



Monterey County Community Action Commission
Monterey County Community Action Partnership
1000 South Main Street, Suite 110, Salinas, CA 93901
Additional Commissioner Locations: N/A

MEETING AGENDA
March 20, 2023 4:00 pm to 5:30 pm

District	Rep Low-Income	Rep Public Sector	Rep Private Sector
1-Alejo	Victor Caravez	Grant Joel Hill	Connie Pineda
2-Church	Ronald Holder	Cecilia Correa	Everett Sivils
3-Lopez	Ana Vargas	Teresita Govea	Emma Bojorquez
4-Askew	Germaine Esquivel	Winifred Chambliss	Donna Smith – V. CHAIR
5-Adams	Fernando Elizondo	Linda Coyne	Jake Odello– CHAIR
Staff:	Denise Vienne, Alex Soltero, and Teresa Pureco		
Guests:	Goodwill Central Coast presented by Director Adrian Licea		

- I. **Welcome:**
 - A. Call to Order
 - B. Roll Call Attendance & Establishment of Quorum

- II. **Announcements:**
 - A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**)

- III. **Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.

- IV. **Presentation:**
 - A. Presentation of Services: Goodwill Central Coast, presented by Adrian Licea, Director of WDS.

- V. **Consent Items: (ACTION ITEMS)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.
 - A. November 2022 and February 2023 Commission Minutes
 - B. Financial Statements for January and March 2023
 - i. Commission input and comment
 - C. January and March 2023 Executive Committee Meeting Minutes

- VI. **Business Items:**
 - A. Recruitment for Future Vacancies
 - B. Bylaws Committee Update
 - C. CAC meeting locations
 - i. Marina Library
 - ii. Potential King City Location
 - D. 700Form- 4 Commissioners pending to provide

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Send requests for ADA-related accommodations or modifications to attend meetings to: mccap@co.monterey.ca.us



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1000 South Main Street, Suite 110, Salinas, CA 93901
Additional Commissioner Locations: N/A

VII. Special Business Item

- A. Proposed updates to Monterey County Community Action Partnership & Commission Information and Procedures Booklet. **(ACTION ITEM - see attached)**
 - i. Section: *Who and how CAC Commissioners get appointed*

VIII. Reports:

- A. Staff Report
 - i. Survey
 - ii. Community Needs Assessment
- B. Commissioner Roundtable – verbal reports outs

IX. Adjournment:

- A. Meeting adjourned
 - i. **Next meeting scheduled for: April 17, 2023**



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

November 21, 2022, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input type="checkbox"/>	VACANT- CHAIR	*	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	*	Cecilia Correa	x	Everett Sivils
3-Lopez	*	Ana Vargas	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	*	Winifred Chambliss	x	Donna Smith- V.CHAIR
5-Adams	<input checked="" type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello
Staff:	Adriana Narez-Tapia, Alex Soltero and Teresa Pureco					
Guests:	Jennifer Ramirez, Partnership for Children					

I. Welcome:

- A. Call to Order: Meeting called to order by Vice-Chair Smith at 4:11.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused for: Commissioners Vargas, Correa, Hill, Chambliss. Quorum established, see chart above.

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment

IV. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. October 2022 Commission Minutes
- B. Financial Statement for November 2022
 - i. Commission input and comment
- C. November 2022 Executive Committee Meeting Minutes
 - i. **MOTION TO APPROVE by ODELLO, SECOND ESQUIVEL - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Odello, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None

V. Business Items:

- A. Victor Carevez resignation- Ideas of appreciation: certificate of appreciation and e-card will be send to Commissioner Caravez.
- B. Bylaws/Procedures Committee- committee members needed: Staff will assist volunteers. Commissioners are encouraged to start a committee. Committee formed by Commisisoners Esquivel, Odello and Chambliss.



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Commissioner Smith inquired how many meetings needed to complete task, committee will meet and will provide an answer.

