing County contributions. However, by lowering the discount rate, CalPERS is on the path to strengthen the long-term sustainability of the pension fund, while reducing negative cash flows and volatility.

In June 2013, CalPERS instituted a new amortization and smoothing policy for determining County contribution rates. Amortization and smoothing are what CalPERS uses to avoid large swings in the rate due to extreme market events. CalPERS stated the changed methodology would: (1) improve funding levels; (2) reduce rate volatility in large investment loss years; (3) improve transparency regarding the timing and impact of future rate changes; and (4) eliminate the need for an actuarial value of assets (future actuarial reports would only provide funded status and unfunded liability). CalPERS also acknowledged that although near term contribution rates would increase due to these changes, long term contribution rates would be lower.<sup>2</sup>

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<sup>2</sup> CalPERS Circular Letter No. 200-019-13, April 26, 2013

### *Public Employee Pension Reform Act of 2013 (PEPRA)*

The California Public Employee Pension Reform Act of 2013 (PEPRA), which went into effect on January 1, 2013, established a cap on the amount of compensation that can be used to calculate the retirement benefits for all *new* CalPERS members. Generally, employees that are primarily affected by PEPRA are those that have never been employed by any public employer prior to January 1, 2013. New miscellaneous members are subject to a formula based on 2% at age 62 (versus the prior 2% at 55 formula discussed above). For new public safety members, the formula changes from 3% at age 50, to 2.7% at age 57. There are some provisions in PEPRA that also affect existing employees, i.e. limit on post-retirement employment, felony convictions, and breaks in service and reciprocity. A complete actuarial cost analysis of PEPRA prepared by CalPERS can be found at the following link: <http://www.calpers.ca.gov/page/newsroom/for-the-record/2012/actuarial-analysis>

### *Unfunded Pension Liabilities*

An unfunded pension liability is the difference between the pensions the County is obligated to pay to employees when they retire and the money available to pay for those pensions. CalPERS projects future pension requirements annually for the County and calculates the amount required to meet future pension payments.

Beginning with the June 30, 2013 valuations that set the FY 2015-16 rates, CalPERS no longer uses an actuarial value of assets and has employed an amortization and smoothing policy that pays for all gains and losses over a fixed 30-year period with the increases or decreases in the rate spread applied over a 5-year period. Pursuant to that change, the Market Value of Assets (MVA) is used and not Actuarial Value of Assets (AVA), which means Unfunded Liability is measured on an MVA Basis and not an AVA Basis.

Effective with the June 30, 2019 Actuarial, a shorter amortization was adopted for future gains and losses, reducing the amortization period from 30 years to 20 years and removing the 5-year ramp up or down on UAL bases.

Table 13 reflects the MVA Basis and shows that the County's unfunded liability for the Miscellaneous Plan increased by \$39,983,640 from June 30, 2019 to June 30, 2020. The Safety Plan unfunded liability increased by \$16,331,999 over the same period. The total unfunded liability for both plans totals \$818,793,457 based on the June 30, 2020 report.

The amounts provided in Table 13 are based on the previous two years' data, the latest available.

Table 13

Miscellaneous Plan - Funded Status				
Measure	6/30/2017	6/30/2018	6/30/2019	6/30/2020
Present Value of Projected Benefits	2,190,417,833	2,388,027,673	2,509,632,113	2,620,501,937
Entry Age Normal Accrued Liability	1,778,548,785	1,952,093,531	2,060,649,621	2,164,127,309
Market Value of Assets	1,370,592,084	1,473,835,523	1,559,410,164	1,622,904,212
Unfunded Liability	407,956,701	478,258,008	501,239,457	541,223,097
Funded Ratio	77.1%	75.5%	75.7%	75.0%
Safety Plan - Funded Status				
Measure	6/30/2017	6/30/2018	6/30/2019	6/30/2020
Present Value of Projected Benefits	776,195,559	845,621,723	888,687,270	922,461,790
Entry Age Normal Accrued Liability	648,537,626	706,148,009	746,585,474	781,412,473
Market Value of Assets	428,932,446	459,542,651	485,347,113	503,842,113
Unfunded Liability	219,605,180	246,605,358	261,238,361	277,570,360
Funded Ratio	66.1%	65.1%	65.0%	64.5%

On June 2, 2021, in response to the increasing UAL, the Board of Supervisor established a Section 115 Pension Trust with the Public Agency Retirement Services (PARS). The 115 Pension Trust, pursuant to IRS Code Section 115 utilizes an investment similar to CalPERS designed to provide annualized returns of 4-6% with funds held in the trust only available to fund future pension liabilities. The initial investment for the 115 Pension Trust was funded by \$8,038,138 from the General Fund Compensated Absence Assignment. Also, as part of the year-end process in FY 2020-21, the Board set aside one-time funding additions to the 115 Pension Trust in the amount of \$40,628,394. This included a General Fund contribution of \$30,641,609, reconciled balance in the UAL-PERS Unfunded Liability sub-BSA (2103) held in the Payroll Revolving Fund 543 of \$6,462,039 and from Natividad \$3,524,746.

To assure ongoing oversight the Board has adopt a Pension Liability Policy. The County will follow the Pension Liability Policy by making ongoing contributions through annual departmental charges. In

FY 2022-23, the annual contribution will be \$15,402,538.

**Other Post-Employment Benefits (OPEB)**

Governmental Accounting Standards Board Statement Number 45 (GASB 45) requires public agencies to account for and report the Annual Required Contribution (ARC) of Other Post-Employment Benefits (OPEB) on financial statements. OPEB are those benefits defined as post-retirement medical, pharmacy, dental, vision, life, long-term disability, and long-term care benefits that are not associated with a pension plan.

Prior to 2009, the County paid OPEB benefits as they came due. The California Employer's Retiree Benefit Trust (CERBT) was established by CalPERS in 2007 at the request of public employers to provide a low-cost, professionally managed investment vehicle for prefunding retiree health benefits and other post-employment benefits. The County makes regular contributions to CERBT where the funds are professionally invested like the CalPERS retirement funds. The expected rate of return used to determine OPEB liability is 6.75%. The County can then utilize funds from the trust to pay OPEB costs.

To participate in the CERBT, CalPERS requires a funding policy. The County contributes an amount at least equal to 100% of the current year cost of the ARC as specified in the applicable actuarial valuation.

Table 14 below reflects actuarial valuations in the County's net OPEB liability. Information on this table is based on the most recent actuarial report for the period ending June 30, 2020.

Table 14

California Employers' Retiree Benefit Trust (CERBT)				
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Beginning Balance	27,590,173	34,037,328	40,778,339	47,769,148
Contribution	4,246,000	4,621,000	5,584,875	5,188,000
Investment Earnings	2,226,039	2,149,133	1,442,493	13,700,429
Admin. Expenses	(14,374)	(16,822)	(21,118)	(28,140)
Investment Expenses	(10,510)	(12,300)	(15,441)	(20,555)
<b>Ending Balance</b>	<b>34,037,328</b>	<b>40,778,339</b>	<b>47,769,148</b>	<b>66,608,882</b>

Table 14 shows both the County's Total OPEB Liability (formally the Actuarial Accrued Liability) and the County's Plan Fiduciary Net Position (formally referred to as the Market Value of Assets)

increased by \$6,374,359 and \$6,988,715 respectively. Accordingly, the Net OPEB Liability decreased by \$614,356 compared to the previous year. Actuarial valuations from which the data on table 14 derives, are prepared every two years.

However, most recent data based on the CERTB quarterly statement report for the period ending June 30, 2021 indicates the County’s fiduciary net position grew from \$47,769,148 to \$66,608,882 in FY 2020-21. This growth was a result of County contributions to the plan in the amount of \$5,188,000 and investment earnings of \$13,700,429. This represents an increase of \$18,839,734 over the previous period. Table 15 below shows the ending balance for the last four fiscal years based on the CERBT Annual Statements. Information on this table is different than the actuarial reports as the actuarial reports are only updated every two years.

Table 15

OPEB Obligations and Asset Valuation				
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Total OPEB Liab.	67,531,000	72,800,654	80,466,905	86,841,264
Plan Fiduciary Net Position	27,606,000	34,017,783	40,764,288	47,753,003
Net OPEB Liability (NOL)	39,925,000	38,782,871	39,702,617	39,088,261

**Workers’ Compensation and General Liability**

*Workers’ Compensation*

The County accounts for its Workers’ Compensation and General Liability risk financing activities in two internal service funds (ISFs) functioning as the County’s self-insurance programs. ISFs are used to separately budget and account for services provided to County departments. Workers’ Compensation is administered by Risk Management which is part of the Office of County Counsel. For specific information on the Workers’ Compensation ISF, see the detail contained in County Counsel’s Budget Unit 8409 description.

Workers' Compensation is a form of insurance the County utilizes to provide compensation and medical care for employees who are injured during employment. Workers’ Compensation provides for payments in place of wages (functioning as a form of disability insurance), compensation for economic loss (past and future), reimbursement or payment of medical and like expenses (functioning as a form of health insurance), and benefits payable to the dependents of workers killed during employment (functioning as a form of life insurance). General damages for pain and suffering and punitive

damages for employer negligence are generally not available in workers’ compensation plans.

Workers' compensation is administered on a state-by-state basis, with a state governing board overseeing varying public/private combinations of workers’ compensation systems. In most states, workers' compensation is solely provided by private insurance companies. Twelve states operate a state fund of which California is the largest. The California Constitution, Article XIV Section 4, sets forth the intent of the people to establish a system of workers' compensation. It provides the Legislature with the power to create and enforce a complete system of workers' compensation and, likewise, create and enforce a liability on the part of any or all employers to compensate any or all their employees for injury or disability. This liability includes employees’ dependents in the case of an employee’s death in the course of their employment, irrespective of the fault of any employee.

Since 1973, the County has been self-insured for Workers’ Compensation liabilities. The County utilizes a third-party claims administrator Intercare Holdings to assist with claims management, reporting, and data management. Most recently the agreement was reauthorized on June 24, 2020.

Unpaid claims liabilities are based on the results of actuarial studies and include amounts for claims incurred but not reported, and adjustment expenses. Claims liabilities are calculated considering the effects of inflation, recent claim settlement trends including frequency and amount of payouts, and other economic and social factors. Workers’ Compensation liabilities are carried at present value using a discount rate of 2.5%. Premiums are charged by the ISFs using various allocation methods that include actual costs, trends in claims experience, and number of participants.

Historically, the County’s Comprehensive Annual Financial Report (CAFR) has been used to report the Workers’ Compensation ISF net position. Commencing in FY 2015-16 the Actuarial review of the County’s Self-Insured Workers’ Compensation Program is used.

Bickmore’s October 2021 review estimates the cost of claims and expenses for claims incurred during the FY 2021-22 and FY 2022-23 program years to be \$17,841,000 and \$19,023,000, respectively. These amounts include: Allocated Loss Adjustment

Expenses (ALAE) (direct cost associated with the defense of individual claims such as legal and investigation fees and court charges); Unallocated Loss Adjustment Expenses (ULAE) (cost to administer all claims to final settlement, which may be years in the future, such as claims adjusters' salaries and taxes); and a discount for anticipated investment income (based on the likely payout pattern of the County's claims, assuming a 2.5% return on investments per year). The expected FY 2021-22 and FY 2022-23 costs translate to rates of \$3.82 and \$3.96 per \$100 of payroll, respectively.

Bickmore estimates the program's liability for outstanding claims to be \$86,708,000 and \$89,706,000 as of June 30, 2021 and June 30, 2022, respectively. As of June 30, 2021, the estimated program assets of \$94,925,000 render the program funded above the 70% confidence levels, projecting a surplus of \$852,000 at June 30, 2022.

The Board of Supervisors approved a 10-year plan to fund the program deficit in FY 2004-05. Prior to the Board's plan, the County was on a pay-as-you-go basis which caused deficits in the fund. In FY 2010-11, due to budget constraints, the County postponed the deficit funding plan; however, the County has since reinstated the funding plan.

Bickmore recommends the County implement a five-year funding plan to maintain program assets at the 70% confidence level by June 30, 2027. Under this plan, the County funds the value of each prospective year's claims costs plus an additional contribution of the amortized portion of the projected deficit. To maintain funding at the 70% confidence level, the County's FY 2022-23 contribution is \$25,685,000 made up of \$20,735,000 for claims and loss adjustment expenses, \$5,129,000 for non-claims related expenses, and \$179,000 from the June 30, 2022 surplus.

#### *General Liability*

General Liability insurance is part of the County's general insurance system of risk financing for the risks of liabilities imposed by lawsuits and similar claims. Liability judgments, settlements, and claims against the County are paid from the General Liability ISF.

Similar to Workers' Compensation, the County's CAFR had been used to report the General Liability ISF net position. Commencing in FY 2015-16 the Bickmore

actuarial review of the County's Self-Insured General Liability Program is used.

The October 21, 2021 review estimated the cost of claims and expenses for claims during the FY 2021-22 and FY 2022-23 program years to be \$8,870,000 and \$9,606,000, respectively. These amounts include ALAE, ULAE and a discount for anticipated investment income (based on the likely payout pattern of the County's claims, assuming a 2.5% return on investments per year). The expected costs for FY 2021-22 and FY 2022-23 claims translate to rates of \$1.90 and \$2.00 per \$100 of payroll, respectively.

Bickmore estimates the program's liability for outstanding claims to be \$18,181,000 and \$21,411,000 as of June 30, 2021 and June 30, 2022, respectively. As of June 30, 2021, the estimated program assets total \$18,444,000, indicating the program is funded between the expected and 70% confidence level. The projected deficit is \$2,038,000 at June 30, 2021 based on the 70% confidence level.

Bickmore recommends the County implement a five-year funding plan to bring program assets back to the desired Marginally Acceptable 70% confidence level by June 30, 2027. Under this plan, the County funds the value of each prospective year's claims costs plus an additional contribution of the amortized portion of the projected deficit as of June 30, 2022. Based on this recommendation, the County's FY 2022-23 contribution is \$17,706,000 made up of \$11,277,000 for claims and loss adjustment expenses, \$6,594,000 for non-claims related expenses, and \$165,000 from the June 30, 2022 surplus.

The County settled for a \$15,500,000 Notes Payable in FY 2007-08 from its Lakes Resort which caused the deficit in the fund. According to the FY 2010-11 CAFR (Note to Financial Statements #23) the Note amount with interest was approved to be paid in full by the County Board over 15 years; however, the fund experienced a deficit five years previously when the County was on a pay-as-you-go basis. The balance on the notes payable from the Lakes Resort is \$3,233,015 as of June 30, 2020 and matures in 2023.

#### **Vacation Accruals**

Employee's unused vacation and paid time off (PTO) may be accumulated up to a specified cap depending on the employee's bargaining unit. When an employee separates from County employment, they are paid any unused vacation and PTO balances. Because the

County cannot accurately predict when an employee may separate, the liability of compensated absences that could potentially be paid during a fiscal year is a dynamic figure.

Table 16 shows the net vacation accrual/compensated absences liability on June 30 of the past four fiscal years as reported in the CAFR. The vacation accrual liability for fiscal year ending June 30, 2021 is \$48,075,556, a \$12,859,456 increase from the prior year. In FY 2010-11, a reserve to meet vacation accrual/compensated absences payouts was created. As part of the FY 2020-21 year-end process, the Board replenished the Compensated Absences Assignment by \$9,527,138 to continue to keep reserves for employee vacation accruals. Due to timing, the funds were not assigned in FY 2020-21, but will be assigned in FY 2021-22.

Table 16

Compensated Absences				
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
Unfunded Liability	38,187,995	39,691,011	43,254,238	48,075,556
Reserve	8,038,138	8,038,138	8,038,138	*
Total Compensated Absences Accrual	30,149,857	31,652,873	35,216,100	48,075,556

\*In FY 2021-22 \$9,527,138 will be placed in reserves

### Debt

In July 2017, the Board of Supervisors revised the County's Debt Management Policy's debt issuance approval process for non-capital improvement projects (non-recurring, less than \$100,000, and/or useful life of less than five years). Rules contained in the Debt Management Policy include the General Obligation bond debt ceiling of 1.25% of the countywide assessed value (including Certificates of Participation), limitations and procedures for investment of debt proceeds, and terms of use of Mello-Roos financing.

Certificates of Participation (COPs) provide long-term financing where an individual purchases a share of the lease revenues of an agreement made by a government entity. These purchases are made through a lease or installment sale agreement that does not constitute indebtedness under the State constitutional debt limitation. COPs differ from bonds in that they are not subject to statutory restrictions applicable to bonds, including interest rate limitation, election requirements, competitive sale requirements, or semiannual or fixed rate interest payment restrictions. A summary of the County's long-term debt obligations over the past four fiscal years is shown in Table 17.

Table 17

County Long-term Debt Obligations				
Description	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
COPs	112,622,790	107,816,404	102,703,609	97,341,192
COP NGEN	3,092,615	2,363,792	1,606,182	818,645
Capital Leases / Notes	43,831,000	40,604,291	37,287,560	34,843,024
NMC COP's / Leases	3,502,208	29,073,594	25,431,389	21,613,806
Liabilities	163,048,613	179,858,081	167,028,740	154,616,667

Certificates of Participation originally issued for the construction of the current Natividad Medical Center (NMC) campus were refunded in December 2019 due to favorable interest rate conditions, lowering the debt service for the COPs.

NGEN is in response to a Federal Communications Commission mandate requiring wideband radio users to migrate to narrow band modes. The financing obligations are shared by multiple agencies participating in the public safety radio network project. Those agencies obligations are secured by the jurisdictions' property taxes.

In July 2017, the County refunded (refinanced) its 2007 COPs that were issued to finance portions of the costs of renovating, constructing, acquiring, and improving County infrastructure including Health facilities. The refunding of the 2007 COPs and issuance of the 2017 COPs resulted in over \$2 million annually in savings due to favorable market conditions. Interest payments for the 2017 Refunding COPs (both County portion and NMC) are paid twice annually in October and April.

The acquisition of the Schilling Property during FY 2014-15 poised the County to begin the process of optimizing usage of County facilities while incorporating plans to reuse unoccupied County facilities. Several projects were combined: (1) the 1441 Schilling Place Tenant Improvement Project with the Administration Building Tenant Improvement Project; (2) the East and West Wing Tennant Improvement Project; and (3) the Government Center Modular Removal Project all combined into one master project package plan, the Monterey County Facilities Utilization Project. The combined projects were budgeted and scheduled under the Monterey County Facilities Utilization Project, which provided oversight to enhance long term infrastructure and centralization efficiencies while balancing facility space needs at 1441 Schilling Place, the Administration Building, the East and West Wings, and eliminating the need for modular buildings.

Table 18 reflects the historical and future repayment schedule for the County's COPs, NMC COPs, and the County financing of the Next Generation Radio Project (NGEN).

Table 18

Annual Debt Service					
Debt	Payment Due	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
2017 Refunding COP - NMC	October	\$90,387	\$86,404	\$81,313	\$75,883
	Principal	\$199,166	\$203,614	\$217,205	\$227,583
	April	\$86,404	\$81,313	\$75,883	\$70,194
<b>Total</b>		<b>\$375,957</b>	<b>\$371,331</b>	<b>\$374,401</b>	<b>\$373,660</b>
2017 Refunding COP - County	October	\$1,738,538	\$1,661,921	\$1,564,012	\$1,459,567
	Principal	\$3,830,834	\$3,916,386	\$4,177,795	\$4,377,417
	April	\$1,661,921	\$1,564,012	\$1,459,567	\$1,350,131
<b>Total</b>		<b>\$7,231,293</b>	<b>\$7,142,319</b>	<b>\$7,201,374</b>	<b>\$7,187,115</b>
2019 NMC Refunding COPs	October	\$802,984	\$725,125	\$644,375	\$558,750
	Principal	\$3,540,000	\$3,230,000	\$3,425,000	\$3,590,000
	April	\$715,084	\$644,375	\$558,750	\$469,000
<b>Total</b>		<b>\$5,058,068</b>	<b>\$4,599,500</b>	<b>\$4,628,125</b>	<b>\$4,617,750</b>
2015 COP	October	\$1,051,572	\$1,030,447	\$1,008,197	\$984,822
	Principal	\$845,000	\$890,000	\$935,000	\$985,000
	April	\$1,030,447	\$1,008,197	\$984,822	\$960,197
<b>Total</b>		<b>\$2,927,019</b>	<b>\$2,928,644</b>	<b>\$2,928,019</b>	<b>\$2,930,019</b>
NGEN County Portion *		\$406,163	\$282,682	\$282,682	\$282,682
<b>Total County Annual Debt Service</b>		<b>\$15,998,500</b>	<b>\$15,324,476</b>	<b>\$15,414,601</b>	<b>\$15,391,226</b>

\*NGEN obligation changes annually based on Emergency Communication's calculation as to each MOU participant's obligation.

## Other Obligations

### Williamson Act

Monterey County's leading industry and foundation for economic development is agricultural production and distribution. The California Land Conservation Act of 1965, otherwise known as the Williamson Act, was enacted to preserve agricultural and open space lands by discouraging conversion to urban uses.

The Williamson Act allows private landowners to contract with counties to voluntarily restrict land uses. Landowners are given property tax relief in exchange for an agreement that the land will not be developed or converted to another use, thus preserving agricultural and open space land. The Williamson Act provided an annual State-provided subvention to local governments to compensate for the tax loss. However, revisions to the California State budget in July 2009 eliminated the subventions while providing the opportunity for counties to opt out of the contracts.

Table 19 shows the calculated tax loss associated with Williamson Act contracts in FY 2019-20 to be

\$1,231,442 from approximately 663 active contracts. The estimated portion of County tax loss is the overall tax revenue (calculated at 1% of assessed valuation) and the County's actual tax loss (approximately 14%). The estimated tax loss is based on the average tax the County receives on both incorporated and unincorporated areas. Fiscal Years 2021-22 and FY 2022-23 are estimated using the Assessor's county-wide projected property tax growth rates of 3.75% and 6.25%, respectively, in line with the Assessor's countywide property tax projection. The estimated tax loss for FY 2022-23 is \$1,503,775. Every year, the County reviews applications under the Williamson Act, and if approved, landowners receive tax relief effective the following year. The number of contracts is estimated to increase by about eight contracts each year based on historical information.

