

**MONTEREY COUNTY EMERGENCY COMMUNICATIONS DEPARTMENT- EXECUTIVE BOARD
MINUTES
December 8, 2022**

Participants	Agency	Representing	Present
David Sargenti (Chair)	Monterey County Regional Fire	District Fire Chiefs	X
Steve Adams (Vice Chair)	City of King	South County City Managers	X
Charles McKee	County of Monterey	County of Monterey	
Stephen Bernal	Monterey County Sheriff	Monterey County Sheriff Bernal	
Ben Harvey	City of Pacific Grove	City Managers South Peninsula	X
Vibeke Norgaard	City of Sand City Acting City Manager	City Managers North Peninsula	X
Steve Carrigan	City of Salinas City Manager	City of Salinas	X
Non-Voting Advisors	Agency	Representing	Present
Gaudenz Panholzer	City of Monterey Fire Chief	ECD Operations Board	X
Lee Ann Magoski	County of Monterey ECD	County of Monterey ECD	X

Call to Order and Introductions – The meeting was called to order by Chair David Sargenti

Additions and Corrections to Agenda: Remove item number 6 ECD Operations Personnel Update from agenda.
Agenda Items:

1. **Rollcall of Board Members and Advisors – Patty Eddings**
 - Rollcall taken, and attendees marked present above. John Vaught designee for Lee Ann Magoski.
2. **Public Comment for Items not on the agenda – David Sargenti**
3. **Approval of Minutes**
 - September 8, 2022 - **Attachment 1 – Action Item – David Sargenti**

ACTION/MOTION: Ben Harvey made motion to approve October 13, 2022 minutes. Steve Carrigan seconded. Roll Call Taken. All members were in favor of approving minutes.

4. **AB 361 – Samuel Beiderwell presented motion summary:**
 - Remote Meeting Approval - **Action Item** - It is recommended that the Emergency Communications Executive Board find, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Emergency Communications Executive Board has reconsidered the circumstances of the state of emergency; and the state of emergency continues to directly impact the ability of the members to meet in person.

ACTION/MOTION: County Counsel Samuel Beiderwell advised it will be necessary to meet in person beginning February 28, 2023. Steve Adams made motion to continue to meet remotely until that time. Steve Carrigan seconded. Roll call taken. All were in favor. No Opposed.

5. **NGEN**

- **NGEN Agreement Changes and Approval to Release for Signatures Attachment 2 and 3 – Action Item 23-005**
- **NGEN Project Updates**
- **Sourcewell Agreement for Harris Services and Supplies**

Eric Chatham requested to have Action Item 23-005 NGEN Agreement Changes pulled from agenda. To be reviewed January 2023 meeting.

Steve Paxton reported the following on NGEN Project Updates

- Demolition of Robert Knolls site should be completed within the month.
- Microwave project has been completed.
- The UASI paperwork has been submitted. Sheriff Department should receive the \$75,000 grant reimbursement within the next 45 days. Once received, this will be transferred into the NGEN account.
- There has been some progress on the Post Ranch site. We have reached out to AT&T to begin discussion to accommodate our racks in place of building a new shelter.
- ISSI Gateway and Phase Two Multi-Site upgrade are moving along.
- We have received the ISSI Gateway quote from Harris L3 and the quote appears to be line with the original budget.

Steve reported the following on Sourcewell Agreement.

- Sourcewell Agreement is a Minnesota based umbrella contract. This is a contract to execute purchase order for L3 Harris for services and supplies.

ACTION/MOTION: None. Information only.

6. ECD Operations Personnel Update – ECD Staff

- **Item was pulled from agenda.**

ACTION/MOTION: No action.

7. ECD Operations Board Update.

Operations Board Chair Gaudenz Panholzer reported the following on the November 17, 2022 meeting.

- **NGEN Governance Agreement was on the agenda and changes that were submitted by various agencies were discussed.**
- **Most changes were approved as recommended by ITD.**
- **Change to allow EMS to become a voting member was not supported/approved.**

ACTION/MOTION: No action. Information only.

8. Future Board Items

- **Discuss new Board meeting times for 2023.**

John Vaught reported in 2023 once new members in place and meeting remote versus in person to discuss changing the time and date of the Executive Board meetings.

Chair David Sargenti made announcement this is Patty Eddings' last Executive Board Meeting. She will be retiring the end of the year.

ACTION/MOTION: No action. Information only.

ADJOURNMENT:

Meeting adjourned 2:00 pm