

# Live a Healthier Life with Family and Friends

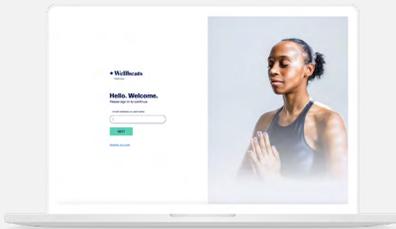
Invite others to join Wellbeats *Wellness* with you and stay healthy together - whether a spouse, friend, family member, or neighbor! Note: You can invite up to 5 others. Invitees must be at least 14+ years of age.



## HERE'S HOW IT WORKS:

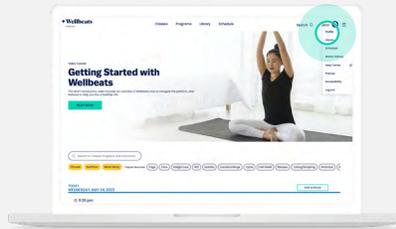
1

Log in to your Wellbeats *Wellness* account via the website portal at [portal.wellbeats.com](https://portal.wellbeats.com).



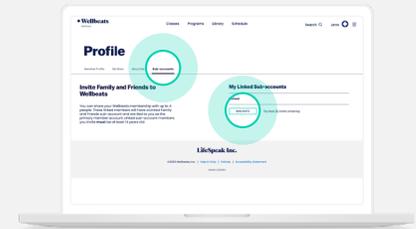
2

In the dropdown menu located in the upper right corner, select "Profile".



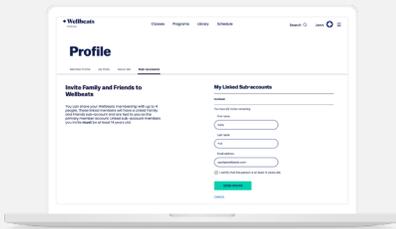
3

Select "Sub-accounts" and then the "Send Invite" button.



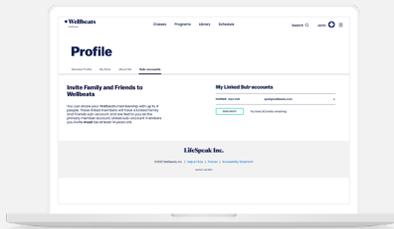
4

Enter the first name, last name, and email address of whom you would like to invite. Confirm they are at least 14 years of age, then select "Send Invite".



5

Your invitee will receive a Welcome email with their username and temporary password.\*



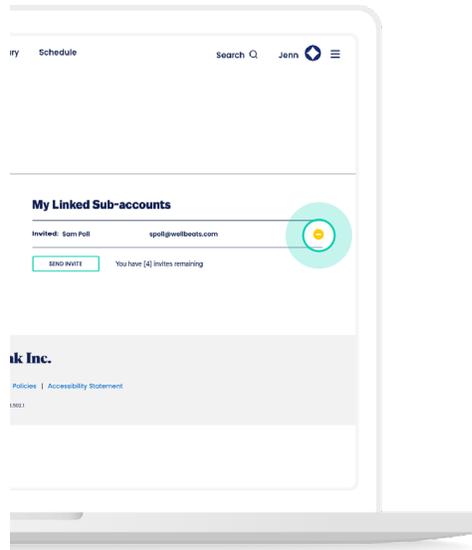
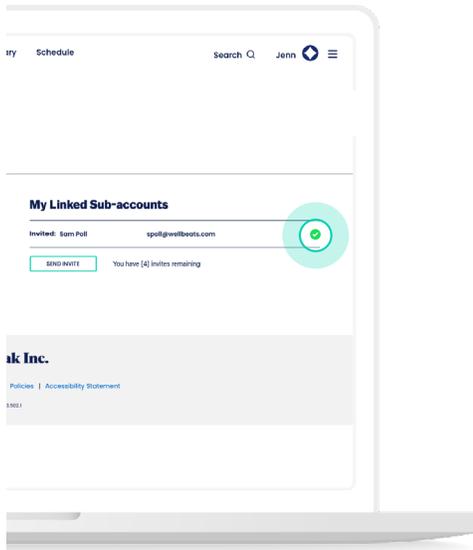
\* Email may land in spam/junk folders. Please do not remove and re-add an account as this will not re-send an email invitation. If an invitee has not received an email, please contact support@wellbeats.com.

Actual design and navigation may vary depending on your device. This feature is only available via the Wellbeats *Wellness* website portal [portal.wellbeats.com](https://portal.wellbeats.com).

# FAQS

## HOW DO I KNOW IF SOMEONE HAS ACCEPTED MY INVITATION?

You can view who accepted your invitation to join Wellbeats *Wellness* by selecting “Profile” in the dropdown menu, then select “Sub-accounts”. You will notice a green check-mark next to your invitee’s name if they have accepted your invitation. A yellow icon will display next to your invitee’s name if they have not yet accepted your invitation.



## HOW DO I REMOVE SOMEONE LINKED TO MY ACCOUNT?

To remove someone from your Wellbeats *Wellness* account, select “Profile” in the main menu, then select “Sub-accounts”. Select the “x” icon next to their name to remove them from your account. Note: a linked member will also be removed if you depart as an employee.

