

Emergency Communications Executive Board

Action Item – ECD Executive Board 24-002

Date: 1/25/2024

Presented by: ECD Staff **On behalf of:** Presidio of Monterey Fire

Request:

- 1: Receive a Letter of Intent to join the 9-1-1 Services Agreement from the DEPARTMENT OF THE ARMY U.S ARMY GARRISON, PRESIDIO OF MONTEREY OFFICE OF THE CHIEF, FIRE AND EMERGENCY SERVICES (**Exhibit 1**);
- 2: Approve and authorize the Director of the Emergency Communications Department to sign an amendment to the 9-1-1 Services with the Presidio of Monterey making Presidio of Monterey a party to the Agreement as long as the NGEN Executive Board approves the Presidio of Monterey to join the NGEN Services Agreement. If the NGEN Executive Board does not approve the Presidio of Monterey joining the NGEN Services Agreement, then any approvals or recommendations by the ECD Operations Board and ECD Executive Board shall be voided; and
- 3: Consider Recommending a buy-in fee, if any, for the Presidio of Monterey for service provided to Presidio of Monterey Fire.

Summary/Discussion:

The 9-1-1 Services Agreement dictates the process for a new Party to join the agreement. This process is as follows:

Any government organization that is not a party to this agreement on the effective date of this agreement may become a Party upon: (a) the recommendation of the Emergency Communications Department; (b) the recommendation of the Executive Board by majority vote; (c) payment of a pro rata share of all previously incurred costs that the County determines will benefit the requesting organization and are thereby appropriate to assess to the organization; and (d) execution of a written agreement with the County subjecting the requesting organization to the terms and conditions of this agreement. The County may execute an amendment to this agreement to include a new Party.

The Executive Board may recommend by majority vote, imposing one-time fees upon new Parties to offset costs incurred in previous fiscal years (buy-in fees). Buy-in fees include but are not limited to facility construction, major equipment purchases, and software. Buy-in fees will be incorporated into the budget for emergency communications services.

It is anticipated that there will be little long-term operational impact because ECD already provides service to POM Fire through mutual-aid. There will be some initial training and configuration needed to onboard them as a member of the dispatch center.

Other Agency Involvement:

The Monterey County Information Technology Department (ITD) is taking a similar series of actions to their NGEN Operations and NGEN Executive Boards. If the NGEN Boards do not approve Presidio of Monterey to join the NGEN radio system, then Presidio of Monterey cannot join the 9-1-1 Services agreement. In Order to receive Dispatch Services through the 9-1-1 Services Agreement, POM Fire must also be on the NGEN system and receive radio services.

The Emergency Communications Operations Board has reviewed this action and recommended the Executive Board proceed with approval.

The Monterey County Board of Supervisors has provided authorization to the Director of the Emergency Communications Department to sign amendments to the 9-1-1 Services Agreement to add new parties where said amendments are approved by County Counsel and the ECD Executive Board.

Financial Impact:

ECD staff has estimated the costs to Presidio of Monterey for fire dispatch services based the call count of 899 in calendar year 2022 provided by POM Fire, FY24 budgeted costs for ECD Dispatch, and FY24 allocation factors for all other agencies who receive dispatch services.

Using these forecast factors, Presidio of Monterey would pay \$26,621. This payment would be a net offset to all Cities and Fire Districts and would reduce each party’s cost proportionally based on their billable ratio.

Presidio of Monterey would be billed as a Miscellaneous Agency. In the 9-1-1 Services Agreement Miscellaneous Agencies are defined as: *Agencies such as Municipal, State and Federal entities that that contract for services with the County of Monterey for Emergency Communications, e.g. State College and Correctional Facilities.*

Other Miscellaneous Agencies will not receive an offset to their costs if POM Fire joins and Miscellaneous Agencies do not receive any Prop172 funding through the ECD billing formulas.

Staff Recommendation:

ECD staff recommend that the Executive Board approve these actions and recommend no buy-in fee for the Presidio of Monterey. Due to budget timelines, the entry of POM into the 9-1-1 Services Agreement will not be factored into the FY2024-25 budget. Staff recommends that if POM joins the 9-1-1 Services Agreement and begins at anytime before July 1, 2025 then they will be charged the full estimated amount of \$26,621 which will be received as surplus revenue in a one-time payment and used at the direction of the ECD Executive Board. If they do not start receiving services until July 1, 2025 then they will be incorporated into the FY2025-26 budget and be billed accordingly as long as they sign the 9-1-1 Services Agreement in time to incorporate them into the FY2025-26 budget.

_____ **Executive Board Action** _____

Modification to requested action: Yes ___ No ___

Vote Date __/__/__

Motion by _____ 2nd _____ Approved: Yeas _____ Nays _____

/s/ Chair _____

Yeas: _____

Nays: _____

EXHIBIT 1



DEPARTMENT OF THE ARMY
U.S ARMY GARRISON, PRESIDIO OF MONTEREY
OFFICE OF THE CHIEF, FIRE AND EMERGENCY SERVICES
BLDG, 4400 GEN JIM MOORE BLVD
MONTERET, CA 93944-3223

03 Jan 2024

Emergency Communications Department
County of Monterey
1322 Natividad Road
Salinas, CA 93906

Dear Executive Board:

This letter serves as the desire for United States Army Garrison Presidio of Monterey Fire and Emergency Services Division to join the 911 services agreement for continuity and interoperability of operations. We believe this serves in the best interests of all parties. We understand the costs involved and that we will also be requesting to join the NGEN services agreement at the same time.

Thank you for your time and consideration.

Sincerely,

WILCOX.DAVID.E
RIN.1240053230

Digitally signed by
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Date: 2024.01.03 09:51:25 -08'00'

DAVID E. WILCOX
Interim Fire Chief
Presidio of Monterey FESD