- C. Approve proposal to cancel December Executive and Regular Meetings for holiday break **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by ODELLO, SECOND SIVILS - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Odello, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None
- D. Approve the 2023 EC and CAC Meeting Calendar **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by SMITH, SECOND ODELLO - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Odello, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None
- E. Future Meeting Hybrid/In-person Options – Discuss options and bring to-vote options for hybrid meetings for the next meeting: Item tabled until County announces new in person meeting requirements. Announcement expected early next year.
- F. Election- election for CAC Chair for FY 22-24 term based on submitted nominations **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by HOLDER, SECOND SMITH - APPROVED**
 - 1. Aye: Pineda, Holder, Bojorquez, Coyne, Esquivel, Sivils, Smith, Elizondo
 - 2. Nay: None
 - 3. Abstain: Odello
- G. Community Action Plan Activities:
 - i. Needs Assessment – board invited to help with the surveys: Commissioners encouraged to suggest locations of events to conduct survey.
 - ii. Monitoring – preparing for agency monitoring in 2023; invite to board members. Commissioners Odello and Smith accepted invite. Staff working on required documents/forms for monitoring visits. Monitoring visits will give a overview on how providers operate their programs.

VI. Presentation:

- A. Presentation of Services: Partnership for Children, presented by Jennifer Ramirez, Program Director. Commissioner Sivils shared he is a board member and will reclude himself whenever addressing any decision making regarding this provider.

VII. Reports:

- A. Staff Report: attached
- B. Commissioner Roundtable – verbal report outs
 - Commissioner Odello: Carmel High Save Lives group holding a Thanksgiving dinner at Carmel Valley
 - Commissioner Smith: November is Homeless Youth Awareness Month, there is an opportunity for next year to do more. A resolution was completed this year. Took families/youth to pumpkim patch for Halloween.

VIII. Adjournment:

- A. Meeting adjourned
 - i. **Next meeting scheduled for: December 19, 2022 is cancelled.**
- B. Meeting adjourned at 5:21 pm
 - i. **Next meeting is scheduled for: January 23, 2023**

Respectfully,
Teresa Pureco



Monterey County Community Action Commission Monterey County Community Action Partnership

- V. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.
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- VI. Business Items:**
- A. Vacancies
 - B. Bylaws Committee Update
 - C. CAC meeting locations
 - i. Marina Library
 - ii. Possible King City Location
 - D. 700Form- 4 Commissioners pending to provide
- VII. Special Business Item**
- A. Proposed updates to Monterey County Community Action Partnership & Commission Information and Procedures Booklet. **(ACTION ITEM - see attached)**
 - i. Section: *Who and how CAC Commissioners get appointed*
- VIII. Reports:**
- A. Staff Report
 - B. Commissioner Roundtable – verbal reports outs
- IX. Adjournment:**
- A. Meeting adjourned
 - i. **Next meeting scheduled for: April 17, 2023**

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Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

February 27, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District	Rep Low-Income		Rep Public Sector		Rep Private Sector	
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input checked="" type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	*Cecilia Correa	<input type="checkbox"/>	*Everett Sivils
3-Lopez	<input checked="" type="checkbox"/>	Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input checked="" type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Denise Vienne, Adriana Narez-Tapia, Alex Soltero, Teresa Pureco					
Guests:	Christine Duncan, YWCA, CEO					

I. Welcome:

- A. Call to Order: Meeting called to order by Chair Odello at 4:38.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused for: Commissioner Correa. **QUORUM MET**, see chart above.

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

IV. Presentation: Presentation of Services: YWCA, presented by Christine Duncan, CEO

V. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. January 2023 Commission Minutes
- B. Financial Statement for February 2023
 - i. Commission input and comment
- C. February 2023 Executive Committee Meeting Minutes
 - i. **MOTION TO APPROVE by ELIZONDO, SECOND COYNE - APPROVED**
 - 1. Aye: Caravez, Bojorquez, Chambliss, Coyne, Odello, Vargas, Pineda, Esquivel, Holder, Hill, Elizondo, Holder, Smith.
 - 2. Nay: None



