



County of Monterey
SPECIAL EVENT TASK FORCE
SPECIAL MEETING

Thursday, July 20, 2023
TELECONFERENCE VIA ZOOM

Monterey County Government Center
1441 Schilling Place – South, 2nd Floor Salinas, CA 93901
9:00 AM

Minutes

Welcome and Introductions

1. **Staff Introductions**

Scheduled Special Events for Discussion

1. **EVENT NAME: SOUTH COUNTY XC JAMBOREE (APN: 245-111-006-000)**

PRESENTED BY: TIGE MUNOZ

PERMITS: 23SE00082

SETUP DATE: 08/24/2023

EVENT STARTS: 08/24/2023

EVENT ENDS: 08/24/2023

TEARDOWN: 08/24/2023

LOCATION: SAN LORENZO PARK, 1160 BROADWAY ST, KING CITY CA

Organizer Tige Munoz was present and provided the following comments:

- Cross Country Teams from King City, Soledad, Greenfield and Gonzales, school officials and a few parents in attendance.
- Using picnic tables for gathering.
- Includes runs along a three-mile trail.
- No permits were required for this event.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

2. EVENT NAME: EXPO MARATON BANDERO (APN: 211-061-028-000)

PRESENTED BY: ~~SANTOS QUINTERO~~ KAYLA JOHNSON

PERMITS: 23SE00080

SETUP DATE: 07/30/2023

EVENT STARTS: 07/30/2023

EVENT ENDS: 07/30/2023

TEARDOWN DATE: 07/30/2023

LOCATION: MONTEREY COUNTY SHERIFF POSSE GROUNDS, 395 OLD NATIVIDAD ROAD,
SALINAS, CA

Organizer Santos Quintero was not present. Kayla Johnson provided the following comments:

- This is a live music event.
- Approximately 1,500 attendees.
- Parking will be on-site.
- Planning to sell food and alcohol.

Regulatory agencies' comments pertaining to this event:

- Tanya Martinez (Environmental Health) – Event Forms required by the Environmental Health Bureau have not been received
 - Housing and Community Development will reach out to the applicants regarding the missing forms

Public comments pertaining to this event: NONE

3. EVENT: GRIDLIFE (APN: 173-011-023-000)

PRESENTED BY: ~~HAYLE LEONTIEFF & JOHN NARIGI~~ APRIL MORRIS

PERMITS: 23SE00025

EVENT DATES: 10/20/2023- 10/22/2023

LOCATION: LAGUNA SECA RACEWAY, 1021 MONTEREY SALINAS HIGHWAY

Organizer April Morris was present and provided the following comments:

- Forms to be submitted once details of event are set.
- Tanya Martinez (Environmental Health): Will Food and Drinks be served?
 - Response from April: Likely yes, but April will confirm with event planning staff.

Regulatory agencies' comments pertaining to this event:

- Dona Luna (Parks): copy of forms for event have not been received by Parks.
 - April will submit a copy to the Parks Department.
- Scott Anderson (Monterey County Regional Fire Protection District): What is Grid Life?
 - A full-site event including a music festival, camping, and motorsports on the raceway.
 - Scott Anderson requesting attendance information and whether special staffing from the Fire Department will be needed.

Public comments pertaining to this event: NONE

4. EVENT: PORSCHE 356 REUNION (APN: 187-421-002-000)

PRESENTED BY: MICHAEL PULDY

PERMITS: 23SE00071

SETUP DATE 09/29/2023 9:00 am

EVENT STARTS: 09/29/2023 2:30 pm

EVENT ENDS: 09/29/2023 Dusk (Around 6:53 pm)

TEARDOWN DATE: 09/30/2023

LOCATION: CARMEL VALLEY COMMUNITY PARK, 25 FORD ROAD, CARMEL VALLEY, CA

Organizer Michael Puldy was present and provided the following comments:

