



## Monterey County Community Action Commission

Monterey County Community Action Partnership

1000 South Main Street, Suite 110, Salinas, CA 93901

Commissioners Chambliss & Esquivel Remote Location: 190 Seaside Circle Marina, CA 93933

Commissioner Govea Remote Location: 61575 Dead Mans Gulch Rd San Ardo, CA 93450

Commissioner Vargas Remote Location: 402 Broadway St. King City, CA 93930

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

### MEETING AGENDA

May 15, 2023 4:00 pm to 5:30 pm

District	Rep Low-Income	Rep Public Sector	Rep Private Sector
1-Alejo	Victor Caravez	Vacant	Connie Pineda
2-Church	Ronald Holder	Cecilia Correa	Doug Mattos
3-Lopez	Ana Vargas	Teresita Govea	Emma Bojorquez
4-Askew	Germaine Esquivel	Winifred Chambliss	Donna Smith – <b>V. CHAIR</b>
5-Adams	Fernando Elizondo	Linda Coyne	Jake Odello – <b>CHAIR</b>
Staff:	Lauren Suwansupa, Denise Vienne, Alex Soltero, and Teresa Pureco		
Guests:			

- I. **Welcome:**
  - A. Call to Order
  - B. Roll Call Attendance & Establishment of Quorum
- II. **Announcements:**
  - A. Call for Additions/Modifications to the Agenda (**ACTION ITEM**, if proposed)
- III. **Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.
- IV. **Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.
  - A. March 2023 Commission Minutes
  - B. Financial Statements for April 2023
  - C. April 2023 Executive Committee Meeting Minutes
  - D. April 2023 Commission Minutes
  - E. May 2023 Executive Committee Meeting Minutes
  - F. Financial Statements for May 2023
- V. **Presentation:** Housing Resource Center – Alexa Johnson, Executive Director
- VI. **CAP Plan: (ACTION ITEM)** Staff will provide an [overview](#) of the draft CAP Plan. Commissioners will review and discuss the draft CAP Plan prior to taking a vote to approve or reject the [draft CAP Plan](#).

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)



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1000 South Main Street, Suite 110, Salinas, CA 93901

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Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

### VII. Business Items:

- A. Recruitment for Future Vacancies
  - i. District 1 – Public Sector Representative
  - ii. District 5 – Low Income Representative
- B. Public Hearing – discuss event and commissioner role
- C. Compliance
  - i. Ethics Training – 5 Commissioners pending to complete
  - ii. Structured Orientation – 1 Commissioners pending to complete

### VIII. Reports:

- A. Staff Report
- B. Bylaws Committee Update – Commissioner Esquivel
- C. Commissioner Roundtable – verbal reports outs

### IX. Adjournment:

- A. Meeting adjourned
  - i. **Next meeting scheduled for: June 26, 2023**

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

*Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)*



Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

March 20, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input type="checkbox"/>	*Victor Caravez	<input type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input checked="" type="checkbox"/>	Cecilia Correa	<input type="checkbox"/>	*Everett Sivils
3-Lopez	<input type="checkbox"/>	*Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	*Emma Bojorquez
4-Askew	<input type="checkbox"/>	*Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Denise Vienne, Alex Soltero, Teresa Pureco					
Guests:	Goodwill Central Coast presented by Director Adrian Licea					

**I. Welcome:**

- A. Call to Order: Meeting called to order by Chair Odello at 4:05.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused for: Commissioner Hill, Commissioner Elizondo. **QUORUM MET**, see chart above.

**II. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None

**III. Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

**IV. Presentation:** Presentation of Services: Goodwill Central Coast, presented by Adrian Licea, Director of WDS.

**V. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. November 2022 and February 2023 Commission Minutes
- B. Financial Statement for January and March 2023
  - i. Commission input and comment
- C. January and March 2023 Executive Committee Meeting Minutes
  - i. **MOTION TO APPROVE by SMITH, CHAMBLISS - APPROVED**
    - 1. Aye: Chambliss, Coyne, Odello, Pineda, Holder, Correa, Holder, Smith.
    - 2. Nay: None

**VI. Business Items:**

- A. Recruitment for Future Vacancies: Commissioner Sivils resigned as of 3/23 for private sector, Commissioner Elizondo as of 6/2023 for low income sector. Nominees must live or work in the District applying for.
- B. Bylaws Committee Update: First meeting will be held 3/28 4pm-5pm, via Zoom. Doodle sent out prior to setting meeting.



## Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

- C. CAC Meeting Locations
  - i. Marina Library: Commissioner Chambliss confirmed library location has been reserved for the next six months. Commissioners will coordinate posting of agenda.
  - ii. Potential King City Location: Commissioner Govea suggested the library.
- D. 700 Form – 4 Commissioners pending to provide, due 4/1/23. Info sent to Commissioners by CAP staff, any questions contact CAP staff.

### VII. Special Business Item

- A. Proposed updates to Monterey County Community Action Partnership & Commission Information and Procedures Booklet. **(ACTION ITEM - see attached)**
  - i. Section: *Who and how CAC Commissioners get appointed*
  - ii. **MOTION TO APPROVE by COYNE, CHAMBLISS - APPROVED**
    - 1. Aye: Chambliss, Coyne, Odello, Pineda, Holder, Correa, Holder, Smith.
    - 2. Nay: None

### VIII. Reports:

- A. Staff Report: attached
  - i. Survey: hard copies given to Commissioners to have completed by family/friends and return to CAP staff. A link can also be found on our social media and CAP staff can send by email.
  - ii. Community Needs Assessment: More responses needed. Commissioner Smith will share with Homeless Solutions.
- B. Commissioner Roundtable:
  - CAP staff to coordinate a connection between Commissioners and their Supervisor's office to identify any issues/concerns in their Districts. Quarterly meetings suggested.
  - Commissioner Pineda: South County Outreach Effort to start meetings as of 3/30/23. Agriculture Worker day 8/27/23.
  - Commissioner Odello, attended Carmel Valley Rotary meeting and would like to have them do a presentation. Big Sur struggling with landslides, power outages. Disaster recovery waiting on grants as people still assessing after the storms.
  - Commissioner Smith, mini grants pushed out to different organizations by United Way.

### IX. Adjournment:

- A. Meeting adjourned at 5:15
  - i. **Next meeting scheduled for: April 17, 2023.**

