



Monterey County

SPECIAL EVENT TASK FORCE MEETING

MINUTES

February 23, 2023, 9: 00a.m – 10: 00a.m

TELECONFERENCE VIA ZOOM
Monterey County Government Center
1441 Schilling Place – South, 2nd Floor Salinas, CA 93901

The overview of the Special Events Task Force is to form a partnership between event planners and regulatory agency staff to provide support addressing life, health, and safety issues. The purpose of this meeting is to guide event organizers through the County permit process and to familiarize them with agency staff who will be their points of contact, and to have an open discussion with stakeholders on any concerns regarding an event.

Welcome and Introductions

Scheduled Events for Discussion

1) **EVENT NAME: SEA OTTER CLASSIC (APN: 173-011-023-000)**

PERMITS: 23SE00006

PRESENTER: SKIP LATHAM

SET UP: 03/30/2023 EVENT STARTS: 04/20/2023 EVENT ENDS: 04/23/2023 DISMANTLE: 04/24/2023

LOCATION: LAGUNA SECA RACEWAY, 1021 MONTEREY SALINAS HIGHWAY 68

- Organizer Skip Latham was present and provided the following comments.
 - Four-day event that consist of exhibitors and bicycle races.
 - Will have camping
 - Majority of camping areas are sold out.
 - 500 exhibitors have registered
 - Organizer has submitted encroachment permit with Caltrans.
 - Organizer has been in contact with California Highway Patrol.
 - Organizer has contacted Sergeant Mendoza with Monterey County Sheriff's department
 - Sergeant Mendoza is working on the operational plan for the Monterey County Sherriff's department.
 - Police patrol will be handled by Del Rey Oaks Police Department.
 - Will assist with traffic control.
 - Submitted building and electrical permit application with HCD.
 - Summitted the event organizer food application to Jenifer Lam at the Health Department.
 - Received email from Nicky Fouler.
 - Submitted recycling plan to the recycling committee.
 - Medical plan has been submitted to EMS.
 - There will be a medical tent.
 - Monterey Spine and joint will be present.
 - National Sky patrol will be present.
 - There will be 3 ambulances on site all four days of the event.

- **Regulatory agencies comments pertaining to this event:**
 - **Liz Gonzales (Monterey County HCD) Provided the following comments:**
 - Will follow up with Skip regarding the authorize agent form issue he is having with Accela.
 - **Dave Jense (Monterey County Regional Fire) Provided the following comments:**
 - Signed off the medical plan.
- **Public comments pertaining this event- NONE**

2) **EVENT NAME: TRANS AM SPEEDFEST (APN: 173-011-023-000)**

PRESENTER: John Narigi

PERMITS:23SE00008

EVENT DATES 05/05/2023-05/07/2023

LOCATION: LAGUNA SECA RACEWAY, 1021 MONTEREY SALINAS HIGHWAY 68

- Organizers John Narigi was present and provided the following comments.
 - Roberta has submitted the necessary documents to corresponding agencies.
 - Currently working on finalizing tent application submittals.
 - Attendance has increased from last year.
 - South Boundary Road will be used.
 - Will be utilizing:
 - Track
 - Paddock
 - Portion of the lakebed
 - Parking will be available on the track side or paddock side.
- **Regulatory agencies comments pertaining to this event:**
 - **Tanya Martinez (Monterey County Environmental Health) provided the following comments:**
 - Stated that Jennifer Lam advised her that she has not received any application from the event organizers.
- **Public comments pertaining this event- NONE**

3) **EVENT: MOTUL COURSE DE MONTEREY 2023 (APN: 173-011-023-000)**

Presenter: JOHN NARIGI

Permits: 23SE00009

EVENT DATES: 05/12/2023-05/14/2023

Location: LAGUNA SECA RACEWAY, 1021 MONTEREY SALINAS HIGHWAY 68

- Organizer John Narigi was present and provided the following comments.
 - Event will be televised.
 - Organizers have met with Sergeant Pia with the California Highway Patrol.
 - Organizers have been in contact with Monterey County Sheriff's office.
 - There will be additional signage at the end of South Boundary Road.
 - Electronic signage will be utilized on Highway 68.
- **Regulatory agencies comments pertaining to this event:**

- **Liz Gonzales (Monterey County HCD) Provided the following comments:**
 - Dina Northcutt might be able to add a note on the Monterey County Website advising the public that South Boundary would be the main entrance.