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

VI. Business Items:

- A. It is recommended the Commission adopt findings on the requirements to continue remote meetings pursuant to AB 361. (**ACTION ITEM** – see attachment) **NO ACTION TAKEN**
 - i. Last finding was made on January, 2023, at a Special Meeting of the Community Action. AB 361 ends 2/28/23, required to have meeting in person at LFB. Remote participation is accepted and is your responsibility to provide address and location to CAP staff a week prior to meeting. You must also post agenda at the location 72 hours prior to the meeting.
- B. Introduction of New Commissioner from District 3: Commissioners welcomed new Commissioner Govea and returning Commissioner Caravez.
- C. Bylaws Committee: Commissioners Odello, Smith, Chambliss, Esquivel will meet and review Brown Act, proposed to meet monthly starting in March, then meet accordingly. Copy of bylaws and strategic plan will go out to committee members prior to first meeting.
- D. CAC Compliance and participation
 - i. Attendance: Unexcused/excused absences may have Commissioners remove from Commission. CAP staff needs to fulfill state audit requirements.
 - ii. Ethics Training Requirement: required as public appointed Commissioners, must be completed every two years. Link provided by CAP staff via email.
 - iii. 700 Forms Due April 1, 2023: due 4/1/23, info was sent to Commissioners by CAP staff. Any questions contact CAP staff.
- E. Community Action Plan Activities: see staff report

VII. Reports:

- A. Staff Report: attached
- B. Commissioner Roundtable:
Commissioner Smith, shared Casa de Noche Buena is celebrating their anniversary 2/28.

VIII. Adjournment:

- A. Meeting adjourned at 5:40
 - i. **Next meeting scheduled for: March 20, 2023.**

Respectfully,
Teresa Pureco



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Special Meeting Minutes
February 27, 2023 4:07-4:37 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/98543963884>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District	Rep Low-Income		Rep Public Sector		Rep Private Sector	
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2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	*Cecilia Correa	<input type="checkbox"/>	*Everett Sivils
3-Lopez	<input checked="" type="checkbox"/>	Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input checked="" type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Denise Vienne, Adriana Narez-Tapia, Alex Soltero, Teresa Pureco					
Guests:	Anne K. Brereton, Deputy County Counsel					

I. Welcome:

- A. Meeting called to order by Chair Odello at 4:07 pm.
- B. Roll call attendance was taken to determine excused and absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. Quorum established, see chart above.

II. Announcements:

- A. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment:

- A. Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.
 - i. No comments

IV. Business Items:

- A. It is recommended the Commission adopt findings on the requirements to continue remote meetings pursuant to AB 361. **(ACTION ITEM)**
 - i. **MOTION TO APPROVE by ESQUIVEL, SECOND PINEDA – APPROVED**
 - 1. Aye: Caravez, Bojorquez, Chambliss, Coyne, Odello, Vargas, Pineda, Esquivel, Holder, Hill, Elizondo, Holder, Smith.
 - 2. Nay: None
- B. Presentation: AB 361 and the Brown Act, presenter Anne Brereton, Deputy County Council.

V. Adjournment:

- A. Special meeting adjourned at 4:38pm



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

- i. Normally scheduled meeting of the Community Action Commission shall be convened immediately upon adjournment only with an approved action regarding AB 361.



Monterey County Community Action Commission Executive/Allocations Committee Meeting Minutes from Tuesday January 3, 2023

Time: January 3, 2023, 4:00pm
Place: ZOOM <https://montereycty.zoom.us/j/97004319086>
Present: Jake Odello, Donna Smith, Connie Pineda
Absent: Ronald Holder **Excused:** None
Public: None
Staff: Alex Soltero and Teresa Pureco