Respectfully,  
Teresa Pureco

**COMMUNITY ACTION PARTNERSHIP  
CY 2022 FY2022-2023  
CSBG CONTRACTORS FINANCIAL STATEMENT**

COMMUNITY ACTION PARTNERSHIP CONTRACTS	PO NUMBER	FUNDING SOURCE	TERM OF CONTRACT	CONTRACT AMOUNT	PO AMOUNT	PAID TO DATE	CONTRACT BALANCE	% USED	PAID THROUGH
COMMUNITY HUMAN SERVICES	DO# 31389	County DVTF	01/01/22 - 12/31/23	140,000.00	105,000.00	91,039.03	48,960.97	65%	Mar-23
FOOD BANK	DO# 33422	CSBG CAP	01/01/22 - 12/31/23	160,000.00	128,000.00	128,000.00	32,000.00	80%	Jan-23
GATHERING FOR WOMEN	DO# 31352	Homeless Funds	01/01/22 - 12/31/23	90,000.00	67,500.00	56,165.29	33,834.71	62%	Mar-23
GOODWILL CENTRAL COAST	DO# 33427	CSBG CAP	01/01/22 - 12/31/23	100,000.00	80,000.00	57,268.41	42,731.59	57%	Feb-23
HOUSING RESOURCE CENTER	DO# 31390	Homeless Funds	01/01/22 - 12/31/23	100,000.00	75,000.00	63,491.04	36,508.96	63%	Mar-23
NORTH COUNTY RECREATION PARKS DISTRICT	DO# 33428	CSBG CAP	01/01/22 - 12/31/23	90,000.00	72,000.00	66,387.00	23,613.00	74%	Mar-23
PARTNERSHIP FOR CHILDREN	DO# 33429	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	56,672.27	23,327.73	71%	Mar-23
SUN STREET CENTERS	DO# 33430	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	52,374.06	27,625.94	65%	Mar-23
TURNING POINT OF CENTRAL CALIFORNIA	DO# 33431	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	54,182.52	25,817.48	68%	Mar-23
UNITED WAY	DO# 33432	CSBG CAP	01/01/22 - 12/31/23	120,000.00	96,000.00	83,421.34	36,578.66	70%	Mar-23
YWCA	DO# 31521	County DVTF	01/01/22 - 12/31/23	130,000.00	97,500.00	85,027.25	44,972.75	65%	Mar-23
<b>Subtotal</b>				<b>1,170,000.00</b>	<b>913,000.00</b>	<b>794,028.21</b>	<b>375,971.79</b>	<b>68%</b>	
<b>OTHER DSS DIRECTOR COUNTY CONTRACTS</b>			<b>FISCAL YEAR</b>						
CENTRAL COAST CENTER FOR INDEPENDENT LIVING - Housing Navigation	DO# 31887	HHAP1/HHAP2	08/01/22 - 06/30/23	217,996.66	217,996.66	39,723.87	178,272.79	18%	Mar-23
CITY OF SALINAS - Project Roomkey/ARPA	DO# 31701	ARPAPR	11/02/21 - 06/30/23	3,303,306.92	1,090,884.61	1,143,344.77	(52,460.16)	105%	Feb-23
CITY OF SALINAS - Project Roomkey/PRK	DO# 31701	PRK	11/02/21 - 06/30/23		543,763.83	543,663.83	100.00	100%	Dec-22
COALITION OF HOMELESS SERVICES PROVIDERS	DO# 31653	County/HHAP3	07/01/22 - 06/30/23	675,375.00	675,375.00	381,002.68	294,372.32	56%	Mar-23
COMMUNITY HOMELESS SOLUTIONS - Salinas Women's Shelter	DO# 31699	DV/HP	07/01/21 - 06/30/23	90,000.00	45,000.00	28,321.39	16,678.61	63%	Mar-23
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 33134	HHAP1	04/27/21 - 06/30/23	3,259,643.00	183,894.35	183,894.35	-	100%	Sep-22
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 33134	HHAP2	04/27/21 - 06/30/23		404,269.41	404,269.41	-	100%	Feb-23
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - RRHO	04/27/21 - 06/30/23		100.00	64,997.93	(64,897.93)	64998%	Feb-23
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - OPSB	04/27/21 - 06/30/23		353,596.21	590,239.75	(236,643.54)	167%	Feb-23
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	HHAP3 - SVCO	04/27/21 - 06/30/23		346,862.46	443,814.00	(96,951.54)	128%	Feb-23
BAY AREA COMMUNITY SERVICES - SHARE Center	DO# 31973	PLHA	04/27/21 - 06/30/23		50.00	-	50.00	0%	Feb-23
COMMUNITY HUMAN SERVICES - Youth Shelter	DO# 31563	HHAP3	07/01/22 - 06/30/24	60,000.00	30,000.00	30,000.00	-	100%	Dec-22
COMMUNITY HUMAN SERVICES - Casa de Noche Buena Shelter	DO# 31562	HHAP3	07/01/22 - 06/30/23	100,000.00	100,000.00	100,000.00	-	100%	Jan-23
HOUSING RESOURCE CENTER - Family Stabilization & HSP	DO# 31694	FAMSTAB/HSP	07/01/21 - 06/30/23	5,360,057.00	3,826,699.59	2,047,466.38	1,779,233.21	54%	Mar-23
ORPHAN PRODUCTIONS - Safe Parking Program	DO# 31591	HHAP1/HHAP3	07/01/22 - 06/30/23	220,329.79	220,329.79	159,305.21	61,024.58	72%	Mar-23
UNITED WAY OF MTRY CNTY - 211- Fiscal Yr- Qtrly (Yr 1 of 3)	DO# 31602	Social Svcs	07/01/22 - 06/30/25	99,000.00	33,000.00	24,750.00	8,250.00	75%	Mar-23
UNITED WAY OF MTRY CNTY - Emergency Rental Assistance Program	DO# 32385	ERAP	03/15/21 - 06/30/23	52,419,682.00	2,600,408.00	2,573,031.56	27,376.44	99%	Dec-22
UNITED WAY OF MTRY CNTY - Emergency Rental Assistance Program	DO# 33286	ERAP			4,200,000.00	3,341,968.44	858,031.56	80%	Mar-23
UNIVERSITY CORPORATION AT MONTEREY BAY CSUMB - Homeless Outreach	DO# 31598	HHAP1/HHAP3	07/01/22 - 06/30/23	250,000.00	250,000.00	250,000.00	-	100%	Dec-22
<b>Subtotal</b>				<b>66,055,390.37</b>	<b>15,122,229.91</b>	<b>12,349,793.57</b>	<b>2,772,436.34</b>	<b>82%</b>	
<b>GRAND TOTAL</b>				<b>67,225,390.37</b>	<b>16,035,229.91</b>	<b>13,143,821.78</b>	<b>3,148,408.13</b>	<b>82%</b>	
<b>ARPAPR - ARPA Pandemic Response</b> <b>CSBG CAP - Community Services Block Grant</b> <b>County DVTF - Domestic Violence Trust Fund</b> <b>ERAP - Emergency Rental Assistance Program</b> <b>FAMSTAB - Family Stabilization</b> <b>HHAPC - Homeless Housing, Assistance and Prevention County</b> <b>HHAP1 - Homeless Housing, Assistance and Prevention Round 1</b> <b>HHAP2 - Homeless Housing, Assistance and Prevention Round 2</b> <b>HHAP3 - Homeless Housing, Assistance and Prevention Round 3</b> <b>HHAP3 - RRHO HHAP - Rapid Assistance and Rapid Housing</b> <b>HHAP3 - OPSB HHAP - Operating Subsidies and Reserves</b> <b>HHAP3 - SVCO HHAP - Services Coordination</b> <b>HP - Homeless Program</b> <b>HSP - Housing Support Program</b> <b>PLHA - Permanent Housing Allocation</b>									



# Monterey County Community Action Commission Executive Committee Meeting Minutes Monday April 3, 2023 4:00pm-5:00pm

**Meeting Location: 1000 S. Main St, Salinas CA Suite 302**  
**Commissioner Chambliss Remote Location: Marina Library 190 Seaside Circle Marina, CA 93933**

**ZOOM Link:** <https://montereycty.zoom.us/j/97945697513> **Telephone Dial-In:** 1-669-219-2599 97004319086#

**Time:** April 3, 2023, 4:01pm  
**Place:** ZOOM <https://montereycty.zoom.us/j/97945697513>  
**Present:** Ronald Holder, Germaine Esquivel, Jake Odello, Donna Smith, Fernando Elizondo  
**Absent:** None  
**Excused:** Connie Pineda  
**Public:** None  
**Staff:** Alex Soltero, Denise Vienne, Lauren Suwansupa, Teresa Pureco

**I. Call to Order & Attendance:** Vice-Chair Commissioner Smith called the Executive Committee meeting to order at 4:01 pm. Attendance recorded above.