4) **EVENT NAME: THE QUAIL MOTORCYCLE GATHERING (APN: 157-031-022-000)**

PERMITS: 23SE00007

PRESENTER: MARY SCHAFFER

SET UP: 05/04/2023 EVENT STARTS: 05/06/2023 EVENT ENDS: 05/06/2023 DISMANTLE: 05/07/2023

LOCATION: 8000 VALLEY GREENS DRIVE, CARMEL CA

- Organizer Mary Schaffer was present and provided the following comments.
 - Event time will be 10:00 a.m. to 4:00 p.m.
 - Expecting 3000 attendees.
 - 300 motorcycles on the event field.
 - Loading will be late afternoon on Wednesday and will continue through Friday.
 - Loadout will be at the end of the event starting at 4:00p.m and continue through Sunday.
 - Practice Range at Quail Lodge will be closed starting 4:00p.m. on Wednesday May 3, 2023.
 - Will reopen following Monday.
- **Regulatory agencies comments pertaining to this event-NONE**
- **Public comments pertaining this event- NONE**

5) **EVENT NAME: CASTROVILLES PARTY IN THE PLAZA (APN: 030-112-005-000)**

PERMITS: 23SE00020

PRESENTER: ALEX LOPEZ

SET UP: 05/20/2023 EVENT STARTS: 05/20/2023 EVENT ENDS: 05/20/2023 DISMANTLE: 05/20/2023

LOCATION: 11261 CRANE ST CASTROVILLE, CA & COUNTY ROADS NEAR PROPERTY

- Organizer ALEX LOPEZ was not present Liz Gonzales Monterey County HCD provided the following comments.
 - This is a community parade and car show.
 - Parade will take place from 9:00a.m. to 11:00p.m.
 - Parade route will go through McDougal, Washington street, and Union Street.
 - Event starts at 10:00a.m through 4:00p.m.
 - Expecting about 400 people.
- **Regulatory agencies comments pertaining to this event:**
 - **Kayla Johnson (Monterey County HCD) provided the following comments:**
 - She reached out to Alex regarding the road closure that they wanted to do in Castroville but has not received their encroachment submittal for this event.
- **Public comments pertaining this event- NONE**

6) **EVENT NAME: 49ERS GOLDEN GET AWAY 2023 (APN: 416-522-004-000)**

PERMITS: 23SE00016

PRESENTER: MAGGIE STAAB

SET UP: 05/01/2023 EVENT STARTS: 05/04/2023 EVENT ENDS: 05/07/2023 DISMANTLE: 05/07/2023

LOCATION: CARMEL VALLEY RANCH, 1 OLD RANCH ROAD CARMEL VALLEY CA

- Organizer Maggie Staab was present and provided the following comments.
 - This is a private event that benefits the 49ers Foundation.
 - Goal of the event is to raise money for the 49ers Foundation.
 - No road closures.
 - There will be a golf tournament.
 - There will be coaches and 49ers players in attendance.
 - There will be a tent.
 - Currently finalizing the contract for the tent.
 - Tent will need to accommodate 450 people.
 - Permit application should be submitted.

- **Regulatory agencies comments pertaining to this event-NONE**

- **Public comments pertaining this event- NONE**

7) **EVENT NAME: BIG SUR MARATHON (APN: N/A)**

PERMITS: 23SE00027

PRESENTER: KEVIN POOL & JOSH PRIESTER

SET UP: 04/28/2023 EVENT STARTS: 04/30/2023 EVENT ENDS: 04/30/2023 DISMANTLE: 05/01/2023

LOCATION: BIG SUR STATION TO HIGHWAY 1 & FINISH NEAR CROSSROADS SHOPPING CENTER

- Organizer Kevin Pool and Josh Priester were present and provided the following comments.
 - Event will take place on Highway 1 between Big Sur and Carmel.
 - Have a contract in place with the California Highway Patrol.
 - Will be submitting their medical plan to Blake today.
 - Have a contract in place with AMR for 6 dedicated units for the event.
 - Units will be spaced along the route.
 - Medics will be out at the course with defibrillators provided by CHOMPS to provide medical aid.
 - Working with Cal trans to obtain their permits.
 - Working with Monterey County Sherriff's office to provide additional security around the finish venue.
 - Primarily bomb sniffing dogs and additional resources.
 - Radio network will be placed along the coast which will be utilized by Cal Fire, Mid Coast and Big Sur Fire.
 - There will be tents adjacent to Highway one will be over 400ft and will have electricity.

- **Regulatory agencies comments pertaining to this event:**
 - **Liz Gonzales (Monterey County HCD) Provided the following comments:**
 - Tents that are over 400 square feet or have utilities will require a building permit.

- HCD staff will send follow up email to the requestor regarding the tents.

