

EMERGENCY COMMUNICATIONS EXECUTIVE BOARD

October 13, 2022
1:30 p.m. – 2:30 p.m.

Dial In: (669) 900-6833

Meeting Location: <https://montereycty.zoom.us/j/2706048975>

Meeting ID: 270 604 8975

NOTE: Pursuant to Governor Newsom’s Executive Order No. N-25-20, all Board Members and participants will attend this meeting remotely.

Voting Members for Quorum*	Agency	Representing	Present
David Sargenti - Chair	Monterey County Regional Fire	Fire Districts	
Steve Adams - Vice Chair	City of King	South County Cities	
Charles McKee	County of Monterey	County of Monterey CAO	
John Mineau (Representative)	Monterey County Sheriff	Monterey County Sheriff	
Ben Harvey	City of Pacific Grove	South Peninsula Cities	
Vibeke Norgaard	City of Sand City	North Peninsula Cities	
Steve Carrigan	City of Salinas	City of Salinas	
Required Non-Voting Advisors**	Agency	Representing	Present
Lee Ann Magoski or Designee	Emergency Communications Dept.	Director of Emergency Communications	
Gaudenz Panholzer or Vice Chair	City of Monterey – Fire Dept.	Emergency Communications Operations Board	

*A quorum shall be four of the voting members present who represent greater than 50% of the Center dispatch funding as delineated in the most recent dispatch billing statement.

**All recommendations and other actions taken by the Executive Board pursuant to this agreement require a unanimous vote of a quorum at a duly noticed and conducted meeting, that includes the following nonvoting advisors: Operations Board Chairperson or Vice Chair and Monterey County Emergency Communications Department Director or their designee.

	CALL TO ORDER AND INTRODUCTIONS	Chair
	ADDITIONS AND CORRECTIONS TO THE AGENDA	Chair
	AGENDA ITEMS:	
1.	Rollcall of Board Members and Advisors	ECD Staff
2.	Public Comment for Items not on the Agenda	Chair
3.	Approval of Minutes <ul style="list-style-type: none"> • September 8, 2022 – Attachment 1 – Action Item 	Chair
4.	AB 361 Remote Meeting Approval - Action Item - It is recommended that the Emergency Communications Executive Board find, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Emergency Communications Executive Board has reconsidered the circumstances of the state of emergency; and the state of emergency continues to directly impact the ability of the members to meet in person.	County Counsel
5.	ECD Finance <ul style="list-style-type: none"> • Report on FY2021-22 Final Financials for Dispatch Fund 028 and NGEN O&M Fund 026 - Attachment 2 • Retain FY2021-22 CAD & Phone System Surplus - Action Item 23-003 – Attachment 3 • FY2022-23 Expenditure Increase for Dispatcher Series Raises – Action Item 23-004 – Attachment 4 	ECD Staff

6.	NGEN – Attachment 5 <ul style="list-style-type: none"> • NGEN CIP and O&M Budget Update <ul style="list-style-type: none"> ○ No Changes from last Board Meeting. • NGEN Radio Project Update <ul style="list-style-type: none"> ○ Microwave Upgrade Update ○ Jamesburg Site Update ○ Other Projects • NGEN Agreement Update 	ITD Staff
7.	Receive Directors Report <ul style="list-style-type: none"> • Timing for Agenda Items – Agenda Items and attachments, including a Policy Action document for any Action Items must be in delivered in FINAL FORM to ECD 8 business days prior to the Executive Board Meeting date. <p>Action Item templates are available here: www.co.monterey.ca.us/government/departments-a-h/emergency-communications-911/executive-board</p> <ul style="list-style-type: none"> • CAD Update • Strategic Planning 	ECD Director
8.	ECD Operations Update <ul style="list-style-type: none"> • Workload Report – Revision of Department Reporting Process • Staffing Report 	ECD Staff
9.	ECD Operations Board Update	Operations Board Chair
10.	Future Board Items	All
	ADJOURNMENT	
Attachments: <ul style="list-style-type: none"> • Attachment 1 – September 8, 2022 Executive Board Minutes • Attachment 2 – Report on FY2021-22 Final Financials • Attachment 3 – FY2022-23 Expenditure Increase for Dispatcher Series Raises – Action Item 23-003 • Attachment 4 – Retain FY2021-22 Surplus - Action Item 23-004 • Attachment 5 – NGEN Updates 		
NEXT SCHEDULED MEETING: <u>November 10, 2022 1:30 -2:30pm</u> Meeting Location: https://montereycty.zoom.us/j/2706048975		