**II. Public Comment:** None

**III. Review/Discuss Draft CAC Agenda** *(see attachment of draft agenda)*

a. Consent Items (**ACTION ITEM**)

- March 2023 Commission Minutes
- Financial Statement for April 2023
- April 2023 Executive Committee Meeting Minutes
- March 2023 Bylaws Committee Minutes

b. Business:

- Recruitment for Future Vacancies – D2 Commissioner Sivils resigned as 3/31/23, currently waiting response on two leads for D5.
- Bylaws Committee Updates – First meeting held 3/28, goal to complete revision within five meeting.
- CAC Remote Meeting Locations – Marina library reserved for CAC regular meeting, will also request it for Bylaws meetings. Commissioner Govea to reserve King City library for South County Commissioners.
- Compliance – staff sent reminders to Commissioners to complete 700 fors, Ethics training, and CAC orientation.
- Contract Monitoring and Site Visits – Ten site visits, staff extended invitation to Commissioners to participate, staff will send out dates/times once available

c. Presentation

- No presentation for April meeting, Commissioner Esquivel to provide contact info to staff for a possible organization to present.

d. Reports

- Staff Report – Possible Public Hearing locations near to public transportation, parking: Salinas MCOE, Seaside High School.

***The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.***

- Community Needs Assessment Survey – collected 450 survey, asked Commissioner to continue to share link with their family/friends/network. No deadline set.
- Commissioner Roundtable – Staff will reach out to each District to set up meetings with Commissioners and their Supervisor in order to provide information/concerns happening in their district.

**IV. Additional Discussion and CAC Meeting Preparations**

- District 3 doesn't have a representative on the Executive Committee, any Commissioner can represent D3.
- Staff and Commissioners acknowledge Commissioner Elizondo's many years of service to CAC.

**V. Meeting adjourned at 4:52 pm.**

The next Executive Committee Meeting is on April 3, 2023.

*Respectfully submitted,*

Teresa Pureco



Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

April 17, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	Cecilia Correa	<input type="checkbox"/>	VACANT
3-Lopez	<input type="checkbox"/>	*Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	*Emma Bojorquez
4-Askew	<input type="checkbox"/>	*Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input type="checkbox"/>	Fernando Elizondo	<input type="checkbox"/>	*Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Lauren Suwansupa, Denise Vienne, Alex Soltero, Teresa Pureco					
Guest:	Fernando Elizondo					

**I. Welcome:**

- A. Call to Order: Meeting called to order by Chair Odello at 4:03.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absence was excused for: Commissioner Hill. **QUORUM NOT MET**, see chart above.

**II. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None

**III. Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

**IV. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

**NO ACTION TAKEN**

- A. March 2023 Commission Minutes
- B. Financial Statement for January and April 2023
  - i. Commission input and comment
- C. April 2023 Executive Committee Meeting Minutes

**V. Presentation:** Overview of the CAP Plan and Needs Assessment Process, presented by Lauren Suwansupa.

**VI. Business Items:**

- A. Recruitment for Future Vacancies: resignations in D1 – Grant Hill, D2 – Everett Sivils, D5 – Fernando Elizondo. Commissioners actively recruiting. Commissioner Elizondo to send contact information of a potential candidate to Commissioner Odello.
- B. CAC Meeting Locations
  - i. Marina Library: Commissioner Chambliss confirmed library location has been reserved for the next six months. Commissioners will coordinate posting of agenda.





## Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

- ii. Potential King City Location: Library closed on Monday's, alternative locations: Supervisor's Lopez office in Greenfield, King City hall, San Ardo school.  
Commissioner Chambliss shared even though libraries are closed, public can still get access upon request.
- C. 700 Form – 1 Commissioner pending to provide, due 4/1/23. Info sent to Commissioners by CAP staff, any questions contact CAP staff.
- D. Ethics Training: pending Commissioners Correa, Bojorquez and Coyne.
- E. Strategic Plan Goal 1 – Strengthen Governance
  - i. Scheduling reoccurring meetings between Supervisors and Commissioners: CAP staff scheduled meeting with each County Supervisor office. CAP staff to follow up with Supervisor Alejo's office.  
Supervisor Adams – June 2  
Supervisor Lopez – April 20  
Supervisor Church – pending  
Supervisor Alejo – Commissioners provided with his contact info  
Supervisor Root Askew – June 14
- F. Contract Monitoring Site Visits
  - i. Commissioners Signup to attend site visits: Ten agencies participating. List of site visits shared with Commissioners by CAP staff. Monitoring visits start 4/25-6/15. Commissioners encouraged to attend, carpool available. If attending, notify CAP staff.

### VII. Reports:

- A. Bylaws Committee – Meeting Summary: see attached.  
CAP staff thanked Commissioners for their time and commitment.
- B. Staff Report: see attached.
- C. Commissioner roundtable:  
Commissioner Smith sent survey link to school districts liasons, MCOE communication officer.  
Commissioner Pineda: survey link send to different agencies, posted survey on her social media.  
Commissioner Caravez: attended East Salinas event and collected paper surveys, shared link with his network.  
Commissioner Chamblis: to visit churches in Seaside, hand out and collect paper surveys.  
Commissioner Odello: survey link shared with school district to add to principals message (ParentSquare) sent out 4/21, MOW Monterey Peninsula, Community Foundation for Monterey County.

### VIII. Adjournment:

- A. Meeting adjourned at 5:37
  - i. **Next meeting scheduled for: May 15, 2023.**

Respectfully,  
Teresa Pureco



# Monterey County Community Action Commission Executive Committee Meeting Minutes Monday May 1, 2023 4:00pm-5:00pm

**Meeting Location: 1000 S. Main St, Salinas CA Suite 302**  
**Commissioner Chambliss Remote Location: Marina Library 190 Seaside Circle Marina, CA 93933**

**ZOOM Link:** <https://montereycty.zoom.us/j/97945697513> **Telephone Dial-In:** 1-669-219-2599 97004319086#

**Time:** May 1, 2023, 4:01pm  
**Place:** ZOOM <https://montereycty.zoom.us/j/97945697513>  
**Present:** Ronald Holder, Connie Pineda, Germaine Esquivel, Jake Odello, Donna Smith,  
**Absent:** None  
**Excused:** None  
**Public:** None  
**Staff:** Alex Soltero, Denise Vienne, Lauren Suwansupa, Teresa Pureco

I. **Call to Order & Attendance:** Vice-Chair Commissioner Smith called the Executive Committee meeting to order at 4:01 pm. Attendance recorded above.