- I. **Call to Order & Attendance:** Vice-Chair Commissioner Smith called the Executive Committee meeting to order at 4:03 pm. Attendance recorded above.
- II. **Public Comment:** None
- III. **Review/Discuss Draft CAC Special and Regular Meeting Agendas** (*see attachment of draft agenda*)
Reviewed draft agenda.
- IV. **Additional Discussion and CAC Meeting Preparations**
 - a. No presentation for January – CAP staff couldn't confirm presenter. Commissioner Odello suggested inviting Carmel High group Saves Lives
 - b. Bylaws/Procedures committee – Current members: Odello, Chambliss, Esquivel. Commissioner Odello will reach out to Commissioner Sivils. A copy of the Bylaws/Procedures will be sent out with CAC monthly agenda packet.
 - c. Victor Caravez is interested in joining CAC- waiting response from CAP LAW on process of his reinstatement.
 - d. Needs Assessment: CAP Staff Soltero shared that CAP staff will send out all the info via email. Commissioner Smith shared assessment with District 4 and South County organizations.
- V. **Meeting adjourned** at 4:21 pm.

The next Executive Committee Meeting is on February 6, 2023.

Respectfully submitted,

Teresa Pureco

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Monterey County Community Action Commission Executive/Allocations Committee Meeting Minutes from Monday March 6, 2023

Time: March 6, 2023, 4:01pm
Place: ZOOM <https://montereycty.zoom.us/j/97004319086>
Present: Ronald Holder, Germaine Esquivel, Jake Odello, Donna Smith, Connie Pineda
Absent: None
Excused: None
Public: None
Staff: Alex Soltero, Denise Vienne and Adriana Narez-Tapia

- I. **Call to Order & Attendance:** Vice-Chair Commissioner Smith called the Executive Committee meeting to order at 4:01 pm. Attendance recorded above.
- II. **Public Comment:** None
- III. **Review/Discuss Draft CAC Agenda** (*see attachment of draft agenda*)
 - a. Reviewed draft agenda.
 - b. Business
 - Vacancies/Recruitment
 - Resignation: e-card/certificate
 - Bylaws committee will meet in the next two weeks. Commissioner Smith will send out a Doodle scheduler. CAP staff will set up zoom and post agenda.
 - Meetings locations: Marina library available to most meeting dates, Seaside library unavailable. South County Commissioners could meet at a King City location.
 - c. Presentation
 - Goodwill Central Coast will join via zoom
 - d. Reports
 - Staff Report – staff will prepare and send out with Agenda packet
 - Commissioner Roundtable – Commissioners to report any news/events/concerns happening in their District, related to CAP mission. It is on the strategic plan to try to create a relationship between Commissioners and their Supervisor’s office. CAP staff working on connecting Commissioners with their District offices and have them meet quarterly or twice a year. District 4 Commissioners would like to meet prior to meeting and share connections to have a better representation of their District.
- IV. **Additional Discussion and CAC Meeting Preparations**
 - a. CAP staff to send reminders re: 700 form, trainer available to assist. CAP to reach out to Valerie to get trainer’s contact info. Commissioners get volunteer hours after completion. 700 form must be completed annually.
 - b. CAP staff invited Executive committee members to attend CCC meeting on 3/8/23. CAP staff will send link for Commissioners to register. CCC meetings are held every other month.
 - c. Commissioner Odello reached out to Commissioners to inquire about their participation/commitment to CAC.

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- d. Commissioner Esquivel inquired if Esselen Tribe and Mujeres en Accion reached out to staff to schedule a presentation. Commissioner Esquivel will send contact info to CAP staff for follow up.
- e. Commissioners Odello and Smith will assist connecting with current and future presenters.

V. Meeting adjourned at 4:45 pm.

The next Executive Committee Meeting is on April 3, 2023.

