

**2024**

**Commissioners**

**Chair**

Matt Gourley  
*Public Member*

**Vice Chair**

Kimbley Craig  
*City Member*

Mary Adams  
*County Member*

Wendy Root Askew  
*County Member*

Mike Bikle  
*Public Member, Alternate*

David Kong  
*Special District Member, INTERIM*

Mary Ann Leffel  
*Special District Member*

Chris Lopez  
*County Member, Alternate*

Ian Oglesby  
*City Member*

**VACANT**  
*Special District Member*

Anna Velazquez  
*City Member, Alternate*

**Counsel**

Reed Gallogly  
*General Counsel*

**Executive Officer**

Kate McKenna, AICP

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**AGENDA**  
**LOCAL AGENCY FORMATION**  
**COMMISSION**  
**OF MONTEREY COUNTY**

**Regular Meeting**  
**Monday, March 25, 2024**  
**3:00 P.M.**

**Board of Supervisors Chambers**  
**First Floor**  
**Monterey County Government Center**  
**168 West Alisal Street,**  
**Salinas, California**

This meeting will be conducted in person at the Monterey County Government Center, Salinas. The Public may attend the meeting, participate by Zoom app, or view the meeting on LAFCO's YouTube channel.

## Instructions for Remote Public Participation

1. **To Participate in the Meeting:** Use the Zoom app on your smart phone, laptop, tablet or desktop and click on this link: <https://montereycty.zoom.us/j/98228893780>  
  
The meeting ID is: [982 2889 3780](https://montereycty.zoom.us/j/98228893780). There is no password. To make a public comment, please “Raise your Hand.” Please state your first and last name before addressing the Commission.
2. **To View this Meeting:** Please click on the following link to the LAFCO of Monterey County YouTube site: <https://www.youtube.com/channel/UCIF6pPx2hn3Ek94Wg0UI7QA>.  
  
Then click on the Live Stream of the scheduled meeting.
3. **To Participate by Phone:** Please call: +1 669 900 6833  
Enter the meeting ID: [982 2889 3780](https://montereycty.zoom.us/j/98228893780) when prompted. There is no participant code – just enter the meeting id and the pound sign # after the recording prompts you. To make a public comment by phone, please push \*9 on your phone keypad. Please state your first and last name before addressing the Commission.
4. **To Make Public Comments Via Email:** Written comments can be emailed to the Clerk to the Commission at: [malukis@monterey.lafco.ca.gov](mailto:malukis@monterey.lafco.ca.gov). Please include the following Subject Line: “Public Comment – Agenda Item #\_\_”. Written comments must be received by noon on day of the meeting. All submitted comments will be provided to the Commission for consideration, compiled as part of the record, and may be read into the record.

PLEASE NOTE: If all Committee Members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

# AGENDA

## REGULAR COMMISSION MEETING

Monday, March 25, 2024

### Call to Order

### Roll Call

### Pledge of Allegiance

### General Public Comments

*Anyone may address the Commission briefly about items not already on the Agenda.*

### Special Business

1. Resolution of Appreciation – Warren E. Poitras for Distinguished Service (pg. 6).  
Recommended Action: It is recommended that the Commission receive a presentation by Chair Gourley and adopt a Resolution.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### Consent Agenda

*All items on the Consent Agenda will be approved in one motion and there will be no discussion on individual items, unless a Commissioner or member of the public requests a specific item to be pulled from the Consent Agenda for separate discussion.*

2. Approve Draft Notes from the February 22, 2024 Budget & Finance Committee Meeting (pg. 8).  
Recommended Action: Approve notes.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
3. Approve Draft Minutes from the February 26, 2024 Regular LAFCO Commission Meeting (pg. 14).  
Recommended Action: Approve minutes.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
4. Accept the Draft Financial Statements for Period Ending December 31, 2023 (pg. 19).  
Recommended Action (By Budget & Finance Committee): Accept the Draft Financial Statements for the Period ending December 31, 2023.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
5. Accept the January 31, 2024 Draft Balance Sheet and Income Statement (pg. 34).  
Recommended Action (By Budget & Finance Committee): Accept statements for information only.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
6. Accept the February 29, 2024 Draft Balance Sheet and Income Statement (pg. 39).  
Recommended Action: Accept statements for information only.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
7. Adopt Resolution Approving Amendment No. 1 to the Current (Fiscal Year 2023-2024) Budget, Transferring a Total of \$25,000 with no Net Change to the Overall Budget (pg. 44).  
Recommended Action (By Budget & Finance Committee): Adopt Resolution approving Amendment No. 1 to the Current (Fiscal Year 2023-24) Budget.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

