

NGEN Executive Board

NGEN Executive Board Action Item 23-003

Date: Sept. 14, 2023

Presented by: Alex Zheng and John Vaught **On behalf of:** County of Monterey ITD and ECD

Request: Approve the Roberts Knoll relocation project which was completed in FY2022-23, to be reimbursed to ITD from the FY2022-23 NGEN Capital Fund Budget (Fund 405) in the amounts of ~~\$14,810.83~~ \$23,810.83. This reimbursement has already been processed and this ratifying approval is retroactive.

Summary/Discussion:

In FY 22-23, the Information Technology Department (ITD) was requested by the new landlord at Roberts Knoll to relocate the NGEN shelter and tower. ITD updated the 9-1-1 Executive Board and proposed that the relocation project be funded by the FY 22-23 NGEN O&M budget, though the project was not in the scope of services covered by site fees or O&M fees. ITD subsequently completed the project and relocated the site to Jamesburg.

Exhibit A shows that there is about \$3,411 surplus from FY 22-23 O&M budget based on the year-end reconciliation. Since the project is a capital project, and there was not sufficient surplus in the FY 22-23 O&M budget, the NGEN Capital Fund Budget is now needed to cover these costs in the amount of ~~\$14,810.83~~ \$23,810.83 which is the vendor cost. ITD absorbed all the internal labor cost.

Other Agency Involvement:

County staff recommends the Executive Board approve this action.

Fiscal Impact: The fund balance of the NGEN Capital Fund (Fund 405) will be reduced by ~~\$14,810.83~~ \$23,810.83. These funds are a mix of surplus funds which were collected for the initial buildout of the NGEN system and never spent and excess NGEN Operations and Maintenance funds that were collected in prior years and never spent.

All expenditures were made from ITD's fund and this action is to ratify approval of the reimbursement of ITD by the NGEN Capital Fund. After this reimbursement occurs and all budgeted capital projects are fully expended, Fund 405 is expected to end fiscal year 2023-24 with a fund balance of ~~\$217,683~~ \$308,683 as discussed in NGEN Executive Board Action 23-002.

Effect(s) of Failure to Approve Request and/or caveats: NGEN system will not be operating effectively due to lack of capacity, sustainable site and interoperability.

Executive Board Action

Modification to requested action: Yes No

MODIFICATION: Increase reimbursement amount from \$14,810.83 to \$23,810.83 due to \$9,000.00 site demolition cost not included with the original numbers.

Vote Date: 09/14/2023

Motion by Tina Nieto 2nd Steve Adams Approved: Yeas 4 Nays 0

DocuSigned by:
David Sargenti
/s/ Chair _____
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Yeas: Sargenti, Nieto, Adams, Norgaard

Nays: None

Amended Motion Passed

Exhibit A FY 22-23 NGEN O&M Budgeted versus Actual

FY 22-23 O&M Budget:	\$	1,525,345	
Final Year End Actual Spend:	\$	1,521,934	
Variance Actual to Budget:	\$	(3,411)	Underrun

Exhibit B Roberts Knoll Relocation Project Vendor Cost

Vendor	Amount	Purpose
Howell Communication	\$ 8,500.00	Tower and shelter relocation
Forrest Telecom	\$ 2,750.00	Site coverage analysis
US Bankcard	\$ 3,560.83	APCO frequency and misc. material cost
Weatherstop Estate LLC	\$ 9,000.00	Site demolition
Total	\$ 14,810.83 \$23,810.83	