

# RELEASE REPORTING REQUIREMENTS MATRIX

This matrix summarizes pertinent emergency notification requirements and may not be all inclusive. For precise legal requirements, review specific laws and regulations.

## OIL SPILLS

TYPES OF RELEASES	AMOUNT	WHO REPORTS?	TO WHOM	WHEN	LEGAL AUTHORITY
(Federal) Navigable Waters*	Any Amount "Harmful quantity"***	Any person in charge of a vessel or facility (offshore or onshore)	NRC (800) 424-8802 or (202) 267-2675	Immediately, when it can be done safely	Federal Water Pollution Control Act (FWPCA) §311 33 CFR 153.203 40 CFR 110.6
(State of California) Marine Waters*	Any amount	Any party responsible for the discharge/threatened discharge; Responding local or state agency	Cal EMA (800) 852-7550 <hr/> NRC	Immediately, but not later than 30 minutes after discovery of the spill or threatened release	California Government Code (CGC) 8670.25.5; CGC 8670.26 <i>California State Oil Spill Contingency Plan</i> <hr/> FWPCA §311 33 CFR 153.203 40 CFR 302.6
(State of California) State Waters*	Any amount of oil or petroleum product	Any person	Cal EMA or RWQCB	Immediately upon knowledge of a release.	California Water Code (CWC) 13272 (a) (CGC) 8670.25.5; CGC 8670.26 <i>California State Oil Spill Contingency Plan</i>
Oil Discharges to Land (Onshore drilling, exploration, or production operation)	≥ 1 barrel (42 gallons) <hr/> 5 barrels or more uncontained in certain San Joaquin Valley oil fields - if no threat to state waters; 10 barrels or more contained in certain San Joaquin Valley oil fields if identified in spill contingency plan - if no threat to state waters.	Facility owner or operator	Cal EMA	Immediately upon knowledge of a release.	Public Resources Code (PRC) 3233 <hr/> San Joaquin Valley Field Rule (August 1998)
Aboveground Storage Tanks (ASTs)	≥ 1 barrel (42 gallons)	Facility owner or operator of a tank facility	Cal EMA CUPA/AA or 911	Immediately upon knowledge of a release.	HSC 25270.8

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## HAZARDOUS MATERIALS INCIDENTS

*(may include oil & radioactive materials)*

TYPES OF RELEASES	AMOUNT	WHO REPORTS?	TO WHOM	WHEN	LEGAL AUTHORITY
CERCLA HS Release	≥ RQ	Person in charge of a facility	NRC	Immediately upon knowledge of a release.  Written report to follow.	CERCLA §103 (a) 40 CFR 302.6
EPCRA EHS Release	≥ RQ	Owner/Operator of facility	NRC SERC and LEPC CUPA/FD (In CA)	Immediately upon knowledge of a release.  Written report to follow.	EPCRA §304 40 CFR 355
Release or Threatened Release (except transporting on highway)	If there is a reasonable belief that the release poses a significant hazard to human health & safety, property, or environment.**	Handler	Cal EMA CUPA/AA and/or 911	Immediately upon knowledge of a release.	HSC 25507
Illegal Discharges or Threatened Discharges of Hazardous Waste	Any amount that is observed or has knowledge of likely to cause injury to public health and safety.	Designated Government Employee	Local Health Officer or local Board of Supervisors	Within 72 hours	HSC 25180.7(b)
Highways	Any transportation release.	Any person who causes the spill.	CHP (who then notifies Cal EMA)	Immediately upon knowledge of a release.	California Vehicle Code (CVC) 23112.5
Railroads	Release/threatened release that may harm person, property, or environment.**	Railroads regulated by the State PUC & FRA	Appropriate emergency response agency and Cal EMA	Immediately upon knowledge of a release.	PUC General Order No. 161, Rule #3, 8-7-91
Hazardous Waste Discharge Transporters	Any spill in CA  <u>Federal notification:</u> A situation carrier deems appropriate; person hospitalized or killed; public evacuation ≥ 1hr; operational flight pattern or route of aircraft is altered; major transp. artery or facility closed ≥ 1 hr; infectious or radioactive materials involved; marine pollutant > 119 gals or > 882 lbs	Transporter who discharged waste	CHP	Immediately upon knowledge of a release.	CVC 23112.5 CVC 2453
			NRC	As soon as practical, but no later than 12 hours after accident occurs  Written Report: to DTSC and DOT within 30 days.	22 CCR 66263.15 22 CCR 66263.30  49 CFR 171.15 49 CFR 171.16