- This is a Private Event, with ticketed entry closed to members of the Porsche 356 Club.
 - no access or service of food/alcohol to the public without ticketed admission.
- Expected Attendance: Approximately 350 attendees, 150-200 cars.
- Parking will be on-site at the park grounds.
 - Parking to be managed by 24 volunteers (all will be wearing safety vests, using flags and traffic cones).
 - Additional street parking on Ford, Pilot Rd and Via Contenta.
- Working with Karolyn Stone at Carmel Valley Community Park.
- Jeff Markow at Carmel Valley Kiwanis to coordinate food, beverage (including beer and wine for sale) and garbage clean up.
 - Kiwanis club is aware they will need a Temporary Food Facility Permit.
- Renting restrooms from Star Sanitation Services.
 - Supplementing 2 existing restroom areas on-site.
- 36 60 inch round tables, 300 chairs and 1 20x20 tent from A to Z rental.
- Signage: six 18"x24" real estate-style signs along West Carmel Valley Road placed between 12:00-1:00 pm and removed by 3:30 pm.
 - Optionally: Include signage at turn off for West Carmel Valley Road.
- Projected 99% of attendees will be coming from the Laguna Seca Raceway to the event.
- Potentially considering the following:
 - local police attendance from approximately 2:00 – 4:00 pm.
 - DJ (amplified sound).

Regulatory agencies' comments pertaining to this event:

- Tanya Martinez (Environmental Health Bureau) – Requested Confirmation that the event is private.
 - Michael Puldy states that all event advertising is through club-related correspondence. It is possible for the general public to find the ticket purchase site, but would require significant effort.
- Tanya Martinez (Environmental Health Bureau) – Confirmed that the Kiwanis club would need a Temporary Food Facility permit and that EHB would provide the forms to Michael Puldy to give to the Kiwanis Club.

Public comments pertaining to this event: NONE

5. EVENT: CALIFORNIA COAST CLASSIC 2023 (APN: N/A)

PRESENTED BY: MEGAN STEPHENS

PERMITS: 23SE00053

SETUP DATE: 10/1/2023

EVENT STARTS: 10/1/2023

EVENT ENDS 10/2/2023

TEARDOWN DATE: 10/2/2023

LOCATION: VARIOUS COUNTY ROADS

Organizer Megan Stephens was present and provided the following comments:

- Event is an eight-day bicycle tour from San Francisco to Los Angeles, with a stop in the County of Monterey.
- Participants will be traveling on at least five to seven miles of Monterey County roads coming into town as well as leaving.
- Participants will be staying overnight at Veterans Memorial Park.
- Cap of 200-225 participants.
- Permit applications have been submitted, working with Shannon Leon.

Regulatory agencies' comments pertaining to this event:

- Tanya Martinez (Environmental Health Bureau) – Will food and drink sales be open to the general public?
 - Megan Stephens: Food and Drink will only be provided to the participants

Public comments pertaining to this event: NONE

6. EVENT: PRIVATE WEDDING (MUSTOE & GADSON) (APN: 161-601-024-000)

PRESENTED BY: KRISTEN SAN PAOLO

PERMITS: 23SE00067

SETUP DATE: 09/09/2023, 10:00 AM

EVENT STARTS: 09/09/2023

EVENT ENDS: 09/09/2023

TEARDOWN DATE: 09/09/2023, 11:00 PM

LOCATION: 13010 PASEO BARRANCO, SALINAS, CA

Organizer Kristen San Paolo was present and provided the following comments:

- Approximately 150 attendees, at least 75 of whom will need parking.
 - Coordinated with HOA to use parking lot located near swimming pool.
- Three (3) thirteen passenger sprinter vans will be transporting guests to and from the wedding venue.
 - Bringing guests to venue at 3:00 pm and from venue at 10:00 pm.
- Five Star Catering to provide food, beverages and alcohol.
- Chic Event Rentals for tables, chairs and other rental items.
- No special permits required.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

7. EVENT: PRIVATE WEDDING (DANIELLE & ALEXANDAR) (APN: 185-052-017-000)

PRESENTED BY: ~~KARISSA PAXTON~~ KAYLA JOHNSON

PERMITS: 23SE00079

SETUP DATE: 07/20/2023

EVENT STARTS: 07/22/2023

EVENT ENDS: 07/22/2023

TEARDOWN: 07/24/2023

LOCATION: BOWLUS VINEYARDS, 27525 VIA QUINTANA RD, CARMEL, CA

Organizer Karissa Paxton was not present. Kayla Johnson provided the following comments:

- Maximum of 130 attendees.
- Food and alcohol will be served.
- There will be a DJ.
- Permits for tents are in process.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