Table 19

Williamson Act Contracts Estimated County Tax Loss				
Description	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Total Contracts	663	671	679	687
Base Value	2,709,764,416	2,792,157,145	2,896,863,038	3,077,916,978
Base Value Enrolled	690,071,142	518,380,444	537,819,711	571,433,443
WA - Assessed Value	2,554,147,409	2,471,316,355	2,563,990,718	2,724,240,138
WA - Enrolled Value	1,140,091,820	1,299,375,327	1,348,101,902	1,432,358,271
WA - Net Value Loss	879,601,454	974,401,374	1,010,941,426	1,074,125,265
Net Tax Loss	8,796,015	9,744,014	10,109,414	10,741,253
County Portion of Tax Loss	1,231,442	1,364,162	1,415,318	1,503,775

Shaded areas are estimates

### GFC Contributions to the Library Fund (003)

The County has historically supplemented the Library Fund with General Fund Contributions. This figure had remained relatively constant until FY 2017-18. On December 12th, 2017, the Board of Supervisors authorized the General Fund allocation of the full salary and benefits of the Library Director pursuant to State law (California Education Code Article 2, Section 19147). The FY 2022-23 General Fund contribution to the Library Fund is budgeted at \$275,356. Table 20 provides a four-year history of contributions.

Table 20

Contribution to Library				
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
GFC	235,539	249,320	262,025	275,356

### TOT Contribution to the Road Fund (002)

Prior to FY 2013-14, the Road Fund received \$2,000,000 annually in Transient Occupancy Tax

(TOT). In February 2014, recognizing that well-maintained roads contribute to economic vitality, the Board of Supervisors approved the following percentage formula providing an annual increase to eventually lead to a TOT rate capitation of 25%: FY 2013-14 (20%), FY 2014-15 (21%), FY 2015-16 (22%), FY 2016-17 (23%), FY 2017-18 (24%) and FY 2018-19 (25%). The percent of TOT contributions to the Road Fund was based on the two-year's prior audited TOT numbers contained in the CAFR. Effective with the FY 2019-20 adopted budget, the Board of Supervisors continued the contribution to the Road Fund based on the established formula, however, only the Maintenance of Effort amount of \$5,319,831 was transferred to the Road Fund, with the remaining amount of \$920,053 set aside for priority projects.

Considering significant reductions anticipated in TOT due to the pandemic, the County moved toward contributing the MOE amount toward the Road Fund, rather than the existing formula. Effective with FY 2020-21, the contribution of \$5,205,660 is based on the MOE using FY 2016-17 as a base year and increasing each year by a construction inflation index two years in arrears. The contribution for FY 2022-23 is based on this same method and amounts to \$5,809,574. Table 21 provides six years of past and future TOT contributions to the Road Fund.

Table 21

TOT Contributions to Road Fund		
FY	% of TOT	Amount
2017-18	23%	\$ 5,480,243
2018-19	25%	\$ 5,319,831
2019-20	25%	\$ 6,239,884
2020-21		\$ 5,205,660
2021-22		\$ 5,486,766
2022-23		\$ 5,809,574

**Pajaro /Sunny Mesa Community Services District**

In FY 2015-16, the Board of Supervisors approved a Memorandum of Understanding (MOU) with the Pajaro/Sunny Mesa Community Services District to annually allocate \$25,000 for the maintenance of the Pajaro Neighborhood Park. The MOU is in effect until June 30, 2039.

**Healthcare Realignment**

Pursuant to Welfare and Institutions Code Section 17000, California counties are required to provide medical care to indigent residents lawfully residing in

the County when such persons are not supported and relieved by some other means. Historically, this population of medically indigent adults (MIAs) had been cared for by county governments that relied on local, State and federal funding to provide the necessary services. Until recently, the County received funding for this purpose via the “realignment” of health and social services programs that occurred in 1991 and 1992. Realignment increased California sales and vehicle license fees to earmark for counties to support the financial obligations of caring for the MIA population, amongst other things.

When California elected to implement a State-run Medicaid Expansion under the Affordable Care Act, the State anticipated that counties’ costs and responsibilities for the medically indigent would decrease since many in this population would become eligible for coverage through Medi-Cal or the Exchange, where Californians can get brand-name health insurance with federal premium assistance. On June 27, 2013, Governor Brown signed into law Assembly Bill 85 (AB 85) that provided a mechanism for the State to redirect State Health Realignment funding to fund social service programs.

In consideration of the Medi-Cal expansion for MIA adults, effective January 1, 2014 AB 85, as modified by Senate Bill 98, reduced California counties’ Health Realignment funds by an average of 60% (including maintenance of effort payments). Beginning in FY 2014-15, a portion of California counties’ realignment amounts, based upon a calculation of Fiscal Years 2009 through 2012, would be subject to redirection by the State. Table 22 provides the amount of realignment dollars the County received for the fiscal periods utilized to determine the redirected amounts.

Table 22

Monterey County Realignment Dollars Received by Fiscal Year			
Fiscal Year	Sales Tax Realignment	Vehicle License Fees	Total Realignment Dollars
2008-09	\$ 2,709,949	\$ 8,759,851	\$ 11,469,800
2009-10	\$ 2,609,952	\$ 8,169,943	\$ 10,779,895
2010-11	\$ 2,609,952	\$ 8,169,943	\$ 10,779,895
2011-12	\$ 2,609,952	\$ 7,583,086	\$ 10,193,038

Public hospital counties were given a choice between two options to determine the pro rata portion of realignment funds. Because Natividad Medical Center is the designated county hospital for Monterey County,

Contributions/Obligations, Liabilities and Other



the AB 85 options were: 1) Percentage approach: accept a reduction of 60% in realignment funds, including \$3.3 million in annual maintenance of effort payments (percentage approach); or 2) Formula approach: utilize a formula to show a lesser reduction would be appropriate. The second option was based on historical costs for providing uninsured programs.

As the demands on the County's funds increase via obligations, liabilities and contributions, the ability to maintain the service levels of prior fiscal years becomes more challenging. County departments continue to exercise austere fiscal measures in day-to-day operations but will undoubtedly face future challenges in upcoming fiscal years.

The Board of Supervisors chose the formula approach and Natividad Medical Center and the Health Department provided historical data to the State's Department of Health Care Services (DHCS) to use in determining the reduction formula. Initially, the State returned a formula that would have resulted in an 85% reduction of health realignment funds (approximately \$8.5 million). The Assistant County Administrative Office (CAAO) of the Budget and Analysis Division submitted a subsequent series of historical documentation to the State for re-evaluating the formula. The second submission resulted in a redetermination by the State placing only 51.19% of Monterey County's realignment dollars at risk for redirection (approximately \$5.1 million).

The redirection is based on a calculation of estimated revenue and expenditures, with an annual "true-up" adjusting for actuals. The County received notification in the beginning of FY 2017-18 that the redirection would increase sharply starting in FY 2017-18, with a nearly \$6 million budget gap emerging in FY 2018-19 as a result. A three-year plan was implemented and includes utilizing \$3.2 million in health realignment fund balance for program costs for animal, children's medical, communicable disease, home visitation, administrative, public health lab, Whole Person Care (WPC), and Women, Infant, and Children services. Through prudent decision-making and management, the three-year plan has outperformed initial estimates and consequently, realignment fund balance continues to be used strategically to minimize impacts to services. The department will continue to fund programs with realignment and monitor for any anticipated deficits due to AB 85.

### **Conclusion**

The General Fund supports basic governmental functions including public safety, criminal justice, land use and environment, education, recreation, health and sanitation, public assistance, and finance and administration.

# Capital Budget Summary

## Capital Improvement Program (CIP) Five-Year Plan

### FY 2022-23 through 2026-27

The County of Monterey Capital Improvement Program Five-Year Plan (CIP) sets forth capital projects essential to maintain and improve County public facilities and facilitates the orderly implementation of the County General Plan. Public facilities include buildings, major equipment, telecommunications infrastructure, parks, and transportation systems. CIP projects are projects that cost more than \$100,000 and provide long-term assets to the County.

The CIP is updated and reviewed each year, considering County needs, priorities, and available funding. A long-term CIP provides several benefits:

- Prioritizes needs and establishes an orderly basis for sound budgetary decisions.
- Focuses attention on mandated and community goals, needs, and capabilities for the best use of public funds and establishes a long-term plan to address future needs.
- Improves the likelihood of obtaining State and federal financing assistance for projects.
- Encourages project coordination between the County and public agencies, which reduces scheduling conflicts.
- Permits private enterprises to relate and/or align their projects to the CIP.

The CIP five-year plan is developed annually as part of the County budget process. Capital projects are administered by the Public Works, Facilities & Parks Department (PWFP), Natividad Medical Center (NMC), and Information Technology Department (ITD). PWFP leads in developing the CIP and coordinates with County departments to identify, compile, and document the County's capital needs.

Capital needs for County infrastructure, such as roads, bridges, buildings, and parks, total nearly \$1.6 billion, far exceeding available financing resources. As such, priorities must be established and revised as new funding streams become available and the County's capital needs are modified. The unfunded and partially funded Projects proposed for FY 2022-23 are ranked utilizing two methodologies: 1) life/health/safety criteria and 2) racial equity tool criteria. The Projects and costs identified for FYs 2023-24 through 2026-27 illustrate the priorities and magnitude of future funding needed.

Project details are reviewed by PWFP and compiled into a draft CIP. Projects that compete for capital funds are

ranked using a standardized scoring system. The Capital Improvement Committee (CIC) reviews the project rankings and makes final recommendations for project priorities. Based on direction and support from the CIC, the proposed CIP five-year plan is presented to the Budget Committee (BC) for review and discussion on budgetary impacts and recommended funding sources. Based on support from both committees, the recommended CIP is presented to the Board of Supervisors for the adoption of the project list and budgetary priority. Additionally, all capital projects recommended for planning, initiation, or construction during the upcoming fiscal year are submitted in accordance with Government Code 65401 and 65402 to the Planning Commission to review for consistency with the Monterey County General Plan.

Adoption of the resulting CIP budget appropriates funding for the first year of the updated five-year program as part of the adopted budget. The total capital budget for projects requested Countywide, including funded, partially funded, or unfunded, in FY 2022-23 is \$670 million. Budgeted costs include design, environmental, construction, equipment, land purchase, and project administration of new, improved, or replacement infrastructure. Funding for CIP is provided through various sources, including local, State and federal grants, Gas Tax revenues, Bonds, Fees, and Capital Funds.

The current CIP projects list includes 88 fully funded and four partially funded capital projects. The CIP also includes a list of future needs which County departments have identified as a priority; however, due to funding constraints cannot be funded at this time. This list comprises 78 projects with an unfunded need in FY 2022-23 of \$103 million. Capital Projects are budgeted in Facilities Master Plan Projects, Fund 404. The following discussions provide individual project details and anticipated related ongoing Operations and Maintenance (O&M) impacts, if applicable.

### **Fund 404: Facilities Master Plan Projects**

The Facilities Master Plan Projects Fund 404 accounts for financial resources used to acquire or construct major capital assets. These include land and land improvements, buildings and building improvements, infrastructure, and construction in progress. The FY 2022-23 Recommended Budget for Fund 404 contains the following:

Project Title	Project Budget FY2022-23
Ag Department - Salinas Ag Office Building Improvement	\$ 180,354
Ag Department -South County Facility Development	955,000
ARPA Project Contingency	575,862
Behavioral Health East Salinas Center	16,250,000
Bradley Library	40,000
Capital Improvement Project Admin	225,000
Carmel River Floodplain Restoration (CRFREE)	12,456,246
Carmel Lagoon	253,967
CSA/CSD - ARPA Projects	3,064,000
Development of County Property - Church and Gabilan Street	403,690
Health Department - Install 3 HVAC units	235,254
Health Department - PH Lab HVAC	95,347
Health Department - Water Intrusion Project	1,848,371
Jail Housing Addition - Lift Station	680,310
Laguna Seca Wastewater - ARPA	1,278,165
Laguna Seca Clean Water - ARPA	1,530,000
Laguna Seca - Racetrack Resurfacing	4,925,000
Laguna Seca - Start/Finish Bridge	5,025,000
Laguna Seca - Turn 3 Paddock Pavilion Upgrades	300,000
New Juvenile Hall	50,000
Parks - ARPA Projects	6,413,221
Prop 58 Per Capita Grant	789,288
Sheriff Multiple Projects	774,492
Treasurer and Tax Collector: Replace Glass	239,433
Fund 404 Total:	\$ 58,568,000

#### Salinas Ag Office Building Improvements:

The project is to repair the Agricultural Center Conference Room and modify the existing building footprint of the Agricultural Commissioner's office (AC). The Agricultural Center Conference Room is used by the AC, the University of California Cooperative Extension (UCCE), other County departments, and community groups. The AC needs to add and/or modify workstations/offices and infrastructure within the existing building to accommodate operational needs. An engineering report and soil analysis concluded that the soil beneath the foundation is shrinking and causing structural damage due to dry conditions. Extensive repairs are required to maintain the use of the facility. The continued use of this facility is critical to the mission of the Agricultural Commissioner and UCCE. Other County departments and other groups, such as TAMC, depend on the use of this facility. In addition, the ability to increase or decrease the number of workstations and/or storage areas and infrastructure within and around the main building is necessary to maintain the varying needs of the department.

**Total FY 2022-23 Budget: \$180,354**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$1,684,976**  
**O&M Impacts: NONE**

#### South County Ag Facility Development:

Develop Agricultural Commissioner (AC) newly purchased facility to meet AC's south County operational needs. The new facilities will consist of approximately

5,000 square feet of offices, a conference room, and supplies and equipment storage. The AC completed the Board-approved purchase of the 1011 Broadway St. location in November 2021 for \$1.8 million. This project is ongoing and partially funded.

**Total FY 2022-23 Budget: \$955,000**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$4,236,943**  
**O&M Impacts: NONE**

#### ARPA Project Contingency:

The American Rescue Plan Act (ARPA) Project Contingencies for County Service Areas (CSA), County Sanitation Districts (CSD) and Parks water and sewer infrastructure projects per the ARPA water and sewer infrastructure allocation plan.

**Total FY 2022-23 Budget: \$575,862**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$776,386**  
**O&M Impacts: NONE**

#### Behavioral Health East Salinas Center:

New Construction of an approximately 18,000 square foot, two-story building at 331 Sanborn St. in Salinas. The new facility will have approximately 45 treatment/interview rooms and 16 related rooms. Behavioral Health programs continue to expand annually. Behavioral Health is short approximately 60 workstations and interview rooms. Currently, no Behavioral Health Services are located in East Salinas. It is an underserved area that is impacted by the lack of a walk-in service location.

**Total FY 2022-23 Budget: \$16,250,000**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$23,700,000**  
**O&M Impacts: NONE**

#### Bradley Library:

Conduct a feasibility study for a new library branch in Bradley. In FY 2016-17, the Bradley Branch Library lost its lease of a small facility that it occupied for several decades. The library served the community and the rapidly growing local elementary school population in this remote part of the county. The Board of Supervisors allocated \$200,000 to investigate the feasibility of acquiring a new site for a replacement library. Recently, the library began discussions with the local school about the possibility of locating a facility on the school campus. Due to leadership changes within the library organization and the occurrence of the COVID-19 pandemic and shelter in place, movement on the project was delayed. Discussions with the Bradley School district resumed in 2021 and the school district expressed willingness to

collaborate to proceed with discussions of either a long-term lease or gifting of potential library space. The school is interested in working with the library to support the creation of a replacement facility that will serve the residents and students of Bradley. Following the feasibility study phase, this CIP project will be updated with construction estimates as they become available.

**Total FY 2022-23 Budget: \$40,000**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$200,000**  
**O&M Impacts: NONE**

**Capital Improvement Project Administration:**

This project funds investigative reviews and analysis of potential projects and special requests initiated by the County Administrative Office or Board of Supervisors. It also funds the annual update to the CIP five-year plan.

**Total FY 2022-23 Budget: \$225,000**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$225,000**  
**O&M Impacts: NONE**

**Carmel River Floodplain Restoration (CRFREE):**

The Carmel River Floodplain Restoration and Environmental Enhancement (CRFREE) Project is a comprehensive effort to improve flood control and restore native riparian habitat, floodplain habitat, and hydrologic function to a portion of the lower floodplain along the Carmel River. Critical aspects of the project are to: 1) Create notches in the levees along the south bank of the lower Carmel River, 2) Restore the south lower Carmel River floodplain, and 3) Build a causeway under Highway 1, connecting the south lower Carmel River Floodplain with the south arm of the Carmel Lagoon. This project is funded through the following grant programs: Wildlife Conservation Board, National Fish and Wildlife Foundation, Dept. of Water Resources Flood Corridor, Coaster Flood and Urban Streams grant programs, California State Coastal Conservancy, FEMA/Cal OES Hazard Mitigation Program.

**Total FY 2022-23 Budget: \$12,456,246**  
**Est. Project Completion Date: 6/30/2027**  
**Total Project Budget: \$40,329,147**  
**O&M Impacts: NONE**

**Carmel Lagoon – Scenic Road Protection Structure Project:**

The Carmel Lagoon Scenic Road Protection Structure (SRPS)/Ecosystem Protective Barrier (EPB) Project is a multi-objective, multiyear, multi-organizational effort to improve natural floodplain function and protect public infrastructure while maintaining or enhancing flood risk protection to existing developed areas. The project involves implementing three project components: 1)

Ecosystem Protective Barrier (EPB); 2) Scenic Road Protection Structure (SRPS); and 3) Interim Sandbar Management Plan (ISMP).

**Total FY 2022-23 Budget: \$253,967**  
**Est. Project Completion Date: 6/30/2027**  
**Total Project Budget: \$21,415,320**  
**O&M Impacts: TBD**

**CSA/CSD – ARPA Projects:**

ARPA funds will be utilized for sewer and water infrastructure for various County Service Areas (CSA) and County Sanitation Districts (CSD). Several of the CSA/CSD locations are in disadvantaged communities. Over time, the ability of these areas to fund the ongoing sewer and water needs has been a challenge. These funds will go to infrastructure repairs in five CSA/CSD areas, including Pajaro, Boronda, and San Jerardo CSDs and the Chualar CSA. Many of the CSA/CSD water and sewer systems are past their service life and urgently need replacement. Setting aside ARPA funding for water and sewer systems will allow the County to provide drinking water and more reliable sanitation systems and facilities for residents.

**Total FY 2022-23 Budget: \$3,064,000**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$4,100,000**  
**O&M Impacts: NONE**

**Development of County Property – Church and Gabilan Streets:**

This project is located on the former site of the County modulars near the corner of Church and Gabilan in Salinas. The project is to construct a parking structure at the intersection of West Gabilan and Church Streets for use by City, County and Court employees and the public. This project would be funded jointly between the City of Salinas and the County. This project addresses a significant deficit of off-street parking identified in the original EIR for the Government Center campus.

**Total FY 2022-23 Budget: \$403,690**  
**Est. Project Completion Date: 6/30/2025**  
**Total Project Budget: \$27,647,829**  
**O&M Impacts: NONE**

**Health Department Install 3 HVAC Units:**

The project consists of repairs to the facility that fall outside the scope of routine maintenance. Total funding covers all related project costs, including associated staff time. Work funded for FY 2021-22 and FY 2022-23 includes heating, ventilation, and air conditioning (HVAC) system repairs and replacement for the main buildings. Main Building HVAC repairs are on order and waiting for deliverables by the contractor. Major maintenance, outdated equipment, and equipment failure

are needed to maintain the health and safety of building occupants. The building was occupied in October 2009. Safety and security systems need technology upgrading to achieve increased levels of security and to add a lockdown system. Lighting and electrical systems need replacement to enhance energy efficiency standards. Outdated building components that have succumbed to normal wear and tear need replacement.

**Total FY 2022-23 Budget: \$235,254**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$274,780**  
**O&M Impacts: NONE**

#### **Health Department PH Lab HVAC Units:**

Work funded for FY 2022-23 includes HVAC repairs and replacement of the Public Health Lab. Funding of \$180,000 was approved by BOS in FY 2021-22. Due to COVID, the laboratory has added several COVID-19 testing devices to increase the need for more air conditioning capacity. To continue COVID-19 response efforts, laboratory HVAC replacement will include one new additional variable air volume, new direct drive exhaust fans and increased airflow capacity (from 10 to 17 tons). Currently, this project is going through permitting process and is waiting to receive actual cost estimates for the scope of work. Additional funding may be needed due to increased features, procurement, and labor costs.

**Total FY 2022-23 Budget: \$95,347**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$180,000**  
**O&M Impacts: NONE**

#### **Health Department – Water Intrusion Project:**

The project involves repairs to address ongoing water intrusion issues during heavy rains. The Health facility at 1270 Natividad Road was commissioned in October 2009. The building serves as the headquarters of the Health Department and houses over 200 county employees. On December 2, 2019, heavy rains penetrated through the stucco walls into the interior. This caused significant displacement of staff and an emergency response to dehumidify the building in several areas to improve health and safety.

**Total FY 2022-23 Budget: \$1,848,371**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$3,150,001**  
**O&M Impacts: NONE**

#### **Jail Housing Addition – Lift Station:**

This project includes installing a backup system or bypass to the Jail Housing Addition lift station, pending the final architect design recommendations. Before the Jail

Housing Addition project, a bypass sewer line connected the Jail to the NMC sewer system. This connection delayed the sewer system back up and gave Facilities time to resolve issues or begin backup pumping. The original construction plans for the Jail Housing Addition capped this connection to NMC, effectively increasing the potential risk of sewage backup into the Jail if the lift station fails. The increase in inmate population because of the Jail Housing Addition will also impact the rate at which the system could potentially overflow.

**Total FY 2022-23 Budget: \$680,310**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$800,000**  
**O&M Impacts: NONE**

#### **Laguna Seca Wastewater - ARPA:**

The project requires a comprehensive inventory and evaluation of seven (7) existing independent sanitary sewer systems with the goal of developing a single system (on-site sewage treatment plant). The existing systems were developed at different times over the years and have varying capacities and related concerns. It would not be financially feasible to address each system individually.

**Total FY 2022-23 Budget: \$1,278,165**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$1,450,000**  
**O&M Impacts: TBD**

#### **Laguna Seca Clean Water – ARPA:**

Design and implement a water filtration system for the domestic water well at Laguna Seca Recreation Area (LSRA) and upgrade the drinking water distribution system to meet current regulations. Regulators require significant upgrades to the drinking water distribution system at LSRA. Upgrades including backflow prevention, storage system automation, and cross-connection prevention are needed. This system feeds the entire facility. Failure or significant restrictions to the water distribution system and/or supply can potentially shut down the racetrack and park facilities. The Monterey County Environmental Health Bureau requires the project to comply with federally mandated arsenic levels.

