

**COUNTY OF MONTEREY
EMERGENCY COMMUNICATIONS DEPARTMENT
EXECUTIVE BOARD- MINUTES
February 22, 2024**

Participants	Agency	Representing	Present
David Sargenti (Chair)	Monterey County Regional Fire	District Fire Chiefs	X
Steve Adams (Vice Chair)	City of King	South County City Managers	X
Sonia De La Rosa	County of Monterey	County of Monterey	X
Tina Nieto	Monterey County Sheriff	Monterey County Sheriff	-
John Guertin	City of Del Rey Oaks	City of Del Rey Oaks	X
Vibeke Norgaard	City of Sand City	North Peninsula Cities	X
Jim Pia	City of Salinas	City of Salinas	X

Non-Voting Advisors	Agency	Representing	Present
Lee Ann Magoski	County of Monterey ECD	County of Monterey ECD	X
Keith Boyd	MCSO	ECD Operations Board	X

Agenda Items:

- 1. Call to Order, Rollcall of Board Members and Advisors-**
Meeting called to order by Chair Sargenti at 1302 hours.
Staff Secretary took roll call. Board members were present as reflected above. A quorum was established.
- 2. Additions and Corrections to Agenda-** None
- 3. Public Comment for Items not on the Agenda-** None
- 4. Approval of Minutes- January 25, 2024 Minutes – Attachment 1 – Action Item**

ACTION/MOTION: Jim Pia made the motion to approve the January 25, 2024 meeting minutes.
Second by Vibeke Norgaard. Vote taken by rollcall. All were in favor. None opposed.

- 5. Budget & Billing**
 - a. Increase FY24 Budget with FY23 Surplus – Attachment 2 - Action Item 24-003**

ACTION/MOTION: Sonia De La Rosa made the motion to Increase the FY24 Budget with FY23 Surplus. Second by John Guertin. Vote taken by rollcall. All were in favor. None opposed.

- b. FY24-25 Budget Approval – Attachment 3 – Action Item 24-004**

ACTION/MOTION: Steve Adams made the motion to approve the FY24-25 budget. Second by Jim Pia. Vote taken by rollcall. All were in favor. None opposed.

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6. ECD Operations Board

The ECD Operations Board met to discuss the fire station alerting plan. Emergency Communications will evaluate how to implement Fire Station Alerting and report findings to the ECD Operations Board. ECD operational and technical staff will meet with vendor to gain a better understand fire station reporting system. If fire station alerting is implemented, the item will return the Operations Board to discuss budget and cost sharing.

7. Directors Report

Lee Ann Magoski, ECD Director, provided a brief update on the security fence and restraining order as well as a brief staffing summary. Construction on the security fence surrounding ECD is about to begin. Work should be completed by summer 2024. ECD was issued a 3-year restraining order against a subject that continues to make threats against the building. ECD takes the threat very seriously and wants to ensure that the building is safe for both the employees in it and for the critical infrastructure.

In the month on March, one Dispatcher retired. ECD is also anticipating one Dispatcher to leave for an agency that mandates less overtime.

8. Future Agenda Items- None

9. ADJOURNMENT- Meeting adjourned at 1400 hours