- **Public comments pertaining this event- NONE**

8) **EVENT NAME: CCCX SERIES (APN: 031-161-044-000)**

PERMITS: 23SE00026

PRESENTER: KEITH DEFIEBRE

DATE 1: 02/11/2023-02/12/2023 DATE 2: 02/26/2023 DATE 3: 3/12/2023 DATE 4: 03/19/2023

DATE 5: 04/03/2023

LOCATION: TRAVEL CAMP 15301 WATKINS GATE ROAD EAST GARRISON

- **Organizer Keith Defiebre was not present, and Dona Luna (Monterey County Parks) provided the following comments.**
 - This is a motor mountain biking race that takes place at the Ford Ord Travel Camp.
 - It's an off-road cycling event available for young kids and adults.
 - Open space trails will be utilized.
 - No food will be served.
 - There will be no music.
 - No electricity will be utilized.
 - There are 5 separate events.
 - First event has already taken place.
 - Second event will take place the weekend of 02/25/2023 to 02/26/2023.
 - Third event will take place on 03/12/2023
 - Fourth event will take place on 03/19/2023.
 - Firth event will take place on 04/02/2023.
 - All permits have been summited and an agreement has been signed.

- **Regulatory agencies comments pertaining to this event-NONE**

- **Public comments pertaining this event- NONE**

9) **EVENT NAME: PANCHO BARRAZA BAILE (APN: 211-061-028-000)**

PERMITS: 23SE00028

PRESENTER: Ivan Ramos

SET UP: 03/12/2023 EVENT STARTS: 03/12/2023 EVENT ENDS: 03/12/2023 DISMANTLE: 03/12/2023

LOCATION: MONTEREY COUNTY SHERIFF POSSE GROUNDS, 395 NATIVIDAD ROAD SALINAS

- **Organizer Ivan Ramos was not present, and Liz Gonzales (HCD Monterey County HCD) provided the following comments.**
 - Event will take place from 10:00a.m. to 8:00p.m.
 - Expecting about 2,500 attendees.
 - There is private parking lot on the property.
 - The parking lot is properly marked for cars.
 - Food will be sold to the public.
 - There will be two vendors onsite.

- The Monterey County Sherriff's Posse Grounds is an event center that is starting to have music events.
 - They are receiving the proper use permits for this type of events.
 - Event holders are aware that they need to contact the corresponding Monterey County agencies to obtain the specific permits that might be required for their event.
 - These permits are separate from anything that the Monterey County Sherriff's Posse Grounds might require from them.
- **Regulatory agencies comments pertaining to this event:**
 - **Tanya Martinez (Monterey County Environmental Health) provided the following comments:**
 - Wanted to clarify if open flame vendors are allowed at the Sherriff's Posse Grounds?
 - Liz Gonzales stated that if the open flame is under a tent, then that would require a building permit, and event organizer would need to show that the tent is fire resistant.
 - If tents are out in open area, then that would not require a building permit since the Sherriff's Posse Grounds does have BBQ pits that are part of the event center.
 - **Dona Luna (Monterey County Parks) provided the following comments:**
 - Has not received any paperwork from the event organizers.
 - Only item received was the special events questionnaire.
 - Reached out about a week or 2 weeks ago and has not received a response from event organizer.
 - Will follow up with event organizer.
- **Public comments pertaining this event- NONE**

10) **EVENT NAME: STRWABERRY FIELDS FOREEVER (APN: N/A)**

PERMITS: 23SE00029

PRESENTER: ROBERT LEIBOLD

SET UP: 05/21/2023 EVENT STARTS: 05/21/2023 EVENT ENDS: 05/21/2023 DISMANTLE: 05/21/2023

LOCATION: COUNTY ROADS & ROYAL OAKS PARK

- **Organizer Robert Leibold was note present Dona Luna (Monterey County Parks) provided the following comments.**
 - Has not received any paperwork from the event organizers.
 - This is a fundraiser bicycle ride.
 - Will be starting in Santa Cruz County and go through Monterey County.
 - Will be using the following Monterey County Roads.
 - Salinas Rd.
 - Hall Rd.
 - San Miguel Canyon Rd.
 - San Juan Rd.
 - Royal Oaks Park will be utilized as a lunch stop.
 - Will be utilizing one of the High Schools along the route for parking.

- Will begin at 7:00a.m.
 - Only item received was the special events questionnaire.
 - Reached out about a week or 2 weeks ago and has not received a response from event organizer.
 - Will follow up with event organizer.
- **Regulatory agencies comments pertaining to this event:**
 - **Liz Gonzales (Monterey County HCD) Provided the following comments:**
 - HCD received the special events questionnaire last week.
 - Event questionnaire has been routed to all other Monterey County agencies.
 - **Kayla Johnson (Monterey County HCD) Provided the following comments:**
 - Has not received their encroachment packet for this event.
 - Information that was received stated that the event has 3 different routes.
 - They have a 30-mile, 60-mile, and a 100-mile.
 - Comments were sent to Environmental Health regarding portable restrooms.
 - Potential changes pertaining to requirement might be required based on some feedback that was received from the public after last year's event.
- **Public comments pertaining this event- NONE**

New Items

This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.

➤ **None**

Old Items

This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.

➤ **None**

Adjournment

If you have any questions about any of the items listed on this agenda, please contact Monterey County Housing & Community Development Department at:

Phone: (831)755-5025

Email: SpecialEvents@co.monterey.ca.us