

Production Ag/Other Pest Control Records Inspections

- [] Valid Restricted Material Permit (3CCR 6412)
Valid current/past permit possessed for restricted material pesticides used.
- [] Notice Prior to Application (3CCR 6618)
How do you assure that notice is given to all persons on your property (employees, contractors, and others) or who are likely to enter (within a 1/4 mile of) a field while an REI is in effect?
- [] Application Completion Records / 2 Yrs (3CCR 6619)
This requirement applies to production agriculture use only. Completion records are sent from a PCB to a grower. The grower must keep them for two years, sorted by site (ranch), and they must have all the following information:
Location, site ID, operator ID number (OIN), acreage treated, date and hour completed, pesticides applied, US EPA number, amount used, applicable re-entry and pre-harvest intervals
- [] Operator ID Number Obtained (3CCR 6622)
Each property operator shall provide the commissioner with a list of the counties in which pest control will be performed, and all valid permits/OINs issued by other commissioners.
- [] Site ID/ Permit Kept / 2 Years (3CCR 6623)
Agricultural property operators must obtain a site identification number for each site where pest control will be performed. Each site must be identified on either a Permit or an OIN.
Copies of the Permit or OIN must be kept for two years.
- [] Pesticide Use Records Available / 2 yrs (3CCR 6624)
All use records must include: Date, name of property operator, location of property, crop or site treated as well as acreage or other units, Pesticide Name and US EPA Registration number, and amount used.
Prod. Ag records must also include: completion time, OIN/Permit number and Site ID.
Use Reports can serve as Use Records provided all required information is available.
Records must be kept for 2 years.
- [] Pesticide Use Reports Submitted (3CCR 6626, 6627)
Submit by the tenth of the month following the month of application.
- [] Emergency Med. Care Planned (3CCR 6726, 6766)
Has it been planned in advance? Who, what where? How is the information posted at remote work sites?
- [] Change Area (3CCR 6732)
This section applies to employees who regularly handle pesticides with “DANGER” or “WARNING”, and for all employees of production ag operations.
Employer must assure an area where employees can change clothes and wash themselves. This location must have clean towels, soap and sufficient water for thorough washing, clean storage area for personal clothes.
- [] Proper Storage of Personal Protective Equipment (3CCR 6738(a))
Employers must provide safety equipment, and require that it is kept in a clean, specially designated place when not in use.
Employers must provide for the daily inspection and cleaning of all required PPE, repair or replace any worn, damaged, or heavily contaminated PPE, wash potentially contaminated PPE and keep from other clothing or laundry. Employers must also protect and inform any person or firm assigned or hired to clean or repair potentially contaminated PPE.
- [] Methyl Bromide – Recordkeeping (3CCR 6784(b))
For MB Field fumigations involving employees:
Records of all employees involved in application (including shovelers), tarpaulin cutting, tarpaulin repair, and tarpaulin removal. The records must include employee names, work activities, dates, duration of handling, EPA Registration Number and brand name.
Keep records for two years in a central location.

Hazard Communication/Training Program

- [] Hazard Communication / Handler (3CCR 6723)
The following shall be displayed at a central location at the workplace:

A completed PSIS A-8 or N-8 (should also be displayed where employees start their day, if not at the central location), pesticide use records for pesticides handled by employees, copies of PSIS leaflets applicable to pesticides used by employees as listed in use records, and a Material Safety Data Sheet (MSDS) for each pesticide handled by employees.
Inform employees where the records are kept, and grant access to the records no longer than 48 hours from the date of request by an employee or employee representative.

Production Ag/Other Pest Control Records Inspections

- [] **Application Specific Information for Handlers (3CCR 6723.1)**

Must be displayed at a central location and include: identification of the treated area, application time and date, Restricted Entry Interval, product name, EPA Registration Number, and active ingredient
Must be displayed within 24 hours of completion of an application and include all applications made to any treated field within ¼ mile of where employees will be working. Information shall remain up for length of the restricted entry interval, plus 30 days.
- [] **Trainer Qualified (3CCR 6724(f))**

Trainer for employees handling pesticides for production of an agricultural commodity shall be qualified as one of the eight qualifications listed in the code, such as:
California certified commercial applicator
California certified private applicator
California licensed Pest Control Adviser
Farm Advisor employed by the University of CA (UC), Cooperative Extension
Person who has completed an “instructor trainer” course
- [] **Written Program (3CCR 6724(a))**