II. **Public Comment:** None

III. **Review/Discuss Draft CAC Agenda** (see attachment of draft agenda)

a. Consent Items (**ACTION ITEM**)

- March 2023 Commission Minutes
- April 2023 Commission Minutes
- Financial Statement for April 2023
- Financial Statement for May 2023
- April 2023 Executive Committee Meeting Minutes
- May 2023 Executive Committee Meeting Minutes

b. Business:

- Recruitment for Future Vacancies – Vacancies for D1, D2-Mr. Mattos to be appointed 5/2, D5.
- Bylaws Committee Updates – Commissioner Esquivel to provide progress update. Committee members noted current bylaws have too much repetition and details, they are proposing a simpler version.
- Public Hearing Dates and Locations: 5/18 at MCOE-Room A&B, 5/22 at Seaside High School-Cafeteria. CAP staff will send save the date to Commissioners.

c. Presentation:

- Housing Resource Center – Alexa Johnson, Executive Director

d. CAP Plan

- Review and approve the draft version of the 2024-2025 CAP Plan  
CAP staff Alex Soltero to provide overview and get approval at the next full CAC meeting. Must meet quorum to endorse CAP plan.

***The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.***

e. Reports

- Staff Report – collected 632 survey responses. Complete Ethics training and 700 form.
- Commissioner Roundtable -  
Commissioner Vargas met with Supervisor Lopez.  
Commissioner Holder, Mattos met with Supervisor Church.  
D4 Commissioners will meet with Supervisor Root Askew 6/5.  
D5 Commissioners will meet with Supervisor Adams 6/2.

**IV. Additional Discussion and CAC Meeting Preparations**

- CAP staff to provide name tags for Commissioners to use at public hearing. Commissioner Esquivel requested business cards.
- Site visits

**V. Meeting adjourned** at 4:43 pm.

The next Executive Committee Meeting is on June 5, 2023.

*Respectfully submitted,*

Teresa Pureco

**COMMUNITY ACTION PARTNERSHIP  
CY 2022 - 2023  
CSBG CONTRACTORS  
FINANCIAL STATEMENT**

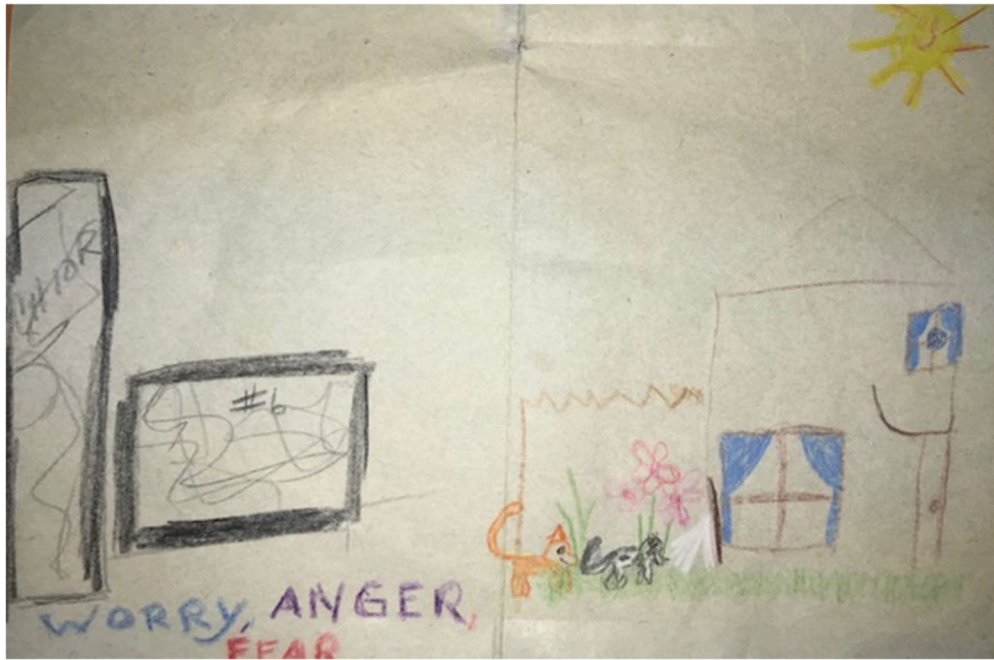
<b>COMMUNITY ACTION PARTNERSHIP CONTRACTS</b>	<b>PO NUMBER</b>	<b>FUNDING SOURCE</b>	<b>TERM OF CONTRACT</b>	<b>CONTRACT AMOUNT</b>	<b>PO AMOUNT</b>	<b>PAID TO DATE</b>	<b>CONTRACT BALANCE</b>	<b>% USED</b>	<b>PAID THROUGH</b>
COMMUNITY HUMAN SERVICES	DO# 31389	County DVTF	01/01/22 - 12/31/23	140,000.00	105,000.00	96,355.20	43,644.80	69%	Apr-23
FOOD BANK	DO# 33422	CSBG CAP	01/01/22 - 12/31/23	160,000.00	128,000.00	128,000.00	32,000.00	80%	Jan-23
GATHERING FOR WOMEN	DO# 31352	Homeless Funds	01/01/22 - 12/31/23	90,000.00	67,500.00	59,502.80	30,497.20	66%	Apr-23
GOODWILL CENTRAL COAST	DO# 33427	CSBG CAP	01/01/22 - 12/31/23	100,000.00	80,000.00	60,462.06	39,537.94	60%	Mar-23
HOUSING RESOURCE CENTER	DO# 31390	Homeless Funds	01/01/22 - 12/31/23	100,000.00	75,000.00	73,292.53	26,707.47	73%	Apr-23
NORTH COUNTY RECREATION PARKS DISTRICT	DO# 33428	CSBG CAP	01/01/22 - 12/31/23	90,000.00	72,000.00	66,387.00	23,613.00	74%	Mar-23
PARTNERSHIP FOR CHILDREN	DO# 33429	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	61,172.27	18,827.73	76%	Apr-23
SUN STREET CENTERS	DO# 33430	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	55,914.61	24,085.39	70%	Apr-23
TURNING POINT OF CENTRAL CALIFORNIA	DO# 33431	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	57,729.37	22,270.63	72%	Apr-23
UNITED WAY	DO# 33432	CSBG CAP	01/01/22 - 12/31/23	120,000.00	96,000.00	83,421.34	36,578.66	70%	Mar-23
YWCA	DO# 31521	County DVTF	01/01/22 - 12/31/23	130,000.00	97,500.00	85,027.25	44,972.75	65%	Mar-23
<b>Subtotal</b>				<b>1,170,000.00</b>	<b>913,000.00</b>	<b>827,264.43</b>	<b>342,735.57</b>	<b>71%</b>	
<b>ARPAPR - ARPA Pandemic Response</b>									
<b>CSBG CAP - Community Services Block Grant</b>									
<b>County DVTF - Domestic Violence Trust Fund</b>									
<b>ERAP - Emergency Rental Assistance Program</b>									
<b>FAMSTAB - Family Stabilization</b>									
<b>HHAPC - Homeless Housing, Assistance and Prevention County</b>									
<b>HHAP1 - Homeless Housing, Assistance and Prevention Round 1</b>									
<b>HHAP2 - Homeless Housing, Assistance and Prevention Round 2</b>									
<b>HHAP3 - Homeless Housing, Assistance and Prevention Round 3</b>									
<b>HHAP3 - RRHO HHAP - Rapid Assistance and Rapid Housing</b>									
<b>HHAP3 - OPSB HHAP - Operating Subsidies and Reserves</b>									
<b>HHAP3 - SVCO HHAP - Services Coordination</b>									
<b>HP - Homeless Program</b>									
<b>HSP - Housing Support Program</b>									
<b>PLHA - Permanent Housing Allocation</b>									