Respectfully submitted,

Teresa Pureco

**COMMUNITY ACTION PARTNERSHIP
CY 2022 FY2022-2023
CSBG CONTRACTORS FINANCIAL STATEMENT**

COMMUNITY ACTION PARTNERSHIP CONTRACTS	PO NUMBER	FUNDING SOURCE	TERM OF CONTRACT	CONTRACT AMOUNT	PO AMOUNT	PAID TO DATE	PO BALANCE	% USED	PAID THROUGH
COMMUNITY HUMAN SERVICES	DO# 31389	County DVTF	01/01/22 - 12/31/23	140,000.00	70,000.00	70,000.00	-	100%	Nov-22
FOOD BANK	DO# 31351	CSBG CAP	01/01/22 - 12/31/23	160,000.00	80,000.00	80,000.00	-	100%	Jul-22
GATHERING FOR WOMEN	DO# 31352	Homeless Funds	01/01/22 - 12/31/23	90,000.00	45,000.00	45,000.00	-	100%	Nov-22
GOODWILL CENTRAL COAST	DO# 31773	CSBG CAP	01/01/22 - 12/31/23	100,000.00	50,000.00	50,000.00	-	100%	Nov-22
HOUSING RESOURCE CENTER	DO# 31390	Homeless Funds	01/01/22 - 12/31/23	100,000.00	50,000.00	50,000.00	-	100%	Nov-22
NORTH COUNTY RECREATION PARKS DISTRICT	DO# 31516	CSBG CAP	01/01/22 - 12/31/23	90,000.00	45,000.00	45,000.00	-	100%	Nov-22
PARTNERSHIP FOR CHILDREN	DO# 31517	CSBG CAP	01/01/22 - 12/31/23	80,000.00	40,000.00	40,000.00	-	100%	Nov-22
SUN STREET CENTERS	DO# 31518	CSBG CAP	01/01/22 - 12/31/23	80,000.00	40,000.00	40,000.00	-	100%	Nov-22
TURNING POINT OF CENTRAL CALIFORNIA	DO# 31519	CSBG CAP	01/01/22 - 12/31/23	80,000.00	40,000.00	40,000.00	-	100%	Nov-22
UNITED WAY	DO# 31543	CSBG CAP	01/01/22 - 12/31/23	120,000.00	60,000.00	60,000.00	-	100%	Nov-22
YWCA	DO# 31521	County DVTF	01/01/22 - 12/31/23	130,000.00	65,000.00	65,000.00	-	100%	Nov-22
Subtotal				1,170,000.00	585,000.00	585,000.00	-	100%	
OTHER DSS DIRECTOR COUNTY CONTRACTS			FISCAL YEAR						
CENTRAL COAST CENTER FOR INDEPENDENT LIVING - Housing Navigation	DO# 31887	HHAP1/HHAP2	08/01/22 - 06/30/23	217,996.66	217,996.66	26,230.96	191,765.70	12%	Nov-22
CITY OF SALINAS - Project Roomkey/ARPA	DO# 31701	ARPAPR	11/02/21 - 06/30/23	3,303,306.92	1,500,099.92	634,849.65	865,250.27	42%	Dec-22
CITY OF SALINAS - Project Roomkey/ARPA	DO# 31701	PRK	11/02/21 - 06/30/23		562,193.08	562,193.08	-	100%	Dec-22
COALITION OF HOMELESS SERVICES PROVIDERS	DO# 31653	County/HHAP3	07/01/22 - 06/30/23	675,375.00	675,375.00	259,647.13	415,727.87	38%	Dec-22
COMMUNITY HOMELESS SOLUTIONS - Salinas Women's Shelter	DO# 31699	DV/HP	07/01/21 - 06/30/23	90,000.00	45,000.00	18,763.39	26,236.61	42%	Dec-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 33134	HHAP1	04/27/21 - 06/30/23	3,259,643.00	183,894.35	183,894.35	-	100%	Sep-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 33134	HHAP2	04/27/21 - 06/30/23		404,269.41	