

**2023
Committee**

Chair

Mary Ann Leffel
Special District Member

Glenn Church
County Member

Ian Oglesby
City Member

Counsel

Kelly Donlon
General Counsel

Executive Officer

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AGENDA
LAFCO Budget & Finance Committee
Meeting

Monday, February 27, 2023
3:30 p.m. – 5:00 p.m.

LAFCO OFFICE
132 W. Gabilan Street, Suite #102
Salinas, California

IMPORTANT NOTICE REGARDING COVID-19

In order to minimize the spread of the COVID-19 virus, please do the following:

1. If you attend the Committee meeting in person, you will be required to maintain appropriate social distancing between yourself and other individuals.
2. If you choose not to attend the Committee meeting but wish to make general public comments, or comment on a specific agenda item, you may do so in two ways:
 - a. Submit your comment via email by 5:00 p.m. on the Friday before the meeting. Please submit your comment to the Clerk of the Commission at: malukis@monterey.lafco.ca.gov. Please include the following Subject Line: “*Public Comment – Agenda Item # ___*”. All submitted comments will be provided to the Committee for consideration, compiled as part of the record, and may be read into the record.
 - b. You may participate through Zoom. For Zoom participation, please join by computer audio at:

<https://montereycty.zoom.us/j/99615947716>

The meeting ID is: [996 1594 7716](https://montereycty.zoom.us/j/99615947716). There is no password. To make a public comment, please “Raise

To Participate by Phone: Please call: +1 669 900 6833

Enter the meeting ID: [996 1594 7716](https://montereycty.zoom.us/j/99615947716) when prompted. There is no participant code – just enter the pound sign # after the recording prompts you. To make a public comment by phone, please push *9 on your phone keypad.

Call to Order

Roll Call

Public Comments

Anyone may address the Committee briefly concerning items not already on the agenda.

Special Business

1. Consider Selection of Budget and Finance Committee Chair.
Recommended Action: Select a Committee Chair for calendar year 2023.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Public Comments on Closed Session Item

The Committee Recesses for Closed Session Agenda Item

Closed Session may be held at the conclusion of the Committee's Regular Agenda, or at any other time during the course of the meeting, before or after the scheduled time, announced by the Chairperson of the Committee. The public may comment on Closed Session items prior to the Committee's recess to Closed Session.

Closed Session

2. Pursuant to Government Code Section 554957.6, the Committee will confer regarding labor negotiations for the position of Executive Officer of LAFCO of Monterey County.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Reconvene on Public Agenda Items

Roll Call

Read Out from Closed Session by LAFCO General Counsel

Read out by General Counsel will only occur if there is reportable action (s).

New Business

3. Consider Preliminary Draft Annual Work Program for Fiscal Year 2023-2024.
Recommended Action: Discuss report and recommend the Commission conduct a public hearing and adopt the proposed annual work program for Fiscal Year 2023-2024, at the March 27, 2023 regular LAFCO meeting.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
4. Discuss the Professional Services Agreement for Accounting and Related Services.
Recommended Action: Discuss report and authorize Executive Officer to proceed with a Request for Proposals for professional accounting and related services.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
5. Discuss the Professional Services Agreement for Audit Services.
Recommended Action: Discuss report and authorize Executive Officer to proceed with a Request for Proposals for professional audit services.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

6. Discuss the LAFCO Cost Allocation Formula for Special Districts in Monterey County.
Recommended Action: Discuss report for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
7. Consider Draft Financial Statements for Period Ending December 31, 2022.
Recommended Action: Discuss report and recommend that the quarterly financial statements for the period ending December 31, 2022 be approved by the full Commission at the March 27, 2023 regular LAFCO meeting.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
8. Consider the January 31, 2023 Draft Balance Sheet and Income Statement.
Recommended Action: Accept the statements for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
9. Consider Profit/Loss Budget vs. Actual Report dated February 15, 2023.
Recommended Action: Accept report for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
10. Consider Budget Amendment No.1 for Fiscal Year 2022-2023.
Recommended Action: Discuss report and recommend that the Commission approve a resolution to adopt Amendment No. 1 to the current (Fiscal Year 2022-23) budget, transferring a total of \$22,500 with net change to the overall budget, at the next regular LAFCO meeting on March 27, 2023.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
11. Consider Preliminary Draft Annual Budget for Fiscal Year 2023-2024.
Recommended Action: Discuss report and recommend that the Commission:
 1. Conduct a public hearing on March 27 to consider adoption of a proposed budget for Fiscal Year 2023-2024, and
 2. Distribute the proposed budget to local agencies for review and comment prior to final adoption at a second hearing on April 24.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
12. Consider Three -Year Financial Forecast (FY 2023-2024 through FY 2025-2026).
Recommended Action: Discuss report for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Executive Officer Announcements

The Executive Officer may provide oral or written announcements about current LAFCO activities, for information only.

Adjournment

The Political Reform Act requires that a participant in a LAFCO of Monterey County proceeding who has a financial interest in a change of organization or reorganization proposal and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.

Budget & Finance Committee Meeting Agenda
February 27, 2023

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the LAFCO of Monterey County website at www.monterey.lafco.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA): All regular and special meeting agendas and associated reports are available at www.monterey.lafco.ca.gov. Any person with a disability under the ADA may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with LAFCO of Monterey County staff at (831) 754-5838 at least three business days prior to the respective meeting.