



Hitchcock Road Animal Services

160 Hitchcock Road, Salinas, CA 93908

Phone: (831) 769-8850 * www.hitchcockroadanimals.org

Cynthia Burnham

Animal Services Administrator

**Hitchcock Road Animal Services Agency
Board of Directors Meeting Minutes (Approved)**

March 28, 2024 @ 4:00PM

Meeting Location: 160 Hitchcock Road, Salinas, CA 93908, Obie’s Conference Room

Board Members Present	Staff and Guests
Supervisor Glenn Church, District 2 (Chairperson) Sonia De La Rosa, County Administrative Officer Tonya Erickson, City Manager Director Mayor Kimbley Craig, Alternate Director	Shane Strong, Deputy County Counsel Robert Brayer, Deputy County Counsel Elsa Jimenez, Director Health Services Cindy Burnham, Animal Services Director Gabriela Gonzalez, Secretary Karla Tinajero, Treasurer Miriam Mendoza, Finance Manager III Leoni Gray, Policy Analyst Chief Guillermo Mixer, Greenfield PD Chief Randy Hopkins, Marina PD

1.0 Call to Order and Roll Call

2.0 Approve Minutes from 2/21/24 Regular Meeting – *Alternate Director Craig motioned to approve the minutes with 1 correction to Director’s name in section 5.1. Director De La Rosa second. Motion Passed.*

3.0 Consideration of Late Agendas or Changes to the Agenda

4.0 Public Comment – *Public comment was opened and then closed.*

5.0 Regular Agenda

5.1 Consider frequency and timing of the regular meeting schedule. *Director Erickson motioned to schedule meetings the 3rd Thursday of the month beginning April 2024. Time TBD. Alternate Director Craig second. No public comment. Motion Passed.*

5.2 Consider adopting rates for JPA contract services. *Director Church motioned to provide an Amendment to our current contracted Cities with a 16.25% increase for fees and with the provision to include language of revisiting the agreement for future cost increases to support our cost recovery efforts. Alternate Director Craig second. No public comment. Motion Passed.*

6.0 ANNOUNCEMENTS AND ADJOURNMENT

Next Regular Meeting: April 18th, 2024 @ 3:00PM

Documents related to agenda items that are distributed to the HRAS Agency Board less than 72 hours prior to the meeting shall be available for public inspection at 160 Hitchcock Road, Salinas, California.

County of Monterey * City of Salinas

Documents distributed to the HRAS Agency Board at the meeting by HRAS staff will be available to the public at the meeting; documents distributed to the HRAS Agency Board by members of the public shall be made available after the meeting.

ALTERNATE AGENDA FORMATS: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals with a disability requiring a modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may make these requests to the HRAS Animal Services Administrator at 160 Hitchcock Road, Salinas, Ca 93908 or 831-769-8796.