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<b>HAZARDOUS MATERIALS INCIDENTS (CONTINUED)</b> <i>(may include oil &amp; radioactive materials)</i>					
<b>TYPES OF RELEASES</b>	<b>AMOUNT</b>	<b>WHO REPORTS?</b>	<b>TO WHOM</b>	<b>WHEN</b>	<b>LEGAL AUTHORITY</b>
Pipelines	Every rupture, explosion or fire $\geq$ 5 barrels	Pipeline operator	Fire Dept Cal EMA	Immediately  Written report: to State Fire Marshal within 30 days	CGC 51018(c)
ASTs	Any release or threatened release	Facility owner or operator	Cal EMA CUPA/AA	Immediately upon knowledge of a release.	HSC 25507
Underground Storage Tanks (USTs)	Any release, if it poses significant hazard	Facility owner or operator	Cal EMA, CUPA/AA	Immediately upon knowledge of a release.	HSC 25507
	Into secondary containment – no fire or explosion hazard and no deterioration	Facility owner or operator	Cal EMA, CUPA/AA	Do not have to report BUT do need to record on the <i>Operator's Monitoring Report</i> .	HSC 25294
	Escapes from secondary containment; <b>or</b> from a primary containment if no secondary containment; <b>or</b> if there's a fire or explosion hazard or deterioration	Facility owner or operator	CUPA/AA Cal EMA	Within 24 hours after the release has been detected  Full written report within 5 working days	HSC 25295 HSC 25507
Releases beyond TSD Facility Boundary	A harmful quantity that could threaten human health or environment.	Facility owner or operator; TSDF Emergency Coordinator	Cal EMA NRC	Immediately upon knowledge of a release.	CERCLA §103 (b) 22 CCR 66264.56(d) HSC 25507
Releases within TSD Facility Boundary	Any release that poses a significant hazard.	Owner/Operator of facility	Cal EMA, CUPA/AA	Immediately upon knowledge of a release.	HSC 25507
	Imminent or actual emergency situation that could threaten human health or environment.	TSDF Emergency Coordinator (designated in the Contingency Plan).	Local ER agencies	Written report: to DTSC within 15 days.	22 CCR 66264.51 22 CCR 66264.52 22 CCR 66264.56

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AIR INCIDENTS					
TYPES OF RELEASES	AMOUNT	WHO REPORTS?	TO WHOM	WHEN	LEGAL AUTHORITY
Stationary Sources	Any release that poses a significant hazard.	Operator of the source	Cal EMA	Immediately upon knowledge of a release.	HSC 25507
	Exceeds emission standards		Air Pollution Control District's (APCD) or Air Quality Management District's (AQMD)	Within 96 hours	HSC 42706
Proximity to Schools	A release within ½ mile of a school.	Emergency rescue personnel	Superintendent of affected school district	Immediately upon knowledge of a release.	HSC 25507.10
	A threat of an air contaminant within 1000 feet of a school.	Air Pollution Control Officer	CUPA/AA Local Fire Dept	Within 24 hours	HSC 42301.7
SEWAGE SPILLS					
Sewage to Waters	1000 Gallons unauthorized discharge into State waters. *	Any person	Cal EMA	Immediately upon knowledge of a release.	23 CCR 2250 (a) HSC 5411
Other Sewage and Hazardous Substances	Any hazardous substance and sewage that needs to be reported. **	Any person	Cal EMA	Immediately upon knowledge of a release.	CWC 13272 (a)

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\* **NOTE:** The terms navigable waters, state waters, and marine waters are used according to the applicable laws & regulations. Navigable waters could also include state waters and marine waters; State waters could include navigable and marine waters; and marine waters could include navigable and state waters.

\*\* **NOTE:** Even if the quantities or situations that are outlined above have not been met, and you still believe that the release poses a significant hazard to human health & safety, or the environment -- then report it to Cal EMA Warning Center.

\*\*\* **NOTE:** "Harmful quantity" is any quantity of discharged oil that violates state water quality standards, causes a film or sheen on the water's surface, or leaves sludge or emulsion beneath the surface.

