

Dealer Record Inspection Check List

- [] **1. DEALER LICENSED (FAC 12101)**
valid license posted

- [] **2. DESIGNATED AGENT / OFFICE; VALID LIC. / CERT. (3CCR 6560)**
Designated agent must be available at each main and branch office
Agent must have one of the following:
 - Designated Dealer Agent License
 - Pest Control Advisor License (PCA)
 - Journeyman Pilot Certificate (JPC)
 - Qualified Applicator License (QAL)

- [] **3. SALES RECORDS / WRITTEN STATEMENT (3CCR 6562)**
Maintain records of all pesticides sold or delivered except if labeled only for home use.
Records must be maintained at the sales office for two years.

- [] **4. APPROPRIATE PRODUCTS SOLD (3CCR 6564)**
If a recommendation is provided, the product sold shall not be contradictory to the recommendation.
Not knowingly sell a pesticide for a use not supported by the labeling or when any condition of labeling cannot be followed.

- [] **5. PERMITS FOR RESTRICTED MATERIAL SALES/2 YRS (3CCR 6568(a))**
Dealers must obtain a copy of a restricted materials permit prior to sale of a California Restricted Material.
Must maintain a copy of permit on file for 2 years

- [] **6. QAL, QAC, PAC or STATEMENT AVAILABLE / 2 YEARS (3CCR 6568(b))**
Must have a copy of purchaser's QAL, QAC, PAC or signed statement prior to the sale or delivery of a federally restricted use or groundwater protection material to the purchaser.
Must maintain copy for 2 years

- [] **7. OPERATOR ID NUMBER / 2 YEARS (3CCR 6568(c))**
Dealer shall obtain from purchaser a copy of the restricted materials permit showing all operator identification numbers prior to sale.

- [] **8. OUT OF COUNTY SALES REPORTING (3CCR 6568(d))**
Dealer must send a list of Operator ID numbers and corresponding purchaser's names to the agricultural commissioner where the operator ID number was issued if outside the county the dealer is located.

Dealer Record Inspection Check List

- [] **9. SPECIALIZED RECORDS – CLOPYRALID, TRIBUTYL TIN (3CCR 6574/6576)**
Maintain records for two years in a separate log for all sales of paints or coatings containing tributyltin or any pesticide product intended for lawn or turf use containing the active ingredient, clorpyralid.
- [] **10. CONTAINERS SECURED (3CCR 6672(b))**
Pesticides and empty containers must be stored in a locked enclosure and control over containers maintained at all times.
- [] **11. STORAGE POSTED, "WARNING/DANGER" (3CCR 6674)**
If "DANGER" or "WARNING" pesticides are being stored, warning signs are required. Sign must state, in English & Spanish, the following:
DANGER
POISON STORAGE AREA
ALL UNAUTHORIZED PERSONS KEEP OUT
KEEP DOOR LOCKED WHEN NOT IN USE
Posting of vehicle utility boxes is not required unless the boxes are used as a fixed storage site
- [] **12. PESTICIDE CONTAINERS PROPERLY LABELED (3CCR 6676)**
Pesticide containers (except service containers) must have the registrant's label. This label requirement pertains to rinsed containers as well as those that contain pesticides.
All lids and closures are securely tightened (unless container has been triple rinsed)
- [] **13. SERVICE CONTAINER LABELING (3CCR 6678)**
Service Containers must be identified when they are transported via public roads or stored. Exempt from requirement if used by a grower while on the property being treated.
- [] **14. PROPER CONTAINERS (3CCR 6680)**
Improper storage containers include an empty coffee can, a soda bottle, or a plastic food storage container.