



## Monterey County Community Action Commission

Monterey County Community Action Partnership

Meeting Location: 1000 South Main Street, Suite 110, Salinas, CA 93901

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

### MEETING AGENDA

March 18, 2024 4:00 pm to 5:30 pm

*In accordance with the traditional Brown Act's teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.*

**Commissioner Mattos Remote Location:** 20150 Tarawild Court, Prunedale, CA

District	Rep Low-Income	Rep Public Sector	Rep Private Sector
1 - Alejo	Victor Caravez	<i>Vacant</i>	Connie Pineda
2 - Church	Ronald Holder	Derrick Elder	Doug Mattos
3 - Lopez	Ana Vargas	Teresita Govea	<i>Vacant</i>
4 - Askew	Germaine Esquivel	Winifred Chambliss	Donna Smith – <b>V. CHAIR</b>
5 - Adams	Rosie Alvarez	Linda Coyne	Jake Odello – <b>CHAIR</b>
Staff:	Lauren Suwansupa, Alex Soltero, Adriana Narez-Tapia, and Teresa Pureco		
Guest:	Greg Baker, Community Homeless Solutions		

- I. **Welcome:**
  - A. Call to Order
  - B. Roll Call Attendance & Establishment of Quorum
- II. **Announcements:**
  - A. Call for Additions/Modifications to the Agenda (**ACTION ITEM**, if proposed)
- III. **Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.
- IV. **Presentation:**
  - A. Community Homeless Solutions – Greg Baker, Executive Director
- V. **Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.
  - A. February 2024 Commission Minutes
  - B. March 2024 Executive Committee Minutes
- VI. **Business Items:**
  - A. Review and Approve Mission & Vision (**ACTION ITEM**)
    - i. Included in the 2022-2026 Strategic Plan attachment
  - B. 2024-2025 Service Provider Network – Contract Update

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

*Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)*



## Monterey County Community Action Commission

### Monterey County Community Action Partnership

Meeting Location: 1000 South Main Street, Suite 110, Salinas, CA 93901

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

- C. Discuss Strategic Plan (attached)
- D. Monterey County Homeless Services Resource Guide – Workgroup Update

#### VII. Reports:

- A. Staff Report
  - i. See the attached written report
    - 1. Reminder to complete the 700 Form due by April 1<sup>st</sup>
- B. Commissioner Roundtable – verbal reports outs
  - i. Commissioner Esquivel - Seaside Townhall

#### VIII. Adjournment:

- A. Meeting adjourned
  - i. The Next Full CAC Meeting is scheduled for **April 15, 2024**

For ZOOM participation by PHONE Dial: US: +1 669 219 2599

Enter this Meeting ID number: 985 4396 3884 when prompted. There is no Participant Code, please press # again after the recording prompts you.

To RAISE YOUR HAND, push \*9 on your keypad

To TOGGLE MUTE/UNMUTE, push \*6 on your keypad.

*The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.*

*Send requests for ADA-related accommodations or modifications to attend meetings to: [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)*



Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

February 26, 2024, 4:00-5:30 p.m.

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

In accordance with the traditional Brown Act’s teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input checked="" type="checkbox"/>	Derrick Elder	<input checked="" type="checkbox"/>	Doug Mattos
3-Lopez	<input type="checkbox"/>	*Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	VACANT
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input checked="" type="checkbox"/>	Rosie Alvarez	<input type="checkbox"/>	*Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Alex Soltero, Adriana Narez-Tapia, Lauren Suwansupa, Teresa Pureco					
Guest:	Joe Doherty, California Rural Legal Assistance, Inc.					

