



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

January 23, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo		VACANT		Grant Joel Hill	*	Connie Pineda
2-Phillips	x	Ronald Holder		Cecilia Correa		Everett Sivils
3-Lopez	x	Ana Vargas	x	Teresita Govea	*	Emma Bojorquez
4-Askew	*	Germaine Esquivel	x	Winifred Chambliss	x	Donna Smith- V.CHAIR
5-Adams	*	Fernando Elizondo		Linda Coyne	x	Jake Odello
Staff:	Adriana Narez-Tapia, Denise Vienne and Teresa Pureco					
Guests:	Carmel High School, This Club Saves Lives, presented by Abigail Kim					

I. Welcome:

- A. Call to Order: Meeting called to order by Vice-Chair Smith at 4:11.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused for: Commissioners Coyne, Correa, Hill, Sivils. **QUORUM NOT MET**, see chart above.

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

IV. Presentation: Presentation of Services: Carmel High School, This Club Saves Lives, presented by Abigail Kim, Junior. Commissioner Chambliss, appreciated young girls reaching out to help others in our communities.

V. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action. **NO ACTION TAKEN.**

- A. November 2022 Commission Minutes
- B. Financial Statement for January 2022
 - i. Commission input and comment
- C. January 2022 Executive Committee Meeting Minutes

VI. Business Items:

- A. It is recommended the Commission adopt findings on the requirements to continue remote meetings pursuant to AB 361. (**ACTION ITEM – see attachment**) **NO ACTION TAKEN**
 - i. Last finding was made on October 10, 2022, at a Regular Meeting of the Community Action
- B. Introduction of New Commissioner from District 3: Teresita Govea. Commissioners welcomed new Commissioner.



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- C. Victor Caravez is interested in joining CAC: Commissioner Caravez will be reappointed, processing paperwork. He can attend meetings but he is not allowed to vote.
- D. Bylaws/Procedures Committee: Will schedule meeting, committee has three members
- E. Community Action Plan Activities:
 - i. Needs Assessment – survey continues: visited King City and Seaside DSS district offices, keep sharing link. Commissioner Smith will send link to school superintendent for distribution.
 - ii. Monitoring – preparing for agency monitoring this 2023: eight agencies requested required documents, will schedule visits. Commissioner Odello and Smith would like to participate.

VII. Special Business Item:

- A. Proposed updates to Monterey County Community Action Partnership & Commission Information and Procedures Booklet. **(ACTION ITEM - see attached) NO ACTION TAKEN**
 - i. Section: *Who and how CAC Commissioners get appointed*
Address update process followed by districts appointments/reappointments of commissioners.
Bylaws/procedures committee could add to it. Commissioner Odello proposed to outline Commissioners responsibilities at the next Executive meeting.

VIII. Reports:

- A. Staff Report: attached
- B. Commissioner Roundtable:
 - Commissioner Holder, would like to have better attendance.
 - Commissioner Smith, thank you to all agencies supporting community during storms.
 - Commissioner Odello, Thankful, excited in new role as Chair and for all the new Commissioners.

IX. Adjournment:

- A. Meeting adjourned
 - i. **Next meeting scheduled for: February 27, 2023.**

Respectfully,
Teresa Pureco