**Total FY 2022-23 Budget: \$1,530,000**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$1,905,000,**  
**O&M Impacts: TBD**

#### **Laguna Seca - Race Track Resurfacing:**

This project would repave the raceway to maintain the good race conditions necessary to host events. In addition to resurfacing the track, the project would include new signage and utility work. On October 19, 2021, the Board of Supervisors approved a combined \$750,000 Laguna Seca capital improvements, including the racetrack

repaving. On April 27, 2022, the County Board of Supervisors approved funding for this project.

**Total FY 2022-23 Budget: \$4,925,000**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$5,000,000**  
**O&M Impacts: NONE**

**Laguna Seca - Start/Finish Bridge:**

This project will replace the current wooden Start/Finish bridge with a steel bridge structure. The new bridge will accommodate pedestrian and golf cart traffic to provide greater access and capacity for large events and include utility work and signage. On October 19, 2021, the Board of Supervisors approved a combined \$750,000 for Laguna Seca capital improvements, including the Start/Finish bridge. The existing bridge has reached its end of life. A new bridge will attract and keep larger events at the raceway. On April 27, 2022, the County Board of Supervisors approved funding for this project.

**Total FY 2022-23 Budget: \$5,025,000**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$5,175,000**  
**O&M Impacts: NONE**

**Laguna Seca - Turn 3 Paddock Pavilion Upgrades:**

This project will include interior and exterior improvements to the Turn 3 Paddock Pavilion. Most of the work will improve the structure's appeal for high-end events. Work will also have some utility and mechanical upgrades. On October 19, 2021, the Board of Supervisors approved a combined \$750,000 for Laguna Seca capital improvements, including the Turn 3 Pavilion Paddock upgrade. The Board identified this project as a near-term capital need.

**Total FY 2022-23 Budget: \$300,000**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$300,000**  
**O&M Impacts: NONE**

**New Juvenile Hall:**

Carrying over \$50,000 for staff time and the external audit required to close out the project. Rescoped project, approved by Board in June 2020, includes 80 beds, an administration building, gym, dormitory, and modular storage unit. Construction is expected to be completed near the end of FY 2021-22.

**Total FY 2022-23 Budget: \$50,000**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$66,169,601**  
**O&M Impacts: NONE**

**Parks - ARPA Projects:**

This project designates a portion of the County ARPA funding for water and sewer system improvement projects in the County parks system (Toro, Royal Oaks, Manzanita, Jacks Peak, Lake San Antonio, and Lake Nacimiento). Projects for Laguna Seca were awarded separate funds and are tracked under individual projects in the CIP. Funds are distributed between the parks based on initial project cost estimates. Many existing systems are well beyond useful life and experience regular breakdowns. Setting aside ARPA funding for County Park water and sewer systems will allow the County to provide drinking water and more reliable sanitation systems and facilities for park visitors.

**Total FY 2022-23 Budget: \$6,413,221**  
**Est. Project Completion Date: 6/30/2024**  
**Total Project Budget: \$7,656,221**  
**O&M Impacts: TBD**

**Prop 68 Per Capita Grant:**

This project implements various repair and improvement projects in County Parks, including repairs to the Toro Park Buckeye BBQ structure, bathroom roof replacement at Jacks Park, and campsite improvements and removal of unusable modular units at Lake San Antonio and Lake Nacimiento. The County will receive \$631,430 from California Proposition 68, which authorized \$4 billion in general obligation bonds to finance drought, water, parks, climate, coastal protection, and outdoor access for all programs. The County's required local match is \$157,858, for a total project budget of \$789,288. Most of the work will be completed by the end of FY 2022-23, subject to permitting and materials lead time constraints. Campground-related work requires State permitting.

**Total FY 2022-23 Budget: \$789,288**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$789,288**  
**O&M Impacts: NONE**

**Sheriff Multiple Projects:**

Five projects began in FY 2021-22 for the Sheriff's Department, including installing a washer and dryer, replacing and installing new kitchen gutters, replacing refrigeration compressors, installing an automatic transfer switch, and repairing three main jail water softeners. Due to material delays, these projects will need to roll into FY 2022-23.

**Total FY 2022-23 Budget: \$774,492**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$774,942**  
**O&M Impacts: NONE**

**Treasurer and Tax Collector: Replace Glass:**

Replace glass at the Treasurer and Tax Collector public counters. This project was approved and started in FY 2021-22. Due to material delays, the project will roll into FY 2022-23.

**Total FY 2022-23 Budget: \$239,433**  
**Est. Project Completion Date: 6/30/2023**  
**Total Project Budget: \$339,433**  
**O&M Impacts: NONE**

**Fund 451:**

**Natividad Medical Center (NMC)**

Since FY 2016-17, NMC has utilized Fund 404-Natividad Capital Fund to set aside funding to pay for Board-approved capital projects greater than \$100,000. As capital projects' expenditures are incurred, the capital project funds are transferred to NMC's Fund 451. This budgetary control ensures full funding for Natividad's approved capital projects.

**Nursecall System Replacement:**

The Fisher Berkley nurse call system was put into service in 1998. The system is a traditional system with a centralized annunciator panel with audible alarms and visual displays at the nurses' stations. The nurse call system is at the end of life and replacement parts are discontinued. When the new nurse Call system is installed, it will have the capability of using two-way devices that are text capable of receiving alerts from the nurse call system and computer workstations in each unit.

Natividad Medical Center was issued a building permit from the Office of Statewide Health Planning and Development (OSHPD) on April 30, 2021. NMC initiated and assigned the project to a JOC contractor and received a price proposal.

On June 16, 2021, Ausonio Inc. started work on the infrastructure and installing the nurse call system. On August 6, 2021, NMC went live in the first set of patient rooms. Currently, the project has finished the nurse call system in our Acute Rehab Unit and is working in Medsurg rooms in building 100. Although, due to the past surge of the Coronavirus (COVID-19) omicron variant, the project may be put on hold to allow access to patient beds; at this point, staff does not know the impact on the project. The remaining balance for the Nurse Call project is \$907,153 as of December 2021.

**Total FY 2022-23 Cost: \$907,153**  
**Est. Project Completion Date: June 30, 2023**  
**Total Project Cost: \$3,001,000**  
**O&M: NONE**

**Pharmacy Remodel:**

The Pharmacy Department develops intravenous (IV) medications that are introduced directly into the bloodstream, bypassing the anti-infective defenses of the stomach and skin. Contaminated compounding IV medications can result in patient harm due to infections. To prevent contamination, trained staff must develop medications using proper procedures in facilities designed to prevent contamination. The current IV compounding facility in the Pharmacy Department does not meet new regulations set by the California State Board of Pharmacy for IV compounding. This project has updated the facility to meet new laws and regulations by providing a new compounding room with a new non-hazardous anteroom and a hazardous medication storage room. The Board of Supervisors approved the Pharmacy project on March 1, 2016, for \$1,200,000. OSHPD approved this project on June 11, 2019, and NMC has initiated the project as a JOC project to Staples Construction. NMC started construction on September 21, 2020. Construction has completed this initial scope of building and is pending acceptance from the Board of Pharmacy and the California Department of Public Health (CDPH).

With the global spread of the Coronavirus (COVID-19) pandemic, there has been a need to expand the capacity of the Pharmacy Department. During the pandemic, the Pharmacy has added two new freezers, supplies for COVID-19 medications and vaccines, so workflow needs to be modified to accommodate the additional supplies. On March 22, 2022, the Board of Supervisors approved an increase to the project cost by \$705,411 for a revised project cost of \$1,905,411.

**Total FY 2022-23 Cost: \$678,386**  
**Est. Project Completion Date: December 2022**  
**Total Project Cost: \$1,905,411**  
**O&M: NONE**

**Laboratory Remodel/Phlebotomy**

The Laboratory is where specimens are collected and tested to obtain information about the health of a patient as it pertains to the diagnosis, treatment, and prevention of disease. The phlebotomy area needs to be renovated to improve esthetics for better patient comfort during patient procedures. The blood bank needs additional space for specimen processing. The chemistry analyzers are to be replaced and supplemented with deionized water, resulting in decreased operational costs, faster turnaround time, and smaller sample size. OSHPD approved the project on September 4, 2019. NMC initiated a JOC project with Staples Construction. The project is currently on hold due to the global spread of the Coronavirus (COVID-19) pandemic. The remaining balance for the Laboratory Remodel/Phlebotomy project is \$572,161 as

of December 2021. The estimated completion date is unknown at this time.

**Total FY 2022-23 Cost: \$572,161**  
**Est. Project Completion Date: On Hold**  
**Total Project Cost: \$600,000**  
**O&M: NONE**

**Parking lots and Roadwork:**

The roadways need improvement throughout the campus of NMC, from resurfacing and restriping the parking lots to providing additional parking spaces and resurfacing the main roadway. The Parking Lots and Roadwork project was approved by the Board of Supervisors on March 1, 2016.

**Total FY 2022-23 Cost: \$216,084**  
**Est. Project Completion Date: June 2023**  
**Total Project Cost: \$1,090,000**  
**O&M: NONE**

**Anticipated Major Projects:**

**Building 800 Demolition**

Building 800 was used as a central plant and laundry facility for the old Monterey County Hospital, which was decommissioned. The building has not been used for decades and it is unsuitable for any use due to its age and condition. The project consists of reusing the land by building a new single-story pre-engineered metal building of approximately 15,400 square feet (SF) for multi-purpose use. A feasibility study has been received

Currently, there have not been any capital expenditures.

**Total FY 2022-23 Cost: \$0**  
**Est. Project Completion Date: June 2024**  
**Total Project Cost: \$6,800,000**  
**O&M: NONE**





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# Debt Management Policy

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## Section 1 – Introduction

The purpose of the County of Monterey (the "County") Debt Management Policy (the "Policy") is to ensure sound and uniform practices for issuing and managing debt. The County recognizes that it may need to enter into debt obligations to finance projects and to meet fiscal responsibilities. Accordingly, this Debt Management Policy confirms the commitment of the Board of Supervisors (the "Board"), staff, advisors and other decision makers to adhere to sound financial management practices.

The County's Comprehensive Annual Financial Report lists a number of legally separate organizations ("component units") for which the Board is financially accountable. This Policy informs the actions of these component units to ensure a uniform approach to the issuance of debt.

The procedures set forth herein shall be followed in connection with all proposed offerings of bonds, notes, or other debt instrument financings authorized by the County, and any other entity for which the Board, or other County agency, is the governing body. The Board adopted a Public Financing Policy ("Debt Management Policy") on May 19, 1998 which incorporated as an addendum the Mello-Roos Community Facilities District Financing Policy, previously adopted by the board on March 25, 1991. Revising resolutions were approved: on October 8, 2002 to address statutory changes and to more appropriately provide financial protection to the County for issuance of Mello-Roos debt; August 16, 2005 to add Certificates of Participation to General Obligation Bonds for purposes of calculating debt ceilings; on July 11, 2006 to establish the Capital Improvement Plan and Committee, and on April 21, 2008 to further amend policies, and on February 14, 2012 to delete reference to the Debt Advisory Committee (DAC). Those amendments and original policy are modified and restated herein. This revised policy as of July 25, 2017 ensures the County's compliance with requirements pursuant to California Senate Bill 1029, which amended Section 8855 of the California Government Code and became effective in January 2017. Such requirements pertain to how the policy's goals relate to the County's planning goals, capital improvement program, and overall objectives. The updated policy herein also contains new language to ensure the County's ongoing diligence with respect to financial disclosure, monitoring, and recordkeeping.

The proper utilization of debt is a major financing tool of the County – supplementing and/or leveraging other sources of financing such as allowed taxation, fees for services, fines and grants. Costs versus benefits/risks of

borrowing will be a major consideration when evaluating each proposed use of debt as a source of financing specific county needs.

Debt is utilized by the County to address County-wide business needs and Board of Supervisor goals and objectives, and when it is determined to be the most prudent and cost-effective method for meeting general or specific needs and service requirements. Debt proposals must be closely coordinated with the county's capital and operating budget processes and must consider the impact of the proposed debt issue on the county's credit rating and total debt burden, as well as long-term goals, objectives and financial forecasts. Repayment of borrowed funds is of paramount concern to the County. Proper structuring and continued management of county debt is critical.

### 1.1 Policy Objectives

The Policy objectives are as follows:

- Establish a systematic and prudent approach to debt issuance and debt management.
- Ensure access to debt capital markets and direct purchase investors (private placement providers) through prudent and flexible policies.
- Define specific limits or acceptable ranges for general fund supported debt and pension obligation debt.

### 1.2 Scope

This Policy governs the issuance and management of all debt and lease financing activity by County entities and component units. The debt policies and practices of the County are subject to and limited by applicable provisions of state and federal law and to prudent debt management principles.

The County uses financing techniques prescribed under existing law for projects that require financing beyond the current fiscal year. These techniques can include, but are not limited to, certificates of participation, lease-back arrangements, and revenue and assessment bonds.

## Section 2 – Debt Advisory Committee

The Debt Advisory Committee (DAC) shall be reestablished, consisting of the Auditor-Controller, Treasurer-Tax Collector, and County Administrative Officer, or their designees, for the purpose of reviewing and advising the Budget Committee, Capital Improvements Committee, and the Board regarding proposed and existing debt issues in which the Monterey, or other entity for which the Board is the governing body, has complete or limited obligation for debt repayment. Such debt issues include, but are not

limited to General Obligation Bonds, Revenue Bonds, Certificates of Participation (COPs), Tax Allocation Bonds, Special Assessment Bonds, Revenue Securitizations, Judgment Obligation Bonds, Conduit Debt, Mark-Roos and Mello-Roos financings, Tax and Revenue Anticipation Notes (TRANS), and other short term financings. The DAC may utilize the services of an independent municipal advisor when analyzing the proposed financing.

The Auditor-Controller or his or her alternate will chair the DAC. The Treasurer-Tax Collector or his or her alternate will act as the vice chair. The chair shall be responsible for providing the functions of a recording secretary if the DAC deems such services to be necessary.

### **2.1 DAC Responsibilities**

The DAC shall meet to consider County public financing proposals, refunding opportunities, or other debt management issues. A Debt Action Request (DAR) will be presented to the DAC by the County Administrative Office summarizing the action(s) requested (i.e., proposed financings, refunding opportunities, material events disclosure requirements, arbitrage issues, recommendations, policy, and other matters), all pertinent information surrounding the request, analysis, findings, and justification for a recommended course of action.

The DAC will consider and discuss the DAR and any additional relevant information required to make an informed decision. This may include seeking input and analysis from other internal and/or external resources, as deemed appropriate. The DAC will approve, modify, or deny the DAR, as determined by the DAC to be in the best interests of the County. If the DAC approves or modifies the DAR, the County Administrative Office will be responsible for implementation of requested action(s). If the DAC advises denial of the request, a written explanation of the Committee's reasoning will be provided to the requesting agency, committee, or department by the County Administrative Office within 10 days of the meeting, or as determined to be an appropriate and reasonable timeframe based on the requesting entity and purpose of the request.

For each individual issue, the DAC will analyze the current market conditions, benefits to be derived from the financing, potential risks, debt service burdens, revenue streams, sector expertise, cost of issuance, statutory restraints, current and projected market conditions, and other factors to determine debt structure, the method of sale, the financing team composition, term, use of credit enhancement, and method of awarding contracts.

## **Section 3 – Issuance of Approval Process**

The approved Monterey County Capital Improvement Plan (CIP) and other Board approved or referred projects are the primary foundation for debt financing consideration for County serviceable debt. Debt proposals may originate from the Board, the Budget Committee, the issuing agency, and/or the recommending department. Debt for projects not eligible as a CIP project (non-recurring, less than \$100,000, and/or useful life of less than five years) may be recommended by the agency or department proposing such issuance. A department, agency, or committee proposing a debt issue will submit a written report (in Board report format) to the County Administrative Officer, or designee, fully describing the proposed project, which specifically addresses the following:

- Purpose and feasibility of the proposed project.
- Public benefit derived from the project.
- Available project financing sources and alternatives (grants, etc.).
- Estimated total costs of the project (excluding cost of financing).
- Estimated timeline for completion of the project.
- Estimated additional ongoing operational costs resulting from the project.
- Appropriate revenue streams available for debt service.
- Proposed collateral to be pledged.
- Estimated total General Fund impact from debt service requirements and changed operational costs.

A DAR will be presented by the County Administrative Officer, or designee, for DAC review. DAC's review, findings, and recommendations will be presented to the Budget Committee for consideration and, if appropriate, referral for full Board consideration for approval to engage the financing team of external finance professionals. The County Administrative Office will be responsible for presentation, in coordination with the proposing department, agency, or committee.

### **3.1 Standards of Debt Financing**

The County will minimize the level of direct debt by incurring debt only in those cases where public policy, public interest and/or economic efficiency favor debt over

cash financing or grant funding. In addition, the County shall use self-supporting (debt-service neutral or better) debt when possible.

The County in most cases will issue debt to finance capital projects. Other possible reasons to issue debt include (but are not limited to) refinancing unfunded pension liabilities, allowing the County to cover periods of temporary cash shortfalls, refinancing bonds, and paying obligations imposed by law. Except to alleviate cash-flow timing issues within a fiscal year, the County will avoid using debt to finance reoccurring operating expenses. All debt issuance will fall within the limits permitted by the California Constitution and state law.

## Section 4 – General Debt Policies

### 4.1 Purpose of Debt

There are two basic types of debt: new money financings and refunding financings.

#### 4.1.1 New Money Financings

The County may issue long-term debt to generate funding for capital projects. Short-term debt may be issued to generate funding for cash flow needs.

#### 4.1.2 Refunding Financings

Refunding bonds are issued to retire all or a portion of an outstanding bond issue or other debt. Such bonds can be used to achieve present value savings on debt service, to modify interest rate risk, or to restructure the payment schedule, type of debt instrument used, or covenants of existing debt. The County must analyze each refunding bond on a present value basis to evaluate the economic effects. Policies on the administration of refunding bonds are detailed in Section 4.13 “Debt Refunding.”

### 4.2 Use of Debt

Debt should be used when it is in the best overall interest of the County, including appropriate short-term borrowings and financing of certain assets with substantial useful and economic lives. The term of the debt must not exceed the useful life of the financed asset and, ideally, it should match or have a duration of less than the useful life of the asset.

Debt may be issued to finance needed equipment, facilities or infrastructure identified by the Capital Improvement Committee or adopted County Budget.

Debt may be issued to fund short-term operating and/or cash flow needs of the County, but must be repaid within 13 months from date of issuance. Debt may be issued for

refunding existing debt when a reasonable overall net savings can be realized.

### 4.3 Legal Limitations

All debt issued by the County shall be in compliance with all pertinent State and federal statutes and in compliance with all regulations promulgated by agencies that maintain jurisdiction over debt issuance. All debt issues by the County shall conform to the provisions of this policy, unless waived by the Board. The Board, by resolution dated August 16, 2005, extended the General Obligation bond debt ceiling of 1.25% of countywide assessed value to include COPs financings.

### 4.4 Bond Proceeds

The use of proceeds from long-term financings will be limited to the uses authorized by law and allowed by the provisions of the particular debt issue. Generally, these limitations will allow for paying costs of planning, design, land, construction or acquisition of buildings, permanent structures, attached fixtures and/or equipment, movable furniture and equipment, and the costs of planning and issuing the debt.

The uses of short term financing will include funding the County’s cash flow deficit in anticipation of tax and revenue receipts.

Proceeds of debt will be held either (a) by a third-party trustee, which will disburse such proceeds to the issuer upon the submission of one or more written requisitions, or (b) by the issuer, to be held and accounted for in a separate fund or account, the expenditure of which will be carefully documented by the County.

### 4.5 Avoiding Negative Impact on General Fund

Expenditures and investment transactions related to borrowings for funds other than the County’s General Fund shall be structured to eliminate, to the maximum extent possible, direct and or indirect negative impacts on the General Fund. Interim funding for project expenditures shall be established and financed from proceeds of borrowings (or other appropriate sources) to avoid delays in draw-downs or reimbursements which would have the effect of reducing General Fund interest earnings.

### 4.6 Debt Issue Size

The amount of any financing should be held to a minimum, taking into consideration any available existing funds to partially finance project costs. Reasonable revenue coverage will be required for all issues. Bond reserve funds and capitalized interest should generally be minimized or

eliminated to reduce borrowing size, unless it is in the County's best interest to do otherwise, or if such funds are required as a function of law, regulation, or market conditions. Debt will only be issued to cover authorized costs as indicated in the preceding section on Bond Proceeds. Generally, debt will only be issued upon receipt of acceptable and reliable project construction bids. In certain situations, reliable estimates may be the basis for debt issuance.

#### **4.7 Debt Level/ Affordability Targets**

The County shall establish an affordable level of debt to preserve credit quality and ensure financial stability. As such, aggregate General Fund lease debt service should not fall more than within a range of four to six percent (4%-6%) of General Fund expenditures. The County shall maintain a debt affordability model with ratios recalculated at the time of a new debt issue. The DAC and the Board will be notified if any new issuance would cause the ratio to exceed the threshold. Both DAC and Board approval would be required before the County is allowed to exceed the ratio threshold.

A component unit may be allowed to exceed the above target ratio if the unit generates user fees through a business-type activity. The component unit must, however, repay the debt with money generated by user fees or other dedicated revenue sources.

The above target ratio does not include the County's pension and retiree health care unfunded actuarial accrued liabilities (UAAL), which itself is a form of "debt" owed to retirement plan members

#### **4.8 Tax Status**

It is the County's policy to issue tax-exempt obligations and to avoid taxable status on County borrowings unless it is determined that taxable status would be in the best interest of the County. Generally, tax-exempt bond issues are subject to IRS arbitrage rebate requirements. These requirements specify that any profit or arbitrage be rebated to the federal government. Rebate computations are typically required every five (5) years and upon final redemption or maturity of the bonds. Any excess earnings are required to be rebated to the federal government. As primarily a tax-exempt borrower, the County will comply with applicable IRS regulations and provisions including arbitrage rebate calculations, rebate of arbitrage profits, and any necessary tax filings.