**I. Welcome:**

- A. Call to Order – Meeting called to order by Chair Odello at 4:07
- B. Roll Call Attendance & Establishment of Quorum

**II. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**) none

**III. Public Comment:** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission. none

**IV. Consent Items: (ACTION ITEM)** All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. January 2024 Commission Minutes
- B. February 2024 Executive Committee Minutes
- C. February 2024 Financial Statement

- i. **MOTION TO APPROVE as amended by MATTOS, second by CARAVEZ - APPROVED**
  - 1. Aye: Govea, Pineda, Holder, Mattos, Smith, Alvarez, Caravez, Esquivel, Odello, Elder, Chambliss.
  - 2. Nay: None
  - 3. Abstain: None



## Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

### V. Presentation:

- A. California Rural Legal Assistance, Inc. – Joe Doherty, Attorney
- B. Bylaws Revision (**ACTION ITEM**)
  - i. Committee redline version submitted
  - ii. Section 6 – Terms of Office, proposed edit provided by staff
  - iii. Next steps, submit to County Counsel for review then Board of Supervisors
  - iv. **MOTION TO APPROVE as amended by CHAMBLISS, second by PINEDA - APPROVED**
    1. Aye: Govea, Pineda, Mattos, Smith, Alvarez, Caravez, Odello, and Chambliss.
    2. Nay: Esquivel
    3. Abstain: Holder and Elder
- C. 2024-2025 Service Provider Network – Some contracts are still been pending and waiting to be executed
- D. Monterey County Homeless Services Resource Guide – Taking more time to verify resources on our community
- E. 2023 CSBG Annual Report submitted last month, a few revisions requested from the state, approval will take approximately one month
- F. CAC Work Group—ideas for Needs Assessment—Commissioners Elder, Alvarez, Pineda, Mattos, Chambliss, Caravez, Smith, and Esquivel are interested in joining the workgroup.
- G. 60<sup>th</sup> Resolution for CAP – The proposed date was decided for May 2024 to be presented by the BoS

### VI. Reports:

- A. Staff Report
  - i. See the attached written report
  - ii. Lauren has accepted promotion and will leave MCCAP
- B. Commissioner Roundtable – verbal reports outs
  - i. Commissioner Smith – Community Action Agencies and Family Resource Centers Webinar – unable to log in (eventrite)
  - ii. CAC Group Picture - taken

### VII. Adjournment:

- A. Meeting adjourned at 5:44
  - i. The Next Full CAC Meeting is scheduled for **March 18, 2024**

Respectfully,  
Teresa Pureco and Adriana Narez-Tapia



## Monterey County Community Action Commission Executive Committee Meeting Minutes Monday, March 4, 2024 4:00pm-5:00pm

**Meeting Location: 1000 S. Main St, Salinas CA Suite 302**

*In accordance with the traditional Brown Act's teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.*

**Commissioner Govea Remote Location:** 61575 Dead Man's Gulch Rd San Ardo, CA 93450

**ZOOM Link:** <https://montereycty.zoom.us/j/97945697513> **Telephone Dial-In:** 1-669-219-2599 97945697513#

**Time:** March 4, 2024 4:05 pm  
**Place:** ZOOM <https://montereycty.zoom.us/j/97945697513>  
**Present:** Germaine Esquivel, Jake Odello, Connie Pineda, Ronald Holder, Donna Smith, Teresita Govea  
**Absent:** None  
**Excused:** None  
**Public:** None  
**Staff:** Lauren Suwansupa, Alex Soltero, Adriana Narez- Tapia, and Teresa Pureco.

1. **Call to Order & Attendance – QUORUM MET**
2. **Public Comment - NONE**
3. **Review/Discuss Draft CAC Agenda for March 18, 2024, meeting**
  - a. **Consent Items (Action)**
    - February 2024 Commission Minutes
    - March 2024 Executive Committee Minutes
    - March 2024 Financial Statement
  - b. **Presentation**
    - Community Homeless Solutions – Confirmed, then continue with new MCCAP providers.
  - c. **Business/Discussion:**
    - Annual review of mission statement – Review and approve Mission and Vision statement on this upcoming meeting.
    - Strategic plan - Review/discuss strategic plan by breaking down by goals per monthly meetings.
    - 2024-2025 Service Provider Network – Partnership for Children executed, waiting for Sun Street and CHS.
    - Monterey County Homeless Services Resource Guide – Alex consolidated all the information from agencies and is currently looking for Commissioner assistance.
  - d. **Reports**

