

Emergency Communications Executive Board

Action 23-003 - Retain FY 2021-22 CAD & Phones Surplus

Date: October 13, 2022

Presented by: John Vaught On behalf of: Emergency Communications Department

Request:

- Authorize the Department of Emergency Communications to retain and hold unexpended FY2021-22 Funding in Fund 028 of \$398,644 for annual CAD maintenance (\$291,342) and unspent payments for the Schilling Center Viper Phone System (\$107,302).
- If the department is required to pay the February 7, 2022 – February 6, 2023 CAD maintenance payment during FY2022-23, Recommend that the Monterey County Board of Supervisors approve an appropriations increase to the Fund 028 expenditure budget of \$291,342 funded with prior year surplus. If this payment is not required, this money will be credited back to the User Agencies based on the FY2021-22 dispatch billing ratio.
- If payment for the Schilling Center VIPER Phone System becomes due during FY2022-23, Recommend that the Monterey County Board of Supervisors approve an appropriations increase to the Fund 028 budget of \$107,302 funded with prior year surplus. If this payment is not required, this money will be credited back to the User Agencies based on the FY2021-22 dispatch billing ratio.

Summary/Discussion:

CAD Maintenance:

Due to delays from the Department's CAD vendor CentralSquare, the annual maintenance agreement for the term of February 7, 2022 - February 6, 2023 was not executed in time to pay the annual maintenance costs from the FY2021-22 budget as was planned. This annual payment of \$291,342 was made from the FY2022-23 budget.

The Department will work with CentralSquare on payment timing for the February 7, 2023 – February 6, 2024 payment and if possible will reset the payment schedule for this, and future, years so that only one payment is made during FY2022-23. If this effort is unsuccessful, then use of the funding will be necessary to pay two annual maintenance payments during FY2022-23.

Schilling Center VIPER Phone System:

In FY2021-22 the Department issued a purchase order to AT&T for Phase 2 (of 2) for the installation of a VIPER Phone System at the Schilling Dispatch Center. This project was completed during the fiscal year and AT&T has under invoiced by \$107,302. The AT&T project managers are investigating if this money is owed or not.

Fiscal Impact:

If approved, this FY2021-22 Surplus will be held as fund balance in Fund 028 and paid to vendors during FY2022-23 as necessary. The Department will update the Executive Board as information becomes available and these funds will be returned to the payers using the FY2021-22 Dispatch billing ratio if they are not required in the FY2022-23 Budget.

Effect(s) of Failure to Approve Request and/or caveats:

These funds will be credited back to the user agencies in the Q3 FY2022-23 invoices.

The Department may not have sufficient appropriations to pay invoices during FY2022-23 and if they become due will return to this Board with a request to use Reserve Funds to pay them.

_____ **Executive Board Action** _____

Modification to requested action: Yes ___ No ___

Vote Date __/__/__

Motion by _____ 2nd _____ Approved: Yeas _____ Nays _____

/s/ Chair _____

Yeas: _____

Nays: _____