



Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

September 12, 2022, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez- <b>CHAIR</b>	<input checked="" type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	Cecilia Correa	<input checked="" type="checkbox"/>	Everett Sivils
3-Lopez	<input checked="" type="checkbox"/>	Ana Vargas	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith- <b>V.CHAIR</b>
5-Adams	<input type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello
Staff:	Lauren Suwansupa, Denise Vienne, Adriana Narez-Tapia, and Alex Soltero					
Guests:	Kalyssa King, United Way Monterey County					

**I. Welcome:**

- A. Meeting called to order by Chair Caravez at 4:05 pm.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused. Quorum established, see chart above.

**II. Announcements:**

- A. Additions/Modifications (**ACTION ITEM**)
  - i. An addition was requested to the agenda, and a Special Business Item was added to approve proposed update of the MCCAP Commission Information and Procedures Booklet’s Section on nomination and election procedures for low-income representatives based on CAPLaw guidelines.
  - ii. **MOTION TO APPROVE by ODELLO, SECOND SIVILS - APPROVED**
    - a) Aye: Caravez, Hill, Pineda, Holder, Chambliss, Vargas, Bojorquez, Sivils, Odello, Smith
    - b) Nay: None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press \*9 by phone) to be recognized by the Chair. To toggle mute, press \*6 by phone.

**III. Public Comment:**

- A. Chair called for members of the public to be recognized for oral comment on items not on the agenda.
  - i. No public comment



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**IV. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss further. In which case, the board may request an individual item be pulled and placed in Business Section.

- A. August 2022 Special Meeting Minutes for AB361 and Regular Commission Meeting Minutes
- B. Financial Statement for August 2022
- C. September 2022 Executive Committee Meeting Minutes

**i. MOTION TO APPROVE by ODELLO, SECOND SMITH - APPROVED**

- a) Aye: Caravez, Hill, Pineda, Sivils, Vargas, Chambliss, Smith, Odello
- b) Nay: None

**V. Business Items:**

- A. Recommendation that the Commission adopt findings on the requirements to continue remote meetings pursuant to AB 361.

**i. MOTION TO APPROVE by SMITH, SECOND ODELLO**

- a) Aye: Caravez, Hill, Pineda, Silver, Vargas, Chambliss, Smith, Odello
- b) Nay: None

**VI. Special Business Item:** Commissioner Bojorquez joined the meeting late and participated in commission special business agenda items.

- A. Proposed updates to Monterey County Community Action Partnership & Commission Information and Procedures Booklet. **(ACTION ITEM)**

**i. MOTION TO APPROVE by ODELLO, SECOND CHAMBLISS**

- a) Aye: Caravez, Hill, Pineda, Sivils, Vargas, Bojorquez, Chambliss, Smith, Odello
- b) Nay: None

**VII. Presentation:** Commissioners Holder and Coyne joined the meeting late and participated in the presentation item.

- A. Presentation of Services: United Way Monterey County Impact Monterey County, Community Conversation facilitated by Kalyssa King, Community Impact Director of Information, Referral, and Partner Development.
  - i. Introduction of Impact Monterey County 2022 Communities Aspiration Assessment
    - a) Community Aspiration Survey- available online
    - b) Community Conversation
  - ii. Community Conversations- Ms. King facilitated a focus group with the full CAC. Commissioner Discussion on topics related to the improvement of quality of life in the community.
  - iii. Addressed questions about community needs, services provided, and resources.

**VIII. Reports:**



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- A. Staff Report – Ms. Suwansupa provided an oral update on staff activities with respect to funding, projects, and collaboration.
  - i. No questions/comments
  
- B. Commissioner Roundtable
  - i. Commissioner Holder: would like more opportunities like the Community Conversations dialogue facilitated by Ms. King from United Way MC. in order to understand the community.
    - a) Staff Suwansupa: Reminder of Community Needs Assessment required every two years.
  - ii. Commissioner Smith: Suggested commissioners consider what can be done to better address concerns of the Community such as promoting the CAC in their districts via mailings to the community.
    - a) Staff Suwansupa: Recommendation connecting with District Supervisors

### **IX. Adjournment:**

- A. Meeting adjourned at 5:40 pm. The next meeting is scheduled for: October 10, 2022

Respectfully submitted,  
Adriana Narez-Tapia