**Finally, it should be noted that intentionally false or misleading reports are a crime and legal matters may be enforced.  
(PC §148.3; HSC §25515; GC §8670.64)**

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## Federal Contact Numbers

National Response Center (NRC)*	(800) 424-8802 or (202) 267-2675
United States Environmental Protection Agency (USEPA), Regional Response Center  <a href="http://www.epa.gov/osweroe1/content/reporting/index.htm">http://www.epa.gov/osweroe1/content/reporting/index.htm</a>	(800) 321-7349 or (415) 947-8000 <i>(General number)</i>  (415) 947-4400 <i>(Spill Phone)</i>  (800) 424-9346 <i>(SARA Title III Hotline)</i>  (800) 300-2193 <i>(Region IX Duty Officer)</i>
Occupational Safety & Health Administration (OSHA)	(800) 321-OSHA  (415) 625-2547 <i>(main public number – Region IX)</i>
United States Coast Guard (USCG) Captain of the Port/Federal On-Scene Coordinator (FOSC)	(310) 521-3805 <i>(Sector Los Angeles/Long Beach)</i>  (619) 278-7033 <i>(Sector San Diego)</i>  (415) 399-3547 <i>(Sector San Francisco)</i>
United States Department of Transportation (USDOT)	Contact -via- National Response Center (NRC)

\* **Note:** One call to the NRC fulfills the requirement to report releases of hazardous substances under CERCLA and several other regulatory programs, including those under CWA § 311, RCRA, and the USDOT's Hazardous Materials Transportation Act (HMTA). Anybody who discovers a hazardous substance release or oil spill is encouraged to contact the federal government, regardless of whether they are the responsible party.

## State Contact Numbers

California Emergency Management Agency (Cal EMA) Warning Center	(800) 852-7550 or (916) 845-8911
California Highway Patrol (CHP)	<b>911</b>
State Fire Marshall (SFM)	(916) <b>323-7390</b> <i>(Emergencies only)</i>
CA Dept. of Conservation, Division of Oil, Gas & Geothermal Resources (DOGGR)	See attached list (Page 7) San Joaquin Valley Field Rule <a href="ftp://ftp.consrv.ca.gov/pub/oil/regulations/field_rule.pdf">ftp://ftp.consrv.ca.gov/pub/oil/regulations/field_rule.pdf</a>

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Department of Fish & Game - Office Of Spill Prevention and Response (OSPR)	(800) OILS-911 ((800) 645-7911) (916) 445-9338 (Office of Spill Prevention and Response – Sacramento)
Regional Water Quality Control Board (RWQCB)	See attached list (Page 8)

## Local Contact Numbers

ALL SPILLS SHOULD FIRST BE REPORTED to 911

CUPA/AA	For up-to-date contacts, refer to the Cal/EPA Unified Program website directory at:  <a href="http://www.calepa.ca.gov/CUPA/Directory/default.aspx">www.calepa.ca.gov/CUPA/Directory/default.aspx</a>
Local Sheriff/Police	
Local Fire Department	
Local Health Department	

Department of Conservation/Division of Oil, Gas & Geothermal Resources (DOGGR) - California Regional Offices -		
Region	Location	Contact #
District #1	(Cypress)	(714) 816-6847
District #2	(Ventura)	(805) 654-4761
District #3	(Santa Maria)	(805) 937-7246
District #4	(Bakersfield)	(661) 322-4031
District #5	(Coalinga)	(559) 935-2941
District #6	(Sacramento - Headquarters)	(916) 322-1110

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These numbers are included for reference purposes only. The RWQCB is contacted through the local CUPA/AA and/or Cal EMA, when these offices determine that it is necessary.

<b>Regional Water Quality Control Boards - California Regional Offices -</b>		
<b>Region</b>	<b>Location</b>	<b>Contact #</b>
Region 1 – North Coast	(Santa Rosa)	(707) 576-2220
Region 2 – San Francisco Bay	(Oakland)	(510) 622-2300
Region 3 – Central Coast	(San Luis Obispo)	(805) 549-3147
Region 4 – Los Angeles	(Los Angeles)	(213) 576-6600
Region 5a – Central Valley	(Rancho Cordova)	(916) 464-3291
Region 5b – Central Valley	(Fresno)	(559) 445-5116
Region 5c – Central Valley	(Redding)	(530) 224-4845
Region 6a – Lahontan	(South Lake Tahoe)	(530) 542-5400
Region 6b – Lahontan	(Victorville)	(760) 241-6583
Region 7 – Colorado River	(Palm Desert)	(760) 346-7491
Region 8 – Santa Ana	(Riverside)	(951) 782-4130
Region 9 – San Diego	(San Diego)	(858) 467-2952