



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

August 15, 2022, 4:15-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez- CHAIR	<input checked="" type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	*Cecilia Correa	<input type="checkbox"/>	*Everett Sivils
3-Lopez	<input checked="" type="checkbox"/>	Ana Vargas	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input type="checkbox"/>	VACANT	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Donna Smith- V.CHAIR
5-Adams	<input type="checkbox"/>	*Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello
Staff:	Lauren Suwansupa, Denise Vienne, Adriana Narez-Tapia, Teresa Pureco					
Guests:	Dorian Manuel, Kalyssa King					

I. Welcome:

- A. Meeting called to order by Chair Caravez at 4:17 pm.
- B. Roll call attendance was taken to determine excused and absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. Quorum established, see chart above.

II. Announcements:

- A. Additions/Modifications
 - i. No additions or modifications.
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment:

- A. Chair called for members of the public to be recognized for oral comment on items that are not on the agenda.
 - i. Public Comment: Impact Monterey Survey by Kalyssa King, Community Impact Director from United Way Monterey County. Shared release of the 2022 Impact Monterey Survey. The goal of the survey is to improve life in our community and is being distributed widely. Please take the survey and share link with others in the community.

IV. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss further. In which case, the board may request an individual item be pulled and placed in Business Section.



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- A. June 2022 Commission Minutes
- B. Financial Statement for August 2022
- C. August 2022 Executive Committee Meeting Minutes
 - i. **MOTION TO APPROVE by SMITH, SECOND ODELLO - APPROVED**
 - a) Aye: Caravez, Pineda, Holder, Hill, Smith, Bojorquez, Vargas, Odello.
 - b) Nay: None

V. **Business Items:** Commissioner Coyne joined the meeting late and participated in commission business agenda items.

- A. Organizational Standards: Update and progress report given
- B. Strategic Plan: Review and approve the "FY 2022-2026 CAC Strategic Plan" (**ACTION ITEM**)
 - i. Review proposed plan. Last plan term ended on June 30, 2022 – new plan will cover 4 year term **MOTION TO APPROVE by ODELLO, SECOND by PINEDA - APPROVED**
 - a) Aye: Caravez, Hill, Pineda, Holder, Bojorquez, Vargas, Smith, Coyne, Odello.
 - b) Nay: None
- C. Community Needs Assessment: Approve the completed community assessment and Community Action Plan (**ACTION ITEM**)
 - i. Reviewed Final draft of Community Needs Assessment **MOTION TO APPROVE by SMITH, SECOND by ODELLO - APPROVED**
 - a) Aye: Caravez, Hill, Pineda, Holder, Bojorquez, Vargas, Smith, Coyne, Odello.
 - b) Nay: None
- D. Mission Statement: Review current mission statement, consider for update if needed
 - i. Assured statement addresses poverty and program and services are in alignment with mission. No proposed updates at this time.
- E. Community Action Plan Activities: Annual Plan Update, 2021 Annual Report can be accessed online: <https://www.co.monterey.ca.us/government/departments-i-z/social-services/community-action-partnership/plans-reports#cap>
 - i. Reviewed success of specific strategies
 - ii. Reviewed analysis of agency outcomes
- F. Notification of Audit Availability: Monterey County Single Audit, Fiscal Year End June 30, 2020 available online: <https://www.co.monterey.ca.us/home/showdocument?id=101329&t=637553779239506520>
 - i. CSBG Funds noted on page 11, no findings noted

VI. **Presentation:**

- A. Presentation of Services: Monterey County Safe Parking Program, presented by Dorian Manuel, Program Director



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- i. Shared details of safe parking program operations, successes and answered questions about the services provided.

VII. Reports:

- A. Staff Report – Reviewed, see separate report
 - i. Mid-year reports completed.
- B. Commissioner Roundtable
 - i. Commissioner Odello: Announced a fundraiser efforts to build a play structure in Carmel, working closely with Tatum Gardens, attended Homeless Summit and encouraged others to access toolkit on Coalition of Homeless Services Providers' website.
 - ii. Commissioner Smith: Attended and presented at Summit on Homelessness, announced the upcoming event for the Nonprofit Alliance of Monterey County.

VIII. Adjournment:

- A. Meeting adjourned at 5:09. Next meeting scheduled for: September 12, 2022

Respectfully submitted,
Teresa Pureco