

Re:	SUD Screening Tool – Monterey County Behavioral Health
Form Reference	Behavioral Health Information Notice No.: 24-001: Drug Medi- Cal Organized Delivery System (DMC-ODS) Requirements for the Period of 2022 – 2026
Effective	July 1, 2024

TOPIC

In response to the changing medical necessity requirements for Drug Medical Organized Delivery System (DMC-ODS) Services, Monterey County Behavioral Health (MCBH) in partnership with local DMC- ODS Substance Use Disorder (SUD) Providers have developed a brief SUD Screening Tool to identify the most appropriate level of substance use disorder care.

The SUD Screening Tool is sufficient to determine a preliminary level of care placement for beneficiaries within the DMC-ODS System. Medical necessity is not required to be established prior to receiving treatment within the DMC-ODS system of care.

This brief SUD Screening Tool must be administered to all beneficiaries requesting substance use disorder services from Monterey County Behavioral Health or directly with a DMC ODS Provider.

Requests for substance use disorder services may be made via phone call, walk-in, or referral as part of Monterey County Behavioral Health's 24/7Access to Services Call Center, during the normal course of treatment or directly with a DMC ODS Provider.

IMPORTANT: The CalAIM assessment with integrated ASAM will no longer be used to refer, establish medical necessity, or authorize any SUD level of care treatment - effective 7/1/24.

Procedure:

- 1. Effective: 7/1/24 for all Systems of Care.
- 2. All MCBH staff (SWIII, PSWI, PSWII, Sr. PSW, BHUS, BHSM) shall complete and receive ASAM certification (American Society for Addiction Medicine) by 6/14/24 (prior to the effective date for all systems of care).
- 3. All MCBH staff (SWIII, PSWI, PSWII, Sr. PSW, BHUS, BHSM) shall participate in SUD Screening Tool Office Hours prior to the date for all systems of care.
- 4. The SUD Screening Tool must be conducted for new and/or existing beneficiaries requesting services directly from a MCBH program via phone, walk-in, or referral:
 - If the beneficiary indicates they are affirmative for substance use after the MCBH staff conducts the Medi-Cal Youth/Adult Screening Tool and/or
 - b. If the beneficiary requests substance use disorder treatment.
- 5. SUD Screening Tool will be recorded in the applicable MCBH treatment episode.

Training:

Completion of ASAM Training is <u>required</u> in order to conduct the SUD Screening Tool & refer individuals to a DMC- ODS Substance Use Disorder (SUD) Provider.

All MCBH staff (SWIII, PSWI, PSWII, Sr.PSW, BHUS, BHSM) will complete a 3-module ASAM Training & receive certificates by Friday 6/14/24. ASAM Training will be provided by The Change Companies and will consist of the following 3 modules: ASAM Module I – Multidimensional Assessment, ASAM Module II – From Assessment to Service Planning, and ASAM Module III – Introduction to the ASAM Criteria.

After completing each module, download the certificate and send all 3 in an email to the Training Department.

To access ASAM trainings, please fill out the following survey, <u>ASAM Training Request</u> (2024) (wufoo.com) or (https://montereyqi.wufoo.com/forms/w14ztm3y0lcstc3/) and the Training Team will email you a link to access The Change Company's ASAM Criteria - Third Edition, which includes Modules I, II and III.

Scope of Practice:

The SUD Screening Tool may be conducted by individuals who completed the ASAM Training and:

- Monterey County Behavioral Health:
 - a Social Worker III or Licensed Practitioner of the Healing Arts
 (LPHA) to determine which level of care may best serve the needs.
- DMC- ODS Provider:
 - A registered or certified drug and alcohol counselor or Licensed Practitioner of the Healing Arts (LPHA) to determine which level of care may best serve the needs.

Process:

- 1. New beneficiaries requesting substance use disorder services directly from a MCBH program via phone, walk-in, or referral.
 - a. MCBH staff opens beneficiary to applicable episode
 - i. The applicable MCBH treatment episode shall be used to complete the SUD Screening tool.
 - ii. Screening should happen immediately at the time of the phone call, walk-in, or referral.
 - i. The LPHA/LPHA Intern must enter a diagnosis in the diagnosis form in Avatar for claiming (may use Z55-Z65 or Z03.89)
 - ii. Time conducting the SUD Screening may be billed as Assessment.
 - iii. The SUD Screening Tool is valid for 30 days.
- Existing beneficiaries requiring/requesting substance use disorder services during the course of treatment:
 - a. MCBH staff conducts SUD Screening Tool in current MCBH episode.
 - b. Time conducting the SUD Screening may be billed as Assessment.
 - c. The SUD Screening Tool is valid for 30 days.
- After the beneficiary is screened for initial DMC- ODS placement using the SUD Screening Tool:
 - a. The beneficiary may be **immediately** referred to a DMC- ODS provider for the following levels of care:
 - iii. Outpatient (1)
 - iv. Intensive Outpatient (2.1)
 - v. Non-Ambulatory Withdraw Management (3.2)
 - vi. Narcotic Treatment Program (1 NTP)
 - vii. Recovery Services
 - viii. MAT (Medication for Addiction Treatment)
 - ix. Prevention (.5)
 - b. If the beneficiary is screened for Residential (3.1/3.3/3.5) or Inpatient (3.7 or 4.0), this requires prior authorization and the MCBH staff must complete the following **prior to referral** to the SUD Provider:
 - Complete & submit the following in Avatar:
 - a. SUD Screening Tool
 - b. WITHIN Consent
 - c. Applicable MCBH episodic Diagnosis
 - ii. Complete the top portion (red/required fields) of the SUD Residential/Inpatient Authorization form and select SUBMIT in Avatar.
 - iii. Immediately follow completion of SUD Residential/Inpatient Auth form with an encrypted email to: 415-SUD@co.monterey.ca.us with the following information (this email alerts Authorization team to review request):