***The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.***

- Staff Report – Commissioners are encouraged to share events happening in their communities.
- Workgroup Update: Needs Assessment Planning Workgroup
  - Staff will work on setting up the workgroup with Commissioners
- Commissioner Roundtable
  - Commissioner Smith: Community Action Agencies and Family Resource Centers Webinar – was not able attend
  - Commissioner Esquivel – report on Seaside townhall meeting

**Additional Discussion and CAC Meeting Preparations** – Continue recruitment for D1 and D3 vacancies.

**Meeting Adjourned 4:50**

**Next Executive Meeting is April 1, 2024**

*Respectfully submitted,*

**Teresa Pureco and Adriana Narez-Tapia**



Monterey County  
Community Action Partnership  
Strategic Plan

July 2022 – June 2026

## Vision

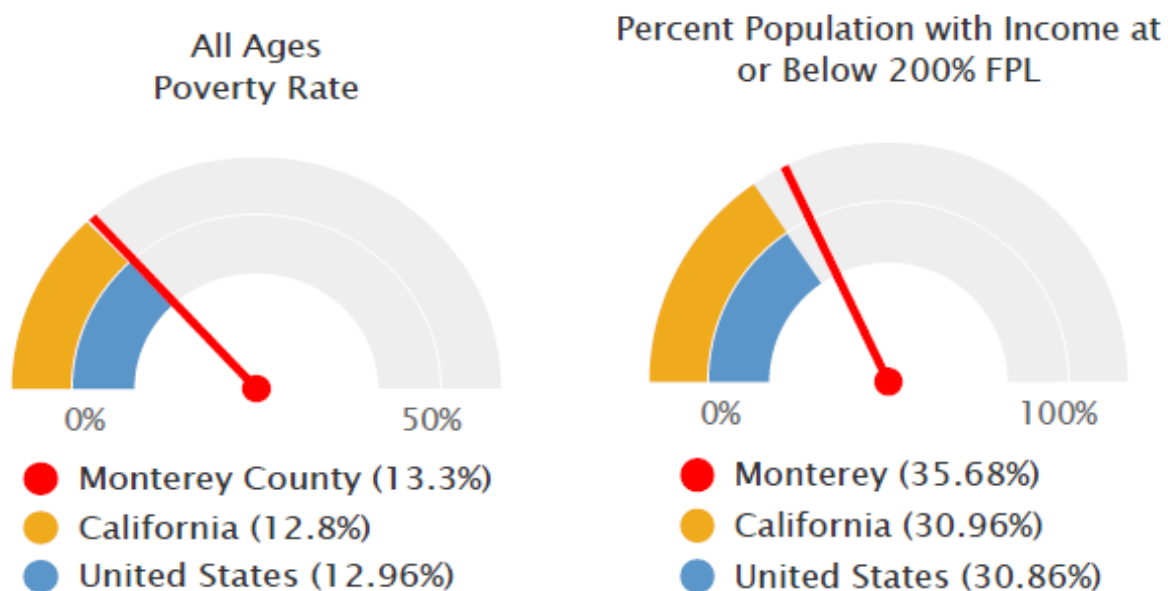
Monterey County Community Partnership Monterey County Community Partnership envisions a thriving community in which policy makers, community members, and broad representation of the public and private sectors are engaged in service delivery systems that promote self-sufficiency, reduce poverty, homelessness, and build community spirit for the low-income population in Monterey County.

## Mission

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

## Monterey County Poverty Profile

To develop a profile of poverty in our county, MCCAP examines poverty statistics every two years to not only understand the causes and conditions of poverty in our community, but also how poverty is distributed geographically and across subpopulations. Statistics provide a snapshot of the scope of poverty in our region and of those in our community who are most impacted. To capture what this means for individuals and families, MCCAP also surveys residents, collects testimonials, and holds public hearings to gather input on the experience and needs of low-income residents.