312,139.59	92,129.82	77%	Nov-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - RRHO	04/27/21 - 06/30/23		100,000.00	-	100,000.00	0%	Nov-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - OPSB	04/27/21 - 06/30/23		686,301.00	228,524.10	457,776.90	33%	Nov-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - SVCO	04/27/21 - 06/30/23		443,814.00	231,477.62	212,336.38	52%	Nov-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	PLHA	04/27/21 - 06/30/23		250,000.00	-	250,000.00	0%	Nov-22
COMMUNITY HUMAN SERVICES - Youth Shelter	DO# 31563	HHAP3	07/01/22 - 06/30/24	60,000.00	30,000.00	29,477.94	522.06	98%	Nov-22
COMMUNITY HUMAN SERVICES - Casa de Noche Buena Shelter	DO# 31562	HHAP3	07/01/22 - 06/30/23	100,000.00	100,000.00	94,506.06	5,493.94	95%	Dec-22
HOUSING RESOURCE CENTER - Family Stabilization & HSP	DO# 31694	FAMSTAB/HSP	07/01/21 - 06/30/23	5,360,057.00	3,826,699.59	1,319,181.67	2,507,517.92	34%	Dec-22
ORPHAN PRODUCTIONS - Safe Parking Program	DO# 31591	HHAP1/HHAP3	07/01/22 - 06/30/23	220,329.79	220,329.79	113,071.54	107,258.25	51%	Dec-22
UNITED WAY OF MTRY CNTY - 211- Fiscal Yr- Qtrly (Yr 1 of 3)	DO# 31602	Social Svcs	07/01/22 - 06/30/25	99,000.00	33,000.00	16,500.00	16,500.00	50%	Dec-22
UNITED WAY OF MTRY CNTY - Emergency Rental Assistance Program	DO# 32385	ERAP	03/15/21 - 06/30/23	52,161,944.00	3,042,408.00	2,573,031.56	469,376.44	85%	Dec-22
UNITED WAY OF MTRY CNTY - Emergency Rental Assistance Program	DO# 33286	ERAP			4,200,000.00	1,817,213.59	2,382,786.41	43%	Nov-22
UNIVERSITY CORPORATION AT MONTEREY BAY CSUMB - Homeless Outreach	DO# 31598	HHAP1/HHAP3	07/01/22 - 06/30/23	250,000.00	250,000.00	196,687.08	53,312.92	79%	Nov-22
Subtotal				65,797,652.37	16,771,380.80	8,617,389.31	8,153,991.49	51%	
GRAND TOTAL				66,967,652.37	17,356,380.80	9,202,389.31	8,153,991.49	53%	
ARPAPR - ARPA Pandemic Response CSBG CAP - Community Services Block Grant County DVTF - Domestic Violence Trust Fund ERAP - Emergency Rental Assistance Program FAMSTAB - Family Stabilization HHAPC - Homeless Housing, Assistance and Prevention County HHAP1 - Homeless Housing, Assistance and Prevention Round 1 HHAP2 - Homeless Housing, Assistance and Prevention Round 2 HHAP3 - Homeless Housing, Assistance and Prevention Round 3 HHAP3 - RRHO HHAP - Rapid Assistance and Rapid Housing HHAP3 - OPSB HHAP - Operating Subsidies and Reserves HHAP3 - SVCO HHAP - Services Coordination HP - Homeless Program HSP - Housing Support Program PLHA - Permanent Housing Allocation									

