



## Monterey County Community Action Commission

Monterey County Community Action Partnership

1000 South Main Street, Suite 110, Salinas, CA 93901

Commissioners Chambliss & Esquivel Remote Location: 190 Seaside Circle Marina, CA 93933

Commissioner Govea Remote Location: 61575 Dead Mans Gulch Rd San Ardo, CA 93450

Commissioner Vargas Remote Location: 402 Broadway St. King City, CA 93930

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

### MEETING AGENDA

June 26, 2023 4:00 pm to 5:30 pm

District	Rep Low-Income	Rep Public Sector	Rep Private Sector
1 - Alejo	Victor Caravez	Vacant	Connie Pineda
2 - Church	Ronald Holder	Cecilia Correa	Doug Mattos
3 - Lopez	Ana Vargas	Teresita Govea	Emma Bojorquez
4 - Askew	Germaine Esquivel	Winifred Chambliss	Donna Smith – <b>V. CHAIR</b>
5 - Adams	Fernando Elizondo	Linda Coyne	Jake Odello – <b>CHAIR</b>
Staff:	Lauren Suwansupa, Denise Vienne, Alex Soltero, and Teresa Pureco		
Guests:			

- I. **Welcome:**
  - A. Call to Order
  - B. Roll Call Attendance & Establishment of Quorum
- II. **Announcements:**
  - A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**)
- III. **Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.
- IV. **Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.
  - A. May 2023 Commission Minutes
  - B. June 2023 Executive Committee Minutes
  - C. Financial Statement for June 2023
- V. **Presentation:** Family & Community Support Program, City of Seaside – Derrick Elder, Family & Community Support Practitioner
- VI. **Business Items:**
  - A. CAP Plan: Review and approve the final version of the 2024-2025 CAP Plan. (**ACTION ITEM**)
  - B. Monterey County Homeless Services Resource Guide – collaboration with Coalition of Homeless Services Providers

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)



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### **VII. Reports:**

- A. Staff Report – written report included in agenda packet
- B. Bylaws Committee Update – Commissioner Esquivel
- C. Commissioner Roundtable – verbal reports outs

### **VIII. Adjournment:**

- A. Meeting adjourned **JULY IS SUMMER BREAK – NO MEETINGS IN JULY**
  - i. **Next Full CAC Meeting scheduled for: August 20, 2023**

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Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

May 15, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	Cecilia Correa	<input checked="" type="checkbox"/>	Doug Mattos
3-Lopez	<input type="checkbox"/>	*Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	Emma Bojorquez
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input checked="" type="checkbox"/>	Fernando Elizondo	<input type="checkbox"/>	*Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Lauren Suwansupa, Denise Vienne, Alex Soltero, Teresa Pureco					
Guest:	Alexa Johnson – HRC Executive Director					

**I. Welcome:**

- A. Call to Order: Meeting called to order by Chair Odello at 4:05.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absence was excused for: Commissioner Correa, Commissioner Bojorquez.  
**QUORUM MET**, see chart above.

**II. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**):  
Add AB513 under staff report  
**MOTION TO APPROVE by SMITH, second by ELIZONDO - APPROVED**

**III. Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

**IV. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. March 2023 Commission Minutes
- B. Financial Statement for April 2023
- C. April 2023 Executive Committee Meeting Minutes
- D. April 2023 Commission Minutes
- E. May 2023 Executive Committee Meeting Minutes
- F. Financial Statements for May 2023

**i. MOTION TO APPROVE by ELIZONDO, second by CHAMBLISS - APPROVED**



## Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

1. Aye: Caravez, Govea, Chambliss, Odello, Pineda, Holder, Correa, Holder, Smith, Elizondo.
2. Nay: None
3. Abstain: Mattos

**V. Presentation:** Housing Resource Center – Alexa Johnson, Executive Director.

**VI. CAP Plan: (ACTION ITEM)** Staff will provide an [overview](#) of the draft CAP Plan. Commissioners will review and discuss the draft CAP Plan prior to taking a vote to approve or reject the [draft CAP Plan](#).

