



Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

October 10, 2022, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

| Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence |  |                              |                                     |                    |                                     |                             |
|--|--|------------------------------|-------------------------------------|--------------------|-------------------------------------|-----------------------------|
| District   |  | Rep Low-Income               |                                     | Rep Public Sector  |                                     | Rep Private Sector          |
| 1-Alejo  | <input checked="" type="checkbox"/>                  | Victor Caravez- <b>CHAIR</b> | <input type="checkbox"/>            | * Grant Joel Hill  | <input checked="" type="checkbox"/> | Connie Pineda               |
| 2-Phillips   | <input checked="" type="checkbox"/>                  | Ronald Holder                | *                                   | Cecilia Correa     | *                                   | Everett Sivils              |
| 3-Lopez  | <input checked="" type="checkbox"/>                  | Ana Vargas                   | <input type="checkbox"/>            | VACANT             | <input checked="" type="checkbox"/> | Emma Bojorquez              |
| 4-Askew  | <input checked="" type="checkbox"/>                  | Germaine Esquivel            | <input checked="" type="checkbox"/> | Winifred Chambliss | *                                   | Donna Smith- <b>V.CHAIR</b> |
| 5-Adams  | <input type="checkbox"/>                             | Fernando Elizondo            | <input checked="" type="checkbox"/> | Linda Coyne        | <input checked="" type="checkbox"/> | Jake Odello                 |
| Staff:   | Denise Vienne, Adriana Narez-Tapia, and Alex Soltero |                              |                                     |                    |                                     |                             |
| Guests:  | Staci Alziebler-Parker, Gathering for Women          |                              |                                     |                    |                                     |                             |

**I. Welcome:**

- A. Meeting called to order by Chair Caravez at 4:08 pm.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. Absences were excused: Commissioners Smith, Correa, Sivils. Quorum established, see chart above.

**I. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, only if proposed**): None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press \*9 by phone) to be recognized by the Chair. To toggle mute, press \*6 by phone.

**II. Public Comment:** Chair will recognize members of the public for oral comments on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission: No public comment.

**III. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. September 2022 Commission Meeting Minutes
- B. Financial Statement for October 2022
  - i. Commission input and comment
- C. October 2022 Executive Committee Meeting Minutes
  - i. **MOTION TO APPROVE by ODELLO, SECOND CHAMBLISS - APPROVED**
    - 1. Aye: Caravez, Bojorquez, Chambliss, Coyne, Odello, Vargas, Pineda, Esquivel, Holder
    - 2. Nay: None



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### IV. Business Items:

- A. Introductions: Winifred, Germaine, and all Commissioners: Welcome and Commissioners introduction completed.
- B. It is recommended the Commission adopt findings on the requirements to continue remote meetings pursuant to AB 361. **(ACTION ITEM – see attachment)**
  - i. Last finding was made on September 12, 2022 at a Regular Meeting of the Community Action Commission – 28 days prior to current scheduled meeting.
  - ii. **MOTION TO APPROVE by COYNE, SECOND ODELLO - APPROVED**
    1. Aye: Caravez, Pineda, Holder, Vargas, Bojorquez, Chambliss, Coyne, Odello, Esquivel,
    2. Nay: None
- C. Establish committee to revise Bylaws and Monterey County Community Action Partnership & Commission Information and Procedure Booklet:  
No limit of Commissioners for committee. No requirements to participate. Suggestions must be approved by all Commissioners, then approve by Board of Supervisors. CAP staff will provide support. Commissioners Odello, Chambliss, Esquivel will volunteer.
- D. Upcoming presentation topics for future CAC meetings: Commissioner Coyne more presentations of homeless services in our community. Adriana is creating a list for future presentations by reaching to different agencies in our community. Commissioner Esquivel inquired on how to get Mujeres en Accion connected to MCCAP: Commissioner Holder will present at the Executive Committee.
- E. Discuss hybrid meeting options for CAC meetings: Commissioners Caravez suggested to send out a survey with choices: zoom, in person, hybrid. Staff reminded Commissioners of the Brown Act. Commissioner Holder encouraged Commissioners traveling from afar to provide their feedback. Majority of Commissioners prefer zoom meetings as it provides greater attendance, but open to once or twice in person as well with advance notice.

### V. Presentation:

- A. Presentation: Gathering for Women, facilitated by Staci Alziebler-Parker, Executive Director.

### VI. Reports:

- A. Staff Report
  - i. CAC vacancies: one vacancy for District 3; outreach continues: Avelina Torres suggested by Commissioner Bojorquez. Adriana will reach out to Commissioner Bojorquez for contact information.
  - ii. Commission Documentation Reminders: Reminder to all Commissioners to ensure all compliance documentation is up to date including orientations and ethics training.
    1. Review Commissioner compliance checklist  
Staff member Adriana reminded and reviewed required documentation to be in compliance as CAC Commission.
- B. Commissioner Roundtable:  
Commissioner Coyne inquired about baby Suwansupa: Isla was presented to the Commission. Commissioner Caravez participated in annual March for Peace in Salinas.



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**VII. Adjournment:**

A. Meeting adjourned at 5:42 pm

i. Next meeting is scheduled for: November 21, 2022

Respectfully,  
Teresa Pureco