**HRC**



Housing Resource Center  
of Monterey County

CAC Meeting  
May 15<sup>th</sup>, 2023  
4pm



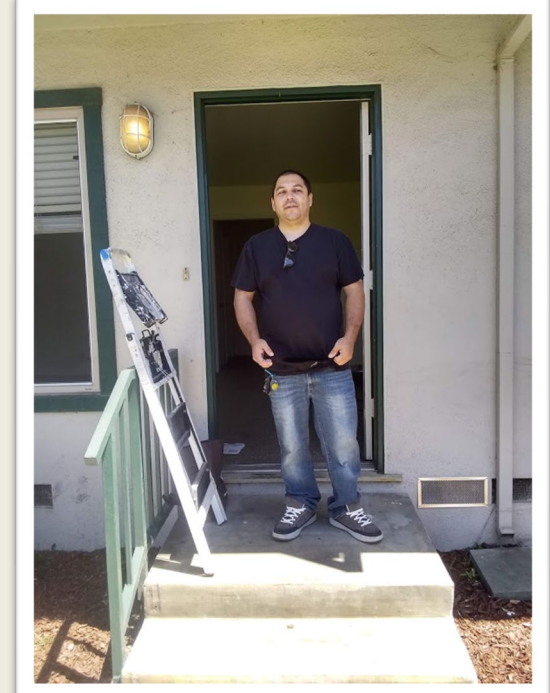
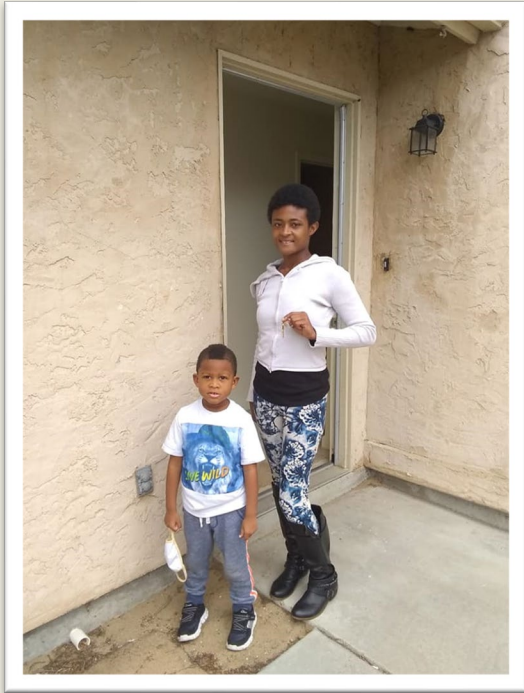
## HRC's Mission....

“To provide a continuum of resources that enable households to access affordable housing opportunities.”

# Summary of Services

- Payment of Eviction(s) and outstanding utility debt(s) (collections)
- Application fees, pro-rated rent, first month's rent, security deposit
- CARS Assessments
- Referrals to services provided by other organizations
- HSVP/EHV Voucher Applications
  - Disabled clients who cannot work, single parents with 3+ children, and seniors





## Case Manager Roles

Initial Intake: household size, when they were last on a lease, how they became homeless

Monthly budgets and housing goals

Identify and help eliminate housing barriers: evictions, pets, outstanding utility payments

Connecting client to community resources

## Housing Specialist Roles

Initial Intake: previous rentals, what's affordable for rent, where to house search

How to apply for a unit and how to speak to landlords

Unit inspections and rent negotiations with landlords

Ensuring client understands what is on their lease and how to make a repair order





# Once Housed...

- The Housing Specialist closes themselves from the case
- The Case Manager changes focus with the client from “housing search” to “maintaining housing”.
- If non-subsidized, HRC places client on a rental plan and the client learns their rental responsibilities for each month.
- After client pays their full rental on their own and exhibits no foreseeable hardship, HRC successfully closes the client.



# Community Action Partnership Contribution

## **Providing Household Goods:**

55 payments to 46 households

## **Examples of Household Goods:**

Beds, kitchen or bathroom items needed, couches, lamps, kitchen tables

## **Providing Rental Assistance/Security Deposit/Utilities:**

2 payments for 2 households

## **The number of individuals who achieved and maintained capacity to meet basic needs for 180 days:**

48 Households/ 48 Households

## **The number of individuals who maintained safe and affordable housing for 180 days:**

34 Households/ 48 Households



# Success Stories

“...They helped my family and I get a fresh new start. They even provided brand new beds for My kids and myself. That was something I did not think they would have done. I want to thank HRC and all of their members who helped my family and me. If it wasn't for them I would not be in my apartment with both my children. They made the process of getting our own home as stress free as possible. ...So again thank you for everything. We appreciate and will forever be grateful...”



Program Title	Basic Criteria	Referral Process
Housing Support Program (HSP)	CalWORKs Family Homeless (or at risk of)	Referred by their CalWORKs worker to the Department of Social Services (DSS), placed on waitlist through CARS
Family Stabilization Program (FSP)	CalWORKs Family Homeless (or at risk of) Needs of additional resources	Referred by their CalWORKs worker to the Department of Social Services (DSS), FS worker makes a referral to HRC
Prop 47 Housing Program	Formerly Incarcerated Homeless (or housing causes risks to sobriety) Sun Street Centers Services South County Resident	Referrals sent through Sun Street Centers
Bringing Families Home (BFH)	Families with children in the welfare system Working with a CPS Social Worker Monterey County resident	Referrals sent to Family and Children Services from clients' CPS Social Worker

# For More Information

## General Assistance

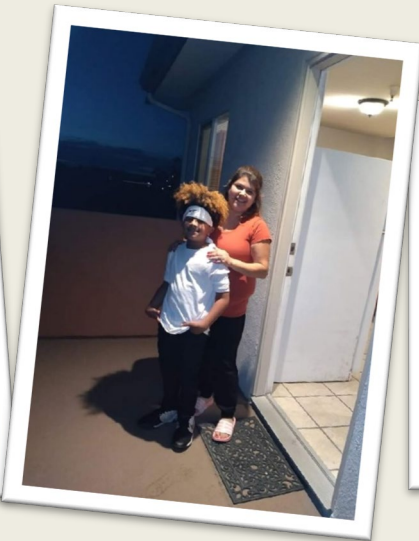
**Alex Dominguez**  
Program Assistant

[programassistant@hrcmc.org](mailto:programassistant@hrcmc.org)  
Office: (831) 424-9186 X 110  
Cell: (831) 214-6866

## All other Inquiries

**Alexa Johnson**  
Executive Director

[alexaj@hrcmc.org](mailto:alexaj@hrcmc.org)  
Office: (831) 424-9186 X 170



# 2024-2025 Community Action Plan: Executive Summary

Monterey County Community Action Partnership



# Monterey County Community Action Partnership



## Our Mission

To assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

**MCCAP** operates within the Monterey County Department of Social Services.

**The Community Action Plan** is developed every two years to identify & prioritize needs & services for the low-income residents of Monterey County.



Monterey County Community Action Commissioners

# What is Poverty?

## Federal Poverty Level

The federal poverty level (FPL), or "poverty line", is an annual economic measure of income set by the Department of Health and Human Services (HHS) to determine whether an individual or family qualifies for certain federal benefits and programs.