**i. MOTION TO APPROVE by ELIZONDO, second by CHAMBLISS - APPROVED**

1. Aye: Caravez, Mattos, Govea, Chambliss, Odello, Pineda, Holder, Correa, Holder, Smith, Elizondo.
2. Nay: None

**VII. Business Items:**

A. Recruitment for Future Vacancies

- i. District 1 – Public Sector Representative
- ii. District 5 – Low Income Representative

B. Public Hearing – discuss event and commissioner role: Commissioners attending Salinas hearing: Caravez, Holder,, Mattos, Smith, Pineda, Odello. Commissioners attending Seaside hearing: Chambliss, Smith, Esquivel, Holder. Commissioner Caravez will provide Spanish translation at Salinas hearing. Attending Commissioners will play different roles at each hearing.

C. Compliance

- i. Ethics Training – 5 Commissioners pending to complete – staff to follow up
- ii. Structured Orientation – 1 Commissioners pending to complete

**VIII. Reports: (ACTION ITEM) Motion to move to next meeting**

A. Staff Reports

B. Bylaws Committee Update

C. Commissioner roundtable

**i. MOTION TO APPROVE by ESQUIVEL, second by MATTOS - APPROVED**

1. Aye: Caravez, Mattos, Govea, Chambliss, Odello, Pineda, Holder, Correa, Holder.
2. Nay: None

**IX. Adjournment:**

A. Meeting adjourned at 5:30

- i. **Next meeting scheduled for: June 26, 2023.**

Respectfully Submitted,  
Teresa Pureco



# Monterey County Community Action Commission Executive Committee Meeting Minutes Monday June 5, 2023 4:00pm-5:00pm

**Meeting Location: 1000 S. Main St Suite 302, Salinas CA**

**Commissioner Chambliss Remote Location: Marina Library 190 Seaside Circle Marina, CA**

**ZOOM Link:** <https://montereycty.zoom.us/j/97945697513> **Telephone Dial-In:** 1-669-219-2599 97004319086#

**Time:** June 5, 2023, 4:06pm  
**Place:** ZOOM <https://montereycty.zoom.us/j/97945697513>  
**Present:** Ronald Holder, Connie Pineda, Germaine Esquivel, Jake Odello, Donna Smith,  
**Absent:** None  
**Excused:** None  
**Public:** None  
**Staff:** Alex Soltero, Denise Vienne, Lauren Suwansupa, Teresa Pureco

I. **Call to Order & Attendance:** Vice-Chair Commissioner Smith called the Executive Committee meeting to order at 4:06 pm. Attendance recorded above.

II. **Public Comment:** None

III. **Review/Discuss Draft CAC Agenda** (*see attachment of draft agenda*)

a. Consent Items (**ACTION ITEM**)

- May 2023 Commission Minutes
- June 2023 Executive Committee Minutes
- Financial Statement for June 2023

b. Presentation:

- Family & Community Support Program, City of Seaside – Derrick Elder, Family & Community Support Practitioner

c. Business:

- Review and approve the final version of the 2024-2025 CAP Plan – CAP staff will present
- Recruitment for Future Vacancies (D1 & D5) – For D1, per Commissioner Pineda, Commissioner Caravez has a potential candidate. D5- Commissioner Coyne to have Rosie apply.
- Monterey County Homeless Services Resource Guide – CAC and CHSP in kind collaboration. Commissioner Smith to assist. 211 to collaborate? Continue discussion at CAC meeting.

d. Reports

- Staff Report – report community events, contracts, housing (HA, CHISPA), budget hearings, BOS updates, legislative impact county/state.
- Bylaws Committee Updates – add secretary and compliance officer positions, attend other Commissions to see how those positions operate. Keep bylaws open and flexible. Executive committee recommends to adapt the two new positions. Bylaws completed, Commissioner Esquivel to present at CAC meeting.
- Commissioner Roundtable – CAC meeting reminder phone calls, opt-in and opt-out options

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**IV. Additional Discussion and CAC Meeting Preparations**

- Remove recruitment for future vacancies from business discussion

**V. Meeting adjourned** at 5:06 pm.

No meetings scheduled for month of July. The next Executive Committee Meeting is on August 7, 2023.

