



Monterey County

SPECIAL EVENT TASK FORCE MEETING

MINUTES

March 30, 2023, 9: 00a.m – 10: 00a.m

TELECONFERENCE VIA ZOOM
Monterey County Government Center
1441 Schilling Place – South, 2nd Floor Salinas, CA 93901

The overview of the Special Events Task Force is to form a partnership between event planners and regulatory agency staff to provide support addressing life, health, and safety issues. The purpose of this meeting is to guide event organizers through the County permit process and to familiarize them with agency staff who will be their points of contact, and to have an open discussion with stakeholders on any concerns regarding an event.

Welcome and Introductions

Scheduled Events for Discussed

1) **EVENT NAME: SUN, WIND, AND WINE FESTIVAL (APN: 167-041-005-000)**

PERMITS: 23SE00030

PRESENTER: GWEN MCGILL

SET UP: 05/10/2023 EVENT STARTS: 05/13/2023 EVENT ENDS: 05/13/2023 DISMANTLE: 05/15/2023

LOCATION: MER SOLEIL VINEYARDS 1290 RIVER ROAD SALINAS

- **Organizer Gwen McGill was not present Elizabeth Gonzales provided the following comments:**
 - This is an annual event.
 - Will take place at Mer Soleil Vineyards.
 - Event will take place on May 13, 2023.
 - Expecting 800 attendees.
 - Event attendees are required to have a ticket.
 - There will be no road closures.
 - Will have a tent.
 - Will have amplified music inside the tent.
 - Will have parking management.
- **Regulatory agencies comments pertaining to this event-**NONE****
- **Public comments pertaining this event- **NONE****

2) **EVENT NAME: SPARTANT (APN:161-011-009-000)**

PRESENTER: LAUREN TAYLOR

PERMITS:23SE00019

EVENT DATES 05/26/2023-06/04/2023

LOCATION: TORO PARK 501 MONTEREY SALINAS HIGHWAY 68 SALINAS CA

- **Organizers Lauren Taylor was present and provided the following comments:**

- This is an annual event.
- Set up date will be May 26, 2023.
 - Dismantle of the event will be June 7, 2023.
- Expecting 5,000 participants on Saturday.
- Expecting a little over 4,000 participants on Sunday.
- Parking plan will be the same as previous years.
 - Have submitted for an encroachment permit.
 - Have been in contact with California Highway Patrol and local law enforcement to address traffic and parking issues.
- This a military inspired obstacle race.
- There will be temporary structures.
 - Event organizers have applied for their permits.
 - Submitted permits for the tent and temporary structure.
- **Regulatory agencies comments pertaining to this event:**
 - **Dona Luna (Monterey County Parks) provided the following comments:**
 - Requested clarification regarding parking alongside toro park.
 - Dona requested a copy of the encroachment permit application event organizers submitted.
 - Advised event organizers that they need to submit a neighborhood letter that event organizers need to send to household around the area.
 - Donna will forward a sample letter and requested that event organizer provide a copy of their own letter and describe a plan to distribute the letter to the neighboring homes.
 - Event will need to before the Monterey County Board of Supervisors for approval since the event involves more than 5,000 participants.
 - Dona plans to have this event present on the May 2, 2023, Monterey County Board of Supervisors meeting.
 - **Kayla Johnson (Monterey County HCD) provided the following comments:**
 - Advised event organizer that they also need to submit an encroachment application with the Housing and Community development.
- **Public comments pertaining this event- NONE**

3) **EVENT: AIDS LIFECYCLE 2023 (APN: N/A)**

Presenter: BRIAN BOSTWICK

Permits: 23SE00005

EVENT DATES: 06/05/2023-06/06/2023

Location: VARIOUS COUNTY ROADS & SAN LORENZO PARK

- **Organizer Brian Bostwick was present and provided the following comments:**
 - This is a bicycle ride that takes from San Francisco to Los Angeles over a 7-day period.
 - This is a ride not a race.
 - This is a fundraising event.
 - This is an annual event that began in 1994.
 - Will be utilizing San Lorenzo Park as one of their 7 campsites.
 - Set up at the park will begin Sunday June 4, 2023.

