



Monterey County Community Action Partnership

Monterey County Community Action Commission
Full Commission Meeting Minutes

Regular Commission Meeting Minutes

January 22, 2024, 4:00-5:30 p.m.

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

In accordance with the traditional Brown Act's teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.

- Commissioner Chambliss Remote Location:** 190 Seaside Circle, Marina, CA 93933
- Commissioner Govea Remote Location:** 61575 Dead Man's Gulch Rd San Ardo, CA 93450
- Commissioner Vargas Remote Location:** 402 Broadway St. King City, CA 93930
- Commissioner Mattos Remote Location:** 31160 Bear Paw Way, Yosemite Lakes, CA 93614
- Commissioner Pineda Remote Location:** 418 Williams Rd. Salinas, CA 93905
- Commissioner Holder Remote Location:** 924 East Street, Smithfield, NC 27577

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District	Rep Low-Income		Rep Public Sector		Rep Private Sector	
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Doug Mattos
3-Lopez	<input checked="" type="checkbox"/>	Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	VACANT
4-Askew	<input type="checkbox"/>	*Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input type="checkbox"/>	*Rosie Alvarez	<input type="checkbox"/>	*Linda Coyne	<input type="checkbox"/>	*Jake Odello - CHAIR
Staff:	Denise Vienne, Alex Soltero, Adriana Narez-Tapia, Lauren Suwansupa, Teresa Pureco					
Guest:	Mujeres en Accion – Anayeli Rodriguez, Program Manager and Maria Rodriguez					

I. Welcome:

- A. Call to Order – Meeting called to order by Vice-Chair Smith at 4:04pm
- B. Roll Call Attendance & Establishment of Quorum – **QUORUM MET**
 - i. Commissioner Esquivel – Excused
 - ii. Commissioner Odello – Excused
 - iii. Commissioner Coyne – Excused
 - iv. Commissioner Alvarez – Excused
 - v. Commissioner Govea - Unexcused

II. Announcements:

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**)
 - i. none

III. Public Comment: Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.

- A. none



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Full Commission Meeting Minutes

- IV. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.
- A. November 2023 Commission Minutes
 - i. **MOTION TO APPROVE as amended by MATTOS, second by PINEDA – APPROVED**
 - 1. Aye: Govea, Pineda, Holder, Mattos, Smith, Vargas, Caravez, Chambliss.
 - 2. Nay: None
 - 3. Abstain: None
 - B. January 2024 Executive Committee Minutes
 - C. January 2024 Financial Statement
 - i. **MOTION TO APPROVE by CHAMBLISS, second by CARAVEZ – APPROVED**
 - 1. Aye: Govea, Pineda, Holder, Mattos, Smith, Vargas, Caravez, Chambliss.
 - 2. Nay: None
 - 3. Abstain: None
- V. Presentation:**
- A. Commissioner Input Surveys – Commissioners participated and submitted their responses
 - i. Responses to topics Commissioners would like to receive in future presentations (top four): Mental Health Resources, Veterans Programs, Health care wellness programs, and Legal aid.
 - 1. Legal Assistance Organizations: Monterey Law, however, legal Support is extremely limited in our community
 - a. Commissioner Chambliss would like to learn more about legal assistance for the elderly
 - 2. Mental Health Organizations: Community Homeless Solutions, Health Department, Ohana for Mental Health, California Alliance
 - 3. Veterans Programs: Monterey County Veterans Affairs Office
 - 4. Health and Wellness Organizations: Clinic Services, Clinica de Salud, California Alliance, County Behavioral Health, and Wellness Programs
 - ii. Ask Boys and Girls Clubs and Meals on Wheels to present first since they are new non-profits with CAP
 - iii. Training Ideas – Refresher on Brown Act, How is CSBG Allotment funding Calculated (CSBG Finance), CalCAPA, Financial Management (Federal, State, and Local), History of CSBG, and Monitoring elements
 - iv. Discussion of Possible template for presenters – bring up in the executive meeting
- VI. Business Items:**
- A. 2024-2025 Service Provider Network – Update – still have pending contracts that need to be executed
 - B. Monterey County Homeless Services Resource Guide – Workgroup Update – We need commissioners to assist in confirming the providers/organizations. Meetings are every two weeks. Due to staffing changes at CHSP, the publish date may be later than February
- VII. Reports:**
- A. Staff Report – written report included in the agenda packet
 - i. Staff will send the CCC Agenda to Commissioners – encouraged to attend
 - ii. F 700 Reminder – Complete before April 2024
 - iii. CalCAPA Summit correction of dates April 30, 2024 - May 1, 2024 in Sacramento



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Full Commission Meeting Minutes

- iv. Needs Assessment Work Group – Need to start drafting by the end of this year
- B. Roundtable
 - i. Commissioner Chambliss – Update on revision of Bylaws, informed that Staff is currently reviewing the revision made by the committee
 - ii. Commissioner Caravez - Supervisor Alejo recognized Commissioner Caravez; Commissioner Caravez will participate in the Homeless Census Count event.

VIII. Adjournment:

- A. Meeting adjourned at 5:05pm

The Next Full CAC Meeting is scheduled for **February 26, 2024**

Respectfully,
Teresa Pureco and Adriana Narez-Tapia

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.