#### **4.9 Taxpayer Equity**

If a debt issuance is to be financed by General Fund revenues, the proposing department must demonstrate a benefit to a significantly large proportion of the County's property taxpayers. If the project would primarily serve a definable group of taxpayers, the obligation to repay the debt should be borne by that group of taxpayers, when feasible. In certain instances, the Board may determine that exceptions to this general guideline would be in the best interests of the County.

#### **4.10 Authorized Method of Sale**

The County's goal is to protect the public's interest by obtaining the lowest possible interest cost. To obtain this goal, the County may use a competitive, negotiated, limited-competitive (hybrid) or private placement method of sale. The appropriate method should be determined on a case-by-case basis.

Before selecting a method of sale for public offerings, the financing team shall take into consideration the current market, the issuer's characteristics, and the proposed bond structure. Market considerations will focus on the supply and demand of competing issuances. Issuer characteristic considerations will include market familiarity, credit strength, and policy goals. Bond structure considerations will include the type of debt instrument, issue size, structure, and timing.

Determination of whether to sell bonds under a competitive bid or a negotiated sale will depend on many factors, including the market environment, timing considerations, structure of financing, and the type of bond or other financing instrument. For certain types of debt instruments and financing structures, competitive sale is generally the method by which the County can obtain the lowest interest cost, and is required for specified types of debt issues. However, in some circumstances, competitive sale may not be feasible or practical, and in some situations, the use of negotiated sales may provide a more favorable financial outcome. Thus, the method of sale must be analyzed by the County, and if used, the municipal advisor, prior to any debt issue. Private placement may be used for any debt issue structured specifically for one purchaser, typically, a bank, insurance company, broker dealer, or leasing company. Financial analysis and professional concurrence must precede any private placement issue.

##### **4.10.1 Competitive Sale**

In a competitive sale, competing underwriters deliver sealed bids to the County, at the time and place specified

in the Official Notice of Sale. The County selects the underwriter offering the best terms at the time. Bids will be awarded on a True Interest Cost (TIC) basis, providing other bidding requirements are satisfied. TIC is a method of calculating bids for new issues that takes into consideration certain costs of issuance and the time value of money. In such instances where the County Administrative Office deems the bids received unsatisfactory, the County Administrative Office may enter negotiations for sale of the securities or reject all bids. The Official Notice of Sale will be carefully constructed to ensure the best possible bid for the bonds, in light of existing market conditions and other prevailing factors

#### 4.10.2 Negotiated Sale

A negotiated sale is a sale of bonds whereby the terms and price are negotiated by the County and the municipal advisor through an exclusive agreement with a previously selected underwriter and/or underwriting syndicate. In many cases, County debt is issued via a negotiated process, which provides the County control over the financing structure, the issuance timing and flexibility of distribution.

#### **4.11 Debt Credit Rating**

The County seeks to maintain and, if possible, improve its current long and short-term debt ratings to enhance the County's reputation within the financial community and to minimize borrowing costs. Emphasis should be placed on protecting the General Fund and enhancing the County's financial condition. Further, the County will maintain good communication with the bond rating agencies and keep them apprised about the County's financial condition through provision of relevant reports and documents.

The County may solicit a credit rating review at its discretion, typically done in the context of a bond transaction. It is the County's policy to solicit ratings from Nationally Recognized Statistical Ratings Organizations (NRSRO) for its debt issues, including Fitch Ratings, Moody's Investor Services, and Standard & Poor's. A single credit rating may be utilized if/when it is financially advantageous to do so and upon advice from the County's municipal advisor, or/and underwriter.

#### **4.12 No Public Financing for the Purpose of Arbitrage**

The County shall be prohibited from issuing arbitrage bonds. Permitted investment of proceeds must be clearly defined prior to each issuance. Planning, contract, and construction delays must be managed to assure compliance with the various exceptions afforded by the Internal Revenue Service (IRS) concerning arbitrage, such as the 6-

month, 18-month, 3-year and 5-year exceptions, when applicable.

#### **4.13 Debt Refunding**

The County is responsible for acting upon refunding opportunities that offer significant savings over the maintenance of existing debt. Periodically, the County will analyze and evaluate debt repayment opportunities based on current market conditions. Additionally, the County may request or receive analysis of an opportunity to refund existing debt from a municipal advisor or other municipal financial market participant. The County will consider such opportunities and evaluate the economic benefit they may present.

Outstanding debt issues may be refunded, if permissible by federal tax law and the terms of the debt instrument, if refunding results in an acceptable level of debt service savings. Other structural aspects are to be determined by the DAC, municipal advisor or/and underwriter.

As defined for federal tax law purposes, the County may issue current or advance refunding bonds when advantageous, legally permissible, prudent, and when the aggregate net present value savings (expressed as a percentage of the par amount of the refunding bonds) equal or exceed three percent (3%). Refunding's of current debt shall be made only if recommended by the DAC and the County Admirative Office, and approved by the Board. Refundings that produce negative savings will not be considered, unless there is a compelling public policy objective.

Within federal tax law constraints, a refunding will be considered if and when there is a net economic benefit or if it is imperative in order to modernize covenants essential to operations and management. A current refunding provides that all proceeds (aside from expenses and reserve fund, if required) are used to extinguish existing debt at a savings to the County in the overall repayment costs. Managers of existing projects may request refundings for the purpose of taking advantage of more favorable economic conditions and lower market interest rates, restructuring the principal and debt service payments, or eliminating burdensome covenants with bondholders. Advance refundings used to refinance outstanding debt before the date the outstanding debt becomes due or callable. Proceeds of advance refunding bonds are placed into an escrow account with a fiduciary agent and used to pay interest and principal on the refunded bonds until final redemption at their maturity or call date.

The financial advantages of a refunding must outweigh the costs and risks of reissuing bonds. The request for refunding will be assessed with competing new capital projects requiring financing. In no event will the maturity date of the refunding issue exceed the original maturity date of the refunded debt.

Savings requirements for current or advance refunding undertaken to restructure debt may be waived at the recommendation of the County Administrative Office, in consultation with the municipal advisor, with DAC and Board approval, upon a finding that such a restructuring is in the County's overall best financial interest.

#### **4.14 Primary and Continuing Disclosure**

Primary disclosure shall include the preliminary official statement (POS) and the official statement (OS), which shall be prepared in a manner consistent with applicable securities laws and the Government Finance Officers Association (GFOA) guidelines. In connection with a debt issuance, the County may undertake to provide continuing disclosure in order to enable the underwriters of such debt to comply with the requirements of Securities and Exchange Commission (SEC) rule 15c2-12. Disclosure certifications shall be acknowledged by the Office of the Auditor-Controller who shall be responsible for the County's continuing disclosure undertakings.

After entering a Continuing Disclosure undertaking (i.e., a contract), the County shall comply with the terms of such undertaking. Not only must all filings be made in a timely manner, if for any reason there is a failure to make a timely filing, such failure also must be disclosed (and could reflect negatively on the County). The Office of the Auditor-Controller will take all reasonable steps to ensure that the County files timely annual reports and "listed event" (there are currently 15 such events) notices with the Municipal Securities Rulemaking Board's (MSRB's) Electronic Municipal Market Access system (EMMA), and that all such filings are (i) complete and accurate under the law and (ii) clear, concise and readable for the investing community.

The County may also (i) select certain staff members to be the County's "disclosure team" that, with the County Administrative Office, develops and employs disclosure practices and procedures that are effective, reasonable and defensible and (ii) engage with an external disclosure counsel to provide additional guidance and training. The County may also from time to time evaluate using the services of a dissemination agent, such as the County's

municipal advisor or Digital Assurance Certification, LLC, or some other third-party entity to assist with compliance.

#### **4.15 Investment of Bond Proceeds**

Bond proceeds shall be invested as permitted by the instrument pursuant to which the bonds are issued and pursuant to the County's investment policies. The County Administrative Office will determine the investment structure reasonably expected to produce the results which are in the best interest of the County as it relates to the issue. Bond proceed investment can be managed by the County Treasury, Guaranteed Investment Contracts, or outside investment managers within the scope allowed by the instrument pursuant to which the bonds are issued.

#### **4.16 Timing of Debt Issuance**

Debt should be issued to correlate with the need for funds. For long-term projects, issuance should only occur when there is a verifiable need and reasonable expectation of compliance with statutes.

#### **4.17 Expenditure of Bond Proceeds**

Any new construction or project acquisition monies raised through debt issuance will adhere to the specific "Use of Proceeds" disclosures provided in the instrument pursuant to which the bonds are issued and any statutory requirements.

Annually, the Office of the Auditor-Controller shall submit a report to the California Debt and Investment Advisory Commission (CDIAC). The annual report will cover the period July 1, to June 30, inclusive and shall be submitted no later than seven months after the end of the reporting period by any method approved by CDIAC. The annual report shall, among other things, include the use of proceeds of issued debt during the reporting period, including the following:

1. Debt proceeds available at the beginning of the reporting period.
2. Proceeds spent during the reporting period and the purposes for which it was spent.
3. Debt proceeds remaining at the end of the reporting period.

#### **4.18 Arm's Length Transactions**

The County will endeavor to have "Arm's Length Transactions," in which the buyers (underwriters) of the debt have no relationship with the County. For Arm's Length Transactions, the County and the buyer are both

acting in their own self-interest and are not subject to any pressure or duress from the other party.

#### **4.19 Records Retention**

Documentation relating to each particular financing will be retained for the term of the financing plus three years, including all refundings. Storage may be in hard copy or electronic format.

### **Section 5 – External Finance Professionals**

The County Administrative Office will be responsible for dissemination of requests for proposal (RFP), at least every three (3) years, to establish pre-approved lists of financing professionals from which issue specific teams will be selected. The County Administrative Office will assemble issue specific teams based on factors, including but not limited to, experience of the firm and individuals, issue specific expertise, scope of services to be provided, financial strength, recommended strategies, industry reputation, and pricing. Awards will not be based on price alone, but instead on which combination of professionals will result in the lowest overall borrowing costs to the County.

Most financing professionals are compensated from bond proceeds upon issuance. However, legal, municipal advisory, and feasibility consultant services may require payment for hourly services regardless of whether an issue is sold. Arbitrage rebate consultants, trustees, paying agents, and custodians generally charge annual fees for services provided after issuance.

#### **5.1 External Finance Professionals**

- A. **Bond Counsel:** Prepares necessary bond resolutions, bond indentures, establishes underlying legal framework for the issuance, reviews all documentation and opines as to legalities relating to the issue.
- B. **Disclosure Counsel:** Prepares the official statement or other disclosure for a debt issue.
- C. **Tax Counsel:** Opine on tax matters associated with the offering and preparation of filings necessitated by IRS rules.
- D. **Independent Municipal Advisor(s)** (MA): May be engaged by the County, if deemed advisable or appropriate by the DAC, to provide independent analysis to the County of proposed public financings on such terms and conditions as ratified by the Board. The County Administrative Office, subject to Board ratification, shall have the discretion to hire MAs with respect to any particular proposed public financing or more generally to provide advice with respect to the public financing needs of the County on a periodic basis. The MA, and any related entity, shall be prohibited from: (i) receiving any payments from the underwriter(s) with respect to the proposed public financing; and (ii) selling any securities or derivative products to the County during the period it is acting as MA to the County. In the event it is determined that it is not necessary or advisable for the County to hire a MA with respect to a particular proposed public financing, the County shall perform any responsibilities which might otherwise have been performed by the MA.
- E. **Feasibility Consultants:** Determine feasibility of complex debt issues as required by statute or at the County's discretion.
- F. **Underwriters:** Contractually commit to purchase and market the debt issue on negotiated sales, or may be the successful bidder(s) on competitive sales.
- G. **Underwriter's Counsel:** Selected by the underwriter to act as counsel to the underwriter on negotiated sales.
- H. **Special Tax Counsel:** Advises the County and bond counsel on tax related matters if tax counsel does not have the appropriate level of expertise. Customarily applicable to Mello Roos issuance.
- I. **Ratings Agency Analysts:** Conduct financial reviews of the County and the debt issue to assign short and/or long-term ratings and will monitor the County's financial condition for possible adjustments to the assigned rating. Subsequent reviews can be initiated by either the County or the ratings agency.
- J. **Credit Enhancement Providers:** Provide credit enhancements for debt issues including, but not limited to, insurance, liquidity facilitation, and letters of credit. Banks providing enhancement must be rated at least "A" by an NRSRO, approved by the County, and properly licensed to conduct business within the state of California. Bond insurance must be provided by nationally recognized municipal bond insurers who are rated



at least "A" by an NRSRO. Contracts with credit enhancement providers should be structured, if possible, to protect the County's interests in the event of ratings downgrades, financial deterioration of the enhancement provider, and other material events likely to affect the issuance.

- K. **Arbitrage Consultants:** Calculate investment returns on bond proceeds, arbitrage rebate amounts, and prepare the associated tax returns and forms.
- L. **Trustees, Registrars, Paying Agents, and Fiscal Agents:** Banks or trust companies that provide vital corporate trust services throughout the term of the debt issue.
- M. **Investment Advisors:** Provide advice as to investment of proceeds of debt issuances in appropriate investment vehicles.

## Section 6 – Financial Disclosure, Monitoring, and Recordkeeping

To assure clear, comprehensive, and accurate financial information, the County is committed to meeting secondary disclosure requirements on a timely and comprehensive basis, cooperating fully with rating agencies, institutional and individual investors, County departments and agencies, other levels of government, and the general public. Complete and accurate disclosure supports the taxable or tax exempt status of bonds issued by the County and provides transparency regarding County finances and operations.

The County Administrative Office, Treasurer-Tax Collector, and Auditor-Controller, pursuant to their authority, shall be responsible for the following as they apply to County long-term and short-term debt issues:

- A) Providing the trustees and/or dissemination agents ongoing disclosure information for filing with the MSRB via EMMA. The County may elect to utilize the services of a dissemination agent for continuing disclosure reporting; however, the responsibility for ensuring the reports are filed timely remains with the County.
- B) Maintaining compliance with disclosure standards promulgated by State and Federal regulatory bodies.

- C) Ensuring the Comprehensive Annual Financial Report (CAFR) and continuing disclosure statements meet (at a minimum) the standards articulated by the Government Accounting Standards Board (GASB), the SEC, and Generally Accepted Accounting Principles (GAAP).
- D) Monitoring to ensure all covenants and annual continuing disclosure requirements are complied with, including requiring each County department, agency, district, or authority to notify the County Administrative Office immediately upon the occurrence of any event, specified in Rule 15c2-12 under the Securities Exchange Act of 1934, which must be filed with EMMA. Examples of such events are credit rating downgrades, major disasters, major litigation, default on existing debt, bankruptcy, etc. and for Tax and Revenue Anticipation Notes (TRANS) issuance, ensuring cash deficit requirements are met for each issuance, to meet arbitrage and rebate requirements and protect the tax-exempt status of each issuance.
- E) Submit an annual report to the CDIAC. The annual report will cover the period July 1, to June 30, inclusive and shall be submitted no later than seven months after the end of the reporting period by any method approved by CDIAC. The annual report shall consist of the following:
  - 1. Debt authorized during the reporting period, which shall include the following:
    - Debt authorized at the beginning of the reporting period.
    - Debt authorized and issued during the reporting period.
    - Debt authorized but not issued at the end of the reporting period.
    - Debt authority that has lapsed during the reporting period.
  - 2. Debt outstanding during the reporting period, which shall include the following:
    - Principal balance at the beginning of the reporting period.
    - Principal paid during the reporting period.
    - Principal outstanding at the end of the reporting period.

3. The use of proceeds of issued debt during the reporting period, which shall include the following:
  - Debt proceeds available at the beginning of the reporting period.
  - Proceeds spent during the reporting period and the purposes for which it was spent.
  - Debt proceeds remaining at the end of the reporting period.
  
- F) When applicable, applying the private business use, private payment or security, and the private loan financing tests to ensure the tax-exempt bond issues are not issues of private activity bonds. Monitoring shall include:
  1. Reviewing the amount of existing private use of bond-financed facilities,
  2. Identifying any new sale, lease or license, management contract, or other arrangements involving the private use of a bond-financed facility, and
  3. Promptly consulting with bond counsel as to any possible private use of a bond-financed facility and any necessary remedial action. Generally, an issuer will not loan more than five percent (5%) of the proceeds of an issue to one or more nongovernmental persons. The issuer does not expect to allow and will not allow more than ten percent (10%) of the sale proceeds and investment proceeds of the issue or of the bond-financed facility to be privately used directly or indirectly by any nongovernmental person in any trade or business, other than as a member of the general public. For purposes of the preceding sentence, "10%" is reduced to "5%" for nongovernmental use of any facility financed or refinanced from the proceeds of an issue which are disproportionate to or not related to the governmental purposes of the issue. Absent an opinion of counsel a nongovernmental person is treated as "privately using" proceeds of the issue to the extent the nongovernmental person:
    - a. borrows proceeds of the issue,
      - b. uses the bond-financed facility (e.g., as owner, lessee, service provider, operator or manager), or
      - c. acquires the output (or throughput) of the bond-financed facility.
  
- G) When applicable, establishing and maintaining a system of monitoring, reporting and recordkeeping to meet the arbitrage rebate compliance requirements of the federal tax code. Arbitrage in the municipal bond market is the difference in the interest paid on the tax-exempt bonds and the interest earned by investing the bond proceeds in taxable securities. If interest rates on investments are higher than the interest on the bonds, there is positive arbitrage. The tax code requires that, to the extent the investment yield exceeds the bond yield, such excess must be rebated to the federal government, subject to the exceptions discussed in paragraph 3, below. The system shall include annually:
  1. Ensuring investments of proceeds comply with yield restrictions throughout their investment life;
  2. Tracking the investment earnings on bond proceeds since issuance and calculating any rebatable earnings (rebatable earnings are amounts earned from the investment of the gross bond proceeds at a yield in excess of the yield on the issue);
  3. Applying exceptions to the application of rebatable earnings for certain investments of bond proceeds [e.g., if investments were (i) during a temporary period, (ii) part of a reasonably required reserve or replacement fund, or (iii) as part of a minor portion (an amount not exceeding the lesser of 5% of the sale proceeds of the issue or \$100,000)];
  4. Remitting any rebatable earnings to the federal government no later than sixty (60) days after the end of every fifth (5th) bond year throughout the term of a bond issue. The County Administrative Office has the authority to contract with parties specializing in arbitrage/rebate calculations, if deemed necessary; and

5. Satisfying the Arbitrage Rebate/Yield Reduction Filing Requirements-Form 8038-T or Form 8038-R, if applicable.
- H) Ensuring debt service for all existing and anticipated debt is properly budgeted and appropriated for each fiscal year and documenting any specific revenue sources for repayment.
- I) Initiating scheduled debt service payments.
- J) Reconciling bank statements for money managed by trustees.
- K) Validating all payments for construction and other debt related expenditures.
- L) Retaining all material records related to bond financings, in a combination of paper and electronic forms, including, but not limited to:
1. Records relating to the bond transaction, including documents prepared by bond counsel, audited financial statements, offering documents (including the official statements), minutes and resolutions authorizing the bond financings, appraisals, surveys, feasibility studies, documents related to government grants, publications/articles related to County bond financings, correspondence, any IRS correspondence or examinations, and arbitrage related documents and calculations;
  2. Documentation evidencing expenditure of bond proceeds;
  3. Documentation evidencing use of bond-financed property;
  4. Documentation of allocation of bond proceeds to issuance costs;
  5. Copies of construction and purchase contracts, requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks related to bond proceeds spent for construction or purchase of bond financed facilities;
6. Copies of all agreements, contracts, leases, subleases, ownership documentation, and entity formation documentation;
  7. Documentation evidencing all payments and security for the bonds;
  8. An asset list or schedule of all bond-financed facilities or equipment;
  9. Depreciation schedules for bond-financed depreciable property; and
  10. The tracking of purchases and sales of bond-financed assets.
- M) Maintaining material records for as long as the bonds are outstanding plus three (3) years after the final redemption date of the bonds.
- N) Ensuring all County staff involved with debt issuance will be provided pertinent educational resources, enrolled in training/educational seminars and classes, and trained by knowledgeable staff to ensure compliance with all applicable Federal and State laws and regulations.

## Section 7 – Types of Debt Permitted to be Issued

The County may engage in issuance of the following types of debt when circumstances, resources, and appropriate planning suggest their need and use.

### 7.1 Short-term Debt

- A. Bond Anticipation Notes: used to obtain interim project financing when bonds are approved but not yet issued.
- B. Grant Anticipation Notes: used to eliminate cash flow deficits associated with funding delays on State or federally funded programs.
- C. Tax and Revenue Anticipation Notes: used to eliminate cash flow deficits before receipt of taxes and other revenue in the same fiscal year.
- D. Other types of short-term debt promulgated by statute or regulatory authority that serves a beneficial public purpose (includes dry period loans).

## 7.2 Long-term Debt

- A. General Obligation Bonds and Limited Obligation Bonds: used for acquisition and improvements of land and buildings.
- B. Special Assessment Bonds: used for facilities of local benefit to property.
- C. Tax Allocation Bonds: used for public projects within a redevelopment project area.
- D. Certificates of Participation and Lease Revenue Bonds: use unrestricted.
- E. Revenue Bonds: used for revenue producing facilities.
- F. Taxable Bonds: Required if there is a private, non-governmental purpose of financing. Used to avoid arbitrage rebate restriction on projects with anticipated completion dates beyond three (3) years after issuance.
- G. Mello-Roos Bonds: used for community facilities development.
- H. Marks-Roos Bonds: issued by a joint power authority (JPA) to provides loans to local agencies to finance public capital improvements, working capital, and insurance programs. Voter approval is not required.
- I. Pension Obligation Bonds and Other Post-Employment Benefits (OPEB) Bonds: issued to fund the obligation to pay pension benefits and other post-employment benefits.
- J. Judgment Obligation Bonds: issued to finance legal obligations resulting from litigation.
- K. Other securitizations of County revenues: issued to obtain lump sum cash from a multi-year income stream.

## Section 8 – Permitted Structural Features

- A. Maturity of the debt issued cannot exceed that permitted by law.
- B. Maturity of the debt shall not exceed the estimated useful life of the project being

constructed or improved with the proceeds of the debt, regardless of the legally permitted final maturity.