8. EVENT: MAMMOTH MARCH (APN: 161-011-009-000)

PRESENTED BY: DONA LUNA

PERMITS: 23SE00002

EVENT CANCELLED

SETUP DATE: 10/20/2023

START DATE: 10/21/2023

END DATE: 10/21/2023

DISMANTLE DATE: 10/22/2023

LOCATION: TORO PARK, 501 MONTEREY SALINAS HIGHWAY 68, SALINAS, CA

Dona Luna provided the following comments:

- Was an event that coordinated 20–30-mile hikes through Toro Park.
- Paid participation.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

9. EVENT: THE QUAIL AUCTION (APN: 157-121-027-000)

PRESENTED BY: JENNIFER BURNS & ~~MARY SCHAFFER~~

PERMITS: 23SE00074

SETUP DATE: 08/07/2023

START DATE: 08/16/2023

END DATE: 08/18/2023

DISMANTLE DATE: 08/24/2023

LOCATION: QUAIL LODGE, 26750 RANCHO SAN CARLOS ROAD, CARMEL, CA

Organizer Jennifer Burns was present and provided the following comments

- This event is a Collector Car Auction.
- Chic Event Rentals to provide temporary structures for this event.

- Potentially Adding a 20 meter tent to original proposal, pending approval from Quail Lodge.
 - If approved, the event setup date will be shifted to 08/06/2023. What is the best way to address the schedule and site plan change if it will occur?
- Heavy Equipment to be picked up on 08/25/2023.
- Auction Preview will be held on 08/16/2023 through 08/17/2023 from 9:00 AM to 6:00 PM. Auction held on 08/18/2023 starting on 11:00 AM.
- Total number of attendees on 08/18/2023 including staff is estimated at 615 people.
- Anticipating 200 attendees on 08/16/2023.
- Anticipating 250 attendees on 08/17/2023.
- Anticipating 550 attendees on 08/18/2023.
- Over 100 cars on site to be auctioned.
- Anticipating 100-200 attendee vehicles per day.
 - Parking will be in the farm fields at Quail Lodge.
 - Signage for parking will be on Carmel Valley Road.
 - Event access is via Rancho San Carlos road, diverting traffic from “The Quail, a Motorsports Gathering” (Also occurring 08/18/2023).
- Permit applications all submitted; Event Organizer form for Environmental Health Bureau submitted 07/20/2023.
 - Temporary Food Facility application form from LS Catering pending submittal to Environmental Health Bureau.
 - Coordinator to follow up with Monterey County Regional Fire Protection District regarding their request for Fire Department watch and a fire engine for 08/18/2023.
- Requesting clarification from Special Event Task Force regarding who should sign the permit forms for the Temporary Structure Building Permit (23CP02178), the event coordinator, contractors or Quail Lodge as the property owner.
- Special Event Application Submitted along with the Building Permit application for the Temporary Structure, accessibility plans, site plans, floor plans, utility plans (including electrical), loading zones information and approval for the event from the property owner.
- CA State Event Waste Aversion/Recycling Data Sheet was submitted and approved.
- Special Event Medical Plan was submitted and approved.

Regulatory agencies’ comments pertaining to this event:

- Kayla Johnson (Housing and Community Development) – If the additional tent is going to be set up, will the adjusted setup date for 23CP02178 be only for the setup of the additional proposed 20 meter tent or for all tents related to the permit?
 - Jennifer Burns doesn’t know and will double check with Chic Event Rentals regarding this.
 - Domi Hernandez (Housing and Community Development) – the setup date for 23CP02178 can be adjusted to accommodate the additional tent; Monterey

County Regional Fire Protection District and Building Department need to be notified of the change.

- Tanya Martinez (Environmental Health Bureau) – Who was the Event Organizer application submitted to?
 - Jennifer Burns states it was submitted directly to Nicki Fowler

Public comments pertaining to this event: NONE

10. EVENT: THE CLINT (APN: 259-092-037-000)

PRESENTED BY: ~~JENNIFER DAVIS~~ KAYLA JOHNSON

PERMITS: 23SE00083

SETUP DATE: 08/21/2023

EVENT STARTS: 08/24/2023

EVENT ENDS: 08/26/2023

TEARDOWN DATE: 08/28/2023

LOCATION: 25000 VIA MALPASO, CARMEL, CA

Organizer Jennifer Davis was not present. Kayla Johnson provided the following comments:

- Approximately 250 attendees.
- Will be selling alcohol and food.
- There will be temporary structures and amplified sound.