## 2023 FPL Rates

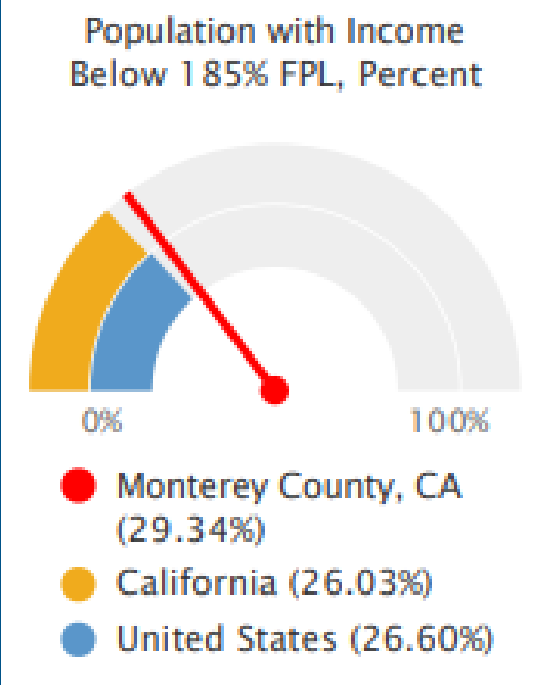
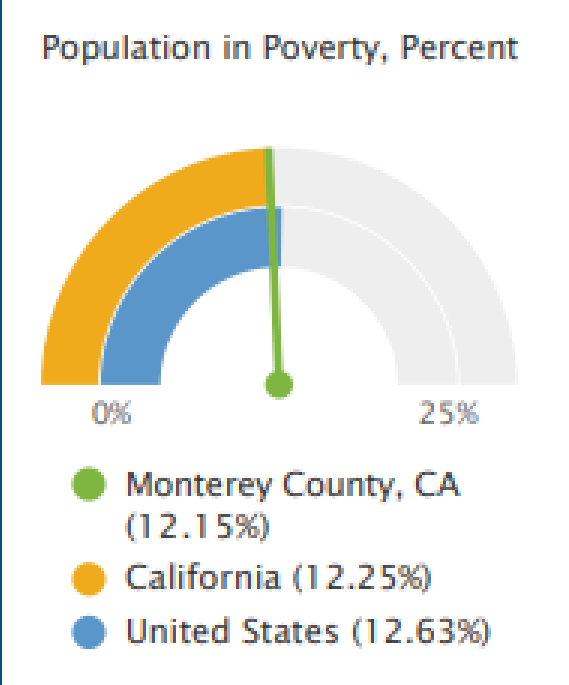
The 2023 FPL annual income is \$30,000 for a family of four. In Monterey County, 12.15% of residents earn income at or below the FPL.

## The Problem

The real cost of living is much higher than the FPL – especially in California. Residents living at or below twice the FPL still don't earn enough for basic needs. In Monterey County, 29.34% of residents live at or below 185% of FPL and struggle financially, but do not qualify for many federal benefit programs.



2019 CAP Public Hearing held at Food Bank for Monterey County







# Causes & Conditions in Monterey County

**“Causes of poverty” are negative factors that promote barriers to self-sufficiency and may restrict access to resources where they are needed.**

- High cost of living
- Shortage of affordable housing
- Economy based on low-wage, low-skill jobs
- Low level of educational attainment
- Food Access
- Single Female Head of Households

**“Conditions of poverty” are environmental, safety, health and/or economic factors that affect investment in communities where low-income individuals live.**

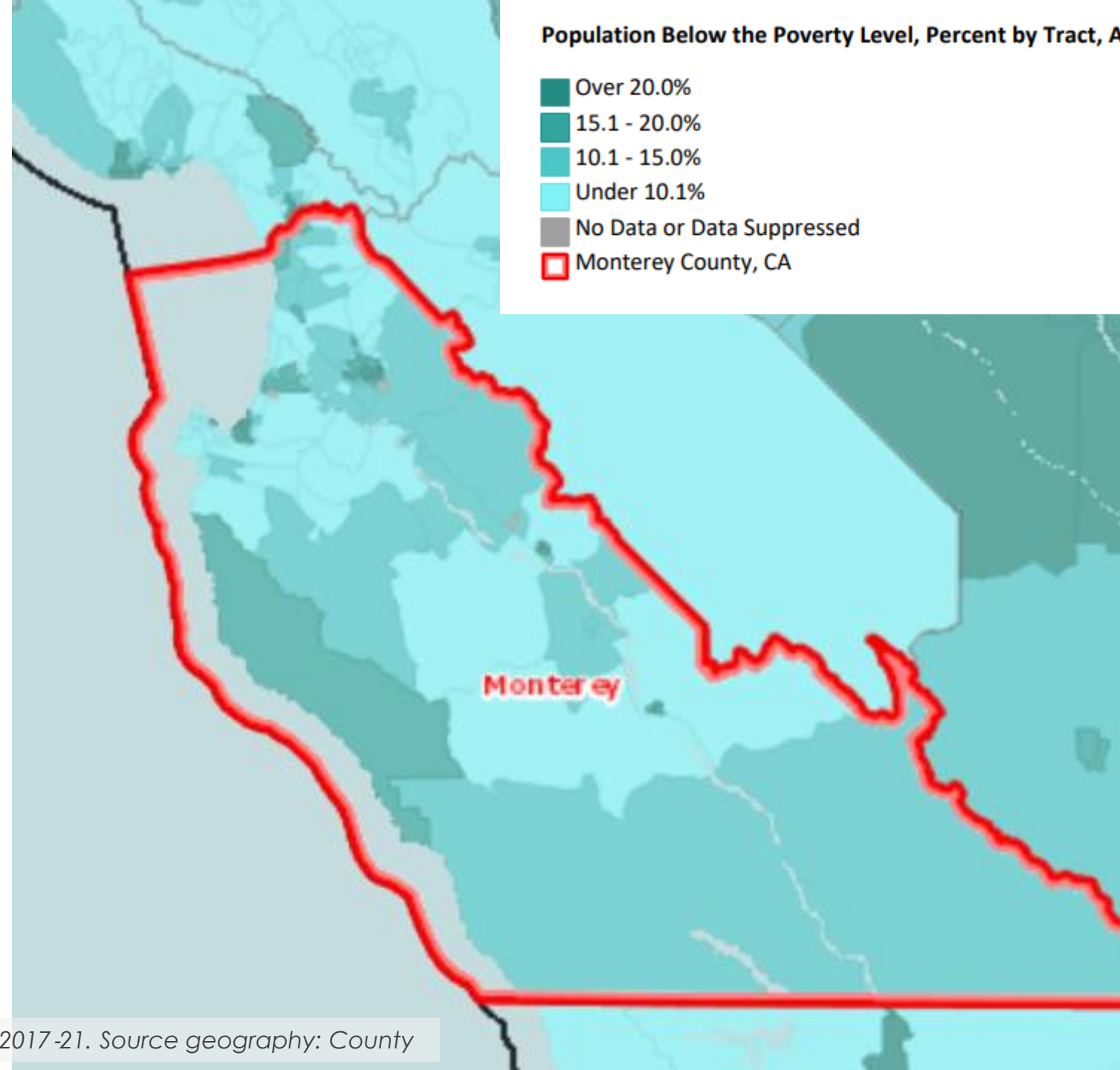
- Insufficient access to safety net service providers
- Severe weather storms & flooding disproportionately impacted low-income
  - Unemployment
  - Homelessness
  - Health risks
- Limited access to physical & mental healthcare



# Poverty Profile

MCCAP examines poverty statistics in relation to the region's economic and demographic characteristics and how poverty is distributed geographically and across subpopulations. To understand how poverty directly affects our community, MCCAP inquires about the needs of residents via annual surveys, written testimonials, and public hearings to develop a more comprehensive profile of poverty in our county.