- a. Subject title: SUD Res/Inpatient Auth Request
- b. In the body of email, provide the chart number & requested SUD level of care.
- iv. MCBH Authorization team will review and provide authorization decision within 24 hours of request, including weekend and holidays. Auth team will send requester a To-Do in Avatar (connected to SUD Residential/Inpatient Authorization form) with decision and immediately follow up with an email from 415-SUD@co.monterey.ca.us to the requester about the decision.
- v. Authorization is valid for 30 days (from the date of approval from MCBH Authorization team).
- vi. After receiving approval from Authorization Team, MCBH staff will send an encrypted email to the SUD Provider(s) with the following:
 - a. Copy of the SUD Screening Tool (7030 Client SUD Screening Report)
 - b. Copy of Within Consent
 - c. Approval evidence from the Authorization Team (7033 SUD Res/IP Auth Decision Rpt)
- vii. MCBH staff shall ensure the client is linked and will continue to coordinate care with SUD services.

SUD Screening Tool - Avatar:

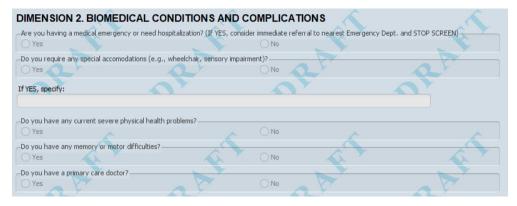
- 1. Search Form "SUD Screening"
- 2. This screening tool should be completed on the same day the beneficiary requests services.
- 3. Complete First Section:
 - a. Date of Request
 - b. Time of Request
 - c. Perinatal client: Yes or No
 - d. Urgent: Yes or No
 - e. Referral Source
 - f. Type of Contact: Phone, Walk-in, or Referral



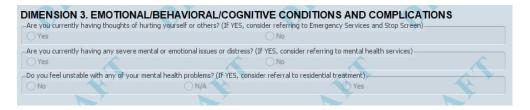
4. Complete Dimension 1



5. Complete Dimension 2



6. Complete Dimension 3



7. Complete Dimension 4



8. Complete Dimension 5



9. Complete Dimension 6



10. Complete Medications for Addiction Treatment (MAT)



11. Complete Level of Care Inquiry



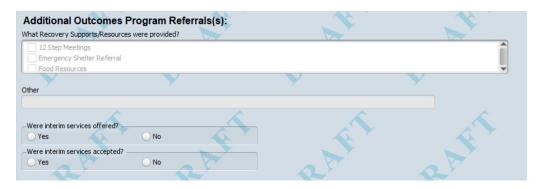
- 12. Complete Level of Care Disposition:
 - a. Screener recommendation LOC: Determined by staff conducting screening Page 6 of 8

tool.

b. Actual LOC: the accepted LOC accepted by beneficiary.



13. If applicable: Complete Additional Outcomes Program Referral(s)



- 14. Complete Next Steps for Timeliness (for **new beneficiaries only**):
 - a. Date of 1st offered appointment: in most cases, this is the date the SUD Screening Tool was administered with the beneficiary.
 - b. Date of 1st offered follow up appointment:
 - For DMC Providers: this may be the next offered appointment including Case Management (with the beneficiary present), Assessment, or Group/Individual Counseling.
 - ii. For MCBH: Any billable service (case management, mental health rehab, individual/group therapy, assessment, etc.) while the client is being linked to the DMC ODS provider OR this may be the next offered SUD appointment with the DMC ODS Provider.
 - c. MCBH & its DMC ODS contracted Providers are required to follow the

timeliness standards outlined in Policy 148 Network Adequacy and Timeliness Standards.

- Beneficiary requesting Outpatient Services
 - Non-Urgent: 1st offer appointment within 10 business days from request.
 - Urgent: Offer appointment within 48 hours of request, 96 hours for service requests that require prior authorization (i.e., Residential).
 - Follow-up: offered within 10 business days from the 1st rendered service.
- ii. Beneficiary requesting Opioid Treatment Services (NTP/MAT)
 - Non-Urgent: Offer appointment within 3 business days from request.
 - Urgent: Offer appointment within 48 hours of request.

