



Monterey County Community Action Partnership

Monterey County Community Action Commission  
Full Commission Meeting

**Regular Commission Meeting Minutes**

April 15, 2024, 4:00-5:30 p.m.

Zoom Link: <https://montereycty.zoom.us/j/98543963884> Telephone Dial-In: 1-669-219-2599 98543963884#

The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.

In accordance with the traditional Brown Act’s teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.

**Commissioner Mattos’s Remote Location: 311160 Bear Paw Way, Yosemite Lakes, CA 93614**

**Commissioner Govea’s Remote Location: 61575 Dead Man’s Gulch Rd San Ardo, CA 93450**

**Commissioner Chambliss’s Remote Location: 1340 Military Ave., Seaside, CA 93955**

Quorum Met: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No *Excused Absence						
District		Rep Low-Income		Rep Public Sector		Rep Private Sector
1-Alejo	<input checked="" type="checkbox"/>	Victor Caravez	<input type="checkbox"/>	VACANT	<input checked="" type="checkbox"/>	Connie Pineda
2-Phillips	<input checked="" type="checkbox"/>	Ronald Holder	<input checked="" type="checkbox"/>	Derrick Elder	<input checked="" type="checkbox"/>	Doug Mattos
3-Lopez	<input type="checkbox"/>	*Ana Vargas	<input checked="" type="checkbox"/>	Teresita Govea	<input type="checkbox"/>	VACANT
4-Askew	<input checked="" type="checkbox"/>	Germaine Esquivel	<input checked="" type="checkbox"/>	Winifred Chambliss	<input checked="" type="checkbox"/>	Donna Smith - V. CHAIR
5-Adams	<input checked="" type="checkbox"/>	Rosie Alvarez	<input type="checkbox"/>	*Linda Coyne	<input checked="" type="checkbox"/>	Jake Odello - CHAIR
Staff:	Alex Soltero, Adriana Narez-Tapia, Lauren Suwansupa, Teresa Pureco					
Guest:	Erika Matadamas, Chief Advancement Officer for Boys & Girls Club of Monterey County					

**I. Welcome:**

- A. Call to Order – Meeting called to order by Chair Odello at 4:02
- B. Roll Call Attendance & Establishment of Quorum

**II. Announcements:**

- A. Call for Additions/Modifications to the Agenda (**ACTION ITEM, if proposed**): **None**

**III. Public Comment: None** Chair will recognize members of the public for oral comment on items that are not on the agenda. Comments will be limited to three (3) minutes. Comments relating to scheduled agenda items will be heard at the time the item is being considered by the Commission.

**IV. Presentation:**

- A. Boys & Girls Club of Monterey County – Erika Matadamas, Chief Advancement Officer

**V. Consent Items:** Consent Items: (ACTION ITEM) All items will be voted on in single action unless the board wishes to discuss an item further. In which case, the board may request an individual item be pulled and placed in Business Section for separate action.

- A. March 2024 Commission Minutes
- B. April 2024 Executive Committee Minutes
- C. March 2024 & April 2024 Financial Report

**MOTION TO APPROVE by SMITH, second by ELDER - APPROVED**



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1. Aye: Caravez, Govea, Mattos, Pineda, Holder, Mattos, Smith, Esquivel, Odello, Elder, Chambliss.
2. Nay: None
3. Abstain: None

### VI. Business items:

#### A. Review and Approve Additional Revision of Bylaws (**ACTION ITEM**)

##### i. Included section for Secretary and Compliance Officer positions

1. Review Duties for Secretary and Compliance Officer
2. Commissioner Chambliss considering the Compliance Officer position
3. Commissioner Elder considering the Secretary position

##### ii. **MOTION TO APPROVE by CHAMBLISS, second by ODELLO - APPROVED**

1. Aye: Govea, Mattos, Pineda, Holder, Mattos, Smith, Esquivel, Odello, Elder, Chambliss.
2. Nay: Caravez
3. Abstain: None

#### B. Discuss Strategic Plan – Goal 2: Data Management

#### C. Community Action 60th Anniversary – Toolkit; Ideas for Anniversary Activities

##### Anniversary Activities:

- Board of Supervisor Resolution – will be presented on May 14, 2024 @ 1030 AM.
- Social Media Posts
- Commissioner Odello will write a Press Release
- Potential Media Briefing

D. Monterey County Homeless Services Resource Guide – staff sent an email seeking assistance with Spanish translation.

### VII. Reports:

#### A. Staff Report

##### i. Report attached to agenda

#### B. CNA Workgroup – Meeting first Wednesday of the month at 3:30 pm

#### C. Commissioner Roundtable – send an email to staff if any info needs to be posted.

### VIII. Adjournment:

#### A. Meeting adjourned at 5:39

##### i. The Next Full CAC Meeting is scheduled for May 20, 2024

Respectfully,

Teresa Pureco and Adriana Narez-Tapia