



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

November 21, 2022, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input type="checkbox"/>	VACANT- CHAIR	*	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	*	Cecilia Correa	x	Everett Sivils
3-Lopez	*	Ana Vargas	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	*	Winifred Chambliss	x	Donna Smith- V.CHAIR
5-Adams	<input checked="" type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello
Staff:	Adriana Narez-Tapia, Alex Soltero and Teresa Pureco					
Guests:	Jennifer Ramirez, Partnership for Children					

I. Welcome:

- A. Call to Order: Meeting called to order by Vice-Chair Smith at 4:11.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused for: Commissioners Vargas, Correa, Hill, Chambliss. Quorum established, see chart above.

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment

IV. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. October 2022 Commission Minutes
- B. Financial Statement for November 2022
 - i. Commission input and comment
- C. November 2022 Executive Committee Meeting Minutes
 - i. **MOTION TO APPROVE by ODELLO, SECOND ESQUIVEL - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Odello, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None

V. Business Items:

- A. Victor Carevez resignation- Ideas of appreciation: certificate of appreciation and e-card will be send to Commissioner Caravez.
- B. Bylaws/Procedures Committee- committee members needed: Staff will assist volunteers. Commissioners are encouraged to start a committee. Committee formed by Commisisoners Esquivel, Odello and Chambliss.



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Commissioner Smith inquired how many meetings needed to complete task, committee will meet and will provide an answer.

- C. Approve proposal to cancel December Executive and Regular Meetings for holiday break **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by ODELLO, SECOND CIVILS - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Odello, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None
- D. Approve the 2023 EC and CAC Meeting Calendar **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by SMITH, SECOND ODELLO - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Odello, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None
- E. Future Meeting Hybrid/In-person Options – Discuss options and bring to-vote options for hybrid meetings for the next meeting: Item tabled until County announces new in person meeting requirements. Announcement expected early next year.
- F. Election- election for CAC Chair for FY 22-24 term based on submitted nominations **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by , SECOND - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None
 - 3. Abstain: Odello
- G. Community Action Plan Activities:
 - i. Needs Assessment – board invited to help with the surveys: Commissioners encouraged to suggest locations of events to conduct survey.
 - ii. Monitoring – preparing for agency monitoring in 2023; invite to board members. Commissioners Odello and Smith accepted invite. Staff working on required documents/forms for monitoring visits. Monitoring visits will give a overview on how providers operate their programs.

VI. Presentation:

- A. Presentation of Services: Partnership for Children, presented by Jennifer Ramirez, Program Director. Commissioner Sivils shared he is a board member and will reclude himself whenever addressing any decision making regarding this provider.

VII. Reports:

- A. Staff Report: attached
- B. Commissioner Roundtable – verbal report outs
 - Commissioner Odello: Carmel High Save Lives group holding a Thanksgiving dinner at Carmel Valley
 - Commissioner Smith: November is Homeless Youth Awareness Month, there is an opportunity for next year to do more. A resolution was completed this year. Took families/youth to pumpkim patch for Halloween.

VIII. Adjournment:

- A. Meeting adjourned
 - i. Next meeting scheduled for: December 19, 2022 is cancelled.
- B. Meeting adjourned at 5:21 pm
 - i. Next meeting is scheduled for: January 23, 2023

Respectfully,
Teresa Pureco