*Respectfully submitted,*

Teresa Pureco

**COMMUNITY ACTION PARTNERSHIP  
CY 2022 - 2023  
CSBG CONTRACTORS  
FINANCIAL STATEMENT**

<b>COMMUNITY ACTION PARTNERSHIP CONTRACTS</b>	<b>PO NUMBER</b>	<b>FUNDING SOURCE</b>	<b>TERM OF CONTRACT</b>	<b>CONTRACT AMOUNT</b>	<b>PO AMOUNT</b>	<b>PAID TO DATE</b>	<b>CONTRACT BALANCE</b>	<b>% USED</b>	<b>PAID THROUGH</b>
COMMUNITY HUMAN SERVICES	DO# 31389	County DVTF	01/01/22 - 12/31/23	140,000.00	105,000.00	103,035.19	36,964.81	74%	May-23
FOOD BANK	DO# 33422	CSBG CAP	01/01/22 - 12/31/23	160,000.00	128,000.00	128,000.00	32,000.00	80%	Jan-23
GATHERING FOR WOMEN	DO# 31352	Homeless Funds	01/01/22 - 12/31/23	90,000.00	67,500.00	63,039.05	26,960.95	70%	May-23
GOODWILL CENTRAL COAST	DO# 33427	CSBG CAP	01/01/22 - 12/31/23	100,000.00	70,000.00	68,981.49	31,018.51	69%	May-23
HOUSING RESOURCE CENTER	DO# 31390	Homeless Funds	01/01/22 - 12/31/23	100,000.00	75,000.00	75,000.00	25,000.00	75%	May-23
NORTH COUNTY RECREATION PARKS DISTRICT	DO# 33428	CSBG CAP	01/01/22 - 12/31/23	90,000.00	72,000.00	72,000.00	18,000.00	80%	Apr-23
PARTNERSHIP FOR CHILDREN	DO# 33429	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	63,672.27	16,327.73	80%	May-23
SUN STREET CENTERS	DO# 33430	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	58,964.44	21,035.56	74%	May-23
TURNING POINT OF CENTRAL CALIFORNIA	DO# 33431	CSBG CAP	01/01/22 - 12/31/23	80,000.00	64,000.00	64,000.00	16,000.00	80%	May-23
UNITED WAY	DO# 33432	CSBG CAP	01/01/22 - 12/31/23	120,000.00	96,000.00	96,000.00	24,000.00	80%	May-23
YWCA	DO# 31521	County DVTF	01/01/22 - 12/31/23	130,000.00	97,500.00	97,500.00	32,500.00	75%	May-23
<b>Subtotal</b>				<b>1,170,000.00</b>	<b>903,000.00</b>	<b>890,192.44</b>	<b>279,807.56</b>	<b>76%</b>	
<b>ARPAPR - ARPA Pandemic Response</b>									
<b>CSBG CAP - Community Services Block Grant</b>									
<b>County DVTF - Domestic Violence Trust Fund</b>									
<b>ERAP - Emergency Rental Assistance Program</b>									
<b>FAMSTAB - Family Stabilization</b>									
<b>HHAPC - Homeless Housing, Assistance and Prevention County</b>									
<b>HHAP1 - Homeless Housing, Assistance and Prevention Round 1</b>									
<b>HHAP2 - Homeless Housing, Assistance and Prevention Round 2</b>									
<b>HHAP3 - Homeless Housing, Assistance and Prevention Round 3</b>									
<b>HHAP3 - RRHO HHAP - Rapid Assistance and Rapid Housing</b>									
<b>HHAP3 - OPSB HHAP - Operating Subsidies and Reserves</b>									
<b>HHAP3 - SVCO HHAP - Services Coordination</b>									
<b>HP - Homeless Program</b>									
<b>HSP - Housing Support Program</b>									
<b>PLHA - Permanent Housing Allocation</b>									

**Monterey County Community Action Commission  
Staff Report – June 2023**

**Commissioner Meetings with Supervisors:**

- District 1 – Declined to meet in person. Commissioners to organize a call with Supervisor Alejo and report back.
- District 2 – Meeting took place on 4/27.
- District 3 – Meeting took place on 4/20.
- District 4 – Meeting took place June 5.
- District 5 – Meeting took place June 2.
- Commissioners to coordinate with Supervisor’s office to schedule future meetings.

**Recruitment for Future Vacancies (D1 & D5):**

- D1 – No updates.
- D5 – Potential commissioner identified. Staff is working with the candidate to complete the low-income micro-election requirement.

**MCCAP Operations and Compliance**

- Agency Monitoring Progress
- Assessment of Public Hearing – agency, commissioners, public attendance
- Submission of Final CAP Plan
- Mid-year Reporting
- Organizational Standards
- RFP Process

**Shuman HeartHouse – New DSS Contract:**

- DSS has committed funding to support the operational costs of Community Human Services’ Shuman Heart House – a new homeless shelter located in Monterey for families and single parents that is expected to open in early September.