Data Source: US Census Bureau, American Community Survey. 2017-21. Source geography: County



# Poverty Profile

Monterey County's 12.1% overall poverty rate does not affect residents and households equally.

## PERSONS OF COLOR

- 13.49% African Americans
- 15.05% Hispanics

## CHILDREN

- 18% All < age 4
- 22.04% Hispanic < age 4
- 16.67% Black < age 4

## WOMEN & FAMILIES

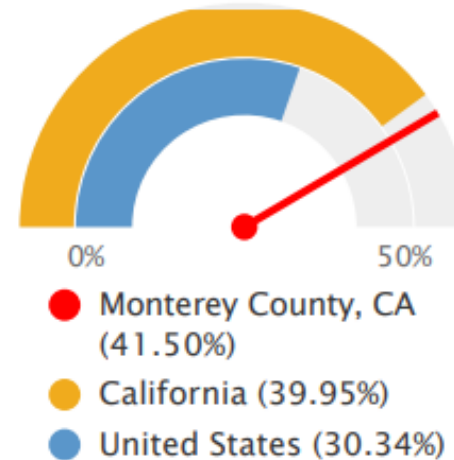
- 8.9% Family Poverty (125% FLP)
- 44.9% Poverty households have female head of house

**A family of four in Monterey County would need an income of 336% above the poverty threshold in order to simply make ends meet.**

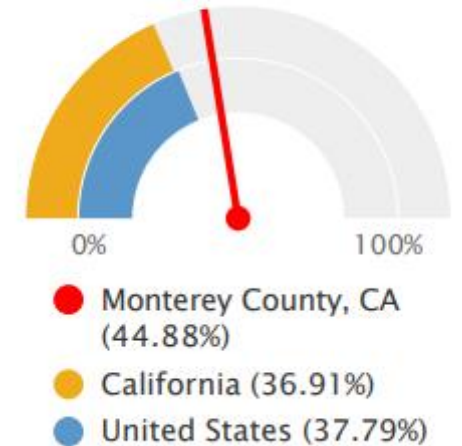
# Experience of Poverty

Housing cost burdened households are more likely than others to sacrifice necessities like healthy food and healthcare to pay the rent, and to experience unstable housing situations like evictions.

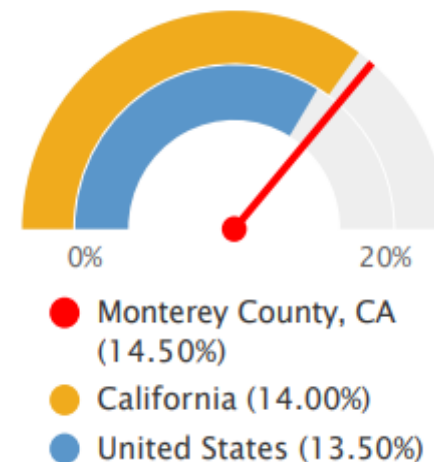
Percentage of Households where Housing Costs Exceed 30% of Income



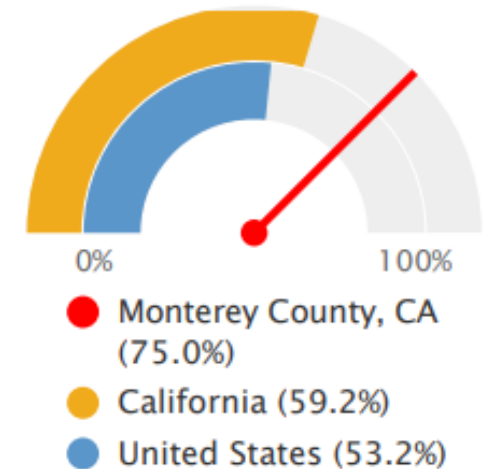
Population Under Age 18 Below 200% FPL, Percent



Percentage of Adults Age 18+ with Poor Mental Health



Percentage of Students Eligible for Free or Reduced Price School Lunch



# Experience of Poverty

**75% of all Monterey public-school children** are eligible for the **free or reduced lunch program**.

**14.66% of Monterey County residents** experience **low food access**.

People living in poverty **disproportionately** experienced **job loss, exposure and economic impacts** due to severe storms and flooding.

**Unemployment remains high at 8.8%** as of January 2023.

Data Source: National Center for Education Statistics NCES - Common Core of Data. 2020-2021. Source geography: Address; US Department of Labor, Bureau of Labor Statistics. 2023 - January. Source geography: County



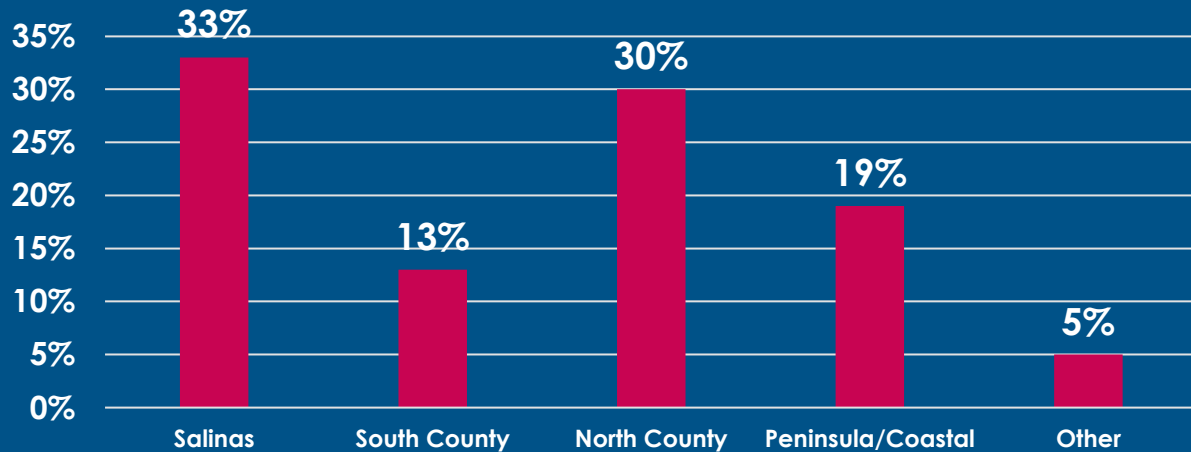


# Needs Assessment Results

## Who Took the Survey?

638 total respondents

### Responses by Region



## TOP NEEDS BY SECTOR

### EMPLOYMENT

Job readiness training, job search support & vocational training

### EDUCATION

Before & after school programs, child / youth education support & parenting support

### HOUSING

Emergency shelter, rent & utility assistance

### HEALTH

Mental health support, food boxes & family / parenting classes

### INCOME/ASSET

Home buying assistance, financial management & credit counseling

### CIVIC

Community policing, environmental causes & citizenship classes

# Contact Us

Community input is important to us.

