

AGENDA
LAFCO Budget & Finance Committee
Meeting

2023
Committee

Chair

Mary Ann Leffel
Special District Member

Glenn Church
County Member

Ian Oglesby
City Member

Counsel

Kelly Donlon
General Counsel

Executive Officer

Kate McKenna, AICP

Monday, May 8, 2023
2:30 p.m. – 3:30 p.m.

LAFCO OFFICE
132 W. Gabilan Street, Suite #102
Salinas, California

This meeting will be conducted in person at the LAFCO Office. The public may attend the meeting or participate remotely by Zoom app.

132 W. Gabilan Street, #102
Salinas, CA 93901

P. O. Box 1369
Salinas, CA 93902

Voice: 831-754-5838

Instructions for Remote Public Participation

1. **To Participate in the Meeting:** Use the Zoom app on your smart phone, laptop, tablet or desktop and click on this link: <https://montereycty.zoom.us/j/91087438240>

The meeting ID is: [910 8743 8240](https://montereycty.zoom.us/j/91087438240). There is no password. To make a public comment, please “Raise your Hand.”

2. **To Participate by Phone:** Please call: +1 669 900 6833

Enter the meeting ID: [910 8743 8240](https://montereycty.zoom.us/j/91087438240) when prompted. There is no participant code – just enter the meeting id and the pound sign # after the recording prompts you. To make a public comment by phone, please push *9 on your phone keypad.

3. **To Make Remote Public Comments Via Email:** Written comments can be emailed to the Clerk to the Commission at: malukis@monterey.lafco.ca.gov. Please include the following Subject Line: “*Public Comment – Agenda Item #__*”. Written comments must be received by noon on the day of the meeting. All submitted comments will be provided to the Committee for consideration, compiled as part of the record, and may be read into the record.

PLEASE NOTE: If all Committee Members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

AGENDA
BUDGET & FINANCE COMMITTEE MEETING
Monday, May 8, 2023

Call to Order

Roll Call

Public Comments

Anyone may address the Committee briefly concerning items not already on the agenda.

New Business

1. Consider Draft Financial Statements for Period Ending March 31, 2023
Recommended Action: Recommend that the Commission approve the quarterly financial statements for the period ending March 31, 2023.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
2. Consider Profit/Loss Budget vs. Actual (Draft) Worksheet through April 28, 2023.
Recommended Action: Accept report for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
3. Consider a Fiscal Year-End Litigation Reserve Fund Transfer.
Recommended Action: Recommend that the Commission authorize a fiscal year-end balance sheet journal entry transfer of approximately \$150,000.00 from Account No. 3850 (Unreserved Fund) to Account No. 3800 (Reserve for Litigation) to replenish the Litigation Reserve.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
4. Consider Proposals for Accounting and Audit Professional Services.
Recommended Action: Recommend that the Commission authorize the Executive Officer to execute professional service agreements with CliftonLarsonAllen, LLP (CLA) for accounting and related services, and with Bianchi, Kasavan & Pope, LLP (BKP) for audit services.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

Executive Officer Announcements

The Executive Officer may provide oral or written announcements about current LAFCO activities, for information only.

Adjournment

The Political Reform Act requires that a participant in a LAFCO of Monterey County proceeding who has a financial interest in a change of organization or reorganization proposal and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the meeting.

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the LAFCO of Monterey County website at www.monterey.lafco.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA): All regular and special meeting agendas and associated reports are available at www.monterey.lafco.ca.gov. Any person with a disability under the ADA may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with LAFCO of Monterey County staff at (831) 754-5838 at least three business days prior to the respective meeting.