Regulatory agencies' comments pertaining to this event:

- Tanya Martinez (Environmental Health Bureau) - Event Organizer form for this event has not been received as of this date. EHB will contact the applicant to follow up.

Public comments pertaining to this event: NONE

11. EVENT: FERRARI PETROL STATION (APN: 241-073-001-000)

PRESENTED BY: HEATHER ROGERS

PERMITS: 23SE00077

SETUP DATE: 08/15/2023

EVENT STARTS: 08/17/2023

EVENT ENDS: 08/19/2023

TEARDOWN DATE: 08/20/2023

LOCATION: CARMEL HIGHLANDS GENERAL STORE, 70 FERN CANYON ROAD, CARMEL, CA

Organizer Heather Rogers was present and provided the following comments:

- Scaling back site use compared to previous years; using only the garden.
- Event features Ferrari test drives operated by Premier Event Solutions.
- 08/17/2023 from 10:00 AM to 05:00 PM.
- 08/18/2023 from 09:00 AM to 08:00 PM.
- 08/19/2023 from 09:00 AM to 05:00 PM.
- Maximum attendance will be 30 attendees per day.
 - Attendees are Ferrari customers and must pre-register via Ferrari, North America.
- National Valet Service will be on site to park attendee vehicles.

- A private lot off Riley Road will be used for attendee parking.
- The side of the gas station facing the road will have “No Parking” signs posted.
- California Highway Patrol will manage the traffic flow around the event site and guide attendees to the valet parking area.
- No temporary structure for signage; will be adding to the existing sign.
- Two generators will be on site, 3500 or 5500 watt units.
- Fire to inspect the generators and provide training to staff, fire extinguishers will be on site.
- Building Permit for generators to be submitted.
- No alcohol service; private chef to serve espresso, biscotti, macarons, other small bites and pre-packaged sandwiches.
- A two-stall restroom trailer will be on site.
- Security will be on site from 7:00 AM to 7:00 PM.

Regulatory agencies’ comments pertaining to this event:

- Tanya Martinez (Environmental Health Bureau) – Asked for confirmation that food service is small bites and that this event is invite-only.

Public comments pertaining to this event: NONE

12. EVENT: T&A FAMILY FAIR (APN: 177-021-015-000)

PRESENTED BY: JEFF TAYLOR

PERMITS: 23SE00075

SETUP DATE: 08/09/2023

EVENT STARTS: 08/12/2023, 11:00AM

EVENT ENDS: 08/12/2023, 6:00 PM

TEARDOWN DATE: 08/13/2023

LOCATION: T&A, 121 SPRECKELS BLVD, SPRECKELS, CA

Organizer Jeff Taylor was present and provided the following comments:

- Attendees are limited to employees and family members of employees.
- Alcohol, beer, wine and food will be served to attendees.
- Officers from the County of Monterey Sheriff’s Office onsite.
- 15 security guards will be onsite.
- Approximately 5,000 – 6,000 attendees.
- Star Sanitation will supply portable restrooms and the number of restrooms will be in compliance with county standards.
- Working with Waste Management to have waste and recycling receptacles on site.
- The event will be on the baseball/soccer field at Tanimura and Antle away from the residential area, so any noise should be compliant with the Noise Ordinance.
- All parking will be onsite with security directing attendees to the parking areas. No street parking will occur for this event.

Regulatory agencies’ comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

13. EVENT: PRIVATE BIRTHDAY (ALVAREZ) (APN: 119-191-002-000)

PRESENTED BY: ANDRES ALVAREZ KAYLA JOHNSON

PERMITS: 23SE00078

SETUP DATE: 08/11/2023

EVENT STARTS: 08/12/2023

EVENT ENDS: 08/12/2023

TEARDOWN: 08/13/2023

LOCATION: 28 OVERPASS ROAD, ROYAL OAKS, CA

Organizer Andres Alvarez was not present. Kayla Johnson provided the following comments:

- Private party at a residence.
- Approximately 75 attendees.
- Food and Alcohol to be served.
- Tents and a Mariachi band.

