



Monterey County Special Events Task Force

MINUTES

Thursday, August 25, 2022

Monterey County Government Center – Via Zoom
1441 Schilling Place – 1st Floor Salinas, CA 93901
9:00 AM

The overview of the Special Events Task Force is to form a partnership between event planners and regulatory agency staff to provide support addressing life, health, and safety issues. The purpose of this meeting is to guide event organizers through the County permit process and to familiarize them with agency staff who will be their points of contact, and to have an open discussion with stakeholders on any concerns regarding an event.

Welcome and Introductions

Events Discussed:

1. Event Name: Velocity (APN: 173-011-023-000)

Presented by: Roberta Christi

Permits/File: 22SE0009

Event Start: 10/14/2022 Event End: 10/16/2022

Location: WeatherTech® Raceway at Laguna Seca, 1021 Monterey Salinas Highway, Salinas, CA

- **Organizer Brittanie Kinch was present and provided the following information:**
 - 240 cars have registered to participate.
 - Expecting about 5,000 attendees per day.
 - Have submitted the building permits for review.
 - Will be submitting health permits 30 days before the event.
- **Regulatory agencies comments related to this event- NONE**
- **Public comments pertaining this event - NONE**

2. Event Name: California International Airshow (APN: N/A)

Presented by: Harry Wardwell

Permits/File: 22SE00068

Set-up: 10/01/2022 Event Start: 10/08/2022 Event End: 10/09/2022 Dismantle: 10/10/2022

Location: Salinas Airport, 30 Mortensen Avenue, Salinas, CA

- **Organizer Harry Wardwell was present and provided the following information:**

- Gates will open at 9:00am.
 - Actual event will begin around 11:30a.m.
 - The event will be like previous years.
 - There will be a kids' zone.
 - Show will have ground and air acts.
 - Encroachment permit application has been submitted.
 - Alisal Rd. will be closed.
- **Regulatory Agencies comments related to this event- NONE**
 - ❖ **Robert Palomino (HCD) provided the following comments:**
 - Has reviewed encroachment application.
 - Permit will be issued once payment is made.

- **Public Comments Pertaining this Event - NONE**

3. Event Name: Take A Kid Mountain Biking (APN: 031-161-044-000)

Presented by: Michael McGirr

Permits/File: 22SE00084

Set-up: 09/03/2022 Event Start: 10/01/2022 Event End: 10/01/2022 Dismantle: 10/01/2022

Location: Fort Ord Travel Camp, 15301 Watkins Gate Road, East Garrison, CA

- **Event organizer Michael McGirr was not present.**
- **Dona Luna (MC Parks) provided the following comments:**
 - Family oriented mountain biking event.
 - Takes place on the trails adjacent to the Fort Ord Travel Camp.
 - An adventure zone will be set up for older children.
 - Application has been received.
- **Regulatory agencies comments related to this event:**
 - ❖ **Robert Palomino (HCD) provided the following comments:**
 - Confirmation has not been confirmed for signage usage.
 - If signage will be utilized, then an encroachment permit application will need to be submitted.
- **Public comments pertaining this event – NONE**

4. Event Name: Dia De Los Whitewalls Car Show (APN: 177-052-010-000)

Presented by: Angel Martinez

Permits/File: 22SE00081

Set-up: 10/15/2022 Event Start: 10/15/2022 Event End: 10/15/2022 Dismantle:

10/15/2022

Location: Spreckels Veteran's Memorial Hall, 90 Fifth Street, Spreckels, CA

- **Event organizer Angel Martinez was not present.**
- **Liz Gonzales (HCD) provided the following comments:**
 - This is a one-day event.
 - This is the second year of this event.
 - Expecting about 1,000 attendees.
 - There will be vendors.
 - Vendors will be advised to contact Environmental Health.
 - Traffic Flow will be through Harkins Rd.
 - There will be road closures.
 - Portion of 5th Street will be closed.
- **Regulatory agencies comments related to this event:**
 - ❖ **Robert Palomino (HCD) provided the following comments:**
 - An encroachment permit will be required.
 - Clarification of vender placement is needed.
- **Public comments pertaining this event – NONE**

