

**2024
Committee**

Chair

Mary Ann Leffel
Special District Member

Chris Lopez
County Member, Alternate

Ian Oglesby
City Member

Counsel

Reed Gallogly
General Counsel

Executive Officer

Kate McKenna, AICP

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AGENDA
LAFCO Budget & Finance Committee
Meeting

Thursday, February 22, 2024
2:00 p.m. – 4:00 p.m.

LAFCO OFFICE
132 W. Gabilan Street, Suite #102
Salinas, California

Or

District 3 Office
599 El Camino Real
Greenfield, CA 93927

Supervisor Chris Lopez may appear by video conference on this date at: District 3 Office, 599 El Camino Real, Greenfield, CA 93927. Consistent with Government Code Section 54953, an agenda will be posted at this location, and it will be accessible by the public.

IMPORTANT NOTICE REGARDING COVID-19

In order to minimize the spread of the COVID-19 virus, please do the following:

1. If you attend the Committee meeting in person, you will be required to maintain appropriate social distancing between yourself and other individuals.
2. If you choose not to attend the Committee meeting but wish to make general public comments, or comment on a specific agenda item, you may do so in two ways:
 - a. Submit your comment via email by 5:00 p.m. on the Friday before the meeting. Please submit your comment to the Clerk of the Commission at: malukis@monterey.lafco.ca.gov. Please include the following Subject Line: "Public Comment – Agenda Item # ___". All submitted comments will be provided to the Committee for consideration, compiled as part of the record, and may be read into the record.
 - b. You may participate through Zoom. For Zoom participation, please join by computer audio at:

<https://montereycty.zoom.us/j/92505994537>

The meeting ID is: [925 0599 4537](https://montereycty.zoom.us/j/92505994537). There is no password. To make a public comment, please select the "raise hand" option on the Zoom screen, and your microphone will be unmuted so you can speak. To select the "raise hand" option, click on the 'participants' icon at the bottom of your Zoom screen, then click the "raise hand" icon next to your name.

To Participate by Phone: Please call: +1 669 900 6833

Enter the meeting ID: [925 0599 4537](https://montereycty.zoom.us/j/92505994537) when prompted. There is no participant code – just enter the pound sign # after the recording prompts you. To make a public comment by phone, please push *9 on your phone keypad.

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Call to Order

Roll Call

Public Comments

Anyone may address the Committee briefly concerning items not already on the agenda.

Special Business

1. Consider Selection of Budget and Finance Committee Chair.
Recommended Action: Select a Committee Chair for calendar year 2024.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

New Business

2. Consider Draft Financial Statements for Period Ending December 31, 2023.
Recommended Action: Discuss report and recommend that the quarterly financial statements for the period ending December 31, 2023 be approved by the full Commission at the March 25, 2024 regular LAFCO meeting.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
3. Consider the January 31, 2024 Draft Balance Sheet and Income Statement.
Recommended Action: Accept the statements for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
4. Consider Profit/Loss Budget vs. Actual Report dated February 14, 2024.
Recommended Action: Accept report for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
5. Consider Budget Amendment No. 1 for Fiscal Year 2023-2024.
Recommended Action: Discuss report and recommend that the Commission approve a resolution to adopt Amendment No. 1 to the current (Fiscal Year 2023-24) budget, transferring a total of \$20,200 with no net change to the overall budget, at the next regular LAFCO meeting on March 25, 2024.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
6. Consider Preliminary Draft Annual Work Program for Fiscal Year 2024-2025.
Recommended Action: Discuss report and recommend that the Commission approve the proposed Fiscal Year 2024-2025 annual work program, at the March 25, 2024 regular LAFCO meeting.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
7. Consider Preliminary Draft Annual Budget for Fiscal Year 2024-2025.
Recommended Action: Discuss report and recommend that the Commission: (1) Conduct a public hearing on March 25 to consider adoption of a proposed budget for Fiscal Year 2024-2025, and (2) Distribute the proposed budget to local agencies for review and comment prior to final adoption at a second hearing on April 22.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

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8. Consider Three -Year Financial Forecast (FY 2024-2025 through FY 2026-2027).
Recommended Action: Discuss report for information only.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378)
9. Consider Accounting Services.
Recommended Action: Direct the Executive Officer to negotiate and execute a professional services agreement amendment with CliftonLarsonAllen, LLP (CLA) for accounting and related services to reduce costs by \$1,000 per month, approximately 16%.
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378)

Executive Officer Announcements

The Executive Officer may provide oral or written announcements about current LAFCO activities, for information only.

Adjournment

The next Budget & Finance Committee Meeting is scheduled for **Monday, May 6, 2024 – 2:00 PM at the LAFCO Office, 132 W. Gabilan Street, Suite #102, Salinas, CA.**

The Political Reform Act requires that a participant in a LAFCO of Monterey County proceeding who has a financial interest in a change of organization or reorganization proposal and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the hearing.

Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the LAFCO of Monterey County website at www.monterey.lafco.ca.gov.

AMERICANS WITH DISABILITIES ACT (ADA): All regular and special meeting agendas and associated reports are available at www.monterey.lafco.ca.gov. Any person with a disability under the ADA may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations shall be made with LAFCO of Monterey County staff at (831) 754-5838 at least three business days prior to the respective meeting.