



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting

Regular Commission Meeting Minutes

April 17, 2023, 4:00-5:30 p.m.

Meeting Location: Zoom <https://montereycty.zoom.us/j/97095673931>

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

Quorum Met: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	Grant Joel Hill	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	Cecilia Correa	<input type="checkbox"/>	VACANT
3-Lopez	<input type="checkbox"/>	*Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	*Emma Bojorquez
4-Askew	<input type="checkbox"/>	*Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input type="checkbox"/>	Fernando Elizondo	<input type="checkbox"/>	*Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Lauren Suwansupa, Denise Vienne, Alex Soltero, Teresa Pureco					
Guest:	Fernando Elizondo					

I. Welcome:

- A. Call to Order: Meeting called to order by Chair Odello at 4:03.
- B. Roll call attendance was taken to determine quorum and excused/absences for attendance requirements. Individuals who provided notification of absence prior to roll call were excused by the Chair. No absence was excused for: Commissioner Hill. **QUORUM NOT MET**, see chart above.

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): None

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. No public comment.

IV. Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

NO ACTION TAKEN

- A. March 2023 Commission Minutes
- B. Financial Statement for January and April 2023
 - i. Commission input and comment
- C. April 2023 Executive Committee Meeting Minutes

V. Presentation: Overview of the CAP Plan and Needs Assessment Process, presented by Lauren Suwansupa.

VI. Business Items:

- A. Recruitment for Future Vacancies: resignations in D1 – Grant Hill, D2 – Everett Sivils, D5 – Fernando Elizondo. Commissioners actively recruiting. Commissioner Elizondo to send contact information of a potential candidate to Commissioner Odello.
- B. CAC Meeting Locations
 - i. Marina Library: Commissioner Chambliss confirmed library location has been reserved for the next six months. Commissioners will coordinate posting of agenda.



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- ii. Potential King City Location: Library closed on Monday's, alternative locations: Supervisor's Lopez office in Greenfield, King City hall, San Ardo school.
Commissioner Chambliss shared even though libraries are closed, public can still get access upon request.
- C. 700 Form – 1 Commissioner pending to provide, due 4/1/23. Info sent to Commissioners by CAP staff, any questions contact CAP staff.
- D. Ethics Training: pending Commissioners Correa, Bojorquez and Coyne.
- E. Strategic Plan Goal 1 – Strengthen Governance
 - i. Scheduling recurring meetings between Supervisors and Commissioners: CAP staff scheduled meeting with each County Supervisor office. CAP staff to follow up with Supervisor Alejo's office.
Supervisor Adams – June 2
Supervisor Lopez – April 20
Supervisor Church – pending
Supervisor Alejo – Commissioners provided with his contact info
Supervisor Root Askew – June 14
- F. Contract Monitoring Site Visits
 - i. Commissioners Signup to attend site visits: Ten agencies participating. List of site visits shared with Commissioners by CAP staff. Monitoring visits start 4/25-6/15. Commissioners encouraged to attend, carpool available. If attending, notify CAP staff.

VII. Reports:

- A. Bylaws Committee – Meeting Summary: see attached.
CAP staff thanked Commissioners for their time and commitment.
- B. Staff Report: see attached.
- C. Commissioner roundtable:
Commissioner Smith sent survey link to school districts liaisons, MCOE communication officer.
Commissioner Pineda: survey link send to different agencies, posted survey on her social media.
Commissioner Caravez: attended East Salinas event and collected paper surveys, shared link with his network.
Commissioner Chamblis: to visit churches in Seaside, hand out and collect paper surveys.
Commissioner Odello: survey link shared with school district to add to principals message (ParentSquare) sent out 4/21, MOW Monterey Peninsula, Community Foundation for Monterey County.

VIII. Adjournment:

- A. Meeting adjourned at 5:37
 - i. **Next meeting scheduled for: May 15, 2023.**

Respectfully,
Teresa Pureco