5. Event Name: Santa Fly-In (APN: 187-512-018-000)

Presented by: Danielle Carlson

Permits/File: 22SE00075

Set-up: 12/09/2022 Event Start: 12/10/2022 Event End: 12/10/2022 Dismantle: 12/10/2022

Location: 50 Lilac Lane, Carmel Valley, CA

- **Organizer Danielle Carlson was not present.**
- **Liz Gonzales (HCD) provided the following comments:**
 - This is a one-day event.
 - Event will be a parade/festival.
 - Parade will be on Carmel Valley Rd.
 - They have submitted encroachment permit application.
 - No large tents will be utilized.
 - Expecting about 450 attendees.
 - There will be food vendors.
- **Regulatory agencies comments related to this event:**

❖ **Robert Palomino (HCD) provided the following comments:**

- Portion of Carmel Valley Rd. will be closed for the parade.
 - Road closure is estimated to be for one hour.
- Currently working with event organizer to ensure that all requirements are met prior to issuance of the encroachment permit.

- **Public comments pertaining this event – NONE**

6. **Event Name: California Coast Classic (APN: N/A)**

Presented by: Ramona Thorton

Permits/File: 22SE00087

Set-up: 09/18/2022 Event Start: 09/18/2022 Event End: 09/18/2022 Dismantle:
09/18/2022

Location: Monterey County Sheriff Posse Grounds, 395 Old Natividad Road, Salinas, CA

- **Organizer Ramona Thorton was not present.**
- **Liz Gonzales (HCD) provided the following comments:**
 - Expecting about 250 attendees.
 - Parking attendees will be on sight to assist with parking.
 - No large tents will be utilized.
- **Regulatory agencies comments related to this event- NONE**
- **Public comments pertaining this event – NONE**

7. **Event Name: Aromas Harvest Fair (APN: 267-092-015-000) Motorcar Auction (APN: 157-121-027-000)**

Presented by: Wendy Elder

Permits/File: 22SE00086

Set-up: 09/11/2022 Event Start: 09/11/2022 Event End: 09/11/2022 Dismantle:
09/11/2022

Location: Aromas Town Square, 305 Carpenteria Road, Aromas, CA

- **Organizer Wendy Elder was not present.**
- **Liz Gonzales (HCD) provided the following comments:**
 - Expecting 150 attendees.
 - Offsite parking will on the street next to the park.
 - No food or alcohol will be served.
 - There will be background music.
 - 10x10 pop up tents will be used.

- Regulatory agencies comments related to this event – **NONE**
- Public comments pertaining this event – **NONE**

Old I Items: *This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.*

➤ **None**

New Items: *This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.*

1. Cross Country Meet

Date: September 10, 2022

- **Dona Luna (MC Parks) provided the following comments:**
 - Dona has forwarded all documents she has received to HCD.
 - Event will take place at Toro Park.
 - Expecting about 1,500 people.
 - A generator will be used.
 - No food will not be sold.
 - There will be 10x10 tents used for shade.

- Regulatory agencies comments related to this event – **NONE**
- Public comments pertaining this event – **NONE**

2. The Clint

Date: August 27, 2022

- **Liz Gonzales (HCD)- Provided the following comments:**
 - Will take place at the Tahema Golf Club.
 - Drinks will be sold.
 - This is a private event.
 - Expecting about 250 attendees.
 - There will be 1 large tent utilized.
 - Permit has been issued for the tent.

Meeting Adjourned

If you have any questions about any of the items listed on this agenda, please contact Monterey County:
Housing & Community Development Department at: Phone: (831)755-5025 Email:
SpecialEvents@co.monterey.ca.us