# MONTEREY COUNTY COMMUNITY ACTION PARTNERSHIP

Based on our 2021 needs assessment, the high cost of living, lack of affordable housing, low-levels of educational attainment, and economy based on low-wage jobs each combine and contribute to creating very real barriers to self-sufficiency. However, poverty does not affect Monterey County residents and households equally. While the county has a 13.3% overall poverty rate, people of color (16.5%), children (20%), youths, and single female led households (47%) are much more likely to experience poverty. Some of the conditions of poverty include poor access to healthcare and food insecurity, as well as a higher likelihood of suffering pandemic-related health consequences and economic dislocation. Nearly 20% of all children under 18 experience food insecurity, while 72% of all children enrolled in public school qualify for the free lunch program. Low-income residents and those living in poverty disproportionately experienced job losses and exposure during the pandemic.

Given the broader community context, MCCAP’s survey and public forums provide information on the types of services needed. Based on the 2021 Community Needs Assessment process, the top two needs expressed by low-income residents in each of the following service domains are:

<p><b>EMPLOYMENT</b> Vocational Training Job Readiness Training</p>	<p><b>EDUCATION</b> Before &amp; After School Activities Education Support</p>
<p><b>HOUSING</b> Rental &amp; Security Deposit Assistance</p>	<p><b>HEALTH</b> Mental Health Services Food Boxes &amp; Groceries</p>
<p><b>INCOME/ASSET BUILDING</b> Financial Management Benefit Coordination</p>	<p><b>CIVIC ENGAGEMENT</b> Citizenship Classes Leadership Training</p>



**Community Action Commission**

**District 1**



Victor Caravez, *Chair*  
Low Income Representative



Grant Joel Hill  
Public Sector Representative



Connie Pineda  
Private Sector Representative

**District 2**



Ronald Holder  
Low Income Representative



Cecilia Correa  
Public Sector Representative



Everett Sivils  
Private Sector Representative

**District 3**



Ana Vargas  
Low Income Representative



Vacant  
Public Sector Representative



Emma Borjorquez  
Private Sector Representative

**District 4**



Vacant  
Low Income Representative



Vacant  
Public Sector Representative



Donna Smith, *Vice Chair*  
Private Sector Representative

**District 5**



Fernando Elizondo  
Low Income Representative



Linda Coyne  
Public Sector Representative



Jake Odello  
Private Sector Representative

## Strategic Approach

Following MCCAP’s 2021 Community Needs Assessment, the Community Action Commission appointed a strategic planning committee to evaluate the progress of the 2018-2022 strategic plan, consider the agency’s emergent operational environment, and engage stakeholders in setting strategic direction. The committee conducted a thorough assessment of the agency’s accomplishments and strengths, immediate challenges and threats created by the pandemic, and opportunities developing due to shifts in attention and resources aimed at addressing homelessness.

This process identified three top priorities centering on empowering board leadership, measuring network-wide community impact, and strengthening community engagement and advocacy, which became the focus of the goals and strategies developed for the 2022-2026 strategic plan. These goals and objectives further align within the six national ROMA community action goals that target specific family, community, and agency-level outcomes.



Monterey County  
**community Action**  
PARTNERSHIP  
Helping People Changing Lives.

**2022-2023  
MCCAP Service  
Provider Network**



## Results Oriented Management and Accountability (ROMA)

The system known as ROMA, or Results Oriented Management and Accountability, was created in 1994 by an ongoing task force of Federal, state, and local community action officials – the Monitoring and Assessment Task Force (MATF). Based upon principles contained in the Government Performance and Results Act of 1993 (GPRA), ROMA provides a framework for continuous growth and improvement, and was defined as "a performance-based initiative designed to preserve the anti-poverty focus of community action and to promote effectiveness among state and local agencies receiving Community Services Block Grant (CSBG) funds."

The premise of ROMA is built on Six National Goals. These goals for community action specifically addressed the three areas identified in the 1994 amendment, and added agency goals. The Community Services Network has been guided by these six broad anti-poverty goals since they were established by the MATF in 1994.

