



## Monterey County Community Action Commission Executive Committee Meeting Minutes Monday, April 1, 2024 4:00pm-5:00pm

### Meeting Location: 1000 S. Main St, Salinas CA Suite 302

*In accordance with the traditional Brown Act's teleconference provision, the following addresses identify the location of remotely participating members, are accessible to the public, have an agenda publicly posted on site, and allow for the public to address the full decision-making body.*

**Commissioner Govea Remote Location:** 61575 Dead Man's Gulch Rd San Ardo, CA 93450

**ZOOM Link:** <https://montereycty.zoom.us/j/97945697513> **Telephone Dial-In:** 1-669-219-2599 97945697513#

**Time:** April 1, 2024 4:00 pm  
**Place:** ZOOM <https://montereycty.zoom.us/j/97945697513>  
**Present:** Ronald Holder, Donna Smith, Teresita Govea  
**Absent:** None  
**Excused:** Connie Pineda, Jake Odello  
**Public:** None  
**Staff:** Alex Soltero, Adriana Narez- Tapia, and Teresa Pureco.

**1. Call to Order & Attendance – QUORUM MET**

**2. Public Comment - NONE**

**3. Review/Discuss Draft CAC Agenda for April 15, 2024 meeting**

CAP staff will add March and April financial report, March Report was the same as February however was not available on last meeting.

a. Consent Items (*Action*)

- February 2024 Commission Minutes
- March 2024 Executive Committee Minutes
- March & April 2024 Financial Statement

b. Presentation

- Boys & Girls Clubs of Monterey County- confirmed to present

c. Business/Discussion:

- Bylaws: added section for the Secretary position (per Strategic Plan - Goal 1) – discuss/review it at the meeting with all Commissioners
- Review Strategic Plan Goal 2: Data Management  
Engage providers with training materials and maximize demographic data. Monitor their goals and outcomes.
- Community Action 60<sup>th</sup> Anniversary – Reviewed Resolution and Toolkit for Anniversary Activities ideas  
Staff will submit the resolution to BoS to proclaim May as Community Action Month. CalCAPA sent a toolkit with different activities; it will be attached to and sent out with the monthly packet.
- Monterey County Homeless Services Resource Guide – Update  
Alex will present to all the Commissioners.

d. Reports

***The mission of the Monterey Community Action Partnership is to assess the needs of the low-income people in Monterey County and develop, maintain, and evaluate community services that empower low-income individuals and families to improve their quality of life.***

- Staff Report
  - 2023 CSBG Annual Report – Accepted
  - CAVO Feedback – sent out by Adriana to all the Commissioners.
- Workgroup Update: Needs Assessment Planning Workgroup
  - Scheduled for April 3, 2024 @ 3:30pm-4:30pm
- Commissioner Roundtable

**Meeting Adjourned 5:03**

**Next Executive Meeting is May 6, 2024**

***Respectfully submitted,***  
**Teresa Pureco and Adriana Narez-Tapia**