**COMMUNITY ACTION PARTNERSHIP
CY 2022 FY2022-2023
CSBG CONTRACTORS FINANCIAL STATEMENT**

COMMUNITY ACTION PARTNERSHIP CONTRACTS	PO NUMBER	FUNDING SOURCE	TERM OF CONTRACT	CONTRACT AMOUNT	PO AMOUNT	PAID TO DATE	CONTRACT BALANCE	% USED	PAID THROUGH
COMMUNITY HUMAN SERVICES	DO# 31389	County DVTF	01/01/22 - 12/31/23	140,000.00	105,000.00	85,346.95	54,653.05	61%	Feb-23
FOOD BANK	DO# 33422	CSBG CAP	01/01/22 - 12/31/23	160,000.00	128,000.00	128,000.00	32,000.00	80%	Jan-23
GATHERING FOR WOMEN	DO# 31352	Homeless Funds	01/01/22 - 12/31/23	90,000.00	67,500.00	52,001.83	37,998.17	58%	Feb-23
GOODWILL CENTRAL COAST	DO# 33427	CSBG CAP	01/01/22 - 12/31/23	100,000.00	80,000.00	53,035.59	46,964.41	53%	Jan-23
HOUSING RESOURCE CENTER	DO# 31390	Homeless Funds	01/01/22 - 12/31/23	100,000.00	75,000.00	53,821.59	46,178.41	54%	Feb-23
NORTH COUNTY RECREATION PARKS DISTRICT	DO# 33428	CSBG CAP	01/01/22 - 12/31/23	90,000.00	72,000.00	45,000.00	45,000.00	50%	Nov-22
PARTNERSHIP FOR CHILDREN	DO# 33429	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	50,780.45	29,219.55	63%	Feb-23
SUN STREET CENTERS	DO# 33430	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	47,374.54	32,625.46	59%	Feb-23
TURNING POINT OF CENTRAL CALIFORNIA	DO# 33431	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	48,422.60	31,577.40	61%	Feb-23
UNITED WAY	DO# 33432	CSBG CAP	01/01/22 - 12/31/23	120,000.00	96,000.00	76,166.10	43,833.90	63%	Feb-23
YWCA	DO# 31521	County DVTF	01/01/22 - 12/31/23	130,000.00	97,500.00	78,073.15	51,926.85	60%	Feb-23
Subtotal				1,170,000.00	913,000.00	718,022.80	451,977.20	61%	
OTHER DSS DIRECTOR COUNTY CONTRACTS				FISCAL YEAR					
CENTRAL COAST CENTER FOR INDEPENDENT LIVING - Housing Navigation	DO# 31887	HHAP1/HHAP2	08/01/22 - 06/30/23	217,996.66	217,996.66	35,740.03	182,256.63	16%	Feb-23
CITY OF SALINAS - Project Roomkey/ARPA	DO# 31701	ARPAPR	11/02/21 - 06/30/23	3,303,306.92	1,090,884.61	895,077.54	195,807.07	82%	Jan-23
CITY OF SALINAS - Project Roomkey/PRK	DO# 31701	PRK	11/02/21 - 06/30/23		543,763.83	543,663.83	100.00	100%	Dec-22
COALITION OF HOMELESS SERVICES PROVIDERS	DO# 31653	County/HHAP3	07/01/22 - 06/30/23	675,375.00	675,375.00	328,813.93	346,561.07	49%	Feb-23
COMMUNITY HOMELESS SOLUTIONS - Salinas Women's Shelter	DO# 31699	DV/HP	07/01/21 - 06/30/23	90,000.00	45,000.00	25,681.39	19,318.61	57%	Feb-23
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 33134	HHAP1	04/27/21 - 06/30/23	3,259,643.00	183,894.35	183,894.35	-	100%	Sep-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 33134	HHAP2	04/27/21 - 06/30/23		404,269.41	312,842.78	91,426.63	77%	Dec-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - RRHO	04/27/21 - 06/30/23		100.00	-	100.00	0%	Dec-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - OPSB	04/27/21 - 06/30/23		353,596.21	353,571.21	25.00	100%	Dec-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - SVCO	04/27/21 - 06/30/23		346,862.46	346,837.46	25.00	100%	Dec-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	PLHA	04/27/21 - 06/30/23		50.00	-	50.00	0%	Dec-22
COMMUNITY HUMAN SERVICES - Youth Shelter	DO# 31563	HHAP3	07/01/22 - 06/30/24	60,000.00	30,000.00	30,000.00	-	100%	Dec-22
COMMUNITY HUMAN SERVICES - Casa de Noche Buena Shelter	DO# 31562	HHAP3	07/01/22 - 06/30/23	100,000.00	100,000.00	100,000.00	-	100%	Jan-23
HOUSING RESOURCE CENTER - Family Stabilization & HSP	DO# 31694	FAMSTAB/HSP	07/01/21 - 06/30/23	5,360,057.00	3,826,699.59	1,819,390.35	2,007,309.24	48%	Mar-23
ORPHAN PRODUCTIONS - Safe Parking Program	DO# 31591	HHAP1/HHAP3	07/01/22 - 06/30/23	220,329.79	220,329.79	145,203.47	75,126.32	66%	Feb-23
UNITED WAY OF MTRY CNTY - 211- Fiscal Yr- Qtrly (Yr 1 of 3)	DO# 31602	Social Svcs	07/01/22 - 06/30/25	99,000.00	33,000.00	16,500.00	16,500.00	50%	Dec-22
UNITED WAY OF MTRY CNTY - Emergency Rental Assistance Program	DO# 32385	ERAP	03/15/21 - 06/30/23	52,161,944.00	2,600,408.00	2,573,031.56	27,376.44	99%	Dec-22
UNITED WAY OF MTRY CNTY - Emergency Rental Assistance Program	DO# 33286	ERAP			4,200,000.00	1,965,252.01	2,234,747.99	47%	Feb-23
UNIVERSITY CORPORATION AT MONTEREY BAY CSUMB - Homeless Outreach	DO# 31598	HHAP1/HHAP3	07/01/22 - 06/30/23	250,000.00	250,000.00	250,000.00	-	100%	Dec-22
Subtotal				65,797,652.37	15,122,229.91	9,925,499.91	5,196,730.00	66%	
GRAND TOTAL				66,967,652.37	16,035,229.91	10,643,522.71	5,648,707.20	66%	
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ORIGINAL DOCUMENT