**Community Resources and News:**

- Resource: CSUMB’s Community Health Engagement (CHE) – outreach team that assists unsheltered residents throughout Monterey County with housing navigation, linkage to services/resources, and case management.
- Resource: Goodwill Opportunity Platform – free service to assist clients with achieving goals in finance, employment, education, housing, and other services.
- News: CHISPA – accepting applications through June 30, 2023 for affordable housing units located in the Alfred Diaz-Infante Apartments.
- News: Seaside Farmer’s Market – Grand opening was on June 15<sup>th</sup>.

***CAP staff welcomes your input regarding future  
meeting staff report and presentation topics!***



# Homeless or know someone who is? We can help!

## Our Services

- County-wide outreach
- Housing navigation
- Case management
- Life skills classes
- Psychoeducational groups
- Linkage to services and resources

## Call Us

**831-208-6755**

## Online Referral Form

[forms.office.com/r/FRmH20EyPb](https://forms.office.com/r/FRmH20EyPb)



Let's begin working towards your goals today!



# OPPORTUNITY PLATFORM



## FINANCIAL

Budgets & Goals, Credit Building,  
Navigating Bank Services,  
Financial Literacy

## EMPLOYMENT

Job Search, Resume Building,  
Digital Literacy,  
Job Readiness

## OTHERS SERVICES

Direct referral to:

- Day Care
- Transportation
- Food
- Parenting Classes
- Health Insurance Navigation
- Counseling Navigation
- Direct Referrals
- Vital Statistics Assistance  
*Birth Certificates*  
*Death Certificates*  
*Marriage Certificates*
- Legal Assistance
- Assistance with  
Passports & Real ID



## EDUCATION

High School Diploma /GED,  
English Classes, FAFSA,  
College Applications

## HOUSING

Pathways to Homeownership  
Housing Stabilization

For complete list of services  
and information, go to:  
[www.ccgoodwill.org/services](http://www.ccgoodwill.org/services)



Coming Fall 2023

## Alfred Díaz-Infante Apartments

21131 & 21231 Ord Avenue, East Garrison, CA 93933



Conceptual Rendering

*Español otro lado*

**CHISPA HOUSING MANAGEMENT, INC.**

**Accepting Preliminary Applications**

**May 30, 2023 - June 30, 2023**

for

### **Alfred Díaz-Infante Apartments (ADI)**

**\*66 Affordable Apartments 1, 2, and 3 Bedroom Units**

**\*43 units are reserved for currently employed or retired agricultural workers (all 1 bedroom units)**

**Interested in Applying?** You must fill out a Preliminary application to put your name on the list.

**Where can I get an application?** Preliminary applications will be available from May 30 to June 30 at the following locations:

- CHISPA website: [www.chispahousing.org](http://www.chispahousing.org)
- CHISPA Main Office: 295 Main Street, Ste. 100, Salinas, CA
- Junsay Oaks Senior Apartments: 3098 De Forest Avenue, Marina, CA
- Sea Garden Apartments, 10603 Axtell Street, Castroville, CA
- Castro Plaza Family Resource Center, 10601 McDougall Street, Castroville, CA

**All preliminary applications received during this period will then be sorted by a random selection process to establish order for application review.**

For more information on the application process, call or go to [www.chispahousing.org](http://www.chispahousing.org)

*CHISPA Housing Management, Inc. is an equal opportunity housing provider and does not discriminate in housing based on race, color, national origin, religion, gender, sexual orientation, age, mental or physical disability, familial status, marital status, source of income or any other characteristic protected by Federal, State or local laws. CHISPA Housing Management, Inc. is an equal opportunity housing provider.*



295 Main Street, Suite 100, Salinas, CA 93901

Phone: (831) 757-6254 TDD: (831) 758-9481 Fax: (831) 757-8025



Chispa Housing





Próximamente en otoño de 2023

## Alfred Díaz-Infante Apartments

21131 & 21231 Ord Avenue, East Garrison, CA 93933



Conceptual Rendering

**CHISPA HOUSING MANAGEMENT, INC.**

**Aceptando solicitudes preliminares  
30 de mayo – 30 de junio de 2023**

para

### **Alfred Díaz-Infante Apartamentos (ADI)**

\*66 Apartamentos Económicos Apartamentos de 1, 2, y 3 Recamaras

\*43 unidades están reservadas para trabajadores agrícolas actualmente empleados o jubilados (todas las unidades de 1 dormitorio)