For employees who handle any pesticide, the training program shall describe the materials (e.g. study guides, pamphlets, slides, PSIS), and information that will be provided and used to train employees. Identify the person or firm that will provide the training. Maintain a copy of the training program while in use, and for two years after use.
- [] **Required Topics (3CCR 6724(b-e))**

The training must be pesticide specific, unless the subject matter of training covers a chemically similar group of pesticides. Training shall cover the following:

 1. Format and meaning of information contained on a pesticide product label
 2. Hazards of pesticides, such as acute and chronic effects
 3. Routes, by which pesticides can enter the body
 4. Signs and symptoms of overexposure
 5. Emergency first aid for pesticide overexposure
 6. How to obtain emergency medical care
 7. Routine and emergency decontamination procedures
 8. Information about personal protective equipment
 9. Information about heat-related illness
 10. Safety requirements and procedures related to pesticides
 11. Environmental concerns
 12. Warnings about taking pesticides or pesticide containers home
 13. MSDS, PSIS
 14. Medical supervision requirements production ag use of “Warning” and “Danger” organophosphates and carbamates
 15. Location of Hazard Communication Information (e.g. PSIS, MSDS, A-8/N-8)
 16. Employee’s rights
- [] **Training Prior to Handling (3CCR 6724 (d))**

Train employees annually or before they handle pesticides, and update to cover new pesticides.
- [] **Records Available / Complete / 2 yrs (3CCR 6724 (e))**

Employers must record the date and extent of training and the job assigned.
Records must be kept for two years.
- [] **Hazard Communication for Field Workers (3CCR 6761)**

The following shall be displayed at a central location at the workplace:
Pesticide use records for pesticides that have been applied to fields within the last two years, MSDS for each pesticide listed in the pesticide use records, and a completed Pesticide Safety Information Series A-9.
PSIS A-9 may be displayed at a central location or at the work site.
Employees must be informed of where the records are kept.
- [] **Application Specific Information for Field Workers (3CCR 6761.1)**

Must be displayed at a central location and include: identification of the treated area, application time and date, restricted entry interval, product name, EPA Registration Number, and active ingredient.

Production Ag/Other Pest Control Records Inspections

Must be displayed within 24 hours of completion of an application and include all applications made to any treated field within ¼ mile of where employees will be working. Information shall remain up for length of the restricted entry interval, plus 30 days.

[] **Field Worker Training (3CCR 6764)**

Field Workers must be trained by a qualified trainer (see list above) or have US EPA “Blue Card”

Respirator Protection Program

[] **Written Operating Procedures (3CCR 6739 (a), (p))**

Review of Respirator Program Administrator qualifications.

Review written program for procedures for selecting, fitting, cleaning, sanitizing, inspecting, and maintaining respiratory protective equipment. Verify employee respirator training & employee program consultation.

Program must be kept for three years after being amended.

[] **Medical Evaluation (3CCR 6739 (d))**

Medical recommendation form signed by physician or health care professional for each employee wearing a respirator. Form must be substantially similar to form in subsection (s).

[] **Fit Test Records (3CCR 6739 (e),(p))**

Fit test records must show: Name of employee, date & type of test, specific type of respirator, and test results.

[] **Respirators Inspected (3CCR 6739 (j)(1))**

Routine use respirators inspected before each use.

Monthly inspections of stand-by or emergency use respirators and record recent inspections on the respirator or its storage container. Must be clearly marked & accessible to the work area.

[] **Respirator Storage (3CCR 6739 (h)(4))**

Respirators are stored to protect from damage, contamination, dust, sunlight, and excessive temperature and moisture. Must be stored in manner to prevent respirator face piece deformation.

[] **Voluntary Use Display (3CCR 6739 (b)(2))**

If appropriate, information listed in 6739(r) is displayed alongside the PSIS A-8 or N-8.

If employer supplies respirators other than the filtering face piece/dust mask variety, specific parts of the respirator program must also be in place (medical evaluation, cleaning/storage).

Medical Supervision Program

[] **Use Records Retained / 3 yrs (3CCR 6728 (a))**

Whenever employees use “Danger” or “Warning” organophosphates or carbamates in production agriculture, employers must keep records that identify the employee, the pesticide and the date of use.