*Monterey County Community Action Partnership & Commission Information and Procedures,
rev 2022, pages 5-6*

Who serves on the Community Action Commission and how do they get appointed?

The CAC is a tripartite board consisting of a total of 15 Commissioners who are public volunteers. Each of the five Monterey County supervisorial districts have three representatives on the Commission: a public-sector representative, a private-sector representative, and a representative for the low-income community.

- Representatives of the public sector are general citizens of Monterey County appointed to represent the public and public agencies.
- Representatives of the private sector are officials, members, or former members of business, industry, agricultural, religious, welfare, education or other major organizations and interests in the community.
- Representatives of the low-income community must be representative of low-income individuals and families served by the MCCAP and are chosen in accordance with democratic selection procedures appropriate for the district, circumstances and ensuring board representation.

Commissioners are not required to have specific experience but should have a passion for the community and agency mission. Public and private sector representatives should submit their interest for appointment to the Supervisor's office of their district and are formally appointed by the Board of Supervisors. Candidates interested in representing the low-income should seek initial support from their district supervisor and then obtain a public endorsement from the low-income community. Endorsed candidates can then be formally appointed by the Board of Supervisors. Interest forms can be found on the Monterey County Clerk of the Board website, <https://www.co.monterey.ca.us/bcandcApply/?boardName=COMMUNITY%20ACTION%20COMMISSION>

The term for Commission members is three years and Commissioners may remain on the CAC for more than one term. Every Commissioner must be formally reappointed by the Board of Supervisors at the beginning of each term.

Commissioners are encouraged to maintain regular contact with their representing Supervisor so that communication lines remain open. Supervisors can be a source of information and provide valuable networking in the accomplishment of MCCAP and CAC goals, and in locating new Commissioner candidates to fill vacancies.

PROPOSED CHANGES

*Monterey County Community Action Partnership & Commission Information and Procedures,
rev 2023, page 6*

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<https://www.co.monterey.ca.us/bcandcApply/?boardName=COMMUNITY%20ACTION%20COMMISSION>

- The term for Commission members is three years and Commissioners may remain on the CAC for more than one term.
- If a commissioner remains in good standing, they can be formally reappointed by the Board of Supervisors at the beginning of each subsequent term.
- Low-income representatives are selected through election, public forum, "micro-election" or endorsement by a formal body representative of the low-income community and can be reappointed by the district supervisor for subsequent terms without repeating the election process.
- If a commissioner is not in good standing or if the district supervisor chooses to appoint a new representative for the district, the open position can be publicized, and a new appointment can be made for subsequent terms.

- If a commissioner resigns, the district office can promote the position and appoint a new candidate to complete the remainder of the term. The district supervisor may also reinstate the original commissioner to complete the remainder of the term if no candidate is found and the commissioner chooses to reapply for service.

Commissioners are encouraged to maintain regular contact with their representing Supervisor so that communication lines remain open. Supervisors can be a source of information and provide valuable networking in the accomplishment of MCCAP and CAC goals, and in locating new Commissioner candidates to fill vacancies.