Regulatory agencies' comments pertaining to this event: NONE

- Jess Cortez (North County Fire Protection District) – Fire has reviewed the plans for this event and approved them.

Public comments pertaining to this event: NONE

14. EVENT: EAST GARRISON ARTS & CRAFTS FAIR (APN: 031-161-027-000)

PRESENTED BY: AL SHAMBLE

PERMITS: 23SE00070

SETUP DATE: 09/09/2023

EVENT STARTS: 09/09/2023, 10:00 AM

EVENT ENDS: 09/09/2023, 4:00 PM

TEARDOWN DATE: 09/09/2023

LOCATION: LINCOLN PARK, EAST GARRISON, CA

Organizer Al Shamble was present and provided the following comments:

- The event is open to the public.
- Event venue is the basketball court of Lincoln Park.
- Approximately 20 residents of East Garrison will have a 10x10 foot space/table to display and sell their crafts.
- Arts Habitat and Arts Council of Monterey County will also have tables at the event.
- No food or drinks provided.
- Children's activities like sidewalk chalking and crafts will be free.
- In the previous year, there were over 200 attendees.
- "Does the permit process need to be so lengthy for a neighborhood gathering?"
 - Kayla Johnson (Housing and Community Development) – A simplified form is being developed. Release date is to be determined.

Regulatory agencies' comments pertaining to this event:

- Tanya Martinez (Environmental Health Bureau) – requested confirmation food or drinks served or food trucks on site.

Public comments pertaining to this event: NONE

Old Items

NONE

New Items

1. EVENT: CELEBRATING THE BIRTH OF SAINT JOHN THE BAPTIST (APN: 423-151-074-000)

UPDATE BY: LIZ GONZALES

PERMITS: 23SE00072

SETUP DATE: 07/07/2023

EVENT STARTS: 07/08/2023

EVENT ENDS: 07/08/2023

TEARDOWN DATE: 07/10/2023

LOCATION: 69300 VINEYARD CANYON ROAD, SAN MIGUEL, CA

Kayla Johnson (Housing and Community Development) provided the following comments:

- Approximately 1,000 attendees.
- All parking was onsite.
- No food or alcohol was served.
- Religious music was performed.
- Obtained Building Permit for the tents used.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

2. EVENT: OUTDOOR MOVIE NIGHT (APN: 245-111-006-000)

UPDATE BY: DONA LUNA

PERMITS: 23SE00073

SETUP DATE: 07/01/2023

EVENT STARTS: 07/01/2023

EVENT ENDS: 07/01/2023

TEARDOWN DATE: 07/01/2023

LOCATION: SAN LORENZO PARK, 1160 BROADWAY ST, KING CITY, CA

Dona Luna (County of Monterey Parks) provided the following comments:

- Hosted by the Monterey County Agricultural and Rural Life Museum.
- Showed the movie "Grease."
- All permits were obtained.
- Number of attendees unknown.

Regulatory agencies' comments pertaining to this event:

- Tanya Martinez – Were food and drinks sold at the event? Applicants had mentioned a "Snack Shack" for concessions, but did not submit an application.
 - Dona Luna to check back with event coordinators to confirm if food and drinks were sold or served

Public comments pertaining to this event: NONE

3. EVENT: FEAST IN THE FIELD (APN: 177-021-022-000)

UPDATE BY: LIZ GONZALES JEFF TAYLOR

PERMITS: 23SE00081

SETUP DATE: 07/10/2023

EVENT STARTS: 07/11/2023

EVENT ENDS: 07/11/2023

TEARDOWN: 07/12/2023

LOCATION: 1 HARRIS ROAD, SPRECKELS, CA

Organizer Jeff Taylor was present and provided the following comments per Kayla

Johnson's Request:

- The event occurred Tuesday, 07/11/2023.
- Approximately 100 attendees.
- Event activities included food and drink as well as a display Tanimura and Antle products.
- Attendees were taken by bus to the event venue.

Regulatory agencies' comments pertaining to this event: NONE

Public comments pertaining to this event: NONE

Adjournment

If you have any questions about any of the items listed on this agenda, please contact County of Monterey Housing & Community Development Department at:

Phone: (831)755-5025

Email: SpecialEvents@co.monterey.ca.us