

***Before the Board of Supervisors in and for the
County of Monterey, State of California***

RESOLUTION NO. 80-419

Creating the Monterey County)
Historical Advisory Commission)

SECTION 1. CREATION OF COMMISSION

Be it resolved that:

There is hereby created the Monterey County Historical Advisory Commission.

SECTION 2. MEMBERSHIP

The commission shall be approved by the Monterey County Board of Supervisors and shall consist of ten (10) residents of Monterey County, as follows: two (2) members appointed from each supervisorial district.

SECTION 3. VACANCIES

Any vacancy shall be filled in the same manner as the original appointment.

A vacancy shall exist, and shall be reported to the Clerk of the Board of Supervisors, when: a) a member fails to attend three consecutive meetings of the Commission without good cause, entered into the Commission's Minutes; b) a formal letter of resignation is submitted to the Commission's Chairman and/or the appointing Supervisor; c) a Commission member no longer resides in Monterey County, or otherwise does not meet the qualifications for the appointment.

SECTION 4. TERM OF OFFICE

Each member of the Commission shall hold office for a term of three (3) years, from and after February 1 of the year in which he or she is appointed. Terms shall be staggered so that a simple majority are appointed in one year and the balance the following year.

SECTION 5. MEETINGS

The Commission shall hold regular meetings, open and public, within Monterey County, at a regularly established time and place, as selected by a majority of the Commission's members. Special public meetings may be held at such times and places as the Commission's Chairman and the Board of Supervisors shall direct.

SECTION 6. MINUTES

Official Minutes, indicating attendance and recording actions taken at each meeting of the Commission, shall be maintained and submitted to

each member of the Commission and to each member of the Board of Supervisors, through its Clerk, prior to subsequent meetings.

SECTION 7. DUTIES OF THE COMMISSION

The Commission shall make recommendations to the Board of Supervisors relative to the promotion of history and the promotion and preservation of historical sites and artifacts.

The Board of Supervisors shall assign the function of Historical Records Commission to the Historical Advisory Commission.

SECTION 8. QUORUM

A quorum shall be a majority of the total current appointed membership of the Commission. Commission action may be taken by a majority of those present and voting at any given meeting.

SECTION 9. OFFICERS

The Commission shall elect a Chairman and a Vice Chairman, who shall be elected during the Commission's first meeting of the year. Officers shall serve for one year and may run for re-election.

SECTION 10. COUNTY STAFF SUPPORT

The Board of Supervisors shall provide that the Commission be assisted by the Monterey County Parks Department. The Director of that department may designate a member of his or her staff to be his or her representative to the Commission.

SECTION 11. NOTICE OF SUBCOMMITTEES

A subcommittee shall mean any subsidiary study group appointed by the Commission to give assistance for longer than six months. Subcommittee members need not be Commission members, except that the Commission Chairman shall designate a Commission member to serve on said subcommittee.

SECTION 12. EXPENSES

Subject to budget limitations, the members of the Commission shall be entitled to reimbursement for traveling expense to and from Commission meetings and reimbursement for reasonable and necessary expenses incurred in the course of their official duties.

SECTION 13. ANNUAL REPORT

The Commission shall submit a concise annual report to the Clerk of the Board of Supervisors by July 30 of each year. The report shall contain a summary of the Commission's activities and projects for the

preceding year, and shall contain a list of individual Commission members and the Commission's responsibilities.

PASSED AND ADOPTED this 22nd day of JULY, 1980,

By the following vote, to-wit:

AYES: Supervisors Blohm, Shipnuck, Petrovic, Moore and Farr.

NOES: None.

ABSENT: None.

I, ERNEST A. MAGGINI, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Monterey, State of California, hereby certify that the foregoing is a true copy of an original order of said Board of Supervisors duly made and entered in the minutes thereof at page -----of Minute Book 43, on JULY 22, 1980.

Dated: JULY 22, 1980

ERNEST A. MAGGINI, County Clerk and ex-officio
Clerk of the Board of Supervisors, County of Monterey,
State of California

By Linda Munday Deputy.