

# NGEN Executive Board

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## NGEN Executive Board Action Item 24-003

**Date:** February 22, 2024

**Presented by:** Thomas Montoya

**On behalf of:** County of Monterey ITD

**Request:**

1. Receive a Letter of Intent to join the NGEN Services Agreement from the DEPARTMENT OF THE ARMY U.S ARMY GARRISON, PRESIDIO OF MONTEREY OFFICE OF THE CHIEF, FIRE AND EMERGENCY SERVICES (POM FESD) (**Exhibit A**);
2. Approve and authorize the County of Monterey Director of Information Technology (Chief Information Officer) to sign a NGEN amendment to the NGEN Services Agreement with POM FESD making POM FESD a party to the Agreement;
3. Consider recommending a buy-in fee, if any, for the services provided to POM FESD.

**Summary/Discussion:**

On January 18, 2024, the NGEN Operations Board received a letter of intent to join the NGEN system from POM FESD; subsequently, they recommended that the NGEN Executive Board approve the addition of POM FESD as a new Party to NGEN Services Agreement (Ops Board Action Item 24-005). It is anticipated that there will be little long-term operational impact because ITD already provides service to POM Fire through mutual-aid. There will be some initial programming and configuration needed to onboard them as a new member of the County ECD dispatch center. POM FESD currently has 37 radios registered to the NGEN system which is the inventory that will be used to calculate the NGEN O&M Fee and NGEN Capital Fee. The NGEN Services Agreement dictates the process for a new Party to join the agreement. The process is as follows:

*Any agency that is not a party to this Agreement on the effective date of this Agreement may become a Party upon completion of the steps detailed in the New Party Procedures posted on the NGEN website under "Policies and Procedures" which include: (a) the recommendation of the NGEN Operations Board; (b) the approval of the NGEN Executive Board; (c) payment of a Buy-In fee to be determined by the NGEN Executive Board, as well as future recurring O&M payments; and (d) execution of a written memorandum of agreement with the County subjecting the requesting organization to the terms and conditions of this Agreement.*

*The NGEN Executive Board may recommend by majority vote, imposing onetime Buy-In fees upon new Parties to offset NGEN costs including, but not limited to, NGEN Capital project costs, operational costs, and contributions to the Reserve fund, for the benefit of the Parties. Use of Buy-In fees will be determined by the Executive Board.*

**Staff Recommendation:**

County staff recommends the NGEN Executive Board approve this action of adding POM FESD as a new NGEN party. County staff recommends charging POM FESD an NGEN O&M FEE and NGEN Capital fee, based on FY24-25 monthly cost per radio and POM FESD’s inventory of 37 radios, to offset NGEN Capital project costs, operational costs, and contributions to the Reserve fund for the benefit of the Parties. County staff recommends the Executive Board consider assessing a buy-in fee per the NGEN Services Agreement.

**Fiscal Impact:**

Revenue collected by POM FESD’s addition, between February 22, 2024 and all of FY 24-25, will be considered NGEN surplus due to budget schedule. The latest February 2024 True-Up Monthly Cost per Radio will be utilized to calculate POM FESD’s fee for 37 radios. The February 2024 True-Up is being reviewed and pending approval in the NGEN Executive Board February 22, 2024 meeting.

The proposed NGEN O&M Fee is \$22,661.76 (\$51.04/month/radio) and the proposed NGEN Capital Fee is \$12,836.04 (\$28.91/month/radio). The NGEN Executive Board should consider assessing a “buy-in fee” per the NGEN Services Agreement.

**Effect(s) of Failure to Approve Request and/or caveats:**

POM currently uses the system as a mutual aid partner but is not a paying NGEN party. Their addition was completed via mutual-aid request some time ago. This is an opportunity to true-up and receive revenue for their system utilization.

**Executive Board Action**

Modification to requested action: Yes  X  No  \_\_\_

**POM FESD will be required to pay into the NGEN O&M Fee \$22,661.76 and NGEN Capital Fee \$12,836.04 for FY24-25 based on 37 radios and as applicable based on the radio inventory True-Up on an annual basis. POM FESD will be required to pay a buy-in fee. The buy-in fee is calculated considering POM FESD’s use of the system for the last 8 years of which 80% of their incidents use the NGEN resources. \$12,836.04 x 8 years x .80 totaling \$82,150.66 which can be paid as a one-time fee or over five annual payments \$16,430.13 added to their NGEN Capital Fee annual.**

Vote Date  02/22/2024

Motion by  Tina Nieto

2<sup>nd</sup>  Jim Pia

Approved: Yeas  X  Nays  \_\_\_

DocuSigned by:  
*David Sargenti*  
FDD6685F463463...  
David Sargenti, Chair

Yeas: 7

Nays: 0

**Exhibit A**



**DEPARTMENT OF THE ARMY  
U.S ARMY GARRISON, PRESIDIO OF MONTEREY  
OFFICE OF THE CHIEF, FIRE AND EMERGENCY SERVICES  
BLDG, 4400 GEN JIM MOORE BLVD  
MONTEREY, CA 93944-3223**

03 Jan 2024

Emergency Communications Department  
County of Monterey  
1322 Natividad Road  
Salinas, CA 93906

Dear Executive Board:

This letter serves as the desire for United States Army Garrison Presidio of Monterey Fire and Emergency Services Division to join the 911 services agreement for continuity and interoperability of operations. We believe this serves in the best interests of all parties. We understand the costs involved and that we will also be requesting to join the NGEN services agreement at the same time.

Thank you for your time and consideration.

Sincerely,

WILCOX.DAVID.E  
RIN.1240053230

Digitally signed by  
WILCOX.DAVID.ERIN.12400532  
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Date: 2024.01.03 09:51:25 -0800

DAVID E. WILCOX  
Interim Fire Chief  
Presidio of Monterey FESD

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