**¿Interesado en aplicar?** Debe llenar una solicitud preliminar para poner su nombre en la lista.

**¿Dónde puedo obtener una solicitud?** Las solicitudes estarán disponibles del 30 de mayo al 30 de junio en los siguientes lugares:

- Sitio web de CHISPA: [www.chispahousing.org](http://www.chispahousing.org)
- Oficina Principal de CHISPA: 295 Main Street, Ste. 100, Salinas, CA
- Junsay Oaks Senior Apartments: 3098 De Forest Avenue, Marina, CA
- Sea Garden Apartments, 10603 Axtell Street, Castroville, CA
- Castro Plaza Family Resource Center, 10601 McDougall Street, Castroville, CA

**Todas las solicitudes preliminares que sean recibidas durante este período serán elegidas a base de un sorteo para ser procesadas en ese orden.**

Para obtener más información sobre el proceso, llama o visita la pagina web [www.chispahousing.org](http://www.chispahousing.org)

*CHISPA Housing Management, Inc. es un proveedor de vivienda con igualdad de oportunidades y no discrimina en la vivienda por motivos de raza, color, origen nacional, religión, género, orientación sexual, edad, discapacidad mental o física, estado familiar, estado civil, fuente de ingresos o cualquier otra característica protegida por leyes federales, estatales o locales. CHISPA Housing Management, Inc. (CHMI) es un proveedor de vivienda con igualdad de oportunidades.*



295 Main Street, Suite 100, Salinas, CA 93901

Phone: (831) 757-6254 TDD: (831) 758-9481 Fax: (831) 757-8025



Chispa Housing



**COMING SOON!**

**THE EVERYONE'S HARVEST  
SEASIDE CERTIFIED  
FARMERS' MARKET**

**GRAND OPENING: JUNE 15TH, 2023**



**SUPPORTING LOCAL VENDORS!**

ACCEPTING: CALFRESH /EBT, MARKET MATCH,  
WIC, & SENIOR FMNP COUPONS

FEATURING: COOKING DEMOS,  
KIDS TABLE, LIVE MUSIC,  
AND MUCH MORE!

**WHEN?**

3PM - 7PM  
EVERY  
THURSDAY

**WHERE?**

SEASIDE'S  
LAGUNA GRANDE  
PARK



**ARE YOU A VENDOR?**

APPLY AT:  
[EVERYONESHARVEST.ORG](http://EVERYONESHARVEST.ORG)

**WANT TO GET INVOLVED?**

INQUIRE AT:  
[INFO@EVERYONESHARVEST.ORG](mailto:INFO@EVERYONESHARVEST.ORG)

**HAVE QUESTIONS?**

INQUIRE AT:  
[INFO@EVERYONESHARVEST.ORG](mailto:INFO@EVERYONESHARVEST.ORG)

# ANUNCIO: PRÓXIMAMENTE!

## EL MERCADO DE AGRICULTORES DE SEASIDE Y EVERYONE'S HARVEST

GRAN INAUGURACIÓN: EL 15 DE JUNIO, 2023



¡APOYANDO A LOS VENDEDORES LOCALES!

ACEPTANDO: CUPONES CALFRESH /EBT, MARKET MATCH, WIC Y FMNP PARA PERSONAS MAYORES

CON: ¡DEMOSTRACIONES DE COCINA,  
MESA INFANTIL, MUSICA EN VIVO,  
Y MUCHO MÁS!

¿CUANDO?

3PM - 7PM  
CADA JUEVES

¿DÓNDE?

PARQUE LAGUNA  
GRANDE DE SEASIDE



¿ERES UN VENDEDOR?

APLICAR EN:  
[EVERYONESHARVEST.ORG](http://EVERYONESHARVEST.ORG)

¿QUIERES INVOLUCRARTE?

PREGUNTAR EN:  
[INFO@EVERYONESHARVEST.ORG](mailto:INFO@EVERYONESHARVEST.ORG)

¿TIENES PREGUNTAS?

PREGUNTAR EN:  
[INFO@EVERYONESHARVEST.ORG](mailto:INFO@EVERYONESHARVEST.ORG)