- Riders will arrive on Monday June 5, 2023.
 - Riders will be leaving the camp site Tuesday June 6, 2023.
 - Expecting about 3,000 participants at the park.
 - 2,000 cyclists.
 - 650 volunteers.
 - A few hundred vendors.
 - Are in the process of completing their applications for the temporary structures.
 - Waiting for the final calculations from tent vendors.
 - Will have a vendor to provide generators.
 - Event organizers will apply for the necessary permits.
 - There will special services onsite for participants such as:
 - Medical
 - Vendors
 - Catering
 - This will only be for the participants.
 - Sports Medicine
 - Massage services
 - Route marking arrows will be placed on June 4, 2023.
 - Cyclists will enter on Beach Street on June 5, 2023.
 - Will exist Monterey County on June 6, 2023.
 - Cyclists will obey all rules of the road.
- **Regulatory agencies comments pertaining to this event:**
 - **Tanya Martinez (Monterey County Environmental Health) Provided the following comments:**
 - Requested clarification regarding the catering.
 - Will it be for the public or event participants.
 - **Dona Luna (Monterey County Parks) provided the following comments:**
 - Advised event organizer that she needs them to submit an emergency plan, tent plan, course map, accessibility plan, and neighborhood plan.
 - **Domitila Hernandez (Monterey County HCD) provided the following comments:**
 - Event organizer has not submitted permit application for the tent.
- **Public comments pertaining this event- NONE**

New Items

This is a time set aside for the public and agencies to comment on a matter that is not on the agenda.

1) **EVENT NAME: So Good Saturdays**

LOCATION: Lincoln Park at East Garrison

- **Organizer Shannon Rose was present and provided the following comments.**
 - Would like guidance on how to have this event without needing a permit.
 - Event would be open to the public, mainly for East Garrison community.
 - The event would join smaller activities, that are currently happening in the East Garrison, into a one-day event.
 - Event will take place at Lincoln Park at East Garrison and will have activities such as:

- CSA Farm Box drop off.
 - Book Mobile
 - Food Truck
 - 1 hour of Music
- Event would take place Saturday mornings around 10:00a.m.
- Number of attendees may vary.
 - Expecting 30 potentially
- Not expecting any impact to parking.
- Not expecting any impact to the parks trash.
- Would like to put a sign up to promote the event.
- East Garrison Homeowner Association is on board with having the event at the park.
- **Regulatory agencies comments pertaining to this event:**
 - **Elizabeth Gonzales (Monterey County HCD) provided the following comments:**
 - HCD need to review the land use permit for the East Garrison subdivision.
 - Needs to review for the zoning for the park.
 - **Tanya Martinez (Monterey County Environmental Health) provided the following comments:**
 - Mobile food can only be station for one hour.
 - If more than one mobile food truck will be on site than it would require a permit.

2) **EVENT NAME: The Consecration of Saint John the Baptize and Saint Arsema**

- **Organizer Bill was not present Elizabeth Gonzales provided the following comments:**
 - Event will take place on April 21,2023-April 22, 2023.
 - Set up will take place on April 21, 2023.
 - This is a nonprofit religious event.
 - There is a use permit in process for a new monastery located at 61300 Vineyard Canyon Road in San Miguel CA.
 - Expecting about 1,000 attendees.
 - There will be amplified music, but no dancing.
 - There will be 3 large tents and have been advised that a tent permit is required.
 - There will be no food.
 - There will portable restrooms.

3) **EVENT NAME: Jaripeo Festival Oaxaqueno:**

- **Organize Ivan Ramos was not present Elizabeth Gonzales provided the following comments:**
 - Event will take place at the Monterey Sherriff's Posey Grounds.
 - Monterey Sherriff's Posey Grounds currently has a use permit in process that will be going to hearing soon.
 - Event will take place on April 16, 2023.
 - Set up will begin at 10:00a.m
 - Event will begin at 12:00p.m.

- Event will end at 8:00p.m.
- Expecting about 1,5000 attendees.
- Onsite parking will be available.
- There will be no temporary structures.
- There will be a stage that will require a permit.

4) **EVENT NAME: Aromas Community Park Egg Hunt:**

- **The event organize was not present Elizabeth Gonzales provided the following comments:**
 - Will take place at the Aromas Community Park in Aromas.
 - Event will take place on April 2, 2023.
 - Event time is from 12:00p.m. to 3:00p.m.
 - Set up will be take place on April 1, 2023.
 - Food will be served.
 - The will amplified music
 - Will have 10x10 tents.
 - No cooking under the tents
 - No utilities under the tents
 - Might have a petting zoo.
 - This is a fundraising event.

Old Items

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➤ **None**

Adjournment

If you have any questions about any of the items listed on this agenda, please contact Monterey County Housing & Community Development Department at:

Phone: (831)755-5025

Email: SpecialEvents@co.monterey.ca.us