

MONTEREY COUNTY EMERGENCT COMMUNICATIONS DEPARTMENT
EXECUTIVE BOARD MINUTES
April 13, 2023

Participants	Agency	Representing	Present
David Sargenti (Chair)	Monterey County Regional Fire	District Fire Chiefs	X
Steve Adams (Vice Chair)	City of King	South County City Managers	X
Sonia De La Rosa	County of Monterey	County of Monterey	
Tina Nieto	Monterey County Sheriff	Monterey County Sheriff	X
Ben Harvey	City of Pacific Grove	City Managers South Peninsula	
Vibeke Norgaard	City of Sand City	North Peninsula Cities	X
Steve Carrigan	City of Salinas	City of Salinas	X
Non-Voting Advisors	Agency	Representing	Present
Lee Ann Magoski	County of Monterey ECD	County of Monterey ECD	X
Gaudenz Panholzer	City of Monterey Fire Chief	ECD Operations Board	X

Agenda Items:

1. **Call to Order and Introductions** – The meeting was called to order by Chair David Sargenti at 1330 hours.
Rollcall of BOARD Members and Advisors –
 - Rollcall taken by Laurie Moreno and attendees marked present above. (Steve Carrigan present remotely and will not vote as this meeting is an in-person meeting)
2. **Additions and Corrections to Agenda:** None
3. **Public Comment for items not on the agenda:** None
4. **Approval of Minutes**
 - February 9, 2023 – Attachment 1 – **Action Item – David Sargenti**

ACTION/MOTION: Steve Adams made a motion to approve February 9, 2023, minutes. David Sargenti seconded. Roll Call taken. All members were in favor of approving minutes.

5. FY2023-24 Dispatch Budget Updates

John Vaught provided the following updates: Dispatch budget changes resulting in a cost reduction from the Budget approved by this Board. HR rejected new position and rejected position reclassification. The Recommended Budget includes full funding with no augmentation requests.

6. NGEN Project Updates

- Steve Paxton reported the NGEN Agreement has been signed by all external parties and will go to the BoS for approval on April 18, 2023.
- True-Up data has been collected and will come back to this Board for approval for us in billing on May 11, 2023, and new weighted methodology to be used for agency cost allocation.
- Steve provided updates on the CIP projects.

7. Directors Report

- **2022 ECD Statistics:** Lee Ann Magoski presented 2022 total workload statistics, Law CAD incidents by position, Fire CFS, 2022 total inbound calls monthly by hour, and Power Engage (Cue Hit) survey responses.

Directors Report (continued)

- **National Dispatcher Week:** The second full week of April is National Telecommunications Week. ECD celebrates and acknowledges the good work that is done. Kate Beals was selected as Dispatcher of the Year. She was the primary channel dispatcher during the SPD Officer Alvarado incident and showed tremendous leadership and persistence in handling that incident and what she had done is greatly appreciated.
- **Remote Meeting Guidelines for Brown Act:** If a Board member remotes to an “in person” meeting then the member needs to provide ECD with the remote location so that the public to attend and the location will be listed on the agenda. Applies to voting members and non-voting advisors allowing them to count towards quorum remotely.
- **Call Answering Strategies:** ECD is working with Amazon Connect for non-emergency call answering.

8. ECD Operations Board: No Ops Board meeting in March 2023.

9. Future Agenda Items: None.

10. Adjournment: Meeting adjourned at 3:30 PM.