Goal 1: Low-income people become more self-sufficient. (Family Level)

Goal 2: The conditions in which low-income people live are improved. (Community Level)

Goal 3: Low-income people own a stake in their community. (Community Level)

Goal 4: Partnerships among supporters and providers of service to low-income people are achieved. (Agency Level)

Goal 5: Agencies increase their capacity to achieve results. (Agency Level)

Goal 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems. (Family Level)



*Monterey County Community Action Commissioners & Guests*

### GOAL 1: Strengthen Governance\*

#### **Objective: Increase Board Engagement and Training Opportunities**

##### ***Strategy 1: Update Community Action Commission Bylaws***

- Incorporate commissioner input.
- Define commission responsibilities.
- Create new positions, such as Secretary and Compliance Officer.
- Obtain commission and Monterey County Board of Supervisors' approval.

##### ***Strategy 2: Commissioner reports on district news, events, and issues***

- Support commissioners' ability to follow their supervisor's social media and district newsletters.
- Increase commissioner participation in district community events.
- Publish commissioner district updates in the monthly commission meeting minutes.

##### ***Strategy 3: Education and training opportunities that strengthen staff and commissioner understanding of their respective roles***

- Implement the Community Action Virtual Onboarding (CAVO) system for training and compliance.
- Increase commissioner participation in learning opportunities from CalCAPA, Legislative roundtables, and webinars.
- Record training hours in the CSBG Annual Report.
- Report commissioner training and participation at meetings, minutes, and staff reports.

*\*ROMA Goals 4 and 5: Partnerships among supporters and providers of service to low-income people are achieved and Agencies increase their capacity to achieve results.*

### GOAL 2: Data Management\*

#### **Objective: Streamline Data Collection and Measurement of Impact to the Community**

##### ***Strategy 1: Maximize Community Software Group (CSG) to collect data, ensure compliance, and report outcomes.***

- Refine components of existing CSG software to facilitate system improvements.
- Implement *Engage* “data bridge” to maximize provider network data captured.
- Implement process for domestic violence service providers to remove personal identifying information to facilitate *Engage* data entry.
- Provide *Engage* training materials for service providers.
- Streamline reporting.

##### ***Strategy 2: Measure and report impact of services provided by Community Action Partnership Service Providers.***

- Implement performance-based contracting and utilize performance data to inform and drive service goals.
- Monitor goals by incorporating metrics into the monitoring process.
- Report and promote service outcomes on Commission website, social media platforms, newsletters, updates to the Board of Supervisors and on the Community Needs Assessment.

*\*ROMA Goals 2 and 5: The conditions in which low-income people live are improved and Agencies increase their capacity to achieve results.*

### GOAL 3: Improve Community Outreach\*

#### **Objective: Engage the community through advocacy and outreach initiatives**

##### ***Strategy 1: Improve stakeholder communications with beneficiaries, CAP Community Circle network, elected officials, and the public.***

- Increase the Community Action Partnership email subscriber list.
- Publicize updates on events, community resources and program outcomes.
- Utilize social media to promote activities, community resources and program outcomes.

##### ***Strategy 2: Commissioners participate in advocacy activities to support policies and causes that effect Monterey County residents.***

- Develop an “elevator speech” that helps Commissioners explain the purpose and activities of Community Action.
- Review mission and vision statement regularly and update as needed.
- Facilitate and record commissioner participation in state association legislative webinars about policy initiatives affecting Monterey County residents.
- Review and update policy on advocacy
- Support annual commissioner meetings with their district supervisor’s policy analyst to learn about priority policies and issues and report back to the full CAC

***\*ROMA Goals 3 and 4: Low-income people own a stake in their community and Partnerships among supporters and providers of services to low-income people are achieved.***



# MONTEREY COUNTY COMMUNITY ACTION PARTNERSHIP

## Contact Us

### Community Action Partnership Office

Monterey County Department of Social Services  
1000 South Main Street, Suite 301  
Salinas, CA 93901  
Ph: (831) 755-8492 Fax: (831) 755-8477  
<https://www.co.monterey.ca.us/cap>

### Community Action Commission

Community Action Commission meetings are open to the public – Please visit our website for the most current meeting calendar and event location information.