8. Accept Report on Anticipated Agenda Items and Progress Report on LAFCO Special Studies (pg. 48).  
Recommended Action: Accept report for information only.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
9. Accept Report on Legislative Activities of the California Association of Local Agency Formation Commissions (pg. 52).  
Recommended Action: Accept report for information only.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### New Business

10. Consider Authorizing a Comment Letter for the Draft Environmental Impact Report for the Proposed Vista Lucia Project (City of Gonzales) (pg. 57).  
Recommended Action: Authorize the Executive Officer to send a Comment Letter for the Draft Environmental Impact Report for the Proposed Vista Lucia Project (City of Gonzales).  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).
11. Consider the Draft Annual Work Program for Fiscal Year 2024 -2025 (pg. 66).  
Recommended Action (By Budget & Finance Committee): Discuss and adopt a Resolution approving the annual Work Program for Fiscal Year 2024 – 2025.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### Public Hearing

12. Conduct a Public Hearing to Consider a Proposed Annual Budget for Fiscal Year 2024 – 2025 (First Hearing) (pg. 73).  
Recommended Actions (By Budget & Finance Committee):
  - (1) Receive a report from the Executive Officer;
  - (2) Open the first public hearing and receive any public comments;
  - (3) Provide for questions or follow-up discussion by the Commission;
  - (4) Close the first public hearing;
  - (5) Discuss and adopt a motion to adopt a Proposed Budget for Fiscal Year 2024 – 2025;
  - (6) Direct the Executive Officer to distribute the Adopted Proposed Budget to the County, Cities and Independent Special Districts for review and comments, and
  - (7) Direct the Executive Officer to schedule a second Public Hearing on April 22, 2024 to consider adoption of a Final Budget for Fiscal Year 2024 – 2025, continue to monitor economic conditions and adjust the budget as may be necessary during the year.  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### Executive Officer's Communications

*The Executive Officer may make brief announcements about LAFCO activities, for information only.*

13. Communications (pg. 80).
  - a. Independent Special District Representation on LAFCO.
  - b. Independent Special District Representation on Countywide Consolidated Oversight Board.
  - c. Spreckels Community Services District.

### Commissioner Comments

*Individual Commissioners may comment briefly on matters within the jurisdiction of LAFCO. No discussion or action is appropriate, other than referral to staff or setting a matter as a future agenda item.*

## Public Comments on Closed Session Items

### Closed Session

◆ Commissioner Oglesby is recused from the Closed Session item for this meeting and all future meetings as a member of the Monterey Peninsula Water Management District Board of Directors.

◆ Commissioner Adams is recused from the Closed Session item for this meeting and all future meetings as Chair of the Monterey Peninsula Water Management District Board of Directors.

14. Pursuant to Government Code Section 54956.9 (d)(1), the Commission will confer with legal counsel regarding existing litigation: Monterey Peninsula Water Management District v. Local Agency Formation Commission of Monterey County; Commissioners of the Local Agency Formation Commission of Monterey County; and DOES 1 through 20, (Monterey County Superior Court Case No. 22CV000925) (pg. 82).  
(CEQA: Not a Project under California Environmental Quality Act Guidelines Section 15378).

### The Commission Recesses for Closed Session Agenda Item

*Closed Session may be held at the conclusion of the Commission's Regular Agenda, or at any other time during the course of the meeting, before or after the scheduled time, announced by the Chairperson of the Commission. The public may comment on Closed Session items prior to the Board's recess to Closed Session.*

### Reconvene on Public Agenda Items

### Roll Call

### Read Out from Closed Session by LAFCO General Counsel

*Read out by General Counsel will only occur if there is reportable action (s).*

### Adjournment to the Next Meeting

The next regular LAFCO Meeting is scheduled for **Monday, April 22, 2024 at 3:00 p.m. at the Monterey County Government Center.**

*The Political Reform Act requires that a participant in a LAFCO of Monterey County proceeding who has a financial interest in a change of organization or reorganization proposal and who has made a campaign contribution of more than \$250 to any commissioner in the past year must disclose the contribution. If you are affected, please notify the Commission's staff before the meeting.*

*Pursuant to Government Code Section 54957.5, public records that relate to open session agenda items that are distributed to a majority of the Commission less than seventy-two (72) hours prior to the meeting will be made available to the public on the LAFCO of Monterey County website at [www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov).*

***AMERICANS WITH DISABILITIES ACT (ADA):*** All regular and special meeting agendas and associated reports are available at [www.monterey.lafco.ca.gov](http://www.monterey.lafco.ca.gov). Any person with a disability under the ADA may receive a copy of the agenda or associated reports upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, to participate in a public meeting. Requests for copies of meeting documents and accommodations must be made with LAFCO of Monterey County staff at (831) 754-5838 at least three business days prior to the respective meeting.