- C. Compound interest bonds (also known as zero coupon bonds or capital appreciation bonds) are sold at a deep discount from par but do not require interest or principal payments until maturity or sinking fund dates. Subject to specific structural restrictions, they are to be used for projects that will not generate sufficient revenue to permit semi-annual debt service until some time in the future. Premium bonds are those sold at a premium over par. The premium cannot exceed that permitted by law.
- D. In most cases, annual debt service will be approximately level with semi-annual interest coupons. Non-level debt service may be utilized if the structure results in a favorable financial outcome. Annual payments may be considered for multi-participant JPA or MOU financings.
- E. A mandatory redemption feature may be used on revenue bonds to call bonds with revenues produced in excess of those required to debt service. An optional call feature should be used on special assessment bonds to call bonds from proceeds of assessment prepayments.
- F. Credit enhancements, such as bond insurance or a letter of credit, are to be used if they result in an overall net debt service savings. In any event, credit enhancement is required for the use of Mello-Roos bonds in the County. A cost versus benefit analysis must be reviewed by the County Administrative Office to determine whether to purchase bond insurance or to issue bonds based on the stand-alone credit rating.
- G. Debt issues should be structured to be senior lien obligations; junior lien obligations are to be avoided due to the higher interest rate demanded by investors, but may be required dependent on the credit and structure of bond issuance.
- H. Derivative products such as interest rate swaps and hedges, while permissible, impose

additional risks. Use of derivatives must first be analyzed by the County's MA, reviewed by the DAC, and approved by the Board.

- I. If necessary for federal tax law purposes, a reimbursement resolution should be approved by the Board for qualifying capital projects that require expenditures prior to the issuance of the debt to enable those expenditures to be reimbursed in the debt issue sizing.

## Section 9 – Specific Permitted Features by Type of Debt

### 9.1 General Obligation

General obligation bonds pursuant to State law require a two-thirds majority of those voting in a local election to authorize a bond issue for a specific purpose. They may be issued to acquire, construct, and improve real property, but cannot be used to purchase equipment or for operations and maintenance. Both competitive and negotiated sales are permissible. The bonds cannot be sold at a discount from par and the interest rate cannot be higher than the statutory limit of twelve percent (12%) nor that approved by the voters. The maximum aggregate outstanding amount of general obligation bonds may not exceed 1.25% of the assessed valuation of all real and personal property in the County, except that for water conservation and flood control projects and construction of certain County roads, the maximum may increase to 3.75%. The maximum maturity cannot exceed forty (40) years, and in no event shall it exceed the useful life of the project being financed. Annual debt service shall be approximately level. If the proceeds of the debt issue are to be used for construction of a project, the issue should be sized to include a reasonable contingency factor, depending upon the certainty of the cost of the project. An optional call feature should be included, and any funds remaining after construction of the project should be used to call outstanding bonds. A debt service reserve is not required. A credit enhancement may be employed if it reduces the overall net cost of the issue.

### 9.2 Revenue Obligations

Enterprise Revenue bonds are to be used to acquire or construct a specific project and are to be repaid solely from the revenue, or net revenue, produced by such enterprise. Bondholders are only entitled to repayment from such revenue or net revenue and have no recourse to the general fund. The net revenue coverage ratio (gross revenue less operations and maintenance cost) goal of 1.25 times annual debt service is desired. A debt service reserve

equal to the highest annual debt service (limited by Tax Code to 10% or proceeds) may be dictated by the market. There is no stated maximum maturity, but in no event shall it exceed the useful life of the project being financed. Annual debt service should be approximately level unless rate increases have been implemented. If the proceeds of the debt issue are to be used for construction of a project, the issue should be sized to include a reasonable contingency factor, depending upon the certainty of the cost of the project. An optional call feature should be included, and any funds remaining after construction of the project should be used to call outstanding bonds. A credit enhancement may be employed if it reduces the overall net cost of the issue. Estimated costs of issuance may be included in sizing the issue. Capitalized interest from the dated date of the bonds to six months after the anticipated completion of the project or until revenues are sufficient to pay debt service may be included in the issue sizing, as determined by the MA and/or Debt Advisory Committee (DAC).

### 9.3 Fixed and Variable Rate Debt

To maintain a predictable debt service burden, the County will give preference to debt that carries a fixed interest rate. An alternative to the use of fixed rate debt is floating or variable rate debt. It may be appropriate to issue short-term or long-term variable rate debt to diversify the County's debt portfolio, reduce interest costs, provide interim funding for capital projects, or improve the match of assets to liabilities.

Fixed rate debt should be considered as a primary structural tool for project financings, so that annual debt service requirements are not subject to interest rate exposure and will not vary as interest rates change. However, other forms of rate structures may be used if they result in favorable financial outcomes.

Budgetary safeguards should be in place before incurring variable rate debt, and such debt should never amount to more than twenty percent (20%) of all outstanding debt. Before incurring variable rate debt, careful consideration should be given to current market conditions and trends, including the costs and availability of Liquidity Facilities. The County's cost for administering variable rate debt should be considered when comparing fixed and variable rate debt.

Variable rate debt may be used if interest rates are high and market expectations are that rates will decline. While variable rate debt permits the County to obtain lower rates than fixed rate debt, the County is subject to interest rate

risk. The frequency with which the interest rate on the debt is reset has a direct effect on the amount of interest to be paid. Variable rate debt should only be used if the County can be converted to fixed rate debt. The County will consider the use of interest rate caps on any variable rate issue.

The use of synthetic interest rate swaps may be employed if their use is determined advisable by the County's MA, reviewed by the DAC, and approved by the Board.

#### **9.4 Lease-backed Debt**

COPs provide long-term financing through a lease or installment sale agreement that does not constitute indebtedness under the State constitutional debt limitation and are not subject to other statutory restrictions applicable to bonds, including interest rate limitation, election requirements, competitive sale requirements, or semiannual or fixed rate interest payment restrictions. COP debt was aggregated with General Obligation debt by Board of Supervisor resolution on August 16, 2005 to maximize aggregate County debt 1.25% of countywide assessed value. Rental interruption, earthquake, and other insurance should be provided. COPs shall require specific noticing for public hearings to be held for any such financing.

Lease revenue bonds are like COPs because they are both based on a lease agreement and are not subject to the constitutional debt limitation. The financed project may be revenue producing or non-revenue producing. The issuer (lessor) must lease to another public entity and receive lease payments in return that are sufficient to meet the debt service on the issue. Title must revert to the issuer after the bonds are paid in full. Lease revenue bonds cannot bear an interest rate above the legal maximum.

#### **9.5 Special Obligation Debt**

Assessment district debt may be levied to provide infrastructure improvements to defined communities of interest. Sizing of the issue may include engineering costs, legal and financing costs, and a debt service reserve. The ratio of land value to assessment lien must be at least 4 to 1 on a per parcel basis. As there is generally no obligation of the issuer to make up any delinquencies or defaults, it is necessary to provide a covenant to foreclose. Balloting for the assessment protest procedures must be in compliance with Proposition 218.

Tax allocation bonds may be issued by redevelopment agencies to revitalize blighted and economically depressed areas of the County and to promote economic growth. They

may be structured as tax-exempt bonds or federally taxable bonds. If tax increment is the sole source of repayment, it must meet a reasonable coverage test for annual debt service. The bonds must be sold by competitive sale and cannot bear an interest rate above the legal maximum. However, the bonds can be sold to the JPA at negotiated sale. Refunding bonds can be negotiated, as can housing bonds. The issue must include capitalized interest to cover the period before sufficient incremental taxes will be realized. A professional analysis of projected tax increment is required for any tax allocation bond. The County must pursue all appropriate pass-through agreements prior to debt issuance. The County may contract with a professional firm to prepare an economic feasibility determination in support of debt issuance.

#### **9.6 Conduit Issues**

Industrial development bonds may be issued under the California Industrial Development Financing Act to assist private companies in financing certain projects. Bonds issued under the Act are repaid solely by private enterprise, and no taxes or other public moneys are obligated. The maximum term is forty (40) years, the interest rate cannot exceed 12%, and they may be sold at either competitive or negotiated sale.

There are a number of federal tax law limitations and restrictions applicable to industrial development bonds.

The County may act as a conduit issuer for entities qualifying under statute for tax exempt financing when the County is expressly held harmless as documented in the bond covenants.

The County may utilize the California Statewide Communities Development Authority (CSCDA) short-term Tax and Revenue Anticipation Note (TRAN) program and affiliated long-term CaLease program when appropriate to reduce cost of issuance. The County is a member of the Authority. In addition, the County may participate in other joint powers or related agreements with public or quasi-public entities for beneficial issuance of debt instruments.

#### **9.7 Taxable Debt**

Taxable debt may be issued when facilities include private uses that exceed statutory thresholds. Taxable debt may be used when its use is determined to be structurally favorable to the overall financing. There are no arbitrage restrictions on taxable debt. There are also no restrictions as to use of the bond proceeds and on the amount of private participation. Taxable debt may be sold by competitive or negotiated sale. Taxable debt may be issued in conjunction

with tax exempt debt when economically in the best interest of the County.

### **9.8 New Financing Methods and Techniques**

Changing federal regulations and the shifting concerns of rating agencies mean that the County operates in a dynamic financial environment. This policy is not intended to hinder the County's use of any new financing techniques that may arise.

Proposals for financing methods not included in this policy should be addressed to the DAC. If the DAC approves of such financing methods, the DAC should recommend their use to the County Administrative Office. This policy should then be amended to reflect any new financing techniques recommended by the DAC and approved by the Board.

## **Section 10 – Mello-Roos Debt**

### **10.1 Local Goals and Policies**

Adopted by the Board of Supervisors on March 29, 1991, the County's Mello-Roos Policy is restated and incorporated into this Debt Management Policy with only minor modifications. Section 53312.7(a) of the California Government Code required the County to consider and adopt local goals and policies concerning the use of the Mello-Roos Community Facilities Act of 1982 (the "Act"), prior to the initiation of proceeding on or after January 1, 1994 to establish a Community Facilities District (also known as Mello-Roos district) under the Act. This policy was intended to satisfy the requirements of the Act and provides specific guidance for approval of public financing for provision of public facilities and services in proposed development projects through Community Facilities Districts. In addition, this policy established the standards and guidelines for the review of these proposed development financings by County staff and its designated agent(s), the Budget Committee, and ultimately the Board. In those cases in which fixed lien special assessment or other types of land based financing is substituted for Community Facilities Districts, the County will apply applicable provisions of this policy.

### **10.2 Priorities for Financing**

The priority that various kinds of public facilities and services will have for financing through the County's use of the Act are as follows:

- Public facilities to be owned and operated by the County that constitute regional or backbone infrastructure required to serve proposed development;

- Other public facilities (excluding in-tract infrastructure) to be owned and operated by the County for which there is a clearly demonstrated public benefit; and
- Services authorized to be financed pursuant to the Act; and
- In-tract infrastructure to be owned and operated by the County.

Generally, public facilities to be owned or operated by a public agency other than the County, including such public facilities financed in lieu of the payment of development fees imposed by such public agency, will not be financed through the County's use of the Act; provided, however, that the County may consider the financing of such facilities on a case-by-case basis. Generally, privately owned facilities (that is, facilities not owned by a local agency) will not be financed through the County's use of the Act; provided, however, that the County may consider the financing of such facilities on a case-by-case basis.

### **10.3 Mello-Roos Policies**

- A) **Consideration of Community Facilities Districts.** The Board of Supervisors will consider the use of community facilities districts (CFDs) as well as other financing methods to assist certain types of residential, and/or nonresidential development, where, in the County's opinion, the financing of public facilities satisfies a public need and represents a significant public benefit, while having the financial security to reasonably assure a sound investment for potential bondholders and minimize any County exposure to liability for actions taken on behalf of public financing projects. Effective January 1, 2008, CFD policies must include a statement of priority for services.

While recognizing that public facilities proposed to be financed must meet a public need and must benefit properties within the proposed development project, public benefit implies that a significant public benefit will also result to the community at large. An example of significant public benefit is a public facility having regional impact such as an all-weather bridge, a freeway overpass, or a regional water or wastewater treatment plant. In respect of the foregoing, the County will give priority to the financing of backbone regional public

infrastructure improvements that produce significant public benefit. Significant public benefit can also take the form of the provision of affordable housing through reduced housing costs.

CFD financing will be permitted for public improvements that will benefit the expected long-term property owners, and whose useful life will be equal or greater than the longer of (a) five (5) years or (b) the term of the bonds.

- B) **Consistency with Comprehensive General Plan.** The proposed development project must be consistent with the County's Comprehensive General Plan and have secure appropriate land use approvals from the County to allow for the implementation of the development of the area as contemplated.
- C) **Ownership of Facilities.** Facilities which, upon completion, are to be owned, operated, or maintained by public agencies shall be considered public facilities. Limited exceptions will be made for certain facilities that are to be owned, operated, or maintained by private utilities and homeowner associations.
- D) **Appraisal.** An appraisal of the property subject to any lien required to secure any public financing shall be required. A minimum property value to lien/debt ratio of 4:1 (including any overlapping assessment or community facilities districts) must be present pursuant to Premise 3 entitled "Bulk Land Value" as set forth in Attachment A as determined by an M.A.I appraisal. The appraisal shall be reviewed by the County and shall be prepared as set forth in Attachment A hereto.
- E) **Absorption Study.** Unless waived by the County, an absorption study of the proposed development project shall be required for CFD financings. The absorption study shall be used as a basis for verification that sufficient revenues can be produced to fully and timely satisfy debt service requirements and costs of services and to determine if the financing of the public facilities and services is appropriate given the timing of the development. Additionally, the projected absorption rates

will be provided to the appraiser for use in the appraisal.

- F) **Rate and Apportionment of Special Tax.** With regard to CFDs, the proposed rate and method of apportionment of the special tax shall comply with the following criteria:
  1. The rate and method of apportionment shall not provide for an annually increasing maximum special tax for any classification. However, subject to County approval in its sole discretion, under appropriate circumstance, as determined by the County, an increase in the maximum special tax may be permitted, not to exceed two percent (2%) annually.
  2. The total projected annual special tax revenues must exceed the projected annual gross debt service on the bonds by at least ten percent (10%). In structuring the special tax, projected annual interest earnings on bond reserve funds shall not be included as revenue for the purpose of this calculation.
  3. In limited cases, as determined by the County in its sole discretion, a special tax for services may be permitted and the annual special tax may increase to reflect projected increases in costs to provide the applicable services in an amount to be determined by the County, in its sole discretion.
  4. The projected annual special tax revenues shall include amounts projected to be sufficient to pay reasonable annual administrative expenses and other direct costs to the CFD.
  5. All property not otherwise statutorily exempted or owned (or to be owned) by a public entity shall bear its appropriate share of the special tax liability.
  6. The special tax shall be apportioned on a reasonable basis to categories and



classes of property within the CFD subject to the special tax.

7. A formula to prepay the special tax may be permitted.
  8. The projected ad valorem property tax and other direct and overlapping debt for the proposed development project (including estimated CSA charges, projected benefit assessments, levies for authorized but unissued debt and any other anticipated municipal charges which may be included in a property owners annual tax bill), including the proposed maximum special tax, may not exceed two percent (2%) of the anticipated original sales value of each improved parcel upon completion of the bond financed improvements and the reasonably anticipated private improvements. Real estate market fluctuation downward can cause the overall rate, as a percentage of sales price or appraised value, to be in excess of the two percent (2%) limitation.
  9. A backup special tax or other security device to protect against changes in densities resulting in insufficient annual special tax revenues to pay annual debt service and administrative expenses may be required at the sole discretion of the County.
- G) **Credit and Structure for Bond Issues.** Each bond issue shall be structured to adequately protect bondholders and to not negatively impact the bonding capacity or credit rating of the County through a combination of credit enhancements, foreclosure covenants, and special reserve funds. Specifically:
1. A credit enhancement will be required whenever one entity or related entities are responsible for twenty percent (20%) or more of the debt service obligation of the proposed debt issue. The required credit enhancement shall take the form of, and shall be provided as set forth in Attachment B, hereto.
2. A foreclosure covenant will be required and shall be included in any applicable bond indenture or fiscal agent agreement.
  3. The County will require that capitalized interest on the initial series of bonds be funded from proceeds of the bonds and be limited to the amount necessary to pay debt service on the bonds until the first interest payment date occurring after the levy of the special taxes on the real property tax roll. Inclusion of capitalized interest on subsequent series of bonds will be at the County's discretion and will only be permitted if a direct benefit inures to the ultimate property owners.
  4. A reserve fund equal to the lesser of ten percent (10%) of the original principal amount of the bonds, maximum annual debt service or one hundred twenty five percent (125%) of average annual debt service (Reserve Requirement) shall be funded from the proceeds of each series of bonds. A reserve fund surety bond or letter of credit, provided by a municipal bond insurer, a major banking institution or other equivalent source, may be substituted, at the County's sole discretion.
- H) **Level Debt Service Requirement.** Bond issues should be structured with approximately level debt service. To the extent that bonds are issued in series, individual series of bonds may have uneven debt service if the intent is to create level debt service at such time as all series of bonds are issued and to minimize the potential of fluctuating annual special taxes.
- I) **Maximum Term of Bonds.** If a single series of bonds is contemplated, the term of the bonds shall not, by statute, exceed forty (40) years. It is County policy to attempt to restrict such bonds to a term of thirty (30) years. If multiple series of bond issue are contemplated, in no instance should an individual residential parcel

be encumbered for debt service beyond a thirty-five (35) year period.

- J) **Disclosure.** Disclosure of the special tax lien shall be in compliance with applicable statutory authority. The County, in its sole judgment, may require additional property owner notification if it deems such disclosure will assist subsequent property owners to be made aware of the lien obligation. In addition, applicants for CFD financings and all major landowners will be required to co-operate prior to and subsequent to all bond sales with initial and continuing disclosure to bondholders and the financial markets. Applicants and landowners will cooperate in the preparation, verification, and dissemination of the identity of land owners, development project plans, timetables, and statistics, and financial pro-forma information, and any other information the County and its financing team deem appropriate.
- K) **Payment of Initial Fees and Costs by Applicant.** No proposal to initiate the formation of a CFD financing will be considered valid without the payment of a fee to compensate the County for all costs incurred to perform its analysis of the proposal and to pay for the costs of conducting the proceedings. Applicants for public financing projects shall submit proposals to the Clerk to the Board of Supervisors. The County will review the proposal within sixty (60) days after it is deemed complete and make its determination whether or not to formally consider the proposed district. The applicant(s) shall deposit a minimum \$25,000 estimated fee amount with the Clerk to the Board of Supervisors at the time the proposal is submitted. Additional deposits will be required as needed to cover costs. The minimum fee will be increased to an amount determined by the County in its sole discretion to be appropriate given the size and scope of the proposed project or financing. The estimated fee amount shall be in the form of cash or other negotiable instrument. Failure to submit any requested increase in the deposit will result in a suspension of the processing of the financing.

- L) **Independent Review by County.** The County will perform an independent review of the proposed public financing and may take recommendations to the Board regarding the financial risk, impact on the County's bonding capacity, economic feasibility and related issues. The applicant(s) shall be required to provide current and two (2) prior year financial statements, preferably audited, of the entity responsible for the development and initial payment of special taxes and other materials to assist the County or its agent in its fiscal review.
- M) **County to Select Professionals.** The County shall select the bond counsel, underwriter, financial advisor, appraiser, absorption consultant, special tax consultant and other professionals and consultants it deems appropriate. No payment from special tax or bonds will be made for property owner consultants.
- N) **Cooperation by County Departments.** All appropriate County departments will cooperate with the initiating department, the County Administrative Office and the Debt Advisory Committee (DAC) in conducting the necessary reviews and proceedings.
- O) **Limited Security for Bonds.** All statements and materials related to the sale of CFD bonds shall emphasize and state that neither the faith, credit nor the taxing power of the County is pledged to the repayment of the bonds.
- P) **County to Acquire Completed Facilities.** It is the desire of the County that it incur no liability for the design, engineering and maintenance of the public improvements to be financed through bond proceeds. It is the preference of the County to use the "acquisition district" approach to pay for CFD financed public infrastructure, under which bond proceeds will be released only upon completion of the financed improvement or approved components thereof and acceptance by the entity which is to own, operate, and maintain the improvement. All contracts for public improvements to be owned, operated or maintained by the County shall be consistent with the requirements set for the in Attachment C, hereto.

- Q) **County's Use of Financial Consultant.** The County may, at its sole discretion, employ a financial consultant to assist the County during its fiscal review period and all costs for consulting services will be borne by the applicant(s).
- R) **Disbursement of Bond Proceeds.** The financing documents will provide that bond proceeds will be used and disbursed at times and in the manner as specified in the indenture or fiscal agent agreement pursuant to which the bonds are issued.
- S) **Report in Event of Default.** For outstanding bond issues, all County departments and agencies with administrative responsibilities will notify the Board and file a written report of the circumstances if an event of default under the financing documents has occurred.
- T) **Refunding of CFD Bonds.** All proposed refunding or refinancing issues will be submitted to the County for review with complete disclosure of the benefits and costs of the proposed refinancing. A preliminary and final official statement or disclosure statement for any bonds to be refunded shall be filed with the County Treasurer-Tax Collector, County Counsel, Office of the Auditor-Controller, and Clerk of the Board of Supervisors.
- U) **Right to Modify or Waive Policies.** The County has the right to waive or modify any of the policies included herein if, in the County's judgment, benefit inures to the ultimate property owners, the CFD and/or to the County.
- problems. A detailed appraisal shall reflect nationally recognized appraisal standards, including, to the extent appropriate, the Uniform Appraisal Standards for Federal Land Acquisition. An appraisal must contain sufficient documentation, including valuation data and the appraiser's analysis of the data, to support his or her opinion of value. At a minimum, the appraisal shall contain the following items:
1. The purpose and/or the function of the appraisal; a definition of the estate being appraised, and a statement of the assumption and limiting conditions affecting the appraisal.
  2. An adequate description of the physical characteristics of the property being appraised; location, zoning, present use, and analysis of the highest and best use.
  3. All relevant and reliable approaches to value consistent with commonly accepted professional appraisal practices. If a discounted cash flow analysis is used, it should be supported with at least one other valuation method such as a market approach using sales that are at the same stage of land development. If more than one approach is utilized, there shall be an analysis and reconciliation of approaches to value that are sufficient to support the appraiser's opinion of value.
  4. A description of comparable sales, including a description of all relevant physical, legal and economic factors such as parties to the transaction, source and method of financing, and verification by a party involved in the transaction.
  5. A statement of the value of the real property.
  6. The effective date of valuation, date of appraisal, signature and certification of the appraiser.