<https://www.co.monterey.ca.us/government/departments-i-z/social-services/community-action-partnership/community-action-commission#cap>

### Access Services

Community Services are provided through our network of Community Action Agencies. Check our website for a list of the most current contracted agencies, services provided, and how to get connected.

<https://www.co.monterey.ca.us/government/departments-i-z/social-services/community-action-partnership/service-providers#cap>

### Community Action Partnership Staff

Lauren Suwansupa  
**CAP Director**

Adriana Narez-Tapia  
**Management Analyst**

Denise Vienne  
**Management Analyst**

Alex Soltero  
**Management Analyst**

Maripi "Bing" Irao  
**Accountant Auditor**

Teresa Pureco  
**Administrative Assistant**





## Community Action Commission Staff Report – March 2024

### **Agency/Community Action Updates:**

- *Reminder:* Please complete your Form 700, Due **no later** than April 2, 2024. Forms needed from Commissioners Esquivel, Govea, and Vargas.
- CAP Staff will continue to recruit Commissioners for Districts 1 and 3. Please help spread the word. Informational pamphlets are available.
- The 2024 CalCAPA conference is scheduled to be held in Monterey on November 19-22, 2024. MCCAP hopes to support limited staff and commissioners to attend.
- Community Needs Assessment Workgroup – 1<sup>st</sup> meeting will be held on April 3, 2024 from 3:30 PM to 4:30pm.

### **Employment Opportunities:**

- The County of Monterey is recruiting for several positions. Please visit the website for a list of job openings: [Job Opportunities | County of Monterey \(governmentjobs.com\)](https://www.montereycounty.gov/governmentjobs)

### **Community Events and Activities:**

- 2024 CalCAPA State Legislative & Advocacy Summit from April 1, 2024 – May1, 2024
- 15<sup>th</sup> Annual Salinas Chinatown Asian Festival – Saturday April 27, 2024, 11am to 4pm. <https://www.salinasace.org/asian-festival/>
- Mental Health & Wellness Fair – Saturday March 23, 2024, 10:00 AM – 2:00 PM at the Gonzales High School.
- Gathering for Women Anniversary Reception – Saturday March 23, 2024, 3:00 PM to 5:00 PM at 147 El Dorado Street, Monterey, CA 93940.
- Easter Egg Hunt – Volunteers Needed for North County Recreation & Park District Event March 25 and March 28; flyer attached.

***CAP staff welcomes your input regarding future reports and presentation topics!***

***Please send suggestions to [mccap@co.monterey.ca.us](mailto:mccap@co.monterey.ca.us)***



# Easter Egg Hunt Volunteers Needed

Se necesitan voluntarios para la búsqueda de huevos

Calling All High School Students Looking for Community Hours!

¡Llamando a todos los estudiantes de preparatoria que buscan horas comunitarias!

Dates/ Días

Location/ Ubicación

- 3/25 & 3/26: 9am-2pm - JSP: 11199 Geil St. Castroville
- 3/28: 8am-2pm - North County Rec Center, Castroville



Be The Difference!

¡SÉ LA DIFERENCIA!



We Need Help With:

Necesitamos ayuda con:

- Setting up for the event  
Preparar para el evento
- Crowd control  
Controlar la multitud
- Clean up  
Limpiar



FOR MORE INFO:

11261 Crane St. Castroville | (831) 633-3084 | [www.ncrpd.org](http://www.ncrpd.org)

This is not a North County Unified School District Sponsored Event





# **GFW ANNIVERSARY**

## *Reception*

**March**

**23**

**3 PM - 5 PM**

- Appetizers
- Drinks
- Big Announcement!

**147 El Dorado St. Monterey, CA 93940**

**[gatheringforwomen.org/10years](http://gatheringforwomen.org/10years)**