These records must be maintained for a period of three years.

[] **Doctor Agreement Available / 3 yrs (3CCR 6728 (b))**

If employees “regularly handle” (more than 6 days in a 30 day period) organophosphates or carbamates, employer must have a written agreement stating that a physician has agreed to provide medical supervision for employees, this must include the names and addresses of the employer and the physician, as well as a statement that the physician possesses a copy of the "Medical Supervision of Pesticide Workers - Guidelines for Physicians. A copy of this agreement must also be given to the commissioner.

This agreement to provide medical supervision and all recommendations must be maintained for three years.

[] **Records / Test Results / 3 yrs (3CCR 6728 (c))**

If employees “regularly handle” (more than 6 days in a 30 day period) organophosphates or carbamates, employees must have established baseline red cell and plasma cholinesterase levels. Baseline values must be verified every two years. New employees are required to have cholinesterase tests within three working days following the conclusion of each of the first three 30-day periods. Testing interval shall be every 60 days for every employee. All test dates and recommendations must be maintained for three years.

[] **Medical Supervision Posting (3CCR 6728 (c)(5))**

If employees “regularly handle” (more than 6 days in a 30 day period) organophosphates or carbamates, the name, address, and phone number of the Medical Supervisor must be posted.

The information must be posted at a central location and each worksite or in the work vehicle.

Pesticide Storage

[] **Possession Permit for Stored Restricted Materials (3CCR 6412)**

The person storing a restricted material is required to have a current/past permit issued to the person/company inspected for the restricted material.

Production Ag/Other Pest Control Records Inspections

- [] Containers-Responsible Person/Locked Enclosure (3CCR 6672 (b))
Pesticides and empty containers must be stored in a locked enclosure and control over containers maintained at all times.
- [] Storage Posted, "Warning/Danger" (3CCR 6674)
If "DANGER" or "WARNING" pesticides are being stored, warning signs are required. Sign must state, in English & Spanish, the following:

**DANGER
POISON STORAGE AREA
ALL UNAUTHORIZED PERSONS KEEP OUT
KEEP DOOR LOCKED WHEN NOT IN USE**
- [] Pesticide Containers Properly Labeled (3CCR 6676)
Pesticide containers (except service containers) must have the registrant's label. This label requirement pertains to rinsed containers as well as those that contain pesticides.
All lids and closures are securely tightened (unless container has been triple rinsed)
- [] Service Container Labeling (3CCR 6678)
Must be identified when they are transported via public roads or stored. Exempt from requirement if used by a grower while on the property being treated.
- [] Proper Containers (3CCR 6680)
Improper storage containers include an empty coffee can, a soda bottle, or a plastic food storage container.
- [] Containers Properly Rinsed (3CCR 6684)
Containers must be rinsed at the time of use, unless the pesticide is formulated as "ready to use" or packaged in a 28-gallon container or greater.
- [] Wellhead Protection (3CCR 6609)
Pesticides shall not be stored within 100ft of a wellhead, unless protected in a manner to prevent irrigation water or rainfall from moving from storage from moving toward the wellhead
- [] FMP/PAS/Other Requirements (FAC 12973)
 - If soil fumigants requiring a Fumigant Management Plan (FMP) were applied to your property in 2014 and later seasons, a complete copy of the FMP and Post-Application Summary (PAS) must be kept on file for two years.
 - If aluminum/magnesium phosphide was used on your property and the label or permit conditions require a FMP, a copy of the FMP and related documents must be maintained for two years following application.
 - If you have or previously had a Restricted Materials Permit: Permit condition A1-SEN requires that any property operator located within 500 feet of school must communicate with the school's principal at least once each spring and fall while the permit is valid. The two parties must exchange contact information and determine school hours for that location. The property operator must maintain a record of this information with the permit for two years.

Summary

Retain for two years:

- Restricted Materials Permit/Operator ID Number with Site ID information
- Pesticide Use/Completion records
- Methyl bromide handler records
- Handler pesticide training records
- Fumigation Management Plan/Post Application Summary on file

Retain for three years:

- Employee organophosphate/carbamate handling records, medical supervision documents, & related items
- Respirator written program, fit tests & medical evaluation records