#### Criteria for Appraisals

- A. **Definition of Appraisal.** An appraisal is a written statement independently and impartially prepared by a qualified appraiser setting forth an opinion of defined value of an adequately described property as of a specific date, supported by the presentation and analysis of relevant market information.
- B. **Standards of Appraisal.** The format and level of documentation for an appraisal depend on the complexity of the appraisal problem. A detailed appraisal shall be prepared for complex appraisal
- C. **Conflict of Interest.** No appraiser or review appraiser shall have any interest direct or indirect in the real property being appraised for the Agency that would in any way conflict with the preparation or review of the appraisal. Compensation for making the appraisal shall not be based on the amount of valuation.
- D. **Community Facilities District Appraisal Premises.** The valuation of proposed special tax districts should be based on three premises:

1. Raw Land Value. (Premise #1). The total land within the project is valued “as is”:
  - a. Without any existing infrastructure.
  - b. Without proposed infrastructure being financed.
  - c. With existing parcel configuration.
  - d. Considering planned densities allowed by the specific plan of the project.

This is a typical type of land valuation.

2. Project Build-out Value. (Premise #2). The total land within the project is valued under projected conditions:
  - a. With proposed infrastructure being financed completed.
  - b. At the planned densities allowed by the specific plan.
  - c. Land development is at the stage of being marketed to merchant builders or tentative tract maps ready to be filed.

This is a projected value based on project plans predicated on market conditions continuing as projected.

3. Bulk Land Value. (Premise #3). The total land within the project is valued under projected conditions:
  - a. With proposed infrastructure being financed completed.
  - b. With existing parcel configuration.
  - c. Considering planned densities allowed by the specific plan of the project.

This premise should consider a discounted or “quick sale” valuation considering time, costs, and the possibility of a per unit value based on the total size of the project.

said property owner or owners, pay interest thereon through redemption, bond call premiums and an associated costs and penalties when the property owner or owners are deemed to be in default under the terms of the required contractual agreement between the property owner or owners and the County for payment of annual assessed special taxes.

- C. The terms of the agreement with the bank providing the Letter of Credit shall require the bank to provide sixty (60) days notice of termination or expiration for any cause to the County, and permit, if fifteen (15) days prior to expiration no replacement or renewal Letter of Credit is in place that will be in effect upon the expiration date, the County to draw upon the Letter of Credit and call and redeem the allocable bonds, pay interest thereon through redemption, call premiums and any associated costs and penalties.

- D. The Letter of Credit is to be in an amount equal to 110% of the gross principal amount of the bonds allocable to the said property owner or owners plus an amount sufficient to pay the maximum accrued interest and bond premium, if any, through call and redemption of the allocable bonds in event of default in payment of special tax by said property owner or owners. The Letter of Credit shall be in force and renewed continuously for a period beginning on the date before the delivery of the bonds and continuing until such time as the said property owner or owners annual tax liability falls below ten percent (10%) of the gross annual special tax being levied within the boundaries of the proposed District. The amount of the Letter of Credit may be reduced on an annual basis, commencing on the anniversary date of the day prior to delivery of the bonds as the aforementioned property owner or owners sell portions of their property.

- E. The Letter of Credit must be issued by a financial institution acceptable to the County, the long term unsecured obligations of which are rated at least “single-A” or better by a NRSRO.

- F. “Property owner or owners” as used here shall mean owners at the time of commencement of the CFD, owners owned or controlled by said owner or any related owners and any successor property owner.

### Policy on Credit Enhancement

- A. With regard to formation of a Community Facilities District pursuant to the Mello-Roos community Facilities Act of 1982, as amended, if a property owner or owners would be responsible for ten percent (10%) or more of the total annual special tax to be levied within the proposed boundaries of the District, then said property owner or owners will be required to provide a Letter of Credit naming the County of Monterey as beneficiary.
- B. The Letter of Credit will be drawn down by the County to call and redeem all bonds allocable to

## Construction Contracts for Community Facilities Within Mello-Roos Districts

payment of 10% or more of the total annual special tax to be levied for any fiscal year.

With regard to the construction of public facilities that are to be financed from the proceeds of bonds sold pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, (commencing with Section 53311 et seq. of the Government Code) (the "Act") the following policies are to be applied:

- A. The appropriate County department will be specified as the District's representative to administer the construction of each of the facilities to be owned and maintained by the County.
- B. The facilities to be owned and maintained by the County are to be constructed and/or acquired, by the District.
- C. Consistent with this policy, the County finds, pursuant to Section 53329.5(c) of the Act, that it will not serve the public interest to allow the property owners to elect to perform the construction of the facilities after the publication of the notice of the award of the contract and declaration to this effect is to be included in each resolution of intention submitted to the Board of Supervisors pursuant to Section 53321.

## Required Basic Contractual Terms

Prior to delivery of the bonds, property owner or owners agree for timely payment of all annual assessed special taxes to the property owner or owners or its successors. An agreement will specify that a required Letter of Credit will be liquidated and applied to payment of the bonds via bond call provisions specified in the bond indenture in the event of default by the property owner or owners or its successors.

A default condition is defined as any installment (Section 2605 et seq. Revenue and Taxation Code) of property taxes where a lien for Mello-Roos assessments attaches to some installment and where such installment remains unpaid as of 5:00 p.m. on the delinquent date established for a tax installment (normally December 10 and April 10).

The agreement shall remain in full force and effect, and will be binding upon the property owner or owners or its successors in fee title as long as the property owner or owners (as defined by County Policy on Credit Enhancement) or its successors are responsible for

# Annual Work Program for Road Fund

California Code of Regulations Section 994 - Road Construction and Maintenance Activity, and Streets and Highways Code Division 3, Chapter 1, Section 2007 require that a Road Fund Budget be submitted to the Board of Supervisors in the form and manner prescribed by the State Controller at the same time as other county departments submit their recommended budgets. In accordance with CCC Section 994, the below tables contains the Public Works Annual Work Program for the Road Fund (Fund 002, Units 8558 & 8559) for Fiscal Year 2022-23.

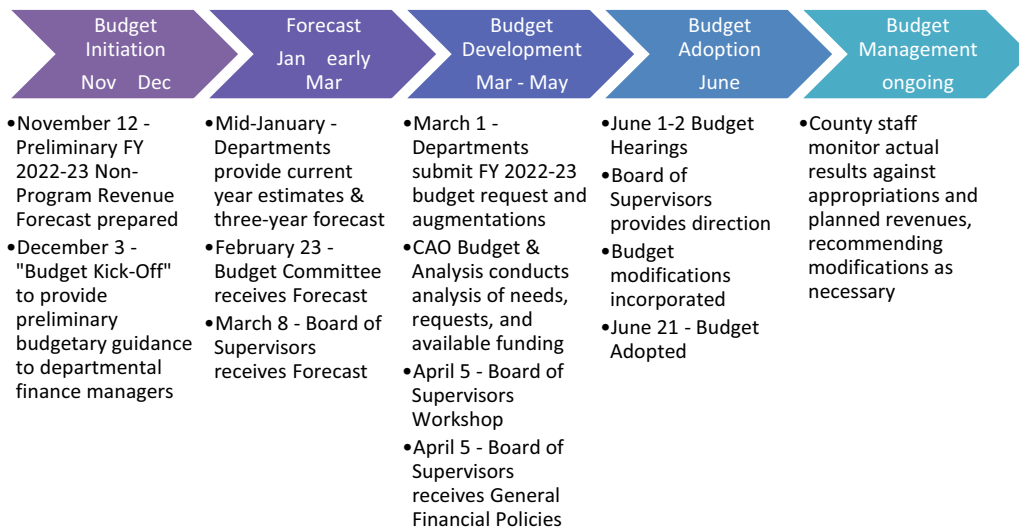
PROJECT NO.	ACTIVITY/PROJECT	Unit 8558 Construction	Unit 8559 Maintenance	FY 2022-23 Total
<b>ADMINISTRATION, GENERAL ENGINEERING, AND EQUIPMENT</b>				
0400	Public Works - Maintenance Administration		512,376	512,376
0500	Public Works - Roads Administration	707,812		707,812
0700	General Engineering, Traffic Engineering	2,150,144		2,150,144
<b>Total</b>	<b>Total Administration, General Engineering and Equipment</b>	<b>2,857,956</b>	<b>512,376</b>	<b>3,370,332</b>
<b>NON-ROAD REIMBURSABLE WORK</b>				
8100	County Service Area Support	25,199	16,321	41,520
8300	County Sanitation District Support		218,800	218,800
8652	Litter Control	100,000	165,141	265,141
8655	Adopt a Roadway Program (Litter)		6,171	6,171
8734	Carmel Lagoon Sandbar management and Flood Prevention		110,000	110,000
PWOTH	Public Works-Support to other units	522,568	415,667	938,235
<b>Total</b>	<b>Total Non-Road Reimbursable Work</b>	<b>647,767</b>	<b>932,100</b>	<b>1,579,867</b>
<b>ROAD &amp; BRIDGE MAINTENANCE</b>				
5000	Traffic Signals		194,840	194,840
5003	Engineering related to Bridge Maintenance		108,539	108,539
5100	Road Maintenance District 1 - San Miguel		2,249,957	2,249,957
5200	Road Maintenance District 2 - Monterey		3,421,232	3,421,232
5300	Road Maintenance District 3 - Greenfield		2,003,033	2,003,033
5400	Road Maintenance District 4 - San Ardo		2,122,929	2,122,929
5500	Pavement Management Seal Coat		2,000,000	2,000,000
5600	Bridge Maintenance		818,051	818,051
5800	Maintenance - Traffic		953,443	953,443
6000	Maintenance-Emergency Storms & Fires	990,042	500,000	1,490,042
<b>Total</b>	<b>Total Maintenance</b>	<b>990,042</b>	<b>14,372,024</b>	<b>15,362,066</b>
<b>ROAD PROJECTS</b>				
1145	Countywide Roadway Safety Signage <i>Complete Construction Phase.</i>	1,443,721		1,443,721
1146	Laureles Grade Rd/Carmel Valley Rd Roundabout <i>Continue Preliminary Design Phases of project.</i>	172,684		172,684
1147	Roggie Road San Juan Grande Intersection Improvement <i>Initiate the Preliminary Design Phase of project.</i>	875,000		875,000
1152	Cooper Road Overlay <i>Initiate Preliminary Design Phases of project.</i>	3,800,000		3,800,000
1159	Old Stage Road Rehab Alisal Road to Iverson Road <i>Continue Preliminary Design Phases of project.</i>	260,000		260,000
1156	Intergarrison Road Resurfacing <i>Continue Preliminary Design Phases of project.</i>	2,075,000		2,075,000
1577	Alisal Road Rehab. (Salinas to Hartnell Rd) <i>Continue Preliminary Design Phases of project.</i>	730,500		730,500
2202	Nacimiento Lake Drive Bridge #449 <i>Initiate Construction Phase</i>	3,287,059		3,287,059
3600	Davis Road Bridge #208 and Four Lane Road <i>Complete Design Phase and initiate Construction Engineering Phase.</i>	6,544,715		6,544,715
3851	Robinson Canyon Road Bridge Scour Repair <i>Complete Design Phase and initiate Construction Phase.</i>	746,811		746,811

3852	Bradley Road Bridge Scour Repair <i>Complete Design Phase and initiate Construction Phase.</i>	4,870,652		4,870,652
3853	Gonzales River Road Bridge Superstructure Replacement <i>Complete Preliminary Design Phases of project.</i>	500,000		500,000
3854	Hartnell Road Bridge Replacement <i>Initiate Construction Phase</i>	2,237,501		2,237,501
3855	Johnson Road Bridge <i>Continue Preliminary Design Phases of project.</i>	122,000		122,000
3856	Countywide Striping Phase III <i>Complete Construction Phase.</i>	600,000		600,000
3857	Monte Road Bridge 135-Paint Steel Girders <i>Initiate Preliminary Design Phases of project.</i>	1,738,878		1,738,878
611089	Echo Valley Road Repair <i>Complete Preliminary Design Phases of project.</i>	600,000		600,000
621082	Toro Road Repair <i>Complete Design Phase and initiate Construction Phase.</i>	1,260,000		1,260,000
621095C	Viejo Road Slope Repair <i>Complete Design Phase and initiate Construction Phase.</i>	1,340,000		1,340,000
621071	Palo Colorado MP 4.0 to MP 7.8 Emergency <i>Continue Preliminary Design Phases of project.</i>	6,032,700		6,032,700
721020	River Road Fairview Emergency Repair <i>Continue Preliminary Design Phases of project.</i>	749,840		749,840
PW2021-3	G-12 Pajaro to Prunedale Corridor Study - Segment 1 <i>Continue Preliminary Design Phases of project.</i>	3,417,253		3,417,253
PW2021-8	G-12 Pajaro to Prunedale Corridor Study - Segment 6 <i>Continue Preliminary Design Phases of project.</i>	1,535,000		1,535,000
<b>Total</b>	<b>Total Road Projects</b>	<b>44,939,314</b>	<b>-</b>	<b>39,237,221</b>
<b>NON-ROAD PROJECTS</b>				
1150	Blackie Road Safety Improvement Environmental Mitigation <i>Complete Mitigation Phase</i>	350,000		350,000
1153	Guardrail Repair Program <i>Initiate Construction Phase.</i>	550,000		550,000
8667	Las Lomas Drive Bike and Pedestrian <i>Initiate Construction Phase.</i>	545,000		545,000
8668	Monterey Bay Sanctuary Scenic Trail <i>Initiate Construction Phase</i>	2,552,500		2,552,500
1723	Las Lomas Drainage <i>Complete Construction Phase.</i>	2,039,920		2,039,920
590002	NPDES Street Sweeping <i>National Pollution Discharge Elimination System that is required by the State of California to keep roadways clean of debris</i>	180,000		180,000
8875	Proactive Drainage Maintenance & Flood Prevention <i>Proactively permitting and completing necessary maintenance work along flood prone drainage areas</i>		1,100,000	1,100,000
1163	Vegetation Removal Yearly <i>Complete vegetation and removal</i>	150,000		150,000
510105xx	Community Street Repair (Various Locations) <i>Initiate Preliminary Design Phases of project.</i>	1,400,000		1,400,000
1169	Murphy Road Reconstruction <i>Initiate Preliminary Design Phases of project.</i>	1,250,000		1,250,000
1172	Hunter Lane Reconstruction <i>Initiate Preliminary Design Phases of project.</i>	325,000		325,000
PW-2022-6	Community Road Maintenance Program <i>Initiate Construction Phase</i>	1,375,000		1,375,000
<b>Total</b>	<b>Total Non-Road Projects</b>	<b>10,717,420</b>	<b>1,100,000</b>	<b>11,817,420</b>
<b>Total</b>	<b>Total FY 2022-23 Work Program, Road Fund - Fund 002</b>	<b>60,152,499</b>	<b>16,916,500</b>	<b>77,068,999</b>

# Budget Development Process

The County’s annual budget development process consists of five stages: 1) Budget Initiation; 2) Forecast; 3) Budget Development; 4) Budget Adoption; and 5) Budget Management. Departments began their financial planning at mid-year, with development of a detailed financial forecast. Departments use the financial forecast to estimate future levels of services that can be afforded with their program revenue and general fund contributions (GFC). General fund contributions are “non-departmental” monies allocated at the discretion of the Board to supplement a department’s program-specific revenues (federal or State allotments, service charges, etc.). The majority of departments rely on GFC at some level to provide services and use their forecasts to plan capacity for funding future years’ services. The County Administrative Office (CAO) presented details of the forecast to the Board at its March 8, 2022, meeting.

Following the forecast, departments submitted their requested budgets for the next fiscal year. These requests included two parts: baseline spending plans and augmentation requests. Baseline requests represent departments’ proposed plan for carrying out operations for next fiscal year within the constraints of its expected revenue and GFC. The CAO reviewed and prioritized requests based on the substantiation of benefits, alignment with Board priorities, and opportunities for leveraging existing or new resources. The CAO held workshops with Department Heads and the Board to communicate fiscal challenges shaping next year’s budget. The CAO then incorporated direction from the Board and built a comprehensive, rational, and balanced spending plan for the coming year. This plan will be presented to the Board at the annual Budget Hearings on June 1-2, with adoption on June 21. Detailed budget development dates can be found in the County’s Budget and Reporting Development Schedule.







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# Budget Reporting and Development Schedule

PLEASE NOTE: This schedule is subject to change.

	Date	Task/Issue	Lead
SEPTEMBER 2021	1	CAO-Budget & Analysis initiates review of FY 2021-22 year-end results for preparation of Budget End of Year Report (BEYR).	CAO B&A
	20	CAO-Budget & Analysis distribute the FY 2022-23 Budget Development Schedule to all departments (SharePoint).	CAO B&A
	20	CAO-Budget & Analysis distribute the FY 2022-23 Request for Change to Organization Structure form (SharePoint).	CAO B&A
	24	Information Technology and customer departments begin discussions for FY 2022-23 technology and telecom service needs and related charges.	ITD
	29	<b>Budget Committee Meeting</b> - (1:30 p.m. - Monterey Room)	CAO B&A
	30	<b>Deadline:</b> Departments submit narratives for BEYR.*	CAO B&A
OCTOBER	18	<b>Deadline:</b> HR & Payroll to provide MOU details for approved changes (if any) e.g. pay differentials, salary increases, etc.	Central HR/Payroll
	18	Charging departments (ERP, Fleet, Mail Svcs., Facilities, Risk, Benefits, Health, etc.) begin review of FY 2021-22 year-end and FY 2022-23 services/costs, including Indirect Costs (COWCAP).	ITD, PFWP, ACO ERP, Gen'l Acctg.
	27	<b>Budget Committee Meeting</b> - receives Budget End of Year Report (BEYR).	CAO B&A
	27	Review of HRM report, MC-HRM-POSN-0039 Authorized Position, correction/cleanup as needed to match authorized position with employee and FTE counts; match BOS Adopted/Current Year BOS approved position updates.	HR & Finance - All Depts
	29	<b>Deadline:</b> Departments submit FY 2022-23 Request for Change to Organization Structure form(s) to CAO Analysts.	Requesting Depts
	29	<b>Deadline:</b> Risk Mgmt. distributes FY 2021-22 (update) & FY 2022-23 cost allocations/assumptions for Gen'l Liab., Work Comp, Other Insurance (for PB programming & Three-Year Forecast).	Risk Mgmt
	29	<b>Deadline:</b> HR-Benefits distributes FY 2021-22 (update) & FY 2022-23 cost allocation changes/assumptions for PERS retirement, OPEB, Med/Dental, etc. (for PB programming & Three-Year Forecast).	Central HR - Benefits
NOVEMBER	29	<b>Deadline:</b> Health distributes FY 2022-23 Wellness Program cost changes/assumptions for non-general fund budget units.	Health - Wellness
	12	CAO-Budget & Analysis prepares preliminary FY 2022-23 Non-Program Revenues Forecast.	CAO B&A
	15	Confirmation of PB security assignment by all departments.	CAO B&A & ACO ERP
	16	<b>Board of Supervisors Meeting</b> - receives Budget End of Year Report (BEYR).	CAO B&A
	19	CAO-Budget & Analysis publishes approved FY 2022-23 Request to Change to Organization Structure (SharePoint).	CAO B&A
	24	<b>Budget Committee meeting</b> - (1:30 p.m. - Monterey Room)	CAO B&A
	24	Review of HRM report, MC-HRM-POSN-0039 Authorized Positions, correction/cleanup as needed to match authorized position with employee and FTE counts; match BOS Adopted/Current Year BOS approved position updates.	HR & Finance - All Depts
DECEMBER	24	Departments submit and review new & reallocated positions in HRM before 1st HRM to PB Load.	HR & Finance - All Depts
	3	<b>FY 2022-23 Budget Development kick-off meeting</b> (9:00 a.m. - Monterey Room)	All Depts
	3	CAO-Budget & Analysis distributes financial assumptions for development of the FY 2021-22 Three-Year Forecast.	CAO B&A
	3	CAO-Budget & Analysis issues preliminary budget baseline funding approach/General Fund Contribution (GFC).	CAO B&A
	8	1st PB HRM to PB Load & FIN to PB Load.	ACO ERP, HR
	16	PB Open for Year-End Estimates & Three-Year Forecast data entry.	CAO B&A
	16-17	PB training for PB functionality, Year-End Estimate, and Three-year Forecast data entry.	CAO B&A
JANUARY 2022	29-30	PB Year-End Estimate/Three-Year Forecast Labs.	CAO B&A
	3	Review of HRM report, MC-HRM-POSN-0039 Authorized Position, correction/cleanup as needed to match authorized position with employee and FTE counts; match BOS Adopted/Current Year BOS approved position updates.	HR & Finance - All Depts
	3	<b>Deadline:</b> Service departments issue FY 2021-22 Year-end Estimate (if applicable) and FY 2022-23 charges to customer departments (I.T., telecom, records retention, vehicle mtc, fleet mgmt, courier/mail svcs., ERP, etc.).	Info Tech, RMA, Auditor
	5	<b>Deadline:</b> Depts submit HRM PSMT (position changes) to Central HR.	HR Analysts - All Depts
	5	<b>Deadline:</b> Depts finalize Year-End Estimate and Three-Year Forecast data entry in PB.	All Depts
	5	Depts to have all new and reallocated positions finalized before 2nd HRM to PB Load.	HR & Finance - All Depts
	5	B&A Analysts begin review/analysis of Year-End Estimates, Three-Year Forecast, fund balance, mid-year cost adjustments, etc.	CAO B&A
	7	Departments review FY 2022-23 Proposed State Budget.	All Depts
	7	<b>Deadline:</b> Other Fund departments submit year-end estimated fund balance, cancellations & provisions to obligated fund balance.	Fund Mgrs, FMs
	10	<b>Deadline:</b> Depts submit narrative to CAO B&A regarding proposed State Budget Impacts.	All Depts
	10	CAO B&A issues memo advising departments of "BLACKOUT" dates and related Board Report language.	CAO B&A
12	State Budget Impacts Board Report to begin workflow through Legistar for BoS mtg.	CAO B&A	
21	2nd HRM to PB Load, PB closed for baseline preparation.	ACO ERP, HR	

Budget Reporting and Development Schedule

PLEASE NOTE: This schedule is subject to change.