---



ONLINE: MCCAP Website

<http://mcdss.co.monterey.ca.us/cap/>



EMAIL: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)



FACEBOOK:

<https://www.facebook.com/montereycountycap>



IN PERSON: VISIT ONE OF OUR  
COMMUNITY PROVIDERS

[2022-23 MCCAP Service Provider List](#)

Helping People Changing Lives.





**Monterey County Community Action Commission  
Staff Report – May 2023**

**Commissioner Meetings with Supervisors:**

- District 1 – Declined to meet in person. Commissioners to organize a call with Supervisor Alejo and report back.
- District 2 – Meeting took place on 4/27. Commissioner Holder & Mattos in attendance.
- District 3 – Meeting took place on 4/20. Commissioner Vargas in attendance.
- District 4 – Meeting scheduled for June 5.
- District 5 – Meeting scheduled for June 2, September 1, and December 1.

**Community News:**

- Women’s Ball – May 19<sup>th</sup> fundraiser to support Gathering for Women and Community Humans Services.
- Turning Point – Multiple upcoming internships. Flyers included in packet.

***CAP staff welcomes your input regarding future  
meeting staff report and presentation topics!***

**RESCHEDULED**

*Join us with Us*

**Friday, May 19th | 7- 10 PM**

Carmel Woman's Club

# Women's Ball

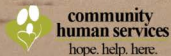
AN EVENT TO BENEFIT

## CASA DE NOCHE BUENA

SHELTER FOR HOMELESS SINGLE WOMEN AND FAMILIES WITH CHILDREN



Enjoy an evening of great food, wine, and dancing while supporting homeless women and families in your community



*Tickets*

[gatheringforwomen.org/womensball](http://gatheringforwomen.org/womensball)

# Monterey County **CADRE**

Community | Advocacy | Diversity | Resilience | Empowerment

# Summer Cadre

## Job Experience and Career Readiness Program

### GET PAID AND GAIN VALUABLE SKILLS!

Join the **SUMMER CADRE** program and get paid while helping your community and learning valuable career-readiness skills, such as developing a resumé and LinkedIn profile, and practicing interviewing skills!

### SUMMER CADRE JOB SITES INCLUDE:

- City Parks
- Community Centers
- County & City Offices
- *and more!*

### SUMMER CADRE PARTICIPANTS:

- Ages 16-18
- 40 Available Positions
- June 19-August 11, 2023
- 23 hours per week
- **\$16 per hour!**



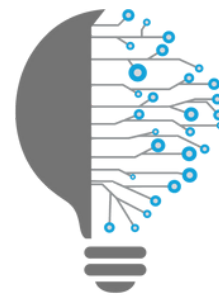
*Learn more and apply at:*

[www.montereycountywdb.org/monterey-county-cadre/summer-cadre/](http://www.montereycountywdb.org/monterey-county-cadre/summer-cadre/)



MONTEREY COUNTY  
**WORKFORCE**  
DEVELOPMENT BOARD

#CaliforniansForAll  
**Youth Jobs Corps**



**TECHNOLOGY  
CADRE**  
MONTEREY COUNTY

# SOCIAL MEDIA Internship

*Develop skills to create an effective  
social media presence!*

## Looking for a summer internship that pays competitively?

Want to develop digital marketing skills and are eager to learn about social media while developing professional connections with local employers? The Monterey County Workforce Development Board is currently recruiting interns, **ages 18-24**, for Summer 2023.

## *Learn more and apply today!*

[www.montereycountywdb.org/technology-cadre/social-media/](http://www.montereycountywdb.org/technology-cadre/social-media/)

*Application deadline is May 15.*

## **QUESTIONS? CONTACT US!**

Michael Artalejo: [ArtalejoM@co.monterey.ca.us](mailto:ArtalejoM@co.monterey.ca.us) (831) 333-6163

Jocelyn Tafolla: [JTafolla@co.monterey.ca.us](mailto:JTafolla@co.monterey.ca.us) (831) 708-6553

Technology Cadre is one of Monterey County WDB's five Cadre initiatives, along with Green Cadre, Future Innovators Cadre, Impact Cadre and Health Cadre.

Funded 100% with Workforce Innovation and Opportunity Act (WIOA) Federal Funds made available to the State of California Employment Development Department by the U.S. Department of Labor/Employment and Training Administration as the Grantor. This WIOA program or activity is an equal opportunity employer/program, and auxiliary aids and services are available upon request to individuals with disabilities. TTY/CRS: Dial 711.

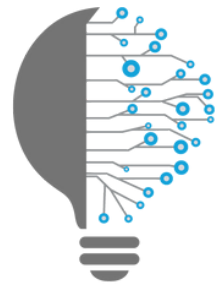
## What's in it for you?

- Training on digital marketing, social media, and professional skills.
- Learning skills that allow access to tech jobs, which tend to pay well.
- Access to a mentor.
- Connection to local businesses that might be looking to hire.
- An opportunity to learn new skills, including learning how to create an effective resume, creating a LinkedIn profile, and practicing key networking and interviewing strategies.

**Program begins  
May 29, 2023**

MONTEREY COUNTY  
**WORKFORCE**  
DEVELOPMENT BOARD  
America's JobCenter  
of California™





**TECHNOLOGY  
CADRE**  
MONTEREY COUNTY



# AEROSPACE MANUFACTURING INTERNSHIP

## Looking for a summer internship that pays competitively?

Want to develop aerospace manufacturing or culinary arts skills that may lead to a good-paying career? The Monterey County Workforce Development Board is partnering with **Joby Aviation**, and we are currently recruiting **13** interns, **ages 18-24**, for Summer 2023.

*Given the limited number of available internships, if you are interested, learn more and **APPLY TODAY!***

<https://www.montereycountywdb.org/technology-cadre/aerospace-manufacturing/>

**Application deadline is May 17.**

## QUESTIONS? CONTACT US!

**Michael Artalejo:** [ArtalejoM@co.monterey.ca.us](mailto:ArtalejoM@co.monterey.ca.us), (831) 333-6163

**Charlotte Johnson:** [charlotte.johnson@equusworks.com](mailto:charlotte.johnson@equusworks.com), (408) 896-5042

**Program begins  
June 5, 2023**



SCAN ME!

MONTEREY COUNTY  
**WORKFORCE**  
DEVELOPMENT BOARD

America's **JobCenter**  
of California™

## Make your career soar to new heights!

### What's in it for you?

Participate in a competitively paid internship experience at Joby where you might:

- Shadow **Airframe Assembly Technicians** to learn processes for preparing and bonding carbon aircraft parts.
- Shadow **Aircraft Maintenance Technicians** to help maintain conventional airplanes and helicopters.
- Shadow **Composite Parts Tool Preparation Technicians** to learn aerospace production processes, like trimming and autoclave operation.
- Shadow **Joby Chefs** while they serve breakfast, lunch, and dinner to more than 250 people daily and learn how a commercial kitchen operates.
- Shadow **Inventory Associates** to learn aerospace manufacturing inventory, logistics, and supply chain operations.
- Shadow an **Administrative Assistant** to help in the scheduling and coordination of daily operations, VIP visits, and tours.
- An opportunity to build new skills, including learning how to create an effective resume, creating a LinkedIn profile, and practicing key networking and interviewing strategies.

Technology Cadre is one of Monterey County WDB's five Cadre initiatives, along with Green Cadre, Future Innovators Cadre, Impact Cadre, and Health Cadre.

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