



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

February 27, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District	Rep Low-Income		Rep Public Sector		Rep Private Sector	
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input checked="" type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	*Cecilia Correa	<input type="checkbox"/>	*Everett Sivils
3-Lopez	<input checked="" type="checkbox"/>	Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input checked="" type="checkbox"/>	Emma Bojorquez
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input checked="" type="checkbox"/>	Fernando Elizondo	<input checked="" type="checkbox"/>	Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Denise Vienne, Adriana Narez-Tapia, Alex Soltero, Teresa Pureco					
Guests:	Christine Duncan, YWCA, CEO					

I. Welcome:

- A. Call to Order: Meeting called to order by Chair Odello at 4:38.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absences were excused for: Commissioner Correa. **QUORUM MET**, see chart above.

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None
- B. Announcement of virtual participation instructions to the public. Please raise your hand for comment (press *9 by phone) to be recognized by the Chair. To toggle mute, press *6 by phone.

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

IV. Presentation: Presentation of Services: YWCA, presented by Christine Duncan, CEO

V. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. January 2023 Commission Minutes
- B. Financial Statement for February 2023
 - i. Commission input and comment
- C. February 2023 Executive Committee Meeting Minutes
 - i. **MOTION TO APPROVE by ELIZONDO, SECOND COYNE - APPROVED**
 - 1. Aye: Caravez, Bojorquez, Chambliss, Coyne, Odello, Vargas, Pineda, Esquivel, Holder, Hill, Elizondo, Holder, Smith.
 - 2. Nay: None



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VI. Business Items:

- A. It is recommended the Commission adopt findings on the requirements to continue remote meetings pursuant to AB 361. (**ACTION ITEM** – see attachment) **NO ACTION TAKEN**
 - i. Last finding was made on January, 2023, at a Special Meeting of the Community Action. AB 361 ends 2/28/23, required to have meeting in person at LFB. Remote participation is accepted and is your responsibility to provide address and location to CAP staff a week prior to meeting. You must also post agenda at the location 72 hours prior to the meeting.
- B. Introduction of New Commissioner from District 3: Commissioners welcomed new Commissioner Govea and returning Commissioner Caravez.
- C. Bylaws Committee: Commissioners Odello, Smith, Chambliss, Esquivel will meet and review Brown Act, proposed to meet monthly starting in March, then meet accordingly. Copy of bylaws and strategic plan will go out to committee members prior to first meeting.
- D. CAC Compliance and participation
 - i. Attendance: Unexcused/excused absences may have Commissioners remove from Commission. CAP staff needs to fulfill state audit requirements.
 - ii. Ethics Training Requirement: required as public appointed Commissioners, must be completed every two years. Link provided by CAP staff via email.
 - iii. 700 Forms Due April 1, 2023: due 4/1/23, info was sent to Commissioners by CAP staff. Any questions contact CAP staff.
- E. Community Action Plan Activities: see staff report

VII. Reports:

- A. Staff Report: attached
- B. Commissioner Roundtable:
Commissioner Smith, shared Casa de Noche Buena is celebrating their anniversary 2/28.

VIII. Adjournment:

- A. Meeting adjourned at 5:40
 - i. **Next meeting scheduled for: March 20, 2023.**

Respectfully,
Teresa Pureco