	Date	Task/Issue	Lead
JANUARY 2022	21	<b>Deadline:</b> CAO Analysts finalize Year-End Estimates and Three-Year Forecast data entry in PB.	CAO B&A
	24	<b>Deadline:</b> Auditor-Controller's Office publishes FY 2022-23 COWCAP plan draft.	ACO
	26	<b>Budget Committee Meeting</b> - receives State Budget Impacts report.	CAO B&A
	28	Open PB for Baseline Budget data entry.	ACO ERP, HR
	28	<b>Deadline:</b> Depts. submit narratives for Three-Year Forecast.*	CAO B&A
	28	<b>Deadline:</b> Departments submit pictures to CAO B&A for the FY 2022-23 Recommended Budget Book.	All Depts
	28	<b>Deadline:</b> Departments submit Requests to Classify (RTC) forms for FY 2022-23 new or reallocated positions to Central HR for approval.	HR Analysts - Applicable Depts
FEBRUARY	1	Departments run MC-PB-SBFS-4301/MC-PB-SBFS-4305/MC-PB-SBFS-4306 reports, verify correct position data transferred from HRM.	HR & Finance - All Depts
	8	<b>Board of Supervisors Meeting</b> - receives State Budget Impacts report.	CAO B&A
	2-4	PB training for Budget Development 'Baseline' and Budget Augmentations.	CAO B&A
	8	<b>Deadline:</b> LDPC (HRM Labor Distribtuion Profile Codes) Requests to add/delete/update due to ERP for FY 2022-23.	HR & Finance - All Depts
	9	FY 2021-22 Three-Year Forecast & General Financial Policies begins Legistar workflow for BC & BoS mtg.	CAO B&A
	11	<b>Deadline:</b> Submit all HR-reviewed/approved RTCs for new or revised positions to CAO Budget & Analysis.	Dept HR, Central HR
	11	<b>Deadline:</b> Departments submit Performance Measures for Recommended Budget Book to CAO Budget & Analysis.	All Depts
	21	Complete input of all Board approved positions for the current year (from the 2nd HRM load thru March 31, 2022) in HRM.	Central HR/Dept HR Analysts/CAO
	23-25	PB Budget Development Baseline and Budget Augmentations Labs.	CAO B&A
	23	Review of HRM report, MC-HRM-POSN-0039 Authorized Position vs MC-PB-SBFS-4305/MC-PB-SBFS-4306 to compare and verify Current Year Allocations to continue for FY 2022.	HR & Finance - All Depts
	23	<b>Deadline:</b> CAO B&A review Request to Classify (RTC) forms/follow up as needed.	CAO B&A, HR, Depts
	23	<b>BLACKOUT:</b> Last day for position changes (new/reallocations) until adoption of FY 2022-23 Budget.	CAO B&A, HR, All Depts.
	23	<b>Budget Committee Meeting</b> - receives Three-Year Forecast & General Financial Policies.	CAO B&A
23-25	Depts. review requested positions; update info as needed; confirm current position info (position code/count).	DHs/ FMs & HR	
MARCH	1	<b>Deadline:</b> Departments finalize FY 2022-23 baseline and budget augmentation requests in PB. Confirm positions; include related approved RTCs as attachments.	All Depts/FMs
	1	<b>Board of Supervisors Meeting</b> - receives Three-Year Forecast & General Financial Policies.	CAO B&A
	2	PB Requested Budget/Stage 1 closed.	ACO ERP, CAO B&A
	11	CAO Analysts complete preliminary data entry in PB for FY 2022-23 Recommended Budget.	CAO B&A
	11	Recommendation from Budget Director to CAO on available fund balance and budget augmentations.	CAO B&A
	15	<b>Deadline:</b> Other Fund Departments submit revised fund balance and cancellations and provisions for reserves/designations, if appropriate, for year-end estimate and requested budget.	Fund Mgrs, FMs
	24	Recommended Budget Book - Budget Narratives Training and Lab.	CAO B&A
	25	<b>Department Heads Budget Workshop</b> - Place TBD - 9:00 a.m. - 4:00 p.m.	CAO B&A
	28	Board Report on Status on the Development of FY 2022-23 Recommended Budget begins Legistar workflow (for Special Budget Workshop of the Board on 4/5/22 - date subject to change).	CAO B&A
	30	<b>Budget Committee Meeting</b> - (1:30 p.m. - Monterey Room).	CAO B&A
APRIL	1	<b>Deadline:</b> Departments update CAO Analysts on significant changes to year-end estimate based on third quarter actuals.	Applicable Depts
	5	CAO Analysts make final adjustments to PB FY 2021-22 Year-end Estimate, if material, based on third quarter estimates.	CAO B&A
	5	<b>Special Meeting of the Board of Supervisors - Budget Workshop</b> on the Status on the Development of the Recommended Budget - Board Chambers - 9:00 a.m. - 4:00 p.m. (or 1:30 p.m. - 4:00 p.m.).	CAO B&A
	7	Preliminary confirmation to departments regarding FY 2022-23 recommended budget augmentation requests.	CAO
	7	Individual DH meetings w/CAO if appealing FY 2022-23 recommendations.	CAO - DHs
	11	<b>Deadline:</b> Departments finalize Requested Budget narratives, including recommended budget augmenation requests.	All Depts
	11	Communicate Layoff Positions to Budget Analyst and Central HR.	HR & Finance - All Depts
	11	Inform Central HR if extension is needed for filled Allocation on Loan Positions.	HR & Finance - All Depts
	11	CAO Analysts revise Recommended Budget and Recommended Budget Book narratives, third-quarter year-end estimate changes, and BoS approved budget modifications.	CAO B&A
11	Verify balanced FY 2022-23 Recommended Budget.	CAO B&A	

PLEASE NOTE: This schedule is subject to change.

	Date	Task/Issue	Lead
APRIL	11	Create PB to HRM "Draft" position worksheet for departments to review/confirm.	ACO - ERP
	4/13-5/3	Departments review "draft" position worksheet and confirm all positions, transfers, reorgs, reallocations, deletions, etc.	HR & Finance - All Depts
	15	CAO and Auditor-Controller review Year-end Estimated Fund Balance, Cancellations, & Reserves.	CAO B&A
	27	<b>Budget Committee Meeting</b> (1:30 p.m. - Monterey Room).	CAO B&A
MAY	4	<b>Deadline:</b> Dept. HR and finance sign off "Draft" PB to HRM position spreadsheet to Auditor's Office.	HR/Finance/All Depts
	4	<b>Deadline:</b> All Advantage HRM transactions to reflect positions in PB have been workflowed through CAO B&A and HR.	All Depts
	6	Auditor-Controller's Office provides Gann Limit information and Schedules for Recommended Budget Book.	CAO B&A & Auditor
	6	Prepare Notice to Taxpayers to publish by 5/19 (10 days before Public Hearings).	CAO B&A
	12	FY 2022-23 Recommended Budget goes to print.	CAO B&A
	12	FY 2022-23 Recommended Budget Summary Report(s) due in Legistar workflow (for BC).	CAO B&A
	13	Begin preparing "Adopted Budget" Board Reports for all agencies in Legistar, to be finalized immediately following Budget Hearings.	CAO B&A
	20	FY 2022-23 Recommended Budget available for review by public & departments.	CAO B&A
	25	<b>Budget Committee Meeting</b> - receives FY 2022-23 Recommended Budget Summary.	CAO B&A
	26	BoS - FY 2022-23 Recommended Budget Agenda(s) posted (for 6/1-2 hearings).	CAO B&A
JUNE	1 & 2	<b>FY 2022-23 Recommended Budget Hearings (6/1 &amp; 2, date subject to change).</b>	CAO B&A
	3	<b>Deadline:</b> Submit detailed worksheet to Central HR and A/C-ERP for any position changes directed by Board at Budget Hearings.	CAO B&A
	3-6	Reconciliation and tabulation of position changes made during Budget Hearings.	Central HR/ACO ERP/CAO B&A
	3-6	Verify necessary position and budget changes based on Budget Hearing actions by the Board, for PB data entry and preparation of Adopted Budget Resolution.	CAO B&A
	6	Create PB to HRM "final" position spreadsheet for departmental review/verification.	ACO ERP, Central HR
	3-7	Prepare worksheets to identify Budget Hearing changes to Recommended Budget, detailed by Fund, Dept, Unit, line item for revenue, expenditures, for data entry in PB and SBFS revisions.	CAO B&A
	3-7	Final "Adopted Budget" changes data entry in PB for all accounting details by department, all position changes in SBFS, verify through FSQs and Advantage reports <b>PB Stage 3</b> .	CAO B&A
	3-13	Finalize and workflow 9+/- individual Board Reports in Legistar for adoption of FY 2022-23 Budgets for all Board of Supervisors governed agencies and special districts (for 6/21/22 BoS mtg.)	CAO B&A
	21	<b>Board of Supervisors Meeting</b> - Adoption of FY 2022-23 Budget.	CAO B&A
	22	<b>Deadline:</b> Position (PSMT) draft documents and employee (ESMT) draft documents updated and review completed. Dept. HR and finance sign off on position and employee documents to Auditor's office.	HR & Finance - All Depts
	22	Load PB to HRM "Final" position spreadsheet to HRM as draft documents.	ACO ERP
	22	Load ESMT to HRM as draft documents.	ACO ERP
	20-23	PB approved FY 2022-23 budget data moved to FIN Advantage.	ACO ERP
	22-24	Position (PSMT) - Position Authorization (PAMT) - Employee (ESMT) documents finalized.	ACO ERP
	23-28	Department verification of budgets in FIN Advantage, Expense/Revenue query pages (MC-FIN-BA-0200/0201), Expense vs Budget/Revenue vs Budget.	Finance Staff/All Depts
29	<b>Budget Committee Meeting</b> - (1:30 p.m. - Monterey Room).	CAO B&A	
JULY	1	Departments compare FY 2022-23 Adopted Budget to HRM report (MC-HRM-POSN-0039) authorized positions to verify position and FTE counts.	HR & Finance - All Depts
	1	Departments verify positions finalize manual entries to HRM with Central HR coordination when discrepancies found in authorized positions & FTE counts and employees.	HR & Finance - All Depts, Central HR

\* Departments should submit narratives for their General Fund operations and, if applicable, for the following major funds: NMC, Road Fund, Library Fund, Behavioral Health Fund, Local Revenue Fund 2011, Health & Welfare Realignment Fund, and Parks & Lake Resorts operations, Emergency Communications.



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# Glossary of Terms

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## **ACCOUNT**

An account is a classification of activity. Example: “Office Expense” is an account in the overall category “Services and Supplies.”

## **ADOPTED BUDGET**

The approved plan for funding sources and uses (estimated revenues, unreserved fund balance and appropriations) for a fiscal year. Also referenced as “Final Budget.”

## **APPROPRIATION**

An appropriation is the Board of Supervisors’ authorization to make expenditures and to incur obligations for specific purposes. An appropriation expires at fiscal year-end.

## **ASSESSED VALUATION**

A value established for real estate or other property by the County Assessor or the State Board of Equalization as a basis for levying taxes.

## **ASSIGNED FUNDS**

Amounts constrained by the government’s *intent* to be used for a specific purpose, but are neither restricted nor committed. Intent is expressed by the governing body itself, or a body (a budget or finance committee) or official to which the governing body has delegated the authority to assign amounts. Assignment is not required to be the government’s highest level of decision-making authority and the nature of the action to remove or modify assignments are not as strict.

## **AUTHORIZED POSITIONS**

Personnel positions approved by the Board of Supervisors which may or may not be funded (see Budgeted Positions).

## **AVAILABLE FINANCING**

All the means of financing a budget, primarily fund balance and estimated revenues including proceeds of property taxes. Does not include encumbered reserves, reserves or designations.

## **BALANCED BUDGET**

*Statutorily Balanced:* When total estimated financing sources (beginning fund balance plus revenues) equal the total appropriation (expenditures plus ending fund balance). Spending in a given year does not exceed total current revenues plus any Fund Balance carryover from the prior year.

*Structurally Balanced:* The budget matches total ongoing expenditures to the annual estimated

revenues. In a structurally balanced budget, beginning fund balance may “not” be used as a financing source for ongoing expenditures.

## **BUDGET**

A budget is a document listing appropriations and estimated revenues for a fiscal year.

## **BUDGET UNIT**

A budget unit is the smallest entity for which the Board of Supervisors approves an appropriation. A department may have one or more budget units. Each budget unit has a number of accounts.

## **BUDGETED POSITIONS**

The number of full-time equivalent (FTE) personnel positions funded in a budget. Budgeted positions should not be confused with “authorized” positions, which are positions that may or may not be funded.

## **CAPITAL ASSET**

A capital asset is a tangible or intangible item with a life beyond one year, such as land, buildings, furniture, and equipment, with a unit cost in excess of \$5,000.

## **CAPITAL PROJECTS**

Capital projects are proposed acquisitions, additions, and improvements to capital assets, e.g., buildings, building improvements, and land purchases subject to the County’s Capitalization Policy.

## **CERTIFICATES OF PARTICIPATION**

A form of financing by government entities which allows an individual to buy a share of the lease revenue of an agreement made by these entities.

## **CJIS/SUSTAIN**

Integration of the Criminal Justice Information System with the State Court’s System (SUSTAIN).

## **COMMITTED FUNDS**

Constraints on use of these funds are imposed by formal action of the government’s highest level of decision-making authority. Constraints can only be removed or changed by taking the same type of action it employed to commit those amounts, i.e. legislation, resolution, or ordinance.

## **CONTINGENCIES**

Contingencies are an amount set-aside in the budget for unforeseen expenditure requirements. The Contingencies must be appropriated by the Board and is subject to a 4/5ths vote.

**COBRA**

Consolidated Budget Reconciliation Act of 1985. Refers specifically to Title X of the Act, which included provisions to provide members of company health plans who have lost their coverage due to a "qualifying event" to continue coverage at the employee's expense for a period of time.

**COST PLAN**

Cost Allocation Plan is known as OMB Circular A-87. This is a document that identifies, accumulates, and distributes allowable direct and indirect costs under grants and contracts and identifies the allocation methods used for distribution.

**DEBT SERVICE**

Debt Service is an obligation to pay principal and interest on all bonds and other debt instruments issued by the County according to a pre-determined payment schedule.

**EMPLOYEE BENEFITS**

Amounts paid to or on behalf of employees but not included in the salary. Examples are group health or life insurance payments, contributions to employee retirement, Social Security taxes, Workers' Compensation payments, and Unemployment Insurance payments.

**ENCUMBRANCE**

An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation. Available appropriations are reduced by the amount of outstanding encumbrances.

**ENTERPRISE FUND**

A fund established to account for certain functions which are primarily or partially supported by user charges. Natividad Medical Center is an Enterprise Fund.

**EXPENDITURE**

A payment made for goods delivered or services rendered during a fiscal year whether paid or unpaid at fiscal year-end. An expenditure occurs in a governmental fund.

**FINAL BUDGET**

The approved plan for appropriations and estimated revenues for a fiscal year. Also referenced as "Adopted Budget."

**FISCAL YEAR**

The twelve-month period on which financial

accounting is based. The fiscal year for Monterey County is July 1st through June 30th.

**FUNCTION**

A group of activities aimed at achieving an objective. For example, "Public Protection" is a function.

**FUND**

A fund is a fiscal and accounting entity; e.g., General Fund, Library Fund.

**FUND BALANCE**

Fund balance is an amount derived by the formula: "fund balance = assets – liabilities." All or a portion of this balance may be available to finance a succeeding year's budget.

**GANN LIMIT**

Annual appropriation limits established in accordance with Article XIII B of the California Constitution. Paul Gann, president of California Taxpayers Association, was instrumental in placing the amendment on the November 1978 ballot.

**GASB**

Governmental Accounting Standards Board which is currently the source of generally accepted accounting principles (GAAP) used by state and local governments in the United States.

**GENERAL FUND**

The fund that supports general County services.

**GENERAL FUND CONTRIBUTION**

Local non-program revenues such as property taxes, sales and use tax, and transient occupancy tax which the Board of Supervisors appropriates through the annual budget process to supplement departments' program-specific revenues.

**GRANT**

A payment or series of payments from one governmental unit to another for a specific purpose and time period, e.g., child abuse vertical protection program.

**IMPREST FUNDS**

A sum of money to be used as petty cash.

**INTRA FUND TRANSFER**

An intra fund transfer is a non-reciprocal transfer of resources by one department to another in the same fund.

**INTER FUND TRANSFER**

An inter fund transfer is a non-reciprocal transfer of

resources by one fund to another fund.

**MEDI-CAL**

The California Medical Assistance Program is the California Medicaid welfare program serving low-income families, seniors, persons with disabilities, children in foster care, pregnant women, and certain low-income adults.

**NON-SPENDABLE FUNDS**

Non-spendable funds are an amount that is not expected to be converted to cash such as inventories, prepaid items, long-term loans and notes receivable; or funds that are legally or contractually required to be maintained intact.

**OBJECT TYPE OF EXPENDITURE**

An object of expenditure is a major type of expenditure. For example: “Salaries and Benefits,” “Services and Supplies,” “Capital Assets” and “Other Charges.”

**OPERATING TRANSFER IN/OUT**

The authorized transfer of funds from one fund/account/unit (Operating Transfer Out) to another made to support the normal level of operations of the receiving fund/account/ unit (Operating Transfer In).

**REIMBURSEMENT**

A reimbursement is a repayment from the funds responsible for expenditures to the funds that initially paid for them.

**RESERVE**

An amount set aside based on legal requirements.

**RESTRICTED FUND**

A fund is restricted when constraints are imposed on the use of resources by external creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions of enabling legislation.

**REVENUE**

Money received which can be used to finance County operations. For example: property taxes, sales taxes, fees, and state and federal grants.

**SALARY SAVINGS**

The dollar amount of salaries saved due to position vacancies.

**SCHEDULE**

A “Schedule” is a listing of financial data in a form

and manner prescribed by a governing code, policy or standard.

**SPECIAL DISTRICT**

A dependent (under the Board of Supervisors) or independent unit of local government generally organized to perform a single function. Examples: street lighting, water works, fire protection.

**SUBVENTION**

Subventions are payments by an outside agency for specific costs which originate in the County.

**TAX REVENUE ANTICIPATION NOTE**

A note of short-term debt obligation issued by a state or local government with the understanding that a certain amount of taxes will be collected within an appreciable period of time.

**TRANSIENT OCCUPANCY TAX**

A California tax charged when occupying a room or other living space in a hotel, inn, motel, or other lodging for a period of less than 31 days.

**UNASSIGNED FUNDS**

This is the residual amount for the General Fund and represents fund balance that has not been restricted, committed, or assigned. The General Fund should be the only fund that reports a positive unassigned fund balance amount. The only classification that can report negative fund balances is the unassigned category.

**USER CHARGES (USER FEES)**

A fee for a public service paid by the party benefiting from the service.

**VIACARE**

The Monterey County Low Income Health Program which ended on December 31, 2013 as most members transitioned to Medi-Cal through the Central California Alliance for Health.





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# Glossary of Acronyms

<b>AAA</b>	Area Agency on Aging	<b>CDCR</b>	California Department of Corrections and Rehabilitation
<b>AAB</b>	Assessment Appeals Board	<b>CDFA</b>	California Department of Food and Agriculture
<b>AAP</b>	Adoption Assistance Program	<b>CDS</b>	County Disposal Site
<b>AB</b>	Assembly Bill	<b>CEQA</b>	California Environmental Quality Act
<b>ACA</b>	Affordable Care Act	<b>CERBT</b>	California Employers' Retiree Benefit Trust
<b>ACAO</b>	Assistant County Administrative Officer	<b>CFD</b>	Community Facilities District
<b>ACFR</b>	Annual Comprehensive Financial Report	<b>CFET</b>	CalFresh Employment and Training
<b>ADA</b>	Americans with Disabilities Act	<b>CFP</b>	County Facility Payment
<b>ADU</b>	Accessory Dwelling Unit	<b>CHDP</b>	Child Health Disability Prevention
<b>ADCR</b>	Aging and Disability Resource Connection	<b>CHPS</b>	Consumer Health Protection Services
<b>AFDC</b>	Aid to Families with Dependent Children	<b>CIC</b>	Capital Improvement Committee
<b>ALAE</b>	Allocated Loss Adjustment Expense	<b>CIMIS</b>	California Irrigation Management Information System
<b>AOC</b>	Administration Office of the Courts	<b>CIP</b>	Capital Improvement Projects
<b>ARC</b>	Annual Required Contribution	<b>CJIS</b>	Criminal Justice Information System
<b>APS</b>	Adult Protective Services		Integration of the Criminal Justice Information System with the State Court's System (SUSTAIN)
<b>AVA</b>	Actuarial Value of Assets	<b>CJIS/SUSTAIN</b>	Childhood Lead Poisoning Prevention Program
<b>BEYR</b>	Budget End of Year Report		Case Management System
<b>BOS</b>	Board of Supervisors	<b>CLPPP</b>	Centers for Medicaid and Medicare
<b>CACEO</b>	California Association of Clerks and Elections Officials	<b>CMS</b>	Creating New Choices
<b>CAD</b>	Computer Aided Dispatch	<b>CMS</b>	Clerk of the Board
<b>CAiAIM</b>	California Advancing and Innovating Medi-Cal	<b>CNC</b>	Corrections Operations Bureau
<b>CALA</b>	Community Action Linking Adolescents	<b>COB</b>	Consolidated Omnibus Budget Reconciliation Act
	Federally known as the	<b>COB</b>	Certificates of Participation
<b>CalFresh</b>	Supplemental Nutrition Assistance Program	<b>COBRA</b>	Countywide Cost Allocation Plan
<b>CalPERS</b>	California Public Employees Retirement System	<b>COP</b>	County Service Area
<b>CAO</b>	County Administrative Office	<b>COWCAP</b>	California State Association of Counties
<b>CAO</b>	County Administrative Officer	<b>CSA</b>	Community Services Block Grant
<b>CAP</b>	Community Action Partnership	<b>CSAC</b>	Certified Unified Program Agency
<b>CAAH</b>	Central California Alliance for Health	<b>CSBG</b>	CalWORKs Welfare-to-Work Employment Services
<b>CCCP</b>	Criminal Court Collections Program	<b>CUPA</b>	Current Year
<b>CCR</b>	Continuum of Care Reform	<b>CWES</b>	Current Year Estimate
<b>CCS</b>	California Children's Services	<b>CY</b>	District Attorney
<b>CCTA</b>	California Coastal Trail Association	<b>CYE</b>	
<b>CDBG</b>	Community Development Block Grants	<b>DA</b>	

<b>DCSS</b>	Department of Child Support Services	<b>HCD</b>	Housing & Community Development
<b>DHCS</b>	California Department of Health Care Services	<b>HEAP</b>	Homeless Emergency Aid Program
<b>DJJ</b>	Department of Juvenile Justice	<b>HHAP</b>	Homeless, Housing, Assistance, and Prevention Program
<b>DOJ</b>	Department of Justice	<b>HICAP</b>	Health Insurance Counseling and Advocacy Program
<b>DSA</b>	Development Set-Aside	<b>HMMS</b>	Hazardous Materials Management Services
<b>DSS</b>	Department of Social Services	<b>HNT</b>	Hostage Negotiators
<b>DWPS</b>	Drinking Water Protection Services	<b>HR</b>	Human Resources
<b>EAP</b>	Employee Assistance Program	<b>HRD</b>	Human Resources Department
<b>EDD</b>	Economic Development Department	<b>HRM</b>	Advantage Human Resources Management
<b>EHR</b>	Environmental Health Review Services	<b>HRSA</b>	Health Resources and Services Administration
<b>EMS</b>	Emergency Medical Services	<b>HVAC</b>	Heating, Ventilation, and Air Conditioning
<b>EOC</b>	Emergency Operations Center	<b>IAR</b>	Inter Agency Review
<b>ERP</b>	Enterprise Resource Planning	<b>IGLA</b>	Intergovernmental and Legislative Affairs
<b>FC</b>	Foster Care	<b>IHSS</b>	In-Home Support Services
<b>FEMA</b>	Federal Emergency Management Agency	<b>ILP</b>	Independent Living Program
<b>FLSA</b>	Fair Labor Standards Act	<b>ILS</b>	Integrated Library System
<b>FOR A</b>	Fort Ord Reuse Authority	<b>IP</b>	Internet Protocol
<b>RPPC</b>	Fair Political Practices Commission	<b>IRS</b>	Internal Revenue Service
<b>FQHC</b>	Federally Qualified Health Center	<b>ISF</b>	Internal Service Fund
<b>FQHC-LA</b>	Federally Qualified Health Center Look-Alike	<b>ITD</b>	Information Technology Department
<b>FSA</b>	Flexible Spending Account	<b>JBCT</b>	Jail Based Competency Treatment
<b>FTE</b>	Full Time Equivalent	<b>JSORT</b>	Juvenile Sex Offender Response Team
<b>FY</b>	Fiscal Year	<b>LAE</b>	Loss Adjustment Expenses
<b>GAAP</b>	Generally Accepted Accounting Principles	<b>LAFCO</b>	Local Agency Formation Commission
<b>GA-WEP</b>	General Assistance Work Experience Program	<b>LBAM</b>	Light Brown Apple Moth
<b>GFC</b>	General Fund Contribution	<b>LEA</b>	CalRecycle's Local Enforcement Agency
<b>GFOA</b>	Government Finance Officers Association	<b>LEAP</b>	Local Early Action Planning Grant
<b>GI Bill</b>	Servicemen's Readjustment Act of 1944	<b>LMS</b>	Learning Management System
<b>GIS</b>	Geographic Information Systems	<b>LOD</b>	Learning and Organizational Development
<b>GL</b>	General Liability	<b>MEM</b>	Microsoft Endpoint Manager
<b>GRM</b>	Graduated Responses and Incentives Matrix	<b>MCAP</b>	Municipal Climate Action Plan
<b>HAVA</b>	Help America Vote Act	<b>MCBC</b>	Monterey County Business Council
<b>HCAHPS</b>	Hospital Consumer Assessment of Healthcare Providers and Systems		

<b>MCCVB</b>	Monterey County Convention and Visitors Bureau	<b>PTO</b>	Paid Time Off
<b>MCFC</b>	Monterey County Film Commission	<b>REAP</b>	Regional Early Access Planning Grant
<b>MCFL</b>	Monterey County Free Libraries	<b>RFP</b>	Request for Proposal
<b>MCLE</b>	Mandatory Continuing Legal Education	<b>RLF</b>	Revolving Loan Fund
<b>MCOE</b>	Monterey County Office of Education	<b>RMA</b>	Resource Management Agency
<b>MDM</b>	Mobile Device Management	<b>ROPS</b>	Recognized Obligation Payment Schedule
<b>MFF</b>	Mobile Field Force	<b>RRRS</b>	Recycling and Resource Recovery Services
<b>MOE</b>	Maintenance of Effort	<b>SAFE</b>	Sexual Assault Felony Enforcement
<b>MOU</b>	Memorandum of Understanding	<b>SAR</b>	Search and Rescue Team
<b>MPI</b>	Master Patient Index	<b>SART</b>	Sexual Assault Response Team
<b>MVA</b>	Market Value of Assets	<b>SB</b>	Senate Bill
<b>MVAO</b>	Military and Veterans' Affairs Offices	<b>SCRAMP</b>	Sports Car Racing Association of the Monterey Peninsula
<b>NACO</b>	National Association of Counties	<b>SIR</b>	Self-Insured Retention
<b>NCRIC</b>	Northern California Regional Intelligence Center	<b>SOD</b>	Sudden Oak Death
<b>NCQA</b>	National Committee for Quality Assurance	<b>SRPS</b>	Scenic Road Protective Structure
<b>NFP</b>	Nurse Family Partnership	<b>SSI</b>	Supplemental Security Income
<b>NGEN</b>	Next Generation Public Safety Radio System Project	<b>SSI/SSP</b>	Supplemental Security Income/ State Supplementary Program
<b>NMC</b>	Natividad Medical Center	<b>SSRC</b>	Silver Star Resource Center
<b>NPDES</b>	National Pollutant Discharge Elimination System	<b>SUD</b>	Substance Use Disorder
<b>OCESA</b>	Office of Community Engagement and Strategic Advocacy	<b>SWAT</b>	Special Weapons and Tactical Team
<b>OES</b>	Office of Emergency Services	<b>SWMS</b>	Solid Waste Management Services
<b>OET</b>	Office of Employment and Training	<b>TAMC</b>	Transportation Agency for Monterey County
<b>OMB</b>	Office of Management and Budget	<b>TANF</b>	Temporary Assistance for Needy Families
<b>OPEB</b>	Other Post-Employment Benefits	<b>TBD</b>	To be determined
<b>PC</b>	Penal Code	<b>THPP</b>	Transitional Housing Placement Program
<b>PCSD</b>	Pajaro County Sanitation District	<b>TMDL</b>	Total Maximum Daily Loads
<b>PD</b>	Public Defender	<b>TOT</b>	Transient Occupancy Tax
<b>PDO</b>	Public Defender's Office	<b>TPA</b>	Third Party Administrator
<b>PEPRA</b>	Public Employee's Pension Reform Act	<b>TTC</b>	Treasurer-Tax Collector
<b>PIC</b>	Public Improvement Corporation	<b>UC</b>	University of California
<b>PMO</b>	Project Management Office	<b>UCSF</b>	University of California, San Francisco
<b>PRIME</b>	Public Hospital Redesign and Incentives	<b>ULAE</b>	Unallocated Loss Adjustment Expense
<b>PSAP</b>	Public Safety Answering Point	<b>UPS</b>	Uninterruptable Power Supply

<b>USDA</b>	United States Department of Agriculture
<b>VA</b>	Veterans' Affairs
<b>VAMP</b>	Vehicle Asset Management Program
<b>VHF</b>	Very High Frequency
<b>VLF</b>	Vehicle License Fees
<b>VRP</b>	Vehicle Replacement Program
<b>WAM</b>	Weighted Average Maturity
<b>WAN/LAN</b>	Wide Area/Local Area Networks
<b>WAP</b>	Work Alternative Program
<b>WDB</b>	Workforce Development Board
<b>WC</b>	Workers' Compensation
<b>WIA</b>	Workforce Investment Act
<b>WIOA</b>	Workforce Innovation and Opportunity Act
<b>WIB</b>	Workforce Investment Board
<b>WIC</b>	Women, Infants and Children
<b>WPC</b>	Whole Person Care
<b>YC</b>	Youth Center

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# Glossary of Funds

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**001 - GENERAL:** The general fund supports basic governmental functions including public safety, criminal justice, land use and environment, education, recreation, health and sanitation, public assistance, and finance and administration.

**002 - ROAD FUND:** A special fund for Road Services as required by State law. The Road Fund provides funding for road and bridge maintenance and construction activities. Major activities are traffic engineering, transportation planning, design and construction engineering of road improvements, development review, and maintenance and operation of County roads, bridges and utility infrastructure.

**003 – LIBRARY FUND:** Monterey County Free Libraries (MCFL) is a special taxing authority under the County Library Law of 1911 and, as such, its operations are funded primarily through its own share of property tax.

**005 – IN-HOME SUPPORT SERVICES (IHSS):** This fund provides for the cost of home care services to support the independence of aged, blind, and disabled persons, assisting them to live safely in their own home and community.

**006 – FISH & GAME PROPAGATION FUND:** This fund provides for the administration of the County's Fish and Game Commission. The Commission oversees the allocation of Fish and Game fine monies for grants to organizations and agencies undertaking fish and game wildlife propagation or educational projects.

**008 – COMMUNITY ACTION PARTNERSHIP (CAP):** This fund administers the Federal Community Services Block Grant. CAP contracts with community organizations to provide programs to advance and advocate for low-income and vulnerable populations.

**009 – INCLUSIONARY HOUSING:** This fund facilitates development of housing for lower and moderate-income residents. The Fund is capitalized through payment of in-lieu fees by developers of subdivision projects and repayment of project loans made from inclusionary funds.

**011 – ECONOMIC DEVELOPMENT PROGRAM:** This fund was established for the County's Small Business Revolving Loan Fund (RLF). The RLF supports the expansion, retention, and attraction of industry, commerce, and agriculture. Programs are intended to help diversify and strengthen

the economic base of the local area by assisting businesses that are unable to secure suitable private financing for start-up and expansion costs.

**013 – COMMUNITY DEVELOPMENT FUND:** This fund provides support for public infrastructure, community facilities and housing projects for very low, low, and moderate income households.

**016 – EMERGENCY MEDICAL SERVICE FUND:** This fund supports financing to plan, coordinate, and evaluate the countywide Emergency Medical Services (EMS) System. This includes maintaining countywide advance-life support services, contracting for ambulance and pre-hospital care services, monitoring and administering EMS training programs, planning for disaster medical response, and coordinating public information and education.

**021 – WORKFORCE DEVELOPMENT BOARD:** Facilitates the coordination between the public and private sector in focusing resources to effectively educate, train, and place individuals with the necessary resources and skill-set to meet employer demands.

**022 – LOCAL REVENUE FUND:** Pursuant to AB 109, this fund was created to receive sales tax revenue and vehicle license fee revenue in support of public safety realignment funds.

**023 – BEHAVIORAL HEALTH:** This fund is designated to recognize the use of funds mandated for mental health purposes.

**024 – HOMELAND SECURITY GRANT:** This fund provides for grant programs to support homeland security-related activities.

**025 – HEALTH AND SOCIAL SERVICES:** This fund is used to recognize Sales Tax Revenue, Vehicle License Fees, and Maintenance of Effort used for health and social services realignment.

**026 – NGEN OPERATIONS & MAINTENANCE:** This fund provides for the operations and maintenance cost of NGEN equipment.

**027 – CLERK / RECORDER:** This fund serves as the repository for the County Clerk/Recorder's restricted revenue solely for the use of modernization, micrographics, vital record, and electronic recording delivery system expenses.

**028 – EMERGENCY COMMUNICATIONS:** This fund contains the operations of emergency and non-emergency call answering services to law enforcement and fire agencies in the County.

**029 – HABITAT MANAGEMENT PROGRAM:** Per the Joint Community Facilities Agreement between Fort Ord Reuse Authority (FORA) and the County, this fund segregates Habitat Management allocated funds to provide habitat related services within or in FORA’s Basewide Community Facilities District (CFD) in perpetuity.

**030 – PENSION TRUST:** This fund was established for the collection of unfunded accrued liability (UAL) supplemental pension payments to address the County’s unfunded pension liability. Contributions from the supplemental payments are held in a Section 115 Trust with an external trust administrator.

**051 - CSA 1 CARMEL POINT:** This fund provides support for the streetlight system.

**052 - CSA 9 OAK PARK:** This fund provides support for the storm drainage & streetlight systems.

**053 - CSA 10 LAGUNA SECA RANCH:** This fund provides support for wastewater reclamation.

**056 - CSA 15 SERRA VILLAGE, TORO PARK:** This fund provides support for the storm drainage, Min-Parks, Open Space, & streetlight systems.

**057 - CSA 17 RANCHO TIERRA GRANDE:** This fund provides support for the Open Space Fire Maintenance system.

**058 - CSA 19 CARMEL MEADOWS:** This fund provides support for the streetlight system.

**059 - CSA 20 ROYAL ESTATES:** This fund provides support for the storm drainage & streetlight systems.

**060 - CSA 23 CARMEL RANCHO:** This fund provides support for the storm drainage, streetlight, parkway maintenance, & sidewalk maintenance systems.

**061 - CSA 24 PEDRAZZI SUBDIVISION /INDIAN SPRINGS:** This fund provides support for the storm drainage system.

**062 - CSA 25 CARMEL VALLEY GOLF & COUNTRY CLUB:** This fund provides support for the storm drainage & streetlight systems.

**063 - CSA 26 NEW MOSS LANDING HEIGHTS:** This fund provides support for the streetlight system.

**064 - CSA 30 RANCHO MAR MONTE:** This fund provides support for the storm drainage system.

**065 - CSA 31 AROMAS HILLS SUBDIVISION:** This fund provides support for the storm drainage system.

**066 - CSA 32 GREEN VALLEY ACRES/MOON SUBDIVISION:** This fund provides support for the storm drainage & streetlight systems.

**067 - CSA 33 COAST RIDGE/CARMEL SUR:** This fund provides support for the storm drainage system.

**068 - CSA 34 RANCHO RIO VISTA/CARMEL KNOLLS:** This fund provides support for the storm drainage system.

**069 - CSA 35 PARADISE PARK/RANCHO BORROMEO:** This fund provides support for the storm drainage & streetlight systems.

**070 - CSA 37 COLONIAL OAK ESTATES:** This fund provides support for the storm drainage system.

**071 - CSA 38 PARADISE LAKE ESTATES:** This fund provides support for the storm drainage system.

**072 - CSA 41 GABILAN ACRES/BORONDA:** This fund provides support for the streetlight system.

**073 - CSA 44 CORRAL DE TIERRA OAKS:** This fund provides support for the storm drainage & streetlight systems.

**074 - CSA 45 OAK HILLS:** This fund provides support for the storm drainage & streetlight systems.

**075 - CSA 46 OAK HILLS - OPEN SPACE:** This fund provides support for the Open Space systems.

**076 - CSA 47 CARMEL VIEWS/MAR VISTA:** This fund provides support for the storm drainage & streetlight systems.

**077 - CSA 50 RIOWAY TRACK NO.2:** This fund provides support for the storm drainage & flood control systems.

**078 - CSA 51 HIGH MEADOWS:** This fund provides support for the storm drainage & streetlight systems.

**079 - CSA 52 CARMEL VALLEY VILLAGE:** This fund provides support for the storm drainage system.

**080 - CSA 53 ARROYO SECO:** This fund provides support for the storm drainage system.

**081 - CSA 54 MANZANITA/SARSI SUBDIVISIONS:** This fund provides support for the storm drainage system.

**082 - CSA 55 ROBLES DEL RIO:** This fund provides support for the storm drainage system.

**083 - CSA 56 DEL MESA CARMEL:** This fund provides support for the storm drainage & fire roads systems.

**084 - CSA 57 LOS TULARES SUBDIVISION:** This fund provides support for the storm drainage & Open Space systems.

**085 - CSA 58 VISTA DORADO:** This fund provides support for the storm drainage & streetlight systems.

**086 - CSA 62 RANCHO DEL MONTE 14:** This fund provides support for the storm drainage system.

**087 - CSA 66 OASK TREE VIEWS:** This fund provides support for the storm drainage, Open Space, playground, street maintenance & streetlight systems.

**088 - CSA 67 CORRAL DE TIERRA OAKS 4:** This fund provides support for the storm drainage & streetlight systems.

**089 - CSA 68 VIERRA CANYON KNOLLS:** This fund provides support for the storm drainage system.

**090 - CSA 69 RALPH LANE:** This fund was established to provide sanitation services; however, most the parcels were detached, and services are being provided by Cal Water. There are no services currently being provided.

**091 - CSA 72 LAS PALMAS RANCH:** This fund provides support for the storm drainage system.

**092 - CSA 74 AMBULANCE:** This fund provides support for County ambulance service.

**093 - CSA 75 CHUALAR CONSOLIDATED:** This fund provides support for the wastewater collection & treatment, streetlights, and storm drainage systems.

**151 - PAJARO COUNTY SANITATION DISTRICT:** This fund provides support for the wastewater collection system.

**154 - CARMEL VALLEY COUNTY SANITATION DISTRICT:** This fund provides support for the Carmel Valley Sanitation Zone #2 District.

**156 - BORONDA COUNTY SANITATION DISTRICT:** This fund provides support for the wastewater collection system.

**157 - SAN JERARDO:** This fund provides support for the water system, part of the Boronda County Sanitation District.

**175 - CASTROVILLE-PAJARO HOUSING SET-ASIDE:** The Castroville-Pajaro Housing Set-Aside fund contains tax increment revenues that provide support for very low, low and moderate income housing in the Castroville-Pajaro Project Area in accordance with California Redevelopment Law. Assigned to Successor Agency.

**176 - BORONDA HOUSING SET-ASIDE:** The Boronda Housing Set-Aside fund contains tax increment revenues that provide support for very low, low and moderate income housing in the Boronda Project Area in accordance with California Redevelopment Law. Assigned to Successor Agency.

**177 - FORT ORD HOUSING SET-ASIDE:** The Fort Ord Housing Set-Aside fund contains tax increment revenues that provide support for very low, low and moderate income housing in the Fort Ord Project Area in accordance with California Redevelopment Law. Assigned to Successor Agency.

**178 - EAST GARRISON HOUSING SET-ASIDE:** The East Garrison Housing Set-Aside fund contains tax increment revenues that provide support for very low, low and moderate income housing in the East Garrison portion of the Fort Ord Project Area in accordance with California Redevelopment Law. Assigned to Successor Agency.

**180 - EAST GARRISON PUBLIC FINANCING AUTHORITY:** This fund includes funding for activities undertaken by the East Garrison Public



Financing Authority, including the formation and operation of a Community Facilities District to finance the acquisition, construction and operation of public capital facilities in East Garrison.

**181 – EAST GARRISON COMMUNITY FACILITY DISTRICT:** This fund includes funding for activities to own, operate, and maintain designated municipal infrastructure within the East Garrison Development Project.

**182 – EAST GARRISON DEVELOPER REIMBURSEMENTS:** This fund is used to track the expenditures and reimbursement receipts of the East Garrison Developer when performing project administration or land use activities associated with the development.

**251 - PUBLIC IMPROVEMENT CORPORATION DEBT SERVICE:** This fund funds debt payments and related expenses for Certificates of Participation issued by the Public Improvement Corporation.

**305 - BORONDA COUNTY SANITATION SEWER REVENUE:** This Bond Revenue Fund is used for sanitation for Boronda County Sanitation District - Fund Balance transferred to BCSD in October 2010.

**306 - BORONDA COUNTY SANITATION REVENUE BOND:** This Bond Revenue Fund is used for sanitation for Boronda County Sanitation District.

**310 - PAJARO COUNTY SANITATION SEWER REVENUE:** This Bond Revenue Fund is used for sanitation for Pajaro County Sanitation District.

**312 - CHUALAR COUNTY WATER SERVICE AREA:** This Bond Revenue Fund is used for streets in Chualar County Service Area.

**402 - CAPITAL PROJECTS:** The Capital Projects Fund tracks the construction costs of new County facilities and major renovations of existing ones financed with County funds.

**404 - FACILITY MASTER PLAN IMPLEMENTATION:** The Master Plan Implementation Fund tracks the construction costs of new County facilities financed with debt or other resources.

**405 – NGEN RADIO PROJECT:** This fund supports the County’s activities as the lead agency for the Next Generation (NGEN) Radio Project.

**406 – REDEVELOPMENT OBLIGATION RETIREMENT FUND:** This fund facilitates the payment of enforceable Redevelopment Agency obligations after the passage of ABx1 26 dissolved the Agency.

**451 – NATIVIDAD MEDICAL CENTER:** This Enterprise fund is for Natividad Medical Center operations.

**452 - LAKE AND RESORT OPERATIONS:** This Enterprise fund is for Lake Nacimiento and Lake San Antonio Resorts operations.

**453 – LAGUNA SECA RECREATIONAL AREA:** This Enterprise Fund is for the Laguna Seca Recreational Area operations.

**475 - GENERAL LIABILITY:** The General Liability Internal Service Fund (ISF) contains expenses related to General Liability Insurance claims, settlements, judgments, administration, legal defense costs, and excess insurance premiums.

**476 – WORKERS’ COMP FUND:** The Workers' Compensation Internal Service Fund contains expenses related to Workers' Compensation claims, settlements, judgments, administration, legal defense costs, and excess insurance premiums.

**477 – BENEFIT PROGRAMS FUND:** The Benefits Internal Service Fund contains revenue and expenditures related to the County's self-insured programs such as dental and vision insurance, disability insurance, as well as miscellaneous benefits.

**478 – RESOURCE PLANNING:** This fund provides funds for capital projects that require replacement, maintenance, or upgrades during the life of the asset. The fund serves to establish a capital funding process, generating funds over the life of an asset, and thereby minimizing fiscal impacts to operations.

**541 – COLLECTIONS AND CLEARING FUND:** This fund is used to